

# December 10, 2020 Board Meeting Agenda



- |       |   |          |
|-------|---|----------|
| I.    | Call to Order/Welcome of Guests   | Frazier  |
| II.   | Approval of Minutes of November 2020 LPA Board Meeting<br><i>Board Action Required</i>  | Frazier  |
| III.  | Update on ED Activities<br>A. Executive Director Reports<br>B. Operational Reports<br>C. COVID-19 Update                        | Means    |
| IV.   | Present LPA and LEXPARK October 2020 Draft Financial Reports<br>and Schrader Commercial Reports<br><i>Board Action Required</i> | Means    |
| V.    | On-Street<br>A. Curbside Spaces/Outdoor Expansion Areas<br>B. Meter Bag Request   | Means    |
| VI.   | Off-Street (Garages)<br>A. Garage Updates<br>B. PARCS Updates   | Trammell |
| VII.  | Approve 2021 Meeting Calendar   | Means    |
| VIII. | Downtown Lexington Partnership Updates  | Sweeney  |
| IX.   | Visit Lex Updates   | Schickel |
| X.    | Comments<br>Comments from Commissioners/Advisory Committee Members  | Frazier  |
| XI.   | Closed Session per KRS 61.810   | Frazier  |

**Next Meeting: TBD**

## Lexington & Fayette County Parking Authority

Board Meeting Minutes  
November 12, 2020

Called to order: 10:00 a.m. by James Frazier, Chair

Location: ZOOM Webinar

Voting Members: Kenton Ball  
Erin Hensley  
Trish Vertuca

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell  
Lexington & Fayette County Parking Authority

LFCPA Advisory Board: Thomas Pettit  
Terry Sweeney

Guests: Mark Doering, Reef  
Jennifer French, Strothman  
Chris Goodson, Reef  
Justin Hubbard, DDAF  
Maurice Hunter, Reef  
Bill Meyer, Strothman  
Charles Stephenson, Reef  
Steven Taff, Reef

### **Item 1 – Call to Order:**

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

### **Item 2 – FY20 Audit Presentation**

Ms. French and Mr. Meyer give an overview of the FY20 audit procedure.

### **Item 3 – Approval of October 2020 Minutes**

Ms. Vertuca makes a motion to approve the minutes as presented. Ms. Hensley seconds. The vote was unanimous, and the motion carried.

### **Item 4 – Update on ED Activities**

#### *A. Executive Director Report*

Mr. Means presents the October 2020 Executive Director report.

#### *B. Operational Reports*

Mr. Means presents the October 2020 operations reports. Single space meters had an increase in downtime from the prior month. Safety Zone related violations have increased. The percentage of



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citations collected increased. The value of paid citations is slowly increasing. Voids are within acceptable parameters.

### *C. COVID-19 Update*

Mr. Means presents a chart from DDAF showing a calendar year view of revenue streams. Ms. Vertuca requests a report comparing this current fiscal year with last fiscal year including budget to budget comparisons.

### **Item 5 – Financial Reports**

Mr. Means presents the September financial reports. Mr. Doering goes over the variances on the Reef reports. Mr. Hubbard presents a possible issue with the FY20 audit regarding the operating advance provided each year to Reef which reflects an average month of expenses. By consensus, the Commissioners agree that the accounting procedure regarding this amount should reflect the agreement with Reef. LPA staff will schedule a meeting with DDAF and Strothman to make any necessary changes to the audit.

### **Item 6 – On-Street**

#### *A. Curbside Pick Up Spaces/Outdoor Expansion Areas*

No new permits were issued during the month.

### **Item 7 – Off-Street**

#### *A. Garage Updates*

Mr. Trammell presents the garage updates. The Helix is getting new membrane on the driving surface. Several old patches were repaired to prep for the membrane. Jarboe has finished the Victorian Square façade project. A few plants will be replaced by the green wall company. The sign is finished.

#### *B. PARCS Update*

Work continues with Flash on the new PARCS system, artistic wraps were added to the equipment.

### **Item 8 – Downtown Lexington Partnership Updates**

Mr. Sweeney reports that DLP is building the ice rink and it will follow all COVID-19 requirements. The tree lighting ceremony will be virtual this year. The Christmas parade will likely be a reverse parade where the floats will be parked, and spectators will drive by.

### **Item 9 – Visit Lex Updates**

Ms. Schickel reports that there were not many visitors for Breeder’s Cup. Hotel occupancy has been above 50% but that is expected to decrease. Sunday through Thursday hotel business is still down, as it corporate business. Ms. Schickel suggests sponsors for “streeatery” spaces.

### **Item 11 - Comments**

Ms. Vertuca makes a motion that LPA give restaurants free On-Street eatery spaces beginning December 1, 2020 and running through February 28, 2021. Mr. Ball seconds. The vote was unanimous, and the motion carried.



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Ms. Hensley made a motion to enter closed session per KRS 61.810. Mr. Ball seconds. The vote was unanimous, and the motion carried.

Ms. Hensley makes a motion to exit closed session. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

There being no further business brought before the Board, the meeting adjourned at noon.



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December 2<sup>nd</sup>, 2020  
**Lexington & Fayette County  
 Parking Authority  
 Executive Directors Report  
 November 2020**



### **Accomplishments**

- The Victorian Square Garage Safety and Façade enhancement project was successfully completed just in time for the Breeder's Cup and was programmed in purple lights to celebrate Lexington hosting the race, the large P.A.R.K. sign is a major feature of the project and looks great on the Broadway side of the facility
- Successfully switched credit card processors from our current (AMG) processor back to our previous (Streamline) processor on just our LUKE meters for a more favorable per transaction fee
- Was interviewed by Ch36 WTVQ regarding the kickoff of our 2020 Food for Fines program
- Was interviewed by LexTV the LFUCG Gov't TV station regarding our Food for Fines program and the new Safety and Façade enhancement project at the Victorian Square Garage
- Began the 2020 Holiday season Food for Fines program on November 23<sup>rd</sup> the Monday before Thanksgiving
- As a continued response to COVID-19 maintained the curbside pickup spaces for downtown restaurants for the full month of November

### **Meetings with LFUCG/LFCPA staff**

- Attended a Mornings with Planning ZOOM webinar titled – Public Engagement in the Development Process: The Division of Planning's Multi-Pronged Approach
- Attended the November LFUCG Bike & Pedestrian Advisory Committee meeting (via ZOOM)
- LPA and LEXPARK staff teleconference regarding the recent announcement that some of our single spaced IPS meters will need to be replaced in the coming year, due to 2G/3G systems being upgraded to 4G
- Attended the November LPA board meeting (via ZOOM)
- Terry Sweeny (DLP), Ed and I met with LFUCG representatives to discuss the possible sponsorship idea for the expanded seating program
- ZOOM meeting with several council members and LFUCG representatives regarding curb management, complete streets and Bike Lanes
- Participated in another Curbside Management Zoning Ordinance Text Amendment ZOOM meeting with LFUCG Planning, Engineering and Traffic Engineering and was joined by my friend from the Columbus Parking Department

- Virtual meeting with LPA staff, **LEXPARK** staff and the LFUCG Gen. Services staff, to advise and seek input regarding our garage gated system (PARCS) replacement project
- Phone call with Linden to go over the meter data study that he is working on
- Continued weekly (TEAMS) meetings with LPA staff only
- Held regular weekly (TEAMS) meetings for On-Street and Garage operations with REEF Parking (**LEXPARK**) staff
- Held regular Bi-monthly conference calls with LPA & **LEXPARK** local staff and REEF corporate staff and municipal experts

### Meetings with External Individuals/Groups

- Check-in call with our credit card processor account rep.
- **LEXPARK** team and Flash team, virtual meeting on Validation spec's
- Ed and I held a catch-up call with one of our former engineers regarding our CAMP progress and future plans
- Ed, Linden and I held a virtual meeting with the engineers who designed the Helix Water Quality system/project to discuss strategies for an award submission
- Check-in call with our real estate attorney regarding the potential development and legal documents
- **LEXPARK** team and Flash team, virtual meeting on Monthly parking policies and procedures
- Phone call with a representative from Western Carolina University seeking advice on meter upgrades and various vendors
- Virtual meeting with LPA staff, **LEXPARK** staff and the Court Administrator of the Fayette Circuit Court to advise and seek input regarding our garage gated system (PARCS) replacement project
- Ed and I met with the marketing team from Flash Parking to discuss press releases and industry announcements regarding the new PARCS system being installed
- Ed, Mark Doering and I met with a representative from an organization called Promise who offer management of payment plans for outstanding citations or immobilization accounts
- Another project update meeting with Ed and I and the Flash team
- Introductory virtual meeting with HonkMobile another app and software service company focusing on mobile payments, find parking and enforcement options
- Catch-up call with parking industry consultant who focuses on design and construction management
- Virtual meeting with executive staff members from Western KY University regarding the IPMI Accredited Parking Organization program and how our team approached the process
- Kara and I met with our DeanDorton accounting team to discuss details on our September financial reports
- Attended a CAPP (Certified Administrator of Public Parking) recertification training webinar as I need to recertify by the end December
- LPA staff and **LEXPARK** staff joined a TEAMS meeting with representatives from Barnacle our immobilization device vendor

- TEAMS meeting with the assistant director of the City of Columbus parking to plan for him to present to the LFUCG curb management committee I sit on and provide updates on the work they are doing in Columbus
- LPA and LEXPARK staff met with T2 staff to discuss their new “MobilePay” option which is a “text to pay” platform that seems very user friendly, no app required
- Informational call with a representative of a new camera-based system for data gathering and monitoring the curb or parking lots etc.
- Phone call with an out-of-town developer with local ties to discuss possible sites and parking options in Lexington
- Catch-up call with representative of local property owner to discuss possible development
- Along with LEXPARK staff, LPA staff and representatives from Flash Parking, participated in an on-line training program regarding the installation of our new PARCS system
- Kara, Ed and I met with Cameron Sherlock to discuss the project of installing Metronet at our office, the LEXPARK office and 2 of our parking facilities
- Kara and I met again with our DeanDorton accounting team to discuss details on posting/recognizing the original “advance” paid to Lanier parking
- TEAMS video conference project update meeting with our team and members of the Flash Parking team
- Scott Thompson from LFUCG and I met with POPULUS executives to discuss their platform, which we currently use for the monitoring of scooter transactions and parking locations, and to discuss the possible expansion into their curb management platform
- I was interviewed on a ZOOM call by Ch36 WTVQ regarding the announcement of our Food for Fines program for 2020
- LPA and LEXPARK staff met again with T2 staff to discuss their new “MobilePay” option and go over their quote
- Another TEAMS video conference project update meeting with our team and members of the Flash Parking team
- ZOOM meeting with Julie Schickel and Erin Hilton from VisitLex to strategize on how to help our downtown restaurants and the possible idea of sponsorships for the expanded outdoor seating program
- Phone call with our account rep from Zipie our Marketing Campaign vendor to discuss the submission for an IPMI Marketing award
- LPA and LEXPARK staff teleconference with our new account rep from SpotHero to discuss the integration with Flash Parking and updates on their reservation system
- Along with LEXPARK staff, Ed Trammell and representatives from Flash Parking, participated in a TEAMS meeting to discuss our transient rates at each garage
- Along with LEXPARK staff, Ed Trammell participated in a ZOOM meeting with IPS Meters representatives to discuss the required upgrade or replacement of several of our single space IPS meters due to the 4G connectivity upgrades
- Ed and I held weekly teleconference meetings with our Walter P Moore engineers and Volunteer Restoration, the company working on our 2020/2021 CAMP repairs

## **Future Goals and Planned Activities**

- Work with Flash Parking on installation and implementation of our new PARCS (Garage Equipment)
- Continue working on transitioning the Transit Center garage from a gated to gateless facility with enforcement and space count sign integrations
- Continue to market the pay-by-phone program (especially as “touchless option)
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10-year Capital Asset Management Plan
- Implement recommendations from Walker’s 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart and is under the US Green Building Council
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals
- As time allows, I review training sessions from our IPMI 2020 virtual conference which are free and available for one year



LCPA and LEXPAK Key Performance Indicators

Use-Input variable cells.

