

# September 14, 2023 Board Meeting Agenda



- |       |  |          |
|-------|--|----------|
| I.    | Call to Order/Welcomes of Guests   | Frazier  |
| II.   | Comments   | Frazier  |
|       | a. Public Comment  |          |
|       | b. Comments from Commissioners/Advisory Board Members                                      |          |
| III.  | Partner Organization Updates   |          |
|       | a. DLMD Updates  | Frazier  |
|       | b. Downtown Lexington Partnership Updates  | McDaniel |
|       | c. VisitLex Updates  | Schickel |
| IV.   | Approval of Minutes August 2023 LPA Board Meeting<br><i>Board Action Required</i>          | Frazier  |
| V.    | Update on LPA Activities   | Trammell |
|       | a. Operational Reports   |          |
|       | b. COVID-19 Update   |          |
| VI.   | Approval of LPA and LEXPARK July 2023 Financial Reports<br>and Schrader Commercial Reports | Pearson  |
| VII.  | Fusus Project with Lexington Police Department - Update                                    | Trammell |
| VIII. | Off-Street (Garages)   | Trammell |
|       | a. Garage Update   |          |
|       | b. Security Updates  |          |
| IX.   | Closed Session per KRS 61.810 (c)  | Frazier  |

**Next Meeting: October 12, 2023**

## Lexington & Fayette County Parking Authority

Board Meeting Minutes  
August 10, 2023

Called to order: 10:00 a.m. by James Frazier, Chair

Location: 162 East Main Street

Voting Members: Kenton Ball  
Laura Boison  
Thomas Pettit  
Ashley Simpson  
Cathy Taylor

Advisory Board: Liza Betz  
Allen McDaniel

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell  
Lexington & Fayette County Parking Authority

Guests: Mark Doering, PCI  
Mike McKiness, PCI  
Charles Stephenson, PCI

### Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

### Item 2 – Comments

There were no comments.

### Item 3 – Partner Organization Updates

#### *B. DLP Updates*

Mr. McDaniel reports that DLP has recently hired a marketing manager. Thursday Night Live continues to be well attended.

### Item 4 – Approval of Board Meeting Minutes

Ms. Boison makes a motion to approve the July 2023 board minutes as presented, Mr. Pettit seconds. The vote was unanimous, and the motion carried.

### Item 5 – Update on ED Activities

#### *A. Operational Reports*

Mr. Trammell presents the July 2023 operational reports. RPP permits sold increased as annual renewals take place in July and August. Citations written decreased from the prior month. Voids increased because new officers are being trained. Garage activity continues to be robust.

#### *C. COVID-19 Update*

Mr. Trammell goes over some of the organizational challenges related to COVID-19.



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### **Item 6 – Financial Reports**

Ms. Pearson presents the June 2023 Financial Reports. Mr. Doering goes over the variances on the PCI Operations Reports. Ms. Pearson notes that as expected, citation revenue finished the year under budget. The FY 2024 budget was reduced to reflect this lower citation activity. Garage revenues continue to exceed projections and finished the year \$266,323 ahead of budget. Garage operating expenses exceeded budget due to unexpected elevator repairs and additional security at Victorian Square. Total change in position for Fiscal Year 2023 is a surplus of \$932,661. Mr. Ball makes a motion to approve the June 2023 financials as presented. Mr. Pettit seconds. The vote was unanimous, and the motion carried.

### **Item 7 – MER Recommendations for Open Records**

Ms. Pearson presents the memo from Miller, Edwards, Rambicure. The commissioners ask that a new draft be issued which includes a recommendation on the addition of signage that would notify customers of the video surveillance system.

### **Item 8 – LEXPARK Wage Study**

Mr. McKiness presents a wage study for LEXPARK ambassadors. After discussion, the Commissioners agree to raise ambassador hourly wage to \$20 and Field Supervisor wage to \$24. A wage study on the salaried positions at the LEXPARK office will be presented next month.

### **Item 9 – Fusus Project with Lexington Police Department**

Mr. Frazier provides an update on the Fusus project with the Lexington Police. Next steps are working with Fusus to determine the exact equipment required for integration.

### **Item 10 – On-Street**

#### *A. Export Street Monthly Permits*

Mr. Trammell informs the Commissioners of new monthly permit spaces on Export Street. By consensus, the Commissioners agree to set the rate at \$85 per month.

### **Item 11 - Garages**

#### *A. Garage Updates*

Mr. Trammell presents the garage updates. Transit Center lighting upgrades were completed. CAMP work continues in Helix. Bennett & Pless were onsite during the month to conduct facility condition assessments.

#### *B. Security Updates*

Mr. Trammell reports that the Risetek camera system has been installed in Victorian Square Garage and installation will begin at Transit Center in the coming days. LPA hosted a call with the Lexington Police Department to discuss possible solutions for homeless issues in Transit Center Garage. Mr. Trammell suggests LPA adopt a program similar to one in use currently in Ann Arbor, MI where local police can provide ban notices to individuals loitering in the Transit Center Garage. Mr. Ball makes a motion to proceed with the ban notice program. Ms. Taylor seconds. The vote was unanimous, and the motion carried.

Mr. Ball makes a motion to go into closed session. Ms. Boison seconds. The vote was unanimous, and the motion carried.



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Mr. Ball makes a motion to exit closed session. Ms. Boison seconds. The vote was unanimous, and the motion carried.

Ms. Boison makes a motion to approve salary raises. Mr. Pettit seconds. The vote was unanimous, and the motion carried.

There being no further business brought before the Board, the meeting was adjourned at 12:00PM.



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LFCPA and LEXPARK Key Performance Indicators

