

November 8, 2018 Board Meeting Agenda



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| I. | Call to Order/Welcome of Guests | Frazier |
| II. | FY2018 Audit Presentation | French |
| III. | Approval of Minutes of October 11, 2018 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| IV. | Update on ED Activities
A. Executive Director Reports
B. Operational Reports | Means |
| V. | Budget Amendment
<i>Board Action Required</i> | Means |
| VI. | Present LPA and LEXPARK September 2018 Financial Reports
and Schrader Commercial Reports | Means |
| VII. | Holiday Party Following December Board Meeting | Means |
| VIII. | On-Street
A. Jefferson Street Bridge Removal – Potential Metered Spaces
B. Curb Management – City Center Site
C. Compact Space on Short Street
D. Meter Rate Increase Proposal – Update | Means |
| IX. | Off-Street (Garages)
A. Broadway Shoppes – LEXPARK Office Needs
B. Garage Updates
C. Transit Garage Gateless Project | Means |
| X. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |
| XI. | Closed Session per KRS 61.810 | Frazier |

Next Meeting: December 13, 2018



Mayor Jim Gray
Lexington-Fayette Urban County Government
LEXINGTON & FAYETTE COUNTY PARKING AUTHORITY

BOARD MEETING MINUTES

October 11, 2018

Called to order: 10:00 a.m. by James H. Frazier, III, Chairman

Location: 162 East Main Street, Ste. 212 Lexington KY 40507

Voting Members: Kenton Ball
Wayne Masterman
Bill O'Mara
Trish Vertuca

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

Advisory Board: Steve Kelly
Michael Scales
Terry Sweeney

Guests: Justin Baker, Lanier
David Becker, Lanier
Patrick French, Lanier
Justin Hubbard, DDAF
Justin Jun, Lanier
Chandra Reeves, Lanier
Steven Taff, Lanier

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Approval of the August 2018 Minutes

Mr. Ball makes a motion to approve the August 2018 minutes as amended. Ms. Vertuca seconds. The vote was unanimous, and the motion passed.

Item 3 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the August and September 2018 Executive Director Reports. CAMP work has begun at the Victorian Square Garage. Both Gray Construction and KU have added parkers in the Helix Garage.

B. Operational Reports

Mr. Means presents the August 2018 operations reports. Safety Zone and Loading Zone violations have decreased. Mr. Sweeney notifies the Commissioners of commercial delivery trucks that block sidewalks, forcing pedestrians into the street. Mr. Means asks Mr. Jun to start a warning program. The number of metered spaces is currently 1,280 – higher than ever before. The value of bagged meters has increased. The average stay in all garages has increased. Mr. Ball inquires about the decrease in validations. Mr. Jun will report back. The annual Customer Appreciation Days are scheduled for late October.

C. Update on ED Travel

A corrected version of the report is distributed.

Item 4 – June 2018 Financial Reports

Mr. Means presents the July and August 2018 financials. All Broadway Shoppes tenants are current except for Clawdaddy's electric invoices. The Clawdaddy's space needs new HVAC which will cost \$9,400 and was included in the FY2019 budget. For the month of July, On-Street revenues met budget while Off-Street revenues are \$7K under budget, mostly due to monthly rentals. Ms. Vertuca asks if the monthly rental budget was adjusted down for the loss of DW Wilburn. Mr. Means confirms it was. Total July operating expenses are \$43K under budget but Mr. Means cautions that some budgeted expenses have not yet been paid.

Ms. Vertuca points out that lines 17, 23, and 24 have no budget. The LPA and DDAF teams will research this issue.

For the month of August, On-Street revenues fall slightly under budget while Off-Street revenues exceeded budget. Operating expenses are again under budget.

Ms. Vertuca asks for a draft of the Management Letter from Strothman.

Item 5 – Food for Fines

Mr. Means presents a proposal for the 2018 Food for Fines Campaign, suggesting it take place from Monday, November 19 through Friday, December 14, 2018. As with prior years, ten cans will equal \$15 off any citation. Mr. O'Mara makes a motion to approve the proposal as presented. Mr. Ball seconds. The vote was unanimous, and the motion carried.

Item 6 – On-Street

A. Holiday Parking Elves Proposal

Mr. Sweeney makes a proposal for a Holiday Parking Elves program which will allow ten parkers per day to have their ticket waived. Mr. Ball makes a motion to approve the \$1,500 investment as presented. Mr. Means is to work out all details with Mr. Sweeney. Mr. O'Mara seconds. The vote was unanimous, and the motion carried.

B. Request for Permanent Meter Removal

Mr. Means provides an update. The agreement has been signed and a check is forthcoming.

C. Barnacle Immobilization Device

Mr. Means informs the Board that LPA staff will have a final recommendation at the November Board meeting.

D. Valet Permit Program – Update

Mr. Means gives an update on the valet permit program. There are three zones located in the downtown core and the valets have been given meter bags to use during their operating hours.

E. Meter Rate Increase Proposal

Mr. Taff gives a presentation on increasing the meter rates by \$0.50 per hour in areas currently marked at \$1.00. The areas that are currently discounted to \$0.50 per hour will remain at that rate. The proposal cites both the Walker 10-year plan and the Kimley Horn report; each of which recommend either an increase in rate or an increase in hours monitored. After thorough discussion, Ms. Vertuca makes a motion to increase the meter rate from \$1.00 per hour to \$1.50 per hour based on consultant, contractor, and LPA recommendations, effective January 1, 2019. The areas marked for \$0.50 per hour are to remain at that rate. Mr. Ball seconds. The vote was unanimous, and the motion carried.

Mr. Means presents a meter bag request form CORE spaces through April. They are asking for a decrease in meter bagging fees which increased from \$9 per day to \$20 per day during their project. Mr. O'Mara makes a motion to approve the meter bagging and to set the rate consistent with all projects that have occurred during the transition. Mr. Ball seconds. The vote was unanimous, and the motion carried.

Item 7 – Off-Street

A. Broadway Shoppes

There were no maintenance issues in the Broadway Shoppes during the month. The Gretchen Reece space is empty but rent is being paid.

B. Garage Updates

Mr. Trammell reports that LPA has received all rebates from KU. RAM Construction was the low bid on the Structural and Waterproofing Repairs RFP, coming in at \$410K. They will begin work at Victorian Square. The RFP for mechanical repairs received no bids. New handrails were installed in Victorian Square, although a subsequent inspection by Code Enforcement found other repairs that also need to be made. By consensus, the Board asks LPA staff to bring back the response from Rio Grande. Walter P. Moore is onsite for the damage assessment resulting from the fire in Helix Garage over the summer.

Mr. Ball makes a motion to go into closed session per KRS 61.810. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

Ms. Vertuca makes a motion to exit closed session. Mr. Ball seconds. The vote was unanimous, and the motion carried.

There being no further business brought before the Board, the meeting adjourned at noon.



November 1st, 2018
**Lexington & Fayette County
 Parking Authority
 Executive Directors Report
 October 2018**



Accomplishments

- Received full LPA Board Approval to run the Food for Fines program again in 2018
- Received full LPA Board Approval for a meter rate increase to begin January 1, 2018
- Worked with the LEXPARK team to hold 5 separate Customer Appreciation Days in October where free coffee and doughnuts as well as some gifts from our various parking vendors were given away
- Attended the 2018 IPI Leadership Summit in Denver, CO
- Worked with Ed Trammell, Linden Smith, CDP Engineers and the LFUCG Purchasing Dept. to publish the Bid 146-2018 for the Storm Water Quality Improvement project at the Helix on Main Garage
- Received the agreed upon payment of \$76,000 for the permanent removal of 4 spaces related to “The Hub” project on South Upper St.
- Along with Ed Trammell, RAM construction and LFUCG, gained a noise ordinance variance to allow the jack hammering work to continue in the Victorian Square Garage to keep the project on schedule (new hours 5am-10:30am)
- Worked with LEXPARK on-street team to install 2 of the 7 new LUKE meters (5 were damaged in shipment) to continue the process of removal of all non-reporting POM parking meters as recommended by our consultants, a two-year project

