

# August 10, 2023 Board Meeting Agenda



- |       |  |          |
|-------|--|----------|
| I.    | Call to Order/Welcome of Guests  | Frazier  |
| II.   | Comments   | Frazier  |
|       | a. Public Comment  |          |
|       | b. Comments from Commissioners/Advisory Board Members  |          |
| III.  | Partner Organization Updates   |          |
|       | a. DLMD Updates  | Frazier  |
|       | b. Downtown Lexington Partnership Updates  | McDaniel |
|       | c. VisitLex Updates  | Schickel |
| IV.   | Approval of Minutes July 2023 LPA Board Meeting<br><i>Board Action Required</i>  | Frazier  |
| V.    | Update on LPA Activities   | Trammell |
|       | a. Operational Reports   |          |
|       | b. COVID-19 Update   |          |
| VI.   | Approval of LPA and LEXPARK June 2023 Financial Reports<br>and Schrader Commercial Reports<br><i>Board Action Required</i> | Pearson  |
| VII.  | MER Recommendations for Open Records   | Pearson  |
| VIII. | LEXPARK Wage Study   | McKiness |
| IX.   | Fusus Project with Lexington Police Department - Update  | Frazier  |
| X.    | On-Street  |          |
|       | a. Export Street Monthly Permits   | Trammell |
| XI.   | Off-Street (Garages)   | Trammell |
|       | a. Garage Update   |          |
|       | b. Security Updates  |          |
| XII.  | Closed Session per KRS 61.810 (b)  | Frazier  |

**Next Meeting: September 14, 2023**

## Lexington & Fayette County Parking Authority

Board Meeting Minutes  
July 13, 2023

Called to order: 10:00 a.m. by James Frazier, Chair

Location: 162 East Main Street

Voting Members: Kenton Ball  
Laura Boison  
Erin Hensley  
Thomas Pettit  
Cathy Taylor

Advisory Board: Allen McDaniel

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell  
Lexington & Fayette County Parking Authority

Guests: Mark Doering, PCI  
Justin Hubbard, DDAF  
Mike McKiness, PCI  
Jack Skelton, PCI  
Charles Stephenson, PCI

### Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

### Item 2 – Comments

There were no comments.

### Item 3 – Partner Organization Updates

#### A. DLMD Updates

Mr. Frazier reports on the recent DLMD Board Meeting. It was well-attended and focused on security in the management district area.

#### B. DLP Updates

Mr. McDaniel reports the DLP has recently approved an expenditure to draft a strategic plan. Work will begin in the fall. He also notes that Thursday Night Live is now halfway through its schedule.

### Item 4 – Approval of Board Meeting Minutes

Mr. Ball makes a motion to approve the June 2023 board minutes as amended, Mr. Pettit seconds. The vote was unanimous, and the motion carried.

### Item 5 – Update on ED Activities

#### A. Operational Reports



Lexington & Fayette County Parking Authority  
859-233-PARK (7275)  
www.lexpark.org



Mr. Trammell presents the June 2023 operational reports. Average response time to meter complaints decreased from the prior month. Usage rates for mobile payment apps remain steady and could be increased.

*C. COVID-19 Update*

Mr. Trammell goes over some of the organizational challenges related to COVID-19.

**Item 6 – Financial Reports**

Ms. Pearson presents the May 2023 Financial Reports. Mr. Doering goes over the variances on the PCI Operations Reports. Ms. Pearson notes that citation revenue continues to fall under budget but nearly all streams of garage revenue are ahead of budget. Interest income increased from the prior year and the total year to date change in net position is \$924,775. Mr. Ball makes a motion to approve the May 2023 financials. Ms. Hensley seconds. The vote was unanimous, and the motion carried.

Mr. Frazier requests a wage study for PCI employees to be presented at the August board meeting.

**Item 7 – Budget Amendment Policy**

Ms. Hensley makes a motion to approve the Budget Amendment Policy. Ms. Taylor seconds. The vote was unanimous, and the motion carried.

**Item 8 – Contingency Fund Policy**

Ms. Hensley makes a motion to approve the Contingency Fund policy. Mr. Ball seconds. The vote was unanimous, and the motion carried.

**Item 9 – Truist Bank Signer**

Ms. Hensley makes a motion to add Mr. Frazier as a signer on the LPA Truist account. Mr. Pettit seconds. Ms. Boison abstains. The vote was unanimous, and the motion carried.

**Item 10 – Fusus Project with Lexington Police Department**

Mr. Frazier informs the Commissioners about a program offered by the Lexington Police Department that permits the LPD to access security cameras outside of participating businesses. The cost ranges from \$400 to \$800. Mr. Ball makes a motion to authorize Mr. Frazier to enter LPA into an agreement with Fusus. Ms. Taylor seconds. The vote was unanimous, and the motion carried.

**Item 11 – On-Street**

*A. Accessible On-Street Spaces*

Mr. Frazier announces a clarification of the policy regarding time limits at accessible meters. A person legally parked in an accessible space, which must be marked by a sign with the ADA symbol but may also include markings on the pavement or a blue parking meter, is allowed an additional 2 hours of time beyond what is paid for at no additional charge.

*B. Barnacle Proposal*



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Mr. McKinnis presents a new pricing structure related to the Barnacle immobilization device. Ms. Boison makes a motion to accept the recommended pricing. Mr. Ball seconds. The vote was unanimous, and the motion carried.

*C. Meter Bag Request*

By consensus, the commissioners agree to accept the staff recommendation to approve the meter bag request.

**Item 12 - Garages**

*A. Garage Updates*

Mr. Trammell presents the garage updates. Exhaust fans were repaired in Transit Center. Vincent Lighting will be on site during the month to assess the broken fixtures at Victorian Square Garage and Helix Garage. The electrical panel upgrade at Helix is also scheduled in July. During the repair, there will be no power in the garage. Extra staff and portable lighting will be on site during this time to assist customers.

*B. Security Updates*

Mr. Trammell reports that the Risetek camera system has been installed in Victorian Square Garage and individual programming of the cameras is underway. Once completed, Transit Center will be the next facility for installation. Fayette County Sheriff's Deputies began weekend overnight shifts on July 7<sup>th</sup> and will continue through the summer.

There being no further business brought before the Board, the meeting was adjourned at 12:00PM.



Lexington & Fayette County Parking Authority  
859-233-PARK (7275)  
[www.lexpark.org](http://www.lexpark.org)



LFCPA and LEXPARK Key Performance Indicators

		User-input variable cells.											Totals for underlying cells.													Percent of	CY 2022											
		Note	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Standard	TOTAL	AVERAGE	Total	AVERAGE																			
<b>CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION</b>																																						
1	Unique Visitors to Website (users)		3,936	3,806	3,803	3,565	3,066	3,387	3,630							25,193	3,599.0	N/A	3599.00																			
2	LEXPARK Walk-In Customers		100	51	56	63	66	71	80							487	69.6	N/A	69.57																			
3	LEXPARK Telephone Inquiries (Total)		943	827	787	785	881	681	687							5591	799	N/A	798.71																			
4	Reporting Inoperative Meters		0	0	0	0	0	0	0							0	0	0%	0.00																			
5	LUKE		5	10	6	7	11	9	5							53	8	1%	7.57																			
6	IPS		8	5	8	7	9	11	5							53	8	0.9%	25.00																			
8	Enforcement Complaint		0	0	0	0	0	0	0							0	0	0.0%	0.00																			
9	Other Inquiry including payments/ just payments		209	192	202	172	157	149	103							1184	169	21%	167.00																			
10	Pay by Phone questions or issues		0	0	0	0	0	0	2							2	0.29	0%	0.29																			
11	After 5 Parking questions		0	0	0	0	0	0	0							0	0	0%	0.00																			
12	Wrong Way Parking		0	0	0	0	0	0	0							0	0	0%	0.00																			
13	Garages		716	620	571	599	704	512	572							4294	613.4	77%	613.43																			
14	<b>TOTAL CONTACTS</b>		26	23	28	25	17	16	16							151	21.6	100%	21.57																			
15	Business Association Meetings Attended		14	11	13	15	12	12	14							91	13.0	60%	13.00																			
16	Neighborhood Association Meetings Attended		2	1	1	0	1	1	0							6	0.9	4%	0.86																			
17	Number of Merchants Visited		4	0	4	1	0	0	0							9	1.3	6%	1.29																			
18	Number of Institutional and/or Public Official Meetings		6	11	10	9	4	3	2							45	6.4	30%	7.60																			
19	Number of Parking Customers Contacted (intercept surveys, survey document responses) (Analyst)		0	0	0	1	2	0	1							4	1	N/A	0.57																			
20	Parking Meter In-Service Rates (% of time)																																					
21	Single-Space Meters		99.8%	99.8%	99.7%	99.8%	99.8%	99.9%	99.8%						98-99% (A)	N/A	99.8%	N/A	99.8%																			
21	Multi-Space Meters		99.9%	99.8%	99.8%	99.8%	99.9%	99.9%	99.9%						98-99% (A)	N/A	99.9%	N/A	99.9%																			
23	Average Response Time to Address Meter Complaint (Hours)																																					
24	Single-Space Meters (IPS)		4.52	2.28	4.31	5.8	5.08	3.7	3.44							N/A	4.2	N/A	4.16																			
24	Multi-Space Meters (LUKE)		3.7	3.25	5.19	5.8	3.81	2.7	4.16							N/A	4.1	N/A	3.86																			
25	Number of Citation Appeal Hearings		4	15	16	12	11	5	5							68	9.7	100%	9.71																			
26	Number of Citations Dismissed or Reduced to Warning		2	10	3	4	3	3	2							27	3.9	40%	3.86																			
27	Number of Requested Citation Administrative Appeals		81	122	96	92	88	69	84							632	90.3	100%	90.29																			
28	Number of Citations Administratively Dismissed or Reduced to Warning		37	59	46	31	40	33	50							296	42.3	47%	42.29																			
<b>PARKING MANAGEMENT EFFECTIVENESS</b>																																						
29	Number of Parking Activity Surveys Conducted (TOTAL)		31	31	31	31	31	31	31							217	31.0	100%	31.00																			
30	Parking Occupancy and Availability		30	30	30	30	30	30	30							210	30.0	97%	30.00																			
31	Parking Turnover		1	1	1	1	1	1	1							7	1.0	3%	1.00																			
32	Downtown Meter Turnover Rate		189%	211%	245%	222%	217%	198%	148%					67-140% (B)	N/A	204.3%	N/A	204%																				
33	Parking Vacancy Rate in Neighborhoods		62%	56%	61%	50%	65%	69%	73%							N/A	62.3%	N/A	62%																			
34	Meter Occupancy Rate by Survey		35%	32%	31%	36%	29%	28%	33%					93-95% (C)	N/A	32.0%	N/A	32%																				
35	Paid Legal Meter Occupancy Rate by Meter Revenue		23.5%	33.8%	27.1%	28.0%	23.0%	20.6%	19.8%					60-85% (D)	N/A	25.1%	N/A	25%																				
36	Safety Zone Violation Rate		5.4%	4.0%	4.2%	6.1%	3.8%	5.3%	4.3%					25-33% (E)	N/A	4.7%	N/A	5%																				
37	Loading Zone Violation Rate		1.5%	1.6%	0.9%	0.5%	1.2%	1.3%	0.6%							N/A	1.1%	N/A	1%																			
<b>PARKING OPERATIONS EFFICIENCY</b>																																						
38	Number of Parking Violation Surveys Conducted		30	30	30	30	30	30	30							210	30.0	100%	30.00																			
39	Violation Capture Rate (Meters & RPP)		8%	14%	9%	13%	7%	7%	12%						10-25% (F)	N/A	10%	N/A	0.10																			
40	Total Net Patrol Hours		727	683	633	546	610	589	515							4,303	615	N/A	614.71																			
41	Average Net Patrol Hours per Officer		146	137	158	137	153	147	129							N/A	144	N/A	143.86																			
42	Number of Letters Mailed		4,354	3,553	3,829	3,699	3,563	2,721	2,427							24,146	3,449	N/A	3449.43																			
43	Total Amount Due from Top 20 Scofflaws		\$15,069	\$15,781	\$15,547	\$14,541	\$14,413	\$14,383	\$14,493							N/A	\$14,890	N/A	\$ 14,889.57																			
44	Parking Ticket Collection Rate (1-year running average)		84.37%	85.17%	85.17%	85.15%	84.87%	84.93%	85.07%							N/A	85.0%	N/A	85%																			