		User-input variable cells.												Totals for underlying cells.				
Note		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Standard	TOTAL	AVERAGE	Percent of Total	CY 2022 AVERAGE
<b>CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION</b>																		
1	Unique Visitors to Website (users)	3,936	3,806	3,803	3,565	3,066	3,387	3,630	3,982						29,175	3,646.9	N/A	3646.88
2	LEXPARK Walk-In Customers	100	51	56	63	66	71	80	190						677	84.6	N/A	84.63
3	LEXPARK Telephone Inquiries (Total)	943	827	787	785	881	681	687	708						6299	787	N/A	787.38
4	Reporting Inoperative Meters	0	0	0	0	0	0	0	0						0	0	0%	0.00
5	LUKE	5	10	6	7	11	9	5	2						55	7	1%	6.88
6	IPS	8	5	8	7	9	11	5	3						56	7	0.9%	25.00
8	Enforcement Complaint	0	0	0	0	0	0	0	0						0	0	0.0%	0.00
9	Other Inquiry including payments/ just payments	209	192	202	172	157	149	103	118						1302	163	21%	167.00
10	Pay by Phone questions or issues	0	0	0	0	0	0	0	0						2	0.25	0%	0.25
11	After 5 Parking questions	0	0	0	0	0	0	0	0						0	0	0%	0.00
12	Wrong Way Parking	0	0	0	0	0	0	0	0						0	0	0%	0.00
13	Garages	716	620	571	599	704	512	572	585						4879	609.9	77%	609.88
14	<b>TOTAL CONTACTS</b>	<b>26</b>	<b>23</b>	<b>28</b>	<b>25</b>	<b>17</b>	<b>16</b>	<b>16</b>	<b>17</b>						<b>168</b>	<b>21.0</b>	<b>100%</b>	<b>21.00</b>
15	Business Association Meetings Attended	14	11	13	15	12	12	14	10						101	12.6	60%	12.63
16	Neighborhood Association Meetings Attended	2	1	1	0	1	1	0	0						6	0.8	4%	0.75
17	Number of Merchants Visited	4	0	4	1	0	0	0	0						9	1.1	5%	1.13
18	Number of Institutional and/or Public Official Meetings	6	11	10	9	4	3	2	7						52	6.5	31%	7.60
19	Number of Parking Customers Contacted (intercept surveys, survey document responses) (Analyst)	0	0	0	1	2	0	1	0						4	1	N/A	0.50
20	Parking Meter In-Service Rates (% of time)																	
21	Single-Space Meters	99.8%	99.8%	99.7%	99.8%	99.8%	99.9%	99.8%	99.9%					98-99% (A)	N/A	99.8%	N/A	99.8%
21	Multi-Space Meters	99.9%	99.8%	99.8%	99.8%	99.9%	99.9%	99.9%	99.9%					98-99% (A)	N/A	99.9%	N/A	99.9%
23	Average Response Time to Address Meter Complaint (Hours)																	
24	Single-Space Meters (IPS)	4.52	2.28	4.31	5.8	5.08	3.7	3.44	2.79						N/A	4.0	N/A	3.99
24	Multi-Space Meters (LUKE)	3.7	3.25	5.19	5.8	3.81	2.7	4.16	3.14						N/A	4.0	N/A	3.86
25	Number of Citation Appeal Hearings	4	15	16	12	11	5	5	8						76	9.5	100%	9.50
26	Number of Citations Dismissed or Reduced to Warning	2	10	3	4	3	3	2	3						30	3.8	39%	3.75
27	Number of Requested Citation Administrative Appeals	81	122	96	92	88	69	84	155						787	98.4	100%	98.38
28	Number of Citations Administratively Dismissed or Reduced to Warning	37	59	46	31	40	33	50	59						355	44.4	45%	44.38
<b>PARKING MANAGEMENT EFFECTIVENESS</b>																		
29	Number of Parking Activity Surveys Conducted (TOTAL)	31	31	31	31	31	31	31	31						248	31.0	100%	31.00
30	Parking Occupancy and Availability	30	30	30	30	30	30	30	30						240	30.0	97%	30.00
31	Parking Turnover	1	1	1	1	1	1	1	1						8	1.0	3%	1.00
32	Downtown Meter Turnover Rate	189%	211%	245%	222%	217%	198%	148%	131%					67-140% (B)	N/A	195.1%	N/A	195%
33	Parking Vacancy Rate in Neighborhoods	62%	56%	61%	50%	65%	69%	73%	64%						N/A	62.5%	N/A	63%
34	Meter Occupancy Rate by Survey	35%	32%	31%	36%	29%	28%	33%	30%					93-95% (C)	N/A	31.8%	N/A	32%
35	Paid Legal Meter Occupancy Rate by Meter Revenue	23.5%	33.8%	27.1%	28.0%	23.0%	20.6%	19.8%	23.2%					60-85% (D)	N/A	24.9%	N/A	25%
36	Safety Zone Violation Rate	5.4%	4.0%	4.2%	6.1%	3.8%	5.3%	4.3%	6.0%					25-33% (E)	N/A	4.9%	N/A	5%
37	Loading Zone Violation Rate	1.5%	1.6%	0.9%	0.5%	1.2%	1.3%	0.6%	1.5%						N/A	1.1%	N/A	1%
<b>PARKING OPERATIONS EFFICIENCY</b>																		
38	Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30						240	30.0	100%	30.00
39	Violation Capture Rate (Meters & RPP)	8%	14%	9%	13%	7%	7%	12%	10%					10-25% (F)	N/A	10%	N/A	0.10
40	Total Net Patrol Hours	727	683	633	546	610	589	515	633						4,936	617	N/A	617.00
41	Average Net Patrol Hours per Officer	146	137	158	137	153	147	129	158						N/A	146	N/A	145.63
42	Number of Letters Mailed	4,354	3,553	3,829	3,699	3,563	2,721	2,427	5,328						29,474	3,684	N/A	3684.25
43	Total Amount Due from Top 20 Scofflaws	\$15,069	\$15,781	\$15,547	\$14,541	\$14,413	\$14,383	\$14,493	\$14,503						N/A	\$14,841	N/A	\$ 14,841.25
44	Parking Ticket Collection Rate (1-year running average)	84.37%	85.17%	85.17%	85.15%	84.87%	84.93%	85.07%	84.57%						N/A	84.9%	N/A	85%

LFCPA and LEXPAK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

**REVENUE STREAM INTEGRITY and SECURITY**

**Activity Levels**

21 Paid Parking Sessions Per Month

22 Meter Revenue Collected Per Month

23 Total Citations Per Month

24 Overtime Meter Citations

25 Safety and All Other Citations

26 Quality of Life

27 Value of Citations

Note	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	TOTAL	AVERAGE	Percent of Total
	57,742	52,179	58,920	54,502	51,636	50,000	46,907	57,104					428,990.0	53,623.8	N/A
	\$110,923	\$116,307	\$112,985	\$104,324	\$95,076	\$80,567	\$73,662	\$99,373					\$793,217	\$99,152	N/A
	2,422	3,047	2,376	2,945	2,924	2,671	2,164	2,892					21,441	2,680.1	N/A
	1,461	1,466	1,372	1,658	2,420	1,688	1,606	1,895					13,566	1,695.8	N/A
	700	609	517	683	384	330	322	727					4,272	534.0	N/A
	125	188	359	510	405	267	192	268					2,314	289.3	N/A
	\$58,790	\$54,715	\$50,265	\$54,550	\$48,755	\$42,990	\$41,220	\$58,645					\$409,930	\$51,241	N/A

**Average Meter Payment**

31 Average Meter Payment (LUKE & IPS)

32 Multi Space Meters - Average Meter Payment

33 Single Space Meters - Average Meter Payment

Note	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	TOTAL	AVERAGE	Percent of Total
	\$1.89	\$1.94	\$1.80	\$1.84	\$1.71	\$1.67	\$1.67	\$1.80					N/A	\$1.79	N/A
	\$2.50	\$2.55	\$2.45	\$2.64	\$2.32	\$2.27	\$2.24	\$2.42					N/A	\$2.42	N/A
	\$1.27	\$1.27	\$1.17	\$1.16	\$1.19	\$1.16	\$1.15	\$1.18					N/A	\$1.19	N/A

**Credit Card Usage and Forms of Payment**

34 LUKE (Credit Card Percent of transactions)

35 Average CC transaction

36 IPS (CC as a percent of transactions)

37 Average CC transaction

38 Pay by Phone (as a meter payment transaction)

39 T2 text to pay

Note	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	TOTAL	AVERAGE	Percent of Total
	46.3%	46.3%	46.9%	46.6%	48.0%	48.1%	47.0%	46.0%					N/A	46.9%	N/A
	\$2.71	\$2.77	\$2.67	\$2.69	\$2.56	\$2.50	\$2.50	\$2.61					N/A	\$2.6	N/A
	30.0%	31.0%	28.7%	28.1%	28.2%	27.6%	28.0%	28.0%					N/A	28.7%	N/A
	\$2.32	\$2.32	\$2.19	\$2.19	\$2.19	\$2.22	\$2.13	\$2.18					N/A	\$2.22	N/A
	24.6%	27.5%	22.7%	22.1%	21.4%	20.0%	20.0%	19.8%					N/A	22.3%	N/A
	4.0%	5.5%	4.8%	5.1%	4.2%	5.0%	4.2%	5.5%					N/A	4.8%	N/A

**Meter Occupancy Rates by Zones**

40 Low 0-30% (9,12,13)

41 Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)

42 High 60% or more (4,8)

Note	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	TOTAL	AVERAGE	Percent of Total
	11%	7%	10%	6%	7%	5%	3%	4%					N/A	6.6%	N/A
	18%	23%	21%	17%	17%	12%	14%	11%					N/A	16.6%	N/A
	55%	59%	66%	60%	57%	69%	55%	66%					N/A	60.9%	N/A