Meetings with LFUCG/LFCPA staff

- Catch up meeting with Steven Taff of Lanier who was in from Atlanta
- Attended the October LPA board meeting
- LPA Staff breakfast and board meeting follow-up
- Snow removal meeting with LFUCG maintenance, LPA staff and LEXPARK staff
- Phone call with Steven Taff and Chris Goodson of Lanier
- Along with Ed, met with Justin and Charles from LEXPARK regarding issues with a compact vehicle space on Short St.
- Conducted a meeting with LPA and LEXPARK staff regarding the phase out of our POM non-reporting on-street meters
- Ed, Charles and I met regarding an issue on Pennsylvania Ct. where an old RPPP zone is in conflict with many new UK developments and only one home is left on the street
- Ed, Justin, Nicole and I met to review the training courses available at the upcoming T2Connect (user group conference) and planned to use our time wisely by dividing up who would attend what session

- Held regular weekly meetings for both On-Street and Garage operations with Republic Parking (LEXPARK) staff
- Held weekly “transition” calls with LPA, LEXPARK and Lanier corporate staff

Meetings with External Individuals/Groups

- Ed and I met on site with KU regarding an additional easement request at the substation next to the Transit Center Garage
- Attended an online quarterly update from T2 Systems
- Attended an in person IPI Executive Committee Meeting where I hold the office of treasurer. The travel expenses were paid for by IPI
- Ed and I joined a monthly check in call with one of the executives at Scheidt & Bachmann who has taken a particular interest in our operations
- Attended a meeting with LEXPARK staff and LPA staff with a technician from the IPS Meter group, who was in town to adjust the occupancy sensors
- As a follow up to the online presentation with Paylock regarding their new permitting system, they came to town to demo their self-releasing boot that has a back-office system similar to the Barnacle but the device is more similar to the traditional boot than the Barnacle (still evaluating)
- Attended the October LFUCG Congestion Management Committee meeting
- LPA and LEXPARK staff met with UK Athletics rep regarding plans for UK Women’s Basketball games and our validation program at the Transit Center
- Phone call with event parking system vendor
- Online webinar with PayByPhone team regarding their new Insights Dashboard program
- Met with City Center (formerly known as CentrePointe) attorney and site engineer regarding delivery and drop off needs around the complex block faces
- Ed and I met with Carrie Butler from LexTran, catching up on a few projects
- LPA staff met with CDP Engineers working on our water quality grant project at the Helix regarding the bid specs and time line
- Met with Terry Sweeney of DLP to discuss details of the proposed holiday programs for downtown as it relates to parking
- Attended the Fall/Winter IPI Board meeting and 2018 IPI Leadership Summit
- Along with LPA staff and LEXPARK staff, participated in a kick off conference call with our vendor for the gateless project at the Transit Center garage
- Ed and I met with Kremena Todorova and Kurt Gohde from Transylvania University regarding their “unlearn fear & hate” program and the possibility of hanging their large banner on the Helix Garage
- Gave a presentation to the Gratz Park Neighborhood Association on the details of the Residential Parking Permit Program
- Along with LPA staff and LEXPARK staff met with Gray Construction staff regarding the gateless operation that we will be installing at the Transit Center Garage and the need to acquire vehicle license plates from all of their staff who park there
- Along with LPA staff and LEXPARK staff met with Kentucky Utilities staff regarding the gateless operation that we will be installing at the Transit Center Garage

- Along with LPA staff and **LEXPARK** staff met with LFUCG Gen. Services staff regarding the gateless operation that we will be installing at the Transit Center Garage
- Phone call with ECU student working on a school project that includes the idea of a Parklet much like what has been done in the past for PARK(ing) day
- Attended the quarterly LG&E/KU Electric Vehicle Collaborative meeting
- Met with the management team of the new Chef Quita Michel restaurant called “Zim’s and the Thirsty Fox” that will be opening in the Historic Courthouse in November regarding their parking needs
- Weekly project calls with SpotHero on roll out of new on-line reservation system, signage and marketing the program

Future Goals and Planned Activities

- Continue working on transitioning the Transit Center garage from a gated to gateless facility
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Work with CDP Engineers and LFUCG to implement water quality improvements at the Helix using LFUCG \$240k grant
- Continue working on 10 year “Asset Management” Plan
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart Certification and is under the US Green Building Council
- Implement recommendations from Walker’s 10-Year Analysis
- Continue to market the pay-by-phone program
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon LFCPA goals

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

89

Note Jan-18 Feb-18 Mar-18 Apr-18 May-18 Jun-18 Jul-18 Aug-18 Sep-18 Oct-18 Nov-18 Dec-18 Standard TOTAL AVERAGE Percent of Total CY 2017 AVERAGE

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

Unique Visitors to Website	2,385	2,291	2,401	2,482	2,218	2,481	2,260	3,181	2,694	2,954										25,347	2,534.7	N/A	2,538.4
LEXPARK Walk-In Customers	473	579	574	581	590	593	601	650	657	655										5953	595.3	N/A	554.1
LEXPARK Telephone Inquiries (Total)	1802	1850	1821	1955	1909	1907	1912	1907	1894	1893										18850	1885	100%	196
Reporting Inoperative Meters	161	174	166	186	143	139	135	133	127	133										1497	150	8%	16
LUKE	50	48	42	50	43	39	41	43	40	42										438	44	2%	5
IPS	62	86	74	77	61	58	55	50	61	59										643	64	3.4%	6
POM	49	40	50	59	44	42	39	40	32	32										427	43	2%	5
Enforcement Complaint	0	0	0	0	0	0	0	0	0	0										0	0	0.0%	0
Other Inquiry including payments/ Just payments	558	560	551	645	635	641	653	659	661	663										6226	623	33%	60
Pay by Phone questions or issues	72	99	96	101	98	101	98	95	91	89										940	94	5%	8
After 5 Parking questions	0	0	0	0	0	0	0	0	0	0										0	0	0%	0
Wrong Way Parking	20	30	25	32	32	29	27	24	20	17										256	26	1%	1
Garages	991	987	983	991	996	997	999	996	989	991										9920	992.0	53%	903.1

TOTAL CONTACTS

Business Association Meetings Attended	29	29	36	23	24	29	24	37	23	37										291	29.1	100%	25.1
Neighborhood Association Meetings Attended	17	15	23	15	10	21	11	15	15	21										163	16.3	56%	12.1
Number of Merchants Visited	1	1	1	0	1	1	1	3	0	1										10	1.0	3%	1.1
Number of Institutional and/or Public Official Meetings	4	3	2	2	3	1	0	3	2	5										25	2.5	9%	3.1
	7	10	10	6	10	6	12	16	6	10										93	9.3	32%	9.1

Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)	1	2	0	1	1	2	1	1	0	0										9	0.9	N/A	0.1
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Parking Meter In-Service Rates (% of time)

Single-Space Meters	99.9%	99.8%	99.9%	99.8%	99.9%	99.9%	99.9%	99.8%	99.9%	99.7%										N/A	99.8%	N/A	99.7%
Multi-Space Meters	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.8%	99.9%										N/A	99.9%	N/A	99.9%

Average Response Time to Address Meter Complaint (Hours)

Single-Space Meters (POM)	1.16	2.02	2.42	1.09	2.12	1.56	1.15	1.08	1.09	2.73										N/A	1.6	N/A	2.1
Single-Space Meters (IPS)	2.24	2.95	1.79	2.25	1.77	1.31	2.04	2.54	2.29	2.52										N/A	2.2	N/A	4.1
Multi-Space Meters (LUKE)	1.29	1.15	2.47	0.99	1.27	0.74	1.03	0.9	1.77	3.18										N/A	1.5	N/A	2.1

Number of Citation Appeal Hearings

Number of Citations Dismissed or Reduced to Warning	22	21	24	17	55	39	26	30	34	37										305	30.5	100%	25.4
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Number of Requested Citation Administrative Appeals	139	122	132	218	240	224	151	306	211	206										1949	194.9	100%	171.1
Number of Citations Administratively Dismissed or Reduced to Warning	51	49	58	146	180	127	96	152	114	110										1083	108.3	56%	81.1

