

November 14, 2019 Board Meeting Agenda



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|-------|--|-------------------------------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of October 2019 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
A. Executive Director Reports
B. Operational Reports
C. Update on Distillery District Conversations | Means |
| IV. | Present LPA and LEXPARK September 2019 Financial Reports
and Schrader Commercial Reports | Means |
| V. | Holiday Party | Means |
| VI. | Hearing Board
<i>Board Action Required</i> | Means |
| VII. | Credit Card Processing Services RFP Update | Means |
| VIII. | On-Street
A. Motorized Scooter Update | Means |
| IX. | Off-Street (Garages)
A. Update on LEXPARK Office Expansion
B. Broadway Shoppes – Leasing Update
C. Victorian Square Garage Façade Enhancements
<i>Board Action Required</i>
D. Garage Updates | Means

Trammell |
| X. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |
| XI. | Closed Session per KRS 61.810 | Frazier |

Next Meeting: December 12, 2019

Lexington & Fayette County Parking Authority

Board Meeting Minutes
October 17, 2019

Called to order: 10:00 a.m. by James H. Frazier, III, Chair

Location: 162 East Main Street, Lexington KY 40507

Voting Members: Kenton Ball
Dee Dee Harbut
Bill O'Mara
Trish Vertuca

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

Guests:
LaRay Brown, Lanier
Mark Doering, Lanier
Jennifer French, Strothman
Chris Goodson, Lanier
Justin Hubbard, DDAF
Steven Taff, Lanier
Jessica Winters, PRHBTN

Item 1 – Call to Order:

Chairman James H. Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Jessica Winters gives a presentation on the 2019 PRHBTN campaign and the mural being created on the Victorian Square Garage. She makes a funding request to help offset expenses. Mr. Ball makes a motion to contribute \$3,500 from LPA's contingency fund. Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Item 2 – FY2019 Audit Presentation

Jennifer French from Strothman and Co. gives a presentation on the FY 2019 audit findings. There were no deficiencies and the year-end financials present fairly.

Item 3 – Approval of September 2019 Minutes

Ms. Vertuca makes a motion to approve the minutes as presented. Mr. O'Mara seconds. The vote was unanimous, and the motion carried.

Item 4 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the September 2019 Executive Director report. Park(ing) Day was a success. Mr. Means is working on a monthly parking contract renewal with KU. LPA is in the process of bidding out credit card processing fees.



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B. Operational Reports

Mr. Means presents the September 2019 operations reports. LUKE meter uptime continues to measure at 99.9%. The number of violations cited during the month of September decreased from the prior month but the percentage of citations paid increased over the same time period. Meter revenue collected also increased from the previous month

Item 5 – July 2019 Financial Reports

Mr. Means presents the August 2019 draft financials. He notes the Lanier financial statements and reports that a LUKE Cosmo meter purchased by them will be moved to the LPA capital equipment schedule. Meter collections appear to have been overbudgeted. Mr. Hubbard will spread out the quarterly LFUCG payment on LPA financials. The FY20 budget does not include interest income so a budget amendment to add it will be completed.

Item 6 – Investment Policy

Mr. Means presents a draft of the LPA investment policy. Ms. Vertuca makes a motion to approve. Mr. Ball seconds. The vote was unanimous, and the motion carried.

Item 7 – On-Street

A. Motorized Scooter Update

Mr. Means reports that Lime and Spin scooters will be arriving in downtown imminently.

B. FOP Request

Mr. Ball makes a motion to accept the staff recommendation and decline the request from the FOP. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

C. Food for Fines

Mr. Means presents a request to continue the Food for Fines program for a sixth year. He also requests a budget of \$1K to send out letters informing customers who have old citations. Mr. Ball makes a motion to accept the proposal. Mr. O'Mara seconds. The vote was unanimous, and the motion carried.

Item 8 – Off-Street

A. Proposed Transient Rate Increase

Mr. Means gives a presentation to the Commissioners with three options for restructuring the transient rates in the garages. Daily maximum rates remain unchanged. Mr. O'Mara makes a motion to accept Option A, effective January 1, 2020. Mr. Ball seconds. The vote was unanimous, and the motion carried.

B. Broadway Shoppes – Leasing Update

Spotz Gelato has opened, and leasing negotiations are ongoing with Creatures of Whim. The LEXPARK office expansion is being planned.

C. Victorian Square Garage Façade Enhancements

Mr. Trammell presents an updated bid from Pohl Rosa Pohl. Mr. O'Mara makes a motion to accept the new bid of \$325K. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

D. Garage Updates

Mr. Trammell presents the garage updates. RAM's estimate for beam repairs in the Transit Center Garage came in under expectation.



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Mr. Ball makes a motion to enter closed session per KRS61.810. Ms. Vertuca seconds.

Ms. Vertuca makes a motion to exit closed session. Mr. Ball seconds.

There being no further business brought before the Board, the meeting adjourned at 11:15 a.m.



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November 4, 2019
**Lexington & Fayette County
 Parking Authority
 Executive Directors Report
 October 2019**



Accomplishments

- Received LPA board approval to adopt an investment policy patterned after the LFUCG investment policy
- Received LPA board approval to run the Food for Fines campaign for a 6th year with no changes in the criteria but approval for an additional in-state mailing strategy
- Received LPA board approval for a proposed transient rate increase to be implemented at the Helix and Victorian Square Garages effective 01.01.20
- Received LPA board approval for a proposed change in the total cost of the Victorian Square Façade and Safety Improvements project as of 09.12.19
- Fit up of Broadway Shop #126 was successfully completed and Creatures of Whim moved from 124 to 126 by November 1st
- The Helix Garage Water Quality Improvement Project was recognized with a 2019 Environmental Award by the Lexington Environmental Commission
- Strothman & Co. completed and presented a Preliminary Draft of our FY19 Financial Statement Audit

Meetings with LFUCG/LFCPA staff

- Linden Smith conducted an internal review with LPA & LEXPARK staff of his recent findings from specific targeted area studies and observations
- Attended the October LPA board meeting
- Breakfast meeting with LPA staff
- We hosted an LPA selection committee meeting for our Credit Card PFP
- I met with District Court Clerk to review parking space layouts in the basement of the Courthouse Garage
- LPA & LEXPARK staff met with LFUCG planner Scott Thompson regarding scooter parking enforcement initiatives
- Phone call with LPD Commander Curtsinger on Football Game Day parking enforcement
- Held regular weekly meetings for On-Street and Garage operations with Lanier (REEF) Parking (LEXPARK) staff

Meetings with External Individuals/Groups

- Attended IPMI Board of Directors Executive Committee meeting and full Board meeting in Pittsburg PA, travel paid for by IPMI
- Attended IPMI Leadership Summit in Pittsburg PA

- Met with Jon Ford of Central KY YMCA to check in on our employee health & wellness membership program
- LPA & LEX**PARK** team conference call with Parking Dept. for the city of Ashville NC to assist them with outsourcing questions
- LPA & LEX**PARK** staff attended an online presentation from PayByPhone on strategies to increase usage of the mobile app
- Kara and I met with our Auditors (Strothman) to review the draft and discuss presentation at the upcoming board meeting
- Coffee meeting with Cameron Sherlock who assists our offices with Phone and internet service providers
- Kara and I attended an online meeting with Zipie (our marketing partner) for the monthly activities and results meeting
- Ed and I attended a check in conference call with a couple executives from our Garage PARCS provider Scheidt & Bachmann
- Kara and I met with Greg Mullins our account representative from JP Morgan Chase as a check in and update on current bank offerings
- LPA & LEX**PARK** managers met with rep's from Cummins Generators to go over the warrantee and maintenance agreements regarding the new generator at the Transit Center Garage
- Attended the Dockless Mobility Company Operations Meeting at LFUCG planning department regarding the roll out of the Scooter Permit program with two companies participating (Lime and Spin)
- Ed and I participated in a conference with our engineers and contractor regarding the upcoming beam repairs at the Transit Center Garage
- Walk-thru with contractor at the 126 North Broadway shop to make sure our tenant can move over from 124 N. Broadway by November 1st
- Ed and I met again with Clive Pohl to discuss updates on the Victorian Square façade design work and pricing
- Phone call with our real estate attorney regarding potential mixed-use development including parking
- Walk-thru with tenant and Laura Adams of Schrader of the newly renovated 126 North Broadway shop space, tenant began moving in shortly after

Future Goals and Planned Activities

- Continue working on transitioning the Transit Center garage from a gated to gateless facility with enforcement and space count sign integrations
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10 year "Asset Management" Plan
- Implement recommendations from Walker's 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart Certification and is under the US Green Building Council
- Continue to market the pay-by-phone program
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about LEX**PARK**
- Continue planning media releases and related marketing information

- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals

LFCPA and LEXPARK Key Performance Indicators

User-Input variable cells.

Totals for underlying cells.