**Meter Occupancy Rates by Areas**

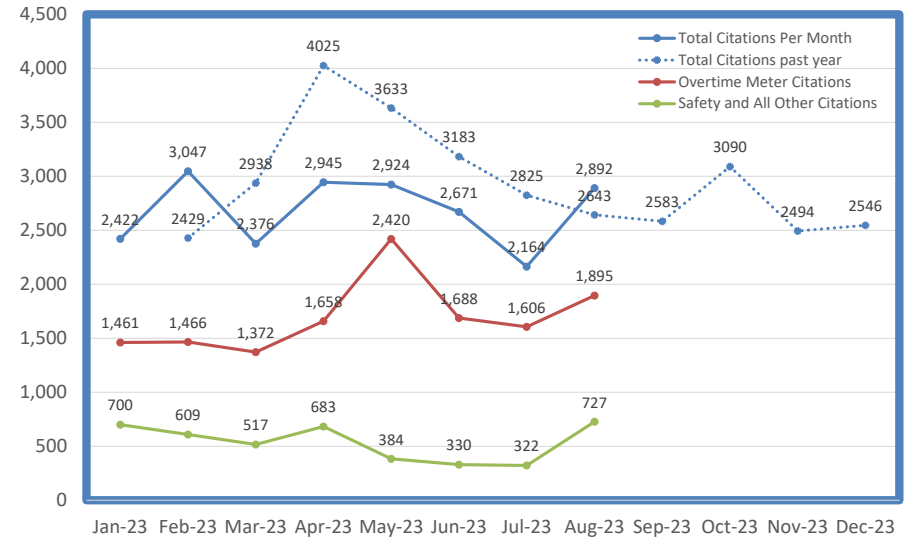
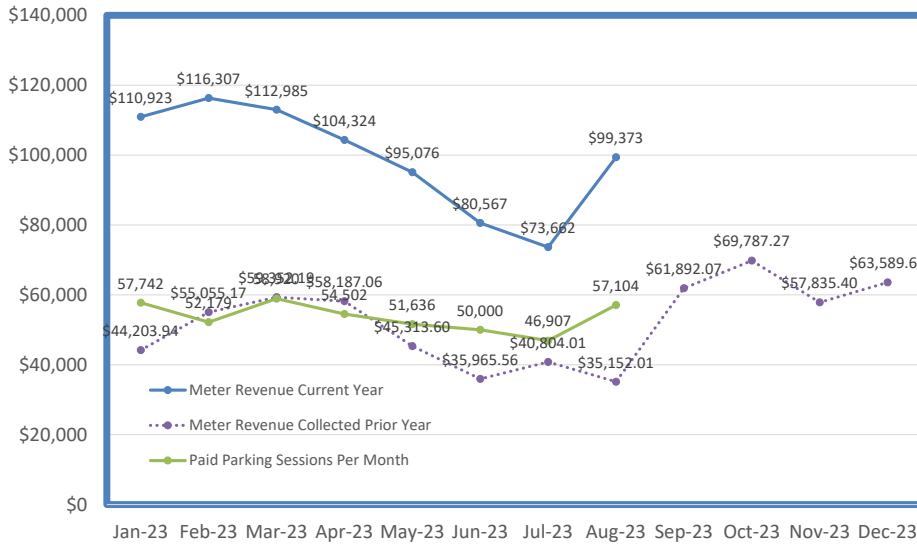
43 Downtown 1, 2, 3, 4, 5, 8, 9, 11, 12, 13,

44 UK Campus (6, 7, 10)

45 Chevy Chase (15)

Note	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	TOTAL	AVERAGE	Percent of Total
	64%	60%	62%	67%	61%	52%	62%	60%					N/A	61.0%	N/A
	45%	48%	45%	44%	50%	41%	34%	52%					N/A	44.9%	N/A
	35%	29%	26%	31%	22%	33%	28%	31%					N/A	29.4%	N/A

Meter Revenue and Citations Per Month





**ON STREET BY THE NUMBERS**  
Calendar

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Calendar AVG	FY '22 AVG	FY '21 AVG	FY '20 AVG
1 Violations Cited	3,398	3,047	2,923	2,945	2,951	2,647	2,391	3,305					2,951	2,976	2,997	3,345
2 Actual Citations (exc voids & warnings)	2,456	2,408	2,377	2,518	2,443	2,176	2,171	2,892					2,430	2,777	2,817	3,125
3 Value of Actual Citations	\$ 58,790	\$ 54,715	\$ 50,265	\$ 54,550	\$ 48,755	\$ 42,990	\$ 41,375	\$ 58,675					\$ 51,264	\$ 60,455	\$ 63,128	\$ 72,995
4 Citations Paid	1,982	2,036	2,139	1,974	2,087	1,828	1,737	2,269					2,007	2,342	2,241	2,461
5 Percentage of Citations Paid	80.70%	84.60%	90.00%	78.40%	85.40%	84.00%	80.00%	78.50%					82.70%	84.29%	78.81%	82.57%
6 Value of Citations Paid	\$ 58,678	\$ 59,861	\$ 58,108	\$ 54,793	\$ 56,303	\$ 48,174	\$ 42,329	\$ 57,140					\$ 54,423	\$ 66,278	\$ 64,016	\$ 69,596
7 Warnings Issued	911	596	568	447	488	484	201	385					510	175	152	176
8 Voids	35	45	20	24	23	13	31	37					29	32	39	50
9 Citation Void Percentage	1.0%	1.5%	0.7%	0.8%	0.8%	0.5%	1.30%	1.1%					1.0%	1.0%	1.4%	1.5%
10 Meter Revenue Collected	\$110,923	\$ 116,307	\$ 112,985	\$ 104,324	\$ 95,076	\$ 80,567	\$ 73,662	\$ 99,373					\$ 99,152	\$ 70,857	\$ 65,755	\$ 81,861
11 Avg Meter Rev Collected per Work Day	\$ 5,546	\$ 6,121	\$ 4,912	\$ 5,216	\$ 4,322	\$ 3,662	\$ 3,683	\$ 4,321					\$ 4,723	\$ 3,386	\$ 3,125	\$ 3,752
12 RPPP's Sold	38	31	30	11	24	16	736	697					198	154	163	163
13 Value of RPP Permits	\$ 377	\$ 329	\$ 318	\$ 102	\$ 254	\$ 170	\$ 7,712	\$ 7,388					\$ 2,081	\$ 1,535	\$ 1,624	\$ 1,630
14 Monthly Permit Revenue	\$ 11,877	\$ 8,050	\$ 9,705	\$ 7,270	\$ 10,396	\$ 4,865	\$ 7,467	\$ 8,443					\$ 8,509	\$ 7,759	\$ 9,029	\$ 6,654
15 Value of Bagged Meters	\$ 17,193	\$ 8,173	\$ 2,192	\$ 6,432	\$ 3,482	\$ 1,265	\$ 6,741	\$ 734					\$ 5,776	\$ 9,733	\$ 7,134	\$ 5,300
16 New Meters Added or Removed	-	-	-	-	-	-	-	-					-	(7)	6	(1)
17 Single Space Meters	422	422	422	422	422	422	422	422					422	466	605	699
18 Mult-Space Meters	97	97	97	97	97	97	97	97					97	95	78	65
19 Metered Space Count	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208					1,208	1,248	1,275	1,261
20 Vehicles Booted	78	54	78	56	61	62	38	37					58	50	33	29
21 Booting Fees	\$ 7,020	\$ 4,860	\$ 7,020	\$ 5,040	\$ 5,490	\$ 5,580	\$ 3,420	\$ 3,330					\$ 5,220	\$ 4,466	\$ 2,838	\$ 2,123
22 Total Revenue Collected	\$ 206,068	\$ 197,579	\$ 190,328	\$ 177,961	\$ 171,001	\$ 140,620	\$ 141,330	\$ 176,409	\$ -	\$ -	\$ -	\$ -	\$ 175,162	\$ 160,629	\$ 150,396	\$ 190,376



## LEXPARK VOID SUMMARY

### Voided Citations By Officer

CY '23		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	CAL YTD
Issuing Officer														
1	2013	1	1	-	-	-	-	5	2					9
2	21081203	1	-	-	2	1	-	-	4					8
3	2081	2	4	2	6	2	2	5	2					25
4	2082	5	10	5	4	12	6	5	4					51
5	2098	-	-	-	-	-	-	-	-					-
6	2103	-	-	-	-	-	-	-	1					1
7	2117	-	-	1	-	-	-	-	-					1
8	2119	-	-	-	-	-	-	-	-					-
9	2120	-	-	1	-	-	-	-	-					1
10	2122	-	-	-	-	-	-	-	-					-
11	2124	-	-	-	-	-	-	-	-					-
12	2147	15	19	4	1	-	-	-	-					39
13	(2130) 2142	-	-	-	-	-	-	-	-					-
14	2146	4	9	4	4	3	1	-	1					26
15	2141	7	2	1	7	5	3	2	10					37
16	2133	-	-	2	-	-	-	-	-					2
17	2137	-	-	-	-	-	-	-	-					-
18	2138	-	-	-	-	-	-	-	-					-
19	2150	-	-	-	-	-	1	14	13					28
20	% Voids	1.03%	1.48%	0.68%	0.81%	0.78%	0.49%	1.30%	1.12%					0.85%
21	Total	35	45	20	24	23	13	31	37	-	-	-	-	200
22	Total Citations	3,398	3,047	2,923	2,945	2,951	2,673	2,391	3,305					23,633