PARKING MANAGEMENT EFFECTIVENESS

Number of Parking Activity Surveys Conducted (TOTAL)	47	47	47	47	47	47	47	47	47	47										470	47.0	100%	47.1
Parking Occupancy and Availability	46	46	46	46	46	46	46	46	46	46										460	46.0	98%	46.1
Parking Turnover	1	1	1	1	1	1	1	1	1	1										10	1.0	2%	1.1
Downtown Meter Turnover Rate	219%	217%	190%	247%	212%	225%	177%	195%	213%	231%										N/A	212.6%	N/A	208.3%
Parking Vacancy Rate in Neighborhoods	56%	63%	63%	62%	64%	76%	77%	67%	59%	57%										N/A	64.4%	N/A	60.3%
Meter Occupancy Rate by Survey	49%	53%	55%	51%	34%	41%	42%	47%	49%	49%										N/A	47.0%	N/A	48.3%
Paid Legal Meter Occupancy Rate by Meter Revenue	42.8%	52.6%	49.9%	52.7%	45.5%	40.8%	40.0%	45.0%	49.7%	50.8%										N/A	47.0%	N/A	41.8%
Safety Zone Violation Rate	6.0%	10.5%	5.0%	6.6%	8.8%	6.90%	7.1%	13.5%	8.3%	8.6%										N/A	8.1%	N/A	7.2%
Loading Zone Violation Rate	2.1%	2.1%	2.2%	2.3%	1.7%	2.1%	1.9%	2.1%	1.4%	1.4%										N/A	1.9%	N/A	2.1%

PARKING OPERATIONS EFFICIENCY

Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30	30	30										300	30.0	100%	30.1
Violation Capture Rate (Meters & RPP)	31%	34%	32%	27%	35%	27%	54%	30%	36%	35%										N/A	34%	N/A	36%
Total Net Patrol Hours	854	711	692	697	565	740	584	828	596	752										7,019	702	N/A	86
Average Net Patrol Hours per Officer	142	118	138	116	141	123	117	138	119	125										N/A	128	N/A	14
Number of Letters Mailed	2,957	2,936	3,014	3,352	2,853	3,015	1,629	1,676	1,585	2,308										25,325	2,533	N/A	3,116
Total Amount Due from Top 20 Scofflaws	\$9,860	\$9,850	\$10,025	\$10,240	\$9,243	\$9,435	\$9,205	\$9,335	\$9,430	\$9,360										N/A	\$9,598	N/A	\$9,441
Parking Ticket Collection Rate (1-year running average)	80.19%	80.27%	81.00%	80.40%	80.93%	79.77%	79.57%	78.71%	78.37%	77.41%										N/A	79.7%	N/A	78.3%

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

6

REVENUE STREAM INTEGRITY and SECURITY	
Field Inspections (with Contact)	Canister Integrity Maintenance Collections Enforcement Coin Counting Observations
Field Observations (Covert)	Vehicle Integrity Maintenance Collections Enforcement
Revenue Control Discrepancies Noted	Seal Integrity Lock Integrity Canister Integrity Key Integrity (e.g., not on locked ring, belt, etc.) Unlocked Vehicles Incomplete Coin Room Record Incomplete Key Control Documentation Failure to Notify of Location
Customer Satisfaction	Number of Parkers Responding Positive Response Negative Response Specific Complaints
Revenue Tests	Number of Single-Space Meters Planted Value Planted Value Recovered Number of Multi-Space Meters Planted Value Planted Value Recovered
Average Meter Payment and Average Length of Stay	Average Meter Payment (LUKE & IPS) 4 Hour Meters - Average Length of Stay (in minutes) 2 Hour Meters - Average length of stay (in minutes)
Credit Card Usage	LUKE (Percent of transactions) Average CC transaction IPS (Percent of transactions) Average CC transaction
Meter Occupancy Rates by Zones	Low 0-30% (9,12,13) Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16) High 60% or more (4,8)

Note

	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	TOTAL	AVERAGE	Percent of Total
Field Inspections (with Contact)	5	6	7	5	6	7	7	6	5	7	7		61	6.1	100%
Canister Integrity	0	0	0	0	0	0	2	0	0	0	0		3	0.3	5%
Maintenance	0	0	2	1	1	1	0	2	1	1	2		10	1.0	16%
Collections	1	1	2	1	1	0	0	0	1	1	0		7	0.7	11%
Enforcement	2	2	0	1	2	3	2	2	1	2	2		17	1.7	28%
Coin Counting Observations	2	3	3	2	2	3	3	2	2	2	2		24	2.4	39%
Field Observations (Covert)	9	10	9	11	11	12	13	8	7	6		96	10.3	100%	
Vehicle Integrity	1	2	1	2	2	2	1	1	2	1	1		15	1.5	16%
Maintenance	2	3	3	3	3	4	4	3	1	3	1		27	2.7	28%
Collections	3	1	3	2	3	2	4	2	1	1	1		22	2.2	23%
Enforcement	3	4	2	4	3	4	4	2	3	3	3		32	3.2	33%
Revenue Control Discrepancies Noted	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
Seal Integrity	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
Lock Integrity	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
Canister Integrity	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
Key Integrity (e.g., not on locked ring, belt, etc.)	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
Unlocked Vehicles	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
Incomplete Coin Room Record	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
Incomplete Key Control Documentation	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
Failure to Notify of Location	0	0	0	0	0	0	0	0	0	0	0		0	N/A	N/A
Customer Satisfaction	1	2	0	3	1	2	2	1	1	1	0		13	1	N/A
Number of Parkers Responding	1	1	0	1	1	0	0	1	0	0	0		5	0.5	N/A
Positive Response	0	1	0	1	0	2	2	0	1	1	0		7	1	N/A
Negative Response	0	1	0	1	0	0	0	0	0	0	0		2	0	N/A
Specific Complaints	0	1	0	1	0	0	0	0	0	0	0		2	0	N/A
Revenue Tests	0	0	0	0	0	0	1	0	1	1	1		3	0.3	N/A
Number of Single-Space Meters Planted	0	0	0	0	0	0	1	0	1	1	1		3	0.3	N/A
Value Planted							\$0.50						\$1.35	\$0.45	N/A
Value Recovered							\$0.80						\$1.65	\$	0.55
Average Meter Payment and Average Length of Stay															
Average Meter Payment (LUKE & IPS)	\$0.96	\$0.99	\$0.99	\$1.00	\$0.89	\$0.89	\$0.88	\$0.89	\$0.97	\$1.02			N/A	\$0.95	N/A
4 Hour Meters - Average Length of Stay (in minutes)	126	131	131	132	125	125	125	126	130	122			N/A	127	N/A
2 Hour Meters - Average length of stay (in minutes)	45	44	45	44	44	44	43	44	42	44			N/A	44	N/A
Credit Card Usage															
LUKE (Percent of transactions)	68.3%	73.0%	72.0%	75.0%	67.0%	66.0%	64.0%	64.0%	71.0%	67.5%			N/A	68.8%	N/A
Average CC transaction	\$2.17	\$2.21	\$2.18	\$2.20	\$2.21	\$2.33	\$2.33	\$2.33	\$2.24	\$2.18			N/A	223.8%	N/A
IPS (Percent of transactions)	18.5%	18.5%	19.0%	18.6%	18.7%	17.4%	17.1%	17.9%	18.1%	18.7%			N/A		N/A
Average CC transaction	\$1.34	\$1.31	\$1.34	\$1.33	\$1.33	\$1.33	\$1.33	\$1.32	\$1.34	\$1.36			N/A		N/A
Meter Occupancy Rates by Zones															
Low 0-30% (9,12,13)	28%	30%	35%	28%	13%	32%	19%	20%	23%	27%			N/A	25.5%	N/A
Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)	48%	55%	54%	54%	36%	38%	47%	53%	49%	50%			N/A	48.4%	N/A
High 60% or more (4,8)	89%	71%	76%	66%	70%	70%	63%	67%	63%	56%			N/A	69.1%	N/A

