

August 10, 2017 Board Meeting Agenda



- | | | |
|-------|--|-------------------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Victorian Square Art Project Wrap-Up | Guyon |
| III. | Approval of Minutes of July 13, 2017 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| IV. | Update on ED Activities
A. Executive Director Report
B. Operational Reports | Means |
| V. | Approve LPA and LEXPARK June 2017 Financial Reports
and Schrader Commercial Reports
<i>Board Action Required</i> | Means |
| VI. | RFP for Auditing Services | Means |
| VII. | Dissolution of the PPC | Means |
| VIII. | On-Street
A. Kroger Meter Removal Request
B. Sayre Meter Removal Request | Means |
| IX. | Off-Street (Garages)
A. Transfer Agreement between LFUCG and LPA
B. CAMP Study
C. Broadway Shoppes
D. Garage Updates | Means
Trammell |
| X. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |
| XI. | Closed Session per KRS 61.810 | Frazier |

Next Meeting: September 14, 2017



Thank you
Lexington
Parking
Authority



Mayor Jim Gray
Lexington-Fayette Urban County Government
LEXINGTON & FAYETTE COUNTY PARKING AUTHORITY

BOARD MEETING MINUTES

July 13, 2017

Called to order: 10:00 a.m. by James H. Frazier, III, Chairman

Location: 162 East Main Street, Ste. 212, Lexington KY 40507

Voting Members: Kenton Ball
Dee Dee Harbut
Wayne Masterman
Bill O'Mara

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

Advisory Board: Steve Kelly, Central Bank

Guests: Sheila Beck, DDAF
Justin Freshour, RPS
Ricardo Seran, RPS

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members, hence quorum was reached, and he called the meeting to order.

Item 2 – Approval of the May 2017 Minutes

Mr. Ball makes a motion to approve the minutes as amended. Mr. O'Mara seconds. The vote was unanimous and the motion passed.

Item 3 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the June 2017 Executive Director Report.

B. Operational Reports

Mr. Means presents the June 2017 Operations Reports. Walk-in customers to the LEXPARK office increased during the month of June. The citation collection rate averages 80% over the past year and for the month of June, it was 84%. The value of bagged meters increased due to University of Kentucky construction projects. Ms. Harbut inquires about the increase in number of warnings issued. She also asks about an outstanding UK payment. Mr. Means notes that LPA is watching monthly parker numbers. Transient revenues are meeting budget for the fiscal year across all

garages although individual facilities may exceed or fall short. A revised version of the aged balances report is distributed.

C. ED Travel Update

Mr. Means presents the bi-annual report.

Item 4 – May 2017 Financial Reports

Mr. Means presents the May 2017 financials. For the RPS Off-Street report, he notes that some invoices may be coded incorrectly between the General Supplies and Repairs & Maintenance categories. The categories will be clarified for the next fiscal year. On-Street staff expenses were \$10K under budget for the year. LUKE meters were moved off the RPS report to be captured as capital on the LPA reports. For the month, all revenues were \$22K ahead of budget. Mr. O'Mara makes a motion to approve the May 2017 financial reports. Ms. Harbut seconds. The vote was unanimous and the motion carried.

Item 5 – RFP for Auditing Services

Mr. Ball makes a motion to accept the DDAF proposal for FY17 footnote preparation. Mr. Masterman seconds. The vote was unanimous and the motion carried.

Item 6 – Appoint Hearing Officers

Mr. Ball makes a motion to approve the slate of hearing officers. Ms. Harbut seconds. The vote was unanimous and the motion carried.

Item 7 – Dissolution of the PPC

LPA and LFUCG continue to research the dissolution of the Public Parking Corporation.

Item 8 – On-Street

A. CBD Area Rate Adjustment Analysis

Mr. Smith gives a presentation on the results of raising the On-Street rates in the Central Business District. The unfinished projects at Centrepointe and Courthouse could also influence demand in the CBD. By consensus, the Commissioners ask LPA staff to come back with a plan that is not revenue driven for adjusting rates.

B. Meter Removal Request

Mr. Means presents a request from Kroger to permanently remove a space on North Ashland Avenue. Ms. Harbut makes a motion to propose a fee of \$12K for the removal of the space, based on an LPA staff recommendation. Mr. Ball seconds. The vote was unanimous and the motion carried.

C. Meter Bag Request

Mr. O'Mara makes a motion to accept the staff recommendation and approve the meter bag requests. Ms. Harbut seconds. The vote was unanimous and the motion carried.

D. Uncollectible Citations Policy

Ms. Harbut makes a motion to accept the amended policy. Mr. O'Mara seconds. The vote was unanimous and the motion carried.

Item 9 – Off-Street*A. Transfer Agreement between LFUCG and LPA*

Mr. Means gives an update on the transfer agreement. Mr. Frazier asks Mr. Means to come back with a proposal from LFUCG for the amended agreement.

B. Broadway Shoppes

There were no major issues in the Broadway Shoppes during the month.

C. Garage Updates

Mr. Trammell reports that the interior art pieces have been installed at Victorian Square. The exterior piece is set to be installed shortly. A draft of the CAMP study is expected in the next week.

Mr. Ball makes a motion to enter closed session pursuant to KRS 61.810. Ms. Harbut seconds. The vote was unanimous and the motion passed.

Ms. Ball makes a motion to exit closed session. Mr. O'Mara seconds. The vote was unanimous and the motion passed.

Mr. Ball makes a motion to accept the BB&T proposal for financing which includes a 2.35% five-year fixed interest rate. In addition, the motion authorizes LPA to reserve \$2M with BB&T for CAMP expenses, a PARCS reserve, and operating contingency. Mr. O'Mara seconds. The vote was unanimous and the motion passed.

There being no further business brought before the Board, the meeting adjourned at 12:15pm.



August 1st, 2017
Lexington & Fayette County Parking Authority
Executive Directors Report
July 2017

Accomplishments

- LPA Board of Commissioners approved reappointment of our seven Hearing Officers to another year of service
- LPA Board of Commissioners, in response to a metered space removal request from Kroger, approved staff recommendation for the value of a permanently removed space on South Ashland to be \$12,000
- LPA Board of Commissioners approved an updated Uncollectible Citations Policy which now handles citations included in bankruptcy cases
- LPA Audit Committee selected Strothmann & Co. to perform our audit of financial statements for FY17

Meetings with LFUCG/LFCPA staff

- Met with LFUCG CAO Sally Hamilton and other LFUCG staff as well as LPA Commissioner Bill O'Mara regarding the proposed addendum of our parking agreement with LFUCG
- Attended the LPA July Board Meeting
- LPA Board Meeting follow-up breakfast with LPA staff
- Met with several LFUCG General Services staff to discuss the parking agreement and arrangements between our two organizations
- Met with a large group of LFUCG representatives from various departments and a contractor from KU regarding a street closure on Water Street to provide additional main feeds to the CentrePointe project, closures could affect the exit flow from the Helix Garage, etc.
- Held a meeting with Ed Trammell and RPS Mgmt. regarding their recent internal audit findings
- Ed and I met with two LFUCG staff members who are familiar with lighting and energy savings to gain advice on our Garage LED tube replacement options
- Kara and I met with our Audit Selection Committee made up of Commissioners Trish Vertuca and Kenton Ball to select an audit firm who responded to our RFP
- Held regular weekly meetings for both On-Street and Garage operations with Republic Parking (LEXPARK) staff

Meetings with External Individuals/Groups

- Phone call with our health insurance broker regarding additional options like Life and Disability Insurance
- Attended a webinar on moving to paid parking in a park setting and using data analytics for decision making
- Attended a July special called Lex Downtown Development Authority meeting
- Attended the July Downtown Lexington Management District board meeting
- Met with Ethan Howard from LDDA to discuss their recent parking studies
- Along with Ed Trammell and RPS staff attended an online training provided by Scheidt & Bachmann on the analytics reporting software for our garages
- Met with SpotHero staff from Chicago and RPS mgmt. on Sunday the 16 to observe traffic flow for a WWE event at Rupp Arena and discuss signage locations
- Follow-up meeting with SpotHero and LPA & LEXPARK staff
- Along with Justin Freshour from RPS and SpotHero staff, met with Bill Owen from Lexington Center Corp. to discuss potential joint efforts in using SpotHero for on-line reservations for events at Rupp Arena and the Opera House
- Attended a software control panel training session with SpotHero Staff and LEXPARK staff
- Attended a Lexington Leaders lunch hosted by Wayne Masterman at Portofino's where some of the Executive Directors from various organizations gathered to discuss current projects and look for collaboration opportunities
- Attended the July High Street YMCA board meeting and filled in as treasurer
- Attended the July DLC board meeting held at the Red Mile
- Phone call with T2 PARCS representative
- Met on-site with UK PTS representative who is requesting a temporary parking space to house a CarShare vehicle near their dorms on MLK and Lexington Ave.
- Met with our attorney
- Met with Peirce Hamblin who is a professor in the UK Law Program on parking options for their temporary move to the Courthouse
- Ed, Charles and I met on-site with Harvey Johnson with The Roberts Group managing the Kroger construction project, to discuss on-street parking layouts on South Ashland Ave.
- Met with a development group and their attorney regarding a potential new development in downtown Lexington
- Ed and I met with Hannah O'Leary from LDDA to follow up on the results of the Bust Boredum and Parking Lot Diaries projects at and around the Transit Center
- Phone call with a parking data aggregator on the work they are doing for other municipalities