Totals for underlying cells.

Note: Jan-20 Feb-20 Mar-20 Apr-20 May-20 Jun-20 Jul-20 Aug-20 Sep-20 Oct-20 Nov-20 Dec-20 Standard TOTAL AVERAGE Percent of Total 11/20/20 AVERAGE

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

1	Unique Visitors to Website	3,499	3,541	2,881	1,992	379	1,744	2,088	2,810	2,741	2,957	2,846	26,878	2,443.5	N/A	2,842.9
2	LEXPAK Walk-In Customers	649	637	80	0	10	26	168	163	120	145	140	2138	194.4	N/A	441.1
3	LEXPAK Telephone Inquiries (Total)	1836	1804	587	198	197	183	426	413	411	381	402	6838	621,6364	1	1311
4	Reporting Inoperative Meters	209	197	101	0	0	0	0	0	0	0	0	507	46	7%	125
5	DUK	20	22	4	0	0	0	22	17	19	10	11	125	11	2%	12
6	ENR	15	16	0	0	0	0	16	0	3	0	0	47	4	0.1%	18
7	POK	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0
8	Other Inquiry including payments/ just payments	591	581	260	146	147	131	197	209	224	206	240	2932	267	43%	488
9	Pay by Phone questions or issues	34	31	12	0	0	0	0	0	0	0	0	174	16	3%	29
10	After 5 Parking questions	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	0
11	Wrong Way Parking	7	4	0	0	0	0	4	2	2	1	0	18	2	0%	3
12	Garages	949	943	205	52	50	146	158	143	143	139	138	2975	270.5	44%	663.5
13	TOTAL CONTACTS	20	26	26	18	14	22	25	33	19	22	30	255	23.2	100%	21.1
14	Business Association Meetings Attended	8	11	19	16	9	14	17	18	15	11	15	153	13.9	60%	12.0
15	Neighborhood Association Meetings Attended	0	0	0	0	0	0	1	0	0	0	0	1	0.1	0%	0.2
16	Number of Merchants Visited	4	3	3	0	1	1	1	3	0	3	0	18	1.6	7%	2.1
17	Number of Institutional and/or Public Official Meetings	8	12	4	2	5	7	6	12	4	8	15	83	7.5	33%	6.8
18	Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analysis)	1	0	0	0	1	0	0	0	0	0	0	4	0.4	N/A	0.8
19	Number of Requested Citation Administrative Appeals	99.2%	99.6%	99.8%	99.9%	99.9%	99.8%	99.8%	99.8%	99.8%	99.3%	99.3%	N/A	99.7%	N/A	99.7%
20	Number of Customers Administratively Dismissed or Reduced to Warning	99.8%	99.8%	99.9%	99.9%	99.9%	99.9%	99.9%	100.0%	99.9%	99.9%	99.7%	N/A	99.9%	N/A	99.9%
21	Parking Meter In-Service Rates (% of time)	99.2%	99.6%	99.8%	99.9%	99.9%	99.8%	99.8%	99.8%	99.8%	99.3%	99.3%	N/A	99.7%	N/A	99.7%
22	Average Response Time to Address Meter Complaint (Hours)	2.51	3.0	3.0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0.8	N/A	2.1
23	(POW) These meters have been phased out as of March 1st	2.32	3.92	3.07	1.92	2.32	2.82	1.9	1.9	1.9	8.5	5.6	N/A	3.4	N/A	3.6
24	Single-Space Meters (LWR)	6.99	3.92	3.07	1.92	1.92	1.92	1.92	1.92	1.92	1.92	1.92	N/A	3.2	N/A	3.6
25	Multi-Space Meters (LWR)	9	21	18	30	10	8	7	3	13	19	15	153	13.9	100%	22.0
26	Number of Citation Hearings	9	11	4	7	3	8	2	1	5	6	3	59	5.4	39%	7.8
27	Number of Citations Dismissed or Reduced to Warning	205	215	185	96	74	113	81	179	198	145	99	1590	144.5	100%	183.2
28	Number of Requested Citation Administrative Appeals	115	121	80	32	21	48	31	78	72	50	37	685	62.3	43%	88.9

PARKING MANAGEMENT EFFECTIVENESS

29	Number of Parking Activity Surveys Conducted (TOTAL)	47	47	40	40	42	30	30	30	30	30	30	396	36.0	100%	44.0
30	Parking Occupancy and Availability	46	46	40	40	42	30	30	30	30	30	30	394	35.8	99%	43.3
31	Parking Turnover	1	1	0	0	0	1	1	2	1	1	1	8	0.7	2%	0.7
32	Downtown Meter Turnover Rate	228%	215%	N/A	N/A	N/A	N/A	157%	144%	125%	133%	156%	N/A	165.4%	N/A	200.3%
33	Parking Vacancy Rate in Neighborhoods	50%	58%	60%	60%	55%	55%	61%	59%	58%	54%	50%	N/A	56.4%	N/A	58.8%
34	Meter Occupancy Rate by Survey	48%	43%	20%	20%	25%	20%	24%	29%	32%	27%	22%	N/A	28.2%	N/A	38.2%
35	Paid Legal Meter Occupancy Rate by Meter Revenue	36.4%	49.5%	27.4%	N/A	3.0%	28.7%	17.0%	22.7%	22.3%	19.3%	19.3%	N/A	24.9%	N/A	35.8%
36	Safety Zone Violation Rate	6.8%	7.7%	6.2%	7.2%	5.9%	4.90%	4.0%	6.8%	5.2%	7.3%	7.9%	N/A	6.4%	N/A	6.1%
37	Loading Zone Violation Rate	1.7%	2.3%	1.3%	4.6%	0.9%	0.7%	0.6%	0.6%	1.0%	0.9%	0.4%	N/A	1.4%	N/A	1.8%

PARKING OPERATIONS EFFICIENCY

38	Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30	30	30	30	330	30.0	100%	30.0
39	Violation Capture Rate (Meters & RPP)	20%	41%	N/A	N/A	N/A	N/A	N/A	17%	24%	19%	19%	N/A	24%	N/A	26%
40	Total Net Patrol Hours	1,103	996	1,011	780	650	993	1,062	985	1,035	929	577	10,121	920	N/A	883
41	Average Net Patrol Hours per Officer	158	142	112	111	93	142	152	141	148	133	82	N/A	129	N/A	135
42	Number of Letters Mailed	2,823	2,905	2,680	2,822	926	884	947	1,147	1,326	2,794	3,787	23,041	2,095	N/A	2,832
43	Total Amount Due from Top 20 Scofflaws	\$11,475	\$11,625	\$11,325	\$11,345	\$11,400	\$11,095	\$11,115	\$11,230	\$11,465	\$11,875	\$11,600	N/A	\$11,468	N/A	\$10,943
44	Parking Ticket Collection Rate (1-year running average)	77.80%	77.74%	78.55%	84.17%	84.17%	82.57%	82.80%	82.36%	81.57%	81.42%	84.29%	N/A	81.6%	N/A	79.4%

LFCPA and LEXPARK Key Performance Indicators

User-Input variable cells.

Totals for underlying cells.

REVENUE STREAM INTEGRITY and SECURITY

10	Field Inspections (with Contact)	Canister Integrity Maintenance Collections Enforcement Coin Counting Observations
7	Field Observations (Covert)	Vehicle Integrity Maintenance Collections Enforcement
12	Revenue Control Discrepancies Noted	Equipment Integrity Incomplete Coin Room Record Incomplete Key Control Documentation Failure to Notify of Location
17	Customer Satisfaction	Number of Parkers Responding Positive Response Negative Response Specific Complaints
21	Revenue Tests	Number of Single-Space Meters Planned Value Planned Value Recovered
24		Number of Multi-Space Meters Planned Value Planned Value Recovered
27	Average Meter Payment (LUKE & IPS)	
28	4 Hour Meters - Average Length of Stay (in minutes)	
29	2 Hour Meters - Average Length of stay (in minutes)	
30	Credit Card Usage and Forms of Payment	
31	LUKE (Credit Card Percent of transactions)	
33	Average CC transaction	
34	IPS (CC as a percent of transactions)	
35	Average CC transaction	
36	Pay by Phone (as a meter payment transaction)	
36	Meter Occupancy Rates by Zones	
37	Low 0-30% (9, 12, 13)	
38	Medium 30-60% (1, 2, 3, 5, 6, 7, 10, 11, 14, 15, 16)	
38	High 60% or more (4, 8)	
36	Meter Occupancy Rates by Areas	
37	Downtown 1, 2, 3, 4, 5, 8, 9, 11, 12, 13,	
38	UK Campus (6, 7, 10) Chevy Chase (15)	

Note

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	TOTAL	AVERAGE	Percent of Total
10	3	7	2	0	0	0	0	0	0	0	0	0	12	1.1	100%
	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	0%
	0	2	0	0	0	0	0	0	0	0	0	0	2	0.2	17%
	0	2	0	0	0	0	0	0	0	0	0	0	2	0.2	17%
	2	2	2	0	0	0	0	0	0	0	0	0	6	0.5	50%
	1	1	0	0	0	0	0	0	0	0	0	0	2	0.2	17%
7	11	9	7	8	8	10	13	13	10	14	16		119	10.8	100%
	2	1	0	2	1	1	0	2	1	2	4		16	1.5	13%
	3	3	2	2	2	2	3	3	2	3	3		28	2.5	24%
	2	2	1	2	2	2	4	3	2	2	3		25	2.3	21%
	4	3	4	2	3	5	6	5	5	7	6		50	4.5	42%
12	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
13	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
14	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
15	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
16	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
17	0	2	0	0	0	0	0	0	0	0	0		2	0	N/A
18	0	1	0	0	0	0	0	0	0	0	0		1	0.1	N/A
19	0	1	0	0	0	0	0	0	0	0	0		1	0	N/A
20	0	1	0	0	0	0	0	0	0	0	0		1	0	N/A
21	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
22	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
23													\$0.00	N/A	N/A
24	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
25													\$0.00	N/A	N/A
26													0	N/A	N/A
27	\$1.20	\$1.49	\$1.28	\$0.00	\$1.04	\$0.92	\$0.98	\$0.99	\$1.23	\$1.23	\$1.21		N/A	\$1.05	N/A
28													N/A	#DIV/0!	N/A
29													N/A	#DIV/0!	N/A
30	65.5%	73.0%	70.0%	100.0%	60.0%	56.2%	64.0%	56.1%	67.0%	70.0%			N/A	67.1%	N/A
31	\$2.50	\$2.65	\$2.54	\$2.05	\$2.08	\$2.04	\$1.91	\$2.22	\$2.25	\$2.24	\$2.21		N/A	\$2.2	N/A
33	21.8%	22.9%	43.5%	0.0%	43.0%	44.2%	46.3%	43.8%	48.6%	46.5%			N/A	34.7%	N/A
34	\$1.75	\$1.74	\$1.78	\$0.00	\$1.91	\$1.79	\$1.80	\$1.78	\$1.77	\$1.77	\$1.77		N/A	162.4%	N/A
35	16.7%	17.6%	0.0%	0.0%	0.0%	13.5%	14.0%	15.8%	16.7%	14.7%			N/A	11.2%	N/A
36	42%	30%	10%	5%	5%	8%	10%	11%	7%	5%			N/A	12.5%	N/A
37	45%	53%	20%	10%	10%	22%	26%	25%	28%	24%			N/A	25.9%	N/A
38	81%	80%	30%	20%	20%	25%	44%	47%	50%	54%			N/A	46.0%	N/A
36	49%	46%	20%	15%	25%	25%	31%	37%	40%	46%			N/A	34.6%	N/A
37	57%	71%	10%	5%	3%	3%	4%	15%	33%	28%			N/A	24.0%	N/A
38	38%	63%	10%	5%	15%	15%	9%	12%	26%	15%			N/A	20.1%	N/A