Percent of Total

LEXARK On-Street By The Numbers FY18

CATEGORY	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Current	Ave. FY17	Ave. FY16	Ave. FY14
	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY17	FY16	FY14
Number of Violations Cited	3,594	3,358	3,499	3,863	2,709	3,374	2,846	5,101	3,808	4,134			3,320	3,587	3,587	3,832
Number of Actual Citations (excludes voids & warnings)	3,188	3,075	3,184	3,551	2,525	3,096	2,660	4,477	3,511	3,717			3,040	3,312	3,373	3,608
Value of Actual Citations	\$68,810	\$68,235	\$77,615	\$154,905	\$75,305	\$84,085	\$70,255	\$117,485	\$91,755	\$87,460			85,601	\$74,589	\$75,350	\$54,123
Number of Citations Paid	2,576	2,593	2,806	2,504	2,302	2,198	2,023	2,915	2,373	2,759			2,505	2,499	2,609	2,928
Percentage of Citations Paid	80.80%	84.33%	88.13%	70.52%	91.17%	70.99%	76.05%	65.11%	67.59%	74.20%			80%	76%	78%	81%
Value of Citations Paid	\$69,195	\$70,460	\$77,415	\$74,155	\$72,137	\$61,011	\$55,895	\$78,840	\$65,099	\$77,497			\$70,170	\$65,630	\$68,709	\$58,797
Number of Warnings Issued	276	226	142	244	137	209	129	548	244	251			195	362	190	199
Number of Voids	100	69	81	79	54	75	59	87	49	52			74	74	47	41
Percentage of Citations that were Voids	2.8%	2.1%	2.3%	2.0%	2.1%	2.4%	2.1%	1.7%	1.3%	1.3%			2%	1.9%	1.4%	1.1%
Meter Revenue Collected	\$87,751	\$93,972	\$95,944	\$98,948	\$93,492	\$76,299	\$75,035	\$88,357	\$88,650	\$103,487			\$88,777	\$82,470	\$71,729	\$65,236
Average Meter Revenue Collected per Work Day	\$4,618	\$5,873	\$5,996	\$5,820	\$5,194	\$4,769	\$4,169	\$3,842	\$2,955	\$4,499			\$5,206	\$3,982	\$3,607	\$3,088
Number of RPP's Sold	35	37	27	83	32	91	700	916	108	59			2,088	1,739	1,657	1,408
Value of RPP Permits	\$350	\$370	\$270	\$830	\$320	\$910	\$7,000	\$9,160	\$1,080	\$590			\$1,436	\$1,449	\$1,381	\$1,426
Monthly Permit Revenue	\$7,483	\$5,164	\$6,341	\$6,417	\$8,510	\$4,028	\$5,111	\$5,570	\$5,645	\$6,194			\$6,150	\$5,741	\$3,706	\$3,779
Value of Bagged Meters	\$9,133	\$5,768	\$10,001	\$9,286	\$7,802	\$26,273	\$11,721	\$3,169	\$8,808	\$15,125			\$11,426	\$2,795	\$6,047	\$7,998
Number of New Meters Added	0	7	0	-1	0	-2	-3	8	3	0			0	4	0	4
Number of Single Space Meters	943	950	948	947	948	946	943	955	955	889			946	901	870	809
Number of Multi-space Meters	37	37	37	37	37	36	36	36	36	38			37	35	33	40
Number of Metered Spaces	1269	1276	1274	1273	1274	1272	1,269	1,277	1,280	1,271			1,272	1,173	1,123	1,125
Vehicles Booted	49	40	59	40	59	23	25	40	16	48			42	37	37	43
Amount of Booting Fees	\$3,600	\$3,240	\$4,320	\$2,700	\$4,500	\$1,980	\$2,205	\$2,970	\$1,744	\$3,420			\$3,221	\$3,303	\$2,880	\$2,283
Total Revenue Collected	\$177,511	\$178,974	\$194,291	\$192,336	\$186,760	\$170,500	\$156,967	\$188,066	\$171,026	\$206,313			\$181,181	\$161,388	\$154,452	\$139,519

←PARK VOID SUMMARY

Voided Citations By Officer

FY'18	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018
Issuing Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2008												
2120						15						
2013			1	7	1	1	2	4	3	1		
2038			1									
2007												
2034												
2026			1									
2057												
2017		2										
2058		1										
2052												
2054					2							
2069												
2074		1		1				2				
2027												
2081	3	5		10	10			16	6			
2111	7	3										
2103	11	9	3							1		
2104	1											
2081			10			14	16			10		
2082	11	16	16	13	15	10	7	13	8	3		
2109	16	10	7	10	1	6	1	1				
2114												
2115	32	19	27	10	1					4		
2117				15		11	1	1		1		
2030				1	22							
2060												
2094	1											
2095												
2119						18	16	7	10	16		
2097	18	3	15	8	2			1		2		
2098				3								
2088				1								
2122							2	26	11	3		
2120							14	15	11	6		
2105												
% Voids	2.8%	2.1%	2.3%	2.0%	2.0%	2.2%	2%	1.70%	1.29%	1%		
Total	100	69	81	79	54	75	59	87	49	52		
Total Citations	3594	3358	3499	3863	2709	3374	2660	5,101	3,808	4255		

Void Citations Summary By Reason

FY'18	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018
Void Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Administrative	22	14	19	14	8	7	10	22	14	18		
Ambiguous Mrkg /Missing Sign		2		5								
Customer Walk Up	1		2		1	1	4		3			
Duplicate	4	3	1	1		4	3	5	6	2		
Meter Malfunction	2		2				1	1	1	3		
Pay By Phone	43	31	35	37	32	49	28	39	19	20		
Officer Error	27	18	20	22	12	13	11	17	6	8		
Test												
Visitor			1				1					
Printer Error										1		
Paid Other Luke	1		1			1	1	3				
Void By Client Directive		1			1							
Total	100	69	81	79	54	75	59	87		52		



12

Citations Aging Report

Five-Year Report Ending October 1, 2018

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	2,002	1,535	935	804	1,400	3,654	8,034	9,382	7,538	800	36,084
Dollar Amt	\$64,475.00	\$62,821.00	\$36,445.00	\$33,795.00	\$78,505.00	\$143,164.52	\$305,093.50	\$364,661.00	\$297,846.00	\$33,170.00	\$1,419,976.02



13

Citations Aging Report

Five-Year Report Ending November 1, 2018

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	2,104	1,289	1,324	908	1,308	3,708	7,972	9,389	7,811	583	36,396
Dollar Amt	\$63,078.00	\$51,840.00	\$54,891.00	\$35,620.00	\$58,195.00	\$165,429.52	\$302,448.50	\$363,621.00	\$308,286.00	\$23,840.00	\$1,427,249.02

LEXPARK Garages By The Numbers (FY18)

CATEGORY	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	2018 AVG.	2017 AVG.
Number of Monthly Card Holders Billed - VS	365	372	377	377	376	373	372	369	371	371			373	348
Number of Monthly Card Holders Billed - TC	1,105	1,109	1,113	1,115	1,122	1,116	1,123	1,110	1,127	1,121			1,115	759
Number of Monthly Card Holders Billed - CH	252	255	248	244	247	246	247	215	211	212			248	170
Number of Monthly Card Holders Billed - HX	330	331	329	349	358	363	372	360	387	379			347	147
Number of Total Spaces - VS (384) # Available for Monthly	10	3	0	0	0	0	0	0	0	0			2	
Number of Total Spaces - TC (777) # Available for Monthly	10	5	5	5	0	5	25	20	0	0			8	
Number of Total Spaces - CH (518) # Available for Monthly	5	5	10	15	10	10	33	30	27	26			13	
Number of Total Spaces - HX (389) # Available for Monthly	5	25	25	10	5	5	25	18	0	5			14	
Number of Special Events Worked - VS	13	7	6	7	6	4	3	4	5	6			7	8
Average Daily Transaction - VS	249	295	358	378	339	392	336	338	315	292			335	330
Average Daily Transaction - TC	67	86	106	105	94	114	73	103	87	107			92	12
Average Daily Transaction - CH	188	187	221	213	214	219	195	211	207	237			205	162
Average Daily Transaction - HX	437	465	510	494	484	513	497	478	389	511			486	413
Total Daily Transactions All Garages	27,260	28,924	34,626	34,570	33,930	37,170	34,173	35,069	30,011	35,566			32,950	27,416
Average Length of Stay - VS	2.2	2.2	2.4	2.2	2.2	2.3	2.3	2.1	2.1	2.3			2.2	1.8
Average Length of Stay - TC	3.9	3.8	3.9	3.9	3.9	3.9	3.9	4.0	3.9	3.8			3.9	2.7
Average Length of Stay - CH	2.2	2.2	2.2	2.0	2.2	2.3	2.1	1.5	2.0	2.1			2.2	1.8
Average Length of Stay - HX	1.3	1.4	1.5	1.4	1.4	1.6	1.4	2.0	1.5	1.4			1.4	1.0
Number of Validations Sold All Garages	4,551	636	1,877	2,322	2,320	3,105	2,756	1,904	691	2,473			2,510	1,244
Average Transaction Amount - VS	\$4.71	\$4.80	\$4.90	\$4.52	\$4.55	\$4.58	\$4.17	\$4.42	\$4.61	\$5.20			\$4.60	\$3.32
Average Transaction Amount - TC	\$9.96	\$9.79	\$9.17	\$9.39	\$9.19	\$8.75	\$10.03	\$9.61	\$9.75	\$9.31			\$9.47	\$3.98
Average Transaction Amount - CH	\$4.59	\$4.39	\$4.43	\$4.16	\$4.54	\$4.62	\$3.63	\$4.10	\$4.18	\$4.29			\$4.34	\$3.02
Average Transaction Amount - HX	\$3.08	\$3.04	\$3.20	\$2.87	\$2.79	\$3.13	\$2.59	\$3.03	\$3.94	\$2.97			\$2.96	\$1.77

