

# December 14, 2017 Board Meeting Agenda



- |       |   |                   |
|-------|---|-------------------|
| I.    | Call to Order/Welcome of Guests   | Frazier           |
| II.   | Auditor Presentation  | French            |
| III.  | Approval of Minutes of November 9, 2017 LPA Board Meeting<br><i>Board Action Required</i>   | Frazier           |
| IV.   | Update on ED Activities<br>A. Executive Director Report<br>B. Operational Reports<br>C. <b>LEXPARK</b> Revenue Enhancements – Update<br>D. RFP for Operational Audit & Best Practices<br><i>Board Action Required</i> | Means             |
| V.    | Approve 2018 Board Meeting Calendar   | Means             |
| VI.   | Approve LPA and <b>LEXPARK</b> October 2017 Financial Reports<br>and Schrader Commercial Reports<br><i>Board Action Required</i>  | Means             |
| VII.  | LPA Advisory Board  | Means             |
| VIII. | On-Street<br>A. LFUCG/UK Land Swap  | Means             |
| IX.   | Off-Street (Garages)<br>A. KU Easement<br>B. Structural & Mechanical Consulting Services RFP<br>C. Broadway Shoppes<br>D. Garage Updates  | Means<br>Trammell |
| X.    | Comments<br>Comments from Commissioners/Advisory Committee Members  | Frazier           |
| XI.   | Closed Session per KRS 61.810   | Frazier           |

**Next Meeting: TBD**



Mayor Jim Gray  
Lexington-Fayette Urban County Government  
**LEXINGTON & FAYETTE COUNTY PARKING AUTHORITY**

**BOARD MEETING MINUTES**

**November 9, 2017**

**Called to order:** 10:00 a.m. by James H. Frazier, III, Chairman

**Location:** 162 East Main Street, Ste. 212, Lexington KY 40507

**Voting Members:** Kenton Ball  
Dee Dee Harbut  
Wayne Masterman  
Bill O'Mara

**Executive Director:** Gary Means

**LFCPA Staff:** Kara Pearson, Linden Smith, and Edward Trammell  
Lexington & Fayette County Parking Authority

**Guests:** Steve Bartley, RPS  
Sheila Beck, DDAF  
Matthew Berry, RPS  
Paul Dillon, RPS  
Jamie Emmons, LFUCG  
Beverly Fortune  
Dowell Hoskins-Squier, LFUCG  
Graham Pohl  
Ricardo Seran, RPS  
Charles Stephenson, RPS

**Item 1 – Call to Order:**

Chairman James Frazier noted the attendance of the members, hence quorum was reached, and he called the meeting to order.

**Item 8 – LFUCG/UK Land Swap**

Ms. Hoskins-Squier and Mr. Emmons give a brief overview of the proposed land swap between LFUCG and the University of Kentucky. Mr. Means expresses concern at the possible loss of On-Street metered spaces as the funds from the On-Street program help provide for the expense of maintaining the garages. Mr. Frazier asks that LPA staff research the exact number of affected spaces, the corresponding number of LUKes and IPS meters involved including the cost of those meters, and assess the residential impact.

### **Item 2 – Downtown Lighting Initiative**

Ms. Fortune and Mr. Pohl provide a presentation on potential lighting projects for the downtown area. Mr. Frazier references the budget item for lighting at the Victorian Square Garage and asks that Mr. Means and Mr. Trammell work with Mr. Pohl to incorporate some of the proposed ideas.

### **Item 3 – Approval of the September 2017 Minutes**

Mr. Ball makes a motion to approve the minutes as amended. Ms. Harbut seconds. The vote was unanimous, and the motion passed.

### **Item 3 – Update on ED Activities**

#### *A. Executive Director Report*

Mr. Means presents the October 2017 Executive Director Report. He informs the Commissioners of a request from CASA to provide free or reduced parking to their volunteers. By consensus, the Commissioners allow CASA to purchase half price validations to distribute to their volunteers. He also discusses a presentation made to LFUCG Council regarding the plans to close and demolish the Jefferson Street bridge. Brandi Peacher from the Mayor's Office is available to present to the Board at the December meeting.

#### *B. Operational Reports*

Mr. Means presents the October 2017 operations reports. On the KPI report, he notes that meter in-service rates, occupancy rates, and paid legal meter rates had a strong showing during the month. Ms. Harbut asks LPA staff to review the average meter payment and average length of stay measures on the second page of the KPI report. Regarding the On-Street By the Numbers report, the percentage of paid citations has increase due in part to a fixed glitch in the T2 system that affected noticing. Meter revenue was \$98K, which is one of the highest totals ever. The On-Street aged balances have increased slightly. On the Garage By the Numbers report, average daily transactions in Victorian Square have decreased from last year. There are likely several factors affecting this including The Summit, increase in ride-sharing, and lower attendance at Thursday Night Live. On the year, transient revenues are \$12K behind budget.

#### *C. Dissolution of the PPC*

Mr. Means reports that LFUCG passed the ordinance ordering that the PPC be dissolved. Mr. Ball and Ms. Pearson will work on dissolving the corporation with the state.

#### *D. RFP for Operational Audit and Best Practices*

Mr. Means reports proposals are due on November 27<sup>th</sup>.

#### *E. Second Street LMOPS Update*

Mr. Means reports that six metered spaces on Second Street will be converted to permit only parking and any overflow will be allowed to use the meters surrounding the Carnegie Center.

Mr. Dillon presents the Commissioners with several options to increase revenues in the garages. By consensus, the Commissioners agree to further explore the following options: increased bagging fees for commercial activities, an administrative fee for collections, lowering the hospitality rate for garages to attract more customers, offering premium parking spots in the garages during events, increased rates at meters, extended enforcement hours at meters, a pilot program for on-street sensors that reset the meter once a vehicle leaves the space.

### **Item 5 – October 2017 Financial Reports**

Mr. Means presents the September 2017 financials. Mr. Ball notes an 8% decrease in revenue. Event rates were increased from \$15 to \$20 which is closer to market rate. Total revenues are behind budget by \$20K for the month. On-Street expenses are on budget for the month and Off-Street expenses are under budget. Total change in Net Position is ahead of budget by \$145K. This is partially because of unspent but anticipated repairs. On the quarterly P&L report Mr. Means notes that Courthouse Garage is ahead of budget, mostly because LPA does not own the facility and therefore LFUCG carries the property insurance for it. He points out that the On-Street program, and to a lesser extent the Victorian Square Garage are the most successful cost centers. Mr. Ball asks that the Property Management bank statement be omitted from the packet. Mr. Ball makes a motion to approve the financials as presented. Mr. O'Mara seconds. The vote was unanimous, and the motion carried.

### **Item 6 – FY17 Financial Statement Audit**

Mr. Means reports that Strothman continues to work toward finalizing the audit.

### **Item 7 – LPA Advisory Board**

Mr. Frazier asks that the Commissioners be sent the requirements from the by-laws for the Advisory Board. He asks everyone to think about potential candidates.

### **Item 9 – Off-Street**

#### *A. CAMP Study*

Mr. Trammell reports that a RFP for CAMP project management has been released.

#### *B. Broadway Shoppes*

There were no major issues in the Broadway Shoppes during the month.

#### *C. Garage Updates*

Mr. Trammell reports that Helix was programmed for several colors during the month. The application for energy rebates was submitted to KU for the lighting project inside Transit Center Garage. Installation of the LED tubes has begun in Helix. The PRHBTN mural is nearly complete at Transit Center.

Mr. Ball makes a motion to enter closed session pursuant to KRS 61.810. Mr. O'Mara seconds. The vote was unanimous and the motion passed.

Mr. Ball makes a motion to exit closed session. Ms. Harbut seconds. The vote was unanimous and the motion passed.

There being no further business brought before the Board, the meeting adjourned at 12:15pm.



December 6<sup>th</sup>, 2017  
**Lexington & Fayette County  
 Parking Authority**  
**Executive Directors Report**  
**November 2017**



### **Accomplishments**

- Ed Trammell and I along with 2 LEXPARK staff members attended the T2Connect 2017 (user group) training conference in Indianapolis
- Successfully kicked off the 2017 Food for Fines program with a press release and a very successful first 2 weeks bringing around 1 ton of food
- Was interviewed by WTVQ Ch36 regarding our Food for Fines program

### **Meetings with LFUCG/LFCPA staff**

- Short Street infrastructure upgrade meeting with LFUCG CAO, staff & stakeholders
- Ed and I along with Republic Mgmt team, met with Lt. Corey Doane and another LPD officer regarding safety concerns with vagrants at the Transit Center Garage
- Attended the LPA November Board Meeting
- Board Meeting follow up breakfast meeting with LPA Staff
- Met with Kara Pearson to review our audit responses with input from Republic Parking
- Met with Paul Dillon as a follow up to our recent LPA Board meeting
- On-line permit sales planning call with LPA & RPS staff
- Held regular weekly meetings for both On-Street and Garage operations with Republic Parking (LEXPARK) staff

### **Meetings with External Individuals/Groups**

- Downtown development meeting with LPA Board Chair Jim Frazier and local development team
- Another downtown development meeting with LPA Board Chair Jim Frazier and another local development team
- Follow up meeting with local developer on potential downtown project
- Phone call follow up with Sandra from UK PTS regarding the ZipCar program and improper parking issues
- Attended the DLC meet and greet at the Hillary J. Boone Center where Dudley Webb provided history and updates on the CentrePointe project
- Phone call interview with Indianapolis Business Journal (Stepping in as an IPI spokesperson) regarding an LPR installation at a hospital in Indianapolis
- Met with Director of the Opportunity for Work and Learning program (OWL) here in Lexington