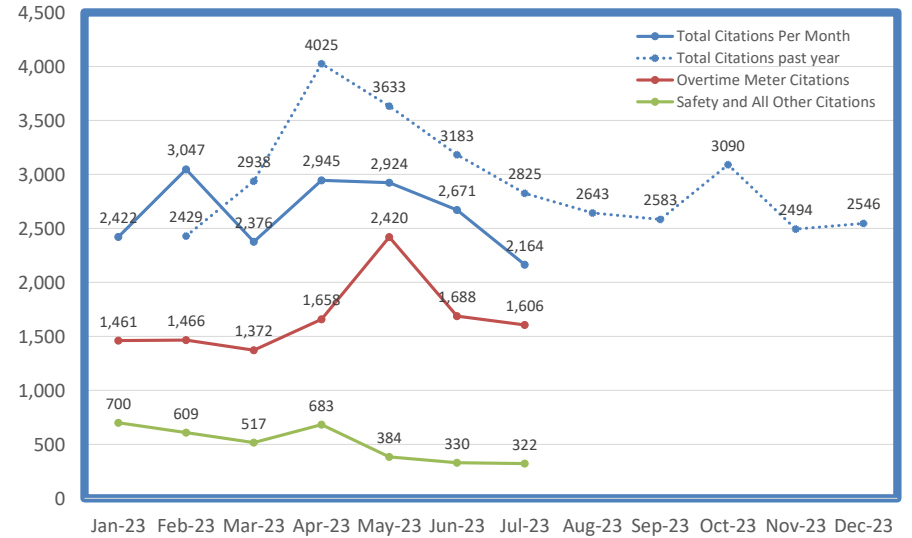
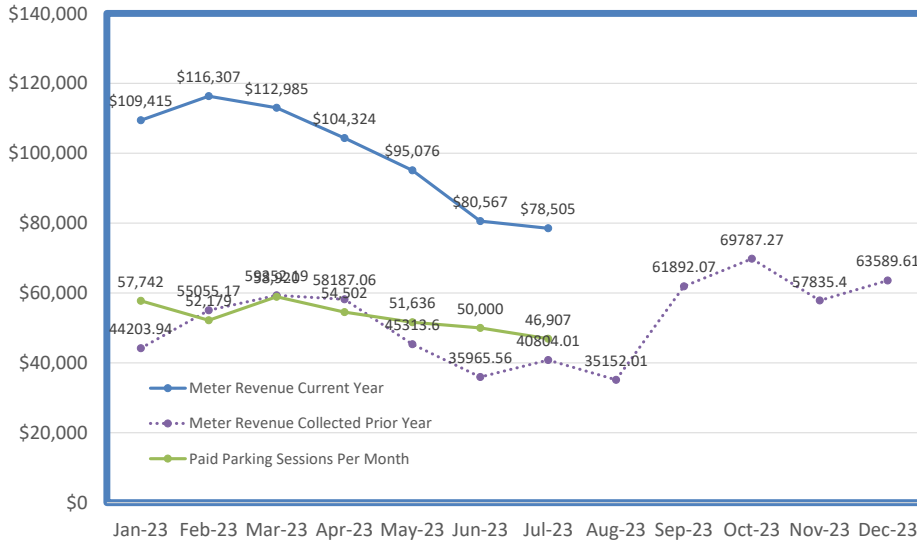
LFCPA and LEXPAK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

REVENUE STREAM INTEGRITY and SECURITY		Note	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	TOTAL	AVERAGE	Percent of Total
<b>Activity Levels</b>																	
21	Paid Parking Sessions Per Month		57,742	52,179	58,920	54,502	51,636	50,000	46,907						371,886.0	53,126.6	N/A
22	Meter Revenue Collected Per Month		\$109,415	\$116,307	\$112,985	\$104,324	\$95,076	\$80,567	\$78,505						\$697,179	\$99,597	N/A
23	Total Citations Per Month		2,422	3,047	2,376	2,945	2,924	2,671	2,164						18,549	2,649.9	N/A
24	Overtime Meter Citations		1,461	1,466	1,372	1,658	2,420	1,688	1,606						11,671	1,667.3	N/A
25	Safety and All Other Citations		700	609	517	683	384	330	322						3,545	506.4	N/A
25	Quality of Life		125	188	359	510	405	267	192						2,046	292.3	N/A
26	Value of Citations		\$58,790	\$54,715	\$50,265	\$54,550	\$48,755	\$42,990	\$41,220						\$351,285	\$50,184	N/A
<b>Average Meter Payment</b>																	
31	Average Meter Payment (LUKE & IPS)		\$1.89	\$1.94	\$1.80	\$1.84	\$1.71	\$1.67	\$1.67						N/A	\$1.79	N/A
32	Multi Space Meters - Average Meter Payment		\$2.50	\$2.55	\$2.45	\$2.64	\$2.32	\$2.27	\$2.24						N/A	\$2.42	N/A
33	Single Space Meters - Average Meter Payment		\$1.27	\$1.27	\$1.17	\$1.16	\$1.19	\$1.16	\$1.15						N/A	\$1.20	N/A
<b>Credit Card Usage and Forms of Payment</b>																	
34	LUKE (Credit Card Percent of transactions)		46.3%	46.3%	46.9%	46.6%	48.0%	48.1%	47.0%						N/A	47.0%	N/A
35	Average CC transaction		\$2.71	\$2.77	\$2.67	\$2.69	\$2.56	\$2.50	\$2.50						N/A	\$2.6	N/A
36	IPS (CC as a percent of transactions)		30.0%	31.0%	28.7%	28.1%	28.2%	27.6%	28.0%						N/A	28.8%	N/A
37	Average CC transaction		\$2.32	\$2.32	\$2.19	\$2.19	\$2.19	\$2.22	\$2.13						N/A	\$2.22	N/A
38	Pay by Phone (as a meter payment transaction)		24.6%	27.5%	22.7%	22.1%	21.4%	20.0%	20.0%						N/A	22.6%	N/A
39	T2 text to pay		4.0%	5.5%	4.8%	5.1%	4.2%	5.0%	4.2%						N/A	4.7%	N/A
<b>Meter Occupancy Rates by Zones</b>																	
40	Low 0-30% (9,12,13)		11%	7%	10%	6%	7%	5%	3%						N/A	7.0%	N/A
41	Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)		18%	23%	21%	17%	17%	12%	14%						N/A	17.4%	N/A
42	High 60% or more (4,8)		55%	59%	66%	60%	57%	69%	55%						N/A	60.1%	N/A
<b>Meter Occupancy Rates by Areas</b>																	
43	Downtown 1, 2, 3, 4, 5, 8, 9, 11, 12, 13,		64%	60%	62%	67%	61%	52%	62%						N/A	61.1%	N/A
44	UK Campus (6, 7, 10)		45%	48%	45%	44%	50%	41%	34%						N/A	43.9%	N/A
45	Chevy Chase (15)		35%	29%	26%	31%	22%	33%	28%						N/A	29.1%	N/A

Meter Revenue and Citations Per Month





**ON STREET BY THE NUMBERS**  
Calendar

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Calendar AVG	FY '22 AVG	FY '21 AVG	FY '20 AVG
1 Violations Cited	3,398	3,047	2,923	2,945	2,951	2,647	2,391						2,900	2,976	2,997	3,345
2 Actual Citations (exc voids & warnings)	2,456	2,408	2,377	2,518	2,443	2,176	2,171						2,364	2,777	2,817	3,125
3 Value of Actual Citations	\$ 58,790	\$ 54,715	\$ 50,265	\$ 54,550	\$ 48,755	\$ 42,990	\$ 41,375						\$ 50,206	\$ 60,455	\$ 63,128	\$ 72,995
4 Citations Paid	1,982	2,036	2,139	1,974	2,087	1,828	1,737						1,969	2,342	2,241	2,461
5 Percentage of Citations Paid	80.70%	84.60%	90.00%	78.40%	85.40%	84.00%	80.00%						83.30%	84.29%	78.81%	82.57%
6 Value of Citations Paid	\$ 58,678	\$ 59,861	\$ 58,108	\$ 54,793	\$ 56,303	\$ 48,174	\$ 42,329						\$ 54,035	\$ 66,278	\$ 64,016	\$ 69,596
7 Warnings Issued	911	596	568	447	488	484	201						528	175	152	176
8 Voids	35	45	20	24	23	13	31						27	32	39	50
9 Citation Void Percentage	1.0%	1.5%	0.7%	0.8%	0.8%	0.5%	1.30%						0.9%	1.0%	1.4%	1.5%
10 Meter Revenue Collected	\$110,923	\$ 116,307	\$ 112,985	\$ 104,324	\$ 95,076	\$ 80,567	\$ 73,662						\$ 99,121	\$ 70,857	\$ 65,755	\$ 81,861
11 Avg Meter Rev Collected per Work Day	\$ 5,546	\$ 6,121	\$ 4,912	\$ 5,216	\$ 4,322	\$ 3,662	\$ 3,683						\$ 4,780	\$ 3,386	\$ 3,125	\$ 3,752
12 RPPP's Sold	38	31	30	11	24	16	736						127	154	163	163
13 Value of RPP Permits	\$ 377	\$ 329	\$ 318	\$ 102	\$ 254	\$ 170	\$ 7,712						\$ 1,323	\$ 1,535	\$ 1,624	\$ 1,630
14 Monthly Permit Revenue	\$ 11,877	\$ 8,050	\$ 9,705	\$ 7,270	\$ 10,396	\$ 4,865	\$ 7,467						\$ 8,519	\$ 7,759	\$ 9,029	\$ 6,654
15 Value of Bagged Meters	\$ 17,193	\$ 8,173	\$ 2,192	\$ 6,432	\$ 3,482	\$ 1,265	\$ 6,741						\$ 6,497	\$ 9,733	\$ 7,134	\$ 5,300
16 New Meters Added or Removed	-	-	-	-	-	-	-						-	(7)	6	(1)
17 Single Space Meters	422	422	422	422	422	422	422						422	466	605	699
18 Mult-Space Meters	97	97	97	97	97	97	97						97	95	78	65
19 Metered Space Count	1,208	1,208	1,208	1,208	1,208	1,208	1,208						1,208	1,248	1,275	1,261
20 Vehicles Booted	78	54	78	56	61	62	38						61	50	33	29
21 Booting Fees	\$ 7,020	\$ 4,860	\$ 7,020	\$ 5,040	\$ 5,490	\$ 5,580	\$ 3,420						\$ 5,490	\$ 4,466	\$ 2,838	\$ 2,123
22 Total Revenue Collected	\$ 206,068	\$ 197,579	\$ 190,328	\$ 177,961	\$ 171,001	\$ 140,620	\$ 141,330	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 174,984	\$ 160,629	\$ 150,396	\$ 190,376



