

July 13, 2017 Board Meeting Agenda



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|-------|--|-------------------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of June 15, 2017 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
A. Executive Director Report
B. Operational Reports
C. ED Travel Update | Means |
| IV. | Approve LPA and LEXPARK May 2017 Financial Reports
and Schrader Commercial Reports
<i>Board Action Required</i> | Means |
| V. | RFP for Auditing Services | Means |
| VI. | Appoint Hearing Officers | Means |
| VII. | Dissolution of the PPC | Means |
| VIII. | On-Street
A. CBD Area Rate Adjustment Analysis
B. Meter Removal Request
C. Meter Bag Request
D. Uncollectible Citations Policy | Means |
| IX. | Off-Street (Garages)
A. Transfer Agreement between LFUCG and LPA
B. Broadway Shoppes
C. Garage Updates | Means
Trammell |
| X. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |
| XI. | Closed Session per KRS 61.810 | Frazier |

Next Meeting: August 10, 2017



Mayor Jim Gray
Lexington-Fayette Urban County Government
LEXINGTON & FAYETTE COUNTY PARKING AUTHORITY

BOARD MEETING MINUTES

June 15, 2017

Called to order: 10:00 a.m. by James H. Frazier, III, Chairman

Location: 162 East Main Street, Ste. 212, Lexington KY 40507

Voting Members: Kenton Ball
Bill O'Mara
Trish Vertuca

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

Advisory Board: Steve Kelly, Central Bank

Guests: Sheila Beck, DDAF
Paul Dillon, RPS
Justin Freshour, RPS

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members, hence quorum was reached, and he called the meeting to order.

Item 2 – Update on Town Branch Commons

Mr. Hollinger gives a presentation on the Town Branch Commons project which includes parks, greenways, and waterways throughout the downtown core.

Item 3 – Approval of the May 2017 Minutes

Mr. Ball makes a motion to approve the minutes as presented. Mr. O'Mara seconds. The vote was unanimous and the motion passed.

Item 4 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the April 2017 Executive Director Report. He announces that LPA received the Accredited Parking Organization (APO) distinction from the International Parking Institute. The term of the award is three years. Mr. Trammell received his CAPP certification.

B. Operational Reports

Mr. Means presents the May 2017 Operations Reports.

Item 5 – April 2017 Financial Reports

Mr. Means presents the April 2017 financials. He notes that RPS paid some past due invoices which caused monthly budget variances. Ms. Vertuca asks about the difference in revenues between the RPS reports and LPA reports. Ms. Beck explains the accrual process for revenues in transit from month to month. Mr. Means notes the decrease in citation revenue and says there were not as many tickets written in April as other months. Events are trending under budget for the year and the FY18 budget has been adjusted accordingly. LPA administrative costs are within budget constraints. Ms. Beck notes that expenses for Victorian Square art, the associated lighting, and the CAMP study have been accrued. Mr. Means says cash is at \$3.9MM. By consensus, the Commissioners agree to raise the Q4 distribution from Schrader Commercial to \$35K. Mr. Ball asks RPS to count the \$12K change fund as of 6/30/2017. Ms. Beck presents the Depreciation and Debt Interest Analysis. Mr. Ball makes a motion to approve the April 2017 financial statements. Ms. Vertuca seconds. The vote was unanimous and the motion passed.

Item 6 –RPS and LPA FY2018 Budgets

Mr. Means presents the RPS and LPA FY 2018 budgets. He notes that the results of the CAMP report may add more to the budget. Fencing and lighting upgrades at Victorian Square Garage were added to the Capital Expense budget at a cost of \$100K. Lighting replacement was added to the budget for Transit Center. Mr. Means quickly highlights the year to year changes in revenue categories. Ms. Vertuca recommends a mid-year analysis and adjustment to the FY18 budget. Operating contingency will remain at 2% of revenues. Ms. Vertuca suggests amending the budget reflect the structure of the management reports. Ms. Vertuca also asks to modify the name of the line titled “Transfers Out” to “Citation Payment to LFUCG.” Ms. Vertuca makes a motion to approve the FY18 budgets with the modification to “Transfers Out.” Mr. O’Mara seconds. The vote was unanimous and the motion carried.

Item 7 – RFP for Auditing Services

Ms. Vertuca states that LPA will need an independent financial statement audit for FY18. Mr. O’Mara will research with LFUCG and determine whether LPA meets the criteria for a component unit. Ms. Vertuca makes a motion to draft an RFP for auditing services to meet required deadlines. Mr. Ball seconds. The vote was unanimous and the motion carried.

Item 8 – US Bank Loan Refinance

Mr. Frazier reports to the Commissioners regarding his on-going negotiations to refinance the balance of LPA’s \$6M loan now some \$4,500,000. The Commissioners discuss general parameters of the refinance, including rate structures, prepayment options and other terms that are within current market offerings by other banks. Mr. Ball makes a motion to authorize the Chairman to pursue the best offer made. Ms. Vertuca seconds. The vote was unanimous and the motion carried.

Item 9 – Dissolution of the PPC

Mr. Means presents the notion to dissolve the Public Parking Corporation as it is no longer used. Mr. O’Mara will research the entity to be sure all obligations are cleared. Mr. Ball makes a motion to authorize the Board to dissolve the Public Parking Corporation. Mr. O’Mara seconds. The vote was unanimous and the motion carried.

Item 10 – On-Street

A. CBD Area Rate Adjustment Analysis

This item is tabled until the July 2017 meeting.

B. Meter Removal Request

Mr. Means presents a request from Kroger to permanently remove an On-Street parking space on Ashland Avenue. By consensus, the Commissioners ask this item to be brought back next month.

Item 9 – Off-Street

A. Transfer Agreement between LFUCG and LPA

This item is tabled until the addendum is completed.

B. Broadway Shoppes

There were no major issues in the Broadway Shoppes during the month.

C. Garage Updates

Mr. Trammell reports that the handrail project in Victorian Square is complete. Ms. Guyon's art will be installed soon and Mr. Trammell is coordinating with Randy Walker to install the appropriate lighting.

Mr. Ball makes a motion to enter closed session pursuant to KRS 61.810 (b). Ms. Vertuca seconds. The vote was unanimous and the motion passed.

Ms. Vertuca makes a motion to exit closed session. Mr. Ball seconds. The vote was unanimous and the motion passed.

There being no further business brought before the Board, the meeting adjourned at 12:05pm.



July 7th, 2017
Lexington & Fayette County Parking Authority
Executive Directors Report
June 2017

Accomplishments

- Attended the CommerceLex Leadership visit to Minneapolis MN
- Gave a presentation on the Parking Authority to the LFUCG Senior Intern Program attendees
- LFUCG accepted our application and granted LPA a \$240k Water Quality grant. We will work with CDP Engineers and LFUCG to implement water quality improvements at the Helix Garage
- Solidified our agreement with Spot Hero our On-line Reservations RFP selected Vendor and held several “kick-off” and planning meetings
- Republic Parking worked with Security vendor (G4S) to begin security services at the Transit Center Garage in June with early on positive results.
- IPI flew me to DC for a meeting on ADA Parking with the US Access Board and I also received board treasurer training while there

Meetings with LFUCG/LFCPA staff

- Met with Kara P regarding recent appeal including customer in bankruptcy
- Met with Kara P regarding small claims cases
- Attended the LPA June Board Meeting
- LPA Board Meeting follow-up breakfast with LPA staff
- Catch up call with Paul Dillon RPS Dist. Mgr. regarding budget and auditing procedures
- Held regular weekly meetings for both On-Street and Garage operations with Republic Parking (LEXPARK) staff

Meetings with External Individuals/Groups

- Along with Ed Trammell met with THP Engineering Consultants on our CAMP project regarding locations to cut out exploration openings for tendons inspection
- T2 Customer Advisory Board phone call meeting
- Attended the CommerceLex Leadership visit to Minneapolis MN
- While in Minneapolis had lunch with the parking and transportation director of the Minneapolis Airport
- Gave a presentation on the Parking Authority to the LFUCG Senior Intern Program attendees

- Attended a Small Claims Mediation and Court hearing and dismissed one citation received payment for another citation plus the court fees
- Met with LexTran and LDDA directors to discuss security challenges at the Transit Center
- Phone call with a Vendor who supplies space sensors and produces data dashboards and analytics as a part of their offerings
- Participated in a “kick-off” call with Spot Hero our new online reservations vendor
- Attended the June Downtown Lexington Management District board meeting
- Met with several LFUCG staff, LDDA staff and CAO Staff regarding the Short Street Impacts from the Courthouse Project
- Conference call with our T2 Systems Account rep regarding on-line purchasing and tracking of permit sales
- Met with account representative from Traditional Bank
- Met with Manager of GoodFellas Pizza located at Two-Keys Tavern regarding delivery driver loading/unloading
- Attended a Health Insurance mobile Application demo with Kara P
- Phone call with Parking Director from Omaha Nebraska discussing technologies we are both using in our parking facilities
- Met with salesperson who helped us with phone and internet system procurement
- Ed and I met with Marjorie G. regarding art applications
- Disabled Placard abuse phone call with parking contact in California on their recent state wide discoveries
- Prep call with IPI staff and fellow board member regarding our upcoming meeting with the US Access Board in Washington DC
- Conference call with Spot Hero team on project implementation
- Separate conference call with Spot Hero team AND Scheidt and Bachmann team on bar code integration
- Conversation with area parking consultant on policies deployed by **LEXPARK**
- Attended Downtown Lexington Corporations June membership meet & greet
- Attended a Stakeholder meeting regarding economic development for the Parks & Recreation Department
- Conference call with another parking space sensor and data gathering vendor
- Met with IPI staff in DC area as well as a meeting on ADA Parking with the US Access Board in Washington DC (trip paid for by IPI)
- Attended the June LDDA Board meeting
- Another conference call with Spot Hero team on project implementation
- Follow up call with Vendor not selected for on-line parking reservations program
- Attended 2nd monthly meeting with the newly formed “Smart Growth” Committee which is a subcommittee to the Infill and Redevelopment Committee

Future Goals and Planned Activities

- Work with CDP Engineers and LFUCG to implement water quality improvements at the Helix using LFUCG \$240k grant
- Work with THP (consultant) on 10 year “Asset Management” Plan

- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart Certification and is under the US Green Building Council
- Implement recommendations from Walker's 10-Year Analysis
- Continue to market the pay-by-phone program
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Follow up on Chevy Chase small area parking study project on Fritz Alley
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with LDDA and DLC as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon LFCPA goals

LFCPA and LEXPARK Key Performance Indicators

User-Input variable cells.

Totals for underlying cells.