- Ed, Linden and I met with the CDP engineers who will be designing and overseeing our water quality project at the Helix Garage
- Ed and I met with Graham Pohl to look at ideas for fence and lighting at the Victorian Square Garage
- Phone call with Mason Miller regarding his firm's review of a proposed easement agreement at our High Street property
- Met with CM Bill Farmer in front of Farmer's Jewelry regarding parking space relocation due to Fire Dept. hose bib safety
- Was interviewed by WTVQ Ch36 regarding our Food for Fines program
- Follow up phone call with local development team regarding potential downtown development
- Demonstration meeting IPS meter representative on software and new meter hardware with built in sensors
- Food for Fines interview with a UK Media student working with their student network
- Conference call and Webinar with representative of the ParkSmart (Green Garage) certification program which was housed with IPI and now is under the US Green Building Council
- Met with Rose Lukas long time DLC Executive Director
- Ed and I attended a webinar and conference call with Smarking, a parking industry data aggregator and business intelligence provider
- Checked in with "HIGH on Art & Coffee" owner regarding the parking meters in Woodland Triangle and they are happy and having a successful season
- Parking Director for the city of Lincoln Nebraska called for advice on restoration projects
- Meeting with sales person with TOPS in Lex Magazine regarding potential marketing program
- Weekly project calls with SpotHero on roll out of new on-line reservation system, signage and marketing the program

### **Future Goals and Planned Activities**

- Work with CDP Engineers and LFUCG to implement water quality improvements at the Helix using LFUCG \$240k grant
- Continue working with THP (consultant) on 10 year "Asset Management" Plan
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart Certification and is under the US Green Building Council
- Implement recommendations from Walker's 10-Year Analysis
- Continue to market the pay-by-phone program
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with LDDA and DLC (merged) as needed

- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon LFPA goals

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

89

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

Unique Visitors to Website  
 LEXPARK Walk-In Customers  
 LEXPARK Telephone Inquiries (Total)  
 Reporting Inoperative Meters  
 LUKE  
 IPS  
 POM  
 Enforcement Complaint  
 Other Inquiry including payments/ Just payments  
 Pay by Phone questions or issues  
 After 5 Parking questions  
 Wrong Way Parking  
 Garages

TOTAL CONTACTS  
 Business Association Meetings Attended  
 Neighborhood Association Meetings Attended  
 Number of Merchants Visited  
 Number of Institutional and/or Public Official Meetings  
 Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)

Parking Meter In-Service Rates (% of time)  
 Single-Space Meters  
 Multi-Space Meters

Average Response Time to Address Meter Complaint (Hours)  
 Single-Space Meters (POM)  
 Single-Space Meters (IPS)  
 Multi-Space Meters (LUKE)

Number of Citation Appeal Hearings  
 Number of Citations Dismissed or Reduced to Warning  
 Number of Requested Citation Administrative Appeals  
 Number of Citations Administratively Dismissed or Reduced to Warning

Note Jan-17 Feb-17 Mar-17 Apr-17 May-17 Jun-17 Jul-17 Aug-17 Sep-17 Oct-17 Nov-17 Dec-17 Standard TOTAL AVERAGE Percent of Total CY 2016 AVERAGE

2,721	2,536	2,615	2,406	2,447	2,473	2,383	2,760	2,518	2,892	2,453	28,204	2,564.0	N/A	2,435.0
510	525	473	487	376	678	692	701	697	470	458	6067	551.5	N/A	443.0
1944	1892	1866	1903	2043	2011	2018	2045	2056	1959	1972	21709	1974	100%	187
186	190	193	213	184	181	180	181	182	165	166	2021	184	9%	16
63	65	60	66	60	56	50	57	63	50	53	643	58	3%	4
73	70	73	81	65	68	67	64	61	63	60	745	68	3.4%	6
50	55	60	66	59	57	63	60	58	52	53	633	58	3%	5
1	4	1	0	2	4	2	1	0	0	0	15	1	0.1%	0
578	525	501	487	684	678	692	701	697	563	570	6676	607	3.1%	59
90	87	93	102	85	87	86	90	91	90	83	984	89	5%	3
11	10	3	6	0	0	0	0	0	0	0	30	3	0%	0
5	7	13	9	14	5	7	10	8	11	15	104	9	0%	0
887	879	869	873	890	875	871	881	896	965	972	9858	896.2	45%	840.0

30	28	27	28	29	24	24	28	23	27	23	291	26.5	100%	23.0
16	12	12	17	13	12	12	12	11	15	12	144	13.1	49%	11.0
0	0	0	1	2	0	0	1	3	2	2	11	1.0	4%	0.0
4	2	4	3	3	4	3	3	3	2	3	34	3.1	12%	3.1
10	14	11	7	11	8	9	12	6	8	6	102	9.3	35%	7.1
2	0	2	0	3	0	1	0	1	0	0	9	0.8	N/A	0.0

99.3%	99.8%	99.8%	99.5%	99.7%	99.6%	99.7%	99.8%	99.6%	99.8%	99.8%	N/A	99.7%	N/A	99.7%
99.8%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	N/A	99.9%	N/A	99.7%

2.2	1.75	2.12	5.58	2.28	2.47	2.22	1.72	0.76	1.26	1.9	N/A	2.2	N/A	3.0
12.96	4.36	2.84	6.47	3.65	2.65	2.82	2.44	5.23	2.22	2.72	N/A	4.4	N/A	5.0
3.87	1.18	1.83	1.82	2.6	2.32	2.9	1.66	1.07	2.16	3.04	N/A	2.2	N/A	2.0

29	18	27	15	27	21	28	31	40	37	24	297	27.0	100%	32.0
10	5	8	9	15	15	11	9	23	7	13	125	11.4	42%	10.0
171	238	211	160	173	185	117	193	169	219	130	1966	178.7	100%	166.0
55	124	117	94	80	120	56	72	75	88	56	937	85.2	48%	54.0

PARKING MANAGEMENT EFFECTIVENESS

Number of Parking Activity Surveys Conducted (TOTAL)  
 Parking Occupancy and Availability  
 Parking Turnover  
 Downtown Meter Turnover Rate  
 Parking Vacancy Rate in Neighborhoods  
 Meter Occupancy Rate by Survey  
 Paid Legal Meter Occupancy Rate by Meter Revenue  
 Safety Zone Violation Rate  
 Loading Zone Violation Rate

47	47	47	47	47	47	47	47	47	47	47	517	47.0	100%	46.0
46	46	46	46	46	46	46	46	46	46	46	506	46.0	98%	45.0
1	1	1	1	1	1	1	1	1	1	1	11	1.0	2%	1.0
181%	198%	209%	228%	238%	225%	202%	220%	199%	214%	189%	N/A	209.4%	N/A	217.1%
36%	56%	58%	61%	73%	76%	63%	72%	55%	64%	50%	N/A	60.4%	N/A	61.3%
49.4%	42%	52%	56%	40%	42%	45.0%	48%	51%	54%	56%	N/A	48.6%	N/A	45.5%
38.4%	45.7%	44.5%	48.0%	41.0%	32.8%	36.4%	30.6%	45.5%	43.6%	49.2%	N/A	41.4%	N/A	42.1%
8.2%	7.4%	7.8%	7.2%	7.4%	5.42%	6.8%	7.2%	8.7%	6.6%	7.0%	N/A	7.2%	N/A	7.4%
2.9%	3.0%	2.0%	1.7%	1.7%	2.1%	1.7%	2.3%	1.5%	1.6%	2.4%	N/A	2.1%	N/A	2.4%

PARKING OPERATIONS EFFICIENCY

Number of Parking Violation Surveys Conducted  
 Violation Capture Rate (Meters & RPP)  
 Total Net Patrol Hours  
 Average Net Patrol Hours per Officer  
 Number of Letters Mailed  
 Total Amount Due from Top 20 Scottflaws  
 Parking Ticket Collection Rate (1-year running average)

30	30	30	30	30	30	30	30	30	30	30	330	30.0	100%	30.0
34%	42%	29%	34%	43%	39%	43%	25%	44%	34%	26%	N/A	36%	N/A	29%
931	796	950	771	872	1,081	785	878	821	991	784	9,660	878	N/A	77
155	133	158	129	145	154	131	154	137	165	112	N/A	143	N/A	13
3,152	3,183	3,690	3,104	3,660	3,245	2,714	3,094	3,101	3,087	3,323	35,353	3,214	N/A	2,70
\$9,340	\$9,325	\$9,215	\$9,360	\$9,320	\$9,335	\$9,335	\$9,540	\$9,570	\$8,970	\$10,180	N/A	\$9,408	N/A	\$8,47
75.17%	76.06%	76.62%	76.83%	77.21%	78.88%	78.55%	78.58%	79.56%	80.53%	80.89%	N/A	78.1%	N/A	74.7%



LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

6

REVENUE STREAM INTEGRITY and SECURITY	
<b>Field Inspections (with Contact)</b>	Canister Integrity Maintenance Collections Enforcement Coin Counting Observations
<b>Field Observations (Covert)</b>	Vehicle Integrity Maintenance Collections Enforcement
<b>Revenue Control Discrepancies Noted</b>	Seal Integrity Lock Integrity Canister Integrity Key Integrity (e.g., not on locked ring, belt, etc.) Unlocked Vehicles Incomplete Coin Room Record Incomplete Key Control Documentation Failure to Notify of Location
<b>Customer Satisfaction</b>	Number of Parkers Responding Positive Response Negative Response Specific Complaints
<b>Revenue Tests</b>	Number of Single-Space Meters Planted Value Planted Value Recovered Number of Multi-Space Meters Planted Value Planted Value Recovered
<b>Average Meter Payment and Average Length of Stay</b>	Average Meter Payment (LUKE & IPS) 4 Hour Meters - Average Length of Stay (in minutes) 2 Hour Meters - Average length of stay (in minutes)
<b>Credit Card Usage as a Percent of Total Meter Collections</b>	LUKE IPS
<b>Meter Occupancy Rates by Zones</b>	Low 0-30% (9,12,13) Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16) High 60% or more (4,8)

	Note												TOTAL	AVERAGE	Percent of Total
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17			
<b>Field Inspections (with Contact)</b>	5	4	5	5	7	7	6	6	5	3	5	5	58	5.3	100%
Canister Integrity	1	0	0	0	1	0	0	1	0	0	0	0	3	0.3	5%
Maintenance	1	1	1	1	1	1	1	1	0	1	0	0	8	0.7	14%
Collections	0	1	0	0	1	2	1	0	1	0	0	1	7	0.6	12%
Enforcement	1	0	1	2	3	1	2	0	1	1	1	1	13	1.2	22%
Coin Counting Observations	2	2	3	2	1	3	2	4	3	2	2	3	27	2.5	47%
<b>Field Observations (Covert)</b>	10	7	8	7	8	7	8	9	9	9	7	89	7.8	100%	
Vehicle Integrity	1	1	1	1	2	0	0	2	0	1	1	10	0.9	11%	
Maintenance	3	2	2	2	2	3	2	2	3	2	2	25	2.3	28%	
Collections	3	2	2	2	1	2	2	2	2	3	2	23	2.1	26%	
Enforcement	3	2	3	2	3	2	4	3	4	3	2	31	2.8	35%	
<b>Revenue Control Discrepancies Noted</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Seal Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Lock Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Canister Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Key Integrity (e.g., not on locked ring, belt, etc.)	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Unlocked Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Incomplete Coin Room Record	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Incomplete Key Control Documentation	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Failure to Notify of Location	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
<b>Customer Satisfaction</b>	1	0	2	1	3	2	0	3	0	0	2	14	1	1	N/A
Number of Parkers Responding	1	0	2	1	3	2	0	3	0	0	2	14	1	1	N/A
Positive Response	1	0	2	1	1	1	0	1	0	0	1	9	0.8	0.8	N/A
Negative Response	0	0	0	0	2	1	0	1	0	0	1	5	0	0	N/A
Specific Complaints	0	0	0	0	1	0	0	0	0	0	0	1	1	0	N/A
<b>Revenue Tests</b>	1	0	0	0	0	0	0	0	0	0	0	1	1	0.1	N/A
Number of Single-Space Meters Planted	1	0	0	0	0	0	0	0	0	0	0	1	1	0.1	N/A
Value Planted	\$0.50											\$0.50	\$1.00	\$0.50	N/A
Value Recovered		\$1.10										\$0.50	\$1.60	0.80	N/A
<b>Average Meter Payment and Average Length of Stay</b>	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Number of Multi-Space Meters Planted	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Value Planted													\$0.00	N/A	N/A
Value Recovered													\$0.00	N/A	N/A
<b>Average Meter Payment and Average Length of Stay</b>	\$1.01	\$1.01	\$0.97	\$0.99	\$0.90	\$0.86	\$0.85	\$0.90	\$0.95	\$0.80	\$0.93	N/A	\$0.92	N/A	
Average Meter Payment (LUKE & IPS)	109	128	124	125	119	117	115	121	130	124	113	N/A	120	N/A	
4 Hour Meters - Average Length of Stay (in minutes)	45	43	44	43	43	43	43	43	44	43	42	N/A	43	N/A	
2 Hour Meters - Average length of stay (in minutes)															
<b>Credit Card Usage as a Percent of Total Meter Collections</b>	55.0%	55.8%	57.0%	58.0%	59.0%	56.7%	56.2%	62.0%	68.0%	69.6%	70.0%	N/A	60.7%	N/A	
LUKE	17.6%	17.9%	18.2%	17.0%	17.2%	18.2%	16.9%	18.4%	17.7%	18.8%	17.1%	N/A	17.7%	N/A	
IPS															
<b>Meter Occupancy Rates by Zones</b>	33%	32%	34%	37%	32%	32%	34%	37%	31%	37%	35%	N/A	34.0%	N/A	
Low 0-30% (9,12,13)	51%	42%	53%	58%	41%	41%	45%	48%	45%	53%	57%	N/A	48.5%	N/A	
Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)	69%	48%	66%	72%	67%	82%	58%	74%	77%	77%	73%	N/A	69.4%	N/A	

**LEXARK** On-Street By The Numbers FY18

CATEGORY	Current												Ave. FY18	Ave. FY17	Ave. FY16	Ave. FY14
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17				
Number of Violations Cited	4,084	3,955	4,500	3,689	3,808	3,672	3,265	4,157	3,961	4,320	3,924	3,940	3,940	3,587	3,587	3,587
Number of Actual Citations (excludes voids & warnings)	3,716	3,612	4,049	3,353	3,425	3,174	2,866	3,594	3,684	3,958	3,530	3,542	3,542	3,312	3,373	3,608
Value of Actual Citations	\$83,905	\$75,515	\$86,825	\$69,040	\$77,295	\$64,275	\$66,635	\$79,475	\$83,965	\$85,365	\$73,395	76,881	76,881	\$74,589	\$75,350	\$54,123
Number of Citations Paid	3,079	3,008	3,214	2,606	2,908	2,695	2,246	2,713	2,640	3,390	2,784	2,844	2,844	2,499	2,609	2,928
Percentage of Citations Paid	82.86%	83.28%	79.38%	77.72%	84.91%	84.91%	78.37%	75.49%	71.66%	85.65%	78.87%	80%	80%	76%	78%	81%
Value of Citations Paid	\$86,443	\$82,755	\$86,867	\$68,050	\$77,780	\$70,650	\$55,955	\$71,540	\$71,735	\$91,862	\$72,605	\$76,022	\$76,022	\$65,630	\$68,709	\$58,797
Number of Warnings Issued	290	280	370	270	305	407	329	486	220	280	334	325	325	362	190	199
Number of Voids	78	63	83	70	70	93	76	90	67	92	93	80	80	74	47	41
Percentage of Citations that were Voids	2.1%	1.7%	2.0%	2.1%	1.8%	2.5%	2.7%	2.5%	1.8%	2.3%	2.6%	2%	2%	1.9%	1.4%	1.1%
Meter Revenue Collected	\$82,224	\$88,915	\$99,629	\$94,218	\$88,693	\$70,904	\$75,012	\$94,666	\$95,584	\$98,780	\$96,450	\$89,552	\$89,552	\$82,470	\$71,729	\$65,236
Average Meter Revenue Collected per Work Day	\$4,568	\$5,230	\$5,244	\$5,889	\$4,927	\$4,171	\$4,167	\$4,982	\$5,974	\$5,488	\$5,674	\$5,119	\$5,119	\$3,945	\$3,607	\$3,088
Number of RPP's Sold	52	29	17	40	25	130	521	814	166	53	25	1,872	1,872	1,739	1,657	1,408
Value of RPP Permits	\$520	\$290	\$170	\$400	\$250	\$1,300	\$5,210	\$8,140	\$1,660	\$530	\$250	\$1,702	\$1,702	\$1,449	\$1,381	\$1,426
Monthly Permit Revenue	\$6,659	\$5,939	\$8,184	\$5,917	\$7,178	\$5,145	\$5,811	\$7,116	\$6,597	\$5,899	\$5,671	\$6,374	\$6,374	\$5,741	\$3,706	\$3,779
Value of Bagged Meters	\$3,941	\$2,431	\$3,676	\$3,752	\$4,990	\$30,294	\$4,611	\$7,844	\$8,209	\$4,965	\$5,067	\$7,253	\$7,253	\$2,795	\$6,047	\$7,998
Number of New Meters Added	0	0	0	2	7	-2	0	25	2	12	0	4	4	4	0	4
Number of Single Space Meters	908	908	908	916	923	921	921	946	946	943	943	926	926	901	870	809
Number of Multi-space Meters	36	36	36	39	36	36	36	36	36	37	37	36	36	35	33	40
Number of Metered Spaces	1225	1225	1225	1227	1234	1232	1232	1257	1259	1269	1269	1,241	1,241	1,173	1,123	1,125
Vehicles Booted	52	48	53	38	36	56	40	24	32	55	47	44	44	37	37	43
Amount of Booting Fees	\$4,690	\$4,320	\$3,780	\$3,420	\$3,870	\$4,050	\$2,520	\$1,980	\$1,800	\$3,960	\$3,690	\$3,462	\$3,462	\$3,303	\$2,880	\$2,283
Total Revenue Collected	\$184,477	\$184,649	\$202,306	\$175,757	\$182,761	\$182,343	\$149,119	\$191,285	\$185,584	\$205,995	\$183,733	\$184,364	\$184,364	\$161,388	\$154,452	\$139,519