## LEXPARK VOID SUMMARY

### Voided Citations By Officer

CY '23		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	CAL YTD
Issuing Officer														
1	2013	1	1	-	-	-	-	5						7
2	21081203	1	-	-	2	1	-	-						4
3	2081	2	4	2	6	2	2	5						23
4	2082	5	10	5	4	12	6	5						47
5	2098	-	-	-	-	-	1	14						15
6	2111	-	-	-	-	-	-	-						-
7	2117	-	-	1	-	-	-	-						1
8	2119	-	-	-	-	-	-	-						-
9	2120	-	-	1	-	-	-	-						1
10	2122	-	-	-	-	-	-	-						-
11	2124	-	-	-	-	-	-	-						-
12	2147	15	19	4	1	-	-	-						39
13	(2130) 2142	-	-	-	-	-	-	-						-
14	2146	4	9	4	4	3	1	-						25
15	2141	7	2	1	7	5	3	2						27
16	2133	-	-	2	-	-	-	-						2
17	2137	-	-	-	-	-	-	-						-
18	2138	-	-	-	-	-	-	-						-
19	2145	-	-	-	-	-	-	-						-
20	% Voids	1.03%	1.48%	0.68%	0.81%	0.78%	0.49%	1.30%						0.94%
21	Total	35	45	20	24	23	13	31	-	-	-	-	-	191
22	Total Citations	3,398	3,047	2,923	2,945	2,951	2,673	2,391						20,328

### Voided Citations Summary By Reason

CY '23		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	CAL YTD
Void Type														
23	Administrative	4	6	4	5	3	2	9						33
24	TC Garage - mthly or pd when leaving	1	-	-	2	1	-	-						4
25	Customer Walk Up	-	-	-	1	-	-	-						1
26	Duplicate	11	3	2	3	3	3	1						26
27	Meter Malfunction	3	6	4	1	-	-	-						14
28	Pay By Phone	-	-	-	-	2	2	-						4
29	Officer Error	15	29	9	10	13	4	21						101
30	Test	-	-	-	-	-	-	-						-
31	Visitor	-	-	-	-	-	-	-						-
32	Printer Error/Stolen/Flex Error	-	-	-	-	-	-	-						-
33	Paid Other Luke	1	1	1	2	1	2	-						8
34	Void By Client Directive	-	-	-	-	-	-	-						-
35	Total	35	45	20	24	23	13	31	-	-	-	-	-	191





# Citations Aging Report

## Five-Year Report Ending August 1, 2023

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
<b>TOTALS</b>											
Count	1,054	523	481	491	787	2,360	5,887	5,121	6,334	777	23,815
Dollar Amt	\$28,425.00	\$19,220.00	\$17,620.00	\$18,835.00	\$34,310.00	\$106,098.25	\$270,546.55	\$224,810.04	\$267,663.00	\$32,875.00	\$1,020,402.84



# Citations Aging Report

## Five-Year Report Ending July 1, 2023

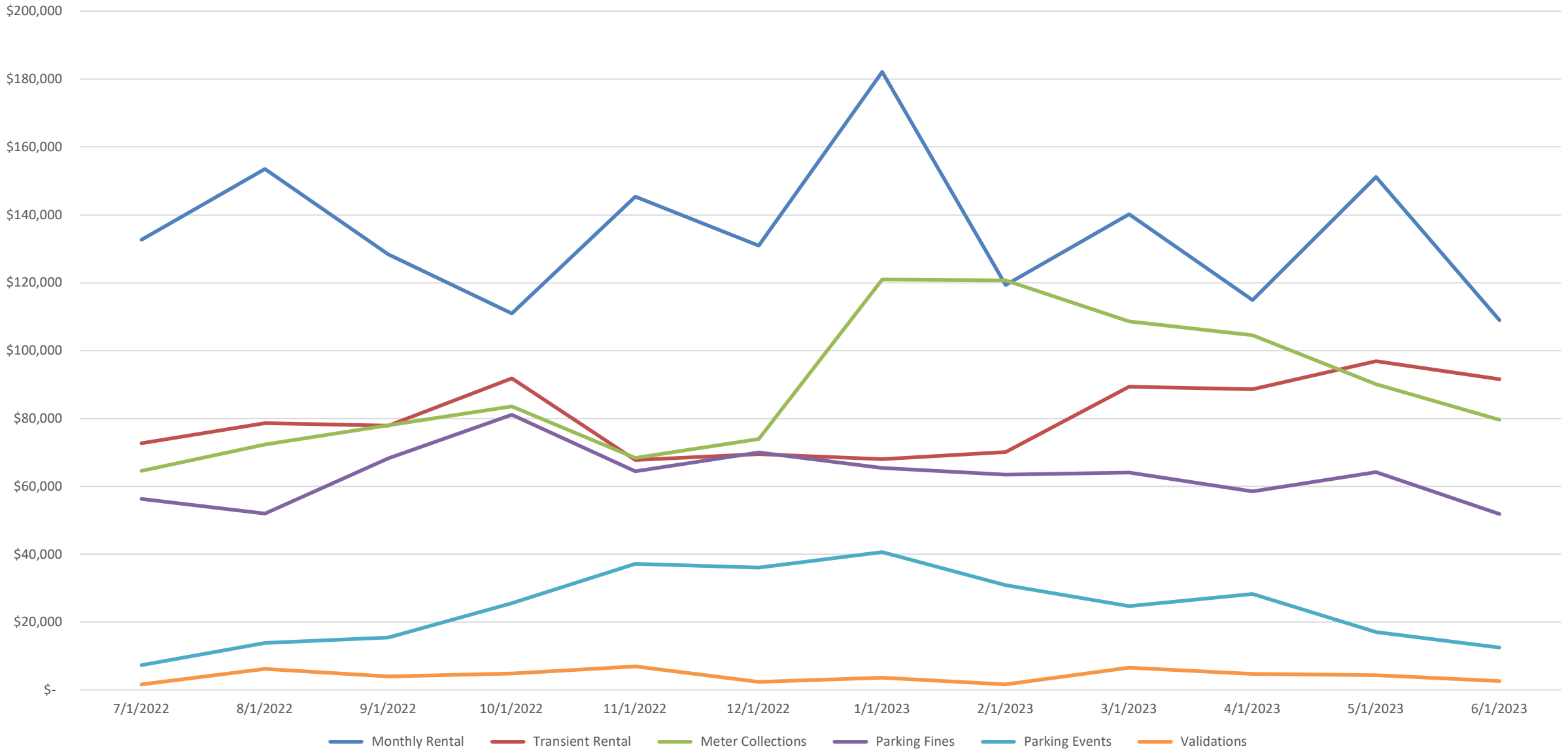
Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
<b>TOTALS</b>											
Count	1,010	573	510	345	940	2,403	5,891	5,216	6,483	792	24,163
Dollar Amt	\$27,850.00	\$20,850.00	\$19,630.00	\$12,995.00	\$42,631.25	\$107,260.75	\$270,259.05	\$227,838.79	\$275,464.25	\$32,951.25	\$1,037,730.34



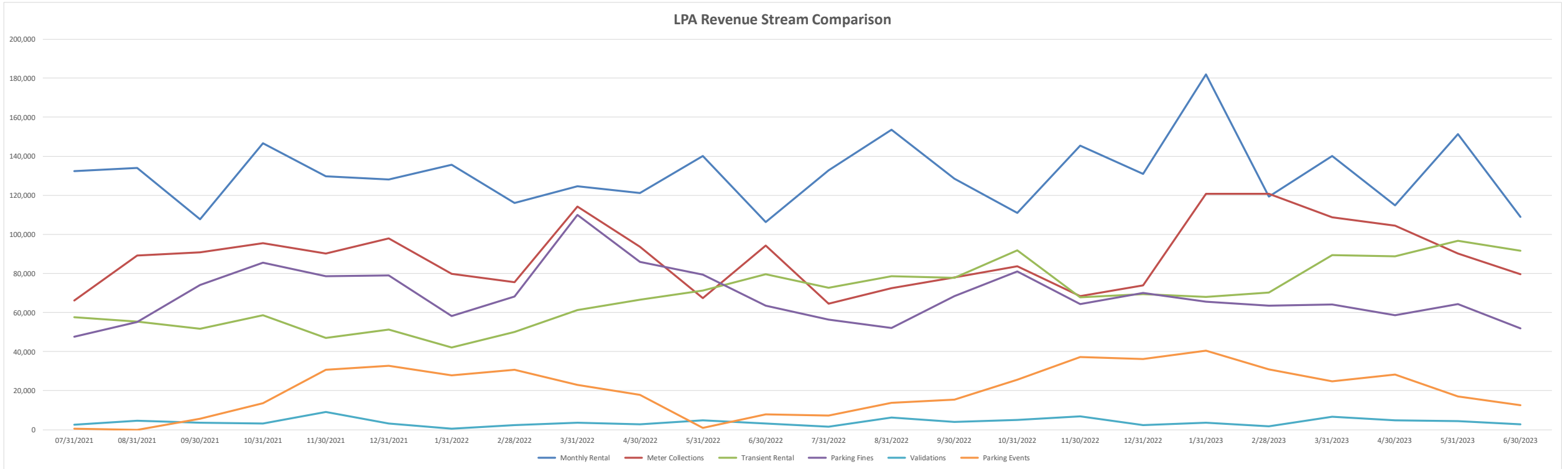
## OFF STREET BY THE NUMBERS Calendar 2023