Aged Balances - 6177-53 Transit Center Garage
Ending Balances as of 11/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 6177-55 Helix Garage
Ending Balances as of 11/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due	
96262 JACKSON KELLY PLLC	\$660.00	\$660.00	\$660.00	\$0.00	\$1,980.00	Contacted Acct Manager
Report Totals	\$1,405.00	\$660.00	\$660.00	\$0.00	\$2,725.00	

Aged Balances - 6177-54 Victoria Square Garage
Ending Balances as of 11/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due	
56352 CHARLES ARNOLD	\$270.00	\$270.00	\$270.00	\$0.00	\$810.00	PAID 11/2/2018
Report Totals	\$270.00	\$270.00	\$270.00	\$0.00	\$810.00	

Aged Balances - 6177-56 Courthouse Garage
Ending Balances as of 11/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due	
96173 DEPT OF ADVOCACY	\$1,400.00	\$1,400.00	\$70.00	\$70.00	\$2,940.00	Emailed, Will Call
Report Totals	\$1,400.00	\$1,400.00	\$70.00	\$70.00	\$2,940.00	

Lexington & Fayette County Parking Authority
FY19 On-Street, Garages and Admin. Proposed Budget - Amended

11.01.18

	Actual FY2017	Budget FY2018	Forecast FY2018	Budget FY2019	Variance
Revenues:					
<u>On-Street:</u>					
Parking - Monthly Rental	98,029	88,500	97,724	97,738	14
Parking - Meter Collections	1,074,879	1,045,100	1,132,329	1,224,748	92,419
Parking - Fines	980,005	981,800	878,766	880,029	1,263
Recovery - Prop Loss				-	
Citation Payments to LFUCG	(20,130)	(22,500)		-	
<u>Garages:</u>					
Parking - Monthly Rental	1,009,502	1,248,900	1,270,275	1,290,000	19,725
Parking - Transient Rental	816,184	812,100	834,078	837,262	3,184
Parking - Event	196,609	192,300	146,850	148,693	1,843
Parking - Validations	81,558	42,800	77,296	38,592	(38,704)
Parking - Fines	(10)			-	
Parking - Refunds/Over/Short	3,622	-	197	-	(197)
Retail Space Rental	87,167	97,000	96,912	83,000	(13,912)
Recovery - Prop Loss				-	
<u>Other:</u>					
Miscellaneous	\$5,400	\$800	\$25,536		(25,536)
Total Revenues:	4,332,815	4,486,800	4,559,963	4,600,062	40,099
Expenses:					
<u>Administrative:</u>					
Non-Civil Svc Salaries				\$236,981	
Pension Cont.				\$10,790	
Fringe Benefits				\$27,800	
Other Benefits				\$18,130	
Total Personnel, Admin:	271,051	286,200	288,634	293,701	5,067
Professional and Contract Svcs	122,418	\$226,300	120,553	\$227,400	106,847
Rent/Lease Charges	9,110	\$9,200	9,111	\$9,200	89
Telecommunications	4,939	\$5,500	4,676	\$5,300	624
Gen.Ins.-GL, WC, Pub.Officials, Unemp.	30,651	\$35,600	35,606	\$36,700	1,094
Business Travel/Training	14,114	\$19,200	14,505	\$19,200	4,695
Operating Supplies & Expenses	5,488	\$10,000	4,534	\$8,500	3,966
Equipment Less Than \$5000	3,048	\$2,600	1,450	\$2,500	1,050
Repairs And Maintenance	192	\$1,500	263	\$1,500	1,237
Vehicle And Equipment Fuel		\$400		\$400	400
Dues/Subscriptions/Publication	1,435	\$3,220	1,811	\$3,100	1,289
Bank Fees	87	\$0	25	\$0	(25)
Contingency (2% of revenue)		\$90,100	12,000	\$90,000	78,000
Total Operating, Admin:	191,482	403,620	204,534	403,800	199,266
<u>On-Street:</u>					
Operating	859,037	891,400	905,220	1,056,675	151,455
Total Operating, On-Street:	859,037	891,400	905,220	1,056,675	151,455
<u>Garages:</u>					
Operating -Victorian Square			278,248	247,721	(30,527)
Operating -Transit Center			377,482	412,015	34,533
Operating -Courthouse			242,797	294,920	52,123
Operating -Helix			241,787	240,469	(1,318)
Interest Expense			75,458	83,000	
Total Operating, Garages:	1,197,161	1,236,592	1,215,772	1,278,125	62,353
Total Operating Expenses:	2,518,731	2,817,812	2,614,160	3,032,301	418,141
Net Income (Loss) from Operations (before Capital and Other Financing)	1,814,084	1,668,988	1,945,803	1,567,761	(378,042)
Capital Expenses: *					
Depreciation	706,294	665,648	667,511	676,000	8,489
Capital	29,290	415,300	361,714	2,000,000	1,638,286
Total Capital Expenses:	735,584	1,080,948	1,029,225	2,676,000	1,646,775
Other Financing Sources (Uses):					
Asset expenses eliminated	(17,561)				
Income On Investments	624		\$3,770		(\$3,770)
Gain (Loss) on Sale of Cap. Assests					
Change in Net Assets	\$1,061,563	\$588,040	\$920,348	(\$1,108,239)	(\$2,028,587)

Capital Expenses: * See accompanying 10yr CapEx spreadsheet

Lexington & Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 09/30/18	As Of 09/30/17	Variance 09/30/18
Assets			
Current Assets			
Cash	\$ 1,645,923	\$ 2,336,129	\$ (690,206)
Cash-Change Fund	12,099	12,000	99
Accounts Receivable	37,953	39,440	(1,486)
Prepaid Expenses	157,578	0	157,577
Restricted Cash & Cash Equivalents			
Cash-Restricted	0	2,005,141	(2,005,141)
Cash-US Bank-Sinking Fund Reserve	0	308	(308)
Cash-US Bank-Garage Maintenance Reserve	0	274,390	(274,390)
Cash-US Bank-Debt Service Reserve	0	448,519	(448,519)
Investments-BB&T-Restricted Cash	3,500,000	0	3,500,000
Investments-BB&T-Garage Maintenance Reserve	938,544	0	938,544
Investments-Unrealized G/L-BB&T	(608)	0	(607)
Total Restricted Cash & Equivalents	<u>4,437,936</u>	<u>2,728,358</u>	<u>1,709,579</u>
Total Current Assets	<u>6,291,489</u>	<u>5,115,927</u>	<u>1,175,563</u>
Non-Current Assets			
Capital Assets			
Land	7,585,095	7,585,094	0
Parking Facilities & Improvements	10,794,871	10,688,236	106,635
Equipment & Furniture	2,011,603	2,028,809	(17,205)
Construction In Progress	115,531	0	115,531
Computer Software	10,850	10,850	0
Total Capital Assets	<u>20,517,950</u>	<u>20,312,989</u>	<u>204,961</u>
Less: Accumulated Depreciation	<u>(3,382,678)</u>	<u>(2,721,911)</u>	<u>(660,767)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>17,135,272</u>	<u>17,591,078</u>	<u>(455,806)</u>
Total Non-Current Assets	<u>17,135,272</u>	<u>17,591,078</u>	<u>(455,806)</u>
Total Assets	<u>\$ 23,426,761</u>	<u>\$ 22,707,004</u>	<u>\$ 719,757</u>
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable and Accrued Liabilities	\$ 384,279	\$ 157,646	\$ 226,633
Compensated Absences	12,466	11,603	863
Deposits Payable	4,509	1,658	2,852
Note Payable	401,095	383,049	18,045
Total Current Liabilities	<u>802,349</u>	<u>553,956</u>	<u>248,393</u>
Non-Current Liabilities			
Note Payable	3,167,473	4,023,924	(856,451)
Compensated Absences	12,467	11,604	863
Deposits Payable	3,037	5,890	(2,852)
Total Non-Current Liabilities	<u>3,182,977</u>	<u>4,041,418</u>	<u>(858,440)</u>
Total Liabilities	<u>3,985,326</u>	<u>4,595,374</u>	<u>(610,047)</u>
Net Position			
Capital Assets Net of Debt	13,566,704	13,184,103	382,600
Reserve-Sinking Fund	0	308	(308)
Restricted-Capital Projects	0	5,142	(5,142)
Restricted-Debt Service	0	448,519	(448,518)
Restricted-Garage Maintenance Reserve	937,936	274,389	663,546
Restricted-Capital Asset Mgmt Program	3,500,000	2,000,000	1,500,000
Unrestricted	1,436,796	2,199,169	(762,374)
Total Net Position	<u>19,441,436</u>	<u>18,111,630</u>	<u>1,329,804</u>
Total Liabilities and Net Assets	<u>\$ 23,426,761</u>	<u>\$ 22,707,004</u>	<u>\$ 719,757</u>