89

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

Unique Visitors to Website	LEXPARK Walk-In Customers	LEXPARK Telephone Inquiries (Total)	Reporting Inoperative Meters	LUKE	IPS	POM	Other Inquiry including payments/ Just payments	Pay by Phone questions/ Just questions	After 5 Parking questions	Wrong Way Parking	Garages
2,219	3,033	2,789	2,454	2,689	2,353	2,721	2,536	2,615	2,406	2,447	2,473
276	760	395	678	618	475	510	525	473	487	376	678
1626	1654	1987	1905	2014	1961	1944	1892	1866	1903	2043	2011
189	149	214	167	210	195	186	190	193	213	184	181
16	59	78	69	75	70	63	65	60	66	60	56
25	27	47	38	80	71	73	70	73	81	65	68
3	63	22	16	55	54	50	55	60	66	59	57
2	2	3	6	9	3	1	4	1	0	2	4
550	501	688	678	600	573	578	525	501	487	664	678
44	41	46	38	90	87	90	87	93	102	85	87
2	4	2	2	5	7	11	10	3	6	0	0
5	4	6	12	15	10	5	7	13	9	14	5
790	804	881	881	875	891	887	879	869	873	890	875

Note Jul-16 Aug-16 Sep-16 Oct-16 Nov-16 Dec-16 Jan-17 Feb-17 Mar-17 Apr-17 May-17 Jun-17 Standard TOTAL AVERAGE Percent of FY 2016

2,219	3,033	2,789	2,454	2,689	2,353	2,721	2,536	2,615	2,406	2,447	2,473	30,735	2,561.3	N/A	2,312.4
276	760	395	678	618	475	510	525	473	487	376	678	6,251	520.9	N/A	382.8
1626	1654	1987	1905	2014	1961	1944	1892	1866	1903	2043	2011	22,806	1,901	100%	1,840
189	149	214	167	210	195	186	190	193	213	184	181	2,271	189	109%	194
16	59	78	69	75	70	63	65	60	66	60	56	737	61	3%	79
25	27	47	38	80	71	73	70	73	81	65	68	718	60	3.1%	60
3	63	22	16	55	54	50	55	60	66	59	57	560	47	2%	49
2	2	3	6	9	3	1	4	1	0	2	4	37	3	0.2%	11
550	501	688	678	600	573	578	525	501	487	664	678	7,043	587	3.1%	599
44	41	46	38	90	87	90	87	93	102	85	87	890	74	4%	36
2	4	2	2	5	7	11	10	3	6	0	0	50	4	0%	8
5	4	6	12	15	10	5	7	13	9	14	5	105	9	0%	0
790	804	881	881	875	891	887	879	869	873	890	875	10,395	866.3	46%	812.8

TOTAL CONTACTS
 Business Association Meetings Attended
 Neighborhood Association Meetings Attended
 Number of Merchants Visited
 Number of Institutional and/or Public Official Meetings
 Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)

0	1	0	2	0	1	2	0	2	0	3	0	11	0.9	N/A	0.5
99.7%	99.7%	99.7%	99.7%	99.7%	99.7%	99.7%	99.7%	99.7%	99.7%	99.7%	99.7%	N/A	99.6%	N/A	99.8%
99.7%	99.7%	99.7%	99.7%	99.9%	99.9%	99.8%	99.9%	99.8%	99.9%	99.9%	99.9%	N/A	99.8%	N/A	99.5%

Parking Meter In-Service Rates (% of time)
 Single-Space Meters
 Multi-Space Meters
 Average Response Time to Address Meter Complaint (Hours)
 Single-Space Meters (POM)
 Single-Space Meters (IPS)
 Multi-Space Meters (LUKE)
 Number of Citation Appeal Hearings
 Number of Citations Dismissed or Reduced to Warning
 Number of Requested Citation Administrative Appeals
 Number of Citations Administratively Dismissed or Reduced to Warning

2.05	3.83	2.96	3.58	3.27	2.74	2.2	1.75	2.12	5.58	2.28	2.47	N/A	2.9	N/A	1.9
5.27	3.79	4.14	3.99	4.23	4.27	12.96	4.36	2.84	6.47	3.65	2.65	N/A	4.9	N/A	3.7
2.53	2.01	2.19	1.38	0.97	1.24	3.87	1.18	1.83	1.82	2.6	2.32	N/A	2.0	N/A	3.5
24	27	49	43	36	74	29	18	27	15	27	21	390	32.5	100%	33.3
14	15	12	6	17	13	10	5	8	9	15	15	139	11.6	36%	11.5
133	240	212	174	196	172	171	238	211	160	173	185	2,265	188.8	100%	166.0
47	70	51	43	62	60	55	124	117	94	80	120	923	76.9	41%	65.8
47	47	47	47	47	47	47	47	47	47	47	47	564	47.0	100%	46.2
46	46	46	46	46	46	46	46	46	46	46	46	552	46.0	98%	45.0
1	1	1	1	1	1	1	1	1	1	1	1	12	1.0	2%	1.0

PARKING MANAGEMENT EFFECTIVENESS
 Number of Parking Activity Surveys Conducted (TOTAL)
 Parking Occupancy and Availability
 Parking Turnover
 Downtown Meter Turnover Rate
 Parking Vacancy Rate in Neighborhoods
 Meter Occupancy Rate by Survey
 Paid Legal Meter Occupancy Rate by Meter Revenue
 Safety Zone Violation Rate
 Loading Zone Violation Rate

242%	228%	237%	258%	198%	215%	181%	198%	209%	228%	238%	225%	N/A	221.4%	N/A	180.3%
76%	68%	55%	57%	56%	51%	36%	56%	58%	61%	73%	76%	N/A	60.3%	N/A	63.5%
40.6%	44%	46%	50%	48%	38%	42%	52%	56%	56%	40%	42%	N/A	45.7%	N/A	48.7%
39.5%	43.0%	43.7%	46.4%	42.8%	36.9%	38.4%	45.7%	44.5%	48.0%	41.0%	32.8%	N/A	41.9%	N/A	44.3%
4.3%	7.0%	7.4%	9.5%	11.6%	6.27%	8.2%	7.4%	7.8%	7.2%	7.4%	5.42%	N/A	7.5%	N/A	7.4%
2.0%	2.0%	2.8%	2.5%	2.6%	3.2%	2.9%	3.0%	2.0%	1.7%	1.7%	2.1%	N/A	2.4%	N/A	2.3%

PARKING OPERATIONS EFFICIENCY
 Number of Parking Violation Surveys Conducted
 Violation Capture Rate (Meters & RPP)
 Total Net Patrol Hours
 Average Net Patrol Hours per Officer
 Number of Letters Mailed
 Total Amount Due from Top 20 Scottflaws
 Parking Ticket Collection Rate (1-year running average)

30	30	30	30	30	30	30	30	30	30	30	30	360	30.0	100%	30.0
31%	26%	16%	29%	25%	33%	34%	42%	29%	34%	43%	39%	N/A	32%	N/A	26%
770	991	784	787	633	910	931	796	950	771	872	1,081	10,276	856	N/A	702
128	165	131	133	106	130	155	133	158	129	145	154	N/A	139	N/A	132
2,575	3,087	2,206	3,290	3,974	3,073	3,152	3,183	3,690	3,104	3,660	3,245	38,239	3,187	N/A	2,523
\$8,855	\$8,970	\$8,905	\$4,420	\$10,270	\$9,685	\$9,340	\$9,325	\$9,215	\$9,360	\$9,320	\$9,335	N/A	\$8,917	N/A	\$7,732
74.76%	75.74%	75.09%	74.92%	74.35%	74.85%	75.17%	76.06%	76.62%	76.83%	77.21%	78.88%	N/A	75.9%	N/A	75.8%

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

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	REVENUE STREAM INTEGRITY and SECURITY												TOTAL	AVERAGE	Percent of Total	
	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17				
Field Inspections (with Contact)	Canister Integrity	5	5	7	6	5	4	5	4	5	5	7	7	65	5.4	100%
	Maintenance Collections	1	0	0	1	0	0	1	0	0	0	1	0	4	0.3	6%
	Enforcement	1	1	2	1	1	1	1	1	1	1	1	1	13	1.1	20%
	Coin Counting Observations	0	0	1	1	1	1	0	0	1	0	1	2	8	0.7	12%
		1	2	2	1	1	0	1	1	1	2	3	1	15	1.3	23%
	2	2	2	2	2	2	2	2	3	2	2	3	25	2.1	N/A	
Field Observations (Covert)	Vehicle Integrity	6	7	7	6	9	9	10	7	8	7	8	7	91	7.3	100%
	Maintenance Collections	0	1	1	0	1	1	1	1	1	1	2	0	10	0.8	11%
	Enforcement	2	2	2	2	3	2	3	2	2	2	2	3	27	2.3	30%
		2	2	1	2	2	3	3	3	2	2	3	2	24	2.0	26%
		2	2	3	2	3	3	3	3	3	2	3	2	30	2.5	33%
Revenue Control Discrepancies Noted	Seal Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
	Lock Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
	Canister Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
	Unlocked Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
	Incomplete Coin Room Record	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
	Incomplete Key Control Documentation Failure to Notify of Location	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Customer Satisfaction	Number of Parkers Responding	0	1	0	2	0	2	1	0	2	1	3	2	14	1	N/A
	Positive Response	0	1	0	2	0	1	1	0	2	1	1	1	10	0.8	N/A
	Negative Response	0	0	0	0	0	1	0	0	0	0	2	1	4	0	N/A
	Specific Complaints	0	0	0	0	0	0	0	0	0	0	1	0	1	0	N/A
Revenue Tests	Number of Single-Space Meters Planted	0	0	0	0	0	0	1	0	0	0	0	0	1	0.1	N/A
	Value Planted							\$0.50						\$1.60	\$	N/A
	Value Recovered							\$1.10						\$0.00	N/A	N/A
Average Meter Payment and Average Length of Stay	Number of Multi-Space Meters Planted	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
	Value Planted													\$	N/A	N/A
	Value Recovered													\$	N/A	N/A
Credit Card Usage as a Percent of Total Meter Collections	Average Meter Payment (LUKE & IPS)	\$0.88	\$0.88	\$0.88	\$0.88	\$0.88	\$0.84	\$1.01	\$1.01	\$0.97	\$0.99	\$0.90	\$0.86	N/A	\$0.91	N/A
	4 Hour Meters - Average Length of Stay (in minutes)	82	82	86	85	85	100	109	128	124	125	119	117	N/A	104	N/A
	2 Hour Meters - Average length of stay (in minutes)	43	43	43	42	42	43	45	43	44	43	43	43	N/A	43	N/A
	LUKE	53.4%	53.7%	53.9%	54.0%	54.0%	54.0%	55.0%	55.8%	57.0%	58.0%	59.0%	56.7%	N/A	55.4%	N/A
	IPS	16.8%	17.7%	16.0%	16.6%	16.9%	19.0%	17.6%	17.9%	18.2%	17.0%	17.2%	18.2%	N/A	17.4%	N/A
Meter Occupancy Rates by Zones	Low 0-30% (9,12,13)	33.0%	47.0%	23.0%	38.0%	34.0%	35.0%	33.0%	32.0%	34.0%	37.0%	32.0%	32.0%	N/A	34.2%	N/A
	Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)	37.0%	43.0%	47.0%	47.0%	46.0%	39.0%	51.0%	42.0%	53.0%	58.0%	41.0%	41.0%	N/A	45.4%	N/A
	High 60% or more (4,8)	74.0%	55.0%	55.0%	73.0%	77.0%	51.0%	69.0%	48.0%	66.0%	72.0%	67.0%	82.0%	N/A	65.8%	N/A

Note: Jul-16 Aug-16 Sep-16 Oct-16 Nov-16 Dec-16 Jan-17 Feb-17 Mar-17 Apr-17 May-17 Jun-17 TOTAL AVERAGE of Total

