

# November 11, 2021 Board Meeting Agenda



- |       |  |          |
|-------|--|----------|
| I.    | Call to Order/Welcome of Guests  | Frazier  |
| II.   | Approval of Minutes of October 2021 LPA Board Meeting<br><i>Board Action Required</i>                      | Frazier  |
| III.  | FY 2021 Audit Presentation   | French   |
| IV.   | Update on ED Activities<br>A. Executive Director Reports<br>B. Operational Reports<br>C. COVID-19 Update   | Means    |
| V.    | Approval of LPA and LEXPARK July, August, September 2021 Financial Reports and Schrader Commercial Reports | Means    |
| VI.   | Appoint New Advisory Board Member<br><i>Board Action Required</i>  | Frazier  |
| VII.  | On-Street<br>A. Curbside Spaces/Outdoor Expansion Areas – Program Extension Discussion                     | Means    |
| VIII. | Off-Street (Garages)<br>A. Garage Updates  | Trammell |
| IX.   | Downtown Lexington Partnership Updates   | Sweeney  |
| X.    | Visit Lex Updates  | Schickel |
| XI.   | Comments<br>Comments from Commissioners/Advisory Committee Members   | Frazier  |

**Next Meeting: December 9, 2021**

## Lexington & Fayette County Parking Authority

Board Meeting Minutes  
October 14, 2021

Called to order: 10:00 a.m. by James Frazier, Chair

Location: ZOOM Meeting

Voting Members: Kenton Ball  
Cordelia Harbut  
Thomas Pettit  
Ashley Simpson  
Trish Vertuca

Advisory Board: Liza Betz, Failte  
Terry Sweeney, DLP

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell  
Lexington & Fayette County Parking Authority

Guests: Mark Doering, Reef  
Maurice Hunter, Reef  
Nicole Lawson, Reef  
Julie Schickel, VisitLex  
Charles Stephenson, Reef

### Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

### Item 2 – Approval of September 2021 Minutes

Mr. Pettit makes a motion to approve the minutes as presented. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

### Item 3 – Update on ED Activities

#### A. Executive Director Report

Mr. Means presents the Executive Director Report.

#### B. Operational Reports

Mr. Means presents the operational reports. September made increases over August in occupancy surveys and meter turnover rate. The collection rate for citations remained constant. Meter collections reached \$82,000, the highest amount since before COVID. Victorian Square Garage is at capacity for monthly parkers and all other facilities picked up new monthly parkers. Events also made a return for the first time since COVID.



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### *C. COVID-19 Update*

Mr. Means goes over some of the organizational challenges related to COVID-19. He estimates LPA should be able to better forecast post-COVID revenues by March 2022.

### **Item 4 – Financial Reports**

Mr. Means presents the August 2021 financials. Mr. Doering summarizes variances on the REEF reports. Two new employees were hired. On-Street revenues exceeded budget in all categories except citation revenue. Garage revenues are over budget for the month. Bank and credit card fees are beginning to increase as the volume of transactions increases. Total expenses are under budget for the month. The category of Depreciation and Amortization may need a budget amendment.

### **Item 5 – On-Street**

#### *A. Curbside Pick Up Spaces/Outdoor Expansion Areas*

Mr. Means presents an update on the Curbside Pickup spaces and Outdoor Expansion Areas.

#### *B. Emergency Meter Bag Policy*

Mr. Means presents an updated policy for meter bagging which would allow the Executive Director to approve temporary meter bags in emergency situations. Mr. Ball makes a motion to approve. Mr. Pettit seconds. The vote was unanimous, and the motion carried.

### **Item 6 – Off-Street**

#### *A. Garage Updates*

Mr. Trammell presents the garage updates. Mr. Frazier reports that the ductwork in the restricted area of the Courthouse Garage needs repair. Mr. Trammell has added those items to the current year CAMP work. Mr. Trammell discussed new stairs in the Transit Center and if it would be a more efficient use of funds to do both staircases now. Mr. Trammell will further research pricing options.

### **Item 7 – Food for Fines 2021**

Mr. Means presents a proposal for the Food for Fines program for 2021. By consensus, the Commissioners agree to run the program again. The dates for this year will be November 22<sup>nd</sup>, through December 17<sup>th</sup>.

### **Item 8 – Downtown Lexington Partnership Updates**

Mr. Sweeney reports that DLP staff are beginning preparations for the holiday season.

### **Item 9 – Visit Lex Updates**

Mr. Means (for Ms. Schickel) reports that activity has picked up due to Keeneland and UK Football.

Mr. Ball makes a motion to enter closed session pursuant to KRS 61.810. Mr. Pettit seconds. The vote was unanimous, and the motion carried.

Ms. Harbut makes a motion to exit closed session. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

There being no further business brought before the Board, the meeting adjourned at 11:30AM.



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November 3<sup>rd</sup>, 2021  
**Lexington & Fayette County  
 Parking Authority  
 Executive Directors Report  
 October 2021**



### **Accomplishments**

- Received full LPA Board approval of the update to our Policy on Meter Bagging including emergency bagging authorizations
- Received full LPA Board approval to run the Food for Fines campaign again in 2021 from November 22<sup>nd</sup> through December 17<sup>th</sup>
- Received full LPA Board approval to work with Dan Wu with “BelongLex” to look for a location on our Victorian Square Garage to mount a banner with the message “immigrants & Refugees Belong Here”
- The **LEXPARK** maintenance team completed the installation of the 22 new LUKE Cosmo pay stations in our on-street metered areas, which helps to replace meters that will no longer communicate with the new 4G/5G networks, this project also includes a new signage plan and will continue throughout the fall and early winter as time allows
- As a continued response to COVID-19 maintained 28 curbside pickup spaces for downtown restaurants for the full month of September

### **Meetings with LFUCG/LFCPA staff**

- Met with Charles Stephenson to discuss the layout of parking spaces and a new LUKE COSMO meter on North Limestone near BroomWagon and across from the Greyline Station
- Check in call with Jim Frazier
- Mark Doering, Ed Trammell and I met to discuss and strategize about our security challenges at the Transit Center Garage
- Attended the October LPA Board meeting – via ZOOM
- Ed and I walked a couple of our facilities on behalf of the Mayor’s office, looking for potential storage spaces for a possible downtown arts project
- LPA Staff and Mark met as a follow up to the LPA board meeting the prior week
- Several of our team members met to discuss any takeaway’s from attending the T2Connect virtual conference the previous week
- Continued weekly meetings with LPA staff only
- Held regular weekly (TEAMS) meetings for On-Street and Garage operations with REEF Parking (**LEXPARK**) staff
- Held regular Bi-monthly conference calls with LPA & **LEXPARK** local staff and REEF corporate staff and municipal experts

### **Meetings with External Individuals/Groups**

- Ed and I met online with representatives from Walter P Moore regarding the budget for the Consulting Engineering Services Contract for our parking facility CAMP work
- Online meeting with SpecifAi, a data management, reporting and visualization group who went over their dashboard capabilities
- Met with Fred Mills from the KY Theater to discuss renewing the validation program when they re-open the theater
- Working lunch with DLPs Terry Sweeney regarding all things downtown
- Online meeting with POPULUS representative to discuss the progress of the 8-city cohort group by POPULUS focused on new best practice procedures for curb management and our impressions of their digital platform
- Online marketing meeting with the marketing team from PayByPhone regarding ways to engage our community and boost our usage rate
- Online meeting with Dan Wu to discuss his idea for a “BelongLex” banner to be displayed on one of our facilities
- Phone call with IPMI Executive Director
- Met with local commercial property owner about a potential new development in downtown
- Attended the 4<sup>th</sup> online meeting with the 8-city cohort group by POPULUS focused on new best practice procedures for curb management
- Online meeting with 2 representatives from PayByPhone regarding some glitches in the transfer of transactional data to another reporting system
- Follow up meeting with PBP and Linden regarding reporting challenges
- Our team joined an online demo from a company called RiseTek Global regarding their data management product called VERGE that is specifically geared to the parking and mobility industry, it is powered by IPMs Watson system
- Along with other members of our local team, participated in an online update of the VadePark dashboard, this group has installed several cameras on Short St. and the parking data they are receiving in this pilot is very useful
- Online meeting with IPMI staff and a transportation organization based in Washington DC regarding a few initiatives that could be collaborated on
- Garage security exploratory call with the regional manager for Block by Block
- Held an online meeting with a group of panelists that will join me for an IPMI online round table on Diversity, Equity and Inclusion called: Rising Through the Ranks
- Ed and I met with a couple representatives from Flash Parking regarding their private scooter and EV charging station programs
- Justin Hubbard with DDAF set up a call with an internal group who manages their data analytics department to explore if their services might be a good fit for LPA
- Attended a webinar from IPMI called: How US Cities Can Learn from Smart City Innovations in Europe
- Attended the October DLP Board Meeting at LexLive
- Participated in another POPULUS check in with a couple of their representatives who we have been working with

- Tiffany Peebles, Louisville Parking Authority Director and I were invited to hold a round table discussion on Diversity, Equity and Inclusion online, as a part of the California Parking & Transportation Association conference and we held a prep call with one of their committee members
- Met on site at the Victorian Square Garage with Dan Wu to discuss his idea for a “BelongLex” banner
- Some of our team met with a couple of representatives from Flash Parking to explore their Flash Valet system
- Held a data analytics follow up meeting with Justin Hubbard
- Along with other members of our local team, participated in an online wrap up of the pilot we have been running with VadePark the group who installed several cameras on Short St. as well as tapped into some of the city’s intersection camera to produce some actionable data and findings
- Our team and representatives from Flash parking continued our weekly (TEAMS) meetings to discuss final implementations and other side bar tasks
- Ed and I held weekly teleconference meetings with our Walter P Moore engineers regarding our CAMP repairs