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Standard	TOTAL	AVERAGE	Percent of Total	CY 2019 AVERAGE
1 Unique Visitors to Website	2,433	2,611	2,819	3,158	3,431	2,886	2,727	3,449	3,493	3,508				30,515	3,051.5	N/A	2,460.1
2 LEXPARK Walk-In Customers	670	661	652	648	640	636	642	651	647	651				6,498	649.8	N/A	582.8
3 LEXPARK Telephone Inquiries (Total)	1,960	1,939	1,884	1,878	1,859	1,844	1,832	1,818	1,794	1,846				18,654	1,865	100%	2,016
4 Reporting Inoperative Meters	125	122	127	121	123	137	136	134	128	128				1,354	135	7%	166
5 LUKE	40	37	25	21	18	17	22	24	14	11				229	23	1%	49
6 IPS	45	44	40	39	35	33	31	27	20	20				334	33	1.8%	66
7 POM	27	20	14	10	7	10	11	12	12	10				133	13	1%	52
8 Enforcement Complaint	0	0	0	0	0	0	0	0	0	0				0	0	0.0%	0
9 Other Inquiry including payments/ just payments	650	659	636	639	640	620	616	608	617	609				6,294	629	34%	613
10 Pay by Phone questions or issues	89	84	77	75	71	64	55	51	46	41				653	65	4%	91
11 After 5 Parking questions	0	0	0	0	0	0	0	0	0	0				0	0	0%	0
12 Wrong Way Parking	9	6	3	4	2	3	4	3	2	3				39	4	0%	20
13 Garages	975	967	962	969	963	960	957	959	955	951				9,618	961.8	52%	959.5

14 TOTAL CONTACTS	34	27	32	31	25	21	16	23	25	20				254	25.4	100%	26.3
15 Business Association Meetings Attended	15	16	20	15	15	8	8	15	14	9				135	13.5	53%	14.2
16 Neighborhood Association Meetings Attended	0	0	3	3	0	2	0	0	1	0				9	0.9	4%	1.3
17 Number of Merchants Visited	3	2	4	1	6	6	1	2	2	3				30	3.0	12%	2.7
18 Number of Institutional and/or Public Official Meetings	16	9	5	12	4	5	7	6	8	8				80	8.0	31%	8.2
19 Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)	1	0	0	1	3	0	1	0	0	3				9	0.9	N/A	1.3

20 Parking Meter In-Service Rates (% of time)	99.8%	99.0%	99.9%	99.9%	99.7%	99.7%	99.1%	99.8%	99.7%	99.7%				N/A	99.6%	N/A	99.8%
21 Single-Space Meters Multi-Space Meters	99.9%	99.9%	99.9%	99.9%	99.8%	99.9%	99.9%	99.9%	99.9%	99.9%				N/A	99.9%	N/A	99.9%

22 Average Response Time to Address Meter Complaint (Hours)	1.79	5.21	1.35	2	1.49	1.44	8.45	1.55	2.39	1.57				N/A	2.7	N/A	2.1
23 Single-Space Meters (POM)	1.93	8.65	1.45	1.39	3.4	2.47	8.64	2.29	3.33	2.9				N/A	3.6	N/A	2.6
24 Multi-Space Meters (LUKE)	1.32	1.71	1.19	1.57	4.13	1.44	2.9	2.28	2.51	6.05				N/A	2.5	N/A	1.6
25 Number of Citation Appeal Hearings	31	19	21	21	49	35	19	15	46	34				290	29.0	100%	28.8
26 Number of Citations Dismissed or Reduced to Warning	12	11	7	5	12	19	8	10	8	8				100	10.0	34%	13.3
27 Number of Requested Citation Administrative Appeals	223	147	193	230	235	191	177	240	226	222				2,084	208.4	100%	166.3
28 Number of Citations Administratively Dismissed or Reduced to Warning	113	74	83	110	110	96	103	101	106	96				992	99.2	48%	82.8

PARKING MANAGEMENT EFFECTIVENESS

29 Number of Parking Activity Surveys Conducted (TOTAL)	47	47	47	47	47	47	47	47	47	47				497	49.7	100%	47.0
30 Parking Occupancy and Availability	46	46	46	46	46	46	46	46	46	46				460	46.0	93%	46.0
31 Parking Turnover	1	1	1	1	1	1	1	1	1	1				10	1.0	2%	1.0
32 Downtown Meter Turnover Rate	201%	177%	200%	217%	228%	215%	189%	191%	207%	178%				N/A	200.3%	N/A	210.8%
33 Parking Vacancy Rate in Neighborhoods	61%	54%	49%	58%	69%	72%	56%	68%	62%	58%				N/A	60.7%	N/A	62.3%
34 Meter Occupancy Rate by Survey	47%	51%	51%	51%	37%	41%	38%	45%	50%	48%				N/A	46.0%	N/A	48.4%
35 Paid Legal Meter Occupancy Rate by Meter Revenue	46.0%	46.1%	47.1%	50.5%	36.4%	36.9%	35.0%	38.1%	45.8%	45.1%				N/A	42.7%	N/A	44.6%
36 Safety Zone Violation Rate	9.4%	7.7%	7.5%	6.6%	6.5%	5.70%	7.0%	2.6%	6.6%	6.5%				N/A	6.6%	N/A	7.2%
37 Loading Zone Violation Rate	2.0%	2.4%	1.2%	1.7%	1.5%	1.2%	1.3%	1.5%	2.3%	1.1%				N/A	1.6%	N/A	2.0%

PARKING OPERATIONS EFFICIENCY

38 Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30	30	30				300	30.0	100%	30.0
39 Violation Capture Rate (Meters & RPP)	53%	29%	30%	44%	28%	36%	27%	10%	27%	17%				N/A	30%	N/A	33%
40 Total Net Patrol Hours	835	708	714	870	874	721	734	905	794	913				8,068	807	N/A	769
41 Average Net Patrol Hours per Officer	119	118	143	140	146	120	147	151	132	152				N/A	137	N/A	133
42 Number of Letters Mailed	2,591	2,271	2,181	2,961	3,610	2,760	2,888	2,212	3,317	7,160				31,951	3,195	N/A	3,002
43 Total Amount Due from Top 20 Scofflaws	\$5,005	\$9,540	\$9,460	\$9,505	\$9,980	\$10,105	\$9,955	\$10,145	\$10,255	\$10,325				N/A	\$9,428	N/A	\$9,676
44 Parking Ticket Collection Rate (1-year running average)	77.47%	77.12%	76.10%	76.29%	75.38%	76.74%	76.88%	77.50%	78.43%	78.55%				N/A	77.0%	N/A	80.1%

Note

Jan-19 Feb-19 Mar-19 Apr-19 May-19 Jun-19 Jul-19 Aug-19 Sep-19 Oct-19 Nov-19 Dec-19 Standard