LEXPARK On-Street By The Numbers FY17

CATEGORY	Current															
	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Ave. FY17	Ave. FY16	Ave. FY15	Ave. FY14
Number of Violations Cited	3,469	4,855	4,421	4,308	4,097	3,907	4,084	3,955	4,500	3,689	3,808	3,672	4,064	3,587	3,587	3,832
Number of Actual Citations (excludes voids & warnings)	3,117	4,219	4,084	4,033	3,740	3,612	3,716	3,612	4,049	3,353	3,425	3,174	3,678	3,312	3,373	3,608
Value of Actual Citations	\$65,360	\$86,040	\$90,450	\$96,605	\$86,120	\$74,785	\$83,905	\$75,515	\$86,825	\$69,040	\$77,295	\$64,275	\$79,685	\$74,589	\$75,350	\$54,123
Number of Citations Paid	2,568	3,168	2,448	2,987	3,055	3,165	3,079	3,008	3,214	2,606	2,908	2,695	2,908	2,499	2,609	2,928
Percentage of Citations Paid	82.39%	75.09%	59.94%	74.06%	81.68%	87.62%	82.86%	83.28%	79.38%	77.72%	84.91%	84.91%	79%	76%	78%	81%
Value of Citations Paid	\$67,282	\$84,266	\$75,125	\$79,862	\$85,765	\$79,862	\$86,443	\$82,755	\$86,867	\$68,050	\$77,780	\$70,650	\$79,547	\$65,630	\$68,709	\$58,797
Number of Warnings Issued	266	559	265	201	261	397	290	280	370	270	305	407	323	362	190	199
Number of Voids	86	77	72	74	96	102	78	63	83	70	70	93	80	74	47	41
Percentage of Citations that were Voids	2.8%	1.8%	1.8%	1.8%	2.6%	2.8%	2.1%	1.7%	2.0%	2.1%	1.8%	2.5%	2%	1.9%	1.4%	1.1%
Meter Revenue Collected	\$71,717	\$86,863	\$89,704	\$91,443	\$89,261	\$78,999	\$82,224	\$88,915	\$99,629	\$94,218	\$88,693	\$70,904	\$86,048	\$82,470	\$71,729	\$65,236
Average Meter Revenue Collected per Work Day	\$3,586	\$3,777	\$5,277	\$5,379	\$5,579	\$3,950	\$4,568	\$5,230	\$5,244	\$5,889	\$4,927	\$4,171	\$4,798	\$3,945	\$3,607	\$3,088
Number of RPP's Sold	137	1,192	265	80	48	45	52	29	17	40	25	130	2,060	1,739	1,657	1,408
Value of Permits	\$1,370	\$11,920	\$2,650	\$580	\$450	\$480	\$520	\$290	\$170	\$400	\$250	\$1,300	\$1,698	\$1,449	\$1,381	\$1,426
Monthly Permit Revenue	\$5,510	\$5,158	\$9,534	\$8,171	\$6,055	\$5,121	\$6,659	\$5,939	\$8,184	\$5,917	\$7,178	\$5,145	\$6,547	\$5,741	\$3,706	\$3,779
Value of Bagged Meters	\$1,084	\$1,443	\$2,319	\$3,179	\$2,469	\$1,010	\$3,941	\$2,431	\$3,676	\$3,752	\$4,990	\$30,294	\$5,049	\$2,795	\$6,047	\$7,998
Number of New Meters Added	0	0	3	0	2	1	0	0	0	2	7	-2	1	4	0	4
Number of Single Space Meters	923	923	925	906	908	908	908	908	908	916	923	921	915	901	870	809
Number of Multi-space Meters	36	36	36	36	36	36	36	36	36	39	36	36	36	35	33	40
Number of Metered Spaces	1200	1200	1203	1222	1224	1225	1225	1225	1225	1227	1234	1232	1,220	1,173	1,123	1,125
Vehicles Booted	43	51	20	46	52	55	52	48	53	38	36	56	46	37	37	43
Amount of Booting Fees	\$2,880	\$2,970	\$1,905	\$2,700	\$3,330	\$4,050	\$4,690	\$4,320	\$3,780	\$3,420	\$3,870	\$4,050	\$3,497	\$3,303	\$2,880	\$2,283
Total Revenue Collected	\$149,843	\$192,620	\$181,237	\$185,935	\$187,330	\$179,375	\$184,477	\$184,649	\$202,306	\$175,757	\$182,761	\$182,343	\$182,386	\$161,388	\$154,452	\$139,519

LEXPARK VOID SUMMARY

Voided Citations By Officer

FY'17

Issuing Officer	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
2001												
2006	20										1	
2013				2	3	2	1	2	1	13		
2019			2				1					
2033	39											
2034	39							1				
2020								1				
2054	6		13									
2017											1	
2030											1	
2062	21											
2065												
2069												
2070		12	19									3
2072												
2073												
2074		1	14									
2103						23	19	18	17	13	7	21
2104						12	5		1			
2081		8		10	8	10	9	5	1	3	10	9
2082		25		12	15	9	6	7	9	13	8	5
2109											3	14
2085											1	
2086		5		14	8	1	8	14	6	7	12	2
2093			4		3	2	2					
2094		1	18					5	2			
2095		4		23	20	11	11	7	31	16	15	19
2096		13		3								
2097		8		10	31	11	12	3	15	4	11	20
2100					8	7						
2105						14	4			1		
% Voids	3.6%	1.6%	1.4%	1.7%	2.3%	3.2%	2.5%	2.1%	2.6%	2.7%	2.4%	2.5%
Total	125	77	70	74	96	102	78	63	83	70	70	93
Total Citations	3469	4855	4855	4308	4097	3165	3079	3008	3214	2606	2908	3672

Voided Citations Summary By Reason

FY'17

Void Type	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
Administrative	8	9	10	12	12	13	18	16	6	10	11	14
Ambiguous Mrkg /Missing Sign	2	1					1					
Customer Walk Up		1			8	10	4		3	7	5	2
Duplicate	17	8	2	3	8	4	4	5	5		1	2
Meter Malfunction	1				2	1	4	1				4
Pay By Phone	41	38	47	47	45	37	26	30	50	34	44	43
Officer Error	8	16	8	11	17	25	14	6	9	17	7	27
Test											1	1
Visitor	1						1					
Printer Error	8	2	1			1	3	1	1	1		
Paid Other Luke						3	1			1	1	
Void By Client Directive		2	2	1	4	8	2	4	9			
Total	86	77	70	74	96	102	78	63	83	70	70	93



12

Citations Aging Report

Five-Year Report Ending July 1, 2017

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,660	1,088	866	876	1,768	4,830	9,742	7,044	7,665	746	36,285
Dollar Amt	\$47,275.00	\$38,265.00	\$31,770.00	\$34,630.00	\$67,085.00	\$185,760.50	\$382,249.00	\$279,497.00	\$231,546.00	\$22,110.00	\$1,320,187.50



Citations Aging Report

Five-Year Report Ending June 1, 2017

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,794	1,091	953	1,008	1,436	5,154	9,692	6,974	7,672	891	36,665
Dollar Amt	\$50,320.00	\$39,875.00	\$37,190.00	\$36,630.00	\$55,943.50	\$198,230.00	\$378,886.00	\$276,382.00	\$227,881.00	\$26,625.00	\$1,327,962.50

LEXPARK Garages By The Numbers (FY17)

CATEGORY	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Current Ave.
Number of Monthly Card Holders Billed - VS	336	355	353	345	342	350	354	357	354	352	349	351	350
Number of Monthly Card Holders Billed - TC	758	774	797	797	750	750	756	760	772	774	796	1,131	801
Number of Monthly Card Holders Billed - CH	174	172	172	174	169	167	170	178	216	212	231	218	188
Number of Monthly Card Holders Billed - HX	143	143	144	142	117	167	121	136	137	140	140	449	165
Number of Total Spaces - VS (384) # Available for Monthly	0	0	0	10	20	0	0	0	0	0	2	0	3
Number of Total Spaces - TC (777) # Available for Monthly	10	10	0	0	20	20	16	10	5	5	0	0	8
Number of Total Spaces - CH (518) # Available for Monthly	40	40	40	38	40	40	40	40	15	15	5	15	30
Number of Total Spaces - HX (389) # Available for Monthly	5	5	5	5	15	11	10	10	10	10	10	10	9
Number of Special Events Worked - VS	9	0	5	9	5	13	13	15	19	10	0	3	8
Average Daily Transaction - VS	396	356	311	316	297	315	270	270	309	285	331	357	318
Average Daily Transaction - TC	10	16	13	19	36	39	52	52	12	47	51	59	34
Average Daily Transaction - CH	157	151	159	163	165	118	180	173	201	152	160	204	165
Average Daily Transaction - HX	385	432	429	439	398	402	461	455	488	346	392	498	427
Total Daily Transactions All Garages	29,388	28,680	27,414	29,047	26,880	27,156	28,890	26,600	31,341	24,900	28,050	33,570	28,493
Average Length of Stay - VS	1.75	1.8	1.9	2.0	1.5	2.2	2.1	2.5	2.5	2.7	2.2	2.1	2.1
Average Length of Stay - TC	2.40	2.8	2.9	2.7	3.1	3.4	3.66	3.6	3.5	3.8	3.9	3.6	3.3
Average Length of Stay - CH	1.90	1.8	1.9	1.9	2.0	1.9	1.91	2.0	2.0	2.4	2.4	2.1	2.0
Average Length of Stay - HX	1.01	1.0	0.9	1.0	1.0	1.1	1.07	1.1	1.1	1.3	1.3	1.3	1.1
Number of Validations Sold All Garages	TBD	937	1,091	1,499	1,575	1,048	1,043	1,154	1,302	1,807	2,637	752	1,350
Average Transaction Amount - VS	\$3.56	\$3.40	\$3.70	\$3.58	\$3.83	\$4.30	\$4.72	\$4.84	\$4.68	\$4.73	\$4.01	\$4.10	\$4.12
Average Transaction Amount - TC	\$4.87	\$5.06	\$5.74	\$4.76	\$6.87	\$8.02	\$8.65	\$8.72	\$8.54	\$6.51	\$9.35	\$8.58	\$7.14
Average Transaction Amount - CH	\$3.82	\$3.81	\$3.74	\$3.58	\$4.16	\$3.94	\$3.80	\$4.12	\$4.04	\$4.72	\$4.76	\$4.39	\$4.07
Average Transaction Amount - HX	\$2.12	\$2.12	\$2.17	\$2.10	\$2.37	\$2.65	\$2.70	\$2.49	\$2.68	\$2.90	\$2.80	\$2.97	\$2.51

Garage Transient Revenue - Budget vs. Actual

	Helix			Courthouse		
	Actuals	Budget	Over/(Under)	Actuals	Budget	Over/(Under)
July	\$21,873	\$24,094	-\$2,221	\$14,033	\$14,609	-\$576
August	\$21,857	\$20,111	\$1,746	\$13,430	\$13,966	-\$536
September	\$20,296	\$21,546	-\$1,250	\$15,826	\$17,110	-\$1,284
October	\$25,775	\$23,126	\$2,649	\$15,887	\$17,861	-\$1,974
November	\$19,956	\$17,619	\$2,337	\$11,633	\$12,440	-\$807
December	\$21,620	\$20,095	\$1,525	\$10,688	\$12,698	-\$2,010
January	\$22,327	\$17,414	\$4,913	\$13,787	\$12,363	\$1,424
February	\$21,874	\$18,999	\$2,875	\$14,248	\$12,408	\$1,840
March	\$25,641	\$23,202	\$2,439	\$18,067	\$14,700	\$3,367
April	\$18,283	\$23,666	-\$5,383	\$13,004	\$17,120	-\$4,116
May	\$20,003	\$19,856	\$147	\$14,111	\$16,053	-\$1,942
June	\$24,990	\$20,307	\$4,683	\$17,893	\$16,103	\$1,790
Totals	\$264,495	\$250,034	\$14,460	\$172,608	\$177,431	-\$4,823
Monthly Average	22,041			14,384		

	Transit Center			Victorian Square		
	Actuals	Budget	Over/(Under)	Actuals	Budget	Over/(Under)
July	\$1,135	\$1,457	-\$322	\$39,130	\$28,232	\$10,899
August	\$2,284	\$2,015	\$270	\$33,945	\$33,529	\$417
September	\$2,024	\$2,245	-\$221	\$29,104	\$28,536	\$568
October	\$2,640	\$1,932	\$709	\$31,139	\$33,976	-\$2,837
November	\$3,456	\$1,745	\$1,711	\$25,914	\$29,418	-\$3,504
December	\$1,972	\$2,026	-\$54	\$28,776	\$39,651	-\$10,874
January	\$2,921	\$2,134	\$788	\$21,138	\$21,307	-\$170
February	\$1,504	\$586	\$918	\$21,327	\$30,673	-\$9,346
March	\$2,853	\$1,439	\$1,414	\$31,374	\$25,664	\$5,710
April	\$2,023	\$2,988	-\$965	\$23,982	\$28,866	-\$4,884
May	\$1,715	\$1,935	-\$221	\$32,628	\$30,665	\$1,963
June	\$1,800	\$1,935	-\$135	\$33,076	\$30,665	\$2,411
Totals	\$26,326	\$22,434	\$3,892	\$351,532	\$361,180	-\$9,648
Monthly Average	2,194			29,294		