### **Future Goals and Planned Activities**

- Work with Flash Parking on finalizing the implementation of our new PARCS (Garage Equipment). As of August, initial installs are complete and an upgrade to the LPR system with newer more technical (artificial intelligence) cameras are to be installed in October (installation of new camera system complete & functional)
- Continue working on the Transit Center garage from gated to gateless, enforcement fully in place now, space count sign integrations is left to complete
- Continue to market the pay-by-phone program (especially as “touchless” option)
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10-year Capital Asset Management Plan
- Implement recommendations from Walker Consultants’ 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart and is under the US Green Building Council
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals
- As time allows, I review training sessions from IPMI virtual conferences which are free and available for one year following the sessions

**LFCPA and LEXPARK Key Performance Indicators**

		Totals for underlying cells.													Percent of	FY 2020		
		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Standard	TOTAL	AVERAGE	Total	AVERAGE
<b>CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION</b>																		
1	Unique Visitors to Website (users)	2,320	3,055	4,052	3,891	4,995	4,961	3,162	3,644	3,438	3,841				37,359	3,735.9	N/A	2,842.9
2	LEXPARK Walk-In Customers	76	86	102	98	115	120	175	285	135	106				1298	129.8	N/A	441.1
3	<b>LEXPARK Telephone Inquiries (Total)</b>	<b>552</b>	<b>591</b>	<b>640</b>	<b>853</b>	<b>868</b>	<b>1104</b>	<b>1076</b>	<b>911</b>	<b>911</b>	<b>1074</b>				<b>8580</b>	<b>858</b>	<b>1</b>	<b>1311</b>
4	Reporting Inoperative Meters	0	0	0	0	0	0	0	0	0	0				0	0	0%	125
5	LUKE	9	10	10	10	13	10	15	10	10	16				113	11	1%	12
6	IPS	5	5	5	5	5	5	5	5	5	71				116	12	1.4%	13
7	POM	0	0	0	0	0	0	0	0	0	0				0	0	0%	8
8	Enforcement Complaint	0	0	0	0	0	0	0	0	0	0				0	0	0.0%	0
9	Other Inquiry including payments/ just payments	198	173	178	170	245	195	200	205	187	218				1969	197	23%	458
10	Pay by Phone questions or issues	13	20	15	10	10	12	10	12	14	5				121	12.10	1%	29
11	After 5 Parking questions	0	0	0	0	0	0	0	0	0	0				0	0	0%	0
12	Wrong Way Parking	0	0	0	0	0	0	0	0	0	0				0	0	0%	3
13	Garages	327	383	432	658	595	882	846	679	695	764				6261	626.1	73%	663.5
14	<b>TOTAL CONTACTS</b>	<b>19</b>	<b>31</b>	<b>25</b>	<b>23</b>	<b>21</b>	<b>20</b>	<b>16</b>	<b>23</b>	<b>16</b>	<b>22</b>				<b>216</b>	<b>21.6</b>	<b>100%</b>	<b>21.1</b>
15	Business Association Meetings Attended	10	19	15	10	12	9	8	12	9	17				121	12.1	56%	12.0
16	Neighborhood Association Meetings Attended	0	0	0	2	0	0	0	1	0	0				3	0.3	1%	0.2
17	Number of Merchants Visited	1	1	1	0	3	1	1	2	0	2				12	1.2	6%	2.1
18	Number of Institutional and/or Public Official Meetings	8	11	9	11	6	10	7	8	7	3				80	9.2	37%	6.8
19	Number of Parking Customers Contacted (intercept surveys, survey document responses) (Analyst)	0	0	0	0	2	0	1	0	0	1				4	0.4	N/A	0.8
<b>Parking Meter In-Service Rates (% of time)</b>																		
20	Single-Space Meters	98.9%	99.7%	99.9%	99.7%	99.9%	99.5%	99.7%	99.3%	99.6%	99.7%			98-99% (A)	N/A	99.6%	N/A	99.7%
21	Multi-Space Meters	99.9%	99.1%	99.8%	99.3%	99.6%	99.6%	99.2%	99.7%	99.9%	96.8%			98-99% (A)	N/A	99.3%	N/A	98.9%
<b>Average Response Time to Address Meter Complaint (Hours)</b>																		
22	(POM) These meters have been phased out as of March 1st	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A				N/A	N/A	N/A	N/A
23	Single-Space Meters (IPS)	8.72	4.58	4.2	3.4	2.16	3.44	3.67	7.97	3.02	4.08				N/A	4.5	N/A	3.4
24	Multi-Space Meters (LUKE)	3.11	5.55	7.07	3.02	2.07	2.9	3.4	8.94	4.25	3.8				N/A	4.4	N/A	3.6
25	Number of Citation Appeal Hearings	9	0	30	27	15	13	9	12	13	22				150	15.0	100%	22.0
26	Number of Citations Dismissed or Reduced to Warning	1	0	1	15	7	3	0	2	7	4				40	4.0	27%	7.8
27	Number of Requested Citation Administrative Appeals	100	89	140	154	92	102	85	143	123	171				1199	119.9	100%	183.2
28	Number of Citations Administratively Dismissed or Reduced to Warning	48	40	51	61	29	47	44	51	34	44				449	44.9	37%	88.9
<b>PARKING MANAGEMENT EFFECTIVENESS</b>																		
29	<b>Number of Parking Activity Surveys Conducted (TOTAL)</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>				<b>310</b>	<b>31.0</b>	<b>100%</b>	<b>44.0</b>
30	Parking Occupancy and Availability	30	30	30	30	30	30	30	30	30	30				300	30.0	97%	43.3
31	Parking Turnover	1	1	1	1	1	1	1	1	1	1				10	1.0	3%	0.7
32	Downtown Meter Turnover Rate	148%	168%	150%	162%	188%	177%	197%	169%	202%	207%			67-140% (B)	N/A	176.8%	N/A	200.3%
33	Parking Vacancy Rate in Neighborhoods	48%	56%	61%	65%	77%	69%	60%	62%	59%	55%				N/A	61.2%	N/A	58.8%
34	Meter Occupancy Rate by Survey	20%	20%	31%	32%	31%	27%	30%	32%	36%	39%			93-95% (C)	N/A	29.8%	N/A	38.2%
35	Paid Legal Meter Occupancy Rate by Meter Revenue	14.8%	14.6%	20.2%	26.6%	23.1%	24.1%	25%	29%	32%	32%			60-85% (D)	N/A	24.1%	N/A	35.8%
36	Safety Zone Violation Rate	6.7%	8.5%	7.2%	6.2%	5.1%	5.00%	4.10%	8.00%	7.50%	6.90%			25-33% (E)	N/A	6.5%	N/A	6.1%
37	Loading Zone Violation Rate	1.4%	0.7%	0.7%	0.6%	1.2%	1.0%	1.4%	1.1%	0.9%	0.7%				N/A	1.0%	N/A	1.8%
<b>PARKING OPERATIONS EFFICIENCY</b>																		
38	Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30	30	30				300	30.0	100%	30.0
39	Violation Capture Rate (Meters & RPP)	18%	13%	22%	16%	11%	9%	8%	13%	15%	12%			10-25% (F)	N/A	14%	N/A	26%
40	Total Net Patrol Hours	680	441	695	651	608	711	646	614	631	736				6,413	641	N/A	883
41	Average Net Patrol Hours per Officer	136	88	139	130	122	142	129	123	120	123				N/A	126	N/A	135
42	Number of Letters Mailed	5,708	2,314	2,843	3,966	4,203	3,754	2,618	1,737	2,081	5,033				34,257	3,426	N/A	2,832
43	Total Amount Due from Top 20 Scofflaws	\$11,285	\$11,285	\$11,315	\$11,345	\$11,445	\$11,480	\$11,569	\$11,629	\$11,930	\$13,871				N/A	\$11,715	N/A	\$10,943
44	Parking Ticket Collection Rate (1-year running average)	85.56%	85.89%	84.37%	79.31%	79.15%	80.95%	80.79%	81.27%	81.44%	81.69%				N/A	82.0%	N/A	79.4%







**ON STREET BY THE NUMBERS**  
Calendar

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Calendar AVG	FY '20 AVG	FY '19 AVG	FY '18 AVG
1 Violations Cited	2,459	1,687	3,398	3,419	2,780	2,541	2,456	3,060	3,474	3,981			2,926	3,345	3,829	3,320
2 Actual Citations (exc voids & warnings)	2,319	1,587	3,269	3,247	2,652	2,379	2,247	2,663	3,322	3,745			2,743	3,125	3,526	3,040
3 Value of Actual Citations	\$ 51,455	\$ 41,595	\$ 73,655	\$ 70,135	\$ 54,480	\$ 48,010	\$ 42,895	\$ 65,555	\$ 81,540	\$ 85,385			\$ 61,471	\$ 72,995	\$ 88,698	\$ 85,601
4 Citations Paid	1,949	1,408	2,318	2,600	2,289	2,033	1,768	1,951	2,362	2,872			2,155	2,461	2,687	2,504
5 Percentage of Citations Paid	79.30%	83.50%	70.90%	76.05%	82.30%	85.50%	78.70%	73.30%	71.17%	76.70%			77.74%	82.57%	76.74%	80.28%
6 Value of Citations Paid	\$ 56,390	\$ 45,685	\$ 65,006	\$ 72,410	\$ 62,275	\$ 56,518	\$ 45,304	\$ 54,300	\$ 71,169	\$ 82,991			\$ 61,205	\$ 69,596	\$ 76,608	\$ 70,919
7 Warnings Issued	123	70	115	133	99	138	167	364	131	198			154	176	247	195
8 Voids	18	55	28	46	48	40	51	53	26	53			42	50	51	74
9 Citation Void Percentage	0.7%	3.3%	0.8%	1.3%	1.7%	1.6%	2.1%	1.7%	0.8%	1.3%			1.5%	1.5%	1.4%	2.3%
10 Meter Revenue Collected	\$40,804	\$ 35,152	\$ 61,892	\$ 69,787	\$ 57,835	\$ 63,590	\$ 61,782	\$ 76,728	\$ 82,212	\$ 83,442			\$ 63,322	\$ 81,861	\$ 92,456	\$ 88,777
11 Avg Meter Rev Collected per Work Day	\$ 2,148	\$ 1,850	\$ 2,691	\$ 3,172	\$ 2,892	\$ 2,890	\$ 2,808	\$ 3,488	\$ 3,915	\$ 3,973			\$ 2,983	\$ 3,752	\$ 4,228	\$ 4,121
12 RPPP's Sold	40	11	24	23	15	188	592	748	188	48			188	163	167	2,136
13 Value of RPP Permits	\$ 400	\$ 110	\$ 240	\$ 230	\$ 150	\$ 1,880	\$ 5,920	\$ 7,480	\$ 1,880	\$ 480			\$ 1,877	\$ 1,630	\$ 1,673	\$ 1,436
14 Monthly Permit Revenue	\$ 11,880	\$ 11,880	\$ 9,110	\$ 8,121	\$ 7,591	\$ 6,151	\$ 7,643	\$ 9,978	\$ 6,714	\$ 8,125			\$ 8,719	\$ 6,654	\$ 6,117	\$ 6,150
15 Value of Bagged Meters	\$ 525	\$ 2,730	\$ 565	\$ 1,845	\$ 5,865	\$ 5,535	\$ 4,563	\$ 12,435	\$ 3,931	\$ 14,115			\$ 5,211	\$ 5,300	\$ 10,460	\$ 11,426
16 New Meters Added or Removed	-	-	-	-	-	7	34	-	31	-			7	(1)	1	0
17 Single Space Meters	648	648	648	648	648	656	617	643	617	499			627	699	875	946
18 Mult-Space Meters	72	72	72	72	72	72	74	72	72	96			75	65	41	37
19 Metered Space Count	1,261	1,261	1,261	1,261	1,261	1,268	1,295	1,261	1,292	1,292			1,271	1,261	1,271	1,272
20 Vehicles Booted	34	22	30	39	42	33	30	21	31	45			33	29	39	42
21 Booting Fees	\$ 2,790	\$ 1,710	\$ 2,599	\$ 3,240	\$ 3,510	\$ 2,610	\$ 2,520	\$ 1,260	\$ 2,610	\$ 3,780			\$ 2,663	\$ 2,123	\$ 3,064	\$ 3,221
22 Total Revenue Collected	\$ 112,789	\$ 97,267	\$ 139,412	\$ 155,633	\$ 137,226	\$ 136,284	\$ 127,732	\$ 162,180	\$ 168,516	\$ 192,933	\$ -	\$ -	\$ 142,997	\$ 190,376	\$ 181,929	\$ 161,388