ON STREET BY THE NUMBERS  
Calendar

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Calendar AVG	FY'20 AVG	FY'19 AVG	FY'18 AVG
1 Violations Cited	4,108	4,129	3,193	889	1,815	2,371	2,511	3,342	3,455	3,193	2,597		2,873	3,345	3,829	3,320
2 Actual Citations (exc voids & warnings)	3,889	3,920	2,992	823	1,344	2,263	2,392	3,038	3,277	3,015	2,459		2,674	3,125	3,526	3,040
3 Value of Actual Citations	\$ 88,480	\$ 94,230	\$ 67,685	\$ 19,515	\$ 29,700	\$ 46,625	\$ 45,980	\$ 68,365	\$ 72,770	\$ 69,105	\$ 59,040		\$ 60,136	\$ 72,995	\$ 88,698	\$ 85,601
4 Citations Paid	2,911	3,116	2,669	1,125	1,131	1,448	1,929	2,051	2,264	2,221	2,661		2,139	2,461	2,687	2,504
5 Percentage of Citations Paid	74.90%	79.50%	89.20%	136.70%	84.20%	63.99%	80.60%	67.50%	69.10%	73.70%	108.20%		84.33%	82.57%	76.74%	80.28%
6 Value of Citations Paid	\$ 81,500	\$ 86,396	\$ 77,210	\$ 35,352	\$ 31,184	\$ 35,723	\$ 52,160	\$ 56,039	\$ 61,570	\$ 62,205	\$ 85,572		\$ 60,446	\$ 69,596	\$ 76,608	\$ 70,919
7 Warnings Issued	161	152	103	55	452	74	99	266	144	134	119		160	176	247	195
8 Voids	67	57	109	11	24	34	20	38	34	40	29		42	50	51	74
9 Citation Void Percentage	1.6%	1.4%	3.4%	1.2%	1.3%	1.5%	0.8%	1.1%	0.9%	1.3%	1.1%		1.4%	1.5%	1.4%	2.3%
10 Meter Revenue Collected	\$96,458	\$ 108,520	\$ 69,700	\$ 68	\$ 7,469	\$ 42,742	\$ 44,204	\$ 55,055	\$ 59,352	\$ 58,187	\$ 45,314		\$ 53,370	\$ 81,861	\$ 92,456	\$ 88,777
11 Avg Meter Rev Collected per Work Day	\$ 4,593	\$ 5,712	\$ 3,168	\$ 3	\$ 373	\$ 1,943	\$ 1,922	\$ 2,622	\$ 2,826	\$ 2,645	\$ 2,517		\$ 2,575	\$ 3,752	\$ 4,228	\$ 4,121
12 RPP's Sold	43	26	13	11	6	146	398	681	118	60	34		140	163	167	2,136
13 Value of RPP Permits	\$ 430	\$ 260	\$ 130	\$ 106	\$ 60	\$ 1,460	\$ 3,980	\$ 6,810	\$ 1,180	\$ 600	\$ 340		\$ 1,396	\$ 1,630	\$ 1,673	\$ 1,436
14 Monthly Permit Revenue	\$ 10,026	\$ 5,129	\$ 7,664	\$ 5,857	\$ 4,855	\$ 5,818	\$ 9,638	\$ 10,053	\$ 5,915	\$ 9,103	\$ 5,220		\$ 7,207	\$ 6,554	\$ 6,117	\$ 6,150
15 Value of Bagged Meters	\$ 6,225	\$ 2,740	\$ 9,475	\$ 2,870	\$ 6,370	\$ 7,135	\$ 2,890	\$ 4,615	\$ 4,437	\$ 1,978	\$ 4,097		\$ 4,803	\$ 5,300	\$ 10,460	\$ 11,426
16 New Meters Added or Removed	(6)	-	-	-	-	-	-	-	-	-	-		(1)	(1)	1	0
17 Single Space Meters	644	644	644	644	644	644	644	644	672	672	672		652	699	875	946
18 Multi-Space Meters	71	71	71	71	71	71	71	71	72	72	72		71	65	41	37
19 Metered Space Count	1,256	1,256	1,256	1,256	1,256	1,256	1,256	1,256	1,268	1,268	1,268		1,259	1,261	1,271	1,272
20 Vehicles Booted	58	39	25	-	-	-	64	36	33	30	28		28	29	39	42
21 Booting Fees	\$ 2,660	\$ 3,540	\$ 3,525	\$ 480	\$ -	\$ -	\$ 6,030	\$ 2,880	\$ 2,880	\$ 2,610	\$ 2,295		\$ 2,445	\$ 2,123	\$ 3,064	\$ 3,221
22 Total Revenue Collected	\$ 197,299	\$ 206,584	\$ 167,705	\$ 44,733	\$ 49,939	\$ 92,878	\$ 118,901	\$ 135,452	\$ 135,334	\$ 134,683	\$ 142,837	\$ -	\$ 129,668	\$ 190,376	\$ 181,929	\$ 161,388



## LEXPARK VOID SUMMARY

### Voided Citations By Officer

	CY '20	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD
	Issuing Officer													
1	2013	1	1	-	-	-	-	-	-	-	5	1		8
2	2065	-	-	-	-	-	-	-	-	-	-	-	-	-
3	2081	5	8	23	2	-	-	2	2	4	3	3		52
4	2082	3	2	9	2	2	10	2	2	2	2	4		40
5	2098	-	-	-	-	-	-	-	-	-	-	-	-	-
6	2115	-	-	-	-	-	-	-	-	-	-	-	-	-
7	2117	-	-	-	-	-	-	-	-	-	-	-	-	-
8	2119	-	-	-	-	-	-	-	-	-	-	-	-	-
9	2120	4	3	23	2	1	9	2	1	3	1	2		51
10	2122	-	-	-	-	-	-	-	-	-	-	-	-	-
11	2124	-	-	-	-	-	-	-	-	-	-	-	-	-
12	2141	-	-	-	-	-	-	-	-	8	4	-	-	12
13	(2130) 2142	-	-	-	-	-	-	-	12	6	5	-	-	23
14	2131	21	9	5	-	-	-	-	-	-	1	-	-	36
15	2132	-	-	-	1	1	4	5	4	-	-	7	-	22
16	2133	16	12	21	1	11	2	4	9	2	9	7	-	94
17	2137	6	4	8	1	7	4	2	4	3	1	1	-	41
18	2138	8	13	18	2	2	5	3	4	6	9	4	-	74
19	2140	3	5	2	-	-	-	-	-	-	-	-	-	10
20	% Voids	1.72%	1.74%	2.73%	0.25%	0.54%	1.05%	0.80%	1.14%	0.98%	1.25%	1.12%		0.99%
21	Total	67	57	109	11	24	34	20	38	34	40	29	-	379
22	Total Citations	3,899	3,275	3,987	4,449	4,477	3,237	2,511	3,342	3,455	3,193	2,597		38,422

### Voided Citations Summary By Reason

	CY '20	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD
	Void Type													
23	Administrative	38	21	10	1	4	14	3	20	18	24	10		163
24	Ambiguous Mrkg /Missing Sign	2	-	-	-	-	-	-	-	1	-	-	-	3
25	Customer Walk Up	-	-	-	1	1	-	-	3	-	-	1	-	6
26	Duplicate	3	9	4	1	2	-	2	3	5	3	2	-	34
27	Meter Malfunction	-	-	-	-	-	-	1	1	1	1	-	-	4
28	Pay By Phone	9	10	12	-	2	2	4	4	4	5	9	-	61
29	Officer Error	13	16	11	7	11	17	4	6	2	5	5	-	97
30	Test	-	-	1	1	-	-	3	-	-	-	-	-	5
31	Visitor	2	-	-	-	2	-	-	-	-	-	-	-	4
32	Printer Error	-	-	-	-	-	-	-	-	-	-	-	-	-
33	Paid Other Luke	-	-	-	-	-	-	-	-	1	1	1	-	3
34	Void By Client Directive		1	71*	-	2	1	3	1	2	1	1	-	12
35	Total	67	57	38	11	24	34	20	38	34	40	29	-	392

\* On March 17, our officers wrote 71 tickets for non-payment of meters on the day we declared Free Parking due to the COVID-19 virus. The tickets were voided on March 18 per client directive



# Citations Aging Report

## Five-Year Report Ending December 1, 2020

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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**TOTALS**

Count	1,294	863	947	815	1,058	3,452	8,305	7,708	7,560	682	32,684
Dollar Amt	\$45,495.00	\$33,570.00	\$36,010.00	\$31,085.00	\$40,975.00	\$139,768.00	\$349,093.00	\$346,260.52	\$286,730.86	\$26,783.50	\$1,335,770.88



# Citations Aging Report

## Five-Year Report Ending November 1, 2020

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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**TOTALS**

Count	1,433	1,267	994	649	1,066	4,032	8,150	7,710	7,499	747	33,547
Dollar Amt	\$45,335.00	\$47,890.00	\$38,420.00	\$24,175.00	\$42,475.00	\$165,230.00	\$345,752.52	\$340,695.52	\$284,896.34	\$29,183.50	\$1,364,052.88



OFF STREET BY THE NUMBERS  
Calendar 2020

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD AVG	FY '21 AVG	FY '20 AVG
<b>MONTHLY CARD HOLDERS BILLED</b>															
1 Victorian Square	374	381	406	366	335	343	348	343	344	350	366		360	350	385
2 Transit Center	1,046	1,055	1,055	1,043	1,039	1,033	968	967	966	963	963		1,009	965	1,063
3 Courthouse	240	240	249	208	211	211	210	240	237	237	237		229	232	239
4 Helix	381	384	384	384	386	385	386	380	390	384	384		384	385	393
5 TOTAL	2,041	2,060	2,094	2,001	1,971	1,972	1,912	1,930	1,937	1,934	1,950		1,982	1,933	2,080