Aged Balances - 6177-53 Transit Center Garage
Ending Balances as of 7/3/2017

Account	Current	30 Days	60 Days	90 Days	Total Due	
56330 GRAY CONSTRUCTION	#####	\$446.25	\$0.00	\$0.00	\$1,011.25	Will email
95481 DEAN DORTON	\$1,320.00	\$1,320.00	\$0.00	\$0.00	\$2,640.00	Spoke to them, processing check
96127 SUTTON, OWEN	\$60.00	\$60.00	\$60.00	\$0.00	\$180.00	Blocked card, tried calling
Report Totals	#####	\$1,826.25	\$60.00	\$0.00	\$13,831.25	

Aged Balances - 6177-55 Helix Garage
Ending Balances as of 7/3/2017

Account	Current	30Days	60 Days	90 Days	Total Due	
94703 LFUCG - HELIX ACCOUNT	\$840.00	\$381.25	\$0.00	\$0.00	\$1,221.25	Processing Invoice
95848 PARTNERS FOR YOUTH	\$60.00	\$55.00	\$0.00	\$0.00	\$115.00	Processing Invoice
96168 HOPKINS, KARI	\$60.00	\$60.00	\$60.00	\$0.00	\$180.00	Blocked Card
96179 WEST, AUTUMN	\$60.00	\$60.00	\$0.00	\$0.00	\$120.00	Blocked Card
96187 MARTINEZ, PAULA	\$60.00	\$70.00	\$0.00	\$0.00	\$130.00	Paid on 7/5/2017
Report Totals					\$0.00	

Aged Balances - 6177-56 Courthouse Garage
Ending Balances as of 7/3/2017

Account	Current	30 Days	60 Days	90 Days	Total Due	
56483 LFUCG	\$790.00	\$70.00	\$70.00	\$0.00	\$930.00	Processing Invoices
59767 CABINET FOR HEALTH FAMILY	\$560.00	\$560.00	\$0.00	\$0.00	\$1,120.00	Paid 7/7/2017
96173 DEPT. OF ADVOCACY	\$1,330.00	\$2,660.00	\$0.00	\$0.00	\$3,990.00	Will email
Report Totals	\$2,680.00	\$3,290.00	\$70.00	\$0.00	\$6,040.00	

Aged Balances - 6177-54 Victoria Square Garage
Ending Balances as of 7/3/2017

Account	Current	30 Days	60 Days	90 Days	Total Due	
56341 CROWE HORWATH	\$105.00	\$105.00	\$0.00	\$0.00	\$210.00	Emailed
56352 CHARLES ARNOLD	\$255.00	\$255.00	\$0.00	\$0.00	\$510.00	Called/left message
77823 DON TRAIL	\$85.00	\$85.00	\$0.00	\$0.00	\$170.00	Paid 7/6/2017
81505 AHMAD LAW OFFICE PLLC	\$425.00	\$425.00	\$0.00	\$0.00	\$850.00	Called/ Paying on Thursday
Report Totals	\$870.00	\$870.00	\$0.00	\$0.00	\$1,740.00	

FY 2017 E.D. Actual Travel Expenses

updated 7/5/17

EVENT T2 User Group Conference - Anaheim, CA
DATE November 14-17, 2016
Room \$ 702.00
Airfare \$ 548.00
Baggage \$ 50.00
Parking \$ 36.00
Taxi/Shuttle \$ 38.00
Food \$ 18.00
Sub Total \$ **1,392.00**
Conf. Fee \$ 995.00
TOTAL \$ **2,387.00**

EVENT T2- Executive Forum - SanAntonio TX
DATE February 20-22, 2017
Airfare \$ 593.00
Baggage \$ -
Parking \$ 27.00
Taxi/Shuttle \$ 28.00
Room \$ 465.00
Food \$ 27.00
Sub Total \$ **1,140.00**
Conf. Fee \$ - T2 covered
TOTAL \$ **1,140.00**

EVENT MSTPA confernce - Knoxville, TN
DATE March 13-15, 2017
Rental/fuel \$ 266.00
Taxi \$ 11.00
Parking \$ 5.00
Room \$ 344.00
Food \$ 18.00
Sub Total \$ **644.00**
Conf. Fee \$ - (FREE with presentation)
TOTAL \$ **644.00**

EVENT CommerceLex - Leadership Visit - Minneapolis, MN
DATE June 7-9, 2017
Airfare/Room included
Parking \$ 21.00
Food \$ 18.00
Sub Total \$ **39.00**
Conf. Fee \$ 2,300.00
TOTAL \$ **2,339.00**

EVENT IPI Annual Conference and Trade Show - New Orleans, LA
DATE May 21-24, 2017
Airfare \$ 362.00
Baggage \$ 50.00
Room \$ 933.00
Parking
Taxi/Shuttle \$ 57.00
Food \$ 61.00
Sub Total \$ **1,463.00**
Conf. Fee \$ 599.00 Early bird Special + board member discount
TOTAL \$ **2,062.00**

	FY16		
FY17 Budget	\$8,900	Totals	\$ 4,678.00 In Reimbursed Exp.
FY16 Budget	\$9,000	Totals	\$ 3,894.00 In Conference Fees
			\$ 8,572.00 In Total Travel Exp.

Lexington & Fayette County Parking Authority
Statement of Financial Position

Substantially All Disclosures Omitted

	As Of 05/31/17	As Of 05/31/16	Variance 05/31/17
Assets			
Current Assets:			
Cash	\$ 4,192,047	\$ 3,602,639	\$ 589,408
Cash-Change Fund	12,000	12,000	0
Other Receivables	40,087	0	40,087
Restricted Investments:			
Cash-US Bank-Sinking Fund Reserve	549	0	549
Cash-US Bank-Garage Maintenance Reserve	274,413	103,165	171,248
Total Current Assets	4,519,096	3,717,804	801,292
Non-Current Assets:			
Restricted Investments:			
Cash-US Bank-Debt Service Reserve	448,519	448,519	0
Capital Assets:			
Land	7,585,094	7,585,094	0
Buildings	10,688,236	10,688,236	0
Equipment & Furniture	1,942,087	2,060,987	(118,900)
Construction In Progress	39,452	0	39,452
Software	10,850	10,850	0
Total Capital Assets	20,265,719	20,345,167	(79,448)
Less: Accumulated Depreciation	(2,496,546)	(2,259,814)	(236,732)
Total Capital Assets, Net of Depreciation	17,769,173	18,085,353	(316,180)
Total Non-Current Assets	18,217,692	18,533,872	(316,180)
Total Assets	\$ 22,736,788	\$ 22,251,676	\$ 485,112
Liabilities and Net Assets			
Current Liabilities:			
Accounts Payable and Accrued Liabilities	\$ 145,375	\$ 102,025	\$ 43,350
Compensated Absences-Current	14,229	10,543	3,686
Deposits Payable	5,781	5,782	0
Due to LFUCG	0	231,335	(231,336)
Bonds & Notes Payable-Current	4,533,303	31,036	4,502,266
Total Current Liabilities	4,698,688	380,721	4,317,966
Non-Current Liabilities:			
Bonds & Notes Payable	0	4,877,402	(4,877,401)
Compensated Absences	14,228	10,542	3,686
Total Non-Current Liabilities	14,228	4,887,944	(4,873,715)
Total Liabilities	4,712,916	5,268,665	(555,749)
Net Assets:			
Capital Assets Net of Debt	13,235,871	13,176,915	58,956
Restricted-Capital Projects	28,838	48,588	(19,750)
Restricted-Debt Service	448,518	448,519	0
Restricted-Garage Maintenance Reserve	274,414	88,846	185,567
Unrestricted Fund Balance	4,036,231	3,220,143	816,089
Total Net Assets	18,023,872	16,983,011	1,040,862
Total Liabilities and Net Assets	\$ 22,736,788	\$ 22,251,676	\$ 485,113

No Assurance is Provided on These Financial Statements

Lexington & Fayette County Parking Authority
Statement of Cash Flows - Indirect Method

Substantially All Disclosures Omitted

	Month To Date 05/31/17	Year To Date 05/31/17
Cash flows from Operating Activities		
Change in Net Assets	99,380	1,157,836
Change in Cash from Operating Activities		
Depreciation	56,433	649,170
Accounts Receivable	6,337	(40,088)
Accounts Payable	(14,952)	(216,876)
Due to/from LFUCG	0	(46,049)
Changes in Other Liabilities	1,310	(1,118)
Net cash flows from Operating Activities	148,508	1,502,875
Cash flows from Investing Activities		
Capital Asset Additions	0	(391,547)
Net changes in Restricted Investments	(74)	(171,797)
Net cash flows from Investing Activities	(74)	(563,344)
Cash flows from Financing Activities		
Changes in Bonds & Notes Payable	(31,480)	(344,099)
Net cash flows from Financing Activities	(31,480)	(344,099)
Increase (Decrease) in Cash	116,954	595,433
Cash, Beginning of Period	4,087,093	3,608,614
Cash, End of Period	4,204,047	4,204,047

No Assurance is Provided on These Financial Statements

**Lexington & Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 05/31/2017	Month End 05/31/2017	Variance 05/31/2017	FYTD 05/31/2017	FYTD 05/31/2017	Variance 05/31/2017	Annual Budget 06/30/2017
	Actual	FYE17 Budget		Actual	FYE17 Budget		FYE17 Budget
Revenue							
Revenue OnStreet							
Parking - Monthly Rental	7,428	3,405	4,023	91,584	78,833	12,751	82,958
Parking - Meter Collections	88,679	72,551	16,128	973,727	931,784	41,943	1,007,402
Parking - Fines	81,536	79,430	2,106	905,664	787,393	118,271	861,133
Citation Payment to LFUCG	0	0	0	0	0	0	(22,500)
Total Revenue OnStreet	177,643	155,386	22,257	1,970,975	1,798,010	172,965	1,928,993
Revenue OffStreet							
Parking - Monthly Rental	83,233	81,239	1,993	904,518	893,635	10,883	974,874
Parking - Transient Rental	68,384	68,509	(125)	740,448	742,070	(1,621)	811,080
Parking - Event	1,601	7,004	(5,403)	191,407	200,416	(9,009)	201,336
Parking - Validations	4,838	2,320	2,518	73,170	24,191	48,978	26,511
Parking - Fines	0	0	0	(10)	0	(10)	0
Overage/Shortage/Fees	2,774	0	2,774	3,625	0	3,624	0
Total Revenue OffStreet	160,830	159,072	1,757	1,913,158	1,860,312	52,845	2,013,801
Commercial Property Rental	8,352	6,108	2,245	82,901	67,192	15,710	73,300
Miscellaneous Income	25	67	(42)	5,401	734	4,667	800
Total Revenue	346,850	320,633	26,217	3,972,435	3,726,248	246,187	4,016,894
Operating Expenses							
Personnel Administrative	20,623	21,279	656	249,749	252,421	2,672	273,700
Administrative Operating Expenses							
Professional Services Expenses							
Other Professional Services	2,561	18,158	15,597	45,932	199,742	153,810	217,250
Rent/Lease Expenses	759	767	8	8,352	8,433	82	9,200
Property & Casualty Excess Insurance	0	0	0	30,650	30,500	(150)	30,500
Bank & Credit Card Fees	0	0	0	87	0	(87)	0
Total Professional Services Expenses	3,320	18,925	15,605	85,021	238,675	153,655	256,950
Other Expenses							
Landline Phones	390	460	70	4,550	5,040	490	5,500
Business Travel & Training	1,315	3,000	1,685	12,711	16,000	3,288	18,500
Dues	0	267	267	1,435	2,933	1,498	3,200
Office Supplies	338	800	462	5,354	8,800	3,446	9,600
Office Machines & Equipment	1,598	208	(1,390)	1,598	2,292	694	3,150
Office Repairs & Maintenance	37	125	88	193	1,375	1,183	1,500
Mileage Expense	0	33	34	0	367	366	400
Operating Contingency	0	0	0	0	61,500	61,500	61,500
Total Other Expenses	3,678	4,893	1,216	25,841	98,307	72,465	103,350
Total Administrative Operating Expenses	6,998	23,818	16,821	110,862	336,982	226,120	360,300
OnStreet Operating Expenses							
Professional Services Expenses							
Republic Operating Expenses	66,552	62,644	(3,909)	657,933	690,846	32,913	772,490
Property & Casualty Excess Insurance	0	0	0	1,714	1,768	54	1,768
Bank & Credit Card Fees	10,831	7,709	(3,122)	101,401	84,792	(16,609)	92,500
Total Professional Services Expenses	77,383	70,353	(7,031)	761,048	777,406	16,358	866,758
Total OnStreet Operating Expenses	77,383	70,353	(7,031)	761,048	777,406	16,358	866,758
OffStreet Operating Expenses							
Other Professional Services	0	0	0	394	0	(394)	0
Republic Operating Expenses	56,806	99,546	42,740	718,436	782,870	64,434	867,416
Property & Casualty Excess Insurance	787	0	(787)	57,695	58,685	990	58,685
Bank & Credit Card Fees	3,656	4,509	852	49,191	49,591	400	54,100
Utilities	9,461	12,174	2,712	112,767	133,914	21,147	146,088
Operating Contingency	9,500	9,500	0	9,500	9,500	0	19,300
Total Other Expenses	9,500	9,500	0	9,500	9,500	0	19,300
Interest Expense	5,896	6,078	183	67,044	66,862	(183)	72,940
Total OffStreet Operating Expenses	86,106	131,807	45,701	1,015,027	1,101,422	86,394	1,218,529
Total Operating Expenses	191,110	247,257	56,147	2,136,686	2,468,231	331,544	2,719,287
Change in Net Position Before Capital and Other Financing	155,740	73,376	82,364	1,835,749	1,258,017	577,731	1,297,607
Expenses For Capital Assets							
Depreciation & Amortization	56,433	58,942	2,508	649,170	648,358	(811)	707,300
Parking Repairs & Maintenance	0	12,910	12,910	29,290	203,490	174,199	216,400
Total Expenses For Capital Assets	56,433	71,852	15,418	678,460	851,848	173,388	923,700
Other Financing Sources							
Interest Income	73	0	74	547	0	547	0
Total Other Financing Sources	73	0	74	547	0	547	0
Total Change in Net Position	\$ 99,380	\$ 1,524	\$ 97,856	\$ 1,157,836	\$ 406,169	\$ 751,666	\$ 373,907