## LEXPARK VOID SUMMARY

### Voided Citations By Officer

	CY '21												CAL YTD	
	Issuing Officer	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21		Dec-21
1	2013	-	1	1	-	2	-	-	1	1	1			7
2	21081203	1	30	6	26	18	21	18	11	-	2			133
3	2081	1	2	2	10	7	5	7	6	4	4			48
4	2082	2	10	4	3	7	6	3	5	8	7			55
5	2098	-	-	-	-	-	-	-	-	-	-			-
6	2115	-	-	-	-	-	-	-	-	-	-			-
7	2017	-	-	1	-	-	-	-	-	5	4			10
8	2119	-	-	-	-	-	-	-	-	-	-			-
9	2120	1	4	2	-	2	2	11	3	3	7			35
10	2122	-	-	-	-	-	-	-	-	-	-			-
11	2124	-	-	-	-	-	-	-	-	-	-			-
12	2125	-	-	-	-	1	-	-	-	-	-			1
13	(2130) 2142	3	1	-	1	-	-	-	1	2	-			8
14	2131	-	-	-	-	-	-	-	-	-	-			-
15	2141	6	6	6	5	7	4	8	18	2	19			81
16	2133	-	-	3	-	-	-	-	-	-	-			3
17	2137	-	-	-	-	-	-	-	-	-	-			-
18	2138	4	1	3	1	4	2	4	8	1	9			37
19	2140	-	-	-	-	-	-	-	-	-	-			-
20	% Voids	0.73%	3.26%	0.82%	1.35%	1.73%	1.57%	2.08%	1.73%	0.75%	1.33%			1.30%
21	Total	18	55	28	46	48	40	51	53	26	53	-	-	381
22	Total Citations	2,459	1,687	3,398	3,419	2,780	2,541	2,456	3,060	3,474	3,981			29,255

### Voided Citations Summary By Reason

	CY '21												CAL YTD	
	Void Type	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21		Dec-21
23	Administrative	9	34	14	32	29	28	15	21	8	9			199
24	TC Garage - mthly or pd when leaving	-	-	-	-	-	-	13	12	3	6			34
25	Customer Walk Up	-	-	-	-	-	-	-	-	-	4			4
26	Duplicate	2	-	3	3	4	-	1	2	2	3			20
27	Meter Malfunction	1	-	-	-	1	-	-	1	-	2			5
28	Pay By Phone	3	12	6	8	8	5	8	5	3	7			65
29	Officer Error	1	-	5	3	3	7	8	6	9	21			63
30	Test	2	-	-	-	1	-	5	2	-	-			10
31	Visitor	-	-	-	-	-	-	-	2	-	-			2
32	Printer Error/Stolen	-	-	-	-	-	-	1	-	-	1			2
33	Paid Other Luke	-	-	-	-	-	-	-	1	1	-			2
34	Void By Client Directive	-	9	-	-	2	-	-	1	-	-			12
35	Total	18	55	28	46	48	40	51	53	26	53	-	-	418



# Citations Aging Report

## Five-Year Report Ending November 1, 2021

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
<b>TOTALS</b>											
Count	1,867	926	710	613	1,116	2,677	6,293	8,012	7,469	777	30,460
Dollar Amt	\$57,995.00	\$38,525.00	\$28,395.00	\$22,040.00	\$47,188.75	\$119,000.14	\$257,376.75	\$339,241.27	\$331,576.00	\$30,129.52	\$1,271,467.43



# Citations Aging Report

## Five-Year Report Ending October 1, 2021

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
<b>TOTALS</b>											
Count	1,773	834	635	600	1,118	2,666	6,674	7,833	7,446	795	30,374
Dollar Amt	\$55,980.00	\$33,715.00	\$22,720.00	\$22,365.00	\$48,585.00	\$116,678.79	\$271,418.50	\$334,509.52	\$328,045.52	\$30,403.34	\$1,264,420.67



## OFF STREET BY THE NUMBERS Calendar 2021

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	CAL YTD AVG	FY '21 AVG	FY '20 AVG
<b>MONTHLY CARD HOLDERS BILLED</b>															
1 Victorian Square	371	379	376	379	377	408	408	410	410	414			393	411	385
2 Transit Center	990	999	1,009	1,009	1,048	1,062	1,071	1,074	1,077	1,073			1,041	1,074	1,063
3 Courthouse	246	232	234	234	235	237	203	217	222	223			228	216	239
4 Helix	<u>372</u>	<u>368</u>	<u>367</u>	<u>357</u>	<u>370</u>	<u>380</u>	<u>379</u>	<u>406</u>	<u>412</u>	<u>408</u>			<u>382</u>	<u>401</u>	<u>393</u>
5 TOTAL	1,979	1,978	1,986	1,979	2,030	2,087	2,061	2,107	2,121	2,118	-	-	1,704	1,401	2,080
<b>TOTAL AVAILABLE FOR MONTHLY</b>															
6 Victorian Square (384)	37	29	32	29	31	3	3	1	1	-			17	1	3
7 Transit Center (777)	78	69	59	59	20	5	-	-	-	-			29	-	1
8 Courthouse (518)	5	19	17	17	16	14	48	34	29	30			23	35	1
9 Helix (389)	<u>28</u>	<u>32</u>	<u>33</u>	<u>43</u>	<u>30</u>	<u>20</u>	<u>21</u>	<u>-</u>	<u>-</u>	<u>-</u>			<u>21</u>	<u>5</u>	<u>2</u>
10 TOTAL (2068)	148	149	141	148	97	42	72	35	30	30	-	-	74	28	7
11 SPECIAL EVENTS WORKED - VS	-	-	-	-	-	-	-	-	3	4	-	-	1	1	7
12 VALIDATIONS SOLD - ALL GARAGES	181	225	545	578	498	450	1,379	1,630	1,077	2,310			887	1,599	1,902
<b>AVERAGE DAILY TRANSACTIONS</b>															
13 Victorian Square	66	75	105	132	117	154	215	218	198	236			152	217	271
14 Transit Center	3	2	5	5	5	6	5	4	6	14			6	7	14
15 Courthouse	18	14	24	29	40	64	101	108	90	112			60	103	193
16 Helix	<u>25</u>	<u>23</u>	<u>46</u>	<u>151</u>	<u>177</u>	<u>207</u>	<u>187</u>	<u>182</u>	<u>176</u>	<u>182</u>			<u>136</u>	<u>182</u>	<u>429</u>
17 TOTAL	112	114	180	317	339	431	508	512	470	544	-	-	294	339	907
<b>AVERAGE LENGTH OF STAY - HOURS</b>															
18 Victorian Square	1.2	1.1	1.0	1.1	0.9	1.0	1.1	0.9	1.3	1.4			1.1	1.2	2.6
19 Transit Center	2.7	2.9	3.1	3.3	2.8	3.6	3.2	3.0	3.2	2.6			3.0	3.0	2.9
20 Courthouse	1.9	1.9	1.7	2.0	1.8	2.0	1.7	1.7	1.7	1.6			1.8	1.7	2.1
21 Helix	<u>1.3</u>	<u>1.4</u>	<u>1.2</u>	<u>0.9</u>	<u>0.9</u>	<u>1.0</u>	<u>0.9</u>	<u>0.9</u>	<u>0.9</u>	<u>1.0</u>			<u>1.0</u>	<u>0.9</u>	<u>1.5</u>
22 TOTAL	1.8	1.8	1.8	1.8	1.6	1.9	1.7	1.6	1.8	1.6			1.7	1.7	2.3
<b>AVERAGE TRANSACTION AMOUNT</b>															
23 Victorian Square	\$ 4.43	\$ 4.57	\$ 5.44	\$ 5.86	\$ 5.90	\$ 5.68	\$ 6.40	\$ 5.92	\$ 6.71	\$ 7.30			\$ 5.82	\$ 6.58	\$ 4.95
24 Transit Center	\$ 5.15	\$ 5.18	\$ 5.81	\$ 6.22	\$ 5.44	\$ 6.90	\$ 6.02	\$ 5.77	\$ 5.69	\$ 4.97			\$ 5.72	\$ 5.61	\$ 5.16
25 Courthouse	\$ 3.83	\$ 3.81	\$ 3.44	\$ 3.89	\$ 3.55	\$ 3.93	\$ 3.35	\$ 3.40	\$ 3.45	\$ 3.28			\$ 3.59	\$ 3.37	\$ 4.00
26 Helix	<u>\$ 3.84</u>	<u>\$ 4.29</u>	<u>\$ 3.97</u>	<u>\$ 2.79</u>	<u>\$ 2.69</u>	<u>\$ 2.99</u>	<u>\$ 2.96</u>	<u>\$ 2.85</u>	<u>\$ 2.98</u>	<u>\$ 3.09</u>			<u>\$ 3.25</u>	<u>\$ 2.97</u>	<u>\$ 2.59</u>
27 TOTAL	\$ 4.31	\$ 4.46	\$ 4.67	\$ 4.69	\$ 4.40	\$ 4.88	\$ 4.68	\$ 4.49	\$ 4.71	\$ 4.66			\$ 4.59	\$ 4.63	\$ 4.18