TOTAL AVERAGE

Percent of Total CY 2019 AVERAGE

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

6

REVENUE STREAM INTEGRITY and SECURITY												TOTAL	AVERAGE	Percent of Total																
Note												Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19							
Field Inspections (with Contact)																														
1	Canister Integrity	8	4	4	5	7	10	10	9	9	9	10	8	4	2	55	5.5	100%												
2	Maintenance Collections	2	0	0	1	0	0	0	0	0	0	0	0	0	0	3	0.3	5%												
3	Enforcement	2	2	1	0	1	2	2	1	2	1	2	0	0	0	11	1.1	20%												
4	Enforcement	1	0	0	0	1	1	2	0	2	2	2	1	1	1	8	0.8	15%												
5	Coin Counting Observations	1	0	1	2	2	3	2	3	2	3	2	2	0	0	16	1.6	29%												
6		2	2	2	2	3	1	2	2	1	2	1	1	1	17	1.7	31%													
Field Observations (Covert)																														
7	Vehicle Integrity	9	10	9	10	10	10	9	9	9	10	10	8	2	94	9.4	100%													
8	Maintenance Collections	2	1	1	2	1	2	2	1	2	2	2	0	2	14	1.4	15%													
9	Enforcement	3	3	4	3	3	3	3	3	3	3	3	3	3	29	2.9	31%													
10		1	2	2	2	2	2	1	2	2	2	2	2	2	19	1.9	20%													
11		3	4	2	3	4	4	3	4	3	2	2	3	3	32	3.2	34%													
Revenue Control Discrepancies Noted																														
12	Equipment Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A												
13	Incomplete Coin Room Record	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A												
14	Incomplete Key Control Documentation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A												
15	Failure to Notify of Location	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A												
Customer Satisfaction																														
17	Number of Parkers Responding	0	0	0	1	3	2	1	0	0	0	0	0	0	3	10	1	N/A												
18	Positive Response	0	0	0	0	1	2	1	0	0	0	0	0	2	6	0.6	N/A													
19	Negative Response	0	0	0	1	1	0	0	0	0	0	0	0	0	3	0	N/A													
20	Specific Complaints	0	0	0	0	1	0	0	0	0	0	0	0	1	2	0	N/A													
Revenue Tests																														
21	Number of Single-Space Meters Planted	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A												
22	Value Planted															\$0.00	N/A	N/A												
23	Value Recovered															\$0.00	N/A	N/A												
24	Number of Multi-Space Meters Planted	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A												
25	Value Planted															\$0.00	N/A	N/A												
26	Value Recovered															\$0.00	N/A	N/A												
Average Meter Payment and Average Length of Stay																														
27	Average Meter Payment (LUKE & IPS)	\$1.04	\$1.10	\$1.26	\$1.32	\$1.12	\$1.12	\$1.12	\$1.12	\$1.31	\$1.34	\$1.31	\$1.34	\$1.31	N/A	\$1.20	N/A	N/A												
28	4 Hour Meters - Average Length of Stay (in minutes)	119	128	116	110	80	106	100	100	110	110	110	110	N/A	108	N/A	N/A													
29	2 Hour Meters - Average length of stay (in minutes)	46	46	37	37	37	37	40	40	40	40	40	40	N/A	40	N/A	N/A													
Credit Card Usage and Forms of Payment																														
30	LUKE (Credit Card Percent of transactions)	64.0%	69.3%	68.0%	70.0%	56.0%	55.6%	56.0%	61.9%	68.0%	68.6%	68.6%	68.6%	N/A	63.7%	N/A	N/A													
31	Average CC transaction	\$1.98	\$1.91	\$2.77	\$2.31	\$2.54	\$2.67	\$2.01	\$2.58	\$2.78	\$2.66	\$2.66	\$2.66	N/A	\$2.4	N/A	N/A													
33	IPS (CC as a percent of transactions)	34.0%	35.0%	40.0%	40.0%	41.0%	42.0%	42.0%	45.0%	42.0%	43.0%	43.0%	43.0%	N/A	40.4%	N/A	N/A													
34	Average CC transaction	\$1.33	\$1.74	\$1.73	\$1.71	\$1.72	\$1.74	\$1.74	\$1.86	\$1.77	\$1.76	\$1.76	\$1.76	N/A	171.0%	N/A	N/A													
35	Pay by Phone (as a meter payment transaction)			29.0%	30.0%	13.0%	10.7%	11.6%	14.9%	14.9%	15.0%	15.0%	N/A	17.4%	N/A	N/A														
Meter Occupancy Rates by Zones																														
36	Low 0-30% (9,12,13)	24%	29%	33%	30%	26%	23%	20%	27%	34%	32%	32%	32%	N/A	27.8%	N/A	N/A													
37	Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)	49%	51%	52%	53%	33%	39%	39%	40%	50%	48%	48%	48%	N/A	45.4%	N/A	N/A													
38	High 60% or more (4,8)	76%	81%	69%	71%	82%	69%	78%	88%	74%	70%	70%	70%	N/A	75.8%	N/A	N/A													



**ON STREET BY THE NUMBERS
Calendar**

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Calendar AVG	FY '19 AVG	FY '18 AVG	FY '17 AVG
1 Violations Cited	3,899	3,276	3,987	4,448	4,477	3,237	3,434	4,165	3,663	4,309			3,890	3,829	3,320	3,587
2 Actual Citations (exc voids & warnings)	3,571	3,061	3,712	4,177	4,195	3,041	3,243	3,808	3,506	4,095			3,641	3,526	3,040	3,312
3 Value of Actual Citations	\$ 89,185	\$ 75,470	\$ 91,920	\$ 101,160	\$ 103,255	\$ 71,865	\$ 78,335	\$ 90,405	\$ 86,095	\$ 97,855			\$ 88,555	\$ 88,698	\$ 85,601	\$ 74,589
4 Citations Paid	2,842	2,456	2,817	3,041	3,362	2,654	2,522	2,760	2,763	3,095			2,831	2,687	2,504	2,499
5 Percentage of Citations Paid	79.50%	80.20%	75.90%	72.80%	80.17%	87.30%	77.80%	72.50%	78.81%	75.60%			78.06%	76.74%	80.28%	76.00%
6 Value of Citations Paid	\$ 80,986	\$ 72,021	\$ 81,374	\$ 84,798	\$ 97,459	\$ 75,996	\$ 71,101	\$ 76,720	\$ 80,911	\$ 89,090			\$ 81,046	\$ 76,608	\$ 70,919	\$ 65,630
7 Warnings Issued	291	176	249	229	216	155	141	316	121	165			206	247	195	362
8 Voids	37	50	30	48	68	43	55	50	42	57			48	51	74	74
9 Citation Void Percentage	1.1%	1.5%	0.8%	1.0%	1.5%	1.3%	1.6%	1.2%	1.1%	1.3%			1.2%	1.4%	2.3%	1.9%
10 Meter Revenue Collected	\$ 85,365	\$ 81,525	\$ 112,790	\$ 126,423	\$ 97,849	\$ 86,272	\$ 94,297	\$ 101,821	\$ 111,701	\$ 121,716			\$ 101,976	\$ 92,456	\$ 88,777	\$ 82,470
11 Avg Meter Rev Collected per Work Day	\$ 4,065	\$ 4,291	\$ 5,371	\$ 5,747	\$ 4,448	\$ 4,314	\$ 4,286	\$ 4,628	\$ 5,585	\$ 5,292			\$ 4,803	\$ 4,228	\$ 5,206	\$ 3,982
12 RPPP's Sold	45	26	34	9	18	44	710	734	119	89			183	167	2,136	1,739
13 Value of RPP Permits	\$ 450	\$ 260	\$ 340	\$ 90	\$ 180	\$ 440	\$ 7,100	\$ 7,340	\$ 1,190	\$ 890			\$ 1,828	\$ 1,673	\$ 1,436	\$ 1,449
14 Monthly Permit Revenue	\$ 8,038	\$ 6,023	\$ 7,025	\$ 7,050	\$ 5,738	\$ 6,950	\$ 5,864	\$ 7,154	\$ 6,673	\$ 8,228			\$ 6,874	\$ 6,117	\$ 6,150	\$ 5,741
15 Value of Bagged Meters	\$ 8,378	\$ 10,725	\$ 7,085	\$ 16,899	\$ 15,542	\$ 8,540	\$ 7,023	\$ 4,573	\$ 4,545	\$ 6,140			\$ 8,945	\$ 10,460	\$ 11,426	\$ 2,795
16 New Meters Added or Removed	-	-	-	-	8	(1)	-	-	(2)	(5)			-	1	0	4
17 Single Space Meters	867	838	834	834	832	832	810	770	752	751			812	875	946	901
18 Multi-Space Meters	43	44	44	44	45	45	48	55	58	58			48	41	37	35
19 Metered Space Count	1,269	1,269	1,265	1,265	1,273	1,272	1,273	1,267	1,265	1,260			1,268	1,271	1,272	1,173
20 Vehicles Booted	41	41	39	44	45	30	28	50	19	49			39	39	42	37
21 Booting Fees	\$ 3,060	\$ 2,970	\$ 2,970	\$ 3,240	\$ 4,555	\$ 2,610	\$ 2,070	\$ 2,970	\$ 1,890	\$ 2,160			\$ 2,850	\$ 3,064	\$ 3,221	\$ 3,303
22 Total Revenue Collected	\$ 186,277	\$ 173,523	\$ 211,584	\$ 238,500	\$ 221,323	\$ 180,808	\$ 187,454	\$ 200,578	\$ 206,910	\$ 228,223	\$ -	\$ -	\$ 203,518	\$ 190,376	\$ 181,929	\$ 161,388



LEXPARK VOID SUMMARY

Voided Citations By Officer

FY'20		Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD
Issuing Officer														
1	2013	-	-	1	-	1	2	4	1	5	-	-	-	14
2	2065	-	1	-	-	-	-	-	-	-	-	-	-	1
3	2081	10	4	5	4	4	4	7	7	-	6	-	-	51
4	2082	7	15	5	4	1	1	2	4	8	7	-	-	54
5	2098	-	-	-	2	-	-	1	1	1	-	-	-	5
6	2115	-	1	-	-	-	-	-	-	-	-	-	-	1
7	2117	-	-	-	-	-	-	-	-	-	1	-	-	1
8	2119	4	8	7	6	3	4	7	5	7	4	-	-	55
9	2120	7	13	4	14	2	12	10	6	6	7	-	-	81
10	2122	5	2	-	1	-	-	-	1	-	-	-	-	9
11	2124	-	1	-	-	-	-	-	-	-	-	-	-	1
12	2125	4	4	6	6	2	1	-	1	-	1	-	-	25
13	2130	-	1	-	-	-	-	-	-	-	-	-	-	1
14	2131	-	-	2	-	1	-	9	3	-	2	-	-	17
15	2132	-	-	-	-	3	-	-	-	-	-	-	-	3
16	2133	-	-	-	11	51	19	15	13	10	17	-	-	136
17	2137	-	-	-	-	-	-	-	8	5	7	-	-	20
18	2138	-	-	-	-	-	-	-	-	-	5	-	-	
19	% Voids	0.95%	1.53%	0.75%	1.08%	1.52%	1.33%	1.60%	1.20%	1.15%	1.32%			1.22%
20	Total	37	50	30	48	68	43	55	50	42	57	-	-	475
21	Total Citations	3,899	3,275	3,987	4,449	4,477	3,237	3,434	4,165	3,663	4,309	-	-	38,895