Future Goals and Planned Activities

- Work with CDP Engineers and LFUCG to implement water quality improvements at the Helix using LFUCG \$240k grant
- Work with THP (consultant) on 10 year "Asset Management" Plan

- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart Certification and is under the US Green Building Council
- Implement recommendations from Walker's 10-Year Analysis
- Continue to market the pay-by-phone program
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Follow up on Chevy Chase small area parking study project on Fritz Alley
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with LDDA and DLC as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon LFCPA goals

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

6

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

Note

Jan-17 Feb-17 Mar-17 Apr-17 May-17 Jun-17 Jul-17 Aug-17 Sep-17 Oct-17 Nov-17 Dec-17 Standard TOTAL AVERAGE Percent of CY 2016

Unique Visitors to Website	2,721	2,536	2,615	2,406	2,447	2,473	2,383													17,581	2,511.6	N/A	2,435.1
LEXPARK Walk-In Customers	510	525	473	487	376	678	692													3741	534.4	N/A	443.1
LEXPARK Telephone Inquiries (Total)	1944	1892	1866	1903	2043	2011	2018													13677	1954	100%	1871
Reporting Inoperative Meters	186	190	193	213	184	181	180													1327	190	10%	1871
LUKE	63	65	60	66	60	56	50													420	60	3%	60
LPS	73	70	73	81	65	68	67													497	71	3.6%	60
POM	50	55	60	66	59	57	63													410	59	3%	60
Enforcement Complaint	1	4	1	0	2	4	2													14	2	0.1%	2
Other Inquiry including payments/ Just payments	578	525	501	487	684	678	692													4145	592	30%	592
Pay by Phone questions or issues	90	87	93	102	85	87	86													630	90	5%	90
After 5 Parking questions	11	10	3	6	0	0	0													30	4	0%	4
Wrong Way Parking	5	7	13	9	14	5	7													60	9	0%	9
Garages	887	879	869	873	890	875	871													6144	877.7	45%	840.1

TOTAL CONTACTS	30	28	27	28	29	24	24													190	27.1	100%	23.1
Business Association Meetings Attended	16	12	12	17	13	12	12													94	13.4	49%	11.1
Neighborhood Association Meetings Attended	0	0	0	1	2	0	0													3	0.4	2%	0.1
Number of Merchants Visited	4	2	4	3	3	4	3													23	3.3	12%	3.1
Number of Institutional and/or Public Official Meetings	10	14	11	7	11	8	9													70	10.0	37%	7.1
Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)	2	0	2	0	3	0	1													8	1.1	N/A	0.1

Parking Meter In-Service Rates (% of time)	99.3%	99.8%	99.8%	99.5%	99.7%	99.6%	99.7%													98.99%	99.6%	N/A	99.7%
Single-Space Meters	99.8%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%													98.99%	99.9%	N/A	99.7%
Multi-Space Meters																							

Average Response Time to Address Meter Complaint (Hours)	2.2	1.75	2.12	5.58	2.28	2.47	2.22													N/A	2.7	N/A	3.1
Single-Space Meters (POM)	12.96	4.36	2.84	6.47	3.65	2.65	2.82													N/A	5.1	N/A	5.1
Single-Space Meters (LPS)	3.87	1.18	1.83	1.82	2.6	2.32	2.9													N/A	2.4	N/A	2.1

Number of Citation Appeal Hearings	29	18	27	15	27	21	28													165	23.6	100%	32.1
Number of Citations Dismissed or Reduced to Warning	10	5	8	9	15	15	11													73	10.4	44%	10.1
Number of Requested Citation Administrative Appeals	171	238	211	160	173	185	117													1255	179.3	100%	166.1
Number of Citations Administratively Dismissed or Reduced to Warning	55	124	117	94	80	120	56													646	92.3	51%	54.1

PARKING MANAGEMENT EFFECTIVENESS

Number of Parking Activity Surveys Conducted (TOTAL)	47	47	47	47	47	47	47													329	47.0	100%	46.1
Parking Occupancy and Availability	46	46	46	46	46	46	46													322	46.0	98%	45.1
Parking Turnover	1	1	1	1	1	1	1													7	1.0	2%	1.0
Downtown Meter Turnover Rate	181%	198%	209%	228%	238%	225%	202%													N/A	211.6%	N/A	217.1%
Parking Vacancy Rate in Neighborhoods	36%	56%	58%	61%	73%	76%	63%													N/A	60.4%	N/A	61.3%
Meter Occupancy Rate by Survey	49.4%	42%	52%	56%	40%	42%	45.0%													N/A	46.6%	N/A	45.5%
Paid Legal Meter Occupancy Rate by Meter Revenue	38.4%	45.7%	44.5%	48.0%	41.0%	32.8%	36.4%													N/A	41.0%	N/A	42.1%
Safety Zone Violation Rate	8.2%	7.4%	7.8%	7.2%	7.4%	5.42%	6.8%													N/A	7.2%	N/A	7.4%
Loading Zone Violation Rate	2.9%	3.0%	2.0%	1.7%	1.7%	2.1%	1.7%													N/A	2.2%	N/A	2.4%

PARKING OPERATIONS EFFICIENCY

Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30													210	30.0	100%	30.1
Violation Capture Rate (Meters & RPP)	34%	42%	29%	34%	43%	39%	43%													N/A	38%	N/A	29%
Total Net Patrol Hours	931	796	950	771	872	1,081	785													6,186	884	N/A	77
Average Net Patrol Hours per Officer	155	133	158	129	145	154	131													N/A	144	N/A	13
Number of Letters Mailed	3,152	3,183	3,690	3,104	3,660	3,245	2,714													22,748	3,250	N/A	2,70
Total Amount Due from Top 20 Scottflaws	\$9,340	\$9,325	\$9,215	\$9,360	\$9,320	\$9,335	\$9,335													N/A	\$9,319	N/A	\$8,47
Parking Ticket Collection Rate (1-year running average)	75.17%	76.06%	76.62%	76.83%	77.21%	78.88%	78.55%													N/A	77.0%	N/A	74.7%

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

10

REVENUE STREAM INTEGRITY and SECURITY

Note

Jan-17 Feb-17 Mar-17 Apr-17 May-17 Jun-17 Jul-17 Aug-17 Sep-17 Oct-17 Nov-17 Dec-17 TOTAL AVERAGE Percent of Total

Field Inspections (with Contact)
 Canister Integrity
 Maintenance Collections
 Enforcement
 Coin Counting Observations

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	TOTAL	AVERAGE	Percent of Total
Canister Integrity	5	4	5	5	7	7	6						39	5.6	100%
Maintenance Collections	1	0	0	0	1	0	0						2	0.3	5%
Enforcement	1	1	1	1	1	1	1						7	1.0	18%
Coin Counting Observations	0	1	0	0	1	2	1						5	0.7	13%
	1	0	1	2	3	1	2						10	1.4	26%
	2	2	3	2	1	3	2						15	2.1	38%

Field Observations (Covert)

Vehicle Integrity
 Maintenance Collections
 Enforcement

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	TOTAL	AVERAGE	Percent of Total
Vehicle Integrity	10	7	8	7	8	7	8						55	7.8	100%
Maintenance Collections	1	1	1	1	2	0	0						6	0.9	11%
Enforcement	3	2	2	2	2	3	2						16	2.3	29%
	3	2	2	2	1	2	2						14	2.0	25%
	3	2	3	2	3	2	4						19	2.7	35%

Revenue Control Discrepancies Noted

Seal Integrity
 Lock Integrity
 Canister Integrity
 Key Integrity (e.g., not on locked ring, belt, etc.)
 Unlocked Vehicles
 Incomplete Coin Room Record
 Incomplete Key Control Documentation
 Failure to Notify of Location