No Assurance is Provided on These Financial Statements



ON-STREET FINANCIAL REPORT - MAY 2017

Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
1	Meter Receipts	\$83,658		70,811	\$12,847	\$944,311		\$908,909	\$35,402
2	Permit Sales/ Monthly Permit Sales	\$7,428		3,405	\$4,023	\$90,956		\$78,833	\$12,123
3	Violation Tickets	\$77,761		75,650	\$2,111	\$867,001		\$750,177	\$116,825
4	Bag Rental Fees	\$4,990		1,740	\$3,250	\$31,167		\$22,875	\$8,292
5	Booting Fees	\$3,870		3,780	\$90	\$36,994		\$37,217	-\$223
6	Total Revenue	\$177,707		\$155,386	\$22,321	\$1,970,429		\$1,798,010	\$172,419
7	Expenses								
8	Salaries & Wages	\$34,056		31,047	\$3,008 B	\$327,979		\$341,522	-\$13,543
9	Payroll Taxes	\$3,954		3,570	\$383	\$38,186		\$39,275	-\$1,090
10	Workers Comp Ins	\$2,418		2,204	\$214	\$24,459		\$24,248	\$211
11	Liability Insurance	\$497		497	\$0	\$3,363		\$5,467	-\$2,104
12	Employee Health Insurance	\$916		500	\$416 C	\$11,917		\$5,500	\$6,417
13	Employee Bond			0	\$0	\$629		\$802	-\$173
14	Total Payroll & Related	\$41,840	\$0	\$37,819	\$4,021	\$406,532	\$0	\$416,814	-\$10,282
15	Uniforms	\$453		362	\$91	\$4,020		\$3,979	\$41
16	Hiring/Training	\$0		75	-\$75	\$705		\$825	-\$120
17	Armored Car	\$189		260	-\$71	\$3,353		\$2,860	\$493
18	Equipment & tools	\$1,633		2,273	-\$640	\$10,566		\$166,603	-\$156,037 A
19	Vehicle expense	\$0		0	\$0	\$68		\$0	\$68
20	EMS/IPS Service Fee	\$6,489		8,060	-\$1,571	\$92,170		\$88,660	\$3,510
21	Handheld Cell Phone Fees/T2	\$0		140	-\$140	\$746		\$2,360	-\$1,614
22	Professional Services	\$2,363		2,400	-\$38	\$31,430		\$26,400	\$5,030
23	Fuel	\$145		250	-\$105	\$2,502		\$2,750	-\$248
24	Towing	\$0		23	-\$23	\$90		\$248	-\$158
25	General Supplies	\$2,543		2,492	\$52	\$30,525		\$27,408	\$3,117
26	Repairs	\$1,745		1,758	-\$13	\$5,345		\$19,338	-\$13,993
27	Total Field Expenses	\$15,560	\$0	\$18,092	-\$2,531	\$181,520	\$0	\$341,430	-\$159,910
28	Cell Phone	\$0		\$0	\$0	\$0		\$0	\$0
29	Communications/Telephones	\$1,978		1,155	\$823 D	\$11,569		\$12,710	-\$1,141
30	Insurance	\$0		\$0	\$0	\$200		\$3,541	-\$3,341
31	Office Supplies	\$414		322	\$92	\$3,963		\$12,788	-\$8,825
32	Printing & Design/Ticket Purchase	\$2,515		1,163	\$1,353 E	\$10,601		\$13,200	-\$2,599
33	Postage/Dues & Memberships	\$1,383		1,200	\$183	\$12,535		\$3,300	\$9,235
34	Computers & Software	\$286		300	-\$14	\$892		\$3,080	-\$2,188
35	Employee Incentive	\$92		280	-\$188	\$720		\$0	\$720
36	Total Office Expense	\$6,669	\$0	\$4,420	\$2,249	\$40,481	\$0	\$48,618	-\$8,138
37	Base Management Fee	\$2,333		\$2,333	\$0	\$23,332		\$23,332	\$0
38	Management Incentive Fee	\$0		\$0	\$0	\$0		\$0	\$0
	Processing Fees	\$150		\$0	\$150	\$600		\$0	\$600
39	Total Misc. Expenses	\$2,483	\$0	\$2,333	\$150	\$23,932	\$0	\$23,332	\$600
40	Total Operating Expenses	\$66,552.47	\$0	\$62,664	\$3,888	\$652,465	\$0	\$830,195	-\$177,729
41	Net Operating Income (Loss)	\$111,154				\$1,317,963			

Variance Notes

- A Budget amount for new meters was moved to the LPA Capital Budget and is now recorded in Capital Assets on the Statement of Financial Position
 B 7th Ticket rider & Overtime hours
 C Rate increase and additional participants. Will be corrected in new fiscal year
 D Past due Winstream invoices
 E Printlex quarterly payment

OFF STREET FINANCIAL REPORT May 2017



Line	Revenue	%of total		Budget	Variance	Year to Date	%of total		Budget YTD	Variance
		Actual	Rev.				Rev.	Rev.		
1	Monthly	\$85,431		81,240	\$4,192	\$896,581		\$893,635	\$2,947	
2	Transient	\$68,446		68,509	-\$63	\$755,101		\$742,070	\$13,031	
3	Stamp/Validation	\$6,428		2,320	\$4,108	\$76,341		\$24,192	\$52,150	
4	Event	\$0		7,004	-\$7,004	\$185,901		\$200,571	-\$14,670	
5	Income Adjustments	\$2,690		\$0	\$2,690	\$2,630		\$0	\$2,630	
6	Total Revenue	\$162,995		\$159,072	\$1,233	\$1,916,554		\$1,860,467	\$56,087	
7	Expenses									
8	Salaries & Wages	\$24,046		\$26,663	-\$2,617	\$295,444		\$293,295	\$2,150	
9	Payroll Taxes	\$2,875		\$3,066	-\$192	\$35,724		\$33,729	\$1,995	
10	Workers Comp Ins	\$1,707		\$1,893	-\$186	\$22,396		\$20,824	\$1,572	
11	Liability Insurance	\$1,654		\$3,169	-\$1,514	\$21,618		\$34,857	-\$13,239	
12	Employee Health Insurance	\$1,990		\$716	\$1,274 A	\$18,154		\$7,874	\$10,280	
13	Employee Bond	\$0		\$0	\$0	\$2,331		\$4,778	-\$2,447	
14	Total Payroll & Related	\$32,272	\$0	\$35,507	-\$3,235	\$395,667	\$0	\$395,356	\$311	
15	Uniforms	\$0		\$200	-\$200	\$3,843		\$2,200	\$1,643	
16	Hiring/Training	\$38		\$20	\$18	\$2,004		\$220	\$1,784	
17	Security	\$0		\$0	\$0	\$0		\$0	\$0	
18	Repairs/maintenance	\$98		\$51,000	-\$50,903	\$60,536		\$131,000	-\$70,465 C	
19	Vehicle Expense	\$0		\$80	-\$80	\$193		\$880	-\$687	
20	Equipment	\$0		\$200	-\$200	\$14,527		\$2,200	\$12,327	
21	Snow Removal	\$0		\$0	\$0	\$13,221		\$47,666	-\$34,445	
22	Professional Services	\$895		\$900	-\$5	\$72,449		\$74,900	-\$2,451	
23	Fuel	\$76		\$360	-\$284	\$2,259		\$3,960	-\$1,701	
24	Sweeper Repairs	\$0		\$540	-\$540	\$4,194		\$5,940	-\$1,746	
25	General Supplies	\$16,670		\$4,400	\$12,270 B	\$71,723		\$48,400	\$23,323	
26	Elevator Maintenance	\$1,462		\$1,660	-\$198	\$25,454		\$18,260	\$7,194	
27	Total Field Expenses	\$19,239	\$0	\$59,360	-\$40,121	\$270,403	\$0	\$335,626	-\$65,223	
28	Armored Car	\$189		\$312	-\$123	\$1,932		\$3,432	-\$1,500	
29	Office Repairs	\$0		\$0	\$0	\$0		\$0	\$0	
30	Taxes/Licences/Fees	\$217		\$0	\$217	\$715		\$0	\$715	
31	Communications	\$2,141		\$1,204	\$937 D	\$13,946		\$13,244	\$702	
32	Misc.	\$0		\$0	\$0	\$0		\$0	\$0	
33	Office Supplies	\$687		\$360	\$327 E	\$6,044		\$3,960	\$2,084	
34	Printing & Design	\$0		\$480	-\$480	\$126		\$5,280	-\$5,154	
35	Postage	\$137		\$240	-\$103	\$6,962		\$2,640	\$4,322	
36	Total Office Expense	\$3,371	\$0	\$2,596	\$775	\$29,725	\$0	\$28,556	\$1,169	
37	Base Management Fee	\$2,083		\$2,083	\$0	\$22,915		\$22,915	\$0	
38	Management Incentive Fee	\$0		\$0	\$0	\$0		\$0	\$0	
39	Total Misc. Expenses	\$2,083	\$0	\$2,083	\$0	\$22,915	\$0	\$22,915	\$0	
40	Total Monthly Expenses	\$56,966	\$0	\$99,546	-\$42,580	\$718,711	\$0	\$782,453	-\$63,742	
41	Net Operating Income (Loss)	\$106,029				\$1,197,843				

Variance Notes

- A Rate increase and additional participants. Will be corrected in new fiscal year
- B The following invoices contributed to variance: S&B Chip Coin \$6,997.48. Simplex yearly inspection \$2,435. TC Brown Sprinkler \$2,083.52
- C "Payment To Rio Grande for handrail project at Victorian Square. This amount is recorded as LPA Capital Assets and not part of operating expenses"
- D Past due Winstream invoices
- E Office depot past due invoices & office restocking