### Voided Citations Summary By Reason

CY '23		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	CAL YTD
Void Type														
23	Administrative	4	6	4	5	3	2	9	8					41
24	TC Garage - mthly or pd when leaving	1	-	-	2	1	-	-	5					9
25	Customer Walk Up	-	-	-	1	-	-	-	3					4
26	Duplicate	11	3	2	3	3	3	1	4					30
27	Meter Malfunction	3	6	4	1	-	-	-	-					14
28	Pay By Phone	-	-	-	-	2	2	-	2					6
29	Officer Error	15	29	9	10	13	4	21	13					114
30	Test	-	-	-	-	-	-	-	1					1
31	Visitor	-	-	-	-	-	-	-	-					-
32	Printer Error/Stolen/Flex Error	-	-	-	-	-	-	-	-					-
33	Paid Other Luke	1	1	1	2	1	2	-	1					9
34	Void By Client Directive	-	-	-	-	-	-	-	-					-
35	Total	35	45	20	24	23	13	31	37	-	-	-	-	228





# Citations Aging Report

## Five-Year Report Ending September 1, 2023

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
<b>TOTALS</b>											
Count	1,225	612	415	438	805	2,370	5,805	5,042	6,240	783	23,735
Dollar Amt	\$34,495.00	\$21,575.00	\$15,010.00	\$16,470.00	\$33,495.00	\$107,131.25	\$264,692.93	\$224,810.66	\$262,843.00	\$33,926.25	\$1,014,449.09



# Citations Aging Report

## Five-Year Report Ending July 1, 2023

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
<b>TOTALS</b>											
Count	1,010	573	510	345	940	2,403	5,891	5,216	6,483	792	24,163
Dollar Amt	\$27,850.00	\$20,850.00	\$19,630.00	\$12,995.00	\$42,631.25	\$107,260.75	\$270,259.05	\$227,838.79	\$275,464.25	\$32,951.25	\$1,037,730.34



## OFF STREET BY THE NUMBERS Calendar 2023

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	CAL YTD AVG	FY '22 AVG	FY '21 AVG
<b>MONTHLY CARD HOLDERS BILLED</b>															
1 Victorian Square	418	420	423	429	433	429	464	478					437	390	407
2 Transit Center	1,087	1,088	1,094	1,099	1,108	1,105	1,071	1,095					1,093	1,081	1,074
3 Courthouse	243	238	240	240	261	260	259	266					251	236	218
4 Helix	420	412	406	397	387	386	386	411					401	399	403
5 TOTAL	2,168	2,158	2,163	2,165	2,189	2,180	2,180	2,250	-	-	-	-	1,454	1,931	2,102
<b>Hospitality Rate (\$20 Included Above)</b>															
	72	84	80	79	84	96	95	97					86	21	14
<b>TOTAL AVAILABLE FOR MONTHLY</b>															
6 Victorian Square (384)	13	11	8	2	2	6	-	-					5	21	5
7 Transit Center (777)	8	7	-	-	-	-	-	-					2	-	-
8 Courthouse (518)	20	25	17	17	7	8	9	2					13	16	33
9 Helix (389)	-	8	14	23	13	14	14	-					11	11	4
10 TOTAL (2068)	41	51	39	42	22	28	23	2	-	-	-	-	21	44	42
<b>SPECIAL EVENTS WORKED - VS</b>															
	17	15	17	18	6	7	8	9					12	8	6
<b>VALIDATIONS SOLD - ALL GARAGES</b>															
	730	640	1,565	2,776	2,586	2,064	800	580					1,468	819	1,194
<b>AVERAGE DAILY TRANSACTIONS</b>															
13 Victorian Square	219	219	259	317	277	267	235	213					251	265	212
14 Transit Center	13	14	11	7	7	6	5	5					9	8	8
15 Courthouse	129	130	152	131	137	127	131	132					134	125	99
16 Helix	323	343	388	344	371	353	335	387					356	324	184
17 TOTAL	684	706	810	799	792	753	706	737					748	722	503
<b>AVERAGE LENGTH OF STAY - HOURS</b>															
18 Victorian Square	2.8	2.7	2.5	2.4	2.3	2.4	2.3	2.3					2.5	1.9	2.0
19 Transit Center	2.2	2.3	3.0	2.5	2.8	2.9	2.8	2.9					2.7	2.7	3.0
20 Courthouse	2.1	2.2	2.1	2.2	2.3	2.2	2.2	2.2					2.2	1.8	2.0
21 Helix	0.8	0.9	0.9	0.9	0.9	0.9	1.0	0.8					0.9	0.7	1.0
22 TOTAL	1.9	2.0	2.1	2.0	2.1	2.1	2.1	2.1	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	2.1	1.8	1.7
<b>AVERAGE TRANSACTION AMOUNT</b>															
23 Victorian Square	\$ 8.13	\$ 8.12	\$ 7.59	\$ 7.34	\$ 6.97	\$ 7.02	\$ 6.49	\$ 6.63					\$ 7.29	\$ 7.22	\$ 7.27
24 Transit Center	\$ 4.65	\$ 4.82	\$ 5.71	\$ 4.96	\$ 5.60	\$ 5.75	\$ 5.75	\$ 5.74					\$ 5.37	\$ 5.24	\$ 5.38
25 Courthouse	\$ 4.21	\$ 4.40	\$ 4.29	\$ 4.46	\$ 4.52	\$ 4.42	\$ 4.40	\$ 4.48					\$ 4.40	\$ 3.53	\$ 3.26
26 Helix	\$ 2.27	\$ 2.52	\$ 2.61	\$ 2.56	\$ 2.53	\$ 3.08	\$ 2.82	\$ 2.46					\$ 2.61	\$ 2.27	\$ 2.90
27 TOTAL	4.8	5.0	5.1	4.8	4.9	5.1	4.9	4.8	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$ 4.92	\$ 4.56	\$ 4.70

**Aged Balances - 54-301 Helix Garage**

Ending Balances as of 9/1/2023

Account	Current	30 Days	60 Days	90 Days	Total Due
<b>Report Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Aged Balances - 53-301 Courthouse Garage**

Ending Balances as of 9/1/2023

Account	Current	30 Days	60 Days	90 Days	Total Due
<b>Report Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Aged Balances - 52-301 Transit Center Garage**

Ending Balances as of 9/1/2023

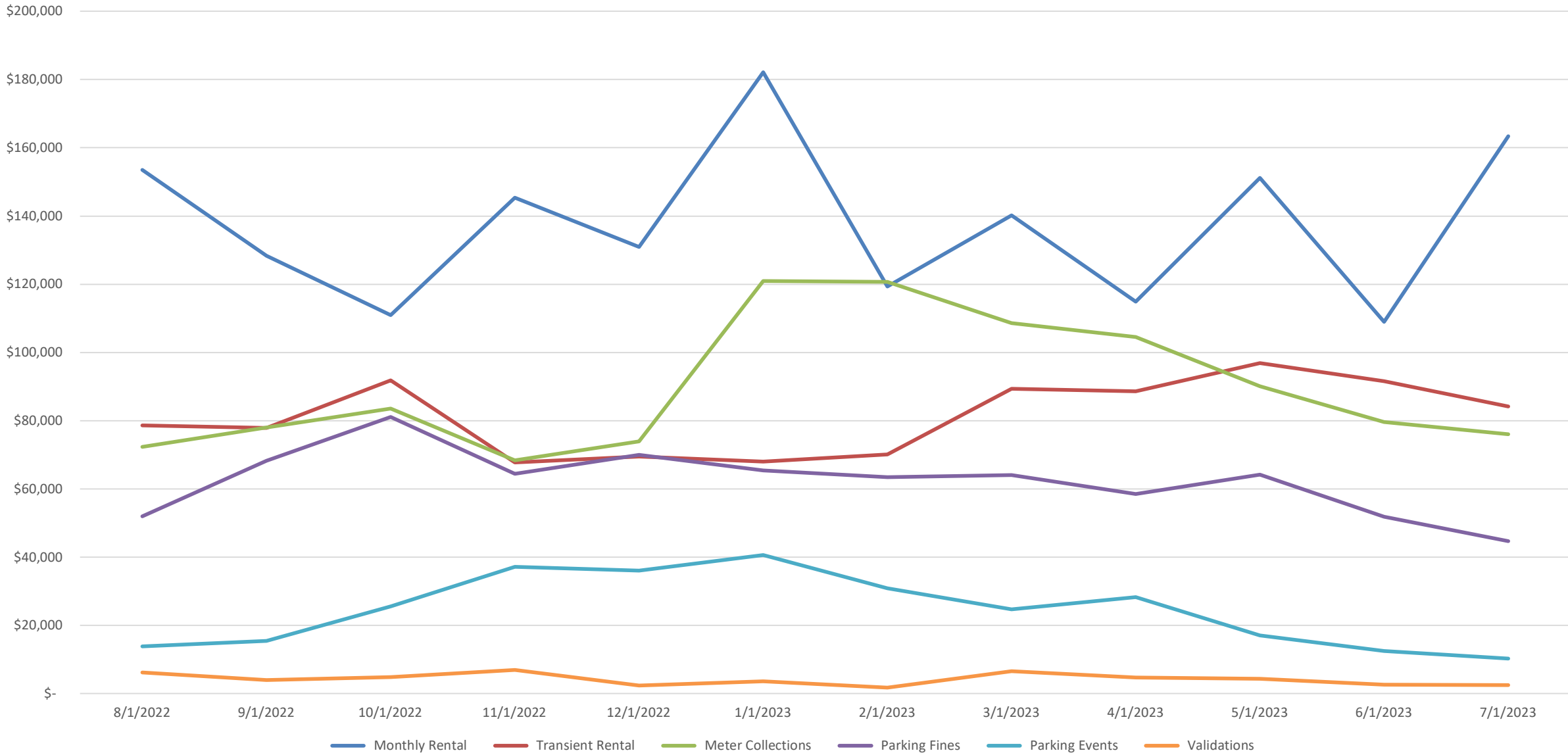
Account	Current	30 Days	60 Days	90 Days	Total Due
0 <b>Report Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Aged Balances - 51-301 Victorian Square Garage**