# LEXPARK VOID SUMMARY

## Voided Citations By Officer

FY'18

Issuing Officer	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
2008											1	
2006					1							
2013	1	2	1	13				1			4	
2019	1											
2007											5	
2034		1									1	
2020		1										
2057											1	
2017					1							
2030					1							
2052											1	
2054											3	
2069											1	
2070						3						
2027											1	
2081								12				
2111								5	23	17	10	
2103	19	18	17	13	7	21	16	15	4	13	20	
2104	5		1									
2081	9	5	1	3	10	9	5		9	18	2	
2082	6	7	9	13	8	5	3	15	11	23	13	
2109					3	14	20	21	14	7	6	
2114					1						5	
2086	8	14	6	7	12	2						
2060	2										1	
2094		5	2									
2095	11	7	31	16	15	19	10	6				
2096												
2097	12	3	15	4	11	20	22	14	6	14	17	
2088								1			1	
2105	4			1								
% Voids	2.5%	2.1%	2.6%	2.7%	2.4%	2.5%	2.3%	2.2%	1.7%	2.1%	2.4%	#DIV/0!
Total	78	63	83	70	70	93	76	90	67	92	93	0
Total Citations	3079	3008	3214	2606	2908	3672	3265	4157	3961	4320	3924	

## Voided Citations Summary By Reason

FY'18

Void Type	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Administrative	18	16	6	10	11	14	14	13	14	6	31	
Ambiguous Mrkg /Missing Sign	1											
Customer Walk Up	4		3	7	5	2	2	3				
Duplicate	4	5	5		1	2	4	5	1	8	2	
Meter Malfunction	4	1				4	3	1	1	5	2	
Pay By Phone	26	30	50	34	44	43	28	44	34	55	32	
Officer Error	14	6	9	17	7	27	23	24	17	17	23	
Test					1	1					1	
Visitor	1											
Printer Error	3	1	1	1			1					
Paid Other Luke	1			1	1		1				1	
Void By Client Directive	2	4	9							1	1	
Total	78	63	83	70	70	93	76	90	67	92	93	0



# Citations Aging Report

## Five-Year Report Ending December 1, 2017

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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**TOTALS**

Count	1,870	1,167	975	795	1,511	4,255	9,398	8,267	7,450	700	36,388
Dollar Amt	\$56,805.00	\$44,843.00	\$37,455.00	\$29,800.00	\$55,485.00	\$160,410.00	\$365,039.50	\$322,746.00	\$260,849.00	\$20,895.00	\$1,354,327.50



# Citations Aging Report

## Five-Year Report Ending November 1, 2017

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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**TOTALS**

Count	1,982	1,161	842	820	1,377	4,294	9,720	7,904	7,510	743	36,353
Dollar Amt	\$61,628.00	\$43,830.00	\$31,480.00	\$29,860.00	\$50,235.00	\$164,338.50	\$376,861.00	\$310,641.00	\$255,744.00	\$22,095.00	\$1,346,712.50

## LEXPARK Garages By The Numbers (FY18)

CATEGORY	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	2018 AVG.	2017 AVG.
Number of Monthly Card Holders Billed - VS	354	357	354	352	349	351	350	348	358	365	358		354	348
Number of Monthly Card Holders Billed - TC	756	760	772	774	796	1,131	1,132	1,108	1,101	1,089	1,111		957	759
Number of Monthly Card Holders Billed - CH	170	178	216	212	231	218	244	239	238	237	237		220	170
Number of Monthly Card Holders Billed - HX	121	136	137	140	140	449	299	301	301	300	324		241	147
Number of Total Spaces - VS (384) # Available for Monthly	0	0	0	0	2	0	5	10	0	0	0		2	
Number of Total Spaces - TC (777) # Available for Monthly	16	10	5	5	0	0	10	15	25	25	5		11	
Number of Total Spaces - CH (518) # Available for Monthly	40	40	15	15	5	15	5	10	15	15	15		17	
Number of Total Spaces - HX (389) # Available for Monthly	10	10	10	10	10	10	20	20	20	20	5		13	
Number of Special Events Worked - VS	13	15	19	10	0	3	5	1	1	7	9		8	8
Average Daily Transaction - VS	270	270	309	285	331	357	363	302	306	329	287		310	330
Average Daily Transaction - TC	52	52	12	47	51	59	58	60	62	69	66		53	12
Average Daily Transaction - CH	180	173	201	152	160	204	182	179	194	197	182		182	162
Average Daily Transaction - HX	461	455	488	346	392	498	437	450	429	427	381		433	413
Total Daily Transactions All Garages	28,890	26,600	31,341	24,900	28,050	33,570	32,240	30,721	29,730	31,682	25,648		29,397	27,416
Average Length of Stay - VS	2.08	2.5	2.5	2.7	2.2	2.1	2.0	2.1	2.1	2.1	2.3		2.2	1.8
Average Length of Stay - TC	3.66	3.6	3.5	3.8	3.9	3.6	3.6	3.7	3.9	3.4	3.4		3.6	2.7
Average Length of Stay - CH	1.91	2.0	2.0	2.4	2.4	2.1	2.1	2.0	2.2	2.2	2.2		2.1	1.8
Average Length of Stay - HX	1.07	1.1	1.1	1.3	1.3	1.3	1.2	1.2	1.2	1.3	1.2		1.2	1.0
Number of Validations Sold All Garages	1,043	1,154	1,302	1,807	2,637	752	702	1,529	1,198	1,462	941		1,321	1,244
Average Transaction Amount - VS	\$4.72	\$4.84	\$4.68	\$4.73	\$4.01	\$4.10	\$3.92	\$4.00	\$3.98	\$4.02	\$5.71		\$4.43	\$3.32
Average Transaction Amount - TC	\$8.65	\$8.72	\$8.54	\$6.51	\$9.35	\$8.58	\$8.80	\$8.90	\$9.40	\$8.74	\$8.98		\$8.65	\$3.98
Average Transaction Amount - CH	\$3.80	\$4.12	\$4.04	\$4.72	\$4.76	\$4.39	\$4.33	\$4.30	\$4.38	\$4.55	\$4.48		\$4.35	\$3.02
Average Transaction Amount - HX	\$2.70	\$2.49	\$2.68	\$2.90	\$2.80	\$2.97	\$2.52	\$2.60	\$2.54	\$2.58	\$2.85		\$2.69	\$1.77

## Garage Transient Revenue - Budget vs. Actual

	Helix			Courthouse		
	Actuals	Budget	Over/(Under)	Actuals	Budget	Over/(Under)
July	\$22,730	\$20,000	\$2,730	\$15,963	\$12,435	\$3,528
August	\$21,995	\$21,857	\$138	\$14,993	\$13,435	\$1,558
September	\$20,744	\$20,296	\$448	\$15,339	\$15,826	-\$487
October	\$20,738	\$25,741	-\$5,003	\$14,589	\$15,799	-\$1,210
November	\$19,764	\$20,465	-\$701	\$14,809	\$12,131	\$2,678
December		\$22,110			\$11,186	
January		\$22,812			\$14,237	
February		\$24,862			\$10,307	
March		\$23,202			\$14,700	
April		\$23,666			\$17,120	
May		\$19,856			\$16,053	
June		\$20,307			\$16,053	
Totals	\$105,970	\$265,174	-\$2,389	\$75,694	\$169,282	\$6,068
Monthly Average	21,194			15,139		

	Transit Center			Victorian Square		
	Actuals	Budget	Over/(Under)	Actuals	Budget	Over/(Under)
July	\$1,657	\$1,000	\$657	\$33,479	\$37,500	-\$4,021
August	\$1,924	\$2,255	-\$331	\$27,724	\$33,947	-\$6,223
September	\$1,706	\$2,027	-\$322	\$27,341	\$29,104	-\$1,763
October	\$2,230	\$2,651	-\$421	\$29,550	\$31,138	-\$1,588
November	\$2,781	\$3,962	-\$1,181	\$27,197	\$26,414	\$783
December		\$2,573			\$30,936	
January		\$3,427			\$21,628	
February		\$1,680			\$23,699	
March		\$1,439			\$25,664	
April		\$2,988			\$28,866	
May		\$1,935			\$30,665	
June		\$1,935			\$30,665	
Totals	\$10,297	\$27,872	-\$1,598	\$145,291	\$350,226	-\$12,812
Monthly Average	2,059			29,058		

**Aged Balances - 6177-53 Transit Center Garage**  
Ending Balances as of 12/1/2017

Account	Current	30 Days	60 Days	90 Days	Total Due	
96115 John Malloy	\$60.00	\$60.00	\$0.00	\$0.00	\$120.00	Blocked Card
<b>Report Totals</b>	<b>\$60.00</b>	<b>\$60.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$120.00</b>	

**Aged Balances - 6177-55 Helix Garage**  
Ending Balances as of 12/1/2017

Account	Current	30 Days	60 Days	90 Days	Total Due
<b>Report Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Aged Balances - 6177-54 Victoria Square Garage**  
Ending Balances as of 12/1/2017

Account	Current	30 Days	60 Days	90 Days	Total Due	
56347 MURRAY GUARD INC.	\$85.00	\$85.00	\$0.00	\$0.00	\$170.00	Will email
56352 CHARLES ARNOLD	\$255.00	\$255.00	\$0.00	\$0.00	\$510.00	Will email
56399 BRAIN BOX	\$1,190.00	\$85.00	\$0.00	\$0.00	\$1,275.00	Will email
95816 ALUMNI HALL	\$85.00	\$85.00	\$0.00	\$0.00	\$170.00	Will email
96184 NTRA, INC	\$1,275.00	\$1,275.00	\$0.00	\$0.00	\$2,550.00	Will email
<b>Report Totals</b>	<b>\$2,890.00</b>	<b>\$1,785.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,675.00</b>	

**Aged Balances - 6177-56 Courthouse Garage**  
Ending Balances as of 12/1/2017

Account	Current	30 Days	60 Days	90 Days	Total Due	
56462 FAYETTE COUNTY SCHOO	\$70.00	\$70.00	\$0.00	\$0.00	\$140.00	Will email
<b>Report Totals</b>	<b>\$70.00</b>	<b>\$70.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$140.00</b>	



*Proposed 2018 Calendar*

January 11

February 8

March 8

April 12

May 10

June 14 (Does this conflict with Chamber trip?)