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	TOTAL	AVERAGE	Percent of Total
Seal Integrity	0	0	0	0	0	0	0						0	N/A	N/A
Lock Integrity	0	0	0	0	0	0	0						0	N/A	N/A
Canister Integrity	0	0	0	0	0	0	0						0	N/A	N/A
Key Integrity	0	0	0	0	0	0	0						0	N/A	N/A
Unlocked Vehicles	0	0	0	0	0	0	0						0	N/A	N/A
Incomplete Coin Room Record	0	0	0	0	0	0	0						0	N/A	N/A
Incomplete Key Control Documentation	0	0	0	0	0	0	0						0	N/A	N/A
Failure to Notify of Location	0	0	0	0	0	0	0						0	N/A	N/A

Customer Satisfaction

Number of Parkers Responding
 Positive Response
 Negative Response
 Specific Complaints

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	TOTAL	AVERAGE	Percent of Total
Number of Parkers Responding	1	0	2	1	3	2	0						9	1	N/A
Positive Response	1	0	2	1	1	1	0						6	0.9	N/A
Negative Response	0	0	0	0	2	1	0						3	0	N/A
Specific Complaints	0	0	0	0	1	0	0						1	0	N/A

Revenue Tests

Number of Single-Space Meters Planted
 Value Planted
 Value Recovered
 Number of Multi-Space Meters Planted
 Value Planted
 Value Recovered

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	TOTAL	AVERAGE	Percent of Total
Number of Single-Space Meters Planted	1	0	0	0	0	0	0						1	0.1	N/A
Value Planted	\$0.50	\$1.10											\$1.60	\$0.80	N/A
Value Recovered													\$0.00	N/A	N/A
Number of Multi-Space Meters Planted	0	0	0	0	0	0	0						0	N/A	N/A
Value Planted													\$0.00	N/A	N/A
Value Recovered													\$0.00	N/A	N/A

Average Meter Payment and Average Length of Stay

Average Meter Payment (LUKE & IPS)
 4 Hour Meters - Average Length of Stay (in minutes)
 2 Hour Meters - Average length of stay (in minutes)

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	TOTAL	AVERAGE	Percent of Total
Average Meter Payment (LUKE & IPS)	\$1.01	\$1.01	\$0.97	\$0.99	\$0.90	\$0.86	\$0.85						N/A	\$0.94	N/A
4 Hour Meters - Average Length of Stay (in minutes)	109	128	124	125	119	117	115						N/A	120	N/A
2 Hour Meters - Average length of stay (in minutes)	45	43	44	43	43	43	43						N/A	43	N/A

Credit Card Usage as a Percent of Total Meter Collections

LUKE
 IPS

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	TOTAL	AVERAGE	Percent of Total
LUKE	55.0%	55.8%	57.0%	58.0%	59.0%	56.7%	56.2%						N/A	56.8%	N/A
IPS	17.6%	17.9%	18.2%	17.0%	17.2%	18.2%	16.9%						N/A	17.6%	N/A

Meter Occupancy Rates by Zones

Low 0-30% (9,12,13)
 Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)
 High 60% or more (4,8)

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	TOTAL	AVERAGE	Percent of Total
Low 0-30%	33.0%	32.0%	34.0%	37.0%	32.0%	32.0%	34.0%						N/A	33.4%	N/A
Medium 30-60%	51.0%	42.0%	53.0%	58.0%	41.0%	41.0%	45.0%						N/A	47.3%	N/A
High 60% or more	69.0%	48.0%	66.0%	72.0%	67.0%	82.0%	58.0%						N/A	66.0%	N/A

LEXPARK On-Street By The Numbers FY17

CATEGORY	Current												Ave. FY17	Ave. FY16	Ave. FY15	Ave. FY14		
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17						
Number of Violations Cited	4,084	3,955	4,500	3,689	3,808	3,672	3,265											
Number of Actual Citations (excludes voids & warnings)	3,716	3,612	4,049	3,353	3,425	3,174	2,866											
Value of Actual Citations	\$83,905	\$75,515	\$86,825	\$69,040	\$77,295	\$64,275	\$66,635											
Number of Citations Paid	3,079	3,008	3,214	2,606	2,908	2,695	2,246											
Percentage of Citations Paid	82.86%	83.28%	79.38%	77.72%	84.91%	84.91%	78.37%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Value of Citations Paid	\$86,443	\$82,755	\$86,867	\$68,050	\$77,780	\$70,650	\$55,955											
Number of Warnings Issued	290	280	370	270	305	407	329											
Number of Voids	78	63	83	70	70	93	76											
Percentage of Citations that were Voids	2.1%	1.7%	2.0%	2.1%	1.8%	2.5%	2.7%	#DIV/0!	#DIV/0!	#DIV/0!	1.8%	2.5%						
Meter Revenue Collected	\$82,224	\$88,915	\$99,629	\$94,218	\$88,693	\$70,904	\$75,012											
Average Meter Revenue Collected per Work Day	\$4,568	\$5,230	\$5,244	\$5,889	\$4,927	\$4,171	\$4,167	\$0	\$0	\$0	\$0	\$0						
Number of RPP's Sold	52	29	17	40	25	130	521											
Value of Permits	\$520	\$290	\$170	\$400	\$250	\$1,300	\$5,210											
Monthly Permit Revenue	\$6,659	\$5,939	\$8,184	\$5,917	\$7,178	\$5,145	\$5,811											
Value of Bagged Meters	\$3,941	\$2,431	\$3,676	\$3,752	\$4,990	\$30,294	\$4,611											
Number of New Meters Added	0	0	0	2	7	-2	0											
Number of Single Space Meters	908	908	908	916	923	921	921											
Number of Multi-space Meters	36	36	36	39	36	36	36											
Number of Metered Spaces	1225	1225	1225	1227	1234	1232	1232											
Vehicles Booted	52	48	53	38	36	56	40											
Amount of Booting Fees	\$4,690	\$4,320	\$3,780	\$3,420	\$3,870	\$4,050	\$2,520											
Total Revenue Collected	\$184,477	\$184,649	\$202,306	\$175,757	\$182,761	\$182,343	\$149,119	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
								\$180,202	\$161,388	\$154,452	\$139,519							

LEXPARK VOID SUMMARY

Voided Citations By Officer

FY'18

Issuing Officer	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
2001												
2006					1							
2013	1	2	1	13								
2019	1											
2033												
2034		1										
2020		1										
2054												
2017					1							
2030					1							
2062												
2065												
2069												
2070						3						
2072												
2073												
2074												
2103	19	18	17	13	7	21	16					
2104	5		1									
2081	9	5	1	3	10	9	5					
2082	6	7	9	13	8	5	3					
2109					3	14	20					
2085					1							
2086	8	14	6	7	12	2						
2093	2											
2094		5	2									
2095	11	7	31	16	15	19	10					
2096												
2097	12	3	15	4	11	20	22					
2100												
2105	4			1								
% Voids	2.5%	2.1%	2.6%	2.7%	2.4%	2.5%	2.3%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Total	78	63	83	70	70	93	76	0	0	0	0	0
Total Citations	3079	3008	3214	2606	2908	3672	3265					

Voided Citations Summary By Reason

FY'18

Void Type	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Administrative	18	16	6	10	11	14	14					
Ambigious Mrkg /Missing Sign	1											
Customer Walk Up	4		3	7	5	2	2					
Duplicate	4	5	5		1	2	4					
Meter Malfunction	4	1				4	3					
Pay By Phone	26	30	50	34	44	43	28					
Officer Error	14	6	9	17	7	27	23					
Test					1	1						
Visitor	1											
Printer Error	3	1	1	1			1					
Paid Other Luke	1			1	1		1					
Void By Client Directive	2	4	9									
Total	78	63	83	70	70	93	76	0	0	0	0	0



13

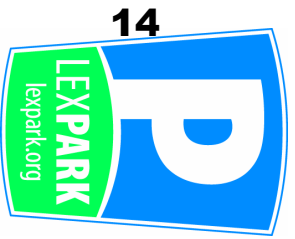
Citations Aging Report

Five-Year Report Ending July 1, 2017

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
----------	------	-------	-------	--------	---------	-------	-------	-------	-------	----	--------

TOTALS

Count	1,660	1,088	866	876	1,768	4,830	9,742	7,044	7,665	746	36,285
Dollar Amt	\$47,275.00	\$38,265.00	\$31,770.00	\$34,630.00	\$67,085.00	\$185,760.50	\$382,249.00	\$279,497.00	\$231,546.00	\$22,110.00	\$1,320,187.50



14

Citations Aging Report

Five-Year Report Ending August 1, 2017

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
----------	------	-------	-------	--------	---------	-------	-------	-------	-------	----	--------

TOTALS

Count	1,580	971	910	886	1,721	4,711	9,658	7,275	7,600	883	36,195
Dollar Amt	\$43,300.00	\$35,535.00	\$31,855.00	\$33,010.00	\$65,805.00	\$182,525.50	\$378,594.00	\$288,423.00	\$235,585.00	\$26,220.00	\$1,320,852.50

