

# October 13, 2022 Board Meeting Agenda



- |       |  |            |
|-------|--|------------|
| I.    | Call to Order/Welcome of Guests  | Frazier    |
| II.   | Partner Organization Updates   |            |
|       | a. DLMD Updates  | Frazier    |
|       | b. Downtown Lexington Partnership Updates  | Farnsworth |
|       | c. VisitLex Updates  | Schickel   |
| III.  | Approval of Minutes September 2022 LPA Board Meeting<br><i>Board Action Required</i>   | Frazier    |
| IV.   | Update on ED Activities  | Means      |
|       | a. Executive Director Reports  |            |
|       | b. Operational Reports   |            |
|       | c. COVID-19 Update   |            |
|       | d. Insurance Coverage Updates  |            |
| V.    | Approval of LPA and LEXPARK June, July, and August 2022 Financial Reports<br>and Schrader Commercial Reports<br><i>Board Action Required</i> | Means      |
| VI.   | Upcoming Loan Maturation<br><i>Board Action Required</i>   | Means      |
| VII.  | Revenue Enhancements Updates   | Means      |
| VIII. | On-Street  | Means      |
|       | a. Proposed Citation Rate Schedule   |            |
|       | b. Food for Fines  |            |
| IX.   | Off-Street (Garages)   | Trammell   |
|       | a. Garage Update   |            |
|       | b. Security Updates  |            |
| X.    | Comments   | Frazier    |
|       | a. Comments from Commissioners/Advisory Committee Members  |            |
| XI.   | Closed Session Per KRS 61.810(1) (c)   | Frazier    |

**Next Meeting: November 10, 2022**

## Lexington & Fayette County Parking Authority

Board Meeting Minutes  
September 8, 2022

Called to order: 10:00 a.m. by James Frazier, Chair

Location: ZOOM Meeting

Voting Members: Kenton Ball  
Laura Boison  
Erin Hensley  
Thomas Pettit

Advisory Board: Julie Schickel

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell  
Lexington & Fayette County Parking Authority

Guests: Mark Doering, PCI  
Nicole Lawson, PCI  
Julie Schickel, VisitLex  
Jack Skelton, PCI  
Harrison Stiles, DLP  
Jon Rouse, PCI  
Laura Farnsworth, DLP  
Bonita Weber, DDAF

### Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

### Item 2 – Partner Organization Updates

#### A. DLMD Updates

Mr. Frazier reports there is an increased presence by the police in the downtown area. He also notes the upcoming relocation of John Henry's "Publisher" sculpture from Ashland to the Central Bank Center Plaza.

#### B. DLP Updates

Ms. Farnsworth reports that the Breeder's Cup Festival will take place in November. There will be live music and other vendors. Thursday Night Live finishes on October 13<sup>th</sup>.

#### C. VisitLex Updates

Ms. Shickel reports that there was an increase in visitors during the month of August. VisitLex is currently focused on Breeder's Cup preparations.



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**Item 3 – Approval of August 2022 Minutes**

Mr. Pettit makes a motion to approve the minutes as presented. Ms. Hensley seconds. The vote was unanimous, and the motion carried.

**Item 4 – KLC Insurance Coverage Presentation**

Ms. Graves presents an overview of LPAs insurance coverages through the Kentucky League of Cities. Ms. Boison requests that KLC and LPA staff review cyber liability coverages more closely. She also asked that LPA policies be compared to industry standards to make sure that LPA is not under-insured or over-insured.

**Item 5 – Update on ED Activities***A. Executive Director Report*

Mr. Means presents the Executive Director Report. Parking Day will take place on September 16<sup>th</sup>.

*B. Operational Reports*

Mr. Means presents the August 2022 operations reports. He notes an error on page 10 for the percentage of citations paid. The correct figure is 84%. Two new metered spaces were added in August, bringing the total to 1,201. On-Street aged balances decreased from the prior month. Fifty-seven new monthly parkers were added to the garages in August. Credit card activity continues to increase in the garages, particularly Victorian Square.

*C. COVID-19 Update*

Mr. Means goes over some of the organizational challenges related to COVID-19.

**Item 6 – Financial Reports**

Mr. Means presents June and July 2022 Draft Financials. Mr. Doering summarizes the variances on the PCI reports. Mr. Means notes that the June 30 financial statements show every revenue category coming in ahead of budget. The total change for the fiscal year is a gain of \$778,628. He then refers to the quarterly report that shows revenue less expenses by facility and notes that as per usual, On-Street and Victorian Square make the largest gains. Courthouse shows a modest gain, Transit Center nearly breaks even, and due to a large depreciation and amortization amount, Helix posts a loss.

**Item 7 – Revenue Enhancement Proposed Plans**

Mr. Means presents updates to the revenue enhancement plans. Items in green have been completed. Mr. Ball asks Mr. Means to engage Mason Miller to provide an opinion on the upcoming taxation requirements for parking services, set to take effect on January 1, 2023.

**Item 8 – On-Street***A. Proposed New Immobilization Policy*

Mr. Means presents a proposed new policy for immobilization that decreases the number of unpaid tickets required to be eligible for immobilization from three to two. He also suggests adding language that stipulates payment plan terms and availability. Ms. Hensley makes a motion to accept the new policy as outlined by Mr. Means. Mr. Pettit seconds. The vote was unanimous, and the motion carried.



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**Item 9 - Garages****A. Garage Updates**

Mr. Trammell presents the garage updates. KLC approved \$60,000 in repairs to the Courthouse Garage. The portion not covered by KLC will be split with the AOC per the standing agreement for repairs. Some of those repairs will not be completed until spring 2023 due to material lead times. The Mechanical and Engineering bid documents should be released soon. Mr. Frazier asks that Mr. Trammell program garage and pedway lighting purple for the Breeder's Cup.

**B. Security Updates**

Mr. Trammell reports that the Fayette County Sheriffs continue to do a great job in the Victorian Square Garage. Transit Center has a new security guard in place. Mr. Frazier reiterates that the Sheriff cannot continue to provide security in Victorian Square indefinitely, and LPA should begin looking for another provider. Mr. Skelton presents an update on a camera and two-way audio system that would allow staff to communicate verbally with visitors to the garage from a safe location. Mr. Ball makes a motion to issue an RFP for a camera security system with the features detailed by Mr. Skelton. Ms. Boison seconds. The vote was unanimous, and the motion carried.

There being no further business brought before the Board, the meeting adjourned at 12:00PM.



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October 6<sup>th</sup>, 2022  
**Lexington & Fayette County  
 Parking Authority  
 Executive Directors Report  
 September 2022**



### **Accomplishments**

- Following our full board approval of the various revenue enhancement strategies, we implemented the planned transient (after 5pm & weekends) rate increase (from \$3 to \$5) at the Helix & Victorian Square Garages
- Following our full board approval of the various revenue enhancement strategies, we implemented the planned transient event rate increases at the Victorian Square Garage
- LPA and Wiser Strategies hosted PARK(ing)Day2022, held on Friday September 16<sup>th</sup> and had a total of seven organizations & three individuals that participated by creating their own parklets in the parking spaces we provided for them
- Following our full board approval of the various revenue enhancement strategies, we fully implemented the new immobilization scofflaw policy criteria of two or more outstanding citations and warning letters were sent to all accounts that meet the new criteria
- The LEXPARK maintenance team completed the relocation of the LUKE (Kiosk) meters removed from the UK Land swap areas into our existing metered areas to utilize these valuable assets

### **Meetings with LFUCG/LFCPA staff**

- Attended via ZOOM the September LFUCG Bike & Pedestrian Committee meeting
- ZOOM meeting with Brian Kern from PCI Municipal Services about our new arrangement with Parker Technology who have taken over our call center with their 2-way communication including video
- Attended the LPA September Board meeting
- Phone call with Jack Skelton from PCI Municipal Services regarding security cameras and our LPR systems
- LPA Staff gathered for an LPA Board meeting follow-up and working breakfast
- Kara set up an online meeting with some of our team members on the topic of ACH and our current procedures
- Met with Mark Doering on plans, tasks and coverage during upcoming vacations
- ED annual evaluation with LPA Chair Frazier and Vice Chair Ball
- Kara and I held a new member orientation with LPA Board Member Cathy Taylor
- ZOOM meeting with Jack Skelton to go over citation management tasks, future taxes on parking transactions as well as our revenue enhancement projects
- Held regular weekly in-person meetings for On-Street and Garage operations with PCI Municipal Services (LEXPARK) staff

- Continue to hold weekly “transition” ZOOM meetings w/ PCI Municipal Solutions exec. team

### **Meetings with External Individuals/Groups**

- Met with a sales rep from ParkMobile another mobile pay company similar to PayByPhone
- Met with a potential owner of a downtown commercial property regarding their parking needs
- Phone call meeting with a local property owner (surface lot) who wanted a reference on Flash Parking
- TEAMS meeting with Katherine Beaty (TEZ text2park) who is working on a joint white paper and presentation with our team regarding mobile pay and how good signage improves adoption
- IPMI asked me to introduce an online Shop talk on Innovations at the curb
- Attended an online demo from a group called Spot Parking
- LPA staff had an online meeting with Wisser Strategies team regarding our marketing efforts and the upcoming PARK(ing)Day
- Was interviewed by a reporter with theLextoday.com media outlet regarding tips on parking downtown and our upcoming PARK(ing)Day event
- Online meeting with IPMI staff, planning upcoming parking & mobility shop talks and potential topics and moderators, etc.
- Kara, Ed and I met with Jessica Graves and Jeremy Baird of KLC regarding our insurance policies (as a follow-up to our last board meeting) and other related topics
- Ed and I met via ZOOM with our Walter P Moore engineers regarding the drainage issues at the Victorian Square garage and the recent challenges with run-off into the elevator shafts
- Catch-up call with Shawn Conrad CEO of IPMI
- Linden and I attended an online Curb Innovation cohort hosted by POPULUS
- Online discussion about me doing very short promotional videos on upcoming events, webinars, opportunities etc. for IPMI to use on their social media outlets
- Our team and representatives from Flash parking continued our bi-monthly (TEAMS) meetings to discuss final implementations and other side bar tasks
- Continued holding monthly calls with our PayByPhone account representative