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD AVG	FY '21 AVG	FY '20 AVG
<b>TOTAL AVAILABLE FOR MONTHLY</b>															
6 Victorian Square (384)	10	8	2	42	73	65	60	65	64	58	42		44	58	3
7 Transit Center (777)	9	15	15	27	31	37	102	101	102	105	105		59	103	1
8 Courthouse (518)	2	2	2	43	40	40	41	11	14	14	14		20	19	1
9 Helix (389)	6	16	16	16	14	15	14	20	10	16	16		14	15	2
10 TOTAL (2068)	27	41	35	128	158	157	217	197	190	193	177		138	195	7

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD AVG	FY '21 AVG	FY '20 AVG
11 SPECIAL EVENTS WORKED - VS	12	18	4	-	-	-	-	-	-	-	-		3	-	7

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD AVG	FY '21 AVG	FY '20 AVG
12 VALIDATIONS SOLD - ALL GARAGES	3,114	3,963	245	-	-	541	495	263	710	1,762	137		1,021	673	1,902

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD AVG	FY '21 AVG	FY '20 AVG
<b>AVERAGE DAILY TRANSACTIONS</b>															
13 Victorian Square	223	236	108	14	34	68	68	72	75	82	71		95	74	271
14 Transit Center	16	26	8	-	1	3	2	4	4	4	4		7	4	14
15 Courthouse	197	204	111	22	21	67	73	67	63	61	44		85	62	193
16 Helix	408	419	225	16	34	67	151	153	138	152	180		177	155	429
17 TOTAL	844	885	452	52	90	205	294	296	280	299	299		363	294	907

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD AVG	FY '21 AVG	FY '20 AVG
<b>AVERAGE LENGTH OF STAY - HOURS</b>															
18 Victorian Square	2.1	2.5	2.1	2.0	1.9	1.8	1.9	2.0	2.1	2.5	1.8		2.0	2.0	2.6
19 Transit Center	2.9	2.7	2.7	1.7	3.0	2.9	2.6	3.4	3.3	3.2	2.8		2.8	3.0	2.9
20 Courthouse	2.1	2.3	2.3	3.3	2.4	2.1	2.0	2.3	2.6	2.5	2.2		2.4	2.3	2.1
21 Helix	1.1	1.1	1.2	1.9	2.2	1.6	1.1	1.1	1.3	1.3	1.2		1.4	1.2	1.5
22 TOTAL	2.1	2.1	2.1	2.2	2.4	2.1	1.9	2.2	2.3	2.4	2.0		2.2	2.1	2.3

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD AVG	FY '21 AVG	FY '20 AVG
<b>AVERAGE TRANSACTION AMOUNT</b>															
23 Victorian Square	\$ 7.90	\$ 7.97	\$ 6.07	\$ 6.30	\$ 6.44	\$ 5.17	\$ 6.18	\$ 6.59	\$ 6.86	\$ 9.86	\$ 5.92		\$ 6.84	\$ 7.08	\$ 4.95
24 Transit Center	\$ 5.61	\$ 5.21	\$ 5.39	\$ 3.46	\$ 5.28	\$ 5.61	\$ 4.83	\$ 6.08	\$ 5.96	\$ 5.72	\$ 5.21		\$ 5.31	\$ 5.56	\$ 5.16
25 Courthouse	\$ 4.22	\$ 4.55	\$ 4.45	\$ 6.77	\$ 3.68	\$ 3.46	\$ 4.09	\$ 4.67	\$ 5.20	\$ 5.07	\$ 4.44		\$ 4.60	\$ 4.69	\$ 4.00
26 Helix	\$ 3.45	\$ 3.35	\$ 3.51	\$ 5.70	\$ 6.89	\$ 3.89	\$ 3.44	\$ 3.46	\$ 3.96	\$ 3.89	\$ 3.60		\$ 4.10	\$ 3.67	\$ 2.59
27 TOTAL	\$ 5.30	\$ 5.27	\$ 4.86	\$ 5.56	\$ 5.57	\$ 4.53	\$ 4.64	\$ 5.20	\$ 5.50	\$ 6.14	\$ 4.79		\$ 5.21	\$ 5.25	\$ 4.18

**Aged Balances - 21081204 Courthouse Garage**

Ending Balances as of 12/2/2020

Account	Current	30 Days	60 Days	90 Days	Total Due
<b>Report Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Aged Balances - 21081202 Victorian Square Garage**

Ending Balances as of 12/2/2020

Account	Current	30 Days	60 Days	90 Days	Total Due	
56352 CHARLES ARNOLD	\$180.00	\$180.00	\$0.00	\$0.00	\$360.00	Will call
95885 BIG ECHO CREATIVE	\$180.00	\$270.00	\$0.00	\$0.00	\$450.00	Will call
96422 CHARLES MCKESSON	\$90.00	\$90.00	\$0.00	\$0.00	\$180.00	Blocked Card
96519 Mishas Healing Love	\$90.00	\$90.00	\$0.00	\$0.00	\$180.00	Will call
<b>Report Totals</b>	<b>\$540.00</b>	<b>\$630.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,170.00</b>	

**Aged Balances - 21081201 Helix Garage**

Ending Balances as of 12/2/2020

Account	Cyrent	30 Days	60 Days	90 Days	Total Due	
96262 JACKSON KELLY PLLC (City Center)	\$720.00	\$720.00	\$0.00	\$0.00	\$1,440.00	Will Email
96305 GRAY CONSTRUCTION	\$1,860.00	\$1,860.00	\$0.00	\$0.00	\$3,720.00	Will email
96385 GERRICK MACK	\$20.00	\$20.00	\$0.00	\$0.00	\$40.00	Blocked
96520 Aydan Jones	\$20.00	\$20.00	\$0.00	\$0.00	\$40.00	Blocked
<b>Report Totals</b>	<b>\$2,620.00</b>	<b>\$2,620.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,240.00</b>	

**Aged Balances - 21081203 Transit Center Garage**

Ending Balances as of 12/2/2020

Account	Current	30 Days	60 Days	90 Days	Total Due	
96170 S & ME INC	\$130.00	\$130.00	\$0.00	\$0.00	\$260.00	Will Call
<b>Report Totals</b>	<b>\$130.00</b>	<b>\$130.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$260.00</b>	



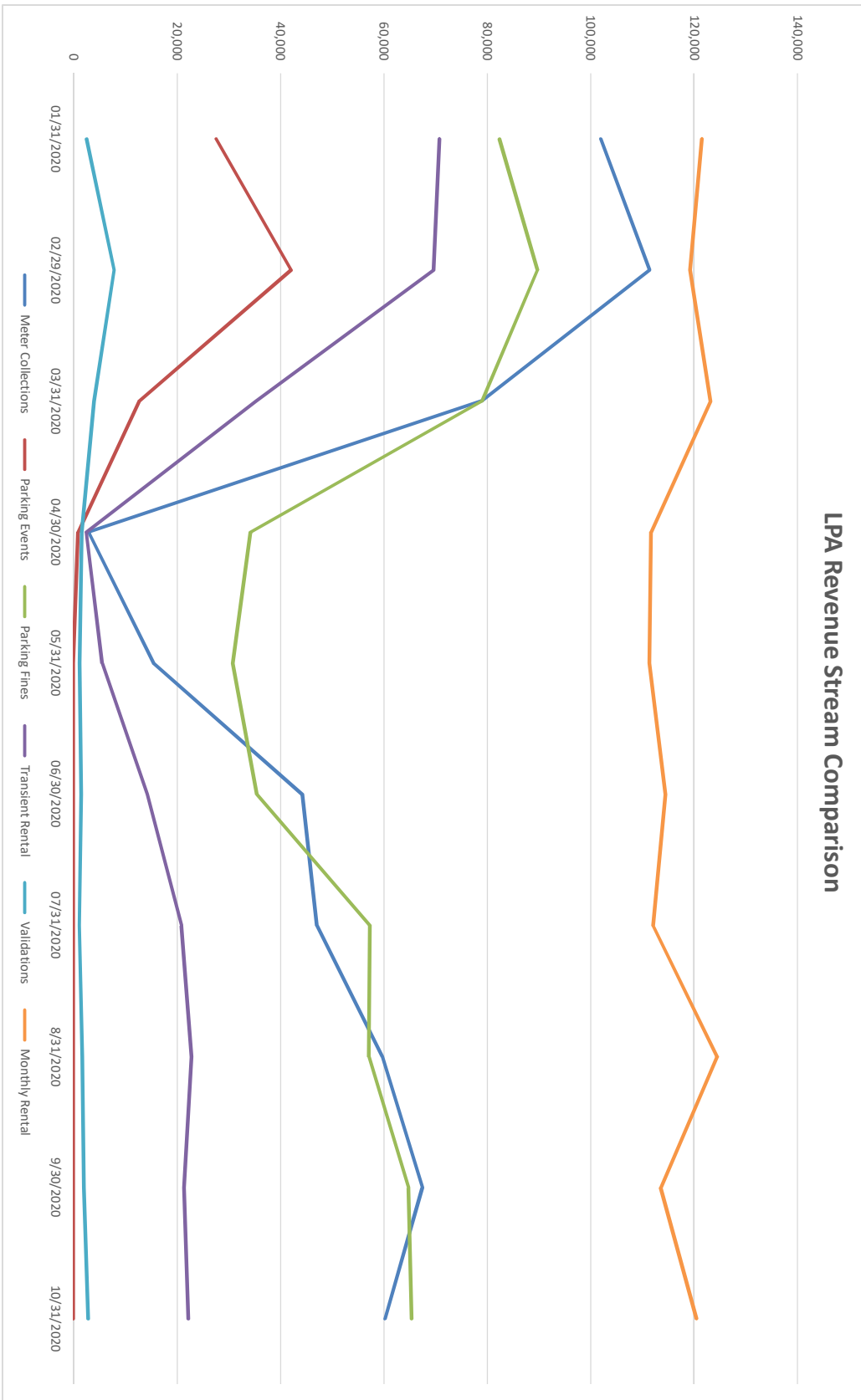
**Lexington & Fayette County Parking Authority  
Management Report  
FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 07/31/2020	Month End 08/31/2020	Month End 09/30/2020	Month End 10/31/2020	FYTD 10/31/2020	Variance 10/31/2020	Annual Budget 06/30/2021
	Actual	Actual	Actual	Actual	Actual	FYE Budget	FYE Budget
<b>Revenue</b>							
1 Revenue OnStreet							
2 Parking - Monthly Rental	\$ 13,595	\$ 16,853	\$ 7,075	\$ 9,723	\$ 47,246	\$ 42,811	\$ 4,435
3 Parking - Meter Collections	47,090	59,671	67,486	60,176	234,423	272,737	(38,314)
4 Parking - Fines	57,304	56,984	64,633	65,359	244,280	214,555	29,725
5 Overage/Shortage/Fees	0	0	0	1	1	0	1
6 Total Revenue OnStreet	117,989	133,508	139,194	135,259	525,950	530,103	(4,153)
7 Revenue OffStreet							
8 Parking - Monthly Rental	98,521	107,641	106,440	110,717	423,319	366,664	56,655
9 Parking - Transient Rental	20,888	22,895	21,365	22,200	87,347	156,525	(69,178)
10 Parking - Validations	1,116	1,706	2,066	2,858	7,747	11,760	(4,013)
11 Parking - Fines	0	100	100	50	250	0	250
12 Overage/Shortage/Fees	(14)	(566)	0	86	(494)	0	(494)
13 Total Revenue OffStreet	120,511	131,776	129,971	135,911	518,169	534,949	(16,780)
14 Commercial Property Rental	6,613	9,040	4,649	4,532	24,834	13,000	11,834
15 Miscellaneous Income	0	1	0	29	30	0	30
16 Total Revenue	245,113	274,325	273,814	275,731	1,068,983	1,078,052	(9,069)
<b>Operating Expenses</b>							
18 OnStreet Operating Expenses							
19 REEF Operating Expenses	92,921	89,200	63,335	73,772	319,228	362,889	43,661
20 Property & Casualty Excess Insurance	1,584	0	0	0	1,584	995	(589)
21 Bank & Credit Card Fees	3,806	4,517	5,530	5,784	19,637	38,332	18,695
22 Total OnStreet Operating Expenses	98,311	93,717	68,865	79,556	340,449	402,216	61,767
23 OffStreet Operating Expenses							
24 REEF Operating Expenses	68,437	45,216	64,457	82,078	260,189	294,127	33,938
25 Property & Casualty Excess Insurance	55,385	0	0	0	55,385	57,121	1,736
26 Bank & Credit Card Fees	854	1,233	1,164	991	4,241	15,000	10,759
27 Utilities	12,025	9,667	9,103	7,760	38,555	40,660	2,105
28 Interest Expense	5,130	5,237	5,173	4,944	20,483	20,096	(387)
29 Total OffStreet Operating Expenses	141,831	61,353	79,897	95,773	378,853	427,004	48,151
30 Personnel Expenses	22,492	12,658	23,927	41,511	100,589	104,796	4,207
31 Administrative Expenses							
32 Property & Casualty Excess Insurance	32,266	0	0	0	32,267	38,000	5,733
33 Bank & Credit Card Fees	847	24	24	1,453	2,347	0	(2,347)
34 Other Professional Services	5,131	10,348	9,225	24,127	48,832	77,468	28,636
35 Rent/Lease Expenses	876	876	876	876	3,504	3,504	0
36 Landline Phones	399	399	412	412	1,621	1,768	147
37 Business Travel & Training	0	199	0	0	199	4,600	4,401
38 Dues Subscriptions & Publications	449	138	57	0	644	1,900	1,256
39 Office Supplies	0	388	108	0	496	2,332	1,836
40 Office Machines & Equipment	0	0	0	0	0	832	832
41 Office Repairs & Maintenance	0	0	33	0	33	500	467
42 Mileage Expense	0	0	0	0	0	132	132
43 Operating Contingency	3,375	0	3,375	0	6,750	10,000	3,250
44 Total Administrative Expenses	43,343	12,372	14,110	26,868	96,693	141,036	44,343
45 Total Operating Expenses	305,977	180,100	186,799	243,708	916,584	1,075,052	158,468
46 Change in Net Position Before Capital & Other Financing	(60,864)	94,225	87,015	32,023	152,399	3,000	149,399
47 <b>Expenses For Capital Assets</b>							
48 Depreciation & Amortization	62,444	62,444	62,443	53,152	240,483	253,000	12,517
49 Total Expenses For Capital Assets	62,444	62,444	62,443	53,152	240,483	253,000	12,517
50 <b>Other Financing Sources</b>							
51 Interest Income	5,547	4,637	2,510	2,119	14,813	14,000	813
52 Unrealized Gain / Loss on Investments	(69)	(75)	(146)	(270)	(558)	0	(558)
53 Total Other Financing Sources	5,478	4,562	2,364	1,849	14,255	14,000	255
54 <b>Total Change in Net Position</b>	<b>\$ (117,830)</b>	<b>\$ 36,343</b>	<b>\$ 26,936</b>	<b>\$ (19,280)</b>	<b>\$ (73,829)</b>	<b>\$ (236,000)</b>	<b>\$ 162,171</b>
							<b>\$ (321,459)</b>