ASSETS

Current Assets		
Cash - US Bank	\$	<u>49,227.02</u>
Total Current Assets		49,227.02
Property and Equipment		
Building Improvements		<u>40,657.30</u>
Total Property and Equipment		40,657.30
Other Assets		
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>89,884.32</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>1,765.63</u>
Total Current Liabilities		1,765.63
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		1,765.63
Capital		
Beginning Balance Equity	30,139.26	
Capital Contribution, Net	(17,900.00)	
Retained Earnings	6,884.01	
Net Income	<u>68,995.42</u>	
Total Capital		<u>88,118.69</u>
Total Liabilities & Capital	\$	<u><u>89,884.32</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Eleven Months Ending May 31, 2017

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 6,059.20	\$ 6,060.00	(0.80)	\$ 66,706.00	\$ 66,212.00	494.00
Income - Utilities	986.13	820.00	166.13	10,461.20	10,340.00	121.20
Rent Late Fee	88.28	0.00	88.28	201.44	250.00	(48.56)
Total Revenues	<u>7,133.61</u>	<u>6,880.00</u>	<u>253.61</u>	<u>77,368.64</u>	<u>76,802.00</u>	<u>566.64</u>
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	<u>7,133.61</u>	<u>6,880.00</u>	<u>253.61</u>	<u>77,368.64</u>	<u>76,802.00</u>	<u>566.64</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	5,500.00	5,500.00	0.00
Repair & Maintenance	0.00	500.00	(500.00)	2,862.68	5,625.00	(2,762.32)
Postage	0.00	0.00	0.00	10.54	60.00	(49.46)
Total Expenses	<u>500.00</u>	<u>1,000.00</u>	<u>(500.00)</u>	<u>8,373.22</u>	<u>11,185.00</u>	<u>(2,811.78)</u>
Net Income	<u>\$ 6,633.61</u>	<u>\$ 5,880.00</u>	<u>\$ 753.61</u>	<u>\$ 68,995.42</u>	<u>\$ 65,617.00</u>	<u>\$ 3,378.42</u>

**Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From May 1, 2017 to May 31, 2017**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/1/17	1064	500 100	Invoice: 1252 Schrader Commercial Properties, LLC	500.00	500.00
	Total			<u>500.00</u>	<u>500.00</u>

**Lexington/ Fayette Co Parking Authority
General Ledger**

26

For the Period From May 1, 2017 to May 31, 2017

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	5/1/17			Beginning Balance			42,593.41
	5/1/17	1064	CDJ	Schrader Commer		500.00	
	5/9/17	050917	CRJ	Savane Silver	151.92		
	5/11/17	051117	CRJ	Georgettes and Ch	170.01		
	5/15/17	051517	CRJ	Savane Silver	1,323.68		
	5/23/17	052317	CRJ	Clawdaddy's	1,472.82		
	5/26/17	052617	CRJ	The Sweet Spot	1,497.07		
	5/26/17	052617	CRJ	The Sweet Spot	326.07		
	5/31/17	053117	CRJ	Clawdaddy's	338.13		
	5/31/17	053117	CRJ	Georgettes and Ch	1,765.63		
	5/31/17	053117	CRJ	Georgettes and Ch	88.28		
				Current Period Cha	7,133.61	500.00	6,633.61
	5/31/17			Ending Balance			49,227.02
155 Building Improvement	5/1/17			Beginning Balance			40,657.30
	5/31/17			Ending Balance			40,657.30
231 Tenant Deposits	5/1/17			Beginning Balance			-1,765.63
	5/31/17			Ending Balance			-1,765.63
349 Beginning Balance Eq	5/1/17			Beginning Balance			-30,139.26
	5/31/17			Ending Balance			-30,139.26
350 Capital Contribution,	5/1/17			Beginning Balance			17,900.00
	5/31/17			Ending Balance			17,900.00
352 Retained Earnings	5/1/17			Beginning Balance			-6,884.01
	5/31/17			Ending Balance			-6,884.01
400 Rental Income	5/1/17			Beginning Balance			-60,646.80
	5/15/17	051517	CRJ	Savane Silver - Inv		1,323.68	
	5/23/17	052317	CRJ	Clawdaddy's - Invoi		1,472.82	
	5/26/17	052617	CRJ	The Sweet Spot - I		1,497.07	
	5/31/17	053117	CRJ	Georgettes and Ch		1,765.63	
				Current Period Cha		6,059.20	-6,059.20
	5/31/17			Ending Balance			-66,706.00
401 Income - Utilities	5/1/17			Beginning Balance			-9,475.07
	5/9/17	050917	CRJ	Savane Silver - Ele		151.92	
	5/11/17	051117	CRJ	Georgettes and Ch		170.01	
	5/26/17	052617	CRJ	The Sweet Spot -		326.07	
	5/31/17	053117	CRJ	Clawdaddy's - Elec		338.13	
				Current Period Cha		986.13	-986.13
	5/31/17			Ending Balance			-10,461.20
405 Rent Late Fee	5/1/17			Beginning Balance			-113.16
	5/31/17	053117	CRJ	Georgettes and Ch		88.28	
				Current Period Cha		88.28	-88.28

**Lexington/ Fayette Co Parking Authority
General Ledger**

27

For the Period From May 1, 2017 to May 31, 2017

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	5/31/17			Ending Balance			-201.44
500 Property Management	5/1/17			Beginning Balance			5,000.00
	5/1/17	1064	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	5/31/17			Ending Balance			5,500.00
511 Repair & Maintenance	5/1/17			Beginning Balance			2,862.68
	5/31/17			Ending Balance			2,862.68
526 Postage	5/1/17			Beginning Balance			10.54
	5/31/17			Ending Balance			10.54

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of May 31, 2017
100 - Cash - US Bank
Bank Statement Date: May 31, 2017

28

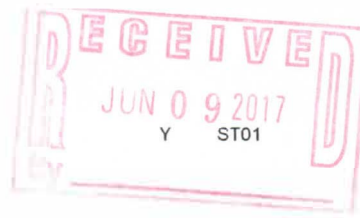
Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	42,593.41
Add: Cash Receipts	7,133.61
Less: Cash Disbursements	(500.00)
Add (Less) Other	_____
Ending GL Balance	<u>49,227.02</u>
Ending Bank Balance	49,227.02
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>49,227.02</u></u>



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

884 IMG



Account Number:

29

May 1, 2017
through
May 31, 2017

Page 1 of 2



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LEXINGTON AND FAYETTE COUNTY PARKING
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GARAGE PROPERTY MGMT ACCT
SCHRADER COMMERCIAL PROPERITES
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INFORMATION YOU SHOULD KNOW

Important changes are coming to your Online and Mobile Financial Services Agreement. Review the changes being made by clicking on the banner on your My Accounts page in Online Banking to learn more.

SILVER BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Summary

	# Items	\$	
Beginning Balance on May 1			42,593.41
Customer Deposits	6		7,133.61
Checks Paid	1		500.00-
Ending Balance on May 31, 2017		\$	49,227.02

Customer Deposits

Number	Date	Ref Number	Amount	Number	Date	Ref Number	Amount	
	May 9	8357620202	151.92		May 23	8357010610	1,472.82	
	May 11	8954562591	170.01		May 26	9255350230	1,823.14	
	May 15	8059016714	1,323.68		May 31	8657511769	2,192.04	
Total Customer Deposits							\$	7,133.61

Checks Presented Conventionally

Check	Date	Ref Number	Amount
1064	May 2	8357220867	500.00

Conventional Checks Paid (1) \$ **500.00-**

Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
May 2	42,093.41	May 15	43,739.02	May 26	47,034.98
May 9	42,245.33	May 23	45,211.84	May 31	49,227.02
May 11	42,415.34				

Balances only appear for days reflecting change.



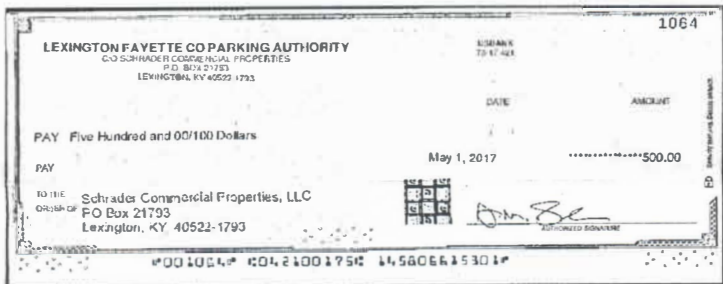
LEXINGTON AND FAYETTE COUNTY PARKING
 AUTHORITY
 GARAGE PROPERTY MGMT ACCT
 SCHRADER COMMERCIAL PROPERTIES
 PO BOX 21793
 LEXINGTON KY 40522-1793

Business Statement
 Account Number:
30
 Statement Period:
 May 1, 2017
 through
 May 31, 2017