### **Future Goals and Planned Activities**

- Continue working on the Transit Center garage from gated to gateless, enforcement is fully in place, space count sign integration is left to complete
- Continue to market our mobile payment options (especially as “touchless” option)
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10-year Capital Asset Management Plan
- Implement recommendations from Walker Consultants’ 10-Year Analysis

- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart and is under the US Green Building Council
- Continue to focus on the use of social media such as Twitter, Facebook and now Instagram to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals

LFCPA and LEXPARK Key Performance Indicators

		Totals for underlying cells.																
User-input variable cells.		Totals for underlying cells.																
Note		Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Standard	TOTAL	AVERAGE	Percent of Total	FY 2021 AVERAGE
<b>CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION</b>																		
1	Unique Visitors to Website (users)	3,090	3,362	3,933	4,209	4,149	3,282	2,088	3,618	3,370					31,101	3,455.7	N/A	3,588
2	LEXPARK Walk-In Customers	105	45	62	50	79	33	98	254	129					855	95.0	N/A	105
3	LEXPARK Telephone Inquiries (Total)	798	912	1202	1189	963	848	943	1357	1183					9395	1043.89	1	965
4	Reporting Inoperative Meters	0	0	0	0	0	0	0	0	0					0	0	0%	0
5	LUKE	15	21	19	18	13	10	9	18	14					137	15	1%	17
6	IPS	24	30	37	18	12	17	14	23	19					194	22	2.1%	25
8	Enforcement Complaint	0	0	0	0	0	0	0	0	0					0	0	0.0%	0
9	Other Inquiry including payments/ just payments	192	80	238	58	186	112	0	433	210					1509	168	16%	167
10	Pay by Phone questions or issues	6	12	50	10	6	0	77	9	4					174	19.33	2%	12
11	After 5 Parking questions	0	0	0	0	0	0	0	0	0					0	0	0%	0
12	Wrong Way Parking	1	3	1	1	2	2	0	0	0					10	1	0%	1
13	Garages	560	769	857	1,084	744	707	2	874	936					6533	725.9	70%	735
14	<b>TOTAL CONTACTS</b>	<b>20</b>	<b>21</b>	<b>30</b>	<b>34</b>	<b>23</b>	<b>21</b>	<b>21</b>	<b>19</b>	<b>16</b>				<b>205</b>	<b>22.8</b>	<b>100%</b>	<b>22.5</b>	
15	Business Association Meetings Attended	12	12	15	21	16	10	15	11	13					125	13.9	61%	13.1
16	Neighborhood Association Meetings Attended	0	0	1	2	0	0	0	0	0					3	0.3	1%	0.33
17	Number of Merchants Visited	0	0	1	4	1	3	2	2	1					14	1.6	7%	15
18	Number of Institutional and/or Public Official Meetings	8	9	13	7	6	8	4	6	2					63	7.0	31%	7.6
19	Number of Parking Customers Contacted (intercept surveys, survey document responses) (Analyst)	0	0	0	0	0	0	0	0	0					0	-	N/A	0.16
<b>Parking Meter In-Service Rates (% of time)</b>																		
20	Single-Space Meters	99.8%	99.8%	99.8%	99.9%	99.9%	99.9%	99.8%	99.9%	99.9%				98-99% (A)	N/A	99.9%	N/A	99.7%
21	Multi-Space Meters	99.4%	98.8%	99.9%	99.8%	99.9%	99.7%	99.9%	99.9%	99.9%				98-99% (A)	N/A	99.7%	N/A	99.3%
<b>Average Response Time to Address Meter Complaint (Hours)</b>																		
23	Single-Space Meters (IPS)	1.82	2.77	2.17	1.84	2.32	2.08	3.17	2.42	3.47					N/A	2.5	N/A	3
24	Multi-Space Meters (LUKE)	4.47	3.19	3.87	2.78	1.55	4.73	4.52	2.21	2.63					N/A	3.3	N/A	3.86
25	Number of Citation Appeal Hearings	10	10	11	5	8	7	5	9	16					81	9.0	100%	10.66
26	Number of Citations Dismissed or Reduced to Warning	1	2	10	4	3	3	3	2	5					33	3.7	41%	4.08
27	Number of Requested Citation Administrative Appeals	100	140	111	207	150	101	118	115	107					1149	127.7	100%	132.5
28	Number of Citations Administratively Dismissed or Reduced to Warning	33	50	78	108	53	40	53	49	38					502	55.8	44%	51.66
<b>PARKING MANAGEMENT EFFECTIVENESS</b>																		
29	Number of Parking Activity Surveys Conducted (TOTAL)	31	31	31	31	31	31	31	31	31					279	31.0	100%	31
30	Parking Occupancy and Availability	30	30	30	30	30	30	30	30	30					270	30.0	97%	30
31	Parking Turnover	1	1	1	1	1	1	1	1	1					9	1.0	3%	1
32	Downtown Meter Turnover Rate	186%	233%	168%	239%	211%	187%	176%	166%	198%				67-140% (B)	N/A	196.0%	N/A	201%
33	Parking Vacancy Rate in Neighborhoods	52%	55%	59%	51%	61%	66%	69%	58%	53%					N/A	58.2%	N/A	58%
34	Meter Occupancy Rate by Survey	37%	39%	33%	37%	35%	29%	33%	37%	31%				93-95% (C)	N/A	34.6%	N/A	35%
35	Paid Legal Meter Occupancy Rate by Meter Revenue	24.7%	29.5%	29.0%	35.2%	26.0%	29.0%	29.0%	26.9%	30.3%				60-85% (D)	N/A	28.8%	N/A	29.6%
36	Safety Zone Violation Rate	5.90%	8.20%	5.80%	6.50%	5.30%	6.50%	6.60%	6.30%	8.40%				25-33% (E)	N/A	6.6%	N/A	7%
37	Loading Zone Violation Rate	1.5%	1.1%	1.0%	1.4%	1.1%	1.2%	0.80%	1.5%	1.3%					N/A	1.2%	N/A	1.18%
<b>PARKING OPERATIONS EFFICIENCY</b>																		
38	Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30	30					270	30.0	100%	30
39	Violation Capture Rate (Meters & RPP)	23%	19%	11%	17%	10%	15%	13%	9%	7%				10-25% (F)	N/A	14%	N/A	14%
40	Total Net Patrol Hours	697	773	916	686	689	771	748	643	560					6,483	720	N/A	717
41	Average Net Patrol Hours per Officer	116	129	153	137	138	129	125	107	140					N/A	130	N/A	128
42	Number of Letters Mailed	3,172	6,982	8,057	6,107	6,631	4,705	3,940	3,161	5,824					48,579	5,398	N/A	4,511
43	Total Amount Due from Top 20 Scofflaws	\$13,660	\$14,074	\$14,049	\$14,658	\$14,796	\$14,343	\$14,358	\$14,652	\$16,131					N/A	\$14,525	N/A	\$13,491
44	Parking Ticket Collection Rate (1-year running average)	79.09%	78.39%	80.00%	80.27%	80.81%	80.54%	80.51%	81.44%	81.87%					N/A	80.3%	N/A	80%



**LFCPA and LEXPARK Key Performance Indicators**

User-input variable cells.

Totals for underlying cells.