**Aged Balances - 21081204 Courthouse Garage**

Ending Balances as of 11/1/2021

Account	Current	30 Days	60 Days	90 Days	Total Due
<b>Report Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Aged Balances - 21081201 Helix Garage**

Ending Balances as of 11/1/2021

Account	Current	30 Days	60 Days	90 Days	Total Due
100043 Miller Edwards Rambicure PLLC	\$180.00	\$180.00	\$0.00	\$0.00	\$360.00 WILL CALL
<b>Report Totals</b>	<b>\$180.00</b>	<b>\$180.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$360.00</b>

**Aged Balances - 21081203 Transit Center Garage**

Ending Balances as of 11/1/2021

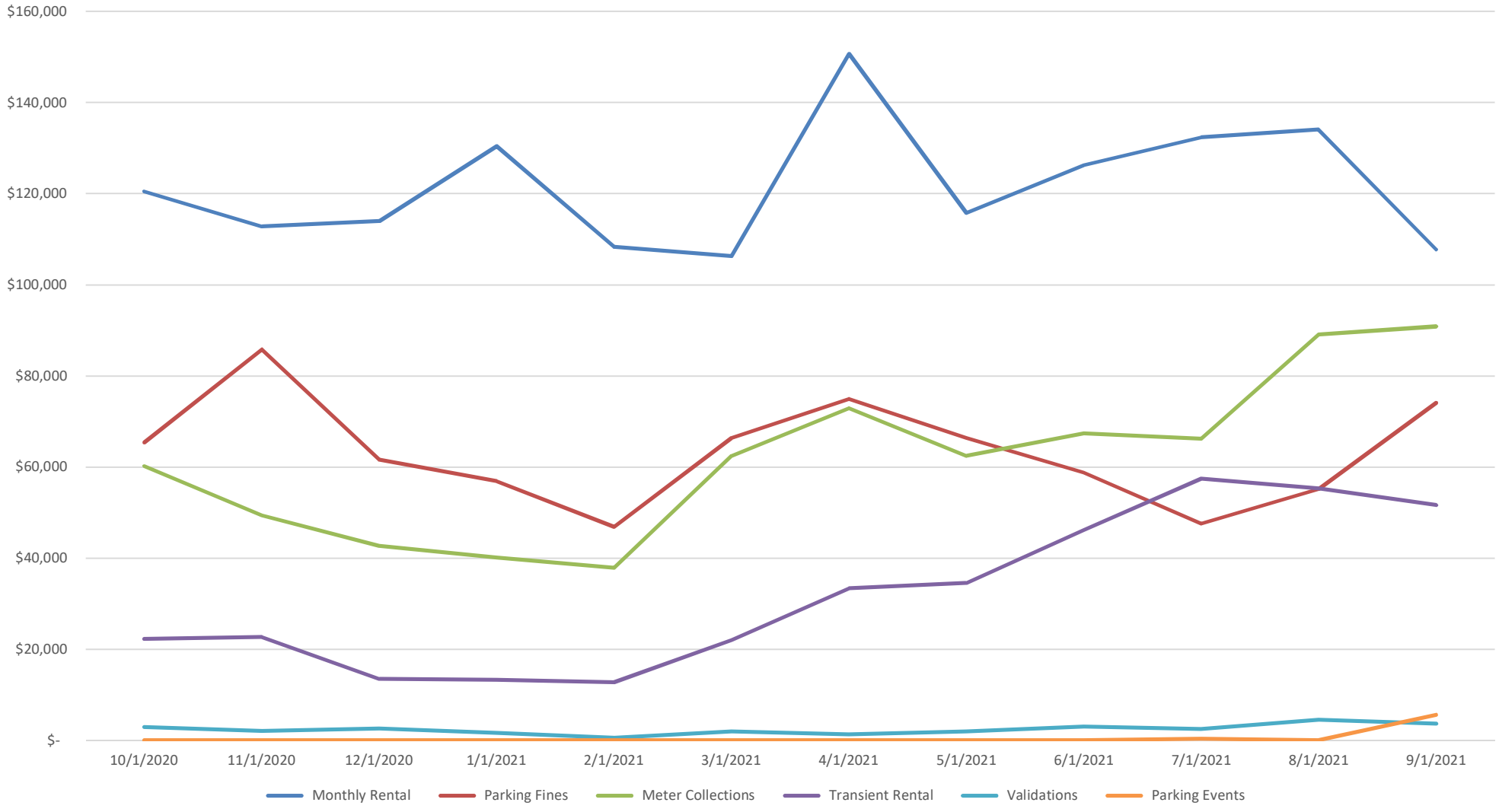
Account	Current	30 Days	60 Days	90 Days	Total Due
<b>Report Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Aged Balances - 21081202 Victorian Square Garage**

Ending Balances as of 11/1/2021

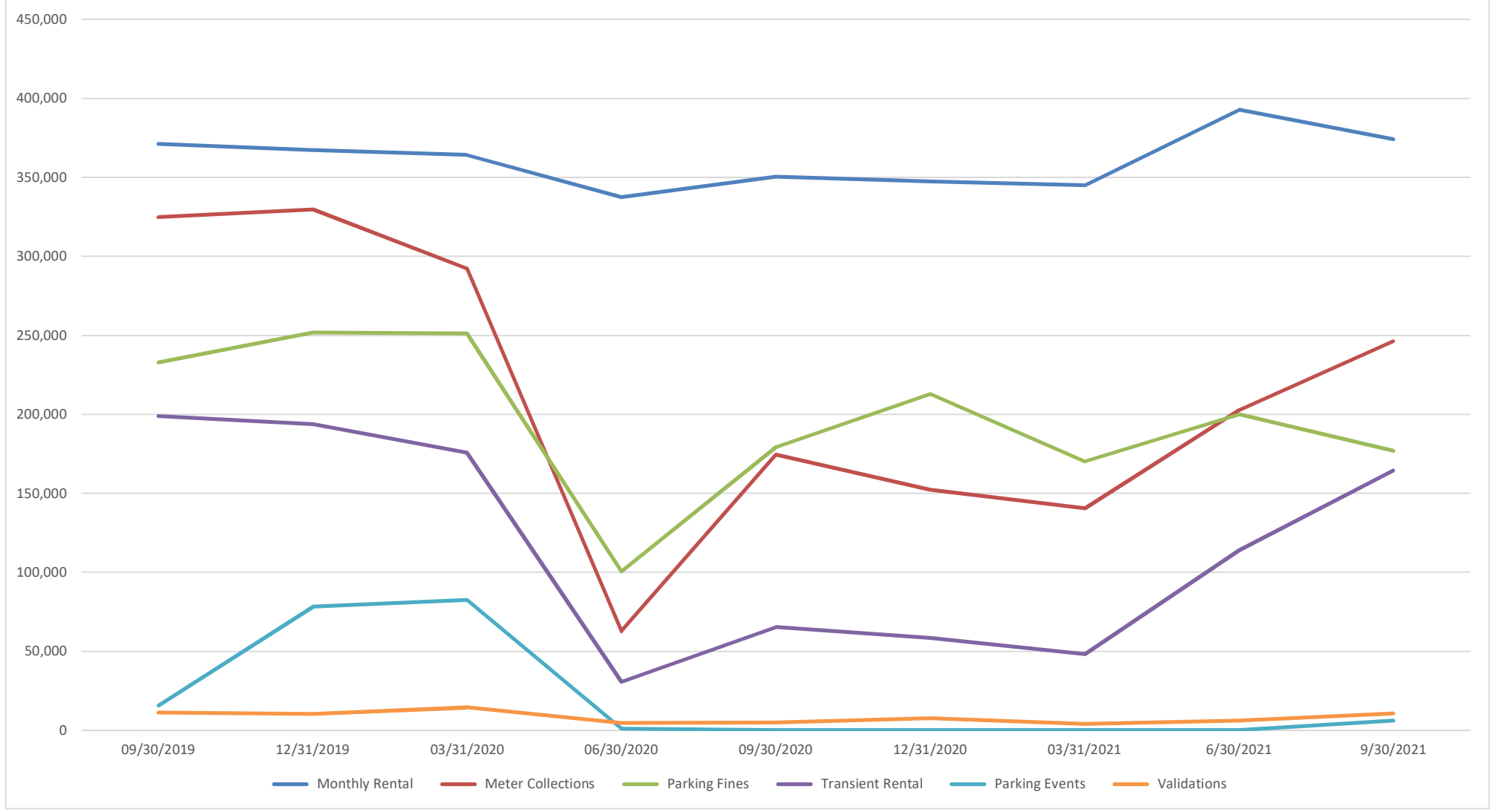
Account	Current	30 Days	60 Days	90 Days	Total Due
100116 JALEN HOLDER	\$20.00	\$20.00	\$0.00	\$0.00	\$40.00 BLOCKED CARD/WILL CALL
<b>Report Totals</b>	<b>\$20.00</b>	<b>\$20.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$40.00</b>