LEXPARK Garages By The Numbers (FY18)

CATEGORY	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Current Ave.
													FY17
Number of Monthly Card Holders Billed - VS	354	357	354	352	349	351	350						352
Number of Monthly Card Holders Billed - TC	756	760	772	774	796	1,131	1,132						874
Number of Monthly Card Holders Billed - CH	170	178	216	212	231	218	244						210
Number of Monthly Card Holders Billed - HX	121	136	137	140	140	449	299						203
Number of Total Spaces - VS (384) # Available for Monthly	0	0	0	0	2	0	5						1
Number of Total Spaces - TC (777) # Available for Monthly	16	10	5	5	0	0	10						7
Number of Total Spaces - CH (518) # Available for Monthly	40	40	15	15	5	15	5						19
Number of Total Spaces - HX (389) # Available for Monthly	10	10	10	10	10	10	20						11
Number of Special Events Worked - VS	13	15	19	10	0	3	5						9
Average Daily Transaction - VS	270	270	309	285	331	357	363						312
Average Daily Transaction - TC	52	52	12	47	51	59	58						47
Average Daily Transaction - CH	180	173	201	152	160	204	182						179
Average Daily Transaction - HX	461	455	488	346	392	498	437						440
Total Daily Transactions All Garages	28,890	26,600	31,341	24,900	28,050	33,570	32,240						29,370
Average Length of Stay - VS	2.08	2.5	2.5	2.7	2.2	2.1	2.0						2.3
Average Length of Stay - TC	3.66	3.6	3.5	3.8	3.9	3.6	3.6						3.7
Average Length of Stay - CH	1.91	2.0	2.0	2.4	2.4	2.1	2.1						2.1
Average Length of Stay - HX	1.07	1.1	1.1	1.3	1.3	1.3	1.2						1.2
Number of Validations Sold All Garages	1,043	1,154	1,302	1,807	2,637	752	702						1,342
Average Transaction Amount - VS	\$4.72	\$4.84	\$4.68	\$4.73	\$4.01	\$4.10	\$3.92						\$4.43
Average Transaction Amount - TC	\$8.65	\$8.72	\$8.54	\$6.51	\$9.35	\$8.58	\$8.80						\$8.45
Average Transaction Amount - CH	\$3.80	\$4.12	\$4.04	\$4.72	\$4.76	\$4.39	\$4.33						\$4.31
Average Transaction Amount - HX	\$2.70	\$2.49	\$2.68	\$2.90	\$2.80	\$2.97	\$2.52						\$2.72

Helix: Lower than last month due to Police Dept cancellation of 160+ cards. Additional LFCUG have been cancelling cards as well

Garage Transient Revenue - Budget vs. Actual

	Helix			Courthouse		
	Actuals	Budget	Over/(Under)	Actuals	Budget	Over/(Under)
July	\$22,730	\$20,000	\$2,730	\$15,963	\$12,435	\$3,528
August		\$21,857	-\$21,857		\$13,435	-\$13,435
September		\$20,296	-\$20,296		\$15,826	-\$15,826
October		\$25,741	-\$25,741		\$15,799	-\$15,799
November		\$20,465	-\$20,465		\$12,131	-\$12,131
December		\$22,110	-\$22,110		\$11,186	-\$11,186
January		\$22,812	-\$22,812		\$14,237	-\$14,237
February		\$24,862	-\$24,862		\$10,307	-\$10,307
March		\$23,202	-\$23,202		\$14,700	-\$14,700
April		\$23,666	-\$23,666		\$17,120	-\$17,120
May		\$19,856	-\$19,856		\$16,053	-\$16,053
June		\$20,307	-\$20,307		\$16,053	-\$16,053
Totals	\$22,730	\$265,174	-\$242,444	\$15,963	\$169,282	-\$153,319
Monthly Average	22,730			15,963		

	Transit Center			Victorian Square		
	Actuals	Budget	Over/(Under)	Actuals	Budget	Over/(Under)
July	\$1,657	\$1,000	\$657	\$33,479	\$37,500	-\$4,021
August		\$2,255	-\$2,255		\$33,947	-\$33,947
September		\$2,027	-\$2,027		\$29,104	-\$29,104
October		\$2,651	-\$2,651		\$31,138	-\$31,138
November		\$3,962	-\$3,962		\$26,414	-\$26,414
December		\$2,573	-\$2,573		\$30,936	-\$30,936
January		\$3,427	-\$3,427		\$21,628	-\$21,628
February		\$1,680	-\$1,680		\$23,699	-\$23,699
March		\$1,439	-\$1,439		\$25,664	-\$25,664
April		\$2,988	-\$2,988		\$28,866	-\$28,866
May		\$1,935	-\$1,935		\$30,665	-\$30,665
June		\$1,935	-\$1,935		\$30,665	-\$30,665
Totals	\$1,657	\$27,872	-\$26,216	\$33,479	\$350,226	-\$316,747
Monthly Average	1,657			33,479		

Aged Balances - 6177-55 Helix Garage

Ending Balances as of 8/2/2017

Account	Current	30 Days	60 Days	90 Days	Total Due	
94703 LFUCG - HELIX ACCOUNT	\$730.00	\$840.00	\$21.25	\$0.00	\$1,591.25	Emailing LFUCG contact
95964 21c Lexington, LLC.	\$360.00	\$80.00	\$0.00	\$0.00	\$440.00	Added new card, will contact for payment
Report Totals	\$1,090.00	\$920.00	\$21.25	\$0.00	\$2,031.25	

Aged Balances - 6177-53 Transit Center Garage

Ending Balances as of 8/2/2017

Account	Current	30 Days	60 Days	90 Days	Total Due	
56311 LFUCG	\$14,725.00	\$9,900.00	\$0.00	\$0.00	\$24,625.00	Will contact
Report Totals	\$14,725.00	\$9,900.00	\$0.00	\$0.00	\$24,625.00	

Aged Balances - 6177-56 Courthouse Garage

Ending Balances as of 8/2/2017

Account	Current	30 Days	60 Days	90 Days	Total Due	
56462 FAYETTE COUNTY SCHOOLS	\$70.00	\$70.00	\$0.00	\$0.00	\$140.00	Will contact
56483 LFUCG	\$980.00	\$790.00	\$70.00	\$0.00	\$1,840.00	Will contact
96173 DEPT. OF ADVOCACY	\$1,330.00	\$1,330.00	\$2,660.00	\$0.00	\$5,320.00	Contacted, will contact again
Report Totals	\$2,380.00	\$2,190.00	\$2,730.00	\$0.00	\$7,300.00	

Aged Balances - 6177-54 Victoria Square Garage

Ending Balances as of 8/2/2017

Account	Current	30 Days	60 Days	90 Days	Total Due	
56352 CHARLES ARNOLD	\$255.00	\$255.00	\$0.00	\$0.00	\$510.00	Will contact
95816 ALUMNI HALL	\$85.00	\$85.00	\$0.00	\$0.00	\$170.00	Received check 8/3/2017
95846 WYATT, TARRANT, & COMBS	\$85.00	\$85.00	\$0.00	\$0.00	\$170.00	Received check 8/3/2017
96074 CLAYTON NIEMAN	\$85.00	\$85.00	\$0.00	\$0.00	\$170.00	Will contact
96184 NTRA, INC	\$1,275.00	\$1,275.00	\$0.00	\$0.00	\$2,550.00	Will contact
Report Totals	\$13,735.00	\$1,805.00	\$0.00	\$85.00	\$15,625.00	

Aged Balance- Meter Bags

Ending Balances as of 8/4/2017

Account	Current	30 Days	60 Days	90 Days	Total Due	
21C University of Kentucky	\$0.00	\$0.00	\$0.00	\$90.00	\$90.00	Lost Invoice-processing payment
Report Totals	\$1,610.00	\$0.00	\$0.00	\$90.00	\$1,700.00	