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	CAL YTD AVG	FY '22 AVG	FY '21 AVG
<b>MONTHLY CARD HOLDERS BILLED</b>															
1 Victorian Square	418	420	423	429	433	429	464						431	390	407
2 Transit Center	1,087	1,088	1,094	1,099	1,108	1,105	1,071						1,093	1,081	1,074
3 Courthouse	243	238	240	240	261	260	259						249	236	218
4 Helix	420	412	406	397	387	386	386						399	399	403
5 TOTAL	2,168	2,158	2,163	2,165	2,189	2,180	2,180	-	-	-	-	-	1,267	1,931	2,102
<b>Hospitality Rate (\$20 Included Above)</b>															
	72	84	80	79	84	96	95						84	21	14
<b>TOTAL AVAILABLE FOR MONTHLY</b>															
6 Victorian Square (384)	13	11	8	2	2	6	-						6	21	5
7 Transit Center (777)	8	7	-	-	-	-	-						2	-	-
8 Courthouse (518)	20	25	17	17	7	8	9						15	16	33
9 Helix (389)	-	8	14	23	13	14	14						12	11	4
10 TOTAL (2068)	41	51	39	42	22	28	23	-	-	-	-	-	21	44	42
<b>SPECIAL EVENTS WORKED - VS</b>															
	17	15	17	18	6	7	8						13	8	6
<b>VALIDATIONS SOLD - ALL GARAGES</b>															
	730	640	1,565	2,776	2,586	2,064	800						1,594	819	1,194
<b>AVERAGE DAILY TRANSACTIONS</b>															
13 Victorian Square	219	219	259	317	277	267	235						256	265	212
14 Transit Center	13	14	11	7	7	6	5						9	8	8
15 Courthouse	129	130	152	131	137	127	131						134	125	99
16 Helix	323	343	388	344	371	353	335						351	324	184
17 TOTAL	684	706	810	799	792	753	706						750	722	503
<b>AVERAGE LENGTH OF STAY - HOURS</b>															
18 Victorian Square	2.8	2.7	2.5	2.4	2.3	2.4	2.3						2.5	1.9	2.0
19 Transit Center	2.2	2.3	3.0	2.5	2.8	2.9	2.8						2.7	2.7	3.0
20 Courthouse	2.1	2.2	2.1	2.2	2.3	2.2	2.2						2.2	1.8	2.0
21 Helix	0.8	0.9	0.9	0.9	0.9	0.9	1.0						0.9	0.7	1.0
22 TOTAL	1.9	2.0	2.1	2.0	2.1	2.1	2.1	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	2.1	1.8	1.7
<b>AVERAGE TRANSACTION AMOUNT</b>															
23 Victorian Square	\$ 8.13	\$ 8.12	\$ 7.59	\$ 7.34	\$ 6.97	\$ 7.02	\$ 6.49						\$ 7.38	\$ 7.22	\$ 7.27
24 Transit Center	\$ 4.65	\$ 4.82	\$ 5.71	\$ 4.96	\$ 5.60	\$ 5.75	\$ 5.75						\$ 5.32	\$ 5.24	\$ 5.38
25 Courthouse	\$ 4.21	\$ 4.40	\$ 4.29	\$ 4.46	\$ 4.52	\$ 4.42	\$ 4.40						\$ 4.39	\$ 3.53	\$ 3.26
26 Helix	\$ 2.27	\$ 2.52	\$ 2.61	\$ 2.56	\$ 2.53	\$ 3.08	\$ 2.82						\$ 2.63	\$ 2.27	\$ 2.90
27 TOTAL	4.8	5.0	5.1	4.8	4.9	5.1	4.9	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	\$ 4.93	\$ 4.56	\$ 4.70

# LPA Revenue Stream Comparison



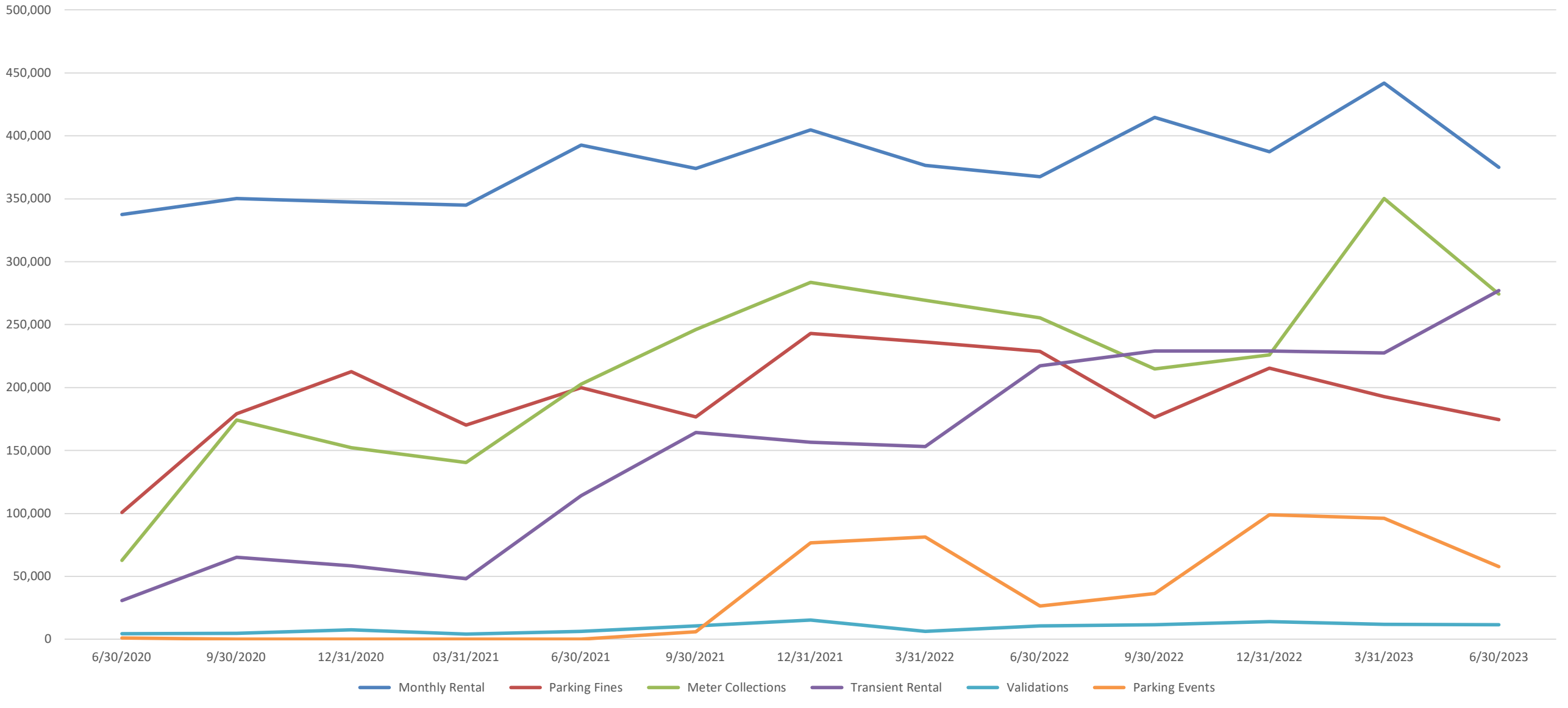
	7/31/2022	8/31/2022	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023
<b>Monthly Rental</b>	\$ 132,708	\$ 153,508	\$ 128,402	\$ 110,898	\$ 145,383	\$ 130,985	\$ 182,054	\$ 119,380	\$ 140,195	\$ 114,917	\$ 151,233	\$ 108,949
<b>Transient Rental</b>	72,688	78,601	77,812	91,767	67,752	69,431	67,993	70,087	89,314	88,662	96,867	91,503
<b>Meter Collections</b>	64,548	72,346	77,932	83,555	68,364	73,906	120,846	120,680	108,647	104,476	90,088	79,621
<b>Parking Fines</b>	56,223	51,993	68,273	81,021	64,364	69,915	65,463	63,444	64,016	58,548	64,174	51,773
<b>Parking Events</b>	7,257	13,758	15,432	25,524	37,175	36,055	40,495	30,873	24,661	28,268	17,061	12,464
<b>Validations</b>	1,538	6,105	3,904	4,859	6,850	2,294	3,617	1,642	6,513	4,669	4,273	2,618



	07/31/2021	08/31/2021	09/30/2021	10/31/2021	11/30/2021	12/31/2021	1/31/2022	2/28/2022	3/31/2022	4/30/2022	5/31/2022	6/30/2022	7/31/2022	8/31/2022	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023	6/30/2023
<b>Monthly Rental</b>	132,367	134,065	107,719	146,625	129,800	128,114	135,554	116,142	124,706	121,080	140,202	106,308	132,708	153,508	128,402	110,898	145,383	130,985	182,054	119,380	140,195	114,917	151,233	108,949
<b>Meter Collections</b>	66,182	89,095	90,858	95,531	90,159	97,843	79,802	75,453	114,160	93,659	67,400	94,288	64,548	72,346	77,932	83,555	68,364	73,906	120,846	120,680	108,647	104,476	90,088	79,621
<b>Transient Rental</b>	57,464	55,298	51,582	58,477	46,957	51,223	42,078	49,962	61,143	66,513	71,105	79,512	72,688	78,601	77,812	91,767	67,752	69,431	67,993	70,087	89,314	88,662	96,867	91,503
<b>Parking Fines</b>	47,586	55,116	74,050	85,553	78,469	78,981	58,141	68,139	109,936	85,901	79,437	63,394	56,223	51,993	68,273	81,021	64,364	69,915	65,463	63,444	64,016	58,548	64,174	51,773
<b>Validations</b>	2,420	4,537	3,601	3,018	9,049	3,079	549	2,194	3,425	2,699	4,730	3,107	1,538	6,105	3,904	4,859	6,850	2,294	3,617	1,642	6,513	4,669	4,273	2,618
<b>Parking Events</b>	363	0	5,610	13,480	30,578	32,703	27,872	30,580	22,935	17,773	870	7,850	7,257	13,758	15,432	25,524	37,175	36,055	40,495	30,873	24,661	28,268	17,061	12,464

# LPA Revenue Stream Comparison

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	6/30/2020	9/30/2020	12/31/2020	03/31/2021	6/30/2021	9/30/2021	12/31/2021	3/31/2022	6/30/2022	9/30/2022	12/31/2022	3/31/2023	6/30/2023
<b>Monthly Rental</b>	337,463	350,125	347,228	345,003	392,738	374,151	\$ 404,539	\$ 376,402	\$ 367,590	\$ 414,617	\$ 387,266	\$ 441,630	\$ 375,099
<b>Parking Fines</b>	100,544	179,121	212,748	170,155	200,032	176,752	243,003	236,216	228,732	176,489	215,300	192,923	174,495
<b>Meter Collections</b>	62,708	174,248	152,255	140,411	202,650	246,135	283,532	269,415	255,347	214,827	225,825	350,172	274,185
<b>Transient Rental</b>	30,631	65,147	58,328	48,057	114,065	164,344	156,658	153,183	217,130	229,101	228,950	227,393	277,032
<b>Validations</b>	4,415	4,889	7,460	4,143	6,149	10,558	15,146	6,168	10,536	11,547	14,003	11,772	11,561
<b>Parking Events</b>	938	0	0	0	0	5,973	76,761	81,387	26,493	36,447	98,754	96,030	57,792