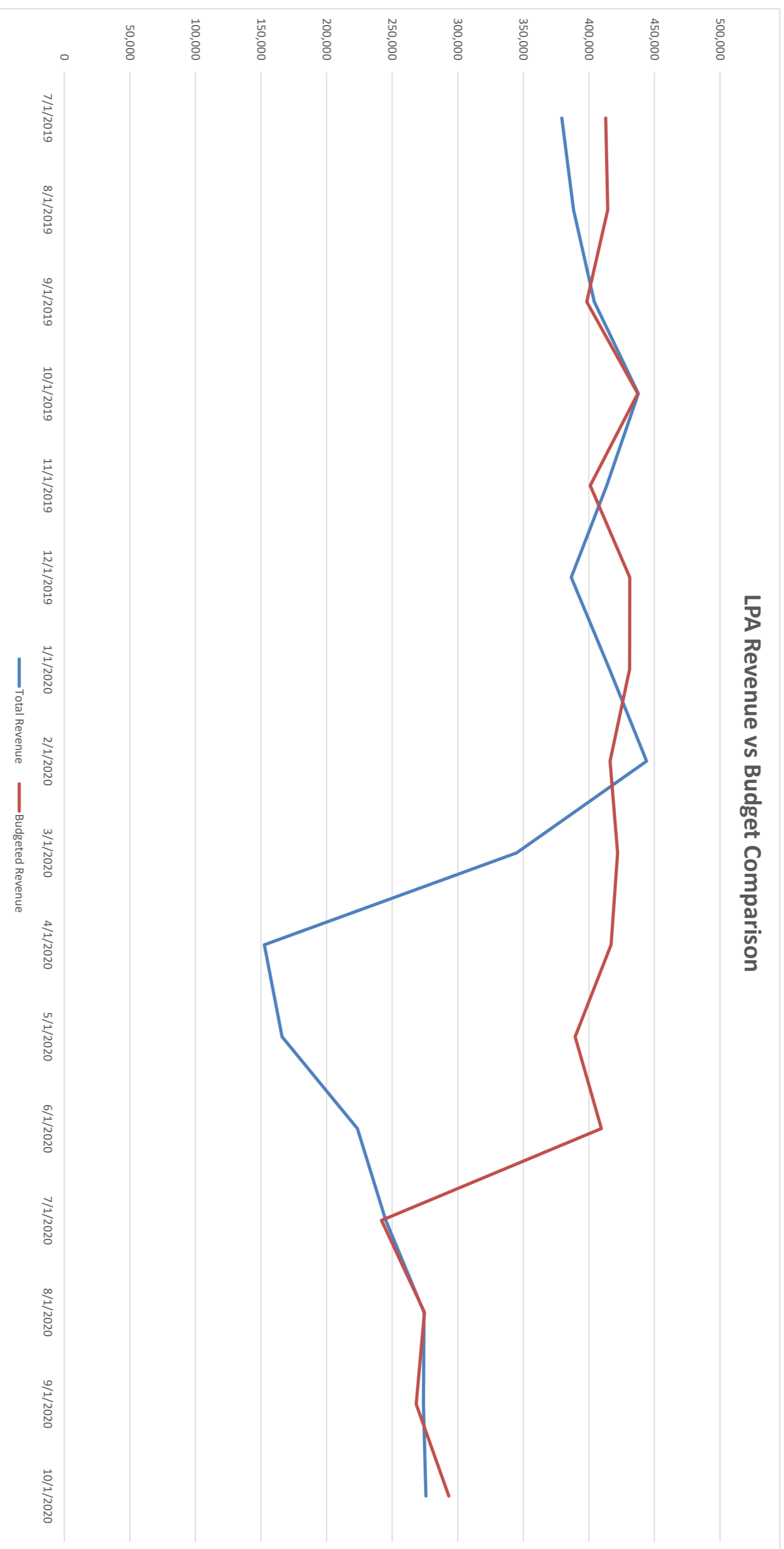
No assurance is provided on these financial statements.

## LPA Revenue Stream Comparison



	01/31/2020	02/29/2020	03/31/2020	04/30/2020	05/31/2020	06/30/2020	07/31/2020	8/31/2020	9/30/2020	10/31/2020
<b>Meter Collections</b>	101,900	111,402	78,821	2,943	15,536	44,229	47,090	59,671	67,486	60,176
<b>Parking Events</b>	27,631	42,081	89,718	69,643	7,855	119,284	119,284	119,284	119,284	119,284
<b>Parking Fines</b>	82,408	89,718	78,999	34,271	30,810	5,511	20,888	22,895	21,365	22,199
<b>Transient Rental</b>	70,758	69,643	35,310	2,463	5,511	1,568	1,116	1,706	2,067	2,859
<b>Validations</b>	2,525	7,855	4,020	1,615	1,233	1,568	1,116	1,706	2,067	2,859
<b>Monthly Rental</b>	121,547	119,284	123,187	111,894	111,338	114,432	112,116	124,494	113,515	120,440

### LPA Revenue vs Budget Comparison



	7/31/2019	8/31/2019	9/30/2019	10/31/2019	11/30/2019	12/31/2019	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020	7/31/2020	8/31/2020	9/30/2020	10/31/2020
<b>Total Revenue</b>	379,379	388,341	404,100	437,702	413,594	386,501	415,659	444,009	344,781	152,560	166,015	223,501	245,113	274,325	273,814	275,731
<b>Budgeted Revenue</b>	412,879	414,379	398,381	437,279	400,982	431,210	431,030	416,181	421,879	416,877	389,582	409,559	241,857	274,671	268,292	293,232