Lexington & Fayette County Parking Authority
Statement of Financial Position

Substantially All Disclosures Omitted

	As Of 06/30/2017	As Of 06/30/2016	Variance 06/30/2017
Assets			
Current Assets:			
Cash	\$ 4,335,895	\$ 3,599,843	\$ 736,052
Cash-Change Fund	12,000	8,771	3,229
Other Receivables	46,741	0	46,740
Restricted Investments:			
Cash-US Bank-Sinking Fund Reserve	78	0	79
Cash-US Bank-Garage Maintenance Reserve	274,414	103,166	171,248
Total Current Assets	4,669,128	3,711,780	957,348
Non-Current Assets:			
Restricted Investments:			
Cash-US Bank-Debt Service Reserve	448,519	448,518	0
Capital Assets:			
Land	7,585,094	7,585,095	0
Buildings	10,688,236	10,688,236	0
Equipment & Furniture	2,025,027	2,060,986	(35,960)
Software	10,850	10,850	0
Total Capital Assets	20,309,207	20,345,167	(35,960)
Less: Accumulated Depreciation	(2,553,670)	(2,318,371)	(235,299)
Total Capital Assets, Net of Depreciation	17,755,537	18,026,796	(271,259)
Total Non-Current Assets	18,204,056	18,475,314	(271,259)
Total Assets	\$ 22,873,184	\$ 22,187,094	\$ 686,089
Liabilities and Net Assets			
Current Liabilities:			
Accounts Payable and Accrued Liabilities	\$ 395,488	\$ 366,008	\$ 29,481
Compensated Absences-Current	11,604	12,909	(1,307)
Deposits Payable	7,547	5,782	1,766
Due to LFUCG	0	46,048	(46,049)
Bonds & Notes Payable-Current	413,289	375,580	37,710
Total Current Liabilities	827,928	806,327	21,601
Non-Current Liabilities:			
Bonds & Notes Payable	4,088,492	4,501,822	(413,330)
Compensated Absences	11,604	12,909	(1,306)
Total Non-Current Liabilities	4,100,096	4,514,731	(414,636)
Total Liabilities	4,928,024	5,321,058	(393,035)
Net Assets:			
Capital Assets Net of Debt	13,253,755	13,149,395	104,361
Restricted-Capital Projects	28,838	28,838	0
Restricted-Debt Service	448,519	448,518	0
Restricted-Garage Maintenance Reserve	274,413	105,146	169,269
Unrestricted Fund Balance	3,939,635	3,134,139	805,494
Total Net Assets	17,945,160	16,866,036	1,079,124
Total Liabilities and Net Assets	\$ 22,873,184	\$ 22,187,094	\$ 686,089

No Assurance is Provided on These Financial Statements

**Lexington & Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 06/30/2017 Actual	Month End 06/30/2017 FYE Budget	Variance 06/30/2017	FYTD 06/30/2017 Actual	FYTD 06/30/2017 FYE Budget	Variance 06/30/2017	Annual Budget 06/30/2017 FYE Budget
Revenue							
Revenue OnStreet							
Parking - Monthly Rental	6,445	4,125	2,320	98,029	82,958	15,071	82,958
Parking - Meter Collections	101,152	75,618	25,533	1,074,879	1,007,402	67,477	1,007,402
Parking - Fines	74,341	73,739	602	980,005	861,133	118,873	861,133
Citation Payment to LFUCG	(20,130)	(22,500)	2,370	(20,130)	(22,500)	2,370	(22,500)
Total Revenue OnStreet	161,808	130,982	30,825	2,132,783	1,928,993	203,791	1,928,993
Revenue OffStreet							
Parking - Monthly Rental	104,984	81,240	23,745	1,009,502	974,874	34,627	974,874
Parking - Transient Rental	75,736	69,010	6,726	816,184	811,080	5,105	811,080
Parking - Event	5,202	920	4,282	196,609	201,336	(4,727)	201,336
Parking - Validations	8,388	2,320	6,068	81,558	26,511	55,046	26,511
Parking - Fines	0	0	0	(10)	0	(10)	0
Overage/Shortage/Fees	(2)	0	(2)	3,622	0	3,622	0
Total Revenue OffStreet	194,308	153,490	40,819	2,107,465	2,013,801	93,663	2,013,801
Commercial Property Rental	4,264	6,108	(1,844)	87,167	73,300	13,866	73,300
Miscellaneous Income	0	66	(66)	5,400	800	4,600	800
Total Revenue	360,380	290,646	69,734	4,332,815	4,016,894	315,920	4,016,894
Operating Expenses							
Personnel Administrative							
	21,302	21,279	(23)	271,051	273,700	2,650	273,700
Administrative Operating Expenses							
Professional Services Expenses							
Other Professional Services	76,486	17,508	(58,978)	122,418	217,250	94,832	217,250
Rent/Lease Expenses	759	767	8	9,110	9,200	89	9,200
Property & Casualty Excess Insurance	0	0	0	30,651	30,500	(150)	30,500
Bank & Credit Card Fees	0	0	0	87	0	(87)	0
Total Professional Services Expenses	77,245	18,275	(58,970)	162,266	256,950	94,684	256,950
Other Expenses							
Landline Phones	390	460	70	4,939	5,500	561	5,500
Business Travel & Training	1,401	2,500	1,098	14,114	18,500	4,386	18,500
Dues	0	267	267	1,435	3,200	1,765	3,200
Office Supplies	135	800	666	5,488	9,600	4,112	9,600
Office Machines & Equipment	1,450	858	(592)	3,048	3,150	102	3,150
Office Repairs & Maintenance	0	125	125	192	1,500	1,308	1,500
Mileage Expense	0	33	33	0	400	400	400
Operating Contingency	0	0	0	0	53,928	53,928	53,928
Total Other Expenses	3,376	5,043	1,667	29,216	95,778	66,562	95,778
Total Administrative Operating Expenses	80,621	23,318	(57,303)	191,482	352,728	161,246	352,728
OnStreet Operating Expenses							
Professional Services Expenses							
Republic Operating Expenses	89,883	81,644	(8,239)	747,817	772,490	24,673	772,490
Property & Casualty Excess Insurance	0	0	0	1,714	1,768	53	1,768
Bank & Credit Card Fees	8,106	7,708	(397)	109,506	92,500	(17,006)	92,500
Total Professional Services Expenses	97,989	89,352	(8,636)	859,037	866,758	7,720	866,758
Total OnStreet Operating Expenses	97,989	89,352	(8,636)	859,037	866,758	7,720	866,758
OffStreet Operating Expenses							
Other Professional Services	0	0	0	394	0	(393)	0
Republic Operating Expenses	143,119	84,547	(58,573)	861,556	867,416	5,861	867,416
Property & Casualty Excess Insurance	0	0	0	57,694	58,685	990	58,685
Bank & Credit Card Fees	3,627	4,508	881	52,820	54,100	1,281	54,100
Utilities	12,160	12,174	14	124,926	146,088	21,161	146,088
Operating Contingency	17,372	17,372	0	26,872	26,872	0	26,872
Total Other Expenses	17,372	17,372	0	26,872	26,872	0	26,872
Interest Expense	5,855	6,078	223	72,899	72,940	41	72,940
Total OffStreet Operating Expenses	182,133	124,679	(57,455)	1,197,161	1,226,101	28,941	1,226,101
Total Operating Expenses	382,045	258,628	(123,417)	2,518,731	2,719,287	200,557	2,719,287
Change in Net Position Before Capital and Other Financing							
	(21,665)	32,018	(53,683)	1,814,084	1,297,607	516,477	1,297,607
Expenses For Capital Assets							
Depreciation & Amortization	57,124	58,942	1,818	706,294	707,300	1,006	707,300
Parking Repairs & Maintenance	0	12,910	12,910	29,290	216,400	187,109	216,400
Total Expenses For Capital Assets	57,124	71,852	14,728	735,584	923,700	188,115	923,700
Other Financing Sources							
Interest Income	77	0	77	624	0	625	0
Total Other Financing Sources	77	0	77	624	0	625	0
Total Change in Net Position	\$ (78,712)	\$ (39,834)	\$ (38,878)	\$ 1,079,124	\$ 373,907	\$ 705,217	\$ 373,907

No Assurance is Provided on These Financial Statements

Lexington & Fayette County Parking Authority
Parking Revenue Less Expenses
As of June 30, 2017