### LPA Revenue Stream Comparison



	10/31/2020	11/30/2020	12/31/2020	1/31/2021	2/28/2021	3/31/2021	4/30/2021	5/31/2021	6/30/2021	7/31/2021	8/31/2021	9/30/2021
<b>Monthly Rental</b>	\$ 120,440	\$ 112,780	\$ 114,009	\$ 130,397	\$ 108,315	\$ 106,291	\$ 150,702	\$ 115,791	\$ 126,245	\$ 132,367	\$ 134,065	\$ 107,719
<b>Parking Fines</b>	65,409	85,815	61,524	56,905	46,848	66,402	74,917	66,362	58,753	47,586	55,116	74,050
<b>Meter Collections</b>	60,176	49,417	42,662	40,063	37,890	62,458	72,885	62,449	67,316	66,182	89,095	90,858
<b>Transient Rental</b>	22,199	22,633	13,496	13,300	12,754	22,004	33,355	34,569	46,141	57,464	55,298	51,582
<b>Validations</b>	2,859	2,072	2,529	1,655	572	1,916	1,259	1,872	3,018	2,420	4,537	3,601
<b>Parking Events</b>	-	-	-	-	-	-	-	-	-	363	-	5,610

### LPA Revenue Stream Comparison



	09/30/2019	12/31/2019	03/31/2020	06/30/2020	09/30/2020	12/31/2020	03/31/2021	6/30/2021	9/30/2021
<b>Monthly Rental</b>	370,875	367,152	364,017	337,463	350,125	347,228	345,003	392,738	374,151
<b>Meter Collections</b>	324,591	329,581	292,122	62,708	174,248	152,255	140,411	202,650	246,135
<b>Parking Fines</b>	232,633	251,839	251,126	100,544	179,121	212,748	170,155	200,032	176,752
<b>Transient Rental</b>	198,828	193,617	175,711	30,631	65,147	58,328	48,057	114,065	164,344
<b>Parking Events</b>	15,699	78,140	82,424	938	0	0	0	0	5,973
<b>Validations</b>	11,194	10,320	14,399	4,415	4,889	7,460	4,143	6,149	10,558



**Lexington and Fayette County Parking Authority  
Statement of Net Position**

Substantially All Disclosures Omitted

	As Of 09/30/21	As Of 09/30/20	Variance 09/30/21
<b>Assets</b>			
Current Assets			
Cash	\$ 777,685	\$ 764,657	\$ 13,028
Cash-Change Fund	8,832	8,860	(28)
Accounts receivable	23,918	61,367	(37,449)
REEF Advance	162,776	158,965	3,811
Restricted cash and cash equivalents			
Investments-Truist - Restricted Cash	0	3,500,000	(3,500,000)
Investments-Truist - Short-Term CAMP*	1,510,485	0	1,510,484
Investments-Truist - Long-Term CAMP*	1,900,000	0	1,900,000
Investments-Truist - Garage Maintenance Reserve	558	1,412,860	(1,412,301)
Investments-Truist - Unrealized G/L	(180)	1,759	(1,939)
Investments-Truist - Accrued Interest	277	9,337	(9,060)
Total Restricted Cash & Equivalents	<u>3,411,140</u>	<u>4,923,956</u>	<u>(1,512,816)</u>
Total Current Assets	<u>4,384,351</u>	<u>5,917,805</u>	<u>(1,533,454)</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,095	0
Buildings and improvements	14,612,813	12,777,194	1,835,618
Equipment and furniture	3,106,028	2,278,903	827,125
Construction in progress	110,702	929,808	(819,106)
Computer software	10,850	10,850	0
Total Capital Assets	<u>25,425,487</u>	<u>23,581,850</u>	<u>1,843,637</u>
Less: Accumulated Depreciation	<u>(5,611,021)</u>	<u>(4,801,524)</u>	<u>(809,496)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>19,814,466</u>	<u>18,780,326</u>	<u>1,034,141</u>
Total Non-Current Assets	<u>19,814,466</u>	<u>18,780,326</u>	<u>1,034,141</u>
<b>Total Assets</b>	<b><u>\$ 24,198,817</u></b>	<b><u>\$ 24,698,131</u></b>	<b><u>\$ (499,313)</u></b>
<b>Liabilities and Net Assets</b>			
Current Liabilities			
Accounts payable and accrued liabilities	\$ 300,431	\$ 492,250	\$ (191,818)
Compensated absences	11,559	9,839	1,719
Deposits payable	1,657	1,657	0
Note payable	424,289	416,473	7,816
Total Current Liabilities	<u>737,936</u>	<u>920,219</u>	<u>(182,283)</u>
Non-Current Liabilities			
Note payable	1,909,057	2,337,689	(428,632)
Compensated absences	11,559	9,840	1,719
Deposits Payable	5,054	3,072	1,982
Total Non-Current Liabilities	<u>1,925,670</u>	<u>2,350,601</u>	<u>(424,931)</u>
Total Liabilities	<u>2,663,606</u>	<u>3,270,820</u>	<u>(607,214)</u>
Net Position			
Capital Assets Net of Debt	17,481,121	16,026,163	1,454,957
Restricted-Garage Maintenance Reserve	655	1,423,956	(1,423,300)
Restricted-Capital Asset Mgmt Program	0	3,500,000	(3,500,000)
Restricted - Short-Term CAMP*	1,510,484	0	1,510,484
Restricted - Long-Term CAMP*	1,900,000	0	1,900,000
Unrestricted	642,951	477,192	165,760
Total Net Position	<u>21,535,211</u>	<u>21,427,311</u>	<u>107,901</u>
<b>Total Liabilities and Net Assets</b>	<b><u>\$ 24,198,817</u></b>	<b><u>\$ 24,698,131</u></b>	<b><u>\$ (499,313)</u></b>

No assurance is provided on these financial statements.

\*Capital Asset Management Plan

**Lexington and Fayette County Parking Authority**  
**Statement of Cash Flows**

Substantially All Disclosures Omitted

	Month To Date 9/30/2021	Year To Date 9/30/2021
<b>Cash Flows from Operating Activities</b>		
Payments received from parking customers	\$ 342,564	\$ 1,012,376
Cash received from commercial property renters	6,849	20,817
Payments to suppliers for goods and services	(289,030)	(769,834)
Payments to employees for services	(38,852)	(82,520)
Payments to LFUCG	(1,757)	(5,283)
	<b>19,774</b>	<b>175,556</b>
<b>Cash Flows from Capital and Related Financing Activities</b>		
Payments on note payable	(35,336)	(105,958)
Purchases of capital assets	(4,350)	(243,473)
	<b>(39,686)</b>	<b>(349,431)</b>
<b>Cash Flows From Investing Activities</b>		
Purchase of certificates of deposits	-	249,740
Income earned on restricted cash and cash equivalents	277	537
	<b>277</b>	<b>250,277</b>
	<b>(19,635)</b>	<b>76,402</b>
<b>Cash and Cash Equivalents, Beginning of Period</b>	<b>806,152</b>	<b>710,115</b>
	<b>\$ 786,517</b>	<b>\$ 786,517</b>
<b>Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities</b>		
Change in net position	\$ 52,958	\$ 85,601
<b>Adjustments to Reconcile Change in Net Position to Net Cash Provided by Operating Activities:</b>		
Depreciation and amortization	71,789	219,167
(Gain) on disposal of assets	-	-
Interest on certificates of deposit	(314)	(537)
<b>Change in Assets and Liabilities:</b>		
Accounts receivable	9,002	34,148
REEF Advance	-	-
Accounts payable and accrued liabilities	(113,661)	(164,143)
Security deposits	-	1,320
Compensated absences	-	-
	<b>19,774</b>	<b>175,556</b>
	<b>\$ 19,774</b>	<b>\$ 175,556</b>