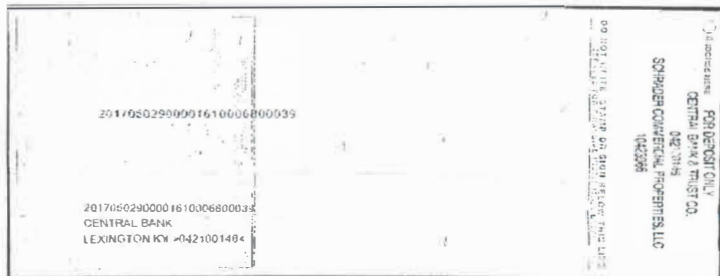


IMAGES FOR YOUR SILVER BUSINESS CHECKING ACCOUNT

Member FDIC



1064 May 02 500.00



Lexington Parking Authority

Slate of Hearing Officers, 2017-2018

Lindsey Anderson

David Kaiser

Walter May

Jake Michul

Todd Myers

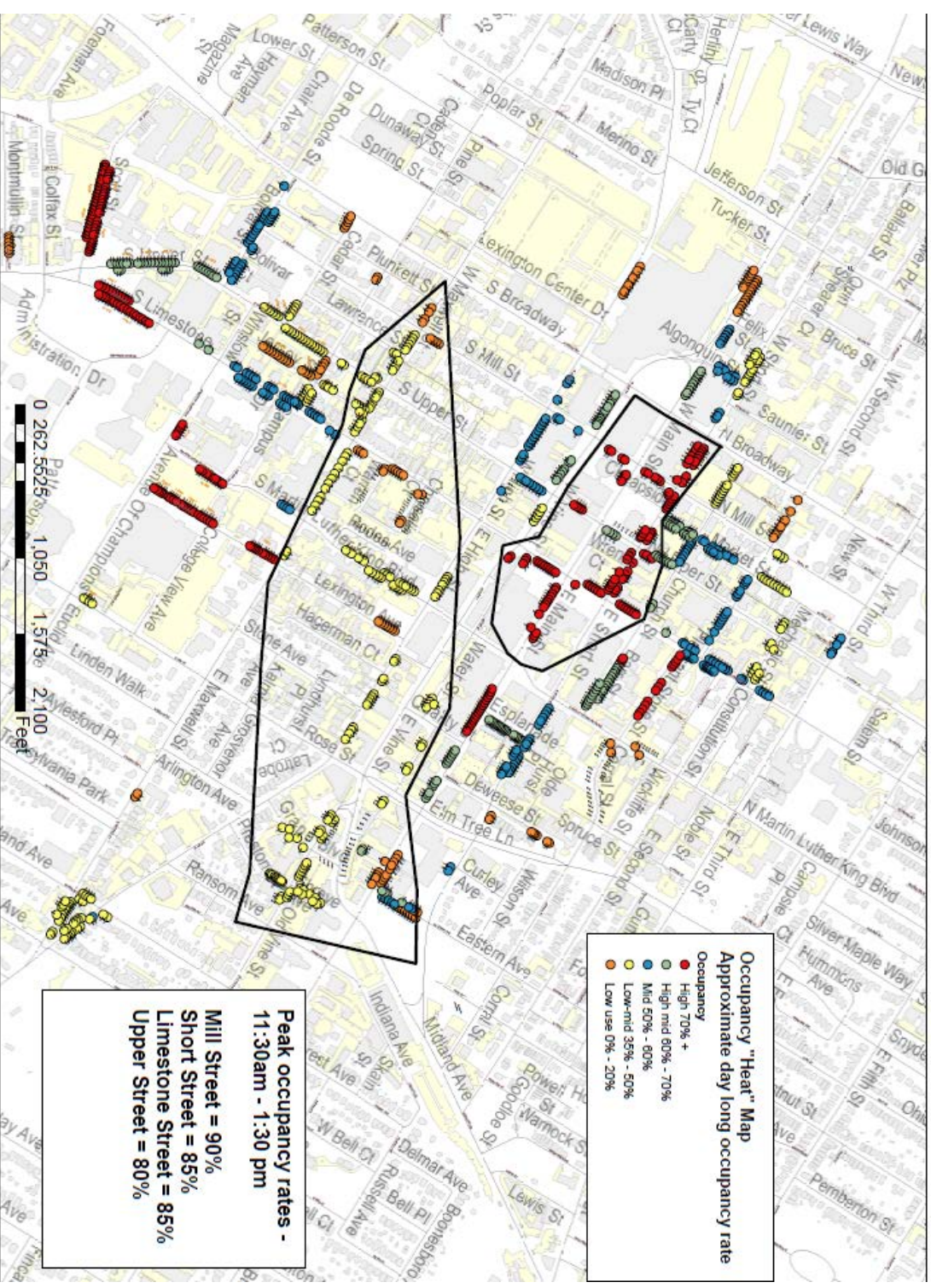
Fred Peters

Crystal Shepard

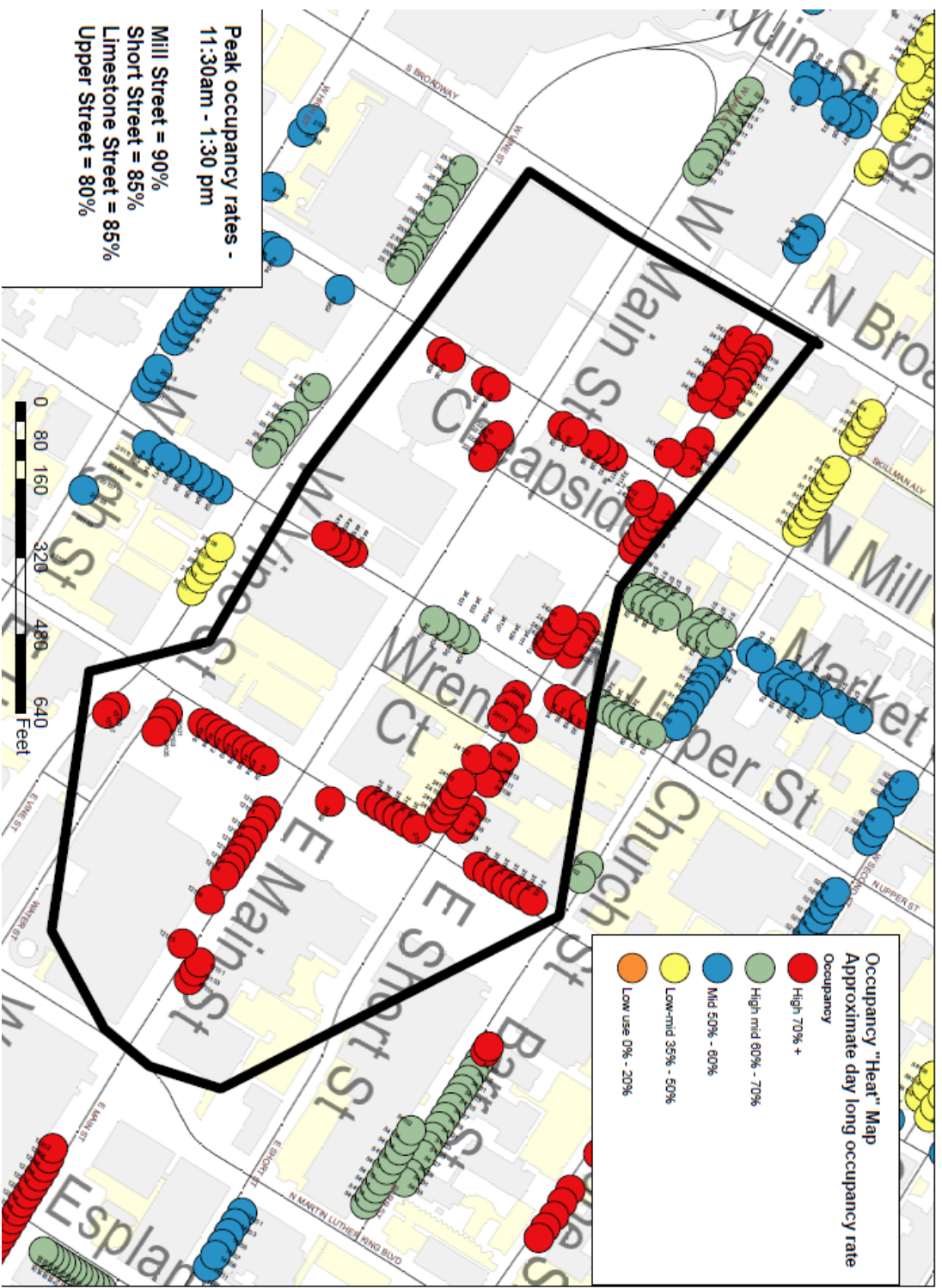
CBD core area rate adjustment analysis

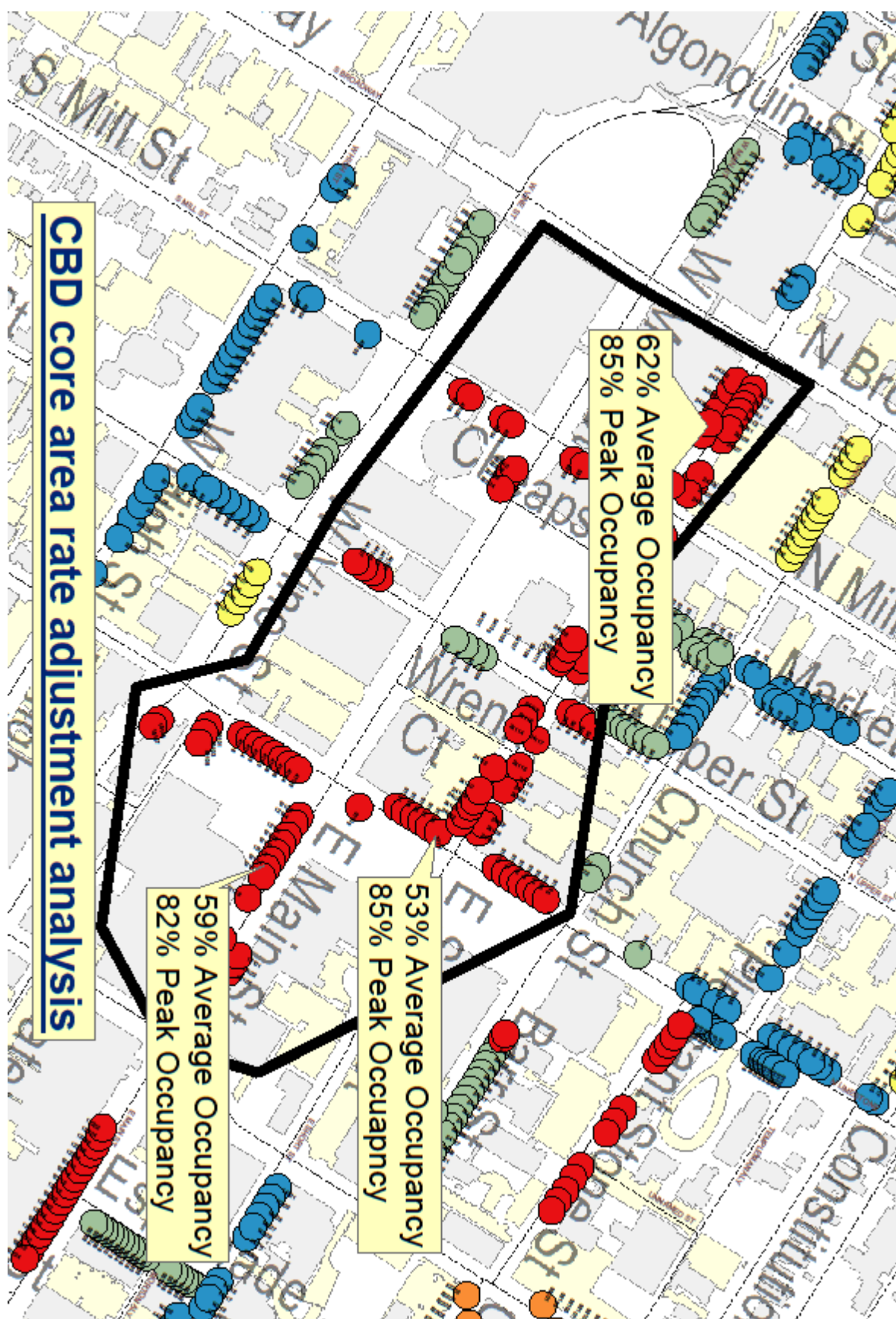
32

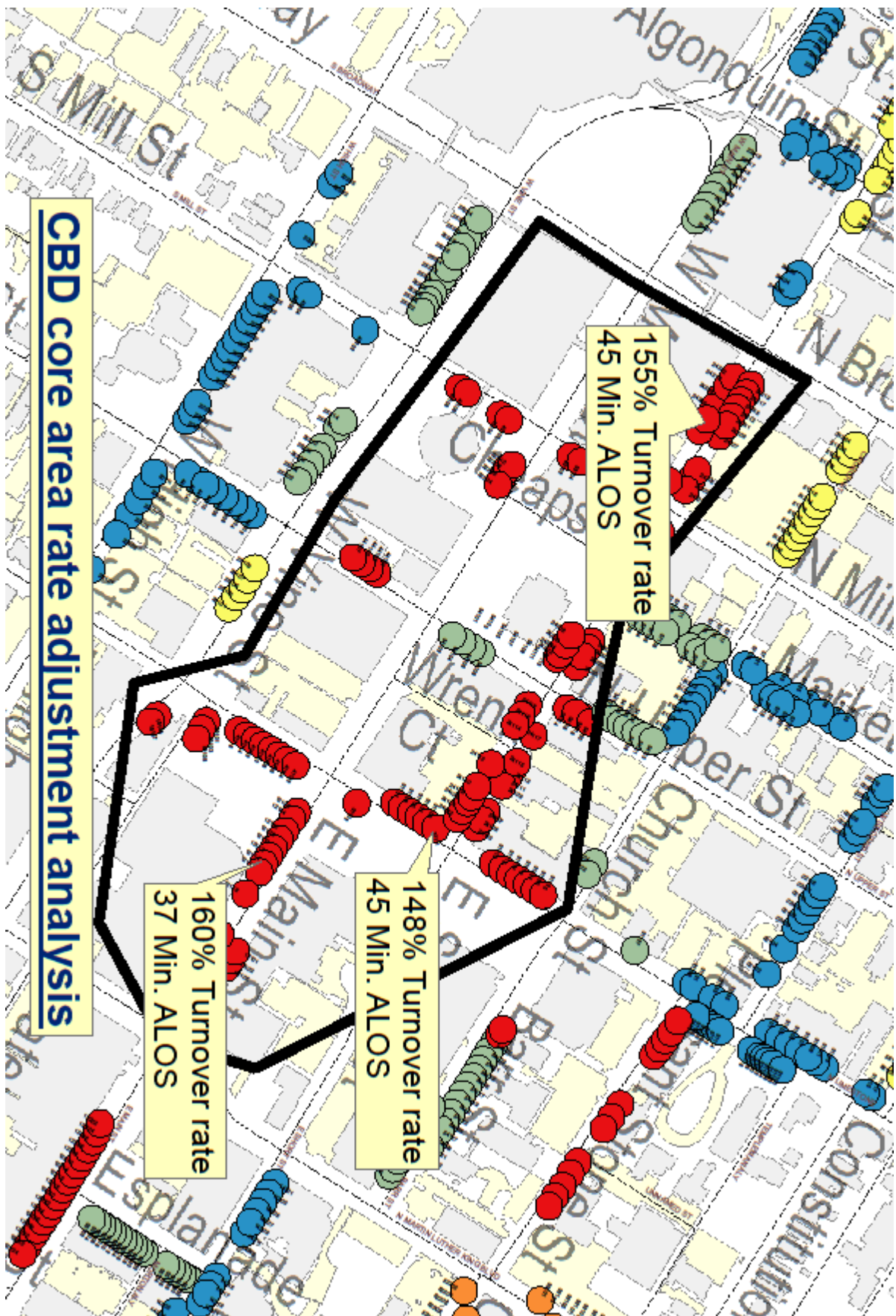
- Previous rate adjustment area and CBD core area rate analysis
- Previous area rate adjustment occurred to move parkers into areas with lower occupancy rates
- Current proposal comes from the 10 year parking analysis to increase on and off street parking rates (suggested \$0.50 increase)
- Where to draw the line between rates? (not on the same block)