**Lexington & Fayette County Parking Authority**  
**Statement of Net Position**

Substantially All Disclosures Omitted

	As Of 10/31/20	As Of 10/31/19	Variance 10/31/20
<b>Assets</b>			
Current Assets			
Cash	\$ 713,244	\$ 1,884,180	\$ (1,170,937)
Cash-Change Fund	8,860	7,102	1,758
Accounts receivable	49,517	33,052	16,467
Prepaid expenses	158,966	184,723	(25,759)
Restricted cash and cash equivalents			
Investments-BB&T-Restricted Cash	3,500,000	3,500,000	0
Investments-BB&T-Garage Maintenance Reserve	1,186,999	1,026,525	160,475
Investments-BB&T-Unrealized G/L	1,491	2,841	(1,351)
Investments-BB&T-Accrued Interest	10,716	45,046	(34,329)
Total Restricted Cash & Equivalents	<u>4,699,206</u>	<u>4,574,412</u>	<u>124,795</u>
Total Current Assets	<u>5,629,793</u>	<u>6,683,469</u>	<u>(1,053,676)</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,094	0
Buildings and improvements	12,777,194	12,144,374	632,820
Equipment and furniture	2,278,903	2,218,962	59,941
Construction in progress	1,081,939	150,316	931,623
Computer software	10,850	10,850	0
Total Capital Assets	<u>23,733,980</u>	<u>22,109,596</u>	<u>1,624,384</u>
Less: Accumulated Depreciation	<u>(4,854,676)</u>	<u>(4,124,126)</u>	<u>(730,549)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>18,879,304</u>	<u>17,985,470</u>	<u>893,835</u>
Total Non-Current Assets	<u>18,879,304</u>	<u>17,985,470</u>	<u>893,835</u>
<b>Total Assets</b>	<b><u>\$ 24,509,097</u></b>	<b><u>\$ 24,668,939</u></b>	<b><u>\$ (159,842)</u></b>
<b>Liabilities and Net Assets</b>			
Current Liabilities			
Accounts payable and accrued liabilities	\$ 334,531	\$ 239,240	\$ 95,291
Compensated absences	9,840	9,230	610
Deposits payable	1,657	4,695	(3,038)
Note payable	416,473	405,060	11,413
Deferred Revenue	22,750	28,275	(5,525)
Total Current Liabilities	<u>785,251</u>	<u>686,500</u>	<u>98,751</u>
Non-Current Liabilities			
Note payable	2,302,903	2,726,610	(423,707)
Compensated absences	9,839	9,230	609
Deposits Payable	3,072	2,200	872
Total Non-Current Liabilities	<u>2,315,814</u>	<u>2,738,040</u>	<u>(422,226)</u>
Total Liabilities	<u>3,101,065</u>	<u>3,424,540</u>	<u>(323,475)</u>
Net Position			
Capital Assets Net of Debt	16,159,929	14,853,800	1,306,129
Restricted-Garage Maintenance Reserve	1,199,206	1,074,412	124,795
Restricted-Capital Asset Mgmt Program	3,500,000	3,500,000	0
Unrestricted	548,897	1,816,187	(1,267,291)
Total Net Position	<u>21,408,032</u>	<u>21,244,399</u>	<u>163,633</u>
<b>Total Liabilities and Net Assets</b>	<b><u>\$ 24,509,097</u></b>	<b><u>\$ 24,668,939</u></b>	<b><u>\$ (159,842)</u></b>

No assurance is provided on these financial statements.

**Lexington & Fayette County Parking Authority  
Management Report  
FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 10/31/2020	Month End 10/31/2020	Variance 10/31/2020	FYTD 10/31/2020	FYTD 10/31/2020	Variance 10/31/2020	Annual Budget 6/30/2021
	Actual	FYE Budget		Actual	FYE Budget		FYE Budget
<b>Revenue</b>							
1 Revenue OnStreet							
2     Parking - Monthly Rental	\$ 9,723	\$ 7,056	\$ 2,667	\$ 47,246	\$ 42,811	\$ 4,435	\$ 98,000
3     Parking - Meter Collections	60,176	86,777	(26,601)	234,423	272,737	(38,314)	900,000
4     Parking - Fines	65,359	60,315	5,044	244,280	214,555	29,725	700,000
5     Overage/Shortage/Fees	1	0	1	1	0	1	0
6 Total Revenue OnStreet	135,259	154,148	(18,889)	525,950	530,103	(4,153)	1,698,000
Revenue OffStreet							
7     Parking - Monthly Rental	110,717	91,666	19,051	423,319	366,664	56,655	1,099,996
8     Parking - Transient Rental	22,200	42,409	(20,209)	87,347	156,525	(69,178)	490,001
9     Parking - Validations	2,858	1,759	1,099	7,747	11,760	(4,013)	38,002
10     Parking - Fines	50	0	50	250	0	250	0
11     Overage/Shortage/Fees	86	0	86	(494)	0	(494)	0
12 Total Revenue OffStreet	135,911	135,834	77	518,169	534,949	(16,780)	1,627,999
13 Commercial Property Rental	4,532	3,250	1,282	24,834	13,000	11,834	39,000
14 Miscellaneous Income	29	0	29	30	0	30	0
15 Total Revenue	275,731	293,232	(17,501)	1,068,983	1,078,052	(9,069)	3,364,999
<b>Operating Expenses</b>							
OnStreet Operating Expenses							
16 REEF Operating Expenses	73,772	81,239	7,467	319,228	362,889	43,661	1,010,971
17 Property & Casualty Excess Insurance	0	0	0	1,584	995	(589)	995
18 Bank & Credit Card Fees	5,784	9,583	3,799	19,637	38,332	18,695	114,996
19 Total OnStreet Operating Expenses	79,556	90,822	11,266	340,449	402,216	61,767	1,126,962
OffStreet Operating Expenses							
20 REEF Operating Expenses	82,078	71,223	(10,855)	260,189	294,127	33,938	896,611
21 Property & Casualty Excess Insurance	0	0	0	55,385	57,121	1,736	57,121
22 Bank & Credit Card Fees	991	3,750	2,759	4,241	15,000	10,759	45,000
23 Utilities	7,760	10,165	2,405	38,555	40,660	2,105	121,980
24 Interest Expense	4,944	5,024	80	20,483	20,096	(387)	60,288
25 Total OffStreet Operating Expenses	95,773	90,162	(5,611)	378,853	427,004	48,151	1,181,000
26 Personnel Expenses	41,511	26,199	(15,312)	100,589	104,796	4,207	314,388
Administrative Expenses							
27 Property & Casualty Excess Insurance	0	0	0	32,267	38,000	5,733	38,000
28 Bank & Credit Card Fees	1,453	0	(1,453)	2,347	0	(2,347)	0
29 Other Professional Services	24,127	19,367	(4,760)	48,832	77,468	28,636	232,404
30 Rent/Lease Expenses	876	876	0	3,504	3,504	0	10,512
31 Landline Phones	412	442	30	1,621	1,768	147	5,304
32 Business Travel & Training	0	1,150	1,150	199	4,600	4,401	13,800
33 Dues Subscriptions & Publications	0	475	475	644	1,900	1,256	5,700
34 Office Supplies	0	583	583	496	2,332	1,836	6,996
35 Office Machines & Equipment	0	208	208	0	832	832	2,496
36 Office Repairs & Maintenance	0	125	125	33	500	467	1,500
37 Mileage Expense	0	33	33	0	132	132	396
38 Operating Contingency	0	2,500	2,500	6,750	10,000	3,250	30,000
39 Total Administrative Expenses	26,868	25,759	(1,109)	96,693	141,036	44,343	347,108
40 Total Operating Expenses	243,708	232,942	(10,766)	916,584	1,075,052	158,468	2,969,458
41 Change in Net Position Before Capital & Other Fin	32,023	60,290	(28,267)	152,399	3,000	149,399	395,541
<b>Expenses For Capital Assets</b>							
42 Depreciation & Amortization	53,152	63,250	10,098	240,483	253,000	12,517	759,000
43 Total Expenses For Capital Assets	53,152	63,250	10,098	240,483	253,000	12,517	759,000
<b>Other Financing Sources</b>							
51 Interest Income	2,119	3,500	(1,381)	14,813	14,000	813	42,000
52 Unrealized Gain / Loss on Investments	(270)	0	(270)	(558)	0	(558)	0
53 Total Other Financing Sources	1,849	3,500	(1,651)	14,255	14,000	255	42,000
54 <b>Total Change in Net Position</b>	<b>\$ (19,280)</b>	<b>\$ 540</b>	<b>\$ (19,820)</b>	<b>\$ (73,829)</b>	<b>\$ (236,000)</b>	<b>\$ 162,171</b>	<b>\$ (321,459)</b>

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority**  
**Statement of Cash Flows**

Substantially All Disclosures Omitted

	Month To Date 10/31/2020	Year To Date 10/31/2020
<b>Cash Flows from Operating Activities</b>		
Payments received from parking customers	\$ 283,020	\$ 1,009,340
Cash received from commercial property renters	4,532	24,834
Cash received from grants	-	-
Payments to suppliers for goods and services	(370,965)	(796,776)
Payments to employees for services	(16,622)	(81,522)
Payments to LFUCG	(1,777)	(7,547)
<b>Net Cash Provided by Operating Activities</b>	<b>(101,812)</b>	<b>148,329</b>
<b>Cash Flows from Capital and Related Financing Activities</b>		
Payments on note payable	(34,786)	(138,436)
Purchases of capital assets	(152,131)	(761,984)
<b>Net Cash Used in Capital and Related Financing Activities</b>	<b>(186,917)</b>	<b>(900,420)</b>
<b>Cash Flows From Investing Activities</b>		
Purchase of certificates of deposits	224,750	426,985
Income earned on restricted cash and cash equivalents	12,566	24,971
<b>Net Cash Used in Investing Activities</b>	<b>237,316</b>	<b>451,956</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>(51,413)</b>	<b>(300,135)</b>
<b>Cash and Cash Equivalents, Beginning of Period</b>	<b>773,517</b>	<b>1,022,239</b>
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 722,104</b>	<b>\$ 722,104</b>
<b>Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities</b>		
Change in net position	\$ (19,280)	\$ (73,829)
<b>Adjustments to Reconcile Change in Net Position to Net Cash Provided by Operating Activities:</b>		
Depreciation and amortization	53,152	240,482
(Gain) on disposal of assets	-	-
Interest on certificates of deposit	(12,566)	(24,971)
<b>Change in Assets and Liabilities:</b>		
Accounts receivable	11,850	(34,779)
Prepaid Expenses	-	25,759
Accounts payable and accrued liabilities	(134,968)	17,267
Security deposits	-	(1,600)
Compensated absences	-	-
<b>Net Cash Provided by Operating Activities</b>	<b>\$ (101,812)</b>	<b>\$ 148,329</b>

No assurance is provided on these financial statements.

## Lexington & Fayette County Parking Authority Management Report Capital Expenditures

Substantially All Disclosures Omitted

	FYTD 10/31/20 <small>Actual</small>	Year Ending 06/30/20 <small>Actual</small>	Year To Date 10/31/20 <small>Capital Expenditures</small>	FYTD 06/30/21 <small>FY21 CapEx Budget</small>
<b>Capital Assets</b>				
Land	7,585,094	7,585,094	0	0
Buildings and improvements	12,777,195	12,773,257	3,938	2,254,224
Equipment and furniture	2,278,902	2,278,903	0	24,000
Construction in progress	1,081,939	323,892	758,046	0
Computer software	10,850	10,850	0	0
<b>Total Capital Assets</b>	<b>23,733,980</b>	<b>22,971,996</b>	<b>761,984</b>	<b>2,278,224</b>