**Lexington and Fayette County Parking Authority**  
**Statement of Net Position**

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Substantially All Disclosures Omitted

	As Of 06/30/23	As Of 06/30/22	Variance 06/30/23
<b>Assets</b>			
<b>Current Assets</b>			
Cash	\$ 1,254,192	\$ 1,731,863	\$ (477,671)
Cash-Change Fund	7,700	7,400	300
Accounts receivable	87,688	166,430	(78,742)
Restricted cash and cash equivalents			
Investments-Truist - Short-Term CAMP*	516,981	1,510,484	(993,503)
Investments-Truist - Long-Term CAMP*	1,900,000	1,900,000	0
Investments-Truist - Garage Maintenance Reserve	533,732	3,044	530,687
Investments-Truist - Unrealized G/L	(4,730)	(14,506)	9,777
Investments-Truist - Accrued Interest	28,978	3,749	25,228
Total Restricted Cash & Equivalents	<u>2,974,960</u>	<u>3,402,771</u>	<u>(427,811)</u>
Total Current Assets	<u>4,324,540</u>	<u>5,308,464</u>	<u>(983,924)</u>
<b>Non-Current Assets</b>			
<b>Capital Assets</b>			
Land	7,585,095	7,585,095	0
Buildings and improvements	14,453,207	14,566,312	(113,105)
Equipment and furniture	3,097,836	3,093,452	4,383
Construction in progress	1,041,443	111,564	929,879
Computer software	10,850	10,850	0
Right-of-Use Asset LFUCG 2022 lease	46,029	46,029	0
Total Capital Assets	<u>26,234,460</u>	<u>25,413,303</u>	<u>821,157</u>
Less: Accumulated Depreciation and Amortization	<u>(6,946,879)</u>	<u>(6,182,268)</u>	<u>(764,611)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>19,287,581</u>	<u>19,231,035</u>	<u>56,546</u>
Total Non-Current Assets	<u>19,287,581</u>	<u>19,231,035</u>	<u>56,546</u>
<b>Total Assets</b>	<b><u>\$ 23,612,121</u></b>	<b><u>\$ 24,539,499</u></b>	<b><u>\$ (927,378)</u></b>
<b>Total Liabilities, Deferred Inflows of Resources, and Net Position</b>			
<b>Current Liabilities</b>			
Accounts payable and accrued liabilities	\$ 343,780	\$ 96,306	\$ 247,474
Compensated absences	5,894	11,926	(6,032)
Sales Tax Payable	12,683	0	12,683
Deposits payable	3,639	3,457	182
Note payable	0	2,011,564	(2,011,564)
Total Current Liabilities	<u>365,996</u>	<u>2,123,253</u>	<u>(1,757,257)</u>
<b>Non-Current Liabilities</b>			
Lease Liability	12,947	25,173	(12,225)
Compensated absences	5,895	11,926	(6,032)
Deposits Payable	3,072	3,254	(182)
Total Non-Current Liabilities	<u>21,914</u>	<u>40,353</u>	<u>(18,439)</u>
Total Liabilities	<u>387,910</u>	<u>2,163,606</u>	<u>(1,775,696)</u>
<b>Deferred Inflow of Resources</b>			
Deferred Inflow of Resources	58,201	142,544	(84,343)
<b>Net Position</b>			
Capital Assets Net of Debt	19,306,075	17,194,299	2,111,776
Restricted - Garage Maintenance Reserve	557,980	(7,713)	565,693
Restricted - Short-Term CAMP*	516,980	1,510,484	(993,504)
Restricted - Long-Term CAMP*	1,900,000	1,900,000	0
Unrestricted	884,975	1,636,279	(751,304)
Total Net Position	<u>23,166,010</u>	<u>22,233,349</u>	<u>932,661</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Net Position</b>	<b><u>\$ 23,612,121</u></b>	<b><u>\$ 24,539,499</u></b>	<b><u>\$ (927,378)</u></b>

No assurance is provided on these financial statements.

\*Capital Asset Management Plan

**Lexington and Fayette County Parking Authority**  
**Statement of Cash Flows**

Substantially All Disclosures Omitted

	Month To Date 6/30/2023	Year To Date 6/30/2023
<b>Cash Flows from Operating Activities</b>		
Payments received from parking customers	\$ 390,905	\$ 4,821,595
Cash received from commercial property renters	6,891	79,459
Payments to suppliers for goods and services	(411,484)	(2,606,273)
Payments to employees for services	(56,687)	(428,095)
Payments to LFUCG	(2,386)	(25,250)
	<b>(72,761)</b>	<b>1,841,436</b>
<b>Cash Flows from Capital and Related Financing Activities</b>		
Payments on note payable	-	(2,011,564)
Purchases of capital assets	(78,976)	(845,680)
	<b>(78,976)</b>	<b>(2,857,244)</b>
<b>Cash Flows From Investing Activities</b>		
Purchase of certificates of deposits	-	427,811
Income earned on restricted cash and cash equivalents	(468,016)	110,626
	<b>(468,016)</b>	<b>538,437</b>
	<b>(619,753)</b>	<b>(477,371)</b>
<b>Cash and Cash Equivalents, Beginning of Period</b>	<b>1,881,645</b>	<b>1,739,263</b>
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 1,261,892</b>	<b>\$ 1,261,892</b>
<b>Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities</b>		
Change in net position	\$ 7,886	\$ 932,661
<b>Adjustments to Reconcile Change in Net Position to Net Cash Provided by Operating Activities:</b>		
Depreciation and amortization	65,076	789,134
(Gain) on disposal of assets	-	-
Interest on certificates of deposit	(42,173)	(110,626)
<b>Change in Assets and Liabilities:</b>		
Accounts receivable	43,999	78,742
Accounts payable and accrued liabilities	(138,511)	163,588
Security deposits	-	-
Compensated absences	(9,038)	(12,063)
	<b>(72,761)</b>	<b>1,841,436</b>
<b>Net Cash Provided by Operating Activities</b>	<b>\$ (72,761)</b>	<b>\$ 1,841,436</b>

No assurance is provided on these financial statements.



**Lexington and Fayette County Parking Authority  
Management Report  
FY Revenues and Expenses - Budget vs. Actual**

**17  
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Substantially All Disclosures Omitted

	Month End 6/30/2023 Actual	Month End 6/30/2023 FYE Budget	Variance 6/30/2023	FYTD 6/30/2023 Actual	FYTD 6/30/2023 FYE Budget	Variance 6/30/2023	Annual Budget 6/30/2023 FYE Budget	
<b>Revenue</b>								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 4,731	\$ 8,415	\$ (3,684)	\$ 123,067	\$ 124,970	\$ (1,903)	\$ 124,970
2	Parking - Meter Collections	79,621	87,505	(7,884)	1,065,021	1,078,240	(13,219)	1,078,240
3	Parking - Citations	51,743	77,028	(25,285)	758,636	936,658	(178,022)	936,658
4	Overage/Shortage	0	0	0	5	0	5	0
5	<b>Total Revenue OnStreet</b>	<b>136,095</b>	<b>172,948</b>	<b>(36,853)</b>	<b>1,946,729</b>	<b>2,139,868</b>	<b>(193,139)</b>	<b>2,139,868</b>
Revenue OffStreet								
6	Parking - Monthly Rental	104,198	116,630	(12,432)	1,495,544	1,400,960	94,584	1,400,960
7	Parking - Transient Rental	91,522	76,734	14,788	962,465	852,041	110,424	852,041
8	Parking - Event	12,464	2,300	10,164	289,022	233,300	55,722	233,300
9	Parking - Validations	2,618	3,400	(782)	48,883	40,800	8,083	40,800
10	Parking - Citations	30	225	(195)	570	2,700	(2,130)	2,700
11	Overage/Shortage	(21)	0	(21)	(360)	0	(360)	0
12	<b>Total Revenue OffStreet</b>	<b>210,811</b>	<b>199,289</b>	<b>11,522</b>	<b>2,796,124</b>	<b>2,529,801</b>	<b>266,323</b>	<b>2,529,801</b>
13	Commercial Property Rental	6,891	7,083	(193)	79,459	85,000	(5,541)	85,000
14	Miscellaneous Income	0	0	0	4	0	5	0
15	<b>Total Revenue</b>	<b>353,797</b>	<b>379,320</b>	<b>(25,524)</b>	<b>4,822,316</b>	<b>4,754,669</b>	<b>67,648</b>	<b>4,754,669</b>
<b>Operating Expenses</b>								
OnStreet Operating Expenses								
16	PCI Operating Expenses	89,959	118,743	28,785	1,015,501	1,067,330	51,828	1,067,330
17	Property & Casualty Excess Insurance	0	0	0	2,073	2,073	0	2,073
18	Bank & Credit Card Fees	8,112	10,000	1,888	95,136	120,000	24,864	120,000
19	<b>Total OnStreet Operating Expenses</b>	<b>98,071</b>	<b>128,743</b>	<b>30,673</b>	<b>1,112,710</b>	<b>1,189,403</b>	<b>76,692</b>	<b>1,189,403</b>
OffStreet Operating Expenses								
20	PCI Operating Expenses	150,955	75,000	(75,955)	1,214,628	1,022,120	(192,508)	1,022,120
21	Property & Casualty Excess Insurance	0	0	0	58,917	58,917	1	58,917
22	Bank & Credit Card Fees	4,484	3,584	(901)	46,573	43,000	(3,574)	43,000
23	Utilities	13,507	10,166	(3,340)	132,509	122,000	(10,510)	122,000
24	Interest Expense	0	3,707	3,706	25,312	44,481	19,170	44,481
25	<b>Total OffStreet Operating Expenses</b>	<b>168,946</b>	<b>92,457</b>	<b>(76,490)</b>	<b>1,477,939</b>	<b>1,290,518</b>	<b>(187,421)</b>	<b>1,290,518</b>
26	Personnel Expenses	11,040	28,617	17,577	329,220	343,400	14,180	343,400
Administrative Expenses								
27	Property & Casualty Excess Insurance	4,081	0	(4,081)	26,513	22,350	(4,163)	22,350
28	Bank & Credit Card Fees	24	500	476	4,277	6,000	1,723	6,000
29	Other Professional Services	9,253	19,442	10,189	135,835	233,300	97,465	233,300
30	Rent/Lease Expenses	1,065	1,065	0	0	12,783	12,783	12,783
31	Telephone & Internet Service	279	300	22	3,268	3,600	332	3,600
32	Business Travel & Training	808	1,617	808	11,232	19,400	8,168	19,400
33	Dues Subscriptions & Publications	0	358	358	6,413	4,300	(2,113)	4,300
34	Office Supplies	346	583	238	5,539	7,000	1,461	7,000
35	Office Machines & Equipment	0	209	208	4,514	2,500	(2,014)	2,500
36	Office Repairs & Maintenance	82	125	42	402	1,500	1,098	1,500
37	Interest Expense	35	0	(35)	588	0	(588)	0
38	Operating Contingency	0	7,500	7,500	63,719	90,000	26,281	90,000
39	<b>Total Administrative Expenses</b>	<b>15,973</b>	<b>31,698</b>	<b>15,725</b>	<b>262,300</b>	<b>402,733</b>	<b>140,433</b>	<b>402,733</b>
40	<b>Total Operating Expenses</b>	<b>294,030</b>	<b>281,515</b>	<b>(12,515)</b>	<b>3,182,169</b>	<b>3,226,054</b>	<b>43,884</b>	<b>3,226,054</b>
Change in Net Position Before Capital & Other Financing								
41		59,767	97,805	(38,039)	1,640,147	1,528,615	111,532	1,528,615
<b>Expenses For Capital Assets</b>								
42	Depreciation & Amortization	64,027	64,742	716	776,548	776,907	359	776,907
43	Lease Amortization	1,049	0	(1,049)	12,586	0	(12,586)	0
44	<b>Total Expenses For Capital Assets</b>	<b>65,076</b>	<b>64,742</b>	<b>(333)</b>	<b>789,134</b>	<b>776,907</b>	<b>(12,227)</b>	<b>776,907</b>
<b>Other Financing Sources</b>								
45	Interest Income	11,324	0	11,324	67,894	0	67,894	0
46	Interest Revenue from Leases	427	0	427	3,977	0	3,977	0
47	Unrealized Gain (Loss) on Investments	1,444	0	1,444	9,777	0	9,777	0
48	<b>Total Other Financing Sources</b>	<b>13,195</b>	<b>0</b>	<b>13,195</b>	<b>81,648</b>	<b>0</b>	<b>81,648</b>	<b>0</b>
49	<b>Total Change in Net Position</b>	<b>\$ 7,886</b>	<b>\$ 33,063</b>	<b>\$ (25,177)</b>	<b>\$ 932,661</b>	<b>\$ 751,708</b>	<b>\$ 180,953</b>	<b>\$ 751,708</b>