Substantially All Disclosures Omitted

	Parking Locations						All Locations
	OnStreet Year To Date 06/30/2017	Victorian Square Garage Year To Date 06/30/2017	Transit Center Garage Year To Date 06/30/2017	Courthouse Garage Year To Date 06/30/2017	Helix Garage Year To Date 06/30/2017	Year To Date 06/30/2017	Year To Date 06/30/2017
Revenue OnStreet							
Parking - Monthly Rental	98,029	0	0	0	0	0	98,029
Parking - Meter Collections	1,074,879	0	0	0	0	0	1,074,879
Parking - Fines	980,005	0	0	0	0	0	980,005
Citation Payment to LFUCG	(20,130)	0	0	0	0	0	(20,130)
Total Revenue OnStreet	2,132,783	0	0	0	0	0	2,132,783
Revenue OffStreet							
Parking - Monthly Rental	0	365,132	426,677	140,509	77,184	0	1,009,502
Parking - Transient Rental	0	350,769	26,259	172,321	266,835	0	816,184
Parking - Event	0	194,043	2,370	153	43	0	196,609
Parking - Validations	0	16,905	9,704	2,979	51,970	0	81,558
Parking - Fines	0	(10)	0	0	0	0	(10)
Overage/Shortage/Fees	0	1,845	411	622	744	0	3,622
Total Revenue OffStreet	0	928,684	465,421	316,584	396,776	0	2,107,465
OnStreet Operating Expenses							
Republic Operating Expenses	747,816	0	0	0	0	0	747,816
Property & Casualty Excess Insurance	1,715	0	0	0	0	0	1,715
Bank & Credit Card Fees	109,506	0	0	0	0	0	109,506
Total OnStreet Operating Expenses	859,037	0	0	0	0	0	859,037
OffStreet Operating Expenses							
Other Professional Services	0	0	354	40	0	0	394
Republic Operating Expenses	0	196,212	291,633	187,972	185,738	0	861,555
Property & Casualty Excess Insurance	0	17,422	28,837	407	11,029	0	57,695
Bank & Credit Card Fees	0	24,044	1,881	9,265	17,629	0	52,819
Utilities	0	30,456	44,610	40,531	9,329	0	124,926
Operating Contingency	0	26,872	0	0	0	0	26,872
Interest Expense	0	1,822	13,122	1,823	56,133	0	72,900
Total OffStreet Operating Expenses	0	296,828	380,437	240,038	279,858	0	1,197,161
Expenses For Capital Assets							
Depreciation & Amortization	126,560	68,459	185,335	46,459	272,381	0	699,194
Parking Repairs & Maintenance	0	29,290	0	0	0	0	29,290
Total Expenses For Capital Assets	126,560	97,749	185,335	46,459	272,381	0	728,484
Parking Revenue Less Expenses	1,147,186	534,107	(100,351)	30,087	(155,463)	0	1,455,566

No Assurance is Provided on These Financial Statements



ON-STREET FINANCIAL REPORT - JUNE 2017

Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
1	Meter Receipts	\$70,920		73,878	-\$2,958	\$1,015,231		\$982,787	\$32,444
2	Permit Sales/ Monthly Permit Sales	\$6,445		4,125	\$2,320	\$97,401		\$82,958	\$14,444
3	Violation Tickets	\$70,275		69,239	\$1,036	\$937,276		\$819,416	\$117,860
4	Bag Rental Fees	\$30,294		1,740	\$28,554	\$61,461		\$24,615	\$36,846
5	Booting Fees	\$4,050		4,500	-\$450	\$41,044		\$41,717	-\$673
6	Total Revenue	\$181,984		\$153,482	\$28,501	\$2,152,413		\$1,951,492	\$200,921
7	Expenses								
8	Salaries & Wages	\$33,380		31,047	\$2,332 B	\$361,359		\$372,569	-\$11,211
9	Payroll Taxes	\$3,642		3,570	\$71	\$41,828		\$42,845	-\$1,018
10	Workers Comp Ins	\$2,370		2,204	\$165	\$26,829		\$26,452	\$376
11	Liability Insurance	\$497		497	\$0	\$3,860		\$5,964	-\$2,104
12	Employee Health Insurance	\$912		500	\$412	\$12,829		\$6,000	\$6,829
13	Employee Bond			0	\$0	\$629		\$802	-\$173
14	Total Payroll & Related	\$40,801	\$0	\$37,819	\$2,982	\$447,334	\$0	\$454,633	-\$7,299
15	Uniforms	\$599		362	\$237 C	\$4,619		\$4,341	\$278
16	Hiring/Training			75	-\$75	\$705		\$900	-\$195
17	Armored Car	\$225		260	-\$35	\$3,578		\$3,120	\$458
18	Equipment & tools	\$2,236		2,273	-\$38	\$12,802		\$168,876	-\$156,075 A
19	Vehicle expense			0	\$0	\$68		\$0	\$68
20	EMS/IPS Service Fee	\$9,650		8,060	\$1,590 D	\$101,820		\$96,720	\$5,100
21	Handheld Cell Phone Fees/T2	\$106		140	-\$34	\$852		\$2,500	-\$1,648
22	Professional Services	\$8,183		2,400	\$5,783 E	\$39,613		\$28,800	\$10,813
23	Fuel	\$237		250	-\$13	\$2,739		\$3,000	-\$261
24	Towing			23	-\$23	\$90		\$270	-\$180
25	General Supplies	\$517		2,492	-\$1,974	\$31,042		\$29,900	\$1,143
26	Repairs	\$1,795		1,758	\$37	\$7,140		\$21,096	-\$13,956
27	Total Field Expenses	\$23,547	\$0	\$18,092	\$5,456	\$205,067	\$0	\$359,522	-\$154,455
28	Cell Phone			\$0	\$0	\$0		\$0	\$0
29	Communications/Telephones	\$2,167		1,155	\$1,011 F	\$13,736		\$13,865	-\$129
30	Insurance			\$0	\$0	\$200		\$3,863	-\$3,663
31	Office Supplies			322	-\$322	\$3,963		\$13,950	-\$9,987
32	Printing & Design/Ticket Purchase	\$1,120		1,163	-\$43	\$11,721		\$14,400	-\$2,679
33	Postage/Dues & Memberships	\$1,528		1,200	\$328	\$14,063		\$3,600	\$10,463
34	Computers & Software	\$212		300	-\$88	\$1,104		\$3,360	-\$2,256
35	Employee Incentive	\$300		280	\$20	\$1,020		\$0	\$1,020
36	Total Office Expense	\$5,327	\$0	\$4,420	\$907	\$45,807	\$0	\$53,038	-\$7,231
37	Base Management Fee	\$2,333		\$2,333	\$0	\$25,665		\$27,998	-\$2,333
38	Management Incentive Fee	\$17,725		\$19,000	-\$1,275	\$17,725		\$19,000	-\$1,275
	Processing Fees	\$150		\$0	\$150	\$750		\$0	\$750
39	Total Misc. Expenses	\$20,209	\$0	\$21,333	-\$1,125	\$44,141	\$0	\$46,998	-\$2,858
40	Total Operating Expenses	\$89,883.70	\$0	\$81,664	\$8,219	\$742,349	\$0	\$914,192	-\$171,843
41	Net Operating Income (Loss)	\$92,100				\$1,410,064			

Variance Notes

- A Budget amount for new meters was moved to the LPA Capital Budget and is now recorded in Capital Assets on the Statement of Financial Position
- B 7th Ticket rider & Overtime hours
- C New Hired employees
- D Past due IPS invoice
- E Accumulation of 3 T-2 Invoices
- F Sprint past due invoice



OFF STREET FINANCIAL REPORT June 2017

Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
1	Monthly	\$91,018		81,240	\$9,779	\$987,599		\$974,874	\$12,725
2	Transient	\$77,759		69,010	\$8,749	\$832,860		\$811,080	\$21,780
3	Stamp/Validation	\$8,388		2,320	\$6,068	\$84,729		\$26,512	\$58,218
4	Event	\$5,938		920	\$5,018	\$191,839		\$201,491	-\$9,652
5	Income Adjustments	\$0		\$0	\$0	\$2,630		\$0	\$2,630
6	Total Revenue	\$183,103		\$153,489	\$29,613	\$2,099,657		\$2,013,957	\$85,700
7	Expenses								
8	Salaries & Wages	\$26,108		\$26,663	-\$556	\$321,552		\$319,958	\$1,594
9	Payroll Taxes	\$3,090		\$3,066	\$23	\$38,814		\$36,795	\$2,018
10	Workers Comp Ins	\$1,854		\$1,893	-\$39	\$24,250		\$22,717	\$1,533
11	Liability Insurance	\$1,654		\$3,169	-\$1,514	\$23,272		\$38,026	-\$14,753
12	Employee Health Insurance	\$1,990		\$716	\$1,274 A	\$20,144		\$8,590	\$11,554
13	Employee Bond	\$0		\$0	\$0	\$2,331		\$4,778	-\$2,447
14	Total Payroll & Related	\$34,695	\$0	\$35,507	-\$812	\$430,362	\$0	\$430,863	-\$501
15	Uniforms	\$0		\$200	-\$200	\$3,843		\$2,400	\$1,443
16	Hiring/Training	\$0		\$20	-\$20	\$2,004		\$240	\$1,764
17	Security	\$0		\$0	\$0	\$0		\$0	\$0
18	Repairs/maintenance	\$87,429		\$8,000	\$79,429	\$147,965		\$139,000	\$8,965 C
19	Vehicle Expense	\$0		\$80	-\$80	\$193		\$960	-\$767
20	Equipment	\$0		\$200	-\$200	\$14,527		\$2,400	\$12,127
21	Snow Removal	\$0		\$0	\$0	\$13,221		\$47,666	-\$34,445
22	Professional Services	\$700		\$900	-\$200 B	\$73,149		\$75,800	-\$2,651
23	Fuel	\$501		\$360	\$141	\$2,760		\$4,320	-\$1,560
24	Sweeper Repairs	\$191		\$540	-\$349	\$4,385		\$6,480	-\$2,095
25	General Supplies	\$16,943		\$4,400	\$12,543 D	\$88,666		\$52,800	\$35,866
26	Elevator Maintenance	\$1,622		\$1,660	-\$38	\$27,076		\$19,920	\$7,156
27	Total Field Expenses	\$107,385	\$1	\$16,360	\$91,025	\$377,788	\$0	\$351,986	\$25,802
28	Armored Car	\$225		\$312	-\$87	\$2,157		\$3,744	-\$1,587
29	Office Repairs	\$0		\$0	\$0	\$0		\$0	\$0
30	Taxes/Licences/Fees	\$92		\$0	\$92	\$807		\$0	\$807
31	Communications	\$2,167		\$1,204	\$963 E	\$16,113		\$14,448	\$1,665
32	Misc.	\$0		\$0	\$0	\$0		\$0	\$0
33	Office Supplies	\$409		\$360	\$49	\$6,453		\$4,320	\$2,133
34	Printing & Design	\$197		\$480	-\$283	\$126		\$5,760	-\$5,634
35	Postage	\$581		\$240	\$341 F	\$7,543		\$2,880	\$4,663
36	Total Office Expense	\$3,671	\$0	\$2,596	\$1,075	\$33,199	\$0	\$31,152	\$2,047
37	Base Management Fee	\$2,083		\$2,083	\$0	\$24,998		\$24,998	\$0
38	Management Incentive Fee	\$38,892		\$29,000	\$9,892	\$0		\$0	\$0
39	Total Misc. Expenses	\$40,975	\$0	\$31,083	\$9,892	\$24,998	\$0	\$24,998	\$0
40	Total Monthly Expenses	\$186,727	\$1	\$85,546	\$101,180	\$866,347	\$0	\$838,999	\$27,348
41	Net Operating Income (Loss)	-\$3,624				\$1,233,310			