July 12

August 9

September 13

October 11

November 8

December 13

**Lexington & Fayette County Parking Authority**  
**Statement of Net Position**

Substantially All Disclosures Omitted

	As Of 10/31/17	As Of 10/31/16	Variance 10/31/17
<b>Assets</b>			
Current Assets			
Cash	\$ 2,408,720	\$ 3,157,440	\$ (748,719)
Cash-Change Fund	12,000	12,000	0
Accounts Receivable	26,258	47,591	(21,334)
Restricted Cash & Cash Equivalents			
Cash-Restricted	2,005,141	0	2,005,141
Cash-US Bank-Debt Service Reserve	448,519	448,519	0
Cash-US Bank-Garage Maintenance Reserve	429,340	274,414	154,926
Cash-US Bank-Sinking Fund Reserve	382	37,568	(37,186)
Cash-US Bank-Construction Fund	0	1	(1)
<b>Total Current Assets</b>	<b>5,330,360</b>	<b>3,977,533</b>	<b>1,352,827</b>
Non-Current Assets			
Capital Assets			
Land	7,585,095	7,585,094	0
Parking Facilities & Improvements	10,688,235	10,688,236	0
Equipment & Furniture	2,028,809	1,918,392	110,417
Construction In Progress	5,170	0	5,170
Computer Software	10,850	10,850	0
<b>Total Capital Assets</b>	<b>20,318,159</b>	<b>20,202,572</b>	<b>115,587</b>
Less: Accumulated Depreciation	(2,778,254)	(2,099,931)	(678,323)
<b>Total Capital Assets, Net of Accumulated Depreciation</b>	<b>17,539,905</b>	<b>18,102,641</b>	<b>(562,736)</b>
<b>Total Non-Current Assets</b>	<b>17,539,905</b>	<b>18,102,641</b>	<b>(562,736)</b>
<b>Total Assets</b>	<b>\$ 22,870,265</b>	<b>\$ 22,080,174</b>	<b>\$ 790,091</b>
<b>Liabilities and Net Assets</b>			
Current Liabilities			
Accounts Payable and Accrued Liabilities	\$ 202,136	\$ 135,582	\$ 66,555
Compensated Absences	11,604	12,909	(1,306)
Deposits Payable	1,657	5,781	(4,124)
Note Payable	399,291	377,038	22,254
<b>Total Current Liabilities</b>	<b>614,688</b>	<b>531,310</b>	<b>83,379</b>
Non-Current Liabilities			
Note Payable	3,975,999	4,375,776	(399,778)
Compensated Absences	11,603	12,910	(1,306)
Deposits Payable	5,890	0	5,889
<b>Total Non-Current Liabilities</b>	<b>3,993,492</b>	<b>4,388,686</b>	<b>(395,195)</b>
<b>Total Liabilities</b>	<b>4,608,180</b>	<b>4,919,996</b>	<b>(311,816)</b>
Net Position			
Capital Assets Net of Debt	13,164,615	13,349,827	(185,212)
Reserve-Sinking Fund	383	0	383
Restricted-Capital Projects	5,141	28,837	(23,696)
Restricted-Debt Service	448,519	448,519	0
Restricted-Garage Maintenance Reserve	429,339	274,414	154,926
Restricted-Capital Asset Mgmt Program	2,000,000	0	2,000,000
Unrestricted	2,214,088	3,058,581	(844,494)
<b>Total Net Position</b>	<b>18,262,085</b>	<b>17,160,178</b>	<b>1,101,907</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 22,870,265</b>	<b>\$ 22,080,174</b>	<b>\$ 790,091</b>

Statement is marked "DRAFT" until June 30, 2017 audit is complete.

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority**  
**Statement of Cash Flows**

Substantially All Disclosures Omitted

	Month To Date 10/31/2017	Year To Date 10/31/2017
<b>Cash Flows from Operating Activities</b>		
Cash received from parking customers	\$ 420,872	\$ 1,430,479
Cash received from commercial property renters	8,308	30,148
Cash payments to suppliers for goods and services	(141,624)	(958,533)
Cash payments to employees for services	(21,328)	(88,305)
Cash payments of related party payables to LFUCG	(1,758)	(26,904)
<b>Net Cash Provided by Operating Activities</b>	<b>264,470</b>	<b>386,885</b>
<b>Cash Flows from Noncapital Financing Activities</b>		
Cash payments on Note Payable	(31,684)	(126,492)
<b>Net Cash Used in Noncapital Financing Activities</b>	<b>(31,684)</b>	<b>(126,492)</b>
<b>Cash Flows from Capital and Investing Activities</b>		
Net Changes in Restricted Investments	(155,025)	(160,371)
Purchases of Capital Assets	(5,170)	(27,197)
<b>Net Cash Used in Capital and Investing Activities</b>	<b>(160,195)</b>	<b>(187,568)</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>72,591</b>	<b>72,825</b>
<b>Cash and Cash Equivalents, Beginning of Period</b>	<b>2,348,129</b>	<b>2,347,895</b>
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 2,420,720</b>	<b>\$ 2,420,720</b>
<b>Reconciliation of Operating Income to Net Cash Flows</b>		
<b>Provided by Operating Activities</b>		
Change in Net Position	\$ 150,455	\$ 334,486
<b>Adjustments to Reconcile Operating Income to Net Cash</b>		
<b>Provided by Operating Activities:</b>		
Depreciation and Amortization	56,343	225,268
<b>Changes in Assets and Liabilities:</b>		
Accounts Receivable	13,182	20,483
Accounts Payable and Accrued Liabilities	44,490	(193,352)
<b>Net Cash Provided by Operating Activities</b>	<b>\$ 264,470</b>	<b>\$ 386,885</b>

No assurance is provided on these financial statements.