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority  
Management Report  
Capital Expenditures**

DRAFT

Substantially All Disclosures Omitted

	FYTD 06/30/23 <small>Actual</small>	Year Ending 06/30/22 <small>Actual</small>	Year To Date 06/30/23 <small>Capital Expenditures</small>	FYTD 06/30/23 <small>FY23 CapEx Budget</small>
<b>Capital Assets</b>				
Land	7,585,094	7,585,094	0	0
Buildings and improvements	14,453,208	14,566,313	(113,105)	510,000
Equipment and furniture	3,097,835	3,093,452	4,383	57,000
Construction in progress	1,041,443	111,564	929,879	0
Computer software	10,850	10,850	0	0
Right-of-Use Asset LFUCG 2022 lease	46,029	46,029	0	0
<b>Total Capital Assets</b>	<b>26,234,460</b>	<b>25,413,302</b>	<b>821,157</b>	<b>567,000</b>

**Lexington and Fayette County Parking Authority**  
**Parking Revenue Less Expenses**  
**Fiscal Year to Date As of June 30, 2023**

Substantially All Disclosures Omitted

	OnStreet Year To Date 06/30/23	Victorian Square Garage Year To Date 06/30/23	Transit Center Garage Year To Date 06/30/23	Courthouse Garage Year To Date 06/30/23	Helix Garage Year To Date 06/30/23	All Locations Year To Date 06/30/23
<b>Revenue</b>						
Parking - Monthly Rental	\$ 123,067	\$ 430,392	\$ 637,268	\$ 210,515	\$ 217,370	\$ 1,618,611
Parking - Transient Rental	0	455,156	26,062	188,932	292,314	962,465
Parking - Event	0	272,458	6,104	2,614	7,846	289,022
Parking - Validations	0	29,071	13	974	18,825	48,883
Parking - Meter Collections	1,065,021	0	0	0	0	1,065,021
Parking - Citations	758,636	0	570	0	0	759,206
Overage/Shortage	5	155	255	(26)	(743)	(355)
<b>Total Revenue</b>	<b>1,946,729</b>	<b>1,187,232</b>	<b>670,272</b>	<b>403,009</b>	<b>535,612</b>	<b>4,742,853</b>
<b>Operating Expenses</b>						
PCI Operating Expenses	1,015,502	436,148	369,373	227,713	181,395	2,230,129
Property & Casualty Excess Insurance	2,073	15,383	27,024	349	16,160	60,990
Bank & Credit Card Fees	95,136	20,691	2,785	8,083	15,014	141,710
Utilities	0	32,557	47,375	42,367	10,211	132,509
Interest Expense	0	633	4,556	633	19,491	25,312
<b>Total Operating Expenses</b>	<b>1,112,711</b>	<b>505,412</b>	<b>451,113</b>	<b>279,145</b>	<b>242,271</b>	<b>2,590,650</b>
<b>Net parking revenue before depreciation and amortization</b>	<b>834,018</b>	<b>681,820</b>	<b>219,159</b>	<b>123,864</b>	<b>293,341</b>	<b>2,152,203</b>
<b>Depreciation &amp; Amortization</b>	<b>82,410</b>	<b>112,295</b>	<b>230,850</b>	<b>41,256</b>	<b>302,651</b>	<b>769,463</b>
<b>Net parking revenue</b>	<b>\$ 751,608</b>	<b>\$ 569,525</b>	<b>\$ (11,691)</b>	<b>\$ 82,608</b>	<b>\$ (9,310)</b>	<b>\$ 1,382,740</b>

No assurance is provided on these financial statements.



**Lexington And Fayette County Parking Authority**  
**Monthly Management Report**  
**L301 - 80 - On-Street**  
**For the Month Ending Jun 30, 2023**



	Period to Date				Year to Date			
	Actual	% of Rev	Budget	Fav (Unfav)	Actual	% of Rev	Budget	Fav (Unfav)
<b>Revenue</b>								
Permit/Monthly Billing	5,034	2%	8,415	(3,381)	119,904	6%	124,970	(5,066)
Meter Receipts	82,074	37%	82,505	(431)	1,025,618	50%	982,240	43,378
Bag Rental Fees	1,265	1%	5,000	(3,735)	75,706	4%	96,000	(20,294)
Violation & Booting Revenue	52,979	24%	77,028	(24,049) A	758,300	37%	936,660	(178,360)
Over & Short	196	0%	-	196	3,286	0%	-	3,286
<b>Total Revenue</b>	<b>141,548</b>		<b>172,948</b>	<b>(31,401)</b>	<b>1,982,815</b>		<b>2,139,870</b>	<b>(157,055)</b>
<b>Expenses</b>								
<b>Payroll</b>								
Salaries & Wages	32,535		35,914	3,379	390,667		430,969	40,302
Employee Incentive	402		1,000	(2,226)	4,078		12,000	7,922
Payroll Taxes	4,555		5,671	1,116	56,995		68,054	11,059
Workers Comp Ins	2,473		2,730	257	28,237		32,759	4,522
Employee Health Ins	1,319		5,000	3,681	37,312		60,000	22,688
Liability Insurance	2,166		2,167	1	25,998		26,002	4
<b>Total Payroll</b>	<b>43,450</b>	<b>48%</b>	<b>52,482</b>	<b>9,032</b>	<b>543,287</b>	<b>54%</b>	<b>629,784</b>	<b>86,497</b>
<b>Field</b>								
Uniform	828		250	(578)	5,200		3,000	(2,200)
Hiring/Training	61		200	139	1,163		2,400	1,237
Repairs - On-Street	-		5,355	5,355	46,980		64,260	17,280
Vehicle Expense	2,181		2,150	(31)	30,217		25,800	(4,417)
Software Application	11,969		50,896	38,927 B	207,587		248,139	40,552
Professional Services/Fees	4,100		625	(3,475) C	31,516		7,500	(24,016)
Fuels	272		100	(172)	1,669		1,200	(469)
General Supplies	745		1,000	255	12,091		17,000	4,909
<b>Total Field</b>	<b>20,155</b>	<b>22%</b>	<b>60,576</b>	<b>40,421</b>	<b>336,555</b>	<b>34%</b>	<b>369,299</b>	<b>32,744</b>
<b>Office</b>								
Communications	798		1,113	315	10,013		13,350	3,337
Office Supplies	206		250	44	4,584		3,000	(1,584)
Printing & Design	4,535		500	(4,035) D	20,509		6,000	(14,509)
Postage	26		1,000	974	18,968		12,000	(6,968)
<b>Total Office</b>	<b>5,564</b>	<b>6%</b>	<b>2,863</b>	<b>(2,701)</b>	<b>54,074</b>	<b>5%</b>	<b>34,350</b>	<b>(19,724)</b>
<b>Miscellaneous</b>								
Base Management Fee	2,000		2,000	-	24,000		24,000	-
Incentive Management Fee	17,882		17,002	(880)	36,226		22,502	(13,724)
Dues & Subscription	716		325	(391)	4,280		3,900	(380)
<b>Total Miscellaneous</b>	<b>20,598</b>	<b>23%</b>	<b>19,327</b>	<b>(1,271)</b>	<b>64,506</b>	<b>6%</b>	<b>50,402</b>	<b>(14,104)</b>
<b>Total Expenses</b>	<b>89,768</b>	<b>100%</b>	<b>135,248</b>	<b>45,480</b>	<b>998,422</b>	<b>100%</b>	<b>1,083,835</b>	<b>85,413</b>
<b>Net Results from PCI Ops</b>	<b>51,780</b>		<b>37,700</b>	<b>14,079</b>	<b>984,392</b>		<b>1,056,035</b>	<b>(71,643)</b>

A. Violation & Booting Revenue was short \$24k this mth. We envisioned ticketing on Saturdays & late evenings.

B. Software Apps has a positive YTD variance of \$41k due to not using our Verge app (\$45k) yet.

C. Pro Srvcs was over Budget \$3475 primarily due to Paycom \$588 & Barnacle fees (\$1650/\$1560). See notes below.

D. Printing/Design is \$4k over budget. PartekSolutions pd \$3372 for police citations & Rydin \$1k visitor onstreet hangtags