**LEXPARK**  
**On-Street Financial Report**  
**October 31, 2020**  
**Location 21081200**



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
<b>Revenue</b>									
1 Meter Receipts	\$ 58,187	43%	\$ 76,496	\$ (18,309)	<b>A</b>	\$ 216,798	42%	\$ 259,792	\$ (42,994)
2 Permit Sales/Monthly Permit Sales	\$ 9,723	7%	\$ 7,056	\$ 2,666		\$ 47,311	9%	\$ 42,812	\$ 4,499
3 Violation Tickets	\$ 62,749	46%	\$ 56,485	\$ 6,264		\$ 229,815	44%	\$ 208,304	\$ 21,510
4 Bag Rental Fees	\$ 1,978	1%	\$ 10,280	\$ (8,302)		\$ 13,350	3%	\$ 12,945	\$ 406
5 Booting Fees	\$ 2,610	2%	\$ 3,829	\$ (1,219)		\$ 14,400	3%	\$ 6,250	\$ 8,150
<b>6 Total Revenue</b>	<b>\$ 135,247</b>		<b>\$ 154,147</b>	<b>\$ (18,900)</b>		<b>\$ 521,674</b>		<b>\$ 530,103</b>	<b>\$ (8,430)</b>
<b>Expenses</b>									
<b>Payroll</b>									
7 Salaries & Wages	\$ 34,116		\$ 36,427	\$ 2,310		\$ 137,090		\$ 143,281	\$ 6,191
8 Payroll Taxes	\$ 4,950		\$ 5,286	\$ 335		\$ 19,892		\$ 20,790	\$ 898
9 Workers Comp Ins	\$ 2,132		\$ 2,277	\$ 144		\$ 8,568		\$ 8,955	\$ 387
10 Liability Insurance	\$ 1,572		\$ 1,599	\$ 28		\$ 6,822		\$ 6,398	\$ (424)
11 Employee Health Insurance	\$ 5,643		\$ 5,833	\$ 189		\$ 22,574		\$ 23,331	\$ 757
<b>12 Total Payroll</b>	<b>\$ 48,414</b>	<b>36%</b>	<b>\$ 51,421</b>	<b>\$ 3,007</b>		<b>\$ 194,945</b>	<b>37%</b>	<b>\$ 202,755</b>	<b>\$ 7,809</b>
<b>Field</b>									
13 Uniforms	\$ 191		\$ 82	\$ (109)		\$ 390		\$ 329	\$ (61)
14 Hiring/Training	\$ 335		\$ 140	\$ (195)		\$ 751		\$ 558	\$ (192)
15 Vehicle Expense	\$ 1,269		\$ 1,269	\$ -		\$ 5,326		\$ 5,077	\$ (248)
16 EMS/IPS/PBP/CCS Service Fees	\$ 11,936		\$ 13,808	\$ 1,872	<b>B</b>	\$ 78,699		\$ 92,622	\$ 13,923
17 Professional Services/Fees	\$ 2,274		\$ 1,257	\$ (1,016)		\$ 5,566		\$ 5,029	\$ (537)
18 Fuel	\$ 113		\$ -	\$ (113)		\$ 404		\$ -	\$ (404)
19 General Supplies	\$ 775		\$ 2,658	\$ 1,883		\$ 3,736		\$ 10,631	\$ 6,895
20 Repairs - Maintenance	\$ -		\$ 2,600	\$ 2,600	<b>C</b>	\$ 3,176		\$ 10,400	\$ 7,224
<b>21 Total Field</b>	<b>\$ 16,893</b>	<b>12%</b>	<b>\$ 21,814</b>	<b>\$ 4,921</b>		<b>\$ 98,048</b>	<b>19%</b>	<b>\$ 124,646</b>	<b>\$ 26,599</b>
<b>Office</b>									
22 Communications/Telephones	\$ 1,667		\$ 1,262	\$ (405)		\$ 4,766		\$ 5,048	\$ 282
23 Office Supplies	\$ 303		\$ 132	\$ (171)		\$ 303		\$ 528	\$ 225
24 Printing & Design/Ticket Purchase	\$ 542		\$ 762	\$ 220		\$ 972		\$ 3,047	\$ 2,076
25 Postage/Dues & Memberships	\$ 1,447		\$ 940	\$ (507)		\$ 2,933		\$ 3,760	\$ 827
26 Employee Incentive	\$ -		\$ 175	\$ 175		\$ -		\$ 700	\$ 700
<b>27 Total Office</b>	<b>\$ 3,959</b>	<b>3%</b>	<b>\$ 3,271</b>	<b>\$ (688)</b>		<b>\$ 8,973</b>	<b>2%</b>	<b>\$ 13,084</b>	<b>\$ 4,111</b>
<b>Miscellaneous</b>									
28 Base Management Fee	\$ 1,465		\$ 1,465	\$ -		\$ 5,862		\$ 5,862	\$ -
29 Management Incentive Fee	\$ 2,269		\$ 2,560	\$ 291		\$ 9,795		\$ 10,711	\$ 916
30 Dues & Subscriptions	\$ 471		\$ 708	\$ 237	<b>D</b>	\$ 1,358		\$ 5,831	\$ 4,474
<b>31 Total Miscellaneous</b>	<b>\$ 4,206</b>	<b>3%</b>	<b>\$ 4,733</b>	<b>\$ 528</b>		<b>\$ 17,014</b>	<b>3%</b>	<b>\$ 22,404</b>	<b>\$ 5,390</b>
<b>32 Total Expenses</b>	<b>\$ 73,471</b>	<b>54%</b>	<b>\$ 81,239</b>	<b>\$ 7,768</b>		<b>\$ 318,980</b>	<b>61%</b>	<b>\$ 362,889</b>	<b>\$ 43,909</b>
<b>33 Net Income (Loss)</b>	<b>\$ 61,776</b>		<b>\$ 72,908</b>	<b>\$ (11,132)</b>		<b>\$ 202,693</b>		<b>\$ 167,214</b>	<b>\$ 35,479</b>

**Variance Notes**

- A.** Meter Receipts Variance of \$18,309 is due to an unexpected upturn in COVID-19 restrictions. Fortunately, the other four revenue categories are performing close to budget YTD. On a positive note, Total Revenue YTD is only down \$8430.
- B.** EMS/IPS/PBP/CCS aka Software Applications had a positive variance of \$1872 due to PBP/IPS transaction fees being a bit down. We will have a favorable YTD budget until we receive the large T2 subscription invoice at year end.
- C.** The positive Repairs and Maintenance Variance is due to not requiring any major equipment repairs this month. We will begin to have more IPS repairs in the months ahead.
- D.** Dues and Subscriptions has a positive variance of \$237 this month and \$4474 YTD primarily because our YMCA invoice has been significantly lower during the Pandemic.





**LEXPARK**  
**Garage Financial Report**  
**October 31, 2020**  
**Location 21081201..21081204**



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance	
<b>Revenue</b>										
1 Monthly	\$ 145,368	85%	\$ 119,422	\$ 25,946	A	\$ 442,322	82%	\$ 394,422	\$ 47,900	
2 Violation Tickets	\$ 50	0%	\$ -	\$ 50		\$ 250	0%	\$ -	\$ 250	
3 Transient	\$ 22,285	13%	\$ 42,410	\$ (20,125)	B	\$ 87,422	16%	\$ 156,525	\$ (69,102)	
4 Stamp/Validation	\$ 2,859	2%	\$ 1,759	\$ 1,100		\$ 7,747	1%	\$ 11,760	\$ (4,013)	
<b>5 Total Revenue</b>	<b>\$ 170,561</b>		<b>\$ 163,590</b>	<b>\$ 6,971</b>		<b>\$ 537,741</b>		<b>\$ 562,706</b>	<b>\$ (24,965)</b>	
<b>Expenses</b>										
<b>Payroll</b>										
6 Salaries & Wages	\$ 23,987		\$ 31,074	\$ 7,087		\$ 108,231		\$ 122,394	\$ 14,162	
7 Payroll Taxes	\$ 3,480		\$ 4,509	\$ 1,028		\$ 15,704		\$ 17,759	\$ 2,055	
8 Workers Comp Ins	\$ 1,499		\$ 1,942	\$ 443		\$ 6,765		\$ 7,650	\$ 885	
9 Liability Insurance	\$ 2,948		\$ 2,948	\$ -		\$ 11,882		\$ 11,793	\$ (88)	
10 Employee Health Insurance	\$ 2,949		\$ 6,857	\$ 3,908	C	\$ 10,776		\$ 27,429	\$ 16,654	C
<b>11 Total Payroll</b>	<b>\$ 34,864</b>	<b>20%</b>	<b>\$ 47,331</b>	<b>\$ 12,467</b>		<b>\$ 153,358</b>	<b>29%</b>	<b>\$ 187,025</b>	<b>\$ 33,667</b>	
<b>Field</b>										
12 Uniforms	\$ -		\$ 93	\$ 93		\$ 65		\$ 371	\$ 306	
13 Hiring/Training	\$ 157		\$ 157	\$ -		\$ 631		\$ 630	\$ (2)	
14 Repairs - Maintenance	\$ 6,666		\$ 1,350	\$ (5,316)	D	\$ 19,666		\$ 5,400	\$ (14,266)	D
15 Vehicle Expense	\$ 1,088		\$ 1,088	\$ 0		\$ 4,304		\$ 4,352	\$ 48	
16 EMS/IPS/PBP/CCS Service Fees	\$ 21,258		\$ 5,107	\$ (16,151)	E	\$ 30,314		\$ 21,262	\$ (9,052)	E
17 Professional Services/Fees	\$ 6,965		\$ 4,209	\$ (2,756)	F	\$ 21,188		\$ 27,535	\$ 6,347	F
18 Fuel	\$ 271		\$ 170	\$ (101)		\$ 600		\$ 678	\$ 79	
19 General Supplies	\$ 1,368		\$ 2,997	\$ 1,629		\$ 2,479		\$ 11,989	\$ 9,510	
20 Elevator Maintenance	\$ 2,697		\$ 1,731	\$ (966)		\$ 8,921		\$ 6,926	\$ (1,995)	
<b>21 Total Field</b>	<b>\$ 40,470</b>	<b>24%</b>	<b>\$ 16,902</b>	<b>\$ (23,568)</b>		<b>\$ 88,167</b>	<b>16%</b>	<b>\$ 79,142</b>	<b>\$ (9,025)</b>	
<b>Office</b>										
22 Communications	\$ 1,487		\$ 1,423	\$ (64)		\$ 4,061		\$ 5,692	\$ 1,631	
23 Office Supplies	\$ 327		\$ 149	\$ (178)		\$ 327		\$ 596	\$ 269	
24 Printing & Design	\$ -		\$ 859	\$ 859		\$ -		\$ 3,437	\$ 3,437	
25 Postage	\$ 1,452		\$ 1,060	\$ (392)		\$ 1,465		\$ 4,240	\$ 2,775	
<b>26 Total Office</b>	<b>\$ 3,267</b>	<b>2%</b>	<b>\$ 3,491</b>	<b>\$ 224</b>		<b>\$ 5,853</b>	<b>1%</b>	<b>\$ 13,964</b>	<b>\$ 8,111</b>	
<b>Miscellaneous</b>										
27 Base Management Fee	\$ 2,701		\$ 2,701	\$ -		\$ 10,804		\$ 10,804	\$ -	
28 Dues & Subscriptions	\$ 777		\$ 798	\$ 21		\$ 2,268		\$ 3,193	\$ 924	
<b>29 Total Miscellaneous</b>	<b>\$ 3,478</b>	<b>2%</b>	<b>\$ 3,499</b>	<b>\$ 21</b>		<b>\$ 13,072</b>	<b>2%</b>	<b>\$ 13,997</b>	<b>\$ 924</b>	
<b>30 Total Expenses</b>	<b>\$ 82,079</b>	<b>48%</b>	<b>\$ 71,223</b>	<b>\$ (10,856)</b>		<b>\$ 260,451</b>	<b>48%</b>	<b>\$ 294,128</b>	<b>\$ 33,677</b>	
<b>31 Net Income (Loss)</b>	<b>\$ 88,482</b>		<b>\$ 92,367</b>	<b>\$ (3,885)</b>		<b>\$ 277,291</b>		<b>\$ 268,579</b>	<b>\$ 8,712</b>	