Variance Notes

- A Rate increase and additional participants. Will be corrected in new fiscal year
- B Chattanooga remote monitoring & Processing fee
- C "Payment To Rio Grande for handrail project at Victorian Square (Second portion \$43,487.75). As well as power wash of all garages \$38,057
- D S&B Chip Coin Order of \$8213.35. As well as Credit cards upgrate for all devices, remote & software license upgrate all 4 garages
- E Sprint past due invoice
- F On-Street Invoice inadvertently posted on Off-Street garages
- G
- H
- I
- J

Lexington/ Fayette Co Parking Authority

Balance Sheet
June 30, 2017

ASSETS

Current Assets		
Cash - US Bank	\$	<u>18,538.29</u>
Total Current Assets		18,538.29
Property and Equipment		
Building Improvements		<u>40,657.30</u>
Total Property and Equipment		40,657.30
Other Assets		
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>59,195.59</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>1,765.63</u>
Total Current Liabilities		1,765.63
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		1,765.63
Capital		
Beginning Balance Equity	30,139.26	
Capital Contribution, Net	(52,900.00)	
Retained Earnings	6,884.01	
Net Income	<u>73,306.69</u>	
Total Capital		<u>57,429.96</u>
Total Liabilities & Capital	\$	<u><u>59,195.59</u></u>

Unaudited - For Management Purposes Only

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Twelve Months Ending June 30, 2017

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 4,586.38	\$ 6,060.00	(1,473.62)	\$ 71,292.38	\$ 72,272.00	(979.62)
Income - Utilities	628.24	930.00	(301.76)	11,089.44	11,270.00	(180.56)
Rent Late Fee	73.65	75.00	(1.35)	275.09	325.00	(49.91)
Total Revenues	<u>5,288.27</u>	<u>7,065.00</u>	<u>(1,776.73)</u>	<u>82,656.91</u>	<u>83,867.00</u>	<u>(1,210.09)</u>
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	<u>5,288.27</u>	<u>7,065.00</u>	<u>(1,776.73)</u>	<u>82,656.91</u>	<u>83,867.00</u>	<u>(1,210.09)</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	6,000.00	6,000.00	0.00
Repair & Maintenance	477.00	725.00	(248.00)	3,339.68	6,350.00	(3,010.32)
Postage	0.00	20.00	(20.00)	10.54	80.00	(69.46)
Total Expenses	<u>977.00</u>	<u>1,245.00</u>	<u>(268.00)</u>	<u>9,350.22</u>	<u>12,430.00</u>	<u>(3,079.78)</u>
Net Income	<u>\$ 4,311.27</u>	<u>\$ 5,820.00</u>	<u>(1,508.73)</u>	<u>\$ 73,306.69</u>	<u>\$ 71,437.00</u>	<u>1,869.69</u>

For Management Purposes Only

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Jun 1, 2017 to Jun 30, 2017

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/1/17	1066	500 100	Invoice: 1253 Schrader Commercial Properties, LLC	500.00	500.00
6/16/17	1067	511 100	Invoice: 4211 Allstate Heating and Cooling, Inc.	477.00	477.00
6/30/17	ACH - 063017	350 100	ACH - 4th Qtr 2017 Draw Lexington Parking Authority	35,000.00	35,000.00
	Total			35,977.00	35,977.00

**Lexington/ Fayette Co Parking Authority
General Ledger**

26

For the Period From Jun 1, 2017 to Jun 30, 2017

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	6/1/17			Beginning Balance			49,227.02
	6/1/17	1066	CDJ	Schrader Commer		500.00	
	6/6/17	060617	CRJ	Georgettes and Ch	1,765.63		
	6/16/17	1067	CDJ	Allstate Heating an		477.00	
	6/19/17	061917	CRJ	Georgettes and Ch	58.00		
	6/19/17	061917	CRJ	Savane Silver	1,323.68		
	6/19/17	061917	CRJ	Savane Silver	53.10		
	6/28/17	062817	CRJ	The Sweet Spot	1,497.07		
	6/28/17	062817	CRJ	The Sweet Spot	252.99		
	6/30/17	ACH - 0630	CDJ	Lexington Parking		35,000.00	
	6/30/17	063017	CRJ	Clawdaddy's	264.15		
	6/30/17	063017	CRJ	Clawdaddy's	73.65		
				Current Period Cha	5,288.27	35,977.00	-30,688.73
	6/30/17			Ending Balance			18,538.29
155 Building Improvement	6/1/17			Beginning Balance			40,657.30
	6/30/17			Ending Balance			40,657.30
231 Tenant Deposits	6/1/17			Beginning Balance			-1,765.63
	6/30/17			Ending Balance			-1,765.63
349 Beginning Balance Eq	6/1/17			Beginning Balance			-30,139.26
	6/30/17			Ending Balance			-30,139.26
350 Capital Contribution,	6/1/17			Beginning Balance			17,900.00
	6/30/17	ACH - 0630	CDJ	Lexington Parking	35,000.00		
				Current Period Cha	35,000.00		35,000.00
	6/30/17			Ending Balance			52,900.00
352 Retained Earnings	6/1/17			Beginning Balance			-6,884.01
	6/30/17			Ending Balance			-6,884.01
400 Rental Income	6/1/17			Beginning Balance			-66,706.00
	6/6/17	060617	CRJ	Georgettes and Ch		1,765.63	
	6/19/17	061917	CRJ	Savane Silver - Inv		1,323.68	
	6/28/17	062817	CRJ	The Sweet Spot - I		1,497.07	
				Current Period Cha		4,586.38	-4,586.38
	6/30/17			Ending Balance			-71,292.38
401 Income - Utilities	6/1/17			Beginning Balance			-10,461.20
	6/19/17	061917	CRJ	Georgettes and Ch		58.00	
	6/19/17	061917	CRJ	Savane Silver - ele		53.10	
	6/28/17	062817	CRJ	The Sweet Spot - E		252.99	
	6/30/17	063017	CRJ	Clawdaddy's - Elec		264.15	
				Current Period Cha		628.24	-628.24
	6/30/17			Ending Balance			-11,089.44
405 Rent Late Fee	6/1/17			Beginning Balance			-201.44
	6/30/17	063017	CRJ	Clawdaddy's - Late		73.65	

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Jun 1, 2017 to Jun 30, 2017

27

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	6/30/17			Current Period Cha Ending Balance		73.65	-73.65 -275.09
500 Property Management	6/1/17 6/1/17	1066	CDJ	Beginning Balance Schrader Commer	500.00		5,500.00
	6/30/17			Current Period Cha Ending Balance	500.00		500.00 6,000.00
511 Repair & Maintenance	6/1/17 6/16/17	1067	CDJ	Beginning Balance Allstate Heating an	477.00		2,862.68
	6/30/17			Current Period Cha Ending Balance	477.00		477.00 3,339.68
526 Postage	6/1/17			Beginning Balance			10.54
	6/30/17			Ending Balance			10.54