**Lexington And Fayette County Parking Authority  
Monthly Management Report  
L301 Consolidated Off-street**



**For the Month Ending Jun 30, 2023**

	Period to Date				Year to Date			
	Actual	Budget	Fav (Unfav)		Actual	% of Rev	Budget	Fav (Unfav)
<b>Revenue</b>								
Transient	97,039	76,734	20,305	A	998,189	35%	852,041	146,148
Permit/Monthly Billing	128,102	116,630	11,472		1,507,366	53%	1,400,960	106,406
Stamp/Validation Billing	3,207	3,400	(193)		51,419	2%	40,800	10,619
Events	12,780	2,300	10,480	B	299,484	10%	233,300	66,184
Violation & Booting Revenue	30	225	(195)		610	0%	2,700	(2,090)
Over & Short	(25)	-	(25)		(4)	0%	-	(4)
<b>Total Revenue</b>	<b>241,133</b>	<b>199,289</b>	<b>41,844</b>		<b>2,857,064</b>		<b>2,529,801</b>	<b>327,263</b>
<b>Payroll</b>								
Salaries & Wages	34,791	33,795	(996)		379,089		405,540	26,451
Employee Incentive	-	-	-		2,841		-	(2,841)
Payroll Taxes	4,871	5,428	557		53,242		65,136	11,894
Workers Comp Ins	2,644	2,622	(22)		28,641		31,464	2,823
Employee Health Ins	3,757	3,873	116		44,704		46,476	1,772
Liability Insurance	3,883	3,883	-		46,596		46,596	-
<b>Total Payroll</b>	<b>49,945</b>	<b>49,601</b>	<b>(344)</b>		<b>555,113</b>	<b>48%</b>	<b>595,212</b>	<b>40,099</b>
<b>Field</b>								
Uniform	410	250	(160)		2,057		3,000	943
Hiring/Training	20	166	146		368		1,996	1,627
Repairs - Off-Street	34,372	3,947	(30,425)	C	190,954		91,863	(99,091)
Vehicle Expense	345	600	255		1,861		7,200	5,339
Software Application	539	3,790	3,251		11,108		45,480	34,372
Snow Removal	-	-	-		12,651		28,557	15,906
Professional Services/Fees	14,584	10,830	(3,754)	D	175,100		143,204	(31,896)
Fuels	307	188	(119)		1,374		2,390	1,016
Repairs - Sweeper	-	166	166		1,060		1,992	932
General Supplies	1,041	1,485	444		26,816		17,820	(8,996)
Elevator Maintenance	2,009	2,607	598		83,175		31,284	(51,891)
<b>Total Field</b>	<b>53,626</b>	<b>24,029</b>	<b>(29,597)</b>		<b>506,525</b>	<b>43%</b>	<b>374,786</b>	<b>(131,739)</b>
<b>Office</b>								
Communications	1,054	991	(63)		17,272		10,854	(6,418)
Office Supplies	-	500	500		5,512		6,000	488
Printing & Design	60	84	24		1,325		1,008	(317)
Postage	317	575	258		2,568		6,900	4,332
<b>Total Office</b>	<b>1,431</b>	<b>2,150</b>	<b>719</b>		<b>26,677</b>	<b>2%</b>	<b>24,762</b>	<b>(1,915)</b>
<b>Miscellaneous</b>								
Base Management Fee	2,500	2,500	-		30,000		30,000	-
Incentive Management Fee	44,582	44,582	(0)		44,582		52,832	8,250
Dues & Subscription	904	542	(362)		4,924		6,504	1,580
<b>Total Miscellaneous</b>	<b>47,987</b>	<b>47,624</b>	<b>(363)</b>		<b>79,506</b>	<b>7%</b>	<b>89,336</b>	<b>9,830</b>
<b>Total Expenses</b>	<b>152,989</b>	<b>123,404</b>	<b>(29,585)</b>		<b>1,167,821</b>	<b>100%</b>	<b>1,084,096</b>	<b>(83,725)</b>
<b>Net Results From PCI Ops</b>	<b>88,145</b>	<b>75,885</b>	<b>12,260</b>		<b>1,689,243</b>		<b>1,445,705</b>	<b>243,538</b>

A. Transient continues to be a good story. We have a positive \$20k variance with Helix & Vic showing a 50/50 split.

B. Events show a positive variance of \$10,480. Opera House hosted more events than anticipated.

C. Several Repairs this month (\$30k over Budget) - \$10k Generator Repair, \$11k to repair TC blowers, \$4k sprinkler pipe repair, & we re-stripped the Helix garage \$6k.

D. We are over \$3754 in Pro Services due to our unbudgeted Vic Signal88 security invoice of \$3899.

**Lexington/ Fayette Co Parking Authority**  
**Balance Sheet**  
**June 30, 2023**

ASSETS

Current Assets		
Cash - US Bank	\$	<u>15,176.51</u>
Total Current Assets		15,176.51
Property and Equipment		
Building Improvements		<u>81,518.30</u>
Total Property and Equipment		81,518.30
Other Assets		
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>96,694.81</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>3,782.00</u>
Total Current Liabilities		3,782.00
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		3,782.00
Capital		
Beginning Balance Equity	30,139.26	
Capital Contribution, Net	(345,700.00)	
Retained Earnings	351,447.22	
Net Income	<u>57,026.33</u>	
Total Capital		<u>92,912.81</u>
Total Liabilities & Capital	\$	<u><u>96,694.81</u></u>

**Lexington/ Fayette Co Parking Authority**  
**Income Statement**  
**Compared with Budget**  
**For the Twelve Months Ending June 30, 2023**

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 5,436.09	\$ 5,437.00	(0.91)	\$ 64,970.01	\$ 64,973.86	(3.85)
Income - Utilities	229.70	235.00	(5.30)	4,626.27	3,595.30	1,030.97
<b>Total Revenues</b>	<b>5,665.79</b>	<b>5,672.00</b>	<b>(6.21)</b>	<b>69,596.28</b>	<b>68,569.16</b>	<b>1,027.12</b>
Cost of Sales						
<b>Total Cost of Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>5,665.79</b>	<b>5,672.00</b>	<b>(6.21)</b>	<b>69,596.28</b>	<b>68,569.16</b>	<b>1,027.12</b>
Expenses						
Property Management Fee	500.00	500.00	0.00	6,051.78	6,000.00	51.78
Office Supplies	33.54	0.00	33.54	201.24	33.54	167.70
Repair & Maintenance	0.00	0.00	0.00	4,057.13	1,355.00	2,702.13
Tax, License & Fees	0.00	0.00	0.00	27.74	0.00	27.74
Postage	4.65	2.00	2.65	13.74	10.00	3.74
Commission expense	0.00	0.00	0.00	2,218.32	0.00	2,218.32
<b>Total Expenses</b>	<b>538.19</b>	<b>502.00</b>	<b>36.19</b>	<b>12,569.95</b>	<b>7,398.54</b>	<b>5,171.41</b>
<b>Net Income</b>	<b>\$ 5,127.60</b>	<b>\$ 5,170.00</b>	<b>(42.40)</b>	<b>\$ 57,026.33</b>	<b>\$ 61,170.62</b>	<b>(4,144.29)</b>

**Lexington/ Fayette Co Parking Authority**  
**Statement of Cash Flow**  
**For the Twelve Months Ended June 30, 2023**

	Current Month		Year to Date
<b>Cash Flows from operating activities</b>			
Net Income	\$ 5,127.60	\$	57,026.33
Adjustments to reconcile net income to net cash provided by operating activities			
	<u>0.00</u>		<u>0.00</u>
<b>Total Adjustments</b>	<u>0.00</u>		<u>0.00</u>
<b>Net Cash provided by Operations</b>	<u>5,127.60</u>		<u>57,026.33</u>
<b>Cash Flows from investing activities</b>			
<b>Used For</b>			
Net cash used in investing	<u>0.00</u>		<u>0.00</u>
<b>Cash Flows from financing activities</b>			
<b>Proceeds From</b>			
<b>Used For</b>			
Capital Contribution, Net	<u>(12,000.00)</u>		<u>(50,000.00)</u>
Net cash used in financing	<u>(12,000.00)</u>		<u>(50,000.00)</u>
<b>Net increase &lt;decrease&gt; in cash</b>	<u>\$ (6,872.40)</u>	<u>\$</u>	<u>7,026.33</u>
<b>Summary</b>			
Cash Balance at End of Period	\$ 15,176.51	\$	15,176.51
Cash Balance at Beg of Period	<u>(22,048.91)</u>		<u>(8,150.18)</u>
<b>Net Increase &lt;Decrease&gt; in Cash</b>	<u>\$ (6,872.40)</u>	<u>\$</u>	<u>7,026.33</u>



**Lexington/ Fayette Co Parking Authority**  
**Cash Disbursements Journal**  
**For the Period From Jun 1, 2023 to Jun 30, 2023**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
6/14/23	1259	509 100	Office Supplies Cash - US Bank	Invoice: 8665 Schrader Commercial Properties, LLC	33.54	33.54
6/14/23	1260	500 100	Property Management Fee Cash - US Bank	Invoice: 8362 SCHRADER COMMERCIAL PROPERTIES, LLC	500.00	500.00
6/27/23	e-062723	350 100	Capital Contribution, Net Cash - US Bank	4th QTR 2023 Distribution Lexington Parking Authority	12,000.00	12,000.00
6/29/23	1261	526 100	Postage Cash - US Bank	Invoice: 062823 Schrader Commercial Properties, LLC	4.65	4.65
<b>Total</b>					<b>12,538.19</b>	<b>12,538.19</b>