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	Month To Date 9/30/2018	Year To Date 9/30/2018
Cash Flows from Operating Activities		
Cash received from parking customers	\$ 378,634	\$ 1,102,972
Cash received from commercial property renters	5,608	22,835
Cash received from grants	13,711	13,711
Cash payments to suppliers for goods and services	(96,983)	(659,779)
Cash payments to employees for services	(21,859)	(69,511)
Cash payments of related party payables to LFUCG	(1,583)	(4,759)
Net Cash Provided by Operating Activities	277,528	405,469
Cash Flows from Noncapital Financing Activities		
Cash payments on Note Payable	(33,049)	(99,183)
Net Cash Used in Noncapital Financing Activities	(33,049)	(99,183)
Cash Flows from Capital and Investing Activities		
Net Changes in Restricted Investments	(1,147)	(506,039)
Purchases of Capital Assets	(81,396)	(176,661)
Net Changes in Capital and Investing Activities	(82,543)	(682,700)
Net Increase (Decrease) in Cash and Cash Equivalents	161,936	(376,414)
Cash and Cash Equivalents, Beginning of Period	1,496,086	2,034,436
Cash and Cash Equivalents, End of Period	\$ 1,658,022	\$ 1,658,022
Reconciliation of Operating Income to Net Cash Flows		
Provided by Operating Activities		
Change in Net Position	\$ 101,736	\$ 243,027
Adjustments to Reconcile Operating Income to Net Cash		
Provided by Operating Activities:		
Unrealized losses (gains) on investments	387	(1,060)
Depreciation and Amortization	55,372	164,842
Changes in Assets and Liabilities:		
Accounts Receivable	760	30,563
Prepaid Expenses	-	(157,578)
Accounts Payable and Accrued Liabilities	119,273	125,675
Net Cash Provided by Operating Activities	\$ 277,528	\$ 405,469

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual

Substantially All Disclosures Omitted

	Month End 9/30/2018 Actual	Month End 9/30/2018 FYE Budget	Variance 9/30/2018	FYTD 9/30/2018 Actual	FYTD 9/30/2018 FYE Budget	Variance 9/30/2018	Annual Budget 6/30/2019 FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 6,725	\$ 8,203	\$ (1,478)	\$ 34,059	\$ 34,480	\$ (422)	\$ 97,738
2	Parking - Meter Collections	97,468	105,723	(8,255)	279,470	296,626	(17,155)	1,224,748
3	Parking - Fines	68,159	73,859	(5,700)	207,539	208,501	(962)	880,029
4	Total Revenue OnStreet	172,352	187,785	(15,433)	521,068	539,607	(18,539)	2,202,515
Revenue OffStreet								
5	Parking - Monthly Rental	126,010	108,000	18,010	331,388	318,000	13,388	1,290,000
6	Parking - Transient Rental	60,377	72,052	(11,675)	188,653	193,821	(5,168)	837,262
7	Parking - Event	11,094	1,373	9,721	17,615	6,229	11,386	148,693
8	Parking - Validations	7,719	5,460	2,259	13,042	11,385	1,657	38,592
9	Overage/Shortage/Fees	322	0	322	643	0	643	0
10	Total Revenue OffStreet	205,522	186,885	18,637	551,341	529,435	21,906	2,314,547
11	Commercial Property Rental	5,608	6,917	(1,309)	22,835	20,751	2,084	83,004
12	Grants Received	13,711	0	13,711	13,712	0	13,712	0
13	Miscellaneous Income	625	0	625	785	0	785	0
14	Total Revenue	397,818	381,587	16,231	1,109,741	1,089,793	19,948	4,600,066
Operating Expenses								
OnStreet Operating Expenses								
15	Lanier Operating Expenses	84,491	73,958	(10,533)	229,370	238,108	8,738	943,238
16	Property & Casualty Excess Insurance	0	0	0	1,437	1,437	0	1,437
17	Bank & Credit Card Fees	11,011	9,333	(1,678)	28,379	27,999	(380)	111,996
18	Total OnStreet Operating Expenses	95,502	83,291	(12,211)	259,186	267,544	8,358	1,056,671
OffStreet Operating Expenses								
19	Lanier Operating Expenses	77,640	81,672	4,032	179,286	234,899	55,613	947,693
20	Property & Casualty Excess Insurance	0	0	0	57,433	57,432	(1)	57,432
21	Bank & Credit Card Fees	4,226	4,841	615	13,929	14,523	594	58,092
22	Utilities	9,817	11,020	1,203	29,176	33,060	3,884	132,240
23	Interest Expense	6,681	0	(6,681)	20,006	0	(20,006)	0
24	Total OffStreet Operating Expenses	98,364	97,533	(831)	299,830	339,914	40,084	1,195,457
25	Personnel Expenses	23,224	24,475	1,251	73,392	73,425	33	293,700
Administrative Expenses								
26	Property & Casualty Excess Insurance	0	0	0	37,348	37,311	(37)	37,311
27	Other Professional Services	18,161	18,950	789	29,282	56,850	27,568	227,400
28	Rent/Lease Expenses	759	767	8	2,278	2,301	23	9,204
29	Landline Phones	390	442	52	1,169	1,326	157	5,304
30	Business Travel & Training	2,997	1,600	(1,397)	3,366	4,800	1,434	19,200
31	Dues Subscriptions & Publications	138	258	120	644	774	130	3,096
32	Office Supplies	485	708	223	971	2,124	1,153	8,496
33	Office Machines & Equipment	1,414	208	(1,206)	1,414	624	(790)	2,496
34	Office Repairs & Maintenance	36	125	89	92	375	283	1,500
35	Mileage Expense	0	33	33	0	99	99	396
36	Operating Contingency	0	7,500	7,500	0	22,500	22,500	90,000
37	Total Administrative Expenses	24,380	30,591	6,211	76,564	129,084	52,520	404,403
38	Total Operating Expenses	241,470	235,890	(5,580)	708,972	809,967	100,995	2,950,231
Change in Net Position Before Capital &								
39	Other Financing	156,348	145,697	10,651	400,769	279,826	120,943	1,649,835
Expenses For Capital Assets								
40	Depreciation & Amortization	55,372	53,874	(1,498)	164,842	161,622	(3,220)	646,488
41	Parking Repairs & Maintenance	0	161,934	161,934	0	485,802	485,802	1,943,208
42	Total Expenses For Capital Assets	55,372	215,808	160,436	164,842	647,424	482,582	2,589,696
Other Financing Sources								
43	Interest Income	1,147	0	1,147	6,040	0	6,040	0
44	Unrealized Gain / Loss on Investments	(387)	0	(387)	1,060	0	1,060	0
45	Total Other Financing Sources	760	0	760	7,100	0	7,100	0
46	Total Change in Net Position	\$ 101,736	\$ (70,111)	\$ 171,847	\$ 243,027	\$ (367,598)	\$ 610,625	\$ (939,861)

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Parking Revenue Less Expenses
Fiscal Year to Date As of September 30, 2018

	OnStreet Year To Date 09/30/18	Victorian Square Garage Year To Date 09/30/18	Transit Center Garage Year To Date 09/30/18	Courthouse Garage Year To Date 09/30/18	Helix Garage Year To Date 09/30/18	All Locations Year To Date 09/30/18
Revenue						
Parking - Monthly Rental	\$ 34,059	\$ 100,430	\$ 147,183	\$ 35,435	\$ 48,340	\$ 365,446
Parking - Transient Rental	0	75,466	4,247	45,545	63,395	188,654
Parking - Event	0	17,319	296	0	0	17,615
Parking - Validations	0	5,626	1,688	0	5,728	13,041
Parking - Meter Collections	279,470	0	0	0	0	279,471
Parking - Fines	207,539	0	0	0	0	207,539
Overage/Shortage/Fees	0	511	27	77	28	643
Total Revenue	521,068	199,352	153,441	81,057	117,491	1,072,409
Operating Expenses						
Lanier Operating Expenses	229,370	31,571	70,198	44,987	32,531	408,656
Property & Casualty Excess Insurance	1,437	14,922	26,507	395	15,608	58,869
Bank & Credit Card Fees	28,379	5,454	943	5,854	1,678	42,309
Utilities	0	7,897	8,932	10,330	2,018	29,176
Interest Expense	0	500	3,601	500	15,405	20,006
Total Operating Expenses	259,186	60,344	110,181	62,066	67,240	559,016
Depreciation & Amortization	15,518	19,295	47,207	11,351	69,719	163,091
Total Parking Revenue Less Expenses	\$ 246,364	\$ 119,713	\$ (3,947)	\$ 7,640	\$ (19,468)	\$ 350,302

No assurance is provided on these financial statements.