Existing occupancy rates for the proposed area of rate adjustment

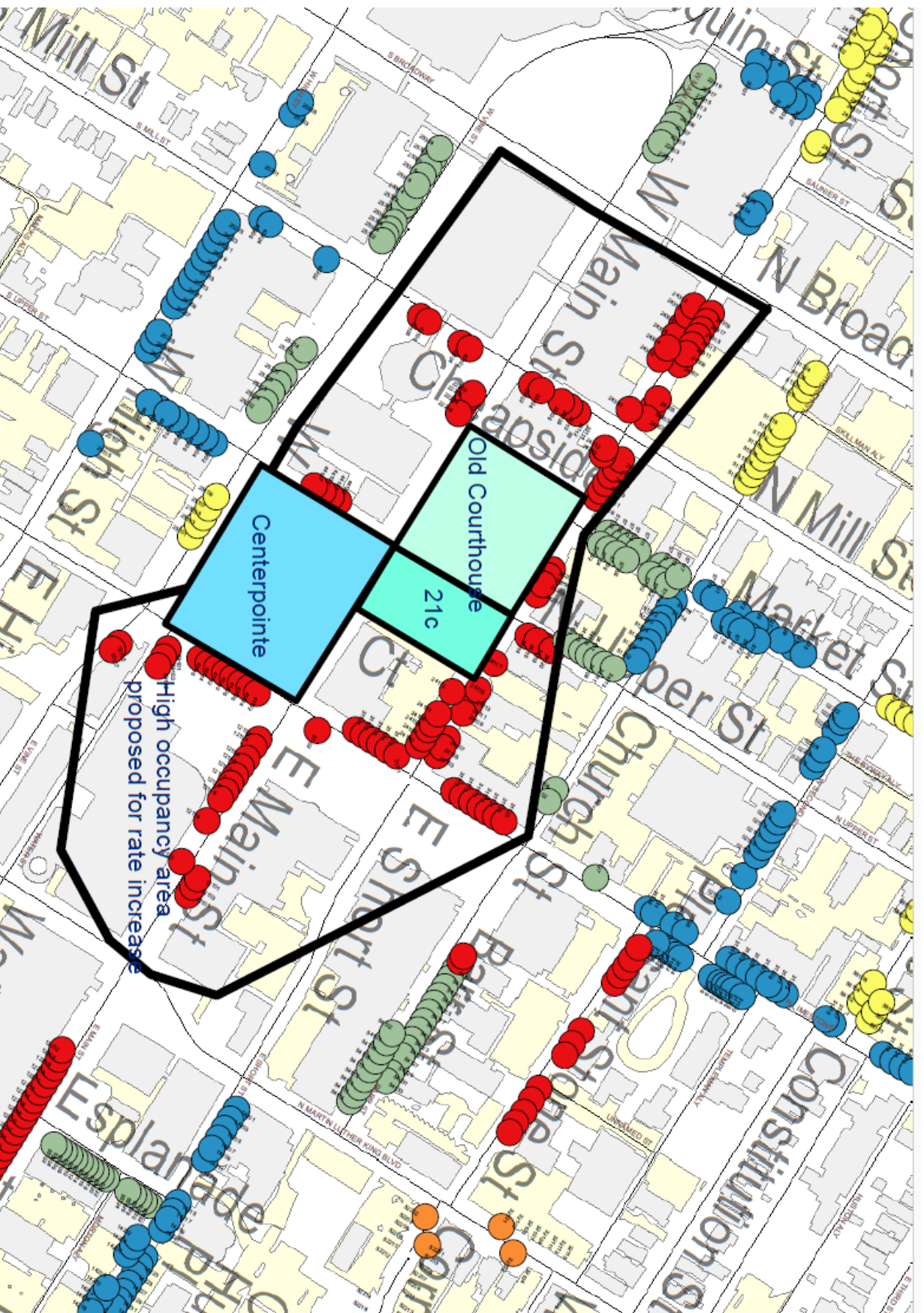






Other activities in the rate adjustment analysis area;

- A. Old Courthouse Renovation
- B. 21c Development
- C. Centerpointe Parking Garage





June 29, 2017

Letter to the LFUCG Parking Authority Board

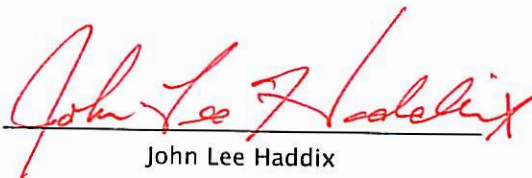
Mr. Gary A. Means, CAPP
Executive Director
Lexington & Fayette County Parking Authority
162 East Main, Suite 212
Lexington KY, 40507

Jarboe Construction Inc. is requesting to continue the renting of TWO (2) parking meters on Algonquin St. meter (50103 and 50105) for day time parking for 30 days. The reason for this request would be to provide parking for construction vehicles to load and off load materials and day time parking at the Victorian Square Mall. We are anticipating that these projects to be completed by July 29, 2017.

Please consider our request.

Jarboe Construction, Inc.
John Lee Haddix
Project Manager/ Designer
1017 South Broadway
Lexington, Kentucky
Office No. (859) 277-2403

Cell Phone: (859) 595-6414

A handwritten signature in red ink that reads 'John Lee Haddix'. The signature is written in a cursive style and is positioned above a horizontal line.

John Lee Haddix



July 5, 2017

Letter to the LFUCG Parking Authority Board

Mr. Gary A. Means, CAPP
Executive Director
Lexington & Fayette County Parking Authority
162 East Main, Suite 212
Lexington KY, 40507

Jarboe Construction Inc. is requesting to continue the renting of TWO (2) parking meters on Short Street St. meter (24201 and 24203) for day time parking for 30 days. The reason for this request would be to provide parking for construction vehicles to load and off load materials and day time parking at the Building. We are anticipating that these projects to be completed by August 1, 2017.

Please consider our request.

Jarboe Construction, Inc.
John Lee Haddix
Project Manager/ Designer
1017 South Broadway
Lexington, Kentucky
Office No. (859) 277-2403

Cell Phone: (859) 595-6414

A handwritten signature in red ink that reads 'John Lee Haddix'. The signature is written in a cursive style and is positioned above a horizontal line.

John Lee Haddix

RANDY WALKER

Electrical
and
Communications



CONTRACTOR, INC.



VOICE - DATA - FIBER OPTICS

39

601 LAGONDA AVENUE • LEXINGTON, KENTUCKY 40505 • (859) 252-2892 • FAX (859) 253-9998

July 7, 2017

Lexington and Fayette County Parking Authority
122 N. Broadway Street
Lexington, KY 40507

Attn: Gary Means

RE: Meter #50101

Dear Mr. Means,

Randy Walker Electrical requires the use of meter number 50101 through the month of July to complete electrical work at 401 W. Main Street. We will greatly appreciate your submission of our request during the meeting this Thursday.

Thank you so much for you assistance.

Sincerely,

Amanda Harris

Amanda Harris

Value of On-Street Metered Spaces South Ashland Avenue

July 7, 2017

As requested by the LPA Board of Commissioners during the June 2017 board meeting, in response to a request from the Roberts Group doing work for the Kroger on Euclid, the LPA staff has studied this request and recommends the following:

The staff of LPA recommends a value or onetime cost per on-street parking space removed on South Ashland Avenue to be \$11,278.00

In making this decision we used the following factors.

1. By taking the average meter revenue and citation income over all our 1220 meters we get \$1,128 per year. By multiplying that number by 10 we get a value of \$11,278 per metered space.
2. Another way to calculate the value of a metered parking space is to use the actual replacement cost. Currently the average cost of a parking space in an above ground parking structure in cities similar to Lexington is \$17,000. This value is not recommended in this case.

Gary A. Means
Executive Director
Lexington Parking Authority



POLICY ON TREATMENT OF UNCOLLECTIBLE CITATIONS

In order to be consistent with Kentucky State Statute KRS 413.120(2)(3), which establishes a time limitation on the collectability of unpaid parking citations, the Lexington-Fayette County Parking Authority (LFCPA) by this policy establishes the procedure for handling uncollectible parking citations.

1. At the beginning of each fiscal year, on July 1st, or as shortly thereafter as practicable, the LEXPARK staff shall mark any unpaid citation whose issue date exceeds five years as “Uncollectible”. For the purpose of this policy, the initial marking shall occur shortly after the adoption of this policy.
2. Although a citation is marked as uncollectible, the citation is still considered a debt owed the LFCPA, and payment shall still be expected within the constraints of the Statutes of the State of Kentucky.
3. Accordingly, “uncollectible” citations will not be:
 - a. Subject to legal action within the Courts of Lexington and Fayette County
 - b. Used to calculate the qualification of a customer as a “scofflaw”. (Pre-2008 citations have already been excluded)
 - c. Provided to the collection agency of LEXPARK
 - d. Receive late notices, except in conjunction with collectible late notices belonging to the customer
4. Payment of “uncollectible” citations shall be:
 - a. Suggested when any payment is otherwise made to LEXPARK
 - b. Required In order to recover a vehicle immobilized by booting or towing
 - c. Required before any new account is established for monthly parking in the parking facilities operated by LEXPARK
 - d. Required before any annual neighborhood parking permit or monthly on-street parking permit is issued to a customer who has a vehicle with an uncollectible citation

5. Other Uncollectible Citation Citations. The Executive Director of the Lexington-Fayette County Parking Authority (LFCPA) or the General Manager of LEXPARK may from time to time classify other citations as uncollectible, including, but not limited to citations involved in a bankruptcy action, when notified by the appropriate authorities.

This policy revises and replaces the Policy on Treatment of Aged Citations, placed in effect November 2010, which revision shall be effective July XX, 2017.

Gary Means
Executive Director, LFCPA

Date

This section is an addition for review. Items 1-4 are part of an existing policy.

Garage Updates

Helix Garage:

- The garage lighting system was programmed with an orange scheme for gun violence awareness.
- The garage lighting system was programmed with a red, white and blue color scheme for the Flag Day holiday.
- The garage lighting system was programmed with a rainbow scheme for the Lexington Pride Festival.
- The garage lighting system was programmed with the standard multicolor scheme for the remainder of the month.

Victorian Square Garage:

- The installation of public art to the interior of the facility was completed on levels 2,4,5 and 6.
- Walker Electric installed a new LED track lighting system at each interior public art location. The incorrect fixture heads shipped, but Walker Electric installed temporary fixture heads to use until the correct parts arrive. This allowed the art to be illuminated for the July 4th festivities. The correct fixture heads will be installed upon arrival.



- Following installation of the exterior public art along the Short Street side of the garage, LPA will consult with KU regarding the installation of a pole mounted light. KU previously stated the monthly billing rate for the light ranges between \$8.00 and \$18.00 per month, depending on the chosen lighting option.

Broadway Shoppes:

- There were no maintenance issues to report.

General Garage Notes:

- LPA coordinated with THP Limited, KLH Engineers and DC Elevator to provide full access to the garages for condition assessments and building systems evaluations. The information gathered is being used as part of the Capital Asset Management Plan. LPA is expecting the draft of the Capital Asset Management Plan for each LPA facility within the next two weeks.