**Variance Notes**

- A The Monthly Positive Variance of \$25496 is due to twenty additional parkers at Vic Square and the fact that LFUCG and the Dept of Corrections pre-paid Nov & Dec, along with Grey Construction paying Sept & October.
- B Transient Variance due to an unexpected upturn in COVID-19 restrictions. We anticipated more office visitors and better evening traffic to the restaurants and bars. This negative variance % has been consistent each month during the 1st 4 months of this fiscal year.
- C The positive \$3908 employee health insurance variance is primarily due to fewer garage employees using insurance. We have not replaced 3 full time garage employees due to COVID.
- D The \$5316 negative Repairs and Maintenance variance is due to receiving the invoices for installing new lamps in the Helix garage rooftop tower lights. The \$14266 negative YTD variance includes the \$10k Helix elevator lobby flooring installs back in July.
- E The negative variance of \$16,151 for EMS/IPS/PBP/CCS (Software Applications) is due to catching up on the Scheidt-Bachmann monthly service contract invoices. If you recall, a 1/2 year Service Agreement was re-negotiated late in the Summer.
- F The \$2756 Professional Services variance is due to the \$5k High Street planters landscaping expense. YTD is favorable until JCI's sprinkler/fire system inspections occur

## Lexington/ Fayette Co Parking Authority

Balance Sheet  
October 31, 2020

## ASSETS

Current Assets		
Cash - US Bank	\$	<u>12,140.11</u>
Total Current Assets		12,140.11
Property and Equipment		
Building Improvements		<u>81,518.30</u>
Total Property and Equipment		81,518.30
Other Assets		<u>                    </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>93,658.41</u></u>

## LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>1,800.00</u>
Total Current Liabilities		1,800.00
Long-Term Liabilities		<u>                    </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		1,800.00
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(205,300.00)
Retained Earnings		250,388.11
Net Income		<u>16,631.04</u>
Total Capital		<u>91,858.41</u>
Total Liabilities & Capital	\$	<u><u>93,658.41</u></u>

Lexington/ Fayette Co Parking Authority  
Income Statement  
Compared with Budget  
For the Four Months Ending October 31, 2020

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Revenues</b>						
Rental Income	\$ 3,368.09	\$ 3,278.40	\$ 89.69	\$ 19,285.86	\$ 14,880.20	\$ 4,405.66
Income - Utilities	119.88	125.00	(5.12)	442.80	345.00	97.80
<b>Total Revenues</b>	<u>3,487.97</u>	<u>3,403.40</u>	<u>84.57</u>	<u>19,728.66</u>	<u>15,225.20</u>	<u>4,503.46</u>
<b>Cost of Sales</b>						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
<b>Gross Profit</b>	<u>3,487.97</u>	<u>3,403.40</u>	<u>84.57</u>	<u>19,728.66</u>	<u>15,225.20</u>	<u>4,503.46</u>
<b>Expenses</b>						
Property Management Fee	500.00	500.00	0.00	2,000.00	2,000.00	0.00
Office Supplies	0.00	0.00	0.00	17.74	18.00	(0.26)
Repair & Maintenance	506.63	200.00	306.63	1,079.33	770.00	309.33
Postage	0.00	0.00	0.00	0.55	3.00	(2.45)
Commission expense	0.00	0.00	0.00	0.00	2,880.00	(2,880.00)
<b>Total Expenses</b>	<u>1,006.63</u>	<u>700.00</u>	<u>306.63</u>	<u>3,097.62</u>	<u>5,671.00</u>	<u>(2,573.38)</u>
<b>Net Income</b>	<u>\$ 2,481.34</u>	<u>\$ 2,703.40</u>	<u>\$ (222.06)</u>	<u>\$ 16,631.04</u>	<u>\$ 9,554.20</u>	<u>\$ 7,076.84</u>

**Lexington/ Fayette Co Parking Authority  
Cash Disbursements Journal  
For the Period From Oct 1, 2020 to Oct 31, 2020**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

<b>Date</b>	<b>Check #</b>	<b>Account ID</b>	<b>Account Description</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
10/1/20	1168	500 100	Property Management Fee Cash - US Bank	Invoice: 7342 Schrader Commercial Properties, LLC	500.00	500.00
10/22/20	1169	511 100	Repair & Maintenance Cash - US Bank	Invoice: 092520 Schrader Commercial Properties, LLC	29.63	29.63
10/26/20	1170	511 100	Repair & Maintenance Cash - US Bank	Invoice: 9548 Allstate Heating and Cooling, Inc.	477.00	477.00
	<b>Total</b>				<u>1,006.63</u>	<u>1,006.63</u>

**Lexington/ Fayette Co Parking Authority**  
**General Ledger**  
**For the Period From Oct 1, 2020 to Oct 31, 2020**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	10/1/20			Beginning Balance			9,658.77
	10/1/20	1168	CDJ	Schrader Commer		500.00	
	10/15/20	101520	CRJ	Lynna Nguyen	1,963.64		
	10/15/20	101520	CRJ	Lynna Nguyen	62.19		
	10/15/20	101520	CRJ	Savane Silver	57.69		
	10/15/20	101520	CRJ	Savane Silver	1,404.45		
	10/22/20	1169	CDJ	Schrader Commer		29.63	
	10/26/20	1170	CDJ	Allstate Heating an Current Period Cha	3,487.97	477.00	2,481.34
	10/31/20			<b>Ending Balance</b>		1,006.63	<b>12,140.11</b>
155 Building Improvement	10/1/20			Beginning Balance			81,518.30
	10/31/20			<b>Ending Balance</b>			<b>81,518.30</b>
231 Tenant Deposits	10/1/20			Beginning Balance			-1,800.00
	10/31/20			<b>Ending Balance</b>			<b>-1,800.00</b>
349 Beginning Balance Eq	10/1/20			Beginning Balance			-30,139.26
	10/31/20			<b>Ending Balance</b>			<b>-30,139.26</b>
350 Capital Contribution,	10/1/20			Beginning Balance			205,300.00
	10/31/20			<b>Ending Balance</b>			<b>205,300.00</b>
352 Retained Earnings	10/1/20			Beginning Balance			-250,388.11
	10/31/20			<b>Ending Balance</b>			<b>-250,388.11</b>
400 Rental Income	10/1/20			Beginning Balance			-15,917.77
	10/15/20	101520	CRJ	Lynna Nguyen - Oc		1,963.64	
	10/15/20	101520	CRJ	Savane Silver - Oct		1,404.45	
				Current Period Cha		3,368.09	
	10/31/20			<b>Ending Balance</b>			<b>-3,368.09</b>
							<b>-19,285.86</b>
401 Income - Utilities	10/1/20			Beginning Balance			-322.92
	10/15/20	101520	CRJ	Lynna Nguyen - El		62.19	
	10/15/20	101520	CRJ	Savane Silver - Ele		57.69	
				Current Period Cha		119.88	
	10/31/20			<b>Ending Balance</b>			<b>-119.88</b>
							<b>-442.80</b>
500 Property Management	10/1/20			Beginning Balance			1,500.00
	10/1/20	1168	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	10/31/20			<b>Ending Balance</b>			<b>2,000.00</b>
509 Office Supplies	10/1/20			Beginning Balance			17.74
	10/31/20			<b>Ending Balance</b>			<b>17.74</b>

**Lexington/ Fayette Co Parking Authority  
General Ledger  
For the Period From Oct 1, 2020 to Oct 31, 2020**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Account Description							
511	10/1/20			Beginning Balance			572.70
Repair & Maintenance	10/22/20	1169	CDJ	Schrader Commer	29.63		
	10/26/20	1170	CDJ	Allstate Heating an	477.00		
				Current Period Cha	506.63		506.63
	<b>10/31/20</b>			<b>Ending Balance</b>			<b>1,079.33</b>
526	10/1/20			Beginning Balance			0.55
Postage	<b>10/31/20</b>			<b>Ending Balance</b>			<b>0.55</b>

**Lexington/ Fayette Co Parking Authority**  
**Account Reconciliation**  
**As of Oct 31, 2020**  
**100 - Cash - US Bank**  
**Bank Statement Date: October 31, 2020**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		9,658.77
Add: Cash Receipts		3,487.97
Less: Cash Disbursements		(1,006.63)
Add (Less) Other		
Ending GL Balance		12,140.11
Ending Bank Balance		12,140.11
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
Total outstanding checks		
Add (Less) Other		
Total other		
Unreconciled difference		0.00
Ending GL Balance		12,140.11

Please add this e-mail to the board packet

Gary Means <gmeans@lexpark.org>

Tue 12/1/2020 5:31 PM

To: Kara Pearson <kpearson@lexpark.org>

## Gary A. Means, CAPP

Executive Director

**Lexington & Fayette County Parking Authority**

162 East Main, Suite 212

Lexington KY, 40507

[www.lexpark.org](http://www.lexpark.org)

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**From:** David Leone <david@wellsandwells.com>

**Sent:** Monday, November 30, 2020 2:52 PM

**To:** Gary Means <gmeans@lexpark.org>

**Cc:** Brett Pierce <brett@wellsandwells.com>

**Subject:** Bagging of meter 82509

Mr. Means,

Wells & Wells Construction Co. Is begging construction on the interior of HUB on Campus located at 500 S Upper St here in Lexington. This project is scheduled to begin December 7th, 2020 and will run through the end on January. I have filled out the request for Meter Bagging form and emailed info@lexpark.org. We are requesting use of the six metered parking spots located south of the Target loading dock on Jersey St. All six spots are metered by location number 82509. As our application is longer than one month we are formally requesting an extension. These parking spots will be required for the location of a dumpster as well as delivery and haul away of materials. The dates of our formal request are 12/7/2020-1/31/2021.

Please let me know if you need any more information from us.

Thank you in advance for your time and consideration into this matter,

David Leone  
859-382-2455

Sent from my iPad



## Garage Updates

### Helix Garage:

- The garage lighting system was programmed with a green scheme in remembrance of KY COVID-19 victims.
- The garage lighting system was programmed with a blue and white scheme for UK football and basketball games.
- The garage lighting system was programmed with a red, yellow and amber scheme for Thanksgiving.
- The garage lighting scheme was programmed with a red and green scheme for Illuminate Lexington.
- As part of the FY21 CAMP repair cycle, Volunteer Restoration completed the installation of a new waterproof traffic bearing membrane on the roof level. Substantial partial depth concrete repairs were also completed before the traffic membrane was applied.

### Victorian Square Garage:

- The façade enhancement project was completed.



### General Garage Notes:

- Flash Parking began installation of the new PARCS equipment. Victorian Square Garage is the first facility to receive the new equipment, with installation following at the Courthouse and Helix garages. Flash Parking anticipates completion of the three facilities by late December.



## *2021 Proposed Board Meeting Schedule*

January 14<sup>th</sup>

February 11<sup>th</sup>

March 11<sup>th</sup>

April 8<sup>th</sup>

May 13<sup>th</sup>

June 10<sup>th</sup>

July 8<sup>th</sup>

August 12<sup>th</sup>

September 9<sup>th</sup>

October 14<sup>th</sup>

November 11<sup>th</sup>

December 9<sup>th</sup>