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Jun 30, 2017
100 - Cash - US Bank
Bank Statement Date: June 30, 2017

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	49,227.02
Add: Cash Receipts	5,288.27
Less: Cash Disbursements	(35,977.00)
Add (Less) Other	<u> </u>
Ending GL Balance	<u>18,538.29</u>
Ending Bank Balance	18,538.29
Add back deposits in transit	<u> </u>
Total deposits in transit	
(Less) outstanding checks	<u> </u>
Total outstanding checks	
Add (Less) Other	<u> </u>
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u>18,538.29</u>



P.O. Box 1800
 Saint Paul, Minnesota 55101-0800
 884 IMG



Account Number:
29
 Statement Period:
 Jun 1, 2017
 through
 Jun 30, 2017



000006904 01 MB 0.423 106481099897080 P Y
 LEXINGTON AND FAYETTE COUNTY PARKING
 AUTHORITY
 GARAGE PROPERTY MGMT ACCT
 SCHRADER COMMERCIAL PROPERITES
 PO BOX 21793
 LEXINGTON KY 40522-1793



To Contact U.S. Bank

Commercial Customer
Service: 1-800-377-3053

U.S. Bank accepts Relay Calls
Internet: usbank.com

INFORMATION YOU SHOULD KNOW

Important changes are coming to your Online and Mobile Financial Services Agreement. Review the changes being made by clicking on the banner on your My Accounts page in Online Banking to learn more.

SILVER BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Summary

	# Items		
Beginning Balance on Jun 1		\$	49,227.02
Customer Deposits	4		5,288.27
Other Withdrawals	1		35,000.00-
Checks Paid	2		977.00-
Ending Balance on Jun 30, 2017		\$	18,538.29

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount	
	Jun 6	8359254708	1,765.63		Jun 28	8654589756	1,750.06	
	Jun 19	8058068414	1,434.78		Jun 30	9254935037	337.80	
Total Customer Deposits							\$	5,288.27

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Jun 30	Electronic Withdrawal REF=171800057863640N00	From LEXPARKINGAUTH 9020372002CORP COLL	\$ 35,000.00-
Total Other Withdrawals			\$ 35,000.00-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount	
1066	Jun 2	9255453547	500.00	1067	Jun 22	8955333711	477.00	
Conventional Checks Paid (2)							\$	977.00-

Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Jun 2	48,727.02	Jun 19	51,927.43	Jun 28	53,200.49
Jun 6	50,492.65	Jun 22	51,450.43	Jun 30	18,538.29

Balances only appear for days reflecting change.



LEXINGTON AND FAYETTE COUNTY PARKING
 AUTHORITY
 GARAGE PROPERTY MGMT ACCT
 SCHRADER COMMERCIAL PROPERTIES
 PO BOX 21793
 LEXINGTON KY 40522-1793

Business Statement

Account Number:

30

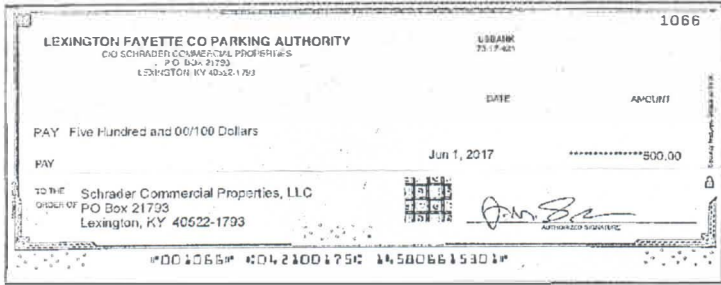
Statement Period:
 Jun 1, 2017
 through
 Jun 30, 2017

Page 2 of 2

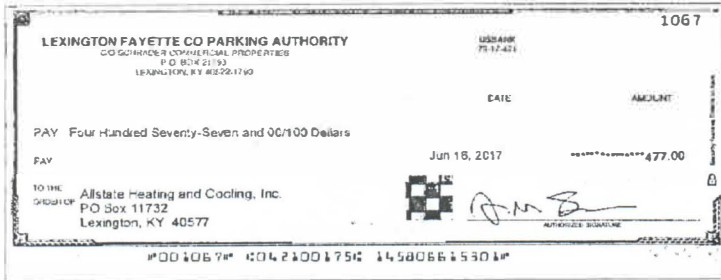
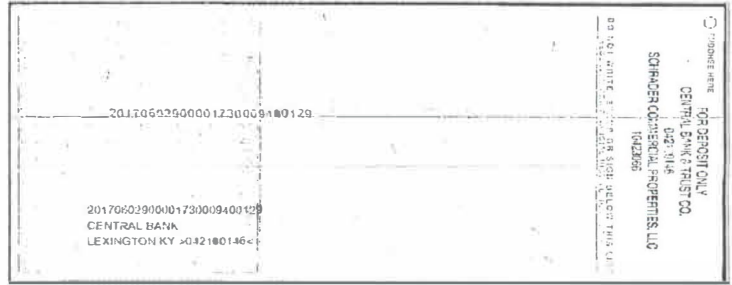


IMAGES FOR YOUR SILVER BUSINESS CHECKING ACCOUNT

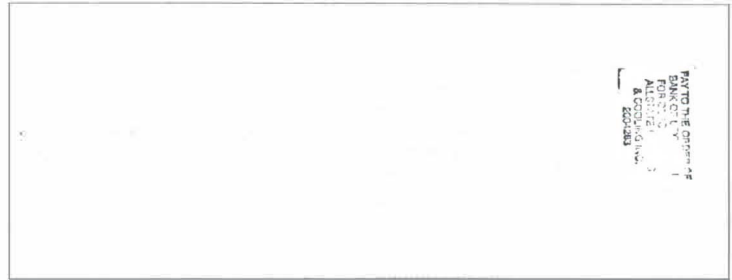
Member FDIC



1066 Jun 02 500.00



1067 Jun 22 477.00



Kara Pearson

From: Gary Means
Sent: Friday, August 04, 2017 12:56 PM
To: Kara Pearson
Subject: FW: Parking Space Removal - North Limestone

From: Susan Arimes [mailto:susanarimes76@gmail.com]
Sent: Tuesday, August 01, 2017 10:50 AM
To: Gary Means <gmeans@lexpark.org>
Cc: James Brown <jbrown2@lexingtonky.gov>; smanella@sayreschool.org; Annie Papero <apapero@sayreschool.org>
Subject: Parking Space Removal - North Limestone

Hi Gary,

Thank you for speaking with me this morning. Per your request, I'm sending an email detailing our desire to have a metered parking space removed in front of the front circle of Sayre School.

Our primary concern is for the safety of our students/faculty, as well as, pedestrians and motorists in our downtown community. The space we'd like removed is the first to the right of the front circle when facing Sayre's campus. The intersections of Pleasant Stone, North Limestone, Second Street and Sayre's front circle have long been congested and difficult to maneuver. We are attempting to fix some of these issues through other avenues but strongly feel that removing this space will add much needed visibility for those pulling out of the front circle onto North Limestone. Currently, cars must edge far into North Limestone in order to see clearly. This is made especially difficult when cars and high profile SUV's are parked in that first space.

We are experiencing a higher volume of cars through the front circle due to our car line being shifted, for our youngest students, from the center of campus to the front circle. The car line will continue to be held in the front circle even once the construction of our new Lower School is complete so the volume of traffic will be at this level going forward. We hope the metered spots gained along Pleasant Stone will allow for the removal of this one meter to help ensure the safety of our community.

Please let me know if you have further questions. Thank you for your time and I look forward to hearing from you soon.

Best,
Susan Arimes

Garage Updates

Helix Garage:

- The garage lighting system was programmed with a red, white and blue color scheme for the July 4th holiday.
- The garage lighting system was programmed with the standard multicolor scheme for the remainder of the month.

Victorian Square Garage:

- The installation of public art to the exterior of the facility was completed.



- Walker Electric completed installation of a new LED track lighting system at each interior public art location.
- LPA is consulting with KU regarding the installation of a pole mounted light to illuminate the exterior art installation. KU previously stated the monthly billing rate for the light ranges between \$8.00 and \$18.00 per month, depending on the chosen lighting option.

Broadway Shoppes:

- There were no maintenance issues to report.

General Garage Notes:

- LPA coordinated with THP Limited, KLH Engineers and DC Elevator to provide full access to the garages for condition assessments and building systems evaluations. The information gathered is being used as part of the Capital Asset Management Plan. LPA is awaiting delivery of the report draft within the week.