Voided Citations Summary By Reason

FY'20		Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD
Void Type														
22	Administrative	5	21	5	6	13	3	18	8	6	7	-	-	92
23	Ambiguous Mrkg /Missing Sign	-	-	-	-	-	-	-	-	-	-	-	-	-
24	Customer Walk Up	3	1	-	-	-	2	2	-	1	-	-	-	9
25	Duplicate	-	6	-	1	2	2	6	7	9	3	-	-	36
26	Meter Malfunction	2	-	1	-	-	-	-	4	2	1	-	-	10
27	Pay By Phone	18	16	15	23	16	13	18	12	9	23	-	-	163
28	Officer Error	7	3	9	17	36	20	7	16	13	23	-	-	151
29	Test	-	2	-	-	-	-	2	-	-	-	-	-	4
30	Visitor	1	-	-	-	1	1	-	-	-	-	-	-	3
31	Printer Error	-	1	-	-	-	1	1	-	-	-	-	-	3
32	Paid Other Luke	1	-	-	1	-	1	1	-	1	-	-	-	5
33	Void By Client Directive	-	-	-	-	-	-	-	3	1	-	-	-	4
34	Total	37	50	30	48	68	43	55	50	42	57	-	-	480



Citations Aging Report

Five-Year Report Ending November 1, 2019

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	2,035	1,208	849	830	1,703	4,156	7,921	7,729	9,047	937	36,415
Dollar Amt	\$64,010.00	\$49,629.00	\$34,545.00	\$33,485.00	\$70,570.00	\$178,789.52	\$348,770.52	\$293,764.84	\$352,531.00	\$36,260.00	\$1,462,354.88



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Citations Aging Report

Five-Year Report Ending October 1, 2019

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,904	1,123	910	867	1,727	4,115	7,862	7,674	9,228	867	36,277
Dollar Amt	\$60,764.00	\$44,390.00	\$36,540.00	\$33,810.00	\$72,040.00	\$177,859.52	\$343,388.86	\$291,871.50	\$359,266.00	\$33,340.00	\$1,453,269.88



OFF STREET BY THE NUMBERS Calendar 2019

MONTHLY CARD HOLDERS BILLED	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD AVG	FV '20 AVG	FV '19 AVG
	1 Victorian Square	387	387	386	376	387	383	383	382	388	389			385	386
2 Transit Center	1,120	1,092	1,096	1,097	1,089	1,087	1,079	1,061	1,062	1,065			1,085	1,067	1,107
3 Courthouse	226	223	225	224	224	221	224	241	242	243			229	238	224
4 Helix	382	385	385	376	410	405	400	396	395	394			393	396	384
5 TOTAL	2,115	2,087	2,092	2,073	2,110	2,096	2,086	2,080	2,087	2,091			2,092	2,086	2,093

TOTAL AVAILABLE FOR MONTHLY	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD AVG	FV '20 AVG	FV '19 AVG
6 Victorian Square (384)	0	0	0	0	0	0	0	0	0	0			0	0	0
7 Transit Center (777)	0	0	0	0	0	0	0	0	0	0			0	0	4
8 Courthouse (518)	20	0	0	0	0	0	0	0	0	0			2	0	15
9 Helix (389)	0	0	0	0	0	0	0	0	0	0			0	0	4
10 TOTAL (2068)	20	0	0	0	0	0	0	0	0	0			2	0	23

SPECIAL EVENTS WORKED - VS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD AVG	FV '20 AVG	FV '19 AVG
11 SPECIAL EVENTS WORKED - VS	12	12	17	13	7	2	3	5	6	8			9	6	9

VALIDATIONS SOLD - ALL GARAGES	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD AVG	FV '20 AVG	FV '19 AVG
12 VALIDATIONS SOLD - ALL GARAGES	938	815	1,705	971	1,070	1,429	1,134	2,044	3,056	1,737			1,490	1,993	1,533

AVERAGE DAILY TRANSACTIONS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD AVG	FV '20 AVG	FV '19 AVG
13 Victorian Square	218	272	266	278	343	309	333	264	255	261			280	278	293
14 Transit Center	13	21	17	17	22	19	17	11	14	15			16	14	50
15 Courthouse	195	211	220	286	261	177	235	169	177	215			215	199	215
16 Helix	467	469	513	617	550	426	605	383	419	442			489	462	479
17 TOTAL	893	973	1,016	1,198	1,176	931	1,190	827	865	932			1,000	953	1,037

AVERAGE LENGTH OF STAY - HOURS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD AVG	FV '20 AVG	FV '19 AVG
18 Victorian Square	2.6	2.7	2.6	2.6	2.4	2.4	2.8	2.0	2.2	2.7			2.5	2.4	2.4
19 Transit Center	3.7	3.6	4.0	3.8	3.8	3.6	3.5	2.7	2.8	2.8			3.4	2.9	3.8
20 Courthouse	2.0	2.0	2.3	2.0	1.8	2.0	2.4	1.9	1.9	2.1			2.0	2.1	2.0
21 Helix	1.6	1.7	1.6	1.4	1.4	2.1	2.3	1.1	1.1	1.3			1.6	1.4	1.6
22 TOTAL	2.5	2.5	2.6	2.5	2.4	2.5	2.8	1.9	2.0	2.2			2.4	2.2	2.5

AVERAGE TRANSACTION AMOUNT	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD AVG	FV '20 AVG	FV '19 AVG
23 Victorian Square	\$ 6.04	\$ 6.13	\$ 6.14	\$ 5.08	\$ 4.30	\$ 4.05	\$ 3.87	\$ 4.00	\$ 4.35	\$ 5.43			\$ 4.94	\$ 4.41	\$ 5.12
24 Transit Center	\$ 4.85	\$ 5.02	\$ 5.15	\$ 5.18	\$ 5.05	\$ 4.92	\$ 4.98	\$ 5.16	\$ 5.08	\$ 4.99			\$ 5.04	\$ 5.05	\$ 7.33
25 Courthouse	\$ 4.03	\$ 4.37	\$ 4.22	\$ 3.97	\$ 3.78	\$ 3.81	\$ 3.99	\$ 3.81	\$ 3.71	\$ 4.14			\$ 3.98	\$ 3.91	\$ 4.10
26 Helix	\$ 2.94	\$ 3.23	\$ 3.24	\$ 2.74	\$ 2.80	\$ 2.48	\$ 2.23	\$ 2.16	\$ 2.17	\$ 2.61			\$ 2.66	\$ 2.29	\$ 2.99
27 TOTAL	\$ 4.47	\$ 4.69	\$ 4.69	\$ 4.24	\$ 3.98	\$ 3.82	\$ 3.77	\$ 3.78	\$ 3.83	\$ 4.29			\$ 4.15	\$ 3.92	\$ 4.89

Aged Balances - 6177-56 Courthouse Garage

Ending Balances as of 11/1/2019

15

Account	Current	30 Days	60 Days	90 Days	Total Due	
56462 FAYETTE COUNTY SCHOO	\$70.00	\$70.00	\$0.00	\$0.00	\$140.00	Will Email
56481 LFUCG MERIDIAN MGMT	\$630.00	\$630.00	\$0.00	\$0.00	\$1,260.00	Processing Payment
56483 LFUCG	\$1,130.00	\$1,120.00	\$0.00	\$0.00	\$2,250.00	Processing Payment
96441 GRAY CONSTRUCTION	\$1,050.00	\$1,050.00	\$1,725.00	\$0.00	\$3,825.00	Processing Payment
Report Totals	\$2,880.00	\$2,870.00	\$1,725.00	\$0.00	\$7,475.00	

Aged Balances - 6177-55 Helix Garage

Ending Balances as of 11/1/2019

Account	Current	30 Days	60 Days	90 Days	Total Due	
94703 LFUCG HELIX ACCOUNT	\$720.00	\$750.00	\$0.00	\$0.00	\$1,470.00	Processing Payment
Report Totals	\$720.00	\$750.00	\$0.00	\$0.00	\$1,470.00	

Aged Balances - 6177-53 Transit Center Garage

Ending Balances as of 11/1/2019

Account	Current	30 Days	60 Days	90 Days	Total Due	
95474 U S PROBATION	\$120.00	\$120.00	\$0.00	\$0.00	\$240.00	Will Email
95481 DEAN DORTON	\$1,430.00	\$1,430.00	\$0.00	\$0.00	\$2,860.00	Resent Invoice
Report Totals	\$1,550.00	\$1,550.00	\$0.00	\$0.00	\$3,100.00	