REVENUE STREAM INTEGRITY and SECURITY		Note	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	TOTAL	AVERAGE	Percent of Total
1	<b>Field Inspections (with Contact)</b>		0	0	3	2	7	5	11	5	5				38	4.2	100%
2	Canister Integrity		0	0	0	0	1	0	2	0	0				3	0.3	8%
3	Maintenance		0	0	1	0	1	1	2	1	1				7	0.8	18%
4	Collections		0	0	1	0	1	1	2	0	1				6	0.7	16%
5	Enforcement		0	0	0	1	2	1	4	3	2				13	1.4	34%
6	Coin Counting Observations		0	0	1	1	2	2	1	1	1				9	1.0	24%
7	<b>Field Observations (Covert)</b>		13	13	10	12	10	11	10	7	7				93	10.3	100%
8	Vehicle Integrity		2	1	1	3	1	2	1	0	1				12	1.3	13%
9	Maintenance		4	3	3	2	3	3	3	2	2				25	2.8	27%
10	Collections		3	3	1	1	2	1	2	1	1				15	1.7	16%
11	Enforcement		4	6	5	6	4	5	4	4	3				41	4.6	44%
12	<b>Revenue Control Discrepancies Noted</b>		0	0	0	0	0	0	0	0	0				0	N/A	N/A
13	Equipment Integrity		0	0	0	0	0	0	0	0	0				0	N/A	N/A
14	Incomplete Coin Room Record		0	0	0	0	0	0	0	0	0				0	N/A	N/A
15	Incomplete Key Control Documentation		0	0	0	0	0	0	0	0	0				0	N/A	N/A
16	Failure to Notify of Location		0	0	0	0	0	0	0	0	0				0	N/A	N/A
17	<b>Customer Satisfaction</b>																
18	Number of Parkers Responding		0	0	0	0	0	0	0	0	0				0	N/A	N/A
19	Positive Response		0	0	0	0	0	0	0	0	0				0	N/A	N/A
	Negative Response		0	0	0	0	0	0	0	0	0				0	N/A	N/A
21	<b>Activity Levels</b>																
22	Paid Parking Events Per Month		38,118	44,917	58,969	46,821	47,924	50,175	45,666	47,694	48,535				428,819.0	47,646.6	N/A
23	Overtime Citations Total Value		\$20,865	\$ 25,230	\$ 30,060	\$ 27,630	\$ 26,730	\$ 23,055	\$ 22,395	\$ 22,170	\$ 20,040				\$ 218,175	24,241.7	N/A
	Overtime Parking Citations Per Month		1,457	1,606	2,009	1,828	1,782	1,537	1,493	1,478	1,336				14526	\$1,614.00	N/A
24	<b>Camera Observations</b>																
25	Rate of Compliance		0	0	0	0	0	0	0	0	0				0	N/A	N/A
26	Violation Capture Rate		0	0	0	0	0	0	0	0	0				0%	N/A	N/A
27	Minutes Paid		70%	0	0	0	0	0	0	0	0				70%	\$0.08	N/A
	Minutes not paid		30%	0	0	0	0	0	0	0	0						N/A
28	<b>Average Meter Payment</b>																
29	Average Meter Payment (LUKE & IPS)		\$1.50	\$1.53	\$1.47	\$1.43	\$1.31	\$1.31	\$1.31	\$1.34	\$1.33				N/A	\$1.39	N/A
30	Multi Space Meters - Average Meter Payment		\$2.12	\$2.15	\$2.02	\$1.98	\$1.81	\$1.78	\$1.79	\$1.70	\$1.88				N/A	\$1.91	N/A
	Single Space Meters - Average Meter Payment		\$0.99	\$0.96	\$0.98	\$0.97	\$0.94	\$0.96	\$0.94	\$0.93	\$0.92				N/A	\$0.95	N/A
31	<b>Credit Card Usage and Forms of Payment</b>																
32	LUKE (Credit Card Percent of transactions)		52.7%	50.0%	47.0%	52.0%	47.0%	45.7%	45.0%	59.0%	44.0%				N/A	49.2%	N/A
33	Average CC transaction		\$2.32	\$2.25	\$2.13	\$2.11	\$1.97	\$2.02	\$1.96	\$2.00	\$2.13				N/A	\$2.1	N/A
34	IPS (CC as a percent of transactions)		24.8%	25.0%	25.0%	25.8%	26.0%	26.0%	25.2%	25.3%	25.7%				N/A	25.4%	N/A
35	Average CC transaction		\$1.80	\$1.76	\$1.77	\$1.77	\$1.67	\$1.74	\$1.71	\$1.71	\$1.71				N/A	173.8%	N/A
36	Pay by Phone (as a meter payment transaction)		13.9%	21.6%	21.5%	23.0%	18.0%	16.3%	17.4%	21.0%	18.9%				N/A	19.1%	N/A
37	T2 text to pay		2.0%	2.6%	3.0%	3.8%	1.9%	2.2%	2.7%	3.2%	4.1%				N/A	2.8%	N/A
36	<b>Meter Occupancy Rates by Zones</b>																
37	Low 0-30% (9,12,13)		11%	7%	11%	3%	6%	10%	8%	10%	7%				N/A	8.1%	N/A
38	Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)		19%	18%	16%	23%	22%	25%	21%	13%	15%				N/A	19.1%	N/A
	High 60% or more (4,8)		59%	65%	69%	70%	72%	70%	68%	65%	60%				N/A	66.4%	N/A
36	<b>Meter Occupancy Rates by Areas</b>																
37	Downtown 1, 2, 3, 4, 5, 8, 9, 11, 12, 13,		55%	51%	62%	69%	61%	65%	60%	62%	55%				N/A	60.0%	N/A
38	UK Campus (6, 7, 10)		39%	47%	40%	44%	38%	34%	28%	37%	40%				N/A	38.6%	N/A
	Chevy Chase (15)		18%	26%	17%	22%	18%	20%	21%	18%	22%				N/A	20.2%	N/A



## ON STREET BY THE NUMBERS

### Calendar

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Calendar AVG	FY '20 AVG	FY '19 AVG	FY '18 AVG
1 Violations Cited	2,398	3,294	4,002	3,633	3,183	2,825	2,642	2,584	3,090				3,072	3,345	3,829	3,320
2 Actual Citations (exc voids & warnings)	2,276	3,049	3,708	3,355	2,995	2,659	2,463	2,327	2,945				2,864	3,125	3,526	3,040
3 Value of Actual Citations	\$ 50,445	\$ 70,335	\$ 76,640	\$ 75,235	\$ 60,850	\$ 57,810	\$ 54,010	\$ 51,030	\$ 73,265				\$ 63,291	\$ 72,995	\$ 88,698	\$ 85,601
4 Citations Paid	1,882	2,286	3,333	2,674	2,660	2,185	1,932	1,964	2,246				2,351	2,461	2,687	2,504
5 Percentage of Citations Paid	82.70%	75.00%	89.90%	79.70%	88.80%	82.20%	78.40%	84.40%	76.30%				81.93%	82.57%	76.74%	80.28%
6 Value of Citations Paid	\$ 56,831	\$ 66,197	\$ 93,874	\$ 74,994	\$ 70,878	\$ 59,833	\$ 52,634	\$ 51,801	\$ 65,753				\$ 65,866	\$ 69,596	\$ 76,608	\$ 70,919
7 Warnings Issued	109	194	279	257	168	142	145	259	130				187	176	247	195
8 Voids	16	80	21	23	27	27	43	25	24				32	50	51	74
9 Citation Void Percentage	0.7%	2.4%	0.5%	0.6%	0.9%	0.96%	1.60%	1.0%	0.8%				1.1%	1.5%	1.4%	2.3%
10 Meter Revenue Collected	\$60,875	\$ 69,731	\$ 90,104	\$ 88,324	\$ 66,773	\$ 66,490	\$ 62,638	\$ 70,251	\$ 76,043				\$ 72,359	\$ 81,861	\$ 92,456	\$ 88,777
11 Avg Meter Rev Collected per Work Day	\$ 3,044	\$ 3,670	\$ 3,918	\$ 4,206	\$ 3,180	\$ 3,022	\$ 3,132	\$ 3,054	\$ 3,621				\$ 3,427	\$ 3,752	\$ 4,228	\$ 4,121
12 RPPP's Sold	53	14	18	12	14	34	703	737	145				192	163	167	2,136
13 Value of RPP Permits	\$ 530	\$ 128	\$ 172	\$ 112	\$ 126	\$ 340	\$ 7,030	\$ 7,370	\$ 1,450				\$ 1,918	\$ 1,630	\$ 1,673	\$ 1,436
14 Monthly Permit Revenue	\$ 7,446	\$ 6,700	\$ 7,511	\$ 9,168	\$ 6,278	\$ 6,833	\$ 7,318	\$ 7,512	\$ 6,850				\$ 7,291	\$ 6,654	\$ 6,117	\$ 6,150
15 Value of Bagged Meters	\$ 19,745	\$ 6,260	\$ 23,775	\$ 3,140	\$ 2,945	\$ 27,590	\$ 2,485	\$ 2,040	\$ 1,927				\$ 9,990	\$ 5,300	\$ 10,460	\$ 11,426
16 New Meters Added or Removed	-	(1)	(1)	-	(1)	-	(91)	2	6				(10)	(1)	1	0
17 Single Space Meters	492	492	492	492	492	492	486	462	422				480	699	875	946
18 Mult-Space Meters	96	96	96	96	96	96	96	88	95				95	65	41	37
19 Metered Space Count	1,291	1,291	1,290	1,290	1,290	1,290	1,199	1,201	1,207				1,261	1,261	1,271	1,272
20 Vehicles Booted	35	31	60	48	39	39	25	21	40				38	29	39	42
21 Booting Fees	\$ 2,970	\$ 2,310	\$ 4,740	\$ 4,380	\$ 3,780	\$ 4,000	\$ 2,070	\$ 1,890	\$ 3,600				\$ 3,304	\$ 2,123	\$ 3,064	\$ 3,221
22 Total Revenue Collected	\$ 148,396	\$ 151,327	\$ 220,176	\$ 180,118	\$ 150,779	\$ 165,086	\$ 134,174	\$ 140,864	\$ 155,622	\$ -	\$ -	\$ -	\$ 160,727	\$ 190,376	\$ 181,929	\$ 161,388



## LEXPARK VOID SUMMARY

### Voided Citations By Officer

	CY '22												CAL YTD	
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22		
1	Issuing Officer													
1	2013	1	1	-	-	-	1	2	1	3				9
2	21081203	-	52	5	1	3	-	-	-	1				62
3	2081	2	3	2	9	10	3	2	1					32
4	2082	2	4	2	5	3	1	3	6	5				31
5	2098	-	-	-	-	-	-	-	-	-				-
6	2111	1	-	-	-	-	-	-	-	-				1
7	2117	4	1	5	-	-	-	-	-	-				10
8	2119	-	-	-	-	-	-	-	-	1				1
9	2120	-	-	2	4	1	1	5	1					14
10	2122	-	-	-	-	-	-	-	-	-				-
11	2124	-	-	-	-	-	-	-	-	-				-
12	2125	-	-	-	-	-	-	-	-	-				-
13	(2130) 2142	-	1	-	-	-	-	-	-	-				1
14	2131	-	-	-	-	-	-	-	-	-				-
15	2141	3	7	4	2	2	2	2	3	7				32
16	2133	-	1	-	1	-	-	-	-	-				2
17	2137	-	1	-	-	-	-	-	-	-				1
18	2138	3	9	1	-	8	5	10	4	5				45
19	2145	-	-	-	1	-	14	19	9	2				45
20	% Voids	0.67%	2.43%	0.52%	0.63%	0.85%	0.96%	1.63%	0.97%	0.78%				0.71%
21	Total	16	80	21	23	27	27	43	25	24	-	-	-	196
22	Total Citations	2,398	3,294	4,002	3,633	3,183	2,825	2,642	2,584	3,090				27,651