**Lexington & Fayette County Parking Authority**  
**Management Report**  
**FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 10/31/2017 Actual	Month End 10/31/2017 FYE Budget	Variance 10/31/2017	FYTD 10/31/2017 Actual	FYTD 10/31/2017 FYE Budget	Variance 10/31/2017	Annual Budget 10/31/2017 FYE Budget
<b>Revenue</b>							
<b>Revenue OnStreet</b>							
Parking - Monthly Rental	6,429	8,656	(2,228)	40,888	43,233	(2,345)	88,454
Parking - Meter Collections	98,705	94,677	4,028	364,306	350,626	13,680	1,045,116
Parking - Fines	95,797	80,722	15,075	300,526	313,534	(13,008)	981,848
Citation Payment to LFUCG	0	0	0	0	0	0	(22,500)
<b>Total Revenue OnStreet</b>	<b>200,931</b>	<b>184,055</b>	<b>16,875</b>	<b>705,720</b>	<b>707,393</b>	<b>(1,673)</b>	<b>2,092,918</b>
<b>Revenue OffStreet</b>							
Parking - Monthly Rental	120,969	104,078	16,891	383,670	416,312	(32,642)	1,248,936
Parking - Transient Rental	67,002	75,328	(8,326)	272,014	284,574	(12,561)	812,120
Parking - Event	12,817	14,700	(1,883)	19,212	30,700	(11,487)	192,250
Parking - Validations	5,971	4,800	1,172	28,863	20,190	8,673	42,755
Overage/Shortage/Fees	0	0	0	517	0	517	0
<b>Total Revenue OffStreet</b>	<b>206,759</b>	<b>198,906</b>	<b>7,854</b>	<b>704,276</b>	<b>751,776</b>	<b>(47,500)</b>	<b>2,296,061</b>
Commercial Property Rental	8,308	8,084	224	30,148	32,334	(2,185)	97,000
Miscellaneous Income	128	66	62	349	266	82	800
<b>Total Revenue</b>	<b>416,126</b>	<b>391,111</b>	<b>25,015</b>	<b>1,440,493</b>	<b>1,469,269</b>	<b>(51,276)</b>	<b>4,486,779</b>
<b>Operating Expenses</b>							
<b>OnStreet Operating Expenses</b>							
Republic Operating Expenses	63,045	63,411	366	271,450	255,878	(15,572)	779,616
Property & Casualty Excess Insurance	0	0	0	1,440	1,768	327	1,768
Bank & Credit Card Fees	7,720	9,166	1,446	31,248	36,666	5,420	110,000
<b>Total OnStreet Operating Expenses</b>	<b>70,765</b>	<b>72,577</b>	<b>1,812</b>	<b>304,138</b>	<b>294,312</b>	<b>(9,825)</b>	<b>891,384</b>
<b>OffStreet Operating Expenses</b>							
Other Professional Services	0	0	0	118	0	(118)	0
Republic Operating Expenses	76,333	70,549	(5,784)	241,455	296,885	55,429	920,015
Property & Casualty Excess Insurance	0	0	0	57,623	57,624	1	57,624
Bank & Credit Card Fees	6,537	4,667	(1,871)	20,327	18,667	(1,660)	56,000
Utilities	8,902	10,834	1,933	41,287	43,337	2,051	130,013
Interest Expense	5,693	6,078	386	23,015	24,314	1,298	72,940
<b>Total OffStreet Operating Expenses</b>	<b>97,465</b>	<b>92,128</b>	<b>(5,336)</b>	<b>383,825</b>	<b>440,827</b>	<b>57,001</b>	<b>1,236,592</b>
<b>Personnel Expenses</b>	<b>23,223</b>	<b>23,850</b>	<b>627</b>	<b>95,649</b>	<b>95,400</b>	<b>(249)</b>	<b>286,200</b>
<b>Administrative Expenses</b>							
Other Professional Services	13,017	18,859	5,841	30,108	75,433	45,325	226,300
Rent/Lease Expenses	759	766	7	3,037	3,067	30	9,200
Property & Casualty Excess Insurance	11	0	(10)	35,606	35,600	(7)	35,600
Bank & Credit Card Fees	0	0	0	25	0	(24)	0
Landline Phones	390	459	68	1,558	1,833	275	5,500
Business Travel & Training	1,998	1,600	(398)	2,097	6,400	4,303	19,200
Dues Subscriptions & Publications	175	268	94	963	1,073	110	3,220
Office Supplies	1,085	833	(253)	1,476	3,334	1,858	10,000
Office Machines & Equipment	0	217	217	1,450	866	(583)	2,600
Office Repairs & Maintenance	15	125	110	64	500	435	1,500
Mileage Expense	0	33	33	0	134	133	400
Operating Contingency	500	7,509	7,009	7,500	30,033	22,533	90,100
<b>Total Administrative Expenses</b>	<b>17,950</b>	<b>30,669</b>	<b>12,718</b>	<b>83,884</b>	<b>158,273</b>	<b>74,388</b>	<b>403,620</b>
<b>Total Operating Expenses</b>	<b>209,403</b>	<b>219,224</b>	<b>9,821</b>	<b>867,496</b>	<b>988,812</b>	<b>121,315</b>	<b>2,817,796</b>
<b>Change in Net Position Before Capital &amp; Other Financing</b>	<b>206,723</b>	<b>171,887</b>	<b>34,836</b>	<b>572,997</b>	<b>502,957</b>	<b>70,039</b>	<b>1,668,983</b>
<b>Expenses For Capital Assets</b>							
Depreciation & Amortization	56,343	55,470	(872)	225,268	221,882	(3,385)	665,648
Parking Repairs & Maintenance	0	34,609	34,608	13,546	138,434	124,886	415,300
<b>Total Expenses For Capital Assets</b>	<b>56,343</b>	<b>90,079</b>	<b>33,736</b>	<b>238,815</b>	<b>360,316</b>	<b>121,502</b>	<b>1,080,948</b>
<b>Other Financing Sources</b>							
Interest Income	75	0	74	304	0	304	0
<b>Total Other Financing Sources</b>	<b>75</b>	<b>0</b>	<b>74</b>	<b>304</b>	<b>0</b>	<b>304</b>	<b>0</b>
<b>Total Change in Net Position</b>	<b>\$ 150,455</b>	<b>\$ 81,808</b>	<b>\$ 68,646</b>	<b>\$ 334,486</b>	<b>\$ 142,641</b>	<b>\$ 191,845</b>	<b>\$ 588,035</b>

No assurance is provided on these financial statements.

## ON-STREET FINANCIAL REPORT - OCT 2017



Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
\$ 1	Meter Receipts	\$ 93,587		\$ 91,408	\$ 2,178	\$ 338,337		\$ 341,728	\$ (3,392)
\$ 2	Permit Sales/ Monthly Permit Sales	\$ 6,429		\$ 8,656	\$ (2,228)	\$ 40,909		\$ 43,233	\$ (2,324)
\$ 3	Violation Tickets	\$ 91,967		\$ 78,112	\$ 13,855	\$ 290,317		\$ 303,010	\$ (12,693)
\$ 4	Bag Rental Fees	\$ 4,965		\$ 3,269	\$ 1,696	\$ 25,629		\$ 8,898	\$ 16,731
\$ 5	Booting Fees	\$ 3,960		\$ 2,610	\$ 1,350	\$ 10,281		\$ 10,524	\$ (243)
						\$ -			
\$ 6	<b>Total Revenue</b>	<b>\$ 200,907</b>		<b>\$ 184,055</b>	<b>\$ 16,852</b>	<b>\$ 705,472</b>		<b>\$ 707,393</b>	<b>\$ (1,921)</b>
\$ 7	<b>Expenses</b>								
\$ 8	Salaries & Wages	\$ 31,287		\$ 31,602	\$ (316)	\$ 125,839		\$ 126,410	\$ (571)
\$ 9	Payroll Taxes	\$ 4,131		\$ 3,792	\$ 339	\$ 15,679		\$ 15,169	\$ 510
\$ 10	Workers Comp Ins	\$ 2,221		\$ 2,215	\$ 6	\$ 8,934		\$ 8,794	\$ 140
\$ 11	Liability Insurance	\$ 522		\$ 522	\$ -	\$ 2,088		\$ 2,088	\$ -
\$ 12	Employee Health Insurance	\$ 1,157		\$ 1,500	\$ (343)	\$ 5,265		\$ 6,000	\$ (735)
\$ 13	Employee Bond	\$ -		\$ -	\$ -	\$ 802		\$ 2,300	\$ (1,498)
\$ 14	<b>Total Payroll &amp; Related</b>	<b>\$ 39,318</b>	<b>20%</b>	<b>\$ 39,632</b>	<b>\$ (314)</b>	<b>\$ 158,607</b>	<b>22%</b>	<b>\$ 160,761</b>	<b>\$ (2,154)</b>
\$ 15	Uniforms	\$ 639		\$ 262	\$ 377	\$ 1,505		\$ 1,048	\$ 457
\$ 16	Hiring/Training	\$ 99		\$ 80	\$ 19	\$ 362		\$ 320	\$ 42
\$ 17	Armored Car	\$ -		\$ 198	\$ (198)	\$ 1,258		\$ 790	\$ 468
\$ 18	Equipment & tools	\$ 340		\$ 650	\$ (310)	\$ 2,009		\$ 2,600	\$ (591)
\$ 19	Vehicle expense	\$ -		\$ 35	\$ (35)	\$ -		\$ 140	\$ (140)
\$ 20	EMS/IPS Service Fee	\$ 7,780		\$ 8,302	\$ (522)	\$ 35,526		\$ 33,207	\$ 2,318
\$ 21	Handheld Cell Phone Fees/T2	\$ -		\$ 140	\$ (140)	\$ -		\$ 560	\$ (560)
\$ 22	Professional Services	\$ 2,680		\$ 2,472	\$ 208	\$ 39,937		\$ 9,888	\$ 30,049
\$ 23	Fuel	\$ 577		\$ 279	\$ 298	\$ 998		\$ 1,117	\$ (118)
\$ 24	Towing	\$ -		\$ 24	\$ (24)	\$ -		\$ 96	\$ (96)
\$ 25	General Supplies	\$ 2,519		\$ 2,741	\$ (222)	\$ 12,512		\$ 10,963	\$ 1,549
\$ 26	Repairs	\$ 1,649		\$ 1,758	\$ (109)	\$ 15,604		\$ 7,032	\$ 8,572
\$ 27	<b>Total Field Expenses</b>	<b>\$ 16,283</b>	<b>8%</b>	<b>\$ 16,940</b>	<b>\$ (657)</b>	<b>\$ 109,711</b>	<b>16%</b>	<b>\$ 67,761</b>	<b>\$ 41,950</b>
\$ 28	Cell Phone	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 29	Communications/Telephones	\$ 577		\$ 1,200	\$ (623)	\$ 4,018		\$ 4,800	\$ (782)
\$ 30	Insurance	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 31	Office Supplies	\$ 756		\$ 456	\$ 300	\$ 1,494		\$ 1,824	\$ (330)
\$ 32	Printing & Design/Ticket Purchase	\$ 937		\$ 850	\$ 87	\$ 4,076		\$ 3,400	\$ 676
\$ 33	Postage/Dues & Memberships	\$ 2,003		\$ 1,500	\$ 503	\$ 4,757		\$ 6,000	\$ (1,243)
\$ 34	Computers & Software	\$ 386		\$ 200	\$ 186	\$ 386		\$ 800	\$ (414)
\$ 35	Employee Incentive	\$ 303		\$ 300	\$ 3	\$ 498		\$ 1,200	\$ (703)
\$ 36	<b>Total Office Expense</b>	<b>\$ 4,961</b>	<b>2%</b>	<b>\$ 4,506</b>	<b>\$ 455</b>	<b>\$ 15,228</b>	<b>2%</b>	<b>\$ 18,024</b>	<b>\$ (2,796)</b>
\$ 37	Base Management Fee	\$ 2,333		\$ 2,333	\$ -	\$ 9,332		\$ 9,333	\$ (1)
\$ 38	Management Incentive Fee	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
	Processing Fees	\$ 150		\$ -	\$ 150	\$ 600		\$ -	\$ 600
\$ 39	<b>Total Misc. Expenses</b>	<b>\$ 2,483</b>	<b>1%</b>	<b>\$ 2,333</b>	<b>\$ 150</b>	<b>\$ 9,932</b>	<b>1%</b>	<b>\$ 9,333</b>	<b>\$ 599</b>
\$ 40	<b>Total Operating Expenses</b>	<b>\$ 63,045</b>		<b>\$ 63,411</b>	<b>\$ (366)</b>	<b>\$ 293,478</b>		<b>\$ 255,879</b>	<b>\$ 37,599</b>
\$ 41	<b>Net Operating Income (Loss)</b>	<b>\$ 137,862</b>				<b>\$ 411,994</b>			