Aged Balances - 6177-54 Victoria Square Garage

Ending Balances as of 11/1/2019

Account	Current	30 Days	60 Days	90 Days	Total Due	
95783 JASON HAGEN	\$90.00	\$90.00	\$0.00	\$0.00	\$180.00	Blocked card
96361 RACHAEL HEAD	\$105.00	\$105.00	\$0.00	\$0.00	\$210.00	Contacted
96362 SHAYLA MITCHELL	\$90.00	\$90.00	\$90.00	\$0.00	\$270.00	Blocked Card/ Termining Account
Report Totals	\$285.00	\$285.00	\$90.00	\$0.00	\$660.00	

Lexington & Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 09/30/19	As Of 09/30/18	Variance 09/30/19
Assets			
Current Assets			
Cash	\$ 1,737,339	\$ 1,645,923	\$ 91,416
Cash-Change Fund	7,102	12,099	(4,997)
Accounts Receivable	24,699	37,953	(13,255)
Prepaid Expenses	184,723	157,578	27,146
Restricted Cash & Cash Equivalents			
Investments-BB&T-Restricted Cash	3,500,000	3,500,000	0
Investments-BB&T-Garage Maintenance Reserve	1,022,993	938,544	84,449
Investments-BB&T-Unrealized G/L	2,802	(608)	3,410
Investments-BB&T-Accrued Interest	39,638	0	39,638
Total Restricted Cash & Equivalents	<u>4,565,433</u>	<u>4,437,936</u>	<u>127,497</u>
Total Current Assets	<u>6,519,296</u>	<u>6,291,489</u>	<u>227,807</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,095	0
Parking Facilities & Improvements	12,144,374	10,794,871	1,349,502
Equipment & Furniture	2,187,505	2,012,803	174,701
Construction In Progress	111,572	114,331	(2,759)
Computer Software	10,850	10,850	0
Total Capital Assets	<u>22,039,395</u>	<u>20,517,950</u>	<u>1,521,444</u>
Less: Accumulated Depreciation	<u>(4,064,200)</u>	<u>(3,382,678)</u>	<u>(681,521)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>17,975,195</u>	<u>17,135,272</u>	<u>839,923</u>
Total Non-Current Assets	<u>17,975,195</u>	<u>17,135,272</u>	<u>839,923</u>
Total Assets	<u>\$ 24,494,491</u>	<u>\$ 23,426,762</u>	<u>\$ 1,067,730</u>
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable and Accrued Liabilities	\$ 182,280	\$ 384,279	\$ (201,998)
Compensated Absences	9,230	12,466	(3,237)
Deposits Payable	4,695	4,509	186
Note Payable	405,060	401,095	3,965
Total Current Liabilities	<u>601,265</u>	<u>802,349</u>	<u>(201,084)</u>
Non-Current Liabilities			
Note Payable	2,760,657	3,167,473	(406,816)
Compensated Absences	9,230	12,467	(3,236)
Deposits Payable	1,600	3,037	(1,438)
Total Non-Current Liabilities	<u>2,771,487</u>	<u>3,182,977</u>	<u>(411,490)</u>
Total Liabilities	<u>3,372,752</u>	<u>3,985,326</u>	<u>(612,574)</u>
Net Position			
Capital Assets Net of Debt	14,809,478	13,566,704	1,242,774
Restricted-Garage Maintenance Reserve	1,065,433	939,604	125,829
Restricted-Capital Asset Mgmt Program	3,500,000	3,500,000	0
Unrestricted	1,746,828	1,435,128	311,701
Total Net Position	<u>21,121,739</u>	<u>19,441,436</u>	<u>1,680,304</u>
Total Liabilities and Net Assets	<u>\$ 24,494,491</u>	<u>\$ 23,426,762</u>	<u>\$ 1,067,730</u>

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actua

Substantially All Disclosures Omitted

	Month End 9/30/2019	Month End 9/30/2019	Variance 9/30/2019	FYTD 9/30/2019	FYTD 9/30/2019	Variance 9/30/2019	Annual Budget 6/30/2020	
	Actual	FYE Budget		Actual	FYE Budget		FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 7,863	\$ 8,167	\$ (304)	\$ 35,320	\$ 24,501	\$ 10,819	\$ 98,004
2	Parking - Meter Collections	116,241	115,422	819	324,590	367,750	(43,160)	1,444,144
3	Parking - Fines	81,074	78,200	2,874	232,608	244,232	(11,624)	981,438
4	Total Revenue OnStreet	205,178	201,789	3,389	592,518	636,483	(43,965)	2,523,586
Revenue OffStreet								
5	Parking - Monthly Rental	111,118	112,920	(1,802)	335,555	338,760	(3,205)	1,355,400
6	Parking - Transient Rental	65,812	63,685	2,127	198,828	203,791	(4,963)	799,242
7	Parking - Event	6,024	11,300	(5,276)	15,699	19,800	(4,101)	208,500
8	Parking - Validations	3,640	3,720	(80)	11,193	11,904	(711)	46,686
9	Parking - Fines	0	0	0	25	0	25	0
10	Overage/Shortage/Fees	186	0	186	821	0	821	0
11	Total Revenue OffStreet	186,780	191,625	(4,845)	562,121	574,255	(12,134)	2,409,828
12	Commercial Property Rental	4,579	4,967	(388)	9,593	14,901	(5,308)	59,604
13	Miscellaneous Income	7,563	0	7,563	7,588	0	7,588	0
14	Total Revenue	404,100	398,381	5,719	1,171,820	1,225,639	(53,819)	4,993,018
Operating Expenses								
OnStreet Operating Expenses								
15	Lanier Operating Expenses	107,180	90,221	(16,959)	277,206	278,871	1,665	1,104,023
16	Property & Casualty Excess Insurance	0	0	0	995	1,440	445	1,440
17	Bank & Credit Card Fees	12,063	11,000	(1,063)	31,769	33,000	1,231	132,000
18	Total OnStreet Operating Expenses	119,243	101,221	(18,022)	309,970	313,311	3,341	1,237,463
OffStreet Operating Expenses								
19	Lanier Operating Expenses	59,758	87,633	27,875	192,236	301,854	109,618	1,112,657
20	Property & Casualty Excess Insurance	0	0	0	57,120	57,501	381	57,501
21	Bank & Credit Card Fees	4,483	4,584	101	13,988	13,752	(236)	55,008
22	Utilities	9,290	10,166	876	28,342	30,498	2,157	121,992
23	Interest Expense	5,935	6,667	732	17,796	20,000	2,203	80,000
24	Total OffStreet Operating Expenses	79,466	109,050	29,584	309,482	423,605	114,123	1,427,158
25	Personnel Expenses	24,041	25,872	1,831	86,115	77,616	(8,499)	310,464
Administrative Expenses								
26	Property & Casualty Excess Insurance	24	0	(24)	35,884	37,400	1,516	37,400
27	Other Professional Services	5,928	18,950	13,022	23,372	56,850	33,478	227,400
28	Rent/Lease Expenses	875	876	0	2,627	2,628	1	10,512
29	Landline Phones	397	442	45	1,192	1,326	134	5,304
30	Business Travel & Training	36	1,625	1,590	4,162	4,875	713	19,500
31	Dues Subscriptions & Publications	0	258	258	786	774	(12)	3,096
32	Office Supplies	400	583	182	1,094	1,749	655	6,996
33	Office Machines & Equipment	0	208	208	0	624	624	2,496
34	Office Repairs & Maintenance	42	125	84	78	375	297	1,500
35	Mileage Expense	0	33	33	0	99	99	396
36	Operating Contingency	10,000	7,500	(2,500)	10,000	22,500	12,500	90,000
37	Total Administrative Expenses	17,702	30,600	12,898	79,195	129,200	50,005	404,600
38	Total Operating Expenses	240,452	266,743	26,291	784,762	943,732	158,970	3,379,685
39	Change in Net Position Before Capital & Other Financing	163,648	131,638	32,010	387,059	281,907	105,151	1,613,333
Expenses For Capital Assets								
40	Depreciation & Amortization	59,861	56,601	(3,261)	178,890	169,803	(9,086)	679,214
41	Total Expenses For Capital Assets	59,861	56,601	(3,261)	178,890	169,803	(9,086)	679,214
Other Financing Sources								
42	Grants Received	7,259	0	7,260	7,259	0	7,260	0
43	Interest Income	8,765	0	8,765	26,997	0	26,997	0
44	Gain (Loss) on Disposal of Assets	9,382	0	9,382	9,383	0	9,382	0
45	Unrealized Gain / Loss on Investments	(675)	0	(675)	1,046	0	1,046	0
46	Total Other Financing Sources	24,731	0	24,732	44,685	0	44,685	0
47	Total Change in Net Position	\$ 128,518	\$ 75,037	\$ 53,480	\$ 252,854	\$ 112,104	\$ 140,750	\$ 934,119