**Lexington/ Fayette Co Parking Authority**  
**General Ledger**  
**For the Period From Jun 1, 2023 to Jun 30, 2023**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	6/1/23			Beginning Balance			22,048.91
	6/6/23	060623	CRJ	Lynna Nguyen	4,126.34		
	6/6/23	060623	CRJ	Savane Silver	1,490.45		
	6/14/23	1259	CDJ	Schrader Commer		33.54	
	6/14/23	1260	CDJ	SCHRADER COM		500.00	
	6/14/23	061423	CRJ	Savane Silver	49.00		
	6/27/23	e-062723	CDJ	Lexington Parking		12,000.00	
	6/29/23	1261	CDJ	Schrader Commer		4.65	
				Current Period Cha	5,665.79	12,538.19	-6,872.40
	<b>6/30/23</b>			<b>Ending Balance</b>			<b>15,176.51</b>
155 Building Improvement	6/1/23			Beginning Balance			81,518.30
	<b>6/30/23</b>			<b>Ending Balance</b>			<b>81,518.30</b>
231 Tenant Deposits	6/1/23			Beginning Balance			-3,782.00
	<b>6/30/23</b>			<b>Ending Balance</b>			<b>-3,782.00</b>
349 Beginning Balance Eq	6/1/23			Beginning Balance			-30,139.26
	<b>6/30/23</b>			<b>Ending Balance</b>			<b>-30,139.26</b>
350 Capital Contribution,	6/1/23			Beginning Balance			333,700.00
	6/27/23	e-062723	CDJ	Lexington Parking	12,000.00		
				Current Period Cha	12,000.00		12,000.00
	<b>6/30/23</b>			<b>Ending Balance</b>			<b>345,700.00</b>
352 Retained Earnings	6/1/23			Beginning Balance			-351,447.22
	<b>6/30/23</b>			<b>Ending Balance</b>			<b>-351,447.22</b>
400 Rental Income	6/1/23			Beginning Balance			-59,533.92
	6/6/23	060623	CRJ	Lynna Nguyen - Inv		3,945.64	
	6/6/23	060623	CRJ	Savane Silver - Inv		1,490.45	
				Current Period Cha		5,436.09	-5,436.09
	<b>6/30/23</b>			<b>Ending Balance</b>			<b>-64,970.01</b>
401 Income - Utilities	6/1/23			Beginning Balance			-4,396.57
	6/6/23	060623	CRJ	Lynna Nguyen - Uti		180.70	
	6/14/23	061423	CRJ	Savane Silver - Util		49.00	
				Current Period Cha		229.70	-229.70
	<b>6/30/23</b>			<b>Ending Balance</b>			<b>-4,626.27</b>
500 Property Management	6/1/23			Beginning Balance			5,551.78
	6/14/23	1260	CDJ	SCHRADER COM	500.00		
				Current Period Cha	500.00		500.00
	<b>6/30/23</b>			<b>Ending Balance</b>			<b>6,051.78</b>
509 Office Supplies	6/1/23			Beginning Balance			167.70
	6/14/23	1259	CDJ	Schrader Commer	33.54		
				Current Period Cha	33.54		33.54

**Lexington/ Fayette Co Parking Authority**  
**General Ledger**  
**For the Period From Jun 1, 2023 to Jun 30, 2023**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	6/30/23			Ending Balance			201.24
511 Repair & Maintenance	6/1/23			Beginning Balance			4,057.13
	6/30/23			Ending Balance			4,057.13
512 Tax, License & Fees	6/1/23			Beginning Balance			27.74
	6/30/23			Ending Balance			27.74
526 Postage	6/1/23			Beginning Balance			9.09
	6/29/23	1261	CDJ	Schrader Commer	4.65		
				Current Period Cha	4.65		4.65
	6/30/23			Ending Balance			13.74
528 Commission expense	6/1/23			Beginning Balance			2,218.32
	6/30/23			Ending Balance			2,218.32

**Lexington/ Fayette Co Parking Authority**  
**Account Reconciliation**  
**As of Jun 30, 2023**  
**100 - Cash - US Bank**  
**Bank Statement Date: June 30, 2023**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			22,048.91
Add: Cash Receipts			5,665.79
Less: Cash Disbursements			(12,538.19)
Add (Less) Other			_____
Ending GL Balance			<u>15,176.51</u>
Ending Bank Balance			15,536.51
Add back deposits in transit			_____
Total deposits in transit			
(Less) outstanding checks			_____
	Apr 5, 2023	1249	(360.00)
Total outstanding checks			(360.00)
Add (Less) Other			_____
Total other			
Unreconciled difference			<u>0.00</u>
Ending GL Balance			<u><u>15,176.51</u></u>



# Lex Park Parking Enforcement Officer Wage Analysis

Prepared for Lex Park Parking Authority Board of Directors

Prepared by Mike McKiness, CAPP

August 10, 2023

# Parking Enforcement Officer (PEO) Wage Statistics-Nation

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$14.05	\$16.66	\$19.99	\$25.12	\$30.99
Annual Wage	\$29,220	\$34,650	\$41,750	\$52,250	\$64,460

Mean Hourly Wage	Mean Annual Wage
\$21.48	\$44,670

\*Reference US Bureau of Labor Statistics



# PEO Wage Statistics-Kentucky

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$9.28	\$12.88	\$13.97	\$16.15	\$22.59
Annual Wage	\$19,302	\$26,790	\$29,058	\$33,592	\$46,987

Mean Hourly Wage	Mean Annual Wage
\$14.97	\$31,138

- Kentucky ranks 48 out of 50 nationwide in Parking Enforcement salaries



# PEO Wage Comparison-Kentucky

## PEO Wage Rank by City

City Ranking	Hourly Wage
Paducah	\$17.95
Bowling Green	\$17.86
Owensboro	\$17.61
Lexington	\$17.51
Covington	\$16.79
Louisville	\$16.72
Elizabethtown	\$15.49
Richmond	\$15.09
Frankfort	\$14.93
London	\$13.90

## Living Wage by City

City Ranking	Hourly Wage (Mean)
Louisville	\$16.17
Bowling Green	\$16.04
Covington	\$15.82
Lexington	\$15.74
Elizabethtown	\$15.73
Owensboro	\$15.47
Paducah	\$15.34
Frankfort	\$15.20
Richmond	\$15.19
London	\$14.92

\*References ziprecruiter.com and livingwage.mit.edu





# Hourly Wage-Lexington

Percentile	10%	25%	50% (Median)	75%	90%
Hourly Wage	\$14.03	\$17.36	\$19.14	\$20.91	\$21.70
Annual Wage	\$29,182	\$36,109	\$39,811	\$43,493	\$45,136

Mean Hourly Wage	Mean Annual Wage
\$19.27	\$40,082

\*Reference ziprecruiter.com



# Hourly Wage Comparison



# Lex Park PEO Rate Chart

Position	Tenure	Start Rate	Current Rate	Target Rate	Max Rate
Field Supervisor	13 yrs, 6 mon		\$19.24	\$21	\$25
PEO 1	10 yrs, 10 mon		\$17.93	\$18.93	\$22
PEO 2	9 months	\$16.50	\$17	\$18	\$22
PEO 3	3 months	\$16.50	\$16.50	\$18	\$22
PEO 4	1 month	\$16.50	\$16.50	\$18	\$22
PEO 5	Open	\$16.50	\$16.50	\$18	\$22

- Tenured PEO 1 earn 10 cents additional per year of service
- Annual budget increase \$17,181



# Recommendation

- Move closer towards the Lexington median of \$19.14
- Increase starting from \$16.50 to \$18
- Annual performance/cost of living increases to close the remaining gap
- Set maximum wage to align with >90% percentile at \$22
- Conduct wage/salary analysis regularly (2-3 years)





In February 2023, TE and Gary Means agreed to try a pilot project of allowing "permit parking" along this area , total of 8 spaces. The conditions was that UK pay for the marking changes to add parking to the entire street. LexPark would manage these 8 permitted spaces through their permit parking program. The rest of the on street parking is first come first serve and follows all LFUCG ordinances and regulations.

## Garage Updates

### Garage & Pedway Lighting Schemes:

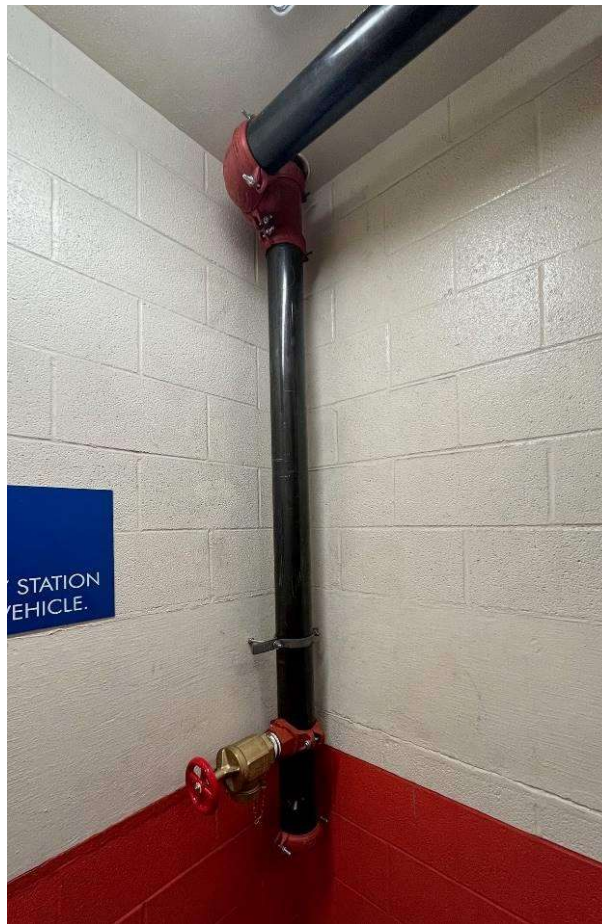
- Red, white, and blue for Independence Day
- Red and green for Expo Holiday and Decorating Conference
- Teal for World Fragile X Day
- Standard daily multicolor scheme

### Transit Center Garage:

- ThreeWire Electric completed the installation of new LED fixtures for the garage roof lighting. The new fixtures were part of the FY23 CAMP repair cycle.

### Helix Garage:

- Installation of the new dry standpipe has begun and should be finished within two weeks. The standpipe is a much-needed fire safety infrastructure addition for the facility, providing the Fire Department with a water connection at each level of the garage. The cost of the standpipe project is \$79,200 and it is part of the FY23 CAMP repair cycle.



- ThreeWire Electric completed the electrical upgrades for the Helix Garage. The original quoted cost of the project was \$33,600 and it is part of the FY23 CAMP repair cycle. The scope of the project included the installation of new panel boxes, breakers and associated electrical components. It was anticipated a new transformer would also be required but a transformer previously installed for the programmable lighting system in 2013 was utilized instead, providing an approximate savings of \$2,000.



Panel 1 – Before



Panel 1 - After



Panel 2 - Before



Panel 2 – After

**Helix Garage:**

- ThreeWire Electric completed the installation of new LED fixtures for the garage roof lighting. The new fixtures were part of the FY23 CAMP repair cycle.
- A Vincent Lighting Systems technician was on site July 12<sup>th</sup>, to repair helix ramp fixtures stuck in a 'no data glow'.

**General Garage Notes:**

- Engineers from Bennett & Pless were on site the week of July 10<sup>th</sup> – 14<sup>th</sup> to conduct facility condition assessments for the updated Capital Asset Management Plan.

**Garage Security:**

- Installation of the garage security camera system hardware is nearly complete at Victorian Square Garage and fine tuning of the advanced analytics is ongoing.
- Installation of the security camera system will begin at the Transit Center Garage in the coming days.
- There are no incidents to report related to the security services provided by Signal 88 at the Transit Center Garage and Victorian Square Garage. LPA and LEXPARK staff are closely monitoring the situation.
- Fayette County Sheriff Deputies continue to provide security at Victorian Square Garage on Friday and Saturday from 12AM – 4AM. Signal 88 has been informed their services will not be required in the garage during those times.
- LPA hosted a call with the commander of the Lexington Police Department CLEAR Unit and Bike Unit, as well as the commander over Central Sector, to discuss a recent uptick in disturbing behavior by the homeless occurring during normal business hours at the Transit Center Garage and Victorian Square Garage.