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority**  
**Management Report**  
**FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 9/30/2021	Month End 9/30/2021	Variance 9/30/2021	FYTD 9/30/2021	FYTD 9/30/2021	Variance 9/30/2021	Annual Budget 6/30/2022	
	Actual	FYE Budget		Actual	FYE Budget		FYE Budget	
<b>Revenue</b>								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 8,594	\$ 7,863	\$ 731	\$ 39,614	\$ 35,320	\$ 4,294	\$ 101,253
2	Parking - Meter Collections	90,790	75,960	14,829	246,067	179,832	66,235	983,628
3	Parking - Fines	74,020	65,237	8,783	175,987	187,464	(11,477)	814,572
4	Total Revenue OnStreet	173,404	149,060	24,343	461,668	402,616	59,052	1,899,453
Revenue OffStreet								
5	Parking - Monthly Rental	99,125	103,860	(4,735)	334,536	345,908	(11,372)	1,383,630
6	Parking - Transient Rental	51,649	44,029	7,621	164,412	109,827	54,585	593,015
7	Parking - Event	5,610	3,010	2,600	5,973	7,848	(1,875)	122,827
8	Parking - Validations	3,601	2,366	1,235	10,557	6,187	4,370	33,316
9	Parking - Fines	30	0	30	765	0	765	0
10	Overage/Shortage/Fees	143	0	143	317	0	317	0
11	Total Revenue OffStreet	160,158	153,265	6,894	516,560	469,770	46,790	2,132,788
12	Commercial Property Rental	6,849	7,100	(251)	20,817	21,300	(483)	85,200
13	Total Revenue	340,411	309,425	30,986	999,045	893,686	105,359	4,117,441
<b>Operating Expenses</b>								
OnStreet Operating Expenses								
14	REEF Operating Expenses	82,766	101,112	18,346	251,662	262,976	11,314	1,029,422
15	Property & Casualty Excess Insurance	0	0	0	1,567	844	(723)	844
16	Bank & Credit Card Fees	7,722	8,000	278	20,266	20,436	170	91,436
17	Total OnStreet Operating Expenses	90,488	109,112	18,624	273,495	284,256	10,761	1,121,702
OffStreet Operating Expenses								
18	REEF Operating Expenses	73,928	68,520	(5,407)	177,872	209,383	31,512	923,894
19	Property & Casualty Excess Insurance	0	0	0	54,207	54,208	0	54,208
20	Bank & Credit Card Fees	3,555	3,145	(411)	9,905	7,752	(2,153)	35,837
21	Utilities	9,220	9,250	30	29,336	27,750	(1,586)	111,000
22	Interest Expense	4,394	4,374	(19)	13,231	13,122	(109)	52,468
23	Total OffStreet Operating Expenses	91,097	85,289	(5,807)	284,551	312,215	27,664	1,177,407
24	Personnel Expenses	28,933	26,679	(2,255)	94,097	80,036	(14,061)	320,133
Administrative Expenses								
25	Property & Casualty Excess Insurance	0	0	0	24,153	24,200	47	24,200
26	Bank & Credit Card Fees	12	25	13	1,359	1,350	(9)	5,400
27	Other Professional Services	2,286	19,333	17,047	10,268	57,999	47,731	232,000
28	Rent/Lease Expenses	876	876	0	2,627	2,627	0	10,510
29	Landline Phones	309	275	(34)	604	825	221	3,300
30	Business Travel & Training	803	1,250	447	1,251	3,750	2,499	15,000
31	Dues Subscriptions & Publications	200	475	275	787	1,425	638	5,700
32	Office Supplies	672	583	(88)	1,266	1,749	484	7,000
33	Office Machines & Equipment	0	209	209	0	627	627	2,500
34	Office Repairs & Maintenance	25	125	99	79	375	296	1,500
35	Mileage Expense	0	34	34	0	102	102	400
36	Operating Contingency	0	4,166	4,166	0	12,498	12,498	50,000
37	Total Administrative Expenses	5,183	27,351	22,168	42,394	107,527	65,134	357,510
38	Total Operating Expenses	215,701	248,431	32,730	694,537	784,034	89,498	2,976,752
39	Change in Net Position Before Capital & Other Financing	124,710	60,994	63,716	304,508	109,652	194,857	1,140,689
<b>Expenses For Capital Assets</b>								
40	Depreciation & Amortization	71,789	56,639	(15,150)	219,167	169,917	(49,250)	679,660
41	Total Expenses For Capital Assets	71,789	56,639	(15,150)	219,167	169,917	(49,250)	679,660
<b>Other Financing Sources</b>								
42	Interest Income	166	260	(94)	499	660	(161)	3,000
43	Unrealized Gain / Loss on Investments	(129)	0	(129)	(239)	0	(240)	0
44	Total Other Financing Sources	37	260	(223)	260	660	(401)	3,000
45	<b>Total Change in Net Position</b>	<b>\$ 52,958</b>	<b>\$ 4,615</b>	<b>\$ 48,343</b>	<b>\$ 85,601</b>	<b>\$ (59,605)</b>	<b>\$ 145,206</b>	<b>\$ 464,029</b>

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority  
Management Report  
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 09/30/21 <small>Actual</small>	Year Ending 06/30/21 <small>Actual</small>	Year To Date 09/30/21 <small>Capital Expenditures</small>	FYTD 06/30/22 <small>FY22 CapEx Budget</small>
<b>Capital Assets</b>				
Land	7,585,094	7,585,094	0	0
Buildings and improvements	14,612,813	14,612,813	0	1,257,250
Equipment and furniture	3,106,028	2,973,257	132,771	132,000
Construction in progress	110,702	0	110,702	0
Computer software	10,850	10,850	0	0
<b>Total Capital Assets</b>	<b>25,425,487</b>	<b>25,182,014</b>	<b>243,473</b>	<b>1,389,250</b>

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority  
 Parking Revenue Less Expenses  
 Fiscal Year to Date As of September 30, 2021

Substantially All Disclosures Omitted

	OnStreet Year To Date 09/30/21	Victorian Square Garage Year To Date 09/30/21	Transit Center Garage Year To Date 09/30/21	Courthouse Garage Year To Date 09/30/21	Helix Garage Year To Date 09/30/21
<b>Revenue</b>					
Parking - Monthly Rental	\$ 39,614	\$ 111,210	\$ 133,774	\$ 40,054	\$ 49,498
Parking - Transient Rental	0	77,927	5,909	31,196	49,379
Parking - Event	0	5,973	0	0	0
Parking - Validations	0	4,433	0	450	5,676
Parking - Meter Collections	246,067	0	0	0	0
Parking - Fines	175,987	0	730	0	35
Overage/Shortage/Fees	0	177	139	0	1
<b>Total Revenue</b>	<b>461,668</b>	<b>199,720</b>	<b>140,552</b>	<b>71,700</b>	<b>104,589</b>
<b>Operating Expenses</b>					
REEF Operating Expenses	251,662	62,064	47,020	32,420	36,369
Property & Casualty Excess Insurance	1,567	0	39,065	365	14,778
Bank & Credit Card Fees	20,266	3,327	2,513	1,451	2,614
Utilities	0	4,759	9,800	12,555	2,222
Interest Expense	0	330	2,382	330	10,188
<b>Total Operating Expenses</b>	<b>273,495</b>	<b>70,480</b>	<b>100,780</b>	<b>47,121</b>	<b>66,171</b>
Net parking revenue before depreciation and amortization	188,173	129,240	39,772	24,579	38,418
Depreciation & Amortization	18,309	34,858	64,646	17,466	81,745
<b>Net parking revenue</b>	<b>\$ 169,864</b>	<b>\$ 94,382</b>	<b>\$ (24,874)</b>	<b>\$ 7,113</b>	<b>\$ (43,327)</b>

No assurance is provided on these financial statements.



**LEXPARK**  
**On-Street Financial Report**  
**September 30, 2021**  
**Location 21081200**



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
<b>Revenue</b>									
1 Meter Receipts	\$ 88,212	50%	\$ 73,006	\$ 15,206	<b>A</b>	\$ 226,721	49%	\$ 171,080	\$ 55,641
2 Permit Sales/Monthly Permit Sales	\$ 8,594	5%	\$ 7,863	\$ 731		\$ 39,594	9%	\$ 35,320	\$ 4,274
3 Violation Tickets	\$ 71,410	41%	\$ 63,347	\$ 8,063	<b>B</b>	\$ 169,597	37%	\$ 180,534	\$ (10,937)
4 Bag Rental Fees	\$ 3,931	2%	\$ 2,954	\$ 977		\$ 20,929	5%	\$ 8,752	\$ 12,176
5 Booting Fees	\$ 2,610	1%	\$ 1,890	\$ 720		\$ 6,390	1%	\$ 6,930	\$ (540)
<b>6 Total Revenue</b>	<b>\$ 174,757</b>		<b>\$ 149,060</b>	<b>\$ 25,696</b>		<b>\$ 463,231</b>		<b>\$ 402,616</b>	<b>\$ 60,614</b>
<b>Expenses</b>									
<b>Payroll</b>									
7 Salaries & Wages	\$ 31,454		\$ 33,963	\$ 2,509		\$ 93,927		\$ 103,029	\$ 9,102
8 Payroll Taxes	\$ 5,042		\$ 4,928	\$ (114)		\$ 14,682		\$ 14,949	\$ 267
9 Workers Comp Ins	\$ 2,174		\$ 2,123	\$ (51)		\$ 6,326		\$ 6,439	\$ 113
10 Liability Insurance	\$ 2,039		\$ 1,599	\$ (440)		\$ 5,678		\$ 4,798	\$ (880)
11 Employee Health Insurance	\$ 4,734		\$ 5,833	\$ 1,099		\$ 14,203		\$ 17,498	\$ 3,296
<b>12 Total Payroll</b>	<b>\$ 45,443</b>	<b>26%</b>	<b>\$ 48,446</b>	<b>\$ 3,003</b>	<b>C</b>	<b>\$ 134,816</b>	<b>29%</b>	<b>\$ 146,714</b>	<b>\$ 11,898</b>
<b>Field</b>									
13 Uniforms	\$ 50		\$ 82	\$ 32		\$ 120		\$ 247	\$ 127
14 Hiring/Training	\$ 225		\$ 216	\$ (9)		\$ 684		\$ 647	\$ (37)
15 Vehicle Expense	\$ 726		\$ 1,269	\$ 544		\$ 944		\$ 3,808	\$ 2,864
16 EMS/IPS/PBP/CCS Service Fees	\$ 16,734		\$ 34,460	\$ 17,726	<b>D</b>	\$ 68,418		\$ 60,059	\$ (8,359)
17 Professional Services/Fees	\$ 742		\$ 1,014	\$ 272		\$ 1,982		\$ 3,041	\$ 1,059
18 Fuel	\$ 161		\$ 140	\$ (21)		\$ 324		\$ 420	\$ 96
19 General Supplies	\$ 1,675		\$ 1,003	\$ (672)		\$ 3,740		\$ 3,010	\$ (729)
20 Repairs - Maintenance	\$ 10,086		\$ 7,627	\$ (2,459)		\$ 16,995		\$ 22,881	\$ 5,886
<b>21 Total Field</b>	<b>\$ 30,398</b>	<b>17%</b>	<b>\$ 45,811</b>	<b>\$ 15,413</b>		<b>\$ 93,206</b>	<b>20%</b>	<b>\$ 94,114</b>	<b>\$ 908</b>
<b>Office</b>									
22 Communications/Telephones	\$ 1,008		\$ 878	\$ (130)		\$ 3,107		\$ 2,634	\$ (473)
23 Office Supplies	\$ 407		\$ 132	\$ (274)		\$ 943		\$ 396	\$ (547)
24 Printing & Design/Ticket Purchase	\$ -		\$ 584	\$ 584		\$ 1,565		\$ 1,752	\$ 187
25 Postage/Dues & Memberships	\$ 599		\$ 940	\$ 341		\$ 2,824		\$ 2,820	\$ (4)
26 Employee Incentive	\$ -		\$ 175	\$ 175		\$ -		\$ 525	\$ 525
<b>27 Total Office</b>	<b>\$ 2,013</b>	<b>1%</b>	<b>\$ 2,709</b>	<b>\$ 696</b>		<b>\$ 8,440</b>	<b>2%</b>	<b>\$ 8,127</b>	<b>\$ (313)</b>
<b>Miscellaneous</b>									
28 Base Management Fee	\$ 1,465		\$ 1,465	\$ -		\$ 4,396		\$ 4,396	\$ -
29 Management Incentive Fee	\$ 2,053		\$ 2,189	\$ 136		\$ 7,601		\$ 8,151	\$ 550
30 Dues & Subscriptions	\$ 495		\$ 492	\$ (3)		\$ 1,431		\$ 1,475	\$ 44
<b>31 Total Miscellaneous</b>	<b>\$ 4,013</b>	<b>2%</b>	<b>\$ 4,146</b>	<b>\$ 133</b>		<b>\$ 13,429</b>	<b>3%</b>	<b>\$ 14,022</b>	<b>\$ 594</b>
<b>32 Total Expenses</b>	<b>\$ 81,867</b>	<b>47%</b>	<b>\$ 101,112</b>	<b>\$ 19,244</b>		<b>\$ 249,890</b>	<b>54%</b>	<b>\$ 262,977</b>	<b>\$ 13,086</b>
<b>33 Net Income (Loss)</b>	<b>\$ 92,889</b>		<b>\$ 47,949</b>	<b>\$ 44,941</b>		<b>\$ 213,340</b>		<b>\$ 139,640</b>	<b>\$ 73,701</b>