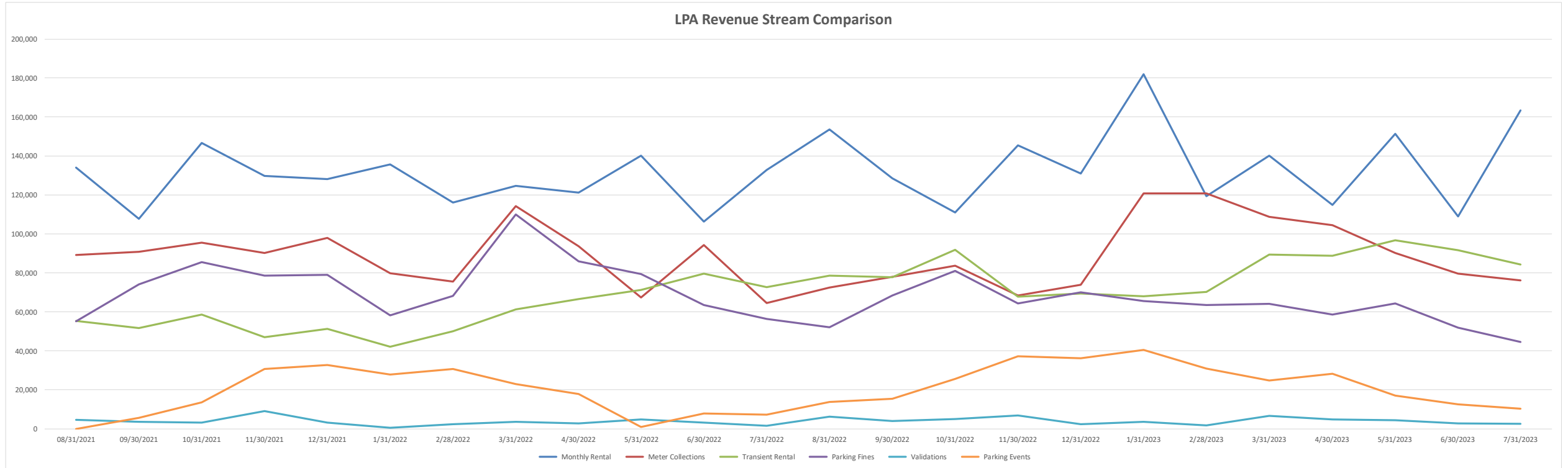
Ending Balances as of 9/1/2023

Account	Current	30 Days	60 Days	90 Days	Total Due
<b>Report Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

# LPA Revenue Stream Comparison



	8/31/2022	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023	7/31/2023
<b>Monthly Rental</b>	\$ 153,508	\$ 128,402	\$ 110,898	\$ 145,383	\$ 130,985	\$ 182,054	\$ 119,380	\$ 140,195	\$ 114,917	\$ 151,233	\$ 108,949	\$ 163,406
<b>Transient Rental</b>	78,601	77,812	91,767	67,752	69,431	67,993	70,087	89,314	88,662	96,867	91,503	84,219
<b>Meter Collections</b>	72,346	77,932	83,555	68,364	73,906	120,846	120,680	108,647	104,476	90,088	79,621	76,027
<b>Parking Fines</b>	51,993	68,273	81,021	64,364	69,915	65,463	63,444	64,016	58,548	64,174	51,773	44,596
<b>Parking Events</b>	13,758	15,432	25,524	37,175	36,055	40,495	30,873	24,661	28,268	17,061	12,464	10,220
<b>Validations</b>	6,105	3,904	4,859	6,850	2,294	3,617	1,642	6,513	4,669	4,273	2,618	2,487



	08/31/2021	09/30/2021	10/31/2021	11/30/2021	12/31/2021	1/31/2022	2/28/2022	3/31/2022	4/30/2022	5/31/2022	6/30/2022	7/31/2022	8/31/2022	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023	7/31/2023
<b>Monthly Rental</b>	134,065	107,719	146,625	129,800	128,114	135,554	116,142	124,706	121,080	140,202	106,308	132,708	153,508	128,402	110,898	145,383	130,985	182,054	119,380	140,195	114,917	151,233	108,949	163,406
<b>Meter Collections</b>	89,095	90,858	95,531	90,159	97,843	79,802	75,453	114,160	93,659	67,400	94,288	64,548	72,346	77,932	83,555	68,364	73,906	120,846	120,680	108,647	104,476	90,088	79,621	76,027
<b>Transient Rental</b>	55,298	51,582	58,477	46,957	51,223	42,078	49,962	61,143	66,513	71,105	79,512	72,688	78,601	77,812	91,767	67,752	69,431	67,993	70,087	89,314	88,662	96,867	91,503	84,219
<b>Parking Fines</b>	55,116	74,050	85,553	78,469	78,981	58,141	68,139	109,936	85,901	79,437	63,394	56,223	51,993	68,273	81,021	64,364	69,915	65,463	63,444	64,016	58,548	64,174	51,773	44,596
<b>Validations</b>	4,537	3,601	3,018	9,049	3,079	549	2,194	3,425	2,699	4,730	3,107	1,538	6,105	3,904	4,859	6,850	2,294	3,617	1,642	6,513	4,669	4,273	2,618	2,487
<b>Parking Events</b>	0	5,610	13,480	30,578	32,703	27,872	30,580	22,935	17,773	870	7,850	7,257	13,758	15,432	25,524	37,175	36,055	40,495	30,873	24,661	28,268	17,061	12,464	10,220