## Variance Notes

- A Winter uniforms for new hires  
 B Office Supplies restocking  
 C Higher volume letters sent  
 D  
 E  
 F

OFF STREET FINANCIAL REPORT OCT 2017



Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
\$ 1	Monthly	\$ 132,245		\$ 104,078	\$ 28,167	\$ 406,138		\$ 416,312	\$ (10,174)
\$ 2	Transient	\$ 67,107		\$ 75,328	\$ (8,221)	\$ 272,368		\$ 284,575	\$ (12,207)
\$ 3	Stamp/Validation	\$ 5,972		\$ 3,875	\$ 2,097	\$ 28,864		\$ 19,265	\$ 9,599
\$ 4	Event	\$ 12,807		\$ 14,700	\$ (1,893)	\$ 19,036		\$ 30,700	\$ (11,664)
\$ 5	Income Adjustments	\$ -		\$ -	\$ -	\$ 133		\$ -	\$ 133
\$ 6	<b>Total Revenue</b>	<b>\$ 218,131</b>		<b>\$ 197,981</b>	<b>\$ 20,150</b>	<b>\$ 726,539</b>		<b>\$ 750,852</b>	<b>\$ (24,313)</b>
\$ 7	<b>Expenses</b>								
\$ 8	Salaries & Wages	\$ 28,461		\$ 29,331	\$ (870)	\$ 109,343		\$ 117,324	\$ (7,981)
\$ 9	Payroll Taxes	\$ 3,745		\$ 3,520	\$ 225	\$ 13,894		\$ 14,079	\$ (185)
\$ 10	Workers Comp Ins	\$ 2,021		\$ 2,376	\$ (355)	\$ 7,764		\$ 9,503	\$ (1,739)
\$ 11	Liability Insurance	\$ 1,933		\$ 1,933	\$ -	\$ 7,732		\$ 7,732	\$ -
\$ 12	Employee Health Insurance	\$ 2,103		\$ 1,682	\$ 421	\$ 7,548		\$ 6,728	\$ 820
\$ 13	Employee Bond	\$ -		\$ -	\$ -	\$ 2,882		\$ 1,920	\$ 962
\$ 14	<b>Total Payroll &amp; Related</b>	<b>\$ 38,263</b>	<b>18%</b>	<b>\$ 38,841</b>	<b>\$ (578)</b>	<b>\$ 149,163</b>	<b>21%</b>	<b>\$ 157,286</b>	<b>\$ (8,122)</b>
\$ 15	Uniforms	\$ -		\$ 280	\$ (280)	\$ 250		\$ 1,120	\$ (870)
\$ 16	Hiring/Training	\$ -		\$ 176	\$ (176)	\$ 161		\$ 704	\$ (543)
\$ 17	Security	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 18	Repairs/maintenance	\$ 12,776		\$ 8,000	\$ 4,776 A	\$ 25,075		\$ 44,770	\$ (19,695)
\$ 19	Vehicle Expense	\$ -		\$ 80	\$ (80)	\$ -		\$ 320	\$ (320)
\$ 20	Equipment	\$ -		\$ 600	\$ (600)	\$ 225		\$ 2,400	\$ (2,175)
\$ 21	Snow Removal	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 22	Professional Services	\$ 17,206		\$ 9,446	\$ 7,760 B	\$ 28,974		\$ 37,783	\$ (8,809)
\$ 23	Fuel	\$ 259		\$ 300	\$ (41)	\$ 739		\$ 1,200	\$ (461)
\$ 24	Sweeper Repairs	\$ -		\$ 440	\$ (440)	\$ 49		\$ 1,760	\$ (1,711)
\$ 25	General Supplies	\$ 811		\$ 4,832	\$ (4,021)	\$ 11,917		\$ 19,328	\$ (7,411)
\$ 26	Elevator Maintenance	\$ 2,880		\$ 2,618	\$ 262 C	\$ 7,071		\$ 10,471	\$ (3,400)
\$ 27	<b>Total Field Expenses</b>	<b>\$ 33,932</b>	<b>16%</b>	<b>\$ 26,772</b>	<b>\$ 7,160</b>	<b>\$ 74,461</b>	<b>10%</b>	<b>\$ 119,856</b>	<b>\$ (45,395)</b>
\$ 28	Armored Car	\$ -		\$ 196	\$ (196)	\$ 1,258		\$ 784	\$ 474
\$ 29	Office Repairs	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 30	Taxes/Licences/Fees	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 31	Communications	\$ 1,040		\$ 1,200	\$ (160)	\$ 4,232		\$ 4,800	\$ (568)
\$ 32	Misc.	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 33	Office Supplies	\$ 440		\$ 456	\$ (16)	\$ 1,696		\$ 1,823	\$ (127)
\$ 34	Printing & Design	\$ 164		\$ 280	\$ (116)	\$ 586		\$ 1,120	\$ (534)
\$ 35	Postage	\$ 431		\$ 720	\$ (289)	\$ 1,807		\$ 2,880	\$ (1,073)
\$ 36	<b>Total Office Expense</b>	<b>\$ 2,075</b>	<b>1%</b>	<b>\$ 2,852</b>	<b>\$ (777)</b>	<b>\$ 9,579</b>	<b>1%</b>	<b>\$ 11,407</b>	<b>\$ (1,828)</b>
\$ 37	Base Management Fee	\$ 2,083		\$ 2,083	\$ -	\$ 8,332		\$ 8,336	\$ (4)
\$ 38	Management Incentive Fee	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 39	<b>Total Misc. Expenses</b>	<b>\$ 2,083</b>	<b>1%</b>	<b>\$ 2,083</b>	<b>\$ -</b>	<b>\$ 8,332</b>	<b>1%</b>	<b>\$ 8,336</b>	<b>\$ (4)</b>
\$ 40	<b>Total Monthly Expenses</b>	<b>\$ 76,353</b>	<b>35%</b>	<b>\$ 70,548</b>	<b>\$ 5,805</b>	<b>\$ 241,535</b>	<b>33%</b>	<b>\$ 296,885</b>	<b>\$ (55,350)</b>
\$ 41	<b>Net Operating Income (Loss)</b>	<b>\$ 141,777</b>				<b>\$ 485,003</b>			

Variance Notes

- A S&B invoice \$11,986- Settlement related claim. Customer destroyed token dispenser entry unit at CH
- B S&B monthly Maintenance Fee- (Aug & Sept invoices \$11, 375. G4S invoices \$4,266. 4 Henkel Denmark Invoices \$482.28
- C Additional elevator repair at TC
- D
- E
- F
- G
- H
- I
- J

**Lexington/ Fayette Co Parking Authority**

Balance Sheet  
October 31, 2017

ASSETS

Current Assets		
Cash - US Bank	\$ 31,811.71	
Total Current Assets		31,811.71
Property and Equipment		
Building Improvements	40,657.30	
Total Property and Equipment		40,657.30
Other Assets		
Total Other Assets		0.00
Total Assets	\$	<u>72,469.01</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$ 1,765.63	
Total Current Liabilities		1,765.63
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		1,765.63
Capital		
Beginning Balance Equity	30,139.26	
Capital Contribution, Net	(62,900.00)	
Retained Earnings	80,190.70	
Net Income	23,273.42	
Total Capital		<u>70,703.38</u>
Total Liabilities & Capital	\$	<u>72,469.01</u>

Lexington / Fayette Co Parking Authority  
Income Statement  
Compared with Budget  
For the Four Months Ending October 31, 2017

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Revenues</b>						
Rental Income	\$ 6,059.20	\$ 6,059.20	0.00	24,236.80	24,236.80	0.00
Income - Utilities	955.82	1,300.00	(344.18)	2,936.98	3,475.00	(538.02)
Rent Late Fee	73.65	0.00	73.65	295.81	75.00	220.81
<b>Total Revenues</b>	<u>7,088.67</u>	<u>7,359.20</u>	<u>(270.53)</u>	<u>27,469.59</u>	<u>27,786.80</u>	<u>(317.21)</u>
<b>Cost of Sales</b>						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
<b>Gross Profit</b>	<u>7,088.67</u>	<u>7,359.20</u>	<u>(270.53)</u>	<u>27,469.59</u>	<u>27,786.80</u>	<u>(317.21)</u>
<b>Expenses</b>						
Property Management Fee	500.00	500.00	0.00	2,000.00	2,000.00	0.00
Repair & Maintenance	0.00	135.00	(135.00)	2,194.21	1,965.00	229.21
Postage	0.00	0.00	0.00	1.96	4.00	(2.04)
<b>Total Expenses</b>	<u>500.00</u>	<u>635.00</u>	<u>(135.00)</u>	<u>4,196.17</u>	<u>3,969.00</u>	<u>227.17</u>
<b>Net Income</b>	<u>\$ 6,588.67</u>	<u>\$ 6,724.20</u>	<u>(135.53)</u>	<u>\$ 23,273.42</u>	<u>\$ 23,817.80</u>	<u>(544.38)</u>