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	<u>Month To Date</u> 9/30/2019	<u>Year To Date</u> 9/30/2019
Cash Flows from Operating Activities		
Cash received from parking customers	\$ 407,490	\$ 1,171,020
Cash received from commercial property renters	4,579	9,593
Cash payments to suppliers for goods and services	(434,295)	(1,248,739)
Cash payments to employees for services	(22,579)	(78,518)
Cash payments of related party payables to LFUCG	(1,829)	(5,560)
Net Cash Provided by Operating Activities	<u>(46,634)</u>	<u>(152,204)</u>
Cash Flows from Noncapital Financing Activities		
Cash payments on Note Payable	(33,795)	(101,393)
Net Cash Used in Noncapital Financing Activities	<u>(33,795)</u>	<u>(101,393)</u>
Cash Flows from Capital and Investing Activities		
Net Changes in Restricted Investments	30,874	12,643
Purchases of Capital Assets	84,662	(164,890)
Funds received from grants	7,259	7,259
Net Changes in Capital and Investing Activities	<u>122,795</u>	<u>(144,988)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	42,366	(398,585)
Cash and Cash Equivalents, Beginning of Period	1,702,075	2,143,026
Cash and Cash Equivalents, End of Period	<u>\$ 1,744,441</u>	<u>\$ 1,744,441</u>
Reconciliation of Operating Income to Net Cash Flows		
Provided by Operating Activities		
Change in Net Position	\$ 114,120	\$ 252,854
Adjustments to Reconcile Operating Income to Net Cash		
Provided by Operating Activities:		
Unrealized losses (gains) on investments	675	(1,046)
Depreciation and Amortization	59,862	178,890
Loss (gain) on Disposal of Assets	(9,382)	(9,383)
Funds received from grants	(7,259)	(7,259)
Changes in Assets and Liabilities:		
Accounts Receivable	29,930	16,381
Prepaid Expenses	(27,146)	(27,146)
Accrued Interest	(39,638)	(39,638)
Accounts Payable and Accrued Liabilities	(167,796)	(515,857)
Net Cash Provided by Operating Activities	<u>\$ (46,634)</u>	<u>\$ (152,204)</u>

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Parking Revenue Less Expenses
Fiscal Year to Date As of September 30, 2019

Substantially All Disclosures Omitted

	OnStreet Year To Date 09/30/19	Victorian Square Garage Year To Date 09/30/19	Transit Center Garage Year To Date 09/30/19	Courthouse Garage Year To Date 09/30/19	Helix Garage Year To Date 09/30/19	All Locations Year To Date 09/30/19
Revenue						
Parking - Monthly Rental	\$ 35,320	\$ 103,045	\$ 143,598	\$ 40,013	\$ 48,900	\$ 370,875
Parking - Transient Rental	0	73,148	5,785	48,575	71,319	198,828
Parking - Event	0	15,509	74	3	114	15,698
Parking - Validations	0	5,455	0	0	5,738	11,194
Parking - Meter Collections	324,590	0	0	0	0	324,591
Parking - Fines	232,608	0	30	(5)	0	232,632
Overage/Shortage/Fees	0	711	0	(88)	198	821
Total Revenue	592,518	197,868	149,487	88,498	126,269	1,154,639
Operating Expenses						
Lanier Operating Expenses	277,207	64,632	54,486	34,267	38,853	469,443
Property & Casualty Excess Insurance	995	15,112	26,081	383	15,544	58,115
Bank & Credit Card Fees	31,768	5,444	483	2,847	5,213	45,756
Utilities	0	6,647	8,191	11,164	2,340	28,342
Interest Expense	0	445	3,203	445	13,703	17,796
Total Operating Expenses	309,970	92,280	92,444	49,106	75,653	619,452
Net parking revenue before depreciation and amortization	282,548	105,588	57,043	39,392	50,616	535,187
Depreciation & Amortization	13,505	21,705	51,427	13,367	77,278	177,282
Net parking revenue	\$ 269,043	\$ 83,883	\$ 5,616	\$ 26,025	\$ (26,662)	\$ 357,905

No assurance is provided on these financial statements.

**Lexington & Fayette County Parking Authority
Management Report
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 09/30/19 <small>Actual</small>	Year Ending 06/30/19 <small>Actual</small>	Year To Date 09/30/19 <small>Capital Expenditures</small>	FYTD 06/30/20 <small>Annual Cap Ex Budget</small>
Capital Assets				
Land	7,585,094	7,585,094	0	0
Parking Facilities & Improvements	12,144,374	12,144,374	0	2,375,250
Equipment & Furniture	2,187,505	1,996,555	190,950	323,000
Construction In Progress	111,572	128,249	(16,678)	0
Computer Software	10,850	10,850	0	0
Total Capital Assets	22,039,395	21,865,122	174,273	2,698,250

No assurance is provided on these financial statements.



LEXPARK
On-Street Financial Report
September 30, 2019
Location 21081200



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance	YTD Actual	% of Total Revenue	YTD Budget	YTD Variance	
Revenue									
1 Meter Receipts	\$ 112,317	55%	\$ 107,419	\$ 4,898	\$ 308,466	52%	\$ 343,741	\$ (35,275)	A
2 Permit Sales/Monthly Permit Sales	\$ 7,863	4%	\$ 6,800	\$ 1,063	\$ 35,320	6%	\$ 36,800	\$ (1,480)	
3 Violation Tickets	\$ 79,184	38%	\$ 73,160	\$ 6,024	\$ 225,667	38%	\$ 229,112	\$ (3,445)	
4 Bag Rental Fees	\$ 4,545	2%	\$ 8,003	\$ (3,458)	\$ 16,141	3%	\$ 24,009	\$ (7,868)	
5 Booting Fees	\$ 1,890	1%	\$ 5,040	\$ (3,150)	\$ 6,930	1%	\$ 15,120	\$ (8,190)	
6 Total Revenue	\$ 205,799		\$ 200,422	\$ 5,377	\$ 592,524		\$ 648,782	\$ (56,258)	
Expenses									
Payroll									
7 Salaries & Wages	\$ 34,017		\$ 38,558	\$ 4,541	\$ 98,824		\$ 119,086	\$ 20,262	B
8 Payroll Taxes	\$ 4,936		\$ 5,595	\$ 659	\$ 14,352		\$ 17,279	\$ 2,928	
9 Workers Comp Ins	\$ 2,126		\$ 2,410	\$ 284	\$ 6,182		\$ 7,443	\$ 1,261	
10 Liability Insurance	\$ 1,599		\$ 1,599	\$ -	\$ 4,798		\$ 4,798	\$ -	
11 Employee Health Insurance	\$ 2,366		\$ 5,070	\$ 2,704	\$ 7,013		\$ 15,210	\$ 8,197	
12 Total Payroll	\$ 45,045	22%	\$ 53,233	\$ 8,187	\$ 131,169	22%	\$ 163,817	\$ 32,648	
Field									
13 Uniforms	\$ -		\$ 750	\$ 750	\$ 83		\$ 1,000	\$ 917	
14 Hiring/Training	\$ 137		\$ 137	\$ -	\$ 269		\$ 411	\$ 142	
15 Equipment	\$ -		\$ -	\$ -	\$ 9,352		\$ -	\$ (9,352)	C
16 Vehicle Expense	\$ 639		\$ 1,280	\$ 642	\$ 1,945		\$ 3,840	\$ 1,895	
17 EMS/IPS/PBP/CCS Service Fees	\$ 43,020		\$ 22,504	\$ (20,517)	\$ 85,504		\$ 67,444	\$ (18,060)	D
18 Professional Services/Fees	\$ 1,455		\$ 517	\$ (938)	\$ 2,730		\$ 1,551	\$ (1,179)	
19 General Supplies	\$ 991		\$ 3,017	\$ 2,025	\$ 7,892		\$ 9,050	\$ 1,158	
20 Repairs - Maintenance	\$ 3,726		\$ 1,550	\$ (2,176)	\$ 13,010		\$ 4,650	\$ (8,360)	
21 Total Field	\$ 49,969	24%	\$ 29,754	\$ (20,214)	\$ 120,784	20%	\$ 87,946	\$ (32,838)	
Office									
22 Communications/Telephones	\$ 983		\$ 1,391	\$ 408	\$ 6,339		\$ 5,584	\$ (755)	
23 Office Supplies	\$ -		\$ 92	\$ 92	\$ 172		\$ 329	\$ 158	
24 Printing & Design/Ticket Purchase	\$ 3,211		\$ 548	\$ (2,662)	\$ 9,476		\$ 1,645	\$ (7,831)	
25 Postage/Dues & Memberships	\$ 1,720		\$ 1,158	\$ (562)	\$ 2,047		\$ 4,416	\$ 2,369	
26 Employee Incentive	\$ -		\$ 175	\$ 175	\$ 85		\$ 525	\$ 440	
27 Total Office	\$ 5,914	3%	\$ 3,364	\$ (2,550)	\$ 18,118	3%	\$ 12,499	\$ (5,620)	
Miscellaneous									
28 Customer Refund	\$ 30		\$ -	\$ (30)	\$ 30		\$ -	\$ (30)	
29 Base Management Fee	\$ 1,465		\$ 1,465	\$ -	\$ 4,396		\$ 4,396	\$ -	
30 Management Incentive Fee	\$ 2,189		\$ 2,319	\$ 130	\$ 8,151		\$ 6,957	\$ (1,194)	
31 Dues & Subscriptions	\$ 506		\$ 86	\$ (421)	\$ 1,725		\$ 3,257	\$ 1,531	
32 Total Miscellaneous	\$ 4,191	2%	\$ 3,870	\$ (321)	\$ 14,303	2%	\$ 14,610	\$ 307	
33 Total Expenses	\$ 105,119	51%	\$ 90,221	\$ (14,898)	\$ 284,375	48%	\$ 278,872	\$ (5,503)	
34 Net Income (Loss)	\$ 100,680		\$ 110,201	\$ (9,520)	\$ 308,149		\$ 369,910	\$ (61,761)	