**Variance Notes**

- A.** Meter Receipts exceeded Budget this month with a positive variance of \$15,206 due to an unexpected business climate. We anticipated lower sales due to the lingering effects of the COVID business climate.
- B.** The Violation Tickets positive variance of \$8,063 is due to an increase in the number of tickets written this month. Unfortunately, we are still \$10,937 down YTD, so this increase in violation ticket income this month is a good sign for the months ahead.
- C.** The Total Payroll positive variance of \$3,003 is due to not yet filling the one remaining open position. However, this positive YTD variance of \$11,898 should begin to even out through the months ahead because all position on-street are now filled.
- D.** The positive EMS/IPS/PBP/CCS Service (Software) Fees Variance of \$17,726 is primarily due to timing of the incoming invoices. A large \$19k invoice was pd. last month (the 39 modem kits purchase). I anticipate this exp. category fluctuating throughout the year; the YTD figure should even out by year end.



**LEXPARK**  
**Garage Financial Report**  
**September 30, 2021**  
**Location 21081201..21081204**



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
<b>Revenue</b>									
1 Monthly	\$ 89,490	60%	\$ 103,860	\$ (14,370)	<b>A</b>	\$ 335,742	65%	\$ 345,908	\$ (10,166)
2 Violation Tickets	\$ 30	0%	\$ -	\$ 30		\$ 675	0%	\$ 45	\$ 630
3 Transient	\$ 50,160	34%	\$ 44,028	\$ 6,132	<b>B</b>	\$ 162,756	32%	\$ 109,827	\$ 52,929
4 Stamp/Validation	\$ 3,601	2%	\$ 2,366	\$ 1,235		\$ 10,921	2%	\$ 6,143	\$ 4,778
5 Event	\$ 5,610	4%	\$ 3,011	\$ 2,599		\$ 5,610	1%	\$ 7,848	\$ (2,238)
<b>6 Total Revenue</b>	<b>\$ 148,891</b>		<b>\$ 153,265</b>	<b>\$ (4,374)</b>		<b>\$ 515,704</b>		<b>\$ 469,770</b>	<b>\$ 45,933</b>
<b>Expenses</b>									
<b>Payroll</b>									
7 Salaries & Wages	\$ 30,136		\$ 30,551	\$ 415		\$ 79,980		\$ 92,611	\$ 12,631
8 Payroll Taxes	\$ 4,831		\$ 4,433	\$ (398)		\$ 12,506		\$ 13,438	\$ 932
9 Workers Comp Ins	\$ 2,083		\$ 1,909	\$ (173)		\$ 5,389		\$ 5,788	\$ 399
10 Liability Insurance	\$ 3,759		\$ 2,948	\$ (811)		\$ 10,467		\$ 8,845	\$ (1,622)
11 Employee Health Insurance	\$ 2,595		\$ 6,857	\$ 4,263		\$ 8,331		\$ 20,572	\$ 12,241
<b>12 Total Payroll</b>	<b>\$ 43,403</b>	<b>29%</b>	<b>\$ 46,699</b>	<b>\$ 3,296</b>	<b>C</b>	<b>\$ 116,672</b>	<b>23%</b>	<b>\$ 141,254</b>	<b>\$ 24,582</b>
<b>Field</b>									
13 Uniforms	\$ 63		\$ 93	\$ 30		\$ 143		\$ 278	\$ 136
14 Hiring/Training	\$ 365		\$ 243	\$ (122)		\$ 888		\$ 730	\$ (158)
15 Repairs - Maintenance	\$ 5,924		\$ 4,227	\$ (1,697)	<b>D</b>	\$ 9,474		\$ 12,680	\$ 3,205
16 Vehicle Expense	\$ 827		\$ 1,088	\$ 261		\$ 2,448		\$ 3,264	\$ 816
17 EMS/IPS/PBP/CCS Service Fees	\$ 374		\$ 460	\$ 86		\$ 1,687		\$ 1,380	\$ (307)
18 Professional Services/Fees	\$ 11,743		\$ 6,027	\$ (5,716)	<b>E</b>	\$ 19,173		\$ 20,745	\$ 1,573
19 Fuel	\$ 182		\$ 188	\$ 6		\$ 542		\$ 564	\$ 22
20 General Supplies	\$ 2,689		\$ 1,132	\$ (1,558)		\$ 4,698		\$ 3,395	\$ (1,303)
21 Elevator Maintenance	\$ 2,322		\$ 2,592	\$ 270		\$ 6,244		\$ 7,777	\$ 1,532
<b>22 Total Field</b>	<b>\$ 24,489</b>	<b>16%</b>	<b>\$ 16,049</b>	<b>\$ (8,439)</b>		<b>\$ 45,296</b>	<b>9%</b>	<b>\$ 50,812</b>	<b>\$ 5,516</b>
<b>Office</b>									
23 Communications	\$ 709		\$ 990	\$ 281		\$ 2,631		\$ 2,970	\$ 339
24 Office Supplies	\$ 185		\$ 149	\$ (36)		\$ 206		\$ 447	\$ 240
25 Printing & Design	\$ -		\$ 318	\$ 318		\$ -		\$ 954	\$ 954
26 Postage	\$ 418		\$ 1,060	\$ 642		\$ 1,075		\$ 3,180	\$ 2,105
<b>27 Total Office</b>	<b>\$ 1,312</b>	<b>1%</b>	<b>\$ 2,517</b>	<b>\$ 1,205</b>		<b>\$ 3,912</b>	<b>1%</b>	<b>\$ 7,551</b>	<b>\$ 3,639</b>
<b>Miscellaneous</b>									
28 Base Management Fee	\$ 2,701		\$ 2,701	\$ -		\$ 8,103		\$ 8,103	\$ -
29 Dues & Subscriptions	\$ 545		\$ 554	\$ 9		\$ 1,578		\$ 1,663	\$ 85
<b>30 Total Miscellaneous</b>	<b>\$ 3,246</b>	<b>2%</b>	<b>\$ 3,255</b>	<b>\$ 9</b>		<b>\$ 9,681</b>	<b>2%</b>	<b>\$ 9,766</b>	<b>\$ 85</b>
<b>31 Total Expenses</b>	<b>\$ 72,450</b>	<b>49%</b>	<b>\$ 68,521</b>	<b>\$ (3,929)</b>		<b>\$ 175,562</b>	<b>34%</b>	<b>\$ 209,383</b>	<b>\$ 33,822</b>
<b>32 Net Income (Loss)</b>	<b>\$ 76,441</b>		<b>\$ 84,744</b>	<b>\$ (8,303)</b>		<b>\$ 340,142</b>		<b>\$ 260,387</b>	<b>\$ 79,755</b>

**Variance Notes**

- A** The negative Variance of \$14,370 is primarily due to the quarterly LFUCG payment hitting in October causing a \$16,410 variance at the Transit Center garage. We have a positive variance in October and YTD is on target.
- B** The Transient positive Variance of \$6,132 (\$52,929 YTD) continues to be impressive. We anticipated transient sales to be more like what we had seen in Fiscal 2021. The majority of the positive transient variance is coming from evening and weekend business at the Vic Square.
- C** The positive \$3,296 Total Payroll variance is primarily due to using fewer garage employees. We had not replaced 1 full time employee and one part timer, but this will change next month, for we only have a part-timer to hire to-date.
- D** The \$1,697 negative Repairs and Maintenance variance is due to the ICS Janitorial monthly invoice to help clean the urine smells within the Transit Center stairwells, elevators and elevator lobbies. On a positive note, we have a positive YTD variance of \$3,205.
- E** The negative \$5,716 Professional Service/Fees variance this month is primarily due to a \$4947 JCI invoice to repair the compressor at the Courthouse Garage and a \$915 JCI invoice to repair the Vic standpipe valve that was found during the Fire Department's Inspection.