**Lexington and Fayette County Parking Authority**  
**Statement of Net Position**

**15**

Substantially All Disclosures Omitted

	As Of 07/31/23	As Of 07/31/22	Variance 07/31/23
<b>Assets</b>			
Current Assets			
Cash and cash equivalents	\$ 1,246,593	\$ 1,883,161	\$ (636,568)
Accounts receivable	42,958	55,320	(12,362)
Lease Receivable	117,488	138,520	(21,032)
Restricted cash and cash equivalents			
Investments-Truist - Garage Maintenance Reserve	551,709	3,181	548,528
Investments-Truist - Short-Term CAMP*	516,981	1,510,484	(993,503)
Investments-Truist - Long-Term CAMP*	1,900,000	1,900,000	0
Investments-Truist - Unrealized G/L	(4,281)	(15,988)	11,707
Total Restricted Cash & Equivalents	<u>2,964,409</u>	<u>3,397,677</u>	<u>(433,268)</u>
Total Current Assets	<u>4,371,448</u>	<u>5,474,678</u>	<u>(1,103,230)</u>
Non-Current Assets			
Property & equipment, net	19,380,898	19,028,774	352,123
Intangible Assets, net	11,537	24,124	(12,586)
Construction in Progress	309,705	217,341	92,364
Total Non-Current Assets	<u>19,702,140</u>	<u>19,270,239</u>	<u>431,901</u>
<b>Total Assets</b>	<b><u>\$ 24,073,588</u></b>	<b><u>\$ 24,744,917</u></b>	<b><u>\$ (671,329)</u></b>
<b>Total Liabilities, Deferred Inflows of Resources, and Net Position</b>			
Current Liabilities			
Accounts payable and accrued liabilities	\$ 652,012	\$ 347,240	\$ 304,772
Sales Tax Payable	14,043	0	14,043
Lease Liability	11,883	24,170	(12,287)
Deferred Revenue	46,800	23,400	23,400
Compensated absences	5,894	11,926	(6,032)
Deposits payable	3,640	3,457	182
Note payable	0	1,975,446	(1,975,445)
Total Current Liabilities	<u>734,271</u>	<u>2,385,639</u>	<u>(1,651,367)</u>
Non-Current Liabilities			
Compensated absences	5,894	11,925	(6,032)
Deposits Payable	3,072	3,254	(182)
Total Non-Current Liabilities	<u>8,966</u>	<u>15,179</u>	<u>(6,214)</u>
Total Liabilities	<u>743,237</u>	<u>2,400,818</u>	<u>(1,657,581)</u>
Deferred Inflow of Resources			
Deferred Lease Revenue	114,503	135,386	(20,883)
Net Position			
Investment in capital assets	19,702,140	17,270,671	2,431,469
Restricted	2,964,409	3,400,370	(435,961)
Unrestricted	549,299	1,537,672	(988,373)
Total Net Position	<u>23,215,848</u>	<u>22,208,713</u>	<u>1,007,135</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Net Position</b>	<b><u>\$ 24,073,588</u></b>	<b><u>\$ 24,744,917</u></b>	<b><u>\$ (671,329)</u></b>

No assurance is provided on these financial statements.

\*Capital Asset Management Plan

**Lexington and Fayette County Parking Authority  
Statement of Cash Flows**

Substantially All Disclosures Omitted

	Month To Date 7/31/2023
<b>Cash Flows from Operating Activities</b>	
Payments received from parking customers	\$ 393,493
Cash received from commercial property renters	6,977
Payments to suppliers for goods and services	(148,548)
Payments to employees for services	27,574
Payments to LFUCG	(3,356)
	<b>276,140</b>
<b>Net Cash Provided by Operating Activities</b>	<b>276,140</b>
<b>Cash Flows from Capital and Related Financing Activities</b>	
Payments on note payable	-
Purchases of capital assets	(309,705)
	<b>(309,705)</b>
<b>Net Cash Used in Capital and Related Financing Activities</b>	<b>(309,705)</b>
<b>Cash Flows From Investing Activities</b>	
Redemptions of restricted cash equivalents	-
Income earned (lost) on restricted cash and cash equivalents	18,266
	<b>18,266</b>
<b>Net Cash Used in Investing Activities</b>	<b>18,266</b>
	<b>(15,299)</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>(15,299)</b>
<b>Cash and Cash Equivalents, Beginning of Period</b>	<b>1,261,892</b>
	<b>\$ 1,246,593</b>
<b>Cash and Cash Equivalents, End of Period</b>	
<b>Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities</b>	
Change in net position	\$ 11,390
<b>Adjustments to Reconcile Change in Net Position to Net Cash Provided by Operating Activities:</b>	
Depreciation and amortization	70,057
Interest on cash and cash equivalents	(29,516)
Interest from deferred inflows	(449)
<b>Change in Assets and Liabilities:</b>	
Accounts receivable	12,522
Accounts payable and accrued liabilities	213,200
Lease liabilities	(1,064)
Security deposits	-
Compensated absences	-
	<b>276,140</b>
<b>Net Cash Provided by Operating Activities</b>	<b>\$ 276,140</b>

No assurance is provided on these financial statements.



**Lexington and Fayette County Parking Authority**  
**Management Report**  
**FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 7/31/2023	Month End 7/31/2023	Variance 7/31/2023	Annual Budget 6/30/2024
	Actual	FYE Budget		FYE Budget
<b>Revenue</b>				
Revenue OnStreet				
1	\$ 14,319	\$ 14,000	\$ 319	\$ 124,400
2	76,027	92,500	(16,473)	1,227,000
3	44,507	60,000	(15,493)	796,000
4	<u>134,853</u>	<u>166,500</u>	<u>(31,647)</u>	<u>2,147,400</u>
Revenue OffStreet				
5	149,086	135,327	13,759	1,623,924
6	84,220	73,814	10,406	959,263
7	10,220	7,017	3,203	273,609
8	2,486	2,775	(289)	45,205
9	90	0	90	1,115
10	15	0	15	0
11	<u>246,118</u>	<u>218,933</u>	<u>27,185</u>	<u>2,903,116</u>
12	49	1,096	(1,047)	13,143
13	6,928	6,928	0	71,856
14	<u>387,948</u>	<u>393,457</u>	<u>(5,509)</u>	<u>5,135,515</u>
<b>Operating Expenses</b>				
OnStreet Operating Expenses				
15	80,067	89,957	9,890	1,079,475
16	1,773	2,200	427	2,200
17	7,831	10,000	2,169	120,000
18	<u>89,671</u>	<u>102,157</u>	<u>12,486</u>	<u>1,201,675</u>
OffStreet Operating Expenses				
19	97,875	108,127	10,252	1,297,565
20	72,354	60,700	(11,655)	60,700
21	4,049	3,750	(298)	45,000
22	8,833	10,997	2,164	132,000
23	<u>183,111</u>	<u>183,574</u>	<u>463</u>	<u>1,535,265</u>
24	13,417	29,218	15,801	350,626
Administrative Expenses				
25	25,994	23,200	(2,794)	23,200
26	41	500	459	6,000
27	6,001	23,690	17,689	284,280
28	278	341	63	4,100
29	1,129	3,109	1,980	37,300
30	449	375	(74)	4,500
31	5	675	670	8,100
32	0	266	266	3,200
33	46	125	79	1,500
34	32	32	0	211
35	0	21,334	21,334	256,000
36	<u>33,975</u>	<u>73,647</u>	<u>39,672</u>	<u>628,391</u>
37	<u>320,174</u>	<u>388,596</u>	<u>68,422</u>	<u>3,715,957</u>
Change in Net Position Before Capital & Other				
38	67,774	4,861	62,913	1,419,558
<b>Expenses For Capital Assets</b>				
39	69,008	62,494	(6,514)	750,000
40	1,049	1,096	47	13,158
41	<u>70,057</u>	<u>63,590</u>	<u>(6,467)</u>	<u>763,158</u>
<b>Other Financing Sources</b>				
42	12,913	4,334	8,579	52,000
43	311	375	(64)	4,500
44	449	834	(385)	10,000
45	<u>13,673</u>	<u>5,543</u>	<u>8,130</u>	<u>66,500</u>
46	<u><b>\$ 11,390</b></u>	<u><b>\$ (53,186)</b></u>	<u><b>\$ 64,576</b></u>	<u><b>\$ 722,900</b></u>

No assurance is provided on these financial statements.