Variance Notes

A Meter revenues were projected higher than actuals due to rate increase and not factoring in the level of impact from school being out of session.

B Variance due in part to not yet utilizing contingency funds for employee appreciation/bonus payouts. Utilization of these funds is expected as the year progresses.

C Variance due to the purchase of a T2 Cosmo machine from T2. This purchase was not originally budgeted for as a Lanier pass-through expense.

D Variance due to the allocation of the large T2 warranty invoice processed each FY. This will level out in subsequent months as the year progresses. The FY 20 budget reflects the total cost of the invoice as being allocated to each of the twelve months instead of the invoice hitting all at once. This was not fixed prior to the final budget approval.



LEXPARK
Garage Financial Report
September 30, 2019
Location 21081201..21081204



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
Revenue									
1 Monthly	\$ 96,555	56%	\$ 112,950	\$ (16,395)	A	\$ 334,860	60%	\$ 338,850	\$ (3,990)
2 Violation Tickets	\$ -	0%	\$ 1,000	\$ (1,000)		\$ 90	0%	\$ 3,200	\$ (3,110)
3 Transient	\$ 67,736	39%	\$ 63,685	\$ 4,051		\$ 199,333	36%	\$ 203,791	\$ (4,458)
4 Stamp/Validation	\$ 3,640	2%	\$ 3,720	\$ (81)		\$ 11,194	2%	\$ 11,904	\$ (710)
5 Event	\$ 6,021	3%	\$ 11,300	\$ (5,279)		\$ 15,696	3%	\$ 19,800	\$ (4,104)
6 Total Revenue	\$ 173,952		\$ 192,655	\$ (18,703)		\$ 561,173		\$ 577,545	\$ (16,372)
Expenses									
Payroll									
7 Salaries & Wages	\$ 24,122		\$ 36,832	\$ 12,710	B	\$ 82,209		\$ 113,638	\$ 31,429
8 Payroll Taxes	\$ 3,500		\$ 5,344	\$ 1,844		\$ 11,929		\$ 16,489	\$ 4,560
9 Workers Comp Ins	\$ 1,508		\$ 2,302	\$ 794		\$ 5,138		\$ 7,102	\$ 1,964
10 Liability Insurance	\$ 2,948		\$ 2,948	\$ -		\$ 8,845		\$ 8,845	\$ -
11 Employee Health Insurance	\$ -		\$ 5,501	\$ 5,501		\$ 522		\$ 16,504	\$ 15,983
12 Total Payroll	\$ 32,078	18%	\$ 52,928	\$ 20,850		\$ 108,643	19%	\$ 162,579	\$ 53,936
Field									
13 Uniforms	\$ -		\$ 400	\$ 400		\$ 52		\$ 1,200	\$ 1,148
14 Hiring/Training	\$ 155		\$ 155	\$ -		\$ 440		\$ 464	\$ 24
15 Repairs - Maintenance	\$ 527		\$ 2,500	\$ 1,973		\$ 527		\$ 29,500	\$ 28,973
16 Vehicle Expense	\$ 1,057		\$ 810	\$ (247)		\$ 3,141		\$ 2,430	\$ (711)
17 EMS/IPS/PBP/CCS Service Fees	\$ 9,554		\$ 4,135	\$ (5,419)	D	\$ 27,620		\$ 15,829	\$ (11,791)
18 Professional Services/Fees	\$ 7,365		\$ 9,774	\$ 2,408		\$ 22,221		\$ 27,922	\$ 5,702
19 Repairs - Sweeper	\$ -		\$ 619	\$ 619		\$ 1,106		\$ 1,446	\$ 340
20 General Supplies	\$ 3,016		\$ 4,167	\$ 1,151		\$ 8,894		\$ 12,500	\$ 3,606
21 Elevator Maintenance	\$ 1,574		\$ 1,667	\$ 93		\$ 4,704		\$ 5,000	\$ 296
22 Pressure Washing	\$ -		\$ 5,180	\$ 5,180		\$ -		\$ 20,660	\$ 20,660
23 Damages - Billable	\$ -		\$ -	\$ -		\$ 390		\$ -	\$ (390)
24 Total Field	\$ 23,249	13%	\$ 29,406	\$ 6,157		\$ 69,094	12%	\$ 116,951	\$ 47,857
Office									
25 Communications	\$ 229		\$ 1,151	\$ 921		\$ 2,567		\$ 5,042	\$ 2,476
26 Office Supplies	\$ -		\$ 221	\$ 221		\$ -		\$ 633	\$ 633
27 Printing & Design	\$ -		\$ 618	\$ 618		\$ 45		\$ 1,855	\$ 1,810
28 Postage	\$ 681		\$ 292	\$ (389)		\$ 1,198		\$ 875	\$ (323)
29 Total Office	\$ 910	1%	\$ 2,282	\$ 1,372		\$ 3,810	1%	\$ 8,406	\$ 4,596
Miscellaneous									
30 Customer Refund	\$ 3		\$ -	\$ (3)		\$ 3		\$ -	\$ (3)
31 Base Management Fee	\$ 2,701		\$ 2,701	\$ -		\$ 8,104		\$ 8,104	\$ -
32 Dues & Subscriptions	\$ 817		\$ 342	\$ (474)		\$ 2,614		\$ 1,027	\$ (1,586)
33 Total Miscellaneous	\$ 3,521	2%	\$ 3,044	\$ (477)		\$ 10,720	2%	\$ 9,131	\$ (1,589)
34 Total Expenses	\$ 59,758	34%	\$ 87,660	\$ 27,902		\$ 192,267	34%	\$ 297,067	\$ 104,800
35 Net Income (Loss)	\$ 114,194		\$ 104,995	\$ 9,199		\$ 368,906		\$ 280,478	\$ 88,428

Variance Notes

A Variance due to a lower total of monthly payments received during the month. Variance is short term and will be off set by the quarterly monthly parking payment from LFUCG of approximately \$42k.

B Variance due in part to not yet utilizing contingency funds for employee appreciation/bonus payouts. Utilization of these funds is expected as the year progresses.

C Variance due to not yet utilizing funds for repairs. Many projects were completed in June before the close of FY'19. These funds are anticipated to be utilized in future periods of FY'20.

D

Variance due to receiving several invoices from S&B from previous FY that were not received until this month from S&B.