**Lexington/ Fayette Co Parking Authority**  
**Cash Disbursements Journal**  
**For the Period From Oct 1, 2017 to Oct 31, 2017**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

<b>Date</b>	<b>Check #</b>	<b>Account ID</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
10/2/17	1079	500 100	Invoice: 1257 Schrader Commercial Properties, LLC	500.00	500.00
	<b>Total</b>			<u>500.00</u>	<u>500.00</u>

**Lexington/ Fayette Co Parking Authority  
General Ledger  
For the Period From Oct 1, 2017 to Oct 31, 2017**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	10/1/17			Beginning Balance			25,223.04
	10/2/17	1079	CDJ	Schrader Commer		500.00	
	10/5/17	100517	CRJ	Clawdaddy's	1,472.82		
	10/5/17	100517	CRJ	Clawdaddy's	73.65		
	10/5/17	100517	CRJ	Georgettes and Ch	1,765.63		
	10/12/17	101217	CRJ	Savane Silver	82.00		
	10/17/17	101717	CRJ	Georgettes and Ch	13.10		
	10/17/17	101717	CRJ	Savane Silver	1,323.68		
	10/27/17	102717	CRJ	The Sweet Spot	350.60		
	10/27/17	1065	CRJ	The Sweet Spot	1,497.07		
	10/27/17	102717	CRJ	Clawdaddy's	510.12		
				Current Period Cha	7,088.67	500.00	6,588.67
	<b>10/31/17</b>			<b>Ending Balance</b>			<b>31,811.71</b>
155 Building Improvement	10/1/17			Beginning Balance			40,657.30
	<b>10/31/17</b>			<b>Ending Balance</b>			<b>40,657.30</b>
231 Tenant Deposits	10/1/17			Beginning Balance			-1,765.63
	<b>10/31/17</b>			<b>Ending Balance</b>			<b>-1,765.63</b>
349 Beginning Balance Eq	10/1/17			Beginning Balance			-30,139.26
	<b>10/31/17</b>			<b>Ending Balance</b>			<b>-30,139.26</b>
350 Capital Contribution,	10/1/17			Beginning Balance			62,900.00
	<b>10/31/17</b>			<b>Ending Balance</b>			<b>62,900.00</b>
352 Retained Earnings	10/1/17			Beginning Balance			-80,190.70
	<b>10/31/17</b>			<b>Ending Balance</b>			<b>-80,190.70</b>
400 Rental Income	10/1/17			Beginning Balance			-18,177.60
	10/5/17	100517	CRJ	Clawdaddy's - Invoi		1,472.82	
	10/5/17	100517	CRJ	Georgettes and Ch		1,765.63	
	10/17/17	101717	CRJ	Savane Silver - Inv		1,323.68	
	10/27/17	1065	CRJ	The Sweet Spot - I		1,497.07	
				Current Period Cha		6,059.20	-6,059.20
	<b>10/31/17</b>			<b>Ending Balance</b>			<b>-24,236.80</b>
401 Income - Utilities	10/1/17			Beginning Balance			-1,981.16
	10/12/17	101217	CRJ	Savane Silver - Ele		82.00	
	10/17/17	101717	CRJ	Georgettes and Ch		13.10	
	10/27/17	102717	CRJ	The Sweet Spot - E		350.60	
	10/27/17	102717	CRJ	Clawdaddy's - Elec		510.12	
				Current Period Cha		955.82	-955.82
	<b>10/31/17</b>			<b>Ending Balance</b>			<b>-2,936.98</b>
405 Rent Late Fee	10/1/17			Beginning Balance			-222.16
	10/5/17	100517	CRJ	Clawdaddy's - Sept		73.65	
				Current Period Cha		73.65	-73.65

**Lexington/ Fayette Co Parking Authority  
General Ledger**

**For the Period From Oct 1, 2017 to Oct 31, 2017**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	10/31/17			<b>Ending Balance</b>			<b>-295.81</b>
500 Property Management	10/1/17			Beginning Balance			1,500.00
	10/2/17	1079	CDJ	Schrader Commer Current Period Cha	500.00 500.00		500.00
	10/31/17			<b>Ending Balance</b>			<b>2,000.00</b>
511 Repair & Maintenance	10/1/17			Beginning Balance			2,194.21
	10/31/17			<b>Ending Balance</b>			<b>2,194.21</b>
526 Postage	10/1/17			Beginning Balance			1.96
	10/31/17			<b>Ending Balance</b>			<b>1.96</b>

**Lexington/ Fayette Co Parking Authority**  
**Account Reconciliation**  
**As of Oct 31, 2017**  
**100 - Cash - US Bank**  
**Bank Statement Date: October 31, 2017**

Filter Criteria includes: Report is printed in Detail Format.

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Beginning GL Balance	25,223.04
Add: Cash Receipts	7,088.67
Less: Cash Disbursements	(500.00)
Add (Less) Other	_____
Ending GL Balance	<u>31,811.71</u>
Ending Bank Balance	31,811.71
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>31,811.71</u></u>



# Memo

To: LPA Board of Commissioners  
 From: Gary A. Means, CAPP – LPA Executive Director  
 Date: December 8, 2017  
 Re: Staff Review of UK/LFUCG Street Swap Impact on Parking Revenues

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Dear Commissioners,

At the November 9, 2017 meeting, LPA Board Chair James Frazier requested an analysis of the impact to revenues potentially caused by the proposed street swap between UK and LFUCG.

According to the maps and information supplied to us there are five streets that will be impacted: Lexington Avenue, South MLK, Press Avenue, Leader Avenue, and Warren Court

A total of 171 spaces are affected:

Lexington Avenue	Five LUKE meters controlling 32 spaces
South MLK	One LUKE meter controlling 10 spaces & Four IPS metered spaces
Press Avenue	Three LUKE meters controlling 26 spaces
Leader Avenue	One LUKE meter controlling 7 spaces
Warren Court	Two POM meters (no data) and 8 On-street Permit Spaces

Total annual meter and permit revenue based on the previous 12 months: \$94,962

Total annual citation fines from these areas: \$118,964

Total combined income impact: \$213,926

The does not account for any potential meter bagging revenue.

The cost of a LUKE installed is approximately \$10,000

There are 10 LUKE meters in this area for a total installed value of \$100,000

**The total 10 year impact on income is projected at \$2,139,260 + the \$100k investment.**

## Garage Updates

### Helix Garage:

- The garage lighting system was programmed with an orange scheme for Gun Violence Awareness.
- The garage lighting system was programmed with a blue and white scheme for UK home football and basketball games.
- The garage lighting system was programmed with a multicolor seasonal scheme for Thanksgiving.
- The garage lighting system was programmed with a red and green scheme for the Luminate Lexington festivities.
- The garage lighting system was programmed with the standard multicolor scheme for the remainder of the month.

### LED Lighting Retrofit Project:

#### Transit Center Garage:

- LPA has submitted the application for the KU energy rebates related to the completed LED tube retrofit.
- LPA will monitor energy usage in the coming months, as findings with the Helix LED retrofit showed a significant decrease in energy usage.

#### Victorian Square Garage:

- **LEXPARK** has installed the LED tubes to be used in an energy saving lighting retrofit. LPA will monitor energy usage in the coming months, as findings with the Helix LED retrofit showed a significant decrease in energy usage.
- LPA has submitted the application for the KU energy rebates related to the LED tube retrofit.

#### Courthouse Garage:

- LPA has delayed the order for the LED tubes to be used in an energy saving lighting retrofit until the matter can be discussed with AOC. The Rexel unit pricing is \$8.25 per tube, with an invoice total of \$9,603. LPA expects to receive an LGE/KU rebate of \$5820, bringing the final project cost to \$3,783.

#### Broadway Shoppes:

- There were no maintenance issues to report.

### General Garage Notes:

- Following the submittal of the final copy of the Capital Asset Management Plan by THP Limited, LPA has issued an RFP for Structural and Mechanical Consulting Services, RFP# 53-2017. The services of the consultant will be to prepare construction documents for restoration, assist LPA in the review of bid responses to said construction documents for restoration repairs and maintenance work and provide construction administration services during the restoration repair phase. LPA expects the Consultant to develop plans, specifications and construction estimates to provide for the restoration repairs as identified per the findings of the Capital Asset Management Plan. In addition, LPA expects the Consultant to provide construction phase services to complete the restoration repairs as identified per the findings of the Capital Asset Management Plan.
- Jarboe Construction completed the repairs associated with the accident at the Transit Center Garage involving a vehicle crashing into the office. KLC issued LPA a check for the full amount of the repairs totaling \$33,150.00, minus a \$500 deductible. Jarboe Construction completed repair work on 12/01/17 and LPA is processing payment on the final invoice.
- LPA worked with PRHBTN to commission a new public art mural at the Transit Center Garage. The artist, XYLENE, has completed the mural located at the Vine Street entry/exit plaza.