**Lexington And Fayette County Parking Authority**  
**Monthly Management Report**  
**L301 - 80 - On-Street**

**18 (New)**



**For the Month Ending Jul 31, 2023**

	Period to Date					Year to Date			
	Actual	% of Rev	Budget	Fav (Unfav)		Actual	% of Rev	Budget	Fav (Unfav)
<b>Revenue</b>									
Permit/Monthly Billing	15,178	11%	14,000	1,178		15,178	11%	14,000	1,178
Meter Receipts	73,638	53%	87,500	(13,862) A		73,638	53%	87,500	(13,862)
Bag Rental Fees	6,741	5%	5,000	1,741		6,741	5%	5,000	1,741
Violation & Booting Revenue	44,506	32%	60,000	(15,494) B		44,506	32%	60,000	(15,494)
Over & Short	24	0%	-	24		24	0%	-	24
<b>Total Revenue</b>	<b>140,087</b>		<b>166,500</b>	<b>(26,413)</b>		<b>140,087</b>		<b>166,500</b>	<b>(26,413)</b>
<b>Expenses</b>									
<b>Payroll</b>									
Salaries & Wages	35,788		36,219	432 C		35,788		36,219	432
Employee Incentive	-		675	675		-		675	675
Payroll Taxes	2,621		5,255	2,634		2,621		5,255	2,634
Workers Comp Ins	1,423		2,492	1,069		1,423		2,492	1,069
Employee Health Ins	2,760		4,250	1,490 C		2,760		4,250	1,490
Liability Insurance	2,286		2,383	97		2,286		2,383	97
<b>Total Payroll</b>	<b>44,878</b>	<b>56%</b>	<b>51,275</b>	<b>6,397</b>		<b>44,878</b>	<b>56%</b>	<b>51,275</b>	<b>6,397</b>
<b>Field</b>									
Uniform	250		390	140		250		390	140
Hiring/Training	-		85	85		-		85	85
Repairs - On-Street	6,347		5,748	(599) D		6,347		5,748	(599)
Vehicle Expense	2,437		2,437	-		2,437		2,437	-
Software Application	16,258		17,104	846		16,258		17,104	846
Professional Services/Fees	1,333		2,797	1,464		1,333		2,797	1,464
Fuels	234		155	(79)		234		155	(79)
General Supplies	726		1,060	334		726		1,060	334
<b>Total Field</b>	<b>27,586</b>	<b>35%</b>	<b>29,776</b>	<b>2,190</b>		<b>27,586</b>	<b>35%</b>	<b>29,776</b>	<b>2,190</b>
<b>Office</b>									
Communications	-		825	825		-		825	825
Office Supplies	530		395	(135)		530		395	(135)
Printing & Design	766		1,250	484		766		1,250	484
Postage	2,454		1,550	(904)		2,454		1,550	(904)
<b>Total Office</b>	<b>3,750</b>	<b>5%</b>	<b>4,020</b>	<b>270</b>		<b>3,750</b>	<b>5%</b>	<b>4,020</b>	<b>270</b>
<b>Miscellaneous</b>									
Base Management Fee	2,000		2,000	-		2,000		2,000	-
Incentive Management Fee	1,396		1,585	189		1,396		1,585	189
Dues & Subscription	324		360	36		324		360	36
<b>Total Miscellaneous</b>	<b>3,719</b>	<b>5%</b>	<b>3,945</b>	<b>226</b>		<b>3,719</b>	<b>5%</b>	<b>3,945</b>	<b>226</b>
<b>Total Expenses</b>	<b>79,933</b>	<b>100%</b>	<b>89,016</b>	<b>9,083</b>		<b>80,066</b>	<b>100%</b>	<b>89,016</b>	<b>8,950</b>
<b>Net Results from PCI Ops</b>	<b>60,154</b>		<b>77,484</b>	<b>(17,330)</b>		<b>60,021</b>		<b>77,484</b>	<b>(17,463)</b>

A. Meter Receipts was short \$13k this mth. We envisioned more ticketing on Saturdays & late evenings.

B. Violation/Booting Revenue was under budget \$15k due to being a bit aggressive on the forecast.

C. Salaries & Wages is very close to hitting budget now. All staff not taking advantage of Employee Health Insurance.

D. Repairs are just over budget \$599. We spent over \$4000 with T&K for 2-3 on-street striping projects.



**Lexington And Fayette County Parking Authority  
Monthly Management Report  
L301 Consolidated Off-street**



**For the Month Ending Jul 31, 2023**

	Period to Date				Year to Date			
	Actual	Budget	Fav (Unfav)		Actual	% of Rev	Budget	Fav (Unfav)
<b>Revenue</b>								
Transient	92,041	73,813	18,228	<b>A</b>	92,041	31%	(73,813)	18,228
Permit/Monthly Billing	192,117	135,327	56,790	<b>B</b>	192,117	65%	(135,327)	56,790
Stamp/Validation Billing	2,636	2,775	(139)		2,636	1%	2,775	(139)
Events	10,833	7,017	3,816		10,833	4%	(7,017)	3,816
Violation & Booting Revenue	90	-	90		90	0%	-	90
Over & Short	(31)	-	(31)		(31)	0%	-	(31)
<b>Total Revenue</b>	<b>297,686</b>	<b>218,931</b>	<b>78,754</b>		<b>297,686</b>		<b>(218,931)</b>	<b>78,754</b>
<b>Payroll</b>								
Salaries & Wages	37,088	38,110	1,022	<b>D</b>	37,088		38,110	1,022
Payroll Taxes	2,808	5,526	2,718		2,808		5,526	2,718
Workers Comp Ins	1,524	2,622	1,098		1,524		2,622	1,098
Employee Health Ins	4,599	3,873	(726)		4,599		3,873	(726)
Liability Insurance	4,101	4,271	170		4,101		4,271	170
<b>Total Payroll</b>	<b>50,120</b>	<b>54,401</b>	<b>4,281</b>		<b>50,120</b>	<b>61%</b>	<b>54,401</b>	<b>4,281</b>
<b>Field</b>								
Uniform	-	248	248		-		248	248
Hiring/Training	-	147	147		-		147	147
Repairs - Off-Street	4,189	4,453	264		4,189		4,453	264
Vehicle Expense	338	382	44		338		382	44
Software Application	2,463	7,968	5,505		2,463		7,968	5,505
Snow Removal	-	-	-		-		-	-
Professional Services/Fees	14,309	20,714	6,405		14,309		20,714	6,405
Fuels	292	128	(164)		292		128	(164)
Repairs - Sweeper	214	178	(36)		214		178	(36)
General Supplies	2,932	1,572	(1,360)	<b>C</b>	2,932		1,572	(1,360)
Elevator Maintenance	2,937	2,476	(460)		2,937		2,476	(460)
<b>Total Field</b>	<b>27,673</b>	<b>38,266</b>	<b>10,593</b>		<b>27,673</b>	<b>34%</b>	<b>38,266</b>	<b>10,593</b>
<b>Office</b>								
Communications	742	1,436	694		742		1,436	694
Office Supplies	499	529	30		499		529	30
Printing & Design	60	82	22		60		82	22
Postage	37	125	88		37		125	88
<b>Total Office</b>	<b>1,338</b>	<b>2,172</b>	<b>834</b>		<b>1,338</b>	<b>2%</b>	<b>2,172</b>	<b>834</b>
<b>Miscellaneous</b>								
Base Management Fee	2,500	2,500	-		2,500		2,500	-
Incentive Management Fee	-	750	750		-		750	750
Dues & Subscription	316	416	100		316		416	100
<b>Total Miscellaneous</b>	<b>2,816</b>	<b>3,666</b>	<b>850</b>		<b>2,816</b>	<b>3%</b>	<b>3,666</b>	<b>850</b>
<b>Total Expenses</b>	<b>81,947</b>	<b>98,505</b>	<b>16,559</b>		<b>81,947</b>	<b>100%</b>	<b>98,505</b>	<b>16,559</b>
<b>Net Results From PCI Ops</b>	<b>215,739</b>	<b>120,426</b>	<b>95,313</b>		<b>215,739</b>		<b>(317,437)</b>	<b>533,176</b>

- A. Transient was a positive \$18,228 variance with Helix, CH & Vic showing a nice even split
- B. Monthly shows a positive variance of \$56,790. LFUCG made their \$70k quarterly Transit Center payment
- C. General Supplies is over budget \$1360 to purchase 2 Flash touch screens for Helix
- D. Salaries/Wages is only \$1,022 under budget, Health insur. over \$726-garage staff taking advantage of insurance

**Lexington/ Fayette Co Parking Authority**  
**Balance Sheet**  
**July 31, 2023**

ASSETS

Current Assets		
Cash - US Bank	\$	20,343.16
		<u>20,343.16</u>
Total Current Assets		20,343.16
Property and Equipment		
Building Improvements		81,518.30
		<u>81,518.30</u>
Total Property and Equipment		81,518.30
Other Assets		
		<u>0.00</u>
Total Other Assets		0.00
Total Assets	\$	<u><u>101,861.46</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	3,782.00
		<u>3,782.00</u>
Total Current Liabilities		3,782.00
Long-Term Liabilities		
		<u>0.00</u>
Total Long-Term Liabilities		0.00
Total Liabilities		3,782.00
Capital		
Beginning Balance Equity	30,139.26	
Capital Contribution, Net	(345,700.00)	
Retained Earnings	408,473.55	
Net Income	5,166.65	
		<u>98,079.46</u>
Total Capital		98,079.46
Total Liabilities & Capital	\$	<u><u>101,861.46</u></u>