Lexington/ Fayette Co Parking Authority**18**Balance Sheet
September 30, 2019

ASSETS

Current Assets		
Cash - US Bank	\$	<u>16,703.81</u>
Total Current Assets		16,703.81
Property and Equipment		
Building Improvements		<u>50,060.30</u>
Total Property and Equipment		50,060.30
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>66,764.11</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>3,365.63</u>
Total Current Liabilities		3,365.63
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		3,365.63
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(190,900.00)
Retained Earnings		220,583.27
Net Income		<u>3,575.95</u>
Total Capital		<u>63,398.48</u>
Total Liabilities & Capital	\$	<u><u>66,764.11</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Three Months Ending September 30, 2019

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 3,142.54	\$ 3,143.00	(0.46)	\$ 9,427.62	\$ 9,429.00	(1.38)
Income - Utilities	203.90	120.00	83.90	448.50	360.00	88.50
Total Revenues	<u>3,346.44</u>	<u>3,263.00</u>	<u>83.44</u>	<u>9,876.12</u>	<u>9,789.00</u>	<u>87.12</u>
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	<u>3,346.44</u>	<u>3,263.00</u>	<u>83.44</u>	<u>9,876.12</u>	<u>9,789.00</u>	<u>87.12</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	1,500.00	1,500.00	0.00
Repair & Maintenance	269.86	600.00	(330.14)	1,340.87	1,150.00	190.87
Postage	3.30	2.00	1.30	3.30	2.00	1.30
Commission expense	0.00	0.00	0.00	3,456.00	0.00	3,456.00
Total Expenses	<u>773.16</u>	<u>1,102.00</u>	<u>(328.84)</u>	<u>6,300.17</u>	<u>2,652.00</u>	<u>3,648.17</u>
Net Income	<u>\$ 2,573.28</u>	<u>\$ 2,161.00</u>	<u>\$ 412.28</u>	<u>\$ 3,575.95</u>	<u>\$ 7,137.00</u>	<u>(3,561.05)</u>

For Management Purposes Only

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Sep 1, 2019 to Sep 30, 2019

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
9/3/19	1136	500 100	Property Management Fee Cash - US Bank	Invoice: 010160 Schrader Commercial Properties, LLC	500.00	500.00
9/24/19	1137	511 100	Repair & Maintenance Cash - US Bank	Invoice: 7210 Schrader Commercial Properties, LLC	30.00	30.00
9/25/19	1138	511 100	Repair & Maintenance Cash - US Bank	Invoice: 082619 Schrader Commercial Properties, LLC	49.86	49.86
9/26/19	1139	526 100	Postage Cash - US Bank	Invoice: 092619 Schrader Commercial Properties, LLC	3.30	3.30
9/30/19	1140	511 100	Repair & Maintenance Cash - US Bank	Invoice: 092019 Bill Gorman Plumbing	190.00	190.00
Total					773.16	773.16

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Sep 1, 2019 to Sep 30, 2019

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	9/1/19			Beginning Balance			14,130.53
	9/3/19	1136	CDJ	Schrader Commer		500.00	
	9/13/19	091319	CRJ	Georgettes and Ch	72.00		
	9/13/19	091319	CRJ	Savane Silver	131.90		
	9/13/19	091319	CRJ	Georgettes and Ch	1,765.63		
	9/24/19	1137	CDJ	Schrader Commer		30.00	
	9/24/19	092419	CRJ	Savane Silver	1,376.91		
	9/25/19	1138	CDJ	Schrader Commer		49.86	
	9/26/19	1139	CDJ	Schrader Commer		3.30	
	9/30/19	1140	CDJ	Bill Gorman Plumbi		190.00	
				Current Period Cha	3,346.44	773.16	2,573.28
	9/30/19			Ending Balance			16,703.81
155 Building Improvement	9/1/19			Beginning Balance			50,060.30
	9/30/19			Ending Balance			50,060.30
231 Tenant Deposits	9/1/19			Beginning Balance			-3,365.63
	9/30/19			Ending Balance			-3,365.63
349 Beginning Balance Eq	9/1/19			Beginning Balance			-30,139.26
	9/30/19			Ending Balance			-30,139.26
350 Capital Contribution,	9/1/19			Beginning Balance			190,900.00
	9/30/19			Ending Balance			190,900.00
352 Retained Earnings	9/1/19			Beginning Balance			-220,583.27
	9/30/19			Ending Balance			-220,583.27
400 Rental Income	9/1/19			Beginning Balance			-6,285.08
	9/13/19	091319	CRJ	Georgettes and Ch		1,765.63	
	9/24/19	092419	CRJ	Savane Silver - Se		1,376.91	
				Current Period Cha		3,142.54	
	9/30/19			Ending Balance			-3,142.54
							-9,427.62
401 Income - Utilities	9/1/19			Beginning Balance			-244.60
	9/13/19	091319	CRJ	Georgettes and Ch		72.00	
	9/13/19	091319	CRJ	Savane Silver - Ele		131.90	
				Current Period Cha		203.90	
	9/30/19			Ending Balance			-203.90
							-448.50
500 Property Management	9/1/19			Beginning Balance			1,000.00
	9/3/19	1136	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		
	9/30/19			Ending Balance			500.00
							1,500.00
511 Repair & Maintenance	9/1/19			Beginning Balance			1,071.01
	9/24/19	1137	CDJ	Schrader Commer	30.00		

**Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Sep 1, 2019 to Sep 30, 2019**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	9/25/19	1138	CDJ	Schrader Commer	49.86		
	9/30/19	1140	CDJ	Bill Gorman Plumbi	190.00		
				Current Period Cha	269.86		269.86
	9/30/19			Ending Balance			1,340.87
526	9/1/19			Beginning Balance			
Postage	9/26/19	1139	CDJ	Schrader Commer	3.30		
				Current Period Cha	3.30		3.30
	9/30/19			Ending Balance			3.30
528	9/1/19			Beginning Balance			3,456.00
Commission expense	9/30/19			Ending Balance			3,456.00

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Sep 30, 2019
100 - Cash - US Bank
Bank Statement Date: September 30, 2019

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		14,130.53
Add: Cash Receipts		3,346.44
Less: Cash Disbursements		(773.16)
Add (Less) Other		<u> </u>
Ending GL Balance		<u>16,703.81</u>
Ending Bank Balance		16,893.81
Add back deposits in transit		<u> </u>
Total deposits in transit		
(Less) outstanding checks		<u> </u>
Sep 30, 2019 1140		(190.00)
Total outstanding checks		(190.00)
Add (Less) Other		<u> </u>
Total other		
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u><u>16,703.81</u></u>



Slate of Hearing Officers

Term Expiring June 30, 2020

Katie Eckert

David Kaiser

Walter May

Jake Michul

Fred Peters

Crystal Shepard

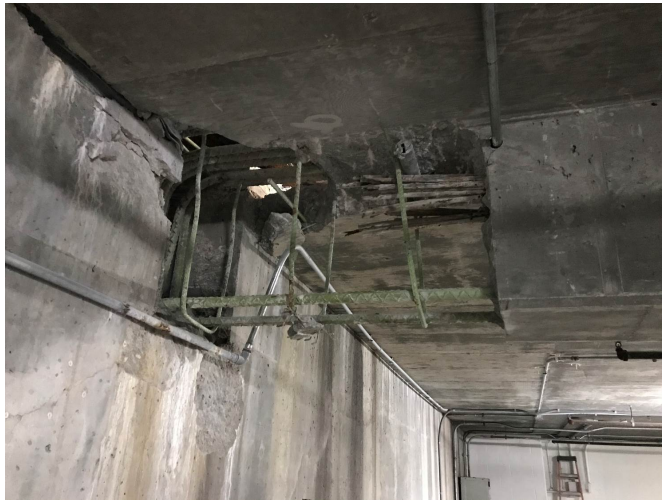
Garage Updates

Helix Garage:

- The garage lighting system was programmed with a blue and white scheme for UK football and basketball.
- The garage lighting system was programmed with a pink scheme for breast cancer awareness.
- The garage lighting system was programmed with a green scheme for cerebral palsy awareness.
- The garage lighting system was programmed with a purple scheme for domestic violence awareness.
- The garage lighting system was programmed with the standard multicolor scheme.

Transit Center Garage:

- RAM Construction Services began the structural beam repairs on level 6W. The project will take approximately four weeks to complete. All drive lanes and the roof deck have remained open to vehicular traffic and parking during the repair. The cost to complete the repair is \$74,827.



- LPA and Walter P Moore consulted with RAM Construction regarding the locations for additional exploratory openings of the structural beam ends along the High Street side of the garage. Following investigation of the beams associated with the exploratory openings, Walter P Moore will produce a comprehensive plan for repairs to the facility and the upcoming CAMP maintenance and repair bid package.
- United Electric has completed the installation of the new exhaust fans and associated sensors and controls. The system will be automatically controlled by O and CO sensors; improving energy efficiency and assuring safe air quality throughout the underground facility.

Victorian Square Garage:

- LPA notified Pohl Rosa Pohl, agreeing to the revised project price estimate of \$325,637 for the original façade enhancement scheme. Pohl Rosa Pohl did not include architecture & engineering fees of approximately \$36,800 in their total. LPA advised Mr. Pohl the \$325,637 price total was a limit that LPA cannot exceed. Pohl Rosa Pohl submitted a letter regarding the omission of the fees, providing cost saving options that will bring the project within the agreed upon budget.

Option A: All components included as described in PRP Proposal

Total Expenditure: **\$367,880**

Option B: All components included EXCEPT 7 Panels + associated lighting + Planters above vehicular entry bay on Short St. Elevation.

Total Expenditure: **\$316,561**

Option C: All components included EXCEPT the LiveWall System. This alternative is being offered to address a general consensus that a true “Live Wall” with more planting verticality would be preferable to the current “window box” solution. As a separate discipline this scope of work could easily be allocated to Phase 2 construction.

Total Expenditure: **\$299,136**