### Voided Citations Summary By Reason

	CY '22												CAL YTD	
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22		
23	Void Type													
23	Administrative	5	7	3	4	6	6	13	9	14				67
24	TC Garage - mthly or pd when leaving	-	51	4		-	-	-	1	-				56
25	Customer Walk Up	1	1	-		-	2	1	-	-				5
26	Duplicate	2	4	6	2	3	2	1	2	3				25
27	Meter Malfunction	2	-	-	8	3	2	2	-	-				17
28	Pay By Phone	3	10	2	1	4	-	-	1	-				21
29	Officer Error	3	4	5	6	10	15	26	12	4				85
30	Test	-	-	1	1	-	-	-	-	-				2
31	Visitor	-	3	-		-	-	-	-	-				3
32	Printer Error/Stolen/Flex Error	-	-	-	1	1	-	-	-	3				5
33	Paid Other Luke	-	-	-		-	-	-	-	-				-
34	Void By Client Directive	-	-	-		-	-	-	-	-				-
35	Total	16	80	21	23	27	27	43	25	24	-	-	-	286



# Citations Aging Report

## Five-Year Report Ending October 1, 2022

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
<b>TOTALS</b>											
Count	1,491	604	634	565	1,356	3,220	5,438	6,323	7,658	865	28,154
Dollar Amt	\$49,275.00	\$23,590.00	\$23,915.00	\$23,360.00	\$60,276.25	\$147,495.62	\$245,997.01	\$265,829.25	\$327,977.02	\$35,710.00	\$1,203,425.15



# Citations Aging Report

## Five-Year Report Ending September 1, 2022

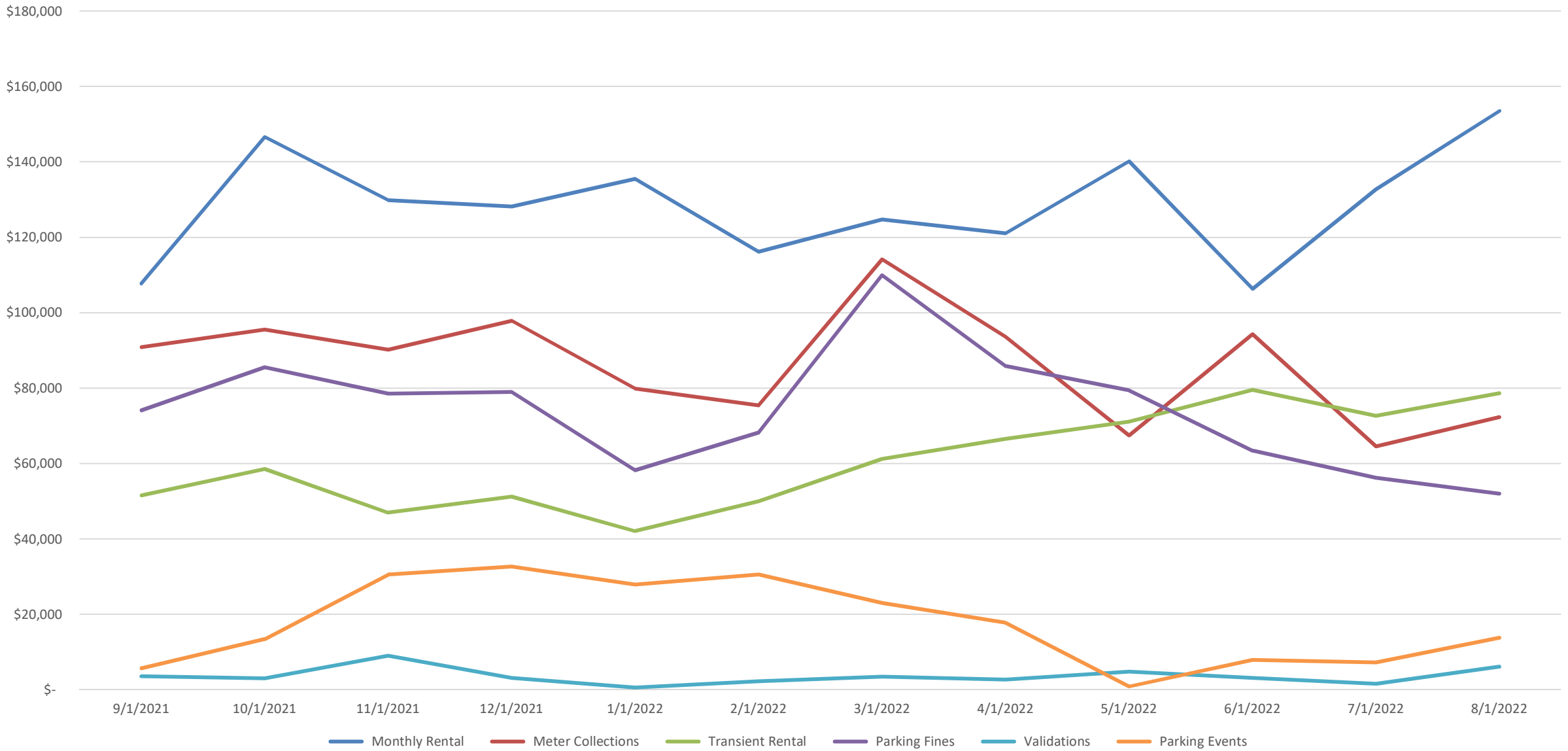
Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
<b>TOTALS</b>											
Count	1,083	745	599	732	1,196	3,394	5,428	6,598	7,565	947	28,288
Dollar Amt	\$33,570.00	\$28,090.00	\$24,550.00	\$27,697.00	\$52,055.00	\$152,571.24	\$235,681.39	\$272,067.25	\$323,513.27	\$40,241.00	\$1,190,071.15



## OFF STREET BY THE NUMBERS Calendar 2022

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	CAL YTD AVG	FY '22 AVG	FY '21 AVG
<b>MONTHLY CARD HOLDERS BILLED</b>															
1 Victorian Square	399	384	377	376	387	389	386	393	395				387	387	407
2 Transit Center	1,075	1,075	1,075	1,079	1,077	1,082	1,081	1,085	1,086				1,079	1,079	1,074
3 Courthouse	227	227	227	223	243	230	231	251	267				236	236	218
4 Helix	405	394	397	401	387	381	380	406	407				395	395	403
5 TOTAL	2,106	2,080	2,076	2,079	2,094	2,082	2,078	2,135	2,155	-	-	-	1,574	1,574	2,102
<b>TOTAL AVAILABLE FOR MONTHLY</b>															
6 Victorian Square (384)	12	27	34	35	24	22	25	18	16				24	24	5
7 Transit Center (777)	-	-	-	-	-	-	2	-	-				0	0	-
8 Courthouse (518)	24	24	24	28	8	21	20	-	-				17	17	33
9 Helix (389)	5	16	13	9	23	29	26	-	-				13	13	4
10 TOTAL (2068)	41	67	71	72	55	72	73	18	16	-	-	-	40	40	42
11 SPECIAL EVENTS WORKED - VS	12	14	14	11	-	4	5	-	9	-	-	-	6	6	6
12 VALIDATIONS SOLD - ALL GARAGES	1,815	348	660	622	1,175	1,149	310	1,140	607				870	870	1,194
<b>AVERAGE DAILY TRANSACTIONS</b>															
13 Victorian Square	150	211	264	303	306	330	315	280	252				268	268	212
14 Transit Center	5	9	9	6	5	7	7	6	8				7	7	8
15 Courthouse	89	103	127	128	129	142	129	127	146				124	124	99
16 Helix	234	283	372	315	321	381	334	360	330				326	326	184
17 TOTAL	478	606	772	752	761	860	785	773	736				725	725	503
<b>AVERAGE LENGTH OF STAY - HOURS</b>															
18 Victorian Square	2.6	2.5	2.1	1.6	0.8	1.1	1.3	1.9	2.0				1.8	1.8	2.0
19 Transit Center	2.6	2.5	3.1	2.6	2.4	2.9	2.9	3.1	2.9				2.8	2.8	3.0
20 Courthouse	1.5	1.6	1.5	1.6	1.5	1.6	1.6	2.1	2.4				1.7	1.7	2.0
21 Helix	0.7	0.7	0.8	0.7	0.7	0.7	0.7	0.7	0.8				0.7	0.7	1.0
22 TOTAL	1.9	1.8	1.9	1.6	1.4	1.6	1.6	1.9	2.0				1.7	1.7	1.7
<b>AVERAGE TRANSACTION AMOUNT</b>															
23 Victorian Square	\$ 9.40	\$ 9.47	\$ 8.01	\$ 7.57	\$ 6.25	\$ 6.78	\$ 4.99	\$ 6.01	\$ 6.00				\$ 7.16	\$ 7.16	\$ 7.27
24 Transit Center	\$ 5.03	\$ 5.06	\$ 5.37	\$ 4.74	\$ 4.71	\$ 5.36	\$ 5.79	\$ 6.16	\$ 5.46				\$ 5.30	\$ 5.30	\$ 5.38
25 Courthouse	\$ 3.03	\$ 3.11	\$ 3.07	\$ 3.26	\$ 3.07	\$ 3.61	\$ 3.64	\$ 4.15	\$ 3.81				\$ 3.42	\$ 3.42	\$ 3.26
26 Helix	\$ 2.17	\$ 2.26	\$ 2.38	\$ 2.22	\$ 2.20	\$ 2.42	\$ 2.14	\$ 2.21	\$ 2.33				\$ 2.26	\$ 2.26	\$ 2.90
27 TOTAL	4.9	5.0	4.7	4.4	4.1	4.5	4.1	4.6	4.4				\$ 4.53	\$ 4.53	\$ 4.70

# LPA Revenue Stream Comparison



	9/30/2021	10/31/2021	11/30/2021	12/31/2021	1/31/2022	2/28/2022	3/31/2022	4/30/2022	5/31/2022	6/30/2022	7/31/2022	8/31/2022
<b>Monthly Rental</b>	\$ 107,719	\$ 146,625	\$ 129,800	\$ 128,114	\$ 135,554	\$ 116,142	\$ 124,706	\$ 121,080	\$ 140,202	\$ 106,308	\$ 132,708	\$ 153,508
<b>Meter Collections</b>	90,858	95,531	90,159	97,843	79,802	75,453	114,160	93,659	67,400	94,288	64,548	72,346
<b>Transient Rental</b>	51,582	58,477	46,957	51,223	42,078	49,962	61,143	66,513	71,105	79,512	72,688	78,601
<b>Parking Fines</b>	74,050	85,553	78,469	78,981	58,141	68,139	109,936	85,901	79,437	63,394	56,223	51,993
<b>Validations</b>	3,601	3,018	9,049	3,079	549	2,194	3,425	2,699	4,730	3,107	1,538	6,105
<b>Parking Events</b>	5,610	13,480	30,578	32,703	27,872	30,580	22,935	17,773	870	7,850	7,257	13,758

**Aged Balances - 51-301 Victorian Square Garage**

Ending Balances as of 10/7/2022	Current	30 days	60 days	90 days	Total	
95799 LRC	\$90.00	\$90.00	\$0.00	\$0.00	\$180.00	WILL EMAIL
100217 Travis	\$20.00	\$20.00	\$0.00	\$0.00	\$40.00	WILL CALL
<b>Report Totals</b>	<b>\$5,770.00</b>	<b>\$110.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,880.00</b>	

**Aged Balances - 54-301 Helix Garage**

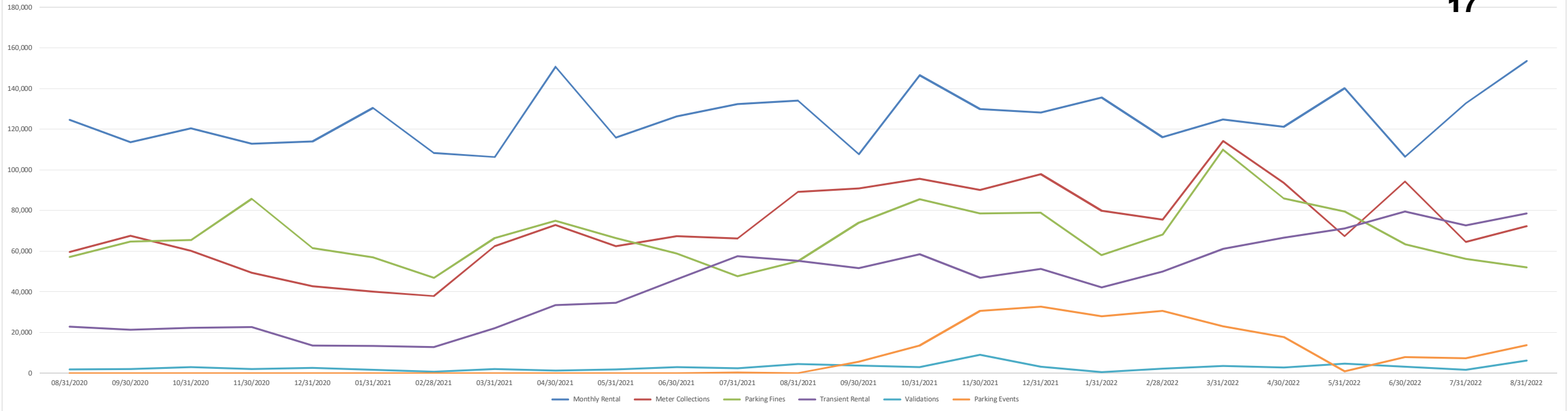
Ending Balances as of 10/7/2022	Current	30 days	60 day	90 days	Total	
96305 GRAY CONSTRUCTION	\$1,820.00	\$1,680.00	\$0.00	\$0.00	\$3,500.00	WILL EMAIL
<b>Report Totals</b>	<b>\$1,820.00</b>	<b>\$1,680.00</b>			<b>\$3,500.00</b>	

**Aged Balances - 52-301 Transit Center Garage**

Ending Balances as of 10/7/2022	Current	30 Days	60 Days	90 Days	Total Due	
Account 56302 KENTUCKY UTILITIES	\$14,307.50	\$12,732.50	\$0.00	\$0.00	\$27,040.00	WILL EMAIL
<b>Report Totals</b>	<b>\$14,307.50</b>	<b>\$12,732.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$27,040.00</b>	



### LPA Revenue Stream Comparison



	08/31/2020	09/30/2020	10/31/2020	11/30/2020	12/31/2020	01/31/2021	02/28/2021	03/31/2021	04/30/2021	05/31/2021	06/30/2021	07/31/2021	08/31/2021	09/30/2021	10/31/2021	11/30/2021	12/31/2021	1/31/2022	2/28/2022	3/31/2022	4/30/2022	5/31/2022	6/30/2022	7/31/2022	8/31/2022
<b>Monthly Rental</b>	124,494	113,515	120,440	112,780	114,009	130,397	108,315	106,291	150,702	115,791	126,245	132,367	134,065	107,719	146,625	129,800	128,114	135,554	116,142	124,706	121,080	140,202	106,308	132,708	153,508
<b>Meter Collections</b>	59,671	67,486	60,176	49,417	42,662	40,063	37,890	62,458	72,885	62,449	67,316	66,182	89,095	90,858	95,531	90,159	97,843	79,802	75,453	114,160	93,659	67,400	94,288	64,548	72,346
<b>Parking Fines</b>	57,084	64,733	65,409	85,815	61,524	56,905	46,848	66,402	74,917	66,362	58,753	47,586	55,116	74,050	85,553	78,469	78,981	58,141	68,139	109,936	85,901	79,437	63,394	56,223	51,993
<b>Transient Rental</b>	22,895	21,365	22,199	22,633	13,496	13,300	12,754	22,004	33,355	34,569	46,141	57,464	55,298	51,582	58,477	46,957	51,223	42,078	49,962	61,143	66,513	71,105	79,512	72,688	78,601
<b>Validations</b>	1,706	2,067	2,859	2,072	2,529	1,655	572	1,916	1,259	1,872	3,018	2,420	4,537	3,601	3,018	9,049	3,079	549	2,194	3,425	2,699	4,730	3,107	1,538	6,105
<b>Parking Events</b>	0	0	0	0	0	0	0	0	0	0	0	363	0	5,610	13,480	30,578	32,703	27,872	30,580	22,935	17,773	870	7,850	7,257	13,758

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

Member Name - Lexington and Fayette County Parking Authority

Policy Number - L5994-2022-22255

Policy Period - 7/1/2022 - 7/1/2023

### BREACH RESPONSE ENDORSEMENT

In return for payment of the liability premium, and subject to all the terms of this policy, the company agrees with the Named. Insured to provide the insurance as stated in this policy form.

First Party Loss	Limit of Liability	Policy Aggregate Limit	Deductible
Business Interruption Loss	\$100,000 each claim	\$100,000	48 Hours Each Incident
Cyber Extortion Loss	\$250,000 each claim	\$250,000	\$50,000
Data Recovery Loss	\$100,000 each claim	\$100,000	\$50,000
Reputational Loss	\$25,000 each claim	\$25,000	\$5,000
Breach Response	\$250,000 each claim	\$250,000	\$50,000
<b>Liability</b>			
Data and Network Liability	\$1,000,000 each claim	\$1,000,000	\$50,000
Regulatory Defense and Penalties	\$100,000 each claim	\$100,000	\$50,000
Payment Card Liabilities and Costs	\$100,000 each claim	\$100,000	\$50,000
Media Liability	\$1,000,000 each claim	\$1,000,000	\$50,000
<b>eCrime</b>			
Fraudulent Instruction	\$25,000 each claim	\$25,000	\$5,000
Funds Transfer Fraud	\$25,000 each claim	\$25,000	\$5,000
Telephone Fraud	\$25,000 each claim	\$25,000	\$5,000
Criminal Reward	\$10,000 each claim		\$0

Treaty Aggregate Limit for All Pool Participants \$5,000,000
The Breach Response aggregate of \$250,000 is in addition to the Treaty Aggregate Limit for All Pool Participants

Retroactive Date:7/1/2012

#### Notices:

Claim and Potential Claim Notices required to be provided to the Company under this policy shall be addressed to:

800-876-4552

KENTUCKY LEAGUE OF CITIES INSURANCE SERVICES

100 East Vine Street, Suite 800

Lexington, KY 40507

Fax: (859) 977-0192

# INSURANCE SUMMARY

Member Name - Lexington and Fayette County Parking Authority

Policy Period - 7/1/2022 - 7/1/2023



COVERAGE TYPE	
<b>PROPERTY</b>	
Building & Personal Property Value	\$40,303,553
Deductible	\$500
Valuation	Blanket Replacement Cost
Agreed Amount	See Property Schedule
Coinsurance	100%
Newly Acquired Buildings	\$1,000,000
Newly Acquired Business Personal Property	\$500,000
Personal Property of Others - including employees	\$25,000
Property Off-Premises	\$50,000
Unscheduled Outdoor Property	\$250,000
Additional Debris Removal	\$250,000
Preservation of Loss Expense	\$250,000
Pollutant Cleanup Expense	\$100,000
Foundations and Glass	Included
Increased Cost of Construction	\$250,000
Fire Department Service Charges	\$10,000
Donated Personal Property - deductible waived	\$250,000
<b>EQUIPMENT</b>	
Scheduled Equipment Value	\$99,990
Leased/Rented Equipment	\$250,000
Equipment Deductible	\$500
Valuation on Equipment*	Blanket Replacement Cost/No Coninsurance
Unscheduled Equipment	\$5,000
Employee Tools	\$25,000/\$1,500 Per Tool
Newly Acquired Equipment (Up to 60 days)	\$150,000
Debris Removal	\$25,000
Pollutant Cleanup	\$25,000
Rental Expense	\$500 Per Day/\$1,500 Max
Fire Department Service Charge	\$10,000
<b>Earthquake*</b>	\$60,000,000

Earthquake Deductible	\$25,000 or 2% of TIV's for Each Damaged Location
<b>Flood (Zones B, C, &amp; X Only)*</b>	\$5,000,000
Flood Deductible	\$25,000
Terrorism Damage	\$40,403,543
Business Income/Extra Expense/Rental Value	\$2,000,000 Each Occurrence
BI/EE/RV Deductible	24 Hours
Transportation	\$500,000 Each Conveyance/Occurrence
Specially Trained Canine Mortality	\$15,000
Specially Trained Canine Training	\$50,000
*Earthquake limits subject to earthquake region and pool aggregate and Flood limits subject to pool aggregate.	
*Valuation on equipment - subject to reporting of 100% replacement cost value	
<b>EQUIPMENT BREAKDOWN PROTECTION</b>	
Combined Property Damage, Business Income/Extra Expense	\$50,000,000 Per Breakdown and Annual Aggregate for All Members
Utility Interruption	\$2,000,000 Per Breakdown
Newly Acquired Locations	\$1,000,000 for 30 Days
Ordinance or Law	\$100,000 Per Breakdown
Expediting Expenses	\$2,500,000 Per Breakdown
Spoilage	\$25,000 Per Breakdown
Water Damage	\$100,000 Per Breakdown
Hazardous Substances	\$100,000 Per Breakdown
Data & Media	\$25,000 Per Breakdown
Ammonia Contamination	\$25,000 Per Breakdown
Consequential Loss	\$25,000 Per Breakdown
Equipment Breakdown Deductibles	\$1,000 Per Breakdown Except:
Damage to Electrical Transformers	\$1.50 per KVA of all damaged transformers, or \$1,000, whichever is greater per breakdown
Business Income/Extra Expense	24 Hours

This summary is subject to the actual policy terms, conditions, limits, and exclusions.

# INSURANCE SUMMARY

Member Name - Lexington and Fayette County Parking Authority

Policy Period - 7/1/2022 - 7/1/2023



COVERAGE TYPE	
<b>GENERAL LIABILITY</b>	
Each Occurrence Limit	\$5,000,000
Aggregate Limit	Unlimited
Deductible Each Occurrence	\$5,000
Fire Damage Limit	\$100,000 Per Fire
Medical Expense Limit	\$5,000 Per Person
Employee Benefits Liability	\$5,000,000 Per Occurrence
EBL Retro Date:	N/A
Hazardous Response Team	\$5,000,000 Per Occurrence
Defense Costs	Outside of Limits
Cost of Bail Bonds	\$5,000
Loss of Income (Result of our request)	\$500 Per Day
Volunteers	Covered
<b>PUBLIC OFFICIALS LIABILITY - INCLUDES EMPLOYMENT PRACTICES LIABILITY</b>	
Each Occurrence Limit	\$5,000,000
Aggregate Limit	Unlimited
Deductible Each Occurrence	\$5,000
Coverage Form	Occurrence
Prior Acts Date (Public Officials):	N/A
Defense Costs	Outside of Limits
Cost of Bail Bonds	\$5,000
Loss of Income (Result of our request)	\$500 Per Day
Volunteers	Covered
Criminal Defense Coverage Reimbursement	\$10,000
<b>AUTOMOBILE</b>	
Bodily Injury/Property Damage Each Occurrence	\$1,000,000
Deductible Each Occurrence	\$0
Personal Injury Protection	Each Person
Uninsured Motorists	Each Accident
Underinsured Motorists	Each Accident
Comprehensive/Collision Deductibles	See Auto Schedule

Towing for Disablement	\$500
Rental Expense for Theft	\$50 Per Day/\$1,500 Max
Waiver of Depreciation	Vehicles 4-model year or Newer
Defense Costs	Outside of Limits
Cost of Bail Bonds	\$5,000
Loss of Income (Result of our request)	\$500 Per Day
Volunteers	Covered
Hired Car Physical Damage	Included
Stated Amount Endorsement	See Auto Schedule
<b>BREACH RESPONSE (CYBER)</b>	
Data & Network Liability	\$1,000,000 Each Claim/Aggregate
Regulatory Defense & Penalties	\$100,000 Each Claim/Aggregate
Cyber Extortion	\$250,000 Each Claim/Aggregate
Electronic Media Liability	\$1,000,000 Each Claim
Breach Mitigation Expense	\$250,000 Each Claim/Aggregate
Business Interruption Reimbursement	\$100,000 Each Claim/Aggregate
PCA Assessments Reimbursement	\$100,000 Each Claim/Aggregate
E-Crime Including Social Engineering	\$25,000 Each Claim/Aggregate \$5,000 Deductible
Deductible for Business Interruption	48 Hours
Deductible (except for E-Crime)	\$50,000 Each Claim
Member Annual Aggregate	\$1,000,000
Pool Annual Aggregate	\$5,000,000
<b>Active Assailant Coverage</b>	
Each Occurrence Limit	\$250,000
Pool Aggregate	\$1,000,000

This summary is subject to the actual policy terms, conditions, limits, and exclusions.

**Lexington and Fayette County Parking Authority**  
**Statement of Net Position**

Substantially All Disclosures Omitted

	As Of 08/31/22	As Of 08/31/21	Variance 08/31/22
<b>Assets</b>			
Current Assets			
Cash	\$ 1,813,182	\$ 797,320	\$ 1,015,862
Cash-Change Fund	7,400	8,832	(1,432)
Accounts receivable	57,258	32,921	24,337
REEF Advance	0	162,776	(162,777)
Restricted cash and cash equivalents			
Investments-Truist - Short-Term CAMP*	1,510,484	1,510,484	0
Investments-Truist - Long-Term CAMP*	1,900,000	1,900,000	0
Investments-Truist - Garage Maintenance Reserve	3,420	56	3,365
Investments-Truist - Unrealized G/L	(13,333)	(50)	(13,283)
Investments-Truist - Accrued Interest	9,858	613	9,245
Total Restricted Cash & Equivalents	<u>3,410,429</u>	<u>3,411,103</u>	<u>(673)</u>
Total Current Assets	<u>5,288,269</u>	<u>4,412,952</u>	<u>875,317</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,094	0
Buildings and improvements	14,566,313	14,612,813	(46,500)
Equipment and furniture	3,093,452	3,106,028	(12,576)
Construction in progress	219,081	106,352	112,729
Computer software	10,850	10,850	0
Total Capital Assets	<u>25,474,790</u>	<u>25,421,137</u>	<u>53,653</u>
Less: Accumulated Depreciation	<u>(6,292,459)</u>	<u>(5,539,232)</u>	<u>(753,227)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>19,182,331</u>	<u>19,881,905</u>	<u>(699,574)</u>
Total Non-Current Assets	<u>19,182,331</u>	<u>19,881,905</u>	<u>(699,574)</u>
<b>Total Assets</b>	<b><u>\$ 24,470,600</u></b>	<b><u>\$ 24,294,857</u></b>	<b><u>\$ 175,743</u></b>
<b>Liabilities and Net Assets</b>			
Current Liabilities			
Accounts payable and accrued liabilities	\$ 199,409	\$ 402,718	\$ (203,309)
Compensated absences	11,926	11,559	367
Deposits payable	3,457	1,657	1,800
Note payable	432,275	424,289	7,986
Deferred Revenue	11,700	11,375	325
Total Current Liabilities	<u>658,767</u>	<u>851,598</u>	<u>(192,831)</u>
Non-Current Liabilities			
Note payable	1,507,105	1,944,393	(437,288)
Compensated absences	11,926	11,559	367
Deposits Payable	3,254	5,054	(1,800)
Total Non-Current Liabilities	<u>1,522,285</u>	<u>1,961,006</u>	<u>(438,721)</u>
Total Liabilities	<u>2,181,052</u>	<u>2,812,604</u>	<u>(631,552)</u>
Net Position			
Capital Assets Net of Debt	17,242,952	17,503,103	(260,151)
Restricted-Garage Maintenance Reserve	(55)	618	(673)
Restricted - Short-Term CAMP*	1,510,484	1,510,484	0
Restricted - Long-Term CAMP*	1,900,000	1,900,000	0
Unrestricted	1,636,167	568,048	1,068,119
Total Net Position	<u>22,289,548</u>	<u>21,482,253</u>	<u>807,295</u>
<b>Total Liabilities and Net Assets</b>	<b><u>\$ 24,470,600</u></b>	<b><u>\$ 24,294,857</u></b>	<b><u>\$ 175,743</u></b>

No assurance is provided on these financial statements.

\*Capital Asset Management Plan

**Lexington and Fayette County Parking Authority**  
**Statement of Cash Flows**

Substantially All Disclosures Omitted

	Month To Date 8/31/2022	Year To Date 8/31/2022
<b>Cash Flows from Operating Activities</b>		
Payments received from parking customers	\$ 368,018	\$ 675,010
Cash received from commercial property renters	6,286	13,539
Payments to suppliers for goods and services	(370,486)	(394,878)
Payments to employees for services	(36,349)	(38,288)
Payments to LFUCG	(2,100)	(4,221)
	<b>(34,631)</b>	<b>251,162</b>
<b>Cash Flows from Capital and Related Financing Activities</b>		
Payments on note payable	(36,066)	(72,184)
Purchases of capital assets	(1,740)	(107,517)
	<b>(37,806)</b>	<b>(179,701)</b>
<b>Cash Flows From Investing Activities</b>		
Purchase of certificates of deposits	(6,309)	(7,658)
Income earned on restricted cash and cash equivalents	16,167	17,516
	<b>9,858</b>	<b>9,858</b>
	<b>(62,579)</b>	<b>81,319</b>
<b>Cash and Cash Equivalents, Beginning of Period</b>	<b>1,883,161</b>	<b>1,739,263</b>
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 1,820,582</b>	<b>\$ 1,820,582</b>
<b>Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities</b>		
Change in net position	\$ 83,922	\$ 59,277
<b>Adjustments to Reconcile Change in Net Position to Net Cash Provided by Operating Activities:</b>		
Depreciation and amortization	65,525	131,049
(Gain) on disposal of assets	-	-
Interest on certificates of deposit	(16,167)	(17,516)
<b>Change in Assets and Liabilities:</b>		
Accounts receivable	(8,380)	(36,451)
Accounts payable and accrued liabilities	(159,531)	114,803
Security deposits	-	-
Compensated absences	-	-
	<b>(34,631)</b>	<b>251,162</b>
<b>Net Cash Provided by Operating Activities</b>	<b>\$ (34,631)</b>	<b>\$ 251,162</b>

No assurance is provided on these financial statements.



**Lexington and Fayette County Parking Authority**  
**Management Report**  
**FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 8/31/2022	Month End 8/31/2022	Variance 8/31/2022	FYTD 8/31/2022	FYTD 8/31/2022	Variance 8/31/2022	Annual Budget 6/30/2023	
	Actual	FYE Budget		Actual	FYE Budget		FYE Budget	
<b>Revenue</b>								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 14,882	\$ 17,937	\$ (3,055)	\$ 29,230	\$ 31,920	\$ (2,690)	\$ 124,970
2	Parking - Meter Collections	72,346	75,118	(2,772)	136,894	141,236	(4,342)	1,078,240
3	Parking - Fines	51,964	54,377	(2,413)	108,186	99,454	8,732	936,658
4	Total Revenue OnStreet	139,192	147,432	(8,240)	274,310	272,610	1,700	2,139,868
Revenue OffStreet								
5	Parking - Monthly Rental	138,625	118,030	20,595	256,986	234,660	22,326	1,400,960
6	Parking - Transient Rental	78,602	63,234	15,368	151,289	118,701	32,588	852,041
7	Parking - Event	13,758	0	13,758	21,015	0	21,015	233,300
8	Parking - Validations	6,105	3,400	2,705	7,643	6,800	843	40,800
9	Parking - Fines	30	225	(195)	30	450	(420)	2,700
10	Overage/Shortage/Fees	85	0	85	188	0	188	0
11	Total Revenue OffStreet	237,205	184,889	52,316	437,151	360,611	76,540	2,529,801
12	Commercial Property Rental	6,286	7,083	(798)	13,539	14,167	(628)	85,000
13	Total Revenue	382,683	339,404	43,278	725,000	647,388	77,612	4,754,669
<b>Operating Expenses</b>								
OnStreet Operating Expenses								
14	PCI Operating Expenses	86,688	94,552	7,865	150,138	193,382	43,244	1,067,330
15	Property & Casualty Excess Insurance	0	0	0	2,074	2,073	(1)	2,073
16	Bank & Credit Card Fees	6,561	10,000	3,438	14,138	20,000	5,862	120,000
17	Total OnStreet Operating Expenses	93,249	104,552	11,303	166,350	215,455	49,105	1,189,403
OffStreet Operating Expenses								
18	PCI Operating Expenses	80,390	72,499	(7,891)	171,396	144,838	(26,557)	1,022,120
19	Property & Casualty Excess Insurance	0	0	0	58,916	58,917	0	58,917
20	Bank & Credit Card Fees	3,554	3,583	30	7,373	7,167	(206)	43,000
21	Utilities	15,337	10,167	(5,170)	22,279	20,333	(1,946)	122,000
22	Interest Expense	3,664	3,706	42	7,275	7,414	139	44,481
23	Total OffStreet Operating Expenses	102,945	89,955	(12,989)	267,239	238,669	(28,570)	1,290,518
24	Personnel Expenses	26,885	28,617	1,732	54,653	57,233	2,580	343,400
Administrative Expenses								
25	Property & Casualty Excess Insurance	0	0	0	22,350	22,350	0	22,350
26	Bank & Credit Card Fees	36	500	464	1,302	1,000	(302)	6,000
27	Other Professional Services	6,342	19,442	13,100	13,320	38,884	25,564	233,300
28	Rent/Lease Expenses	1,065	1,065	0	2,130	2,130	0	12,783
29	Landline Phones	308	300	(8)	597	600	4	3,600
30	Business Travel & Training	3,207	1,617	(1,590)	3,206	3,233	26	19,400
31	Dues Subscriptions & Publications	0	358	358	449	717	268	4,300
32	Office Supplies	751	583	(168)	981	1,167	186	7,000
33	Office Machines & Equipment	0	209	209	0	416	416	2,500
34	Office Repairs & Maintenance	74	125	51	91	250	159	1,500
35	Operating Contingency	4,684	7,500	2,816	9,664	15,000	5,336	90,000
36	Total Administrative Expenses	16,467	31,699	15,232	54,090	85,747	31,657	402,733
37	Total Operating Expenses	239,546	254,823	15,278	542,332	597,104	54,772	3,226,054
Change in Net Position Before Capital &								
38	Other Financing	143,137	84,581	58,556	182,668	50,284	132,384	1,528,615
<b>Expenses For Capital Assets</b>								
39	Depreciation & Amortization	65,524	64,742	(782)	131,049	129,485	(1,564)	776,907
40	Total Expenses For Capital Assets	65,524	64,742	(782)	131,049	129,485	(1,564)	776,907
<b>Other Financing Sources</b>								
41	Interest Income	3,654	0	3,654	6,484	0	6,484	0
42	Unrealized Gain / Loss on Investments	2,655	0	2,655	1,174	0	1,174	0
43	Total Other Financing Sources	6,309	0	6,309	7,658	0	7,658	0
44	<b>Total Change in Net Position</b>	<b>\$ 83,922</b>	<b>\$ 19,839</b>	<b>\$ 64,083</b>	<b>\$ 59,277</b>	<b>\$ (79,201)</b>	<b>\$ 138,478</b>	<b>\$ 751,708</b>

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority  
Management Report  
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 08/31/22 <small>Actual</small>	Year Ending 06/30/22 <small>Actual</small>	Year To Date 08/31/22 <small>Capital Expenditures</small>	FYTD 06/30/23 <small>FY23 CapEx Budget</small>
<b>Capital Assets</b>				
Land	7,585,094	7,585,094	0	0
Buildings and improvements	14,566,313	14,566,313	0	510,000
Equipment and furniture	3,093,452	3,093,452	0	57,000
Construction in progress	219,081	111,564	107,517	0
Computer software	10,850	10,850	0	0
<b>Total Capital Assets</b>	<b><u>25,474,790</u></b>	<b><u>25,367,273</u></b>	<b><u>107,517</u></b>	<b><u>567,000</u></b>

No assurance is provided on these financial statements.



**Lexington And Fayette County Parking Authority**  
**Monthly Management Report**  
**L301 - 80 - On-street**



For the Month Ending Aug 31, 2022

	Period to Date				Year to Date				
	Actual	% of Rev	Budget	Fav (Unfav)	Actual	% of Rev	Budget	Fav (Unfav)	
<b>Revenue</b>									
Permit/Monthly Billing	14,882.00	11%	17,938.00	(3,056.00)	29,229.69	11%	31,921.00	(2,691.31)	
Meter Receipts	70,020.16	50%	66,118.00	3,902.16	A	132,648.17	48%	123,236.00	9,412.17
Bag Rental Fees	2,040.00	1%	9,000.00	(6,960.00)	B	4,525.00	2%	18,000.00	(13,475.00)
Violation & Booting Revenue	52,553.39	38%	54,377.00	(1,823.61)	C	108,882.66	40%	99,454.00	9,428.66
Over & Short	248.68	0%	-	248.68		278.18	0%	-	278.18
<b>Total Revenue</b>	<b>139,744.23</b>		<b>147,433.00</b>	<b>(7,688.77)</b>		<b>275,563.70</b>		<b>272,611.00</b>	<b>2,952.70</b>
<b>Expenses</b>									
<b>Payroll &amp; Insurance</b>									
Salaries & Wages	31,020.31		35,914.00	4,893.69	D	63,434.94		71,828.00	8,393.06
Payroll Taxes	4,342.84		5,671.00	1,328.16		8,880.89		11,342.00	2,461.11
Workers Comp Ins	2,357.54		2,730.00	372.46		4,821.05		5,460.00	638.95
Employee Health Ins	3,386.96		5,000.00	1,613.04		6,760.28		10,000.00	3,239.72
Liability Insurance	2,166.47		2,167.00	0.53		4,332.94		4,334.00	1.06
<b>Total Payroll</b>	<b>43,274.12</b>	<b>56%</b>	<b>51,482.00</b>	<b>8,207.88</b>		<b>88,230.10</b>	<b>62%</b>	<b>102,964.00</b>	<b>14,733.90</b>
<b>Field</b>									
Uniform	-		250.00	250.00		-		500.00	500.00
Hiring/Training	-		200.00	200.00		-		400.00	400.00
Repairs - On-Street	4,153.43		5,355.00	1,201.57		6,429.91		10,710.00	4,280.09
Repairs - Off-Street	168.16		-	(168.16)		168.16		-	(168.16)
Vehicle Expense	3,896.48		2,150.00	(1,746.48)		6,065.07		4,300.00	(1,765.07)
Software Application	11,462.51		21,703.00	10,240.49	E	16,464.89		52,684.00	36,219.11
Professional Services/Fees	3,115.24		625.00	(2,490.24)		5,113.41		1,250.00	(3,863.41)
Fuels	237.58		100.00	(137.58)		237.58		200.00	(37.58)
Repairs - Sweeper	-		-	-		-		-	-
General Supplies	675.00		6,000.00	5,325.00		675.00		7,000.00	6,325.00
<b>Total Field</b>	<b>23,708.40</b>	<b>31%</b>	<b>36,383.00</b>	<b>12,674.60</b>		<b>35,154.02</b>	<b>25%</b>	<b>77,044.00</b>	<b>41,889.98</b>
<b>Office</b>									
Communications	1,842.23		1,112.00	(730.23)		1,842.23		2,224.00	381.77
Office Supplies	1,982.42		250.00	(1,732.42)		2,618.78		500.00	(2,118.78)
Printing & Design	1,645.54		500.00	(1,145.54)		2,401.72		1,000.00	(1,401.72)
Postage	1,456.30		1,000.00	(456.30)		3,977.62		2,000.00	(1,977.62)
Employee Incentive	-		1,000.00	1,000.00		-		2,000.00	2,000.00
<b>Total Office</b>	<b>6,926.49</b>	<b>9%</b>	<b>3,862.00</b>	<b>(3,064.49)</b>		<b>10,840.35</b>	<b>8%</b>	<b>7,724.00</b>	<b>(3,116.35)</b>
<b>Miscellaneous</b>									
Base Management Fee	1,500.00		2,000.00	500.00		4,000.00		4,000.00	-
Incentive Management Fee	1,530.66		500.00	(1,030.66)		3,470.16		1,000.00	(2,470.16)
Dues & Subscription	322.61		325.00	2.39		645.44		650.00	4.56
<b>Total Miscellaneous</b>	<b>3,353.27</b>	<b>4%</b>	<b>2,825.00</b>	<b>(528.27)</b>		<b>8,115.60</b>	<b>6%</b>	<b>5,650.00</b>	<b>(2,465.60)</b>
<b>Total Expenses</b>	<b>77,262.28</b>	<b>100%</b>	<b>94,552.00</b>	<b>17,289.72</b>		<b>142,340.07</b>	<b>100%</b>	<b>193,382.00</b>	<b>51,041.93</b>
<b>Net Income</b>	<b>62,481.95</b>		<b>52,881.00</b>	<b>9,600.95</b>		<b>133,223.63</b>		<b>79,229.00</b>	<b>53,994.63</b>

**Variance Notes**

- A. The Meter Receipts positive variance of \$3902 indicates a good start to our new Fiscal Budget year.
- B. The Bag Rental Fees negative variance of \$6960 is due to the seasonal nature of receiving the fees for the High Street Garage construction. GC Wilburn made a large payment in June and we anticipate another large payment in September
- C. The Violation and Booting fees had a negative \$1824 variance this month but a positive \$9429 YTD variance.
- D. We have a positive Salary & Wages variance of \$4894 due to an enforcement officer and front desk open position
- E. The software fees positive variance of \$10240 is due to significant expenses not yet hitting. Examples: the \$2750 Data Analytics Fee & T2 annual \$24k warranty



**Lexington And Fayette County Parking Authority**  
**Monthly Management Report**  
**L301 Consolidated Off-street**



For the Month Ending Aug 31, 2022

	Period to Date					Year to Date			
	Actual	% of Rev	Budget	Fav (Unfav)		Actual	% of Rev	Budget	Fav (Unfav)
<b>Revenue</b>									
Transient	78,657.90	38%	63,234.00	15,423.90	A	151,331.98	36%	118,701.00	32,630.98
Permit/Monthly Billing	110,885.50	53%	118,030.00	(7,144.50)		234,752.00	57%	234,660.00	92.00
Stamp/Validation Billing	6,105.25	3%	3,400.00	2,705.25		7,703.25	2%	6,800.00	903.25
Events	13,758.00	7%	-	13,758.00	A	20,774.53	5%	-	20,774.53
Violation & Booting Revenue	30.00	0%	225.00	(195.00)		30.00	0%	450.00	(420.00)
Over & Short	54.75	0%	-	54.75		272.75	0%	-	272.75
<b>Total Revenue</b>	<b>209,491.40</b>		<b>184,889.00</b>	<b>24,602.40</b>		<b>414,864.51</b>		<b>360,611.00</b>	<b>54,253.51</b>
<b>Expenses</b>									
<b>Payroll &amp; Insurance</b>									
Salaries & Wages	30,380.49		33,795.00	3,414.51		60,715.77		67,590.00	6,874.23
Payroll Taxes	4,253.28		5,428.00	1,174.72		8,500.21		10,856.00	2,355.79
Workers Comp Ins	2,308.93		2,622.00	313.07		4,614.41		5,244.00	629.59
Employee Health Ins	3,819.35		3,873.00	53.65		7,623.32		7,746.00	122.68
Liability Insurance	3,883.00		3,883.00	-		7,766.00		7,766.00	-
<b>Total Payroll</b>	<b>44,645.05</b>	<b>55%</b>	<b>49,601.00</b>	<b>4,955.95</b>		<b>89,219.71</b>	<b>64%</b>	<b>99,202.00</b>	<b>9,982.29</b>
<b>Field</b>									
Uniform	-		250.00	250.00		-		500.00	500.00
Hiring/Training	-		166.00	166.00		-		332.00	332.00
Repairs - Off-Street	1,822.28		3,947.00	2,124.72		4,472.28		7,894.00	3,421.72
Vehicle Expense	2,183.04		600.00	(1,583.04)	B	2,528.04		1,200.00	(1,328.04)
Software Application	480.15		3,790.00	3,309.85		610.15		7,580.00	6,969.85
Snow Removal	-		-	-		-		-	-
Professional Services/Fees	18,516.40		10,830.27	(7,686.13)	C	23,078.70		14,604.32	(8,474.38)
Fuels	83.28		183.00	99.72		83.28		359.00	275.72
Repairs - Sweeper	-		166.00	166.00		-		332.00	332.00
General Supplies	1,098.76		1,485.00	386.24		3,331.48		2,970.00	(361.48)
Elevator Maintenance	2,822.74		2,607.00	(215.74)		2,822.74		5,214.00	2,391.26
<b>Total Field</b>	<b>27,006.65</b>	<b>33%</b>	<b>24,024.27</b>	<b>(215.74)</b>		<b>36,926.67</b>	<b>27%</b>	<b>40,985.32</b>	<b>4,058.65</b>
<b>Office</b>									
Communications	3,337.87		1,097.00	2,240.87	D	3,337.87		1,923.00	1,414.87
Office Supplies	2,293.60		500.00	1,793.60	D	3,011.20		1,000.00	2,011.20
Printing & Design	109.24		84.00	25.24		205.85		168.00	37.85
Postage	113.76		575.00	(461.24)		239.16		1,150.00	(910.84)
Employee Incentive	-		-	-		-		-	-
<b>Total Office</b>	<b>5,854.47</b>	<b>7%</b>	<b>2,256.00</b>	<b>3,598.47</b>		<b>6,794.08</b>	<b>5%</b>	<b>4,241.00</b>	<b>2,553.08</b>
<b>Miscellaneous</b>									
Base Management Fee	3,000.00		2,500.00	500.00		5,000.00		5,000.00	-
Incentive Management Fee	-		750.00	(750.00)		-		1,500.00	1,500.00
Dues & Subscription	364.05		542.00	(177.95)		728.10		1,084.00	355.90
<b>Total Miscellaneous</b>	<b>3,364.05</b>	<b>4%</b>	<b>3,792.00</b>	<b>(427.95)</b>		<b>5,728.10</b>	<b>4%</b>	<b>7,584.00</b>	<b>1,855.90</b>
<b>Total Expenses</b>	<b>80,870.22</b>	<b>100%</b>	<b>79,673.27</b>	<b>(1,196.95)</b>		<b>138,668.56</b>	<b>100%</b>	<b>152,012.32</b>	<b>18,449.92</b>
<b>Net Income</b>	<b>128,621.18</b>		<b>105,215.73</b>	<b>25,799.35</b>		<b>276,195.95</b>		<b>208,598.68</b>	<b>35,803.59</b>

**Variance Notes**

- A. The Transient and Events positive combined variance of \$29,182 was not anticipated during budget season; OperaHouse & nite bus. are the primary reasons
- B. The negative Vehicle Expense variance of