## Lexington/ Fayette Co Parking Authority

Balance Sheet  
September 30, 2021

## ASSETS

Current Assets		
Cash - US Bank	\$	<u>9,276.73</u>
Total Current Assets		9,276.73
Property and Equipment		
Building Improvements		<u>81,518.30</u>
Total Property and Equipment		81,518.30
Other Assets		<u>                    </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>90,795.03</u></u>

## LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>3,782.00</u>
Total Current Liabilities		3,782.00
Long-Term Liabilities		<u>                    </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		3,782.00
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(249,300.00)
Retained Earnings		291,848.10
Net Income		<u>14,325.67</u>
Total Capital		<u>87,013.03</u>
Total Liabilities & Capital	\$	<u><u>90,795.03</u></u>



Lexington/ Fayette Co Parking Authority  
Income Statement  
Compared with Budget  
For the Three Months Ending September 30, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 5,378.18	\$ 5,380.00	(1.82)	\$ 16,134.54	\$ 16,140.00	(5.46)
Income - Utilities	257.31	300.00	(42.69)	497.25	900.00	(402.75)
Total Revenues	<u>5,635.49</u>	<u>5,680.00</u>	<u>(44.51)</u>	<u>16,631.79</u>	<u>17,040.00</u>	<u>(408.21)</u>
Cost of Sales						
Total Cost of Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Gross Profit	<u>5,635.49</u>	<u>5,680.00</u>	<u>(44.51)</u>	<u>16,631.79</u>	<u>17,040.00</u>	<u>(408.21)</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	1,500.00	1,500.00	0.00
Repair & Maintenance	582.44	200.00	382.44	804.96	600.00	204.96
Postage	1.16	2.00	(0.84)	1.16	2.00	(0.84)
Total Expenses	<u>1,083.60</u>	<u>702.00</u>	<u>381.60</u>	<u>2,306.12</u>	<u>2,102.00</u>	<u>204.12</u>
Net Income	<u>\$ 4,551.89</u>	<u>\$ 4,978.00</u>	<u>(426.11)</u>	<u>\$ 14,325.67</u>	<u>\$ 14,938.00</u>	<u>(612.33)</u>

**Lexington/ Fayette Co Parking Authority**  
**Cash Disbursements Journal**  
**For the Period From Sep 1, 2021 to Sep 30, 2021**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
9/2/21	1195	500 100	Property Management Fee Cash - US Bank	Invoice: 7583 Schrader Commercial Properties, LLC	500.00	500.00
9/16/21	1196	511 100	Repair & Maintenance Cash - US Bank	Invoice: 7820 Schrader Commercial Properties, LLC	82.50	82.50
9/20/21	1197	511 100	Repair & Maintenance Cash - US Bank	Invoice: 082621 Schrader Commercial Properties, LLC	7.19	7.19
9/27/21	e-092721	350 100	Capital Contribution, Net Cash - US Bank	1st Qtr distribution Lexington Parking Authority	12,000.00	12,000.00
9/29/21	1198	511 100	Repair & Maintenance Cash - US Bank	Invoice: 090821 Bill Gorman Plumbing	205.00	205.00
9/29/21	1199	511 100	Repair & Maintenance Cash - US Bank	Invoice: 79440 Southern Ohio Door Controls, Inc	287.75	287.75
9/30/21	1201	526 100	Postage Cash - US Bank	Invoice: 093021 Schrader Commercial Properties, LLC	1.16	1.16
<b>Total</b>					<b>13,083.60</b>	<b>13,083.60</b>

**Lexington/ Fayette Co Parking Authority**  
**General Ledger**  
**For the Period From Sep 1, 2021 to Sep 30, 2021**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Referen	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	9/1/21			Beginning Balance			16,724.84
	9/2/21	1195	CDJ	Schrader Commer		500.00	
	9/2/21	090221	CRJ	Savane Silver	1,432.54		
	9/2/21	090221	CRJ	Savane Silver	59.40		
	9/13/21	091321	CRJ	Lynna Nguyen	3,945.64		
	9/13/21	091321	CRJ	Lynna Nguyen	197.91		
	9/16/21	1196	CDJ	Schrader Commer		82.50	
	9/20/21	1197	CDJ	Schrader Commer		7.19	
	9/27/21	e-09272	CDJ	Lexington Parking		12,000.00	
	9/29/21	1198	CDJ	Bill Gorman Plumbi		205.00	
	9/29/21	1199	CDJ	Southern Ohio Doo		287.75	
	9/30/21	1201	CDJ	Schrader Commer		1.16	
	9/30/21			Current Period Cha	5,635.49	13,083.60	-7,448.11
	9/30/21			<b>Ending Balance</b>			<b>9,276.73</b>
155 Building Improvements	9/1/21			Beginning Balance			81,518.30
	9/30/21			<b>Ending Balance</b>			<b>81,518.30</b>
231 Tenant Deposits	9/1/21			Beginning Balance			-3,782.00
	9/30/21			<b>Ending Balance</b>			<b>-3,782.00</b>
349 Beginning Balance Equity	9/1/21			Beginning Balance			-30,139.26
	9/30/21			<b>Ending Balance</b>			<b>-30,139.26</b>
350 Capital Contribution, Net	9/1/21			Beginning Balance			237,300.00
	9/27/21	e-09272	CDJ	Lexington Parking	12,000.00		
	9/30/21			Current Period Cha	12,000.00		12,000.00
	9/30/21			<b>Ending Balance</b>			<b>249,300.00</b>
352 Retained Earnings	9/1/21			Beginning Balance			-291,848.10
	9/30/21			<b>Ending Balance</b>			<b>-291,848.10</b>
400 Rental Income	9/1/21			Beginning Balance			-10,756.36
	9/2/21	090221	CRJ	Savane Silver - Se		1,432.54	
	9/13/21	091321	CRJ	Lynna Nguyen - Inv		1,982.00	
	9/13/21	091321	CRJ	Lynna Nguyen - Inv		1,963.64	
	9/30/21			Current Period Cha		5,378.18	-5,378.18
	9/30/21			<b>Ending Balance</b>			<b>-16,134.54</b>
401 Income - Utilities	9/1/21			Beginning Balance			-239.94
	9/2/21	090221	CRJ	Savane Silver - ele		59.40	
	9/13/21	091321	CRJ	Lynna Nguyen - Se		197.91	
	9/30/21			Current Period Cha		257.31	-257.31
	9/30/21			<b>Ending Balance</b>			<b>-497.25</b>
500 Property Management Fee	9/1/21			Beginning Balance			1,000.00
	9/2/21	1195	CDJ	Schrader Commer	500.00		
	9/30/21			Current Period Cha	500.00		500.00
	9/30/21			<b>Ending Balance</b>			<b>1,500.00</b>

**Lexington/ Fayette Co Parking Authority**  
**General Ledger**  
**For the Period From Sep 1, 2021 to Sep 30, 2021**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Referen	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
511 Repair & Maintenance	9/1/21			Beginning Balance			222.52
	9/16/21	1196	CDJ	Schrader Commer	82.50		
	9/20/21	1197	CDJ	Schrader Commer	7.19		
	9/29/21	1198	CDJ	Bill Gorman Plumbi	205.00		
	9/29/21	1199	CDJ	Southern Ohio Doo	287.75		
				Current Period Cha	582.44		582.44
	<b>9/30/21</b>			<b>Ending Balance</b>			<b>804.96</b>
526 Postage	9/1/21			Beginning Balance			
	9/30/21	1201	CDJ	Schrader Commer	1.16		
				Current Period Cha	1.16		1.16
	<b>9/30/21</b>			<b>Ending Balance</b>			<b>1.16</b>

**Lexington/ Fayette Co Parking Authority**  
**Account Reconciliation**  
**As of Sep 30, 2021**  
**100 - Cash - US Bank**  
**Bank Statement Date: September 30, 2021**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		16,724.84
Add: Cash Receipts		5,635.49
Less: Cash Disbursements		(13,083.60)
Add (Less) Other		_____
Ending GL Balance		<u>9,276.73</u>
Ending Bank Balance		9,770.64
Add back deposits in transit		_____
Total deposits in transit		
(Less) outstanding checks		
	Sep 29, 2021 1198	(205.00)
	Sep 29, 2021 1199	(287.75)
	Sep 30, 2021 1201	(1.16)
		_____
Total outstanding checks		(493.91)
Add (Less) Other		_____
Total other		
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u><u>9,276.73</u></u>

## Garage Updates

### Garage & Pedway Lighting Schemes:

- The garage and pedway lighting systems were programmed with a pink and green scheme for Metastatic Breast Cancer Awareness.
- The garage and pedway lighting systems were programmed with a blue and white scheme for UK home football games.
- The garage and pedway lighting systems were programmed with a pink and blue scheme for International Pregnancy and Infant Loss Remembrance Day.
- The garage and pedway lighting systems were programmed with an orange scheme for the Thriller Parade.
- The garage and pedway lighting systems were programmed with an orange scheme for Halloween.
- The garage and pedway lighting systems were programmed with the standard multicolor scheme.

### Transit Center Garage:

- LPA advised WP Moore of its interest to replace both stair towers in the Transit Center Garage, provided the quote for the West stair tower repairs equal the original bid for the East tower or can provide a savings. WP Moore has contacted Everclear Enterprises to inquire if this would be possible. Everclear Enterprises has requested copies of the original construction drawings to verify both stair towers are identical before committing to pricing for the project. As a reminder, the bid for the complete replacement of the East stair tower system was quoted for \$172,500. The project will also involve the installation of a floor drain at level 1, which will allow for easier pressure washing and cleaning of the stair tower.

### Courthouse Garage:

- LPA contacted the AOC regarding reimbursement for 2021 capital repairs that were previously negotiated in 2018. The total reimbursement amount for item 7.3 Joint Sealant Replacement (related to the East and West facade masonry repairs) and item 10.7 Replace Corroded Door Frame (located in the secure garage area) is \$46,500. The AOC has agreed to pay and has instructed its budget department to process payment.

### Victorian Square Garage:

- The LiveWall irrigation system was serviced and winterized by TS Piping. Additional drain valves were installed before the system was pressurized with air for the winter. This process will help reduce the risk of freeze damage to solenoids during the winter. The total cost was \$2,240.

### General Garage Notes:

- LPA is conferring with WP Moore and Staggs & Fisher regarding revision of the scope for the upcoming FY22 repair and maintenance bid package. The decision to replace both stair towers at the Transit Center Garage during the current fiscal year will require a reevaluation of the planned MEP repairs if it is to remain within the \$1M CAMP budget for FY22. WP Moore does not foresee any significant structural repairs for the facilities this year, beyond the Transit Center Garage stair replacement project. Therefore, the majority of remaining FY22 CAMP budget will be dedicated to MEP repair and maintenance items.
- Repair items included in the proposed FY22 CAMP bid package include the replacement of all electrical panels and disconnects at the Helix garage, new energy efficient rooftop lighting systems for the Helix and Transit Center garages, and storm drainage system repairs in all garages.
- LPA consulted with WP Moore regarding the possibility of future installation of EV chargers in the garages. WP Moore will instruct Staggs & Fisher to evaluate the current electrical capacity of each facility, which will help with planning for such a potential project.