Lexington/ Fayette Co Parking Authority

Balance Sheet
September 30, 2018

21

ASSETS

Current Assets		
Cash - US Bank	\$	<u>26,572.88</u>
Total Current Assets		26,572.88
Property and Equipment		
Building Improvements		<u>40,657.30</u>
Total Property and Equipment		40,657.30
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>67,230.18</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>1,765.63</u>
Total Current Liabilities		1,765.63
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		1,765.63
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(137,900.00)
Retained Earnings		156,275.10
Net Income		<u>16,950.19</u>
Total Capital		<u>65,464.55</u>
Total Liabilities & Capital	\$	<u><u>67,230.18</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Three Months Ending September 30, 2018

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 4,588.36	\$ 6,116.00	(1,527.64)	\$ 16,819.18	\$ 18,348.00	(1,528.82)
Income - Utilities	87.78	500.00	(412.22)	1,813.78	2,900.00	(1,086.22)
Rent Late Fee	161.93	74.00	87.93	309.23	222.00	87.23
Total Revenues	<u>4,838.07</u>	<u>6,690.00</u>	<u>(1,851.93)</u>	<u>18,942.19</u>	<u>21,470.00</u>	<u>(2,527.81)</u>
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	<u>4,838.07</u>	<u>6,690.00</u>	<u>(1,851.93)</u>	<u>18,942.19</u>	<u>21,470.00</u>	<u>(2,527.81)</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	1,500.00	1,500.00	0.00
Repair & Maintenance	492.00	250.00	242.00	492.00	977.00	(485.00)
Total Expenses	<u>992.00</u>	<u>750.00</u>	<u>242.00</u>	<u>1,992.00</u>	<u>2,477.00</u>	<u>(485.00)</u>
Net Income	<u>\$ 3,846.07</u>	<u>\$ 5,940.00</u>	<u>(2,093.93)</u>	<u>\$ 16,950.19</u>	<u>\$ 18,993.00</u>	<u>(2,042.81)</u>

For Management Purposes Only

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Sep 1, 2018 to Sep 30, 2018

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account I	Line Description	Debit Amount	Credit Amount
9/4/18	1096	500 100	Invoice: LexPark - 1809 Schrader Commercial Properties, LLC	500.00	500.00
9/6/18	1097	511 100	Invoice: 1666 Schrader Commercial Properties, LLC	15.00	15.00
9/28/18	1098	511 100	Invoice: 6320 Allstate Heating and Cooling, Inc.	477.00	477.00
	Total			<u>992.00</u>	<u>992.00</u>

**Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Sep 1, 2018 to Sep 30, 2018**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Referenc	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	9/1/18			Beginning Balance			22,726.81
	9/4/18	1096	CDJ	Schrader Commercial Proper		500.00	
	9/6/18	1097	CDJ	Schrader Commercial Proper		15.00	
	9/13/18	091318	CRJ	Savane Silver	84.74		
	9/18/18	091818	CRJ	Savane Silver	1,349.91		
	9/28/18	1098	CDJ	Allstate Heating and Cooling,		477.00	
	9/28/18	092818	CRJ	Georgettes and Chiffons, LL	3.04		
	9/28/18	092818	CRJ	Clawdaddy's	1,472.82		
	9/28/18	092818	CRJ	Clawdaddy's	73.65		
	9/28/18	092818	CRJ	Georgettes and Chiffons, LL	1,765.63		
	9/28/18	092818	CRJ	Georgettes and Chiffons, LL	88.28		
				Current Period Change	4,838.07	992.00	3,846.07
	9/30/18			Ending Balance			26,572.88
155 Building Improvements	9/1/18			Beginning Balance			40,657.30
	9/30/18			Ending Balance			40,657.30
231 Tenant Deposits	9/1/18			Beginning Balance			-1,765.63
	9/30/18			Ending Balance			-1,765.63
349 Beginning Balance Equity	9/1/18			Beginning Balance			-30,139.26
	9/30/18			Ending Balance			-30,139.26
350 Capital Contribution, Net	9/1/18			Beginning Balance			137,900.00
	9/30/18			Ending Balance			137,900.00
352 Retained Earnings	9/1/18			Beginning Balance			-156,275.1
	9/30/18			Ending Balance			-156,275.1
400 Rental Income	9/1/18			Beginning Balance			-12,230.82
	9/18/18	091818	CRJ	Savane Silver - Invoice: 130 /		1,349.91	
	9/28/18	092818	CRJ	Clawdaddy's - Invoice: 128 /		1,472.82	
	9/28/18	092818	CRJ	Georgettes and Chiffons, LL		1,765.63	
				Current Period Change		4,588.36	-4,588.36
	9/30/18			Ending Balance			-16,819.18
401 Income - Utilities	9/1/18			Beginning Balance			-1,726.00
	9/13/18	091318	CRJ	Savane Silver - Electric 7/3/		84.74	
	9/28/18	092818	CRJ	Georgettes and Chiffons, LL		3.04	
				Current Period Change		87.78	-87.78
	9/30/18			Ending Balance			-1,813.78
405 Rent Late Fee	9/1/18			Beginning Balance			-147.30
	9/28/18	092818	CRJ	Clawdaddy's - Sept Rent Lat		73.65	
	9/28/18	092818	CRJ	Georgettes and Chiffons, LL		88.28	
				Current Period Change		161.93	-161.93
	9/30/18			Ending Balance			-309.23

**Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Sep 1, 2018 to Sep 30, 2018**

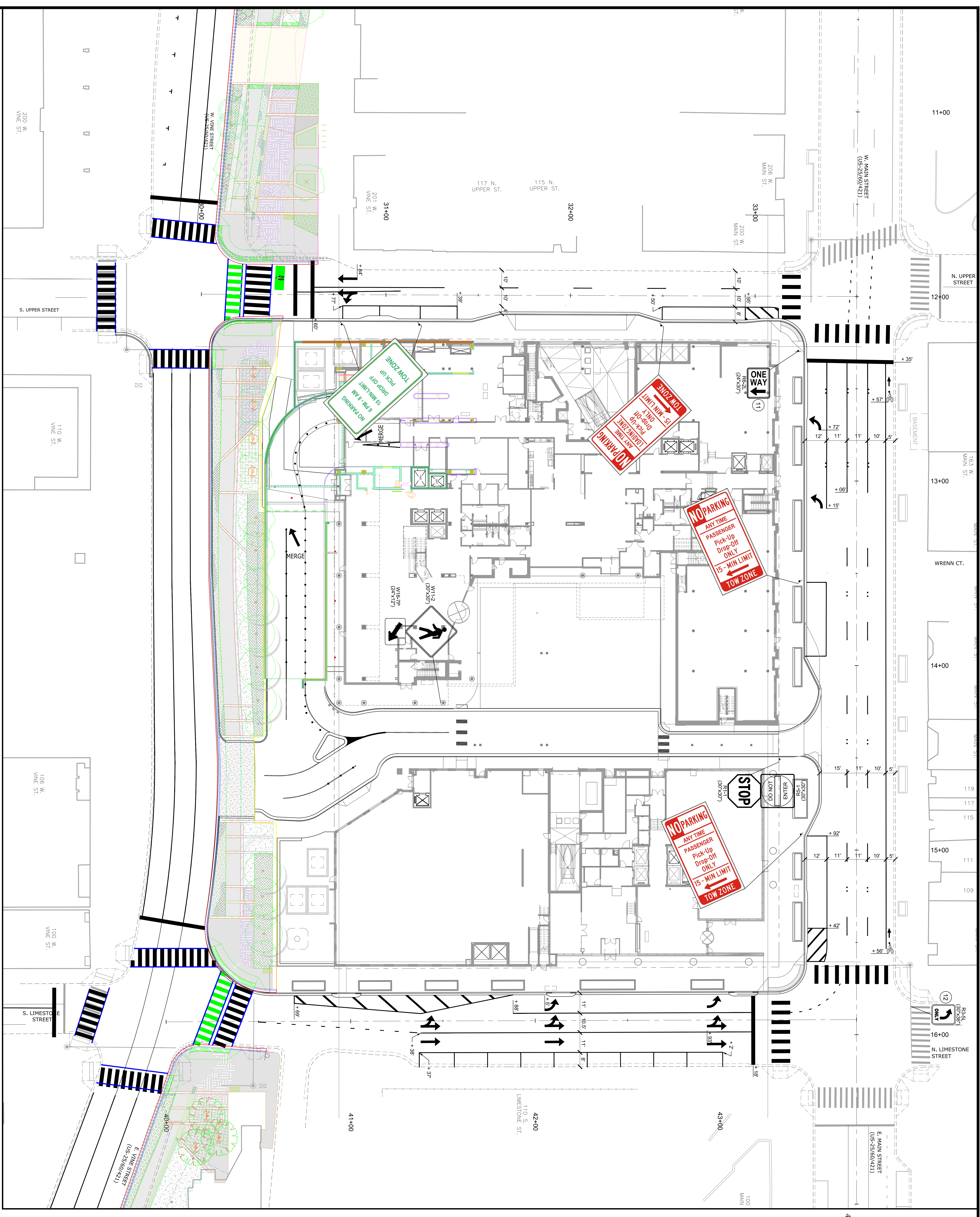
Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Referenc	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
500 Property Management Fe	9/1/18			Beginning Balance			1,000.00
	9/4/18	1096	CDJ	Schrader Commercial Proper	500.00		
				Current Period Change	500.00		500.00
	9/30/18			Ending Balance			1,500.00
511 Repair & Maintenance	9/1/18			Beginning Balance			
	9/6/18	1097	CDJ	Schrader Commercial Proper	15.00		
	9/28/18	1098	CDJ	Allstate Heating and Cooling,	477.00		
				Current Period Change	492.00		492.00
	9/30/18			Ending Balance			492.00

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Sep 30, 2018
100 - Cash - US Bank
Bank Statement Date: September 30, 2018

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		22,726.81
Add: Cash Receipts		4,838.07
Less: Cash Disbursements		(992.00)
Add (Less) Other		<u> </u>
Ending GL Balance		<u>26,572.88</u>
Ending Bank Balance		27,049.88
Add back deposits in transit		<u> </u>
Total deposits in transit		
(Less) outstanding checks		<u> </u>
Sep 28, 2018 1098	(477.00)	
Total outstanding checks		(477.00)
Add (Less) Other		<u> </u>
Total other		
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u>26,572.88</u>



NO PARKING
 6 PM - 8 AM
 10 MIN-LIMIT
 DROP OFF
 PICK UP
 TOW ZONE

UPPER STREET
 (NEAR VINE)

NO PARKING
 ANY TIME
 LOADING ZONE
 Pick-Up
 Drop-Off
 ONLY
 15 - MIN LIMIT
 TOW ZONE

UPPER STREET
 (NEAR MAIN)

NO PARKING
 ANY TIME
 PASSENGER
 Pick-Up
 Drop-Off
 ONLY
 15 - MIN LIMIT
 TOW ZONE

MAIN STREET

**CONCEPT TRAFFIC FLOW PLAN AND SIGNAGE FOR REVIEW
 OCTOBER 23, 2018**

CENTREPOINTE DEVELOPMENT
 CENTREPOINTE VERTICAL, LLC
 LEXINGTON, KENTUCKY

NO.	REVISIONS	DATE
1	PERMIT SUBMITTAL	7/14/2017
2	90% PRICING CONFIRMATION SUBMITTAL	3/21/2018
3	ADDENDUM NO. 1 PERMIT AND PRICING SUBMITTAL	4/20/2018
4	ADDENDUM NO. 2 - ISSUED FOR CONSTRUCTION	8/21/2018

JOB NO.
 3807.002
 PROJECT MGR.
 MAN

STRAND ASSOCIATES
 SHEET
 EXHIBIT

FILE: S:\ENV\3807-3899\3807\02\Acad\PLANS\3807\Working\Modified-C-102_Pavement_Marking & Signage_Plan.dwg Time: Oct 23, 2018 - 2:27:00pm

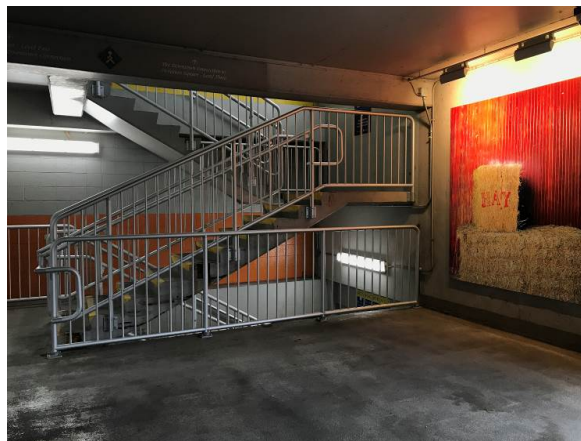
Garage Updates

Helix Garage:

- The garage lighting system was programmed with a blue and white scheme for UK football and basketball games.
- The garage lighting system was programmed with a purple scheme for domestic violence awareness.
- The garage lighting system was programmed with a turquoise scheme for dysautonomia awareness.
- The garage lighting system was programmed with a pink scheme for breast cancer awareness.
- The garage lighting system was programmed with an orange scheme for the Thriller Parade and Halloween.
- The garage lighting system was programmed with the standard multicolor scheme.

Victorian Square Garage:

- RAM Construction Services continues the repair and maintenance work associated with the capital asset management plan.
- Following complaints from tenants of the Broadway Shoppes and nearby offices, RAM Construction Services filed for a variance on the noise ordinance with a request to begin hammering at 5:00AM. The ordinance does not allow construction noise before 7:00AM. The Mayor's Office approved the request and RAM now performs all jackhammering between 5:00 – 10:30AM, allowing for more quiet work to be performed during normal business hours.
- Repair work at Victorian Square Garage should be finished on or around November 15th.
- LPA and Rio Grande Fencing are working with the Department of Building Inspection to complete recommended action items found during the final inspection.



Broadway Shoppes:

- The Georgettes and Chiffons space at 124 North Broadway has been subleased to Creatures of Whim and Lynna Nguyen. Creatures of Whim will feature fair trade items, clothing, gifts, home décor, handmade beauty supplies and jewelry. The tenant is planning to move into the space as soon as possible.
- A new HVAC system was installed in the space occupied by Clawdaddy's at 126 North Broadway. The total installation cost was \$9403.

General Garage Notes:

- Bid # 112-2018 MEP Repairs for Lexington & Fayette County Parking Authority Parking Structures received no bid submittals. RAM Construction Services is providing a quote to act as a general contractor for LPA for the MEP repairs. The quote should be available to LPA for review in the coming days.
- KLC has been notified of the damage caused by the arson related vehicle fire at the Helix Garage and a claim has been opened. Walter P Moore has performed material testing in the affected area and is awaiting the results to determine whether structural damage may have resulted from the fire.
- LPA submitted a list of FY2019 and FY2020 garage restoration items to the AOC in late March. The restoration items are associated with the LPA capital asset management plan. In a letter to LPA received October 19th, 2018, the AOC has agreed to reimburse LPA up to \$109,809 in Fiscal Year 2019 and \$105,823 in Fiscal Year 2020 upon receipt of documentation demonstrating the actual costs associated with the approved items.
- The AOC has agreed to reimburse LPA 50% of the proposed \$10,200 cost to repair a masonry expansion joint and sealant joint associated with the masonry wall of the garage elevator tower. The joint has failed, allowing water to leak into a conference room located below.