**Lexington/ Fayette Co Parking Authority**  
**Income Statement**  
**Compared with Budget**  
**For the One Month Ending July 31, 2023**

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Revenues</b>						
Rental Income	\$ 5,436.09	\$ 5,317.00	119.09	\$ 5,436.09	\$ 5,317.00	119.09
Income - Utilities	264.10	202.00	62.10	264.10	202.00	62.10
<b>Total Revenues</b>	<u>5,700.19</u>	<u>5,519.00</u>	<u>181.19</u>	<u>5,700.19</u>	<u>5,519.00</u>	<u>181.19</u>
<b>Cost of Sales</b>						
Total Cost of Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Gross Profit</b>	<u>5,700.19</u>	<u>5,519.00</u>	<u>181.19</u>	<u>5,700.19</u>	<u>5,519.00</u>	<u>181.19</u>
<b>Expenses</b>						
Property Management Fee	500.00	500.00	0.00	500.00	500.00	0.00
Office Supplies	33.54	34.00	(0.46)	33.54	34.00	(0.46)
<b>Total Expenses</b>	<u>533.54</u>	<u>534.00</u>	<u>(0.46)</u>	<u>533.54</u>	<u>534.00</u>	<u>(0.46)</u>
<b>Net Income</b>	<u>\$ 5,166.65</u>	<u>\$ 4,985.00</u>	<u>181.65</u>	<u>\$ 5,166.65</u>	<u>\$ 4,985.00</u>	<u>181.65</u>

**Lexington/ Fayette Co Parking Authority**  
**Statement of Cash Flow**  
**For the One Month Ended July 31, 2023**

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ 5,166.65	\$ 5,166.65
Adjustments to reconcile net income to net cash provided by operating activities		
Total Adjustments	<u>0.00</u>	<u>0.00</u>
Net Cash provided by Operations	<u>5,166.65</u>	<u>5,166.65</u>
 Cash Flows from investing activities		
Used For		
Net cash used in investing	<u>0.00</u>	<u>0.00</u>
 Cash Flows from financing activities		
Proceeds From		
Used For		
Net cash used in financing	<u>0.00</u>	<u>0.00</u>
Net increase <decrease> in cash	<u>\$ 5,166.65</u>	<u>\$ 5,166.65</u>
 Summary		
Cash Balance at End of Period	\$ 20,343.16	\$ 20,343.16
Cash Balance at Beg of Period	<u>(15,176.51)</u>	<u>(15,176.51)</u>
Net Increase <Decrease> in Cash	<u>\$ 5,166.65</u>	<u>\$ 5,166.65</u>

**Lexington/ Fayette Co Parking Authority**  
**Cash Disbursements Journal**  
**For the Period From Jul 1, 2023 to Jul 31, 2023**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
7/19/23	1262	509 100	Office Supplies Cash - US Bank	Invoice: 8666 Schrader Commercial Properties, LLC	33.54	33.54
7/19/23	1263	500 100	Property Management Fee Cash - US Bank	Invoice: 8363 SCHRADER COMMERCIAL PROPERTIES, LLC	500.00	500.00
<b>Total</b>					<u>533.54</u>	<u>533.54</u>

**Lexington/ Fayette Co Parking Authority  
General Ledger  
For the Period From Jul 1, 2023 to Jul 31, 2023**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Referen	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	7/1/23			Beginning Balance			15,176.51
	7/18/23	071823	CRJ	Lynna Nguyen	3,945.64		
	7/18/23	071123	CRJ	Savane Silver	1,490.45		
	7/18/23	071823	CRJ	Lynna Nguyen	221.70		
	7/18/23	071823	CRJ	Savane Silver	42.40		
	7/19/23	1262	CDJ	Schrader Commer		33.54	
	7/19/23	1263	CDJ	SCHRADER COM		500.00	
	7/31/23			Current Period Cha	5,700.19	533.54	5,166.65
				<b>Ending Balance</b>			<b>20,343.16</b>
155 Building Improvements	7/1/23			Beginning Balance			81,518.30
	7/31/23			<b>Ending Balance</b>			<b>81,518.30</b>
231 Tenant Deposits	7/1/23			Beginning Balance			-3,782.00
	7/31/23			<b>Ending Balance</b>			<b>-3,782.00</b>
349 Beginning Balance Equity	7/1/23			Beginning Balance			-30,139.26
	7/31/23			<b>Ending Balance</b>			<b>-30,139.26</b>
350 Capital Contribution, Net	7/1/23			Beginning Balance			345,700.00
	7/31/23			<b>Ending Balance</b>			<b>345,700.00</b>
352 Retained Earnings	7/1/23			Beginning Balance			-408,473.55
	7/31/23			<b>Ending Balance</b>			<b>-408,473.55</b>
400 Rental Income	7/1/23			Beginning Balance			
	7/18/23	071823	CRJ	Lynna Nguyen - Inv		3,945.64	
	7/18/23	071123	CRJ	Savane Silver - Inv		1,490.45	
	7/31/23			Current Period Cha		5,436.09	-5,436.09
				<b>Ending Balance</b>			<b>-5,436.09</b>
401 Income - Utilities	7/1/23			Beginning Balance			
	7/18/23	071823	CRJ	Lynna Nguyen - Uti		221.70	
	7/18/23	071823	CRJ	Savane Silver - Util		42.40	
	7/31/23			Current Period Cha		264.10	-264.10
				<b>Ending Balance</b>			<b>-264.10</b>
500 Property Management Fee	7/1/23			Beginning Balance			
	7/19/23	1263	CDJ	SCHRADER COM	500.00		
	7/31/23			Current Period Cha	500.00		500.00
				<b>Ending Balance</b>			<b>500.00</b>
509 Office Supplies	7/1/23			Beginning Balance			
	7/19/23	1262	CDJ	Schrader Commer	33.54		
	7/31/23			Current Period Cha	33.54		33.54
				<b>Ending Balance</b>			<b>33.54</b>



**Lexington/ Fayette Co Parking Authority**  
**Account Reconciliation**  
**As of Jul 31, 2023**  
**100 - Cash - US Bank**  
**Bank Statement Date: July 31, 2023**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	15,176.51
Add: Cash Receipts	5,700.19
Less: Cash Disbursements	(533.54)
Add (Less) Other	
Ending GL Balance	<u>20,343.16</u>
Ending Bank Balance	<u>20,343.16</u>
Add back deposits in transit	<u>                    </u>
Total deposits in transit	
(Less) outstanding checks	<u>                    </u>
Total outstanding checks	
Add (Less) Other	<u>                    </u>
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>20,343.16</u></u>

## Garage Updates

### Garage & Pedway Lighting Schemes:

- Green for Bystander Awareness Week
- Standard daily multicolor scheme

### Transit Center Garage:

- DB General Contracting completed the extension of existing drainpipes to nearby floor drains which will help address water ponding issues in the garage. Ponding water can cause corrosion issues within the slab as well as hazardous icing during the winter months.

### Helix Garage:

- Installation of the new dry standpipe is complete. The standpipe is a much-needed fire safety infrastructure addition for the facility, providing the Fire Department with a water connection at each level of the garage. The cost of the standpipe project is \$79,200 and it is part of the FY23 CAMP repair cycle.

### General Garage Notes:

- All FY23 CAMP repair and maintenance project items have been completed.
- Engineers from Bennett & Pless have received the laboratory testing results for the concrete samples and are coordinating with the MEP subconsultants. The data will be included in the new Capital Asset Management Plan. Updates will be provided as they near presentation of a deliverable draft of the document.

### Garage Security:

- Installation of the garage security camera system is complete at Victorian Square Garage.
- Installation of the security camera system at the Transit Center Garage has begun.
- LPA participated in a call with Viviana Romero to discuss implementation details related to the integration of the new security camera system with the FUSUS Connect Program. Daniel Massey of Risetek also participated in the call, providing the FUSUS technical support members with the necessary hardware and software details related to the new system. The FUSUS rep will next send the required camera documentation form for completion.
- There are no incidents to report related to the security services provided by Signal 88 at the Transit Center Garage and Victorian Square Garage. LPA and LEXPARK staff are closely monitoring the situation.
- Fayette County Sheriff Deputies continue to provide security at Victorian Square Garage on Friday and Saturday from 12AM – 4AM. Signal 88 has been informed their services will not be required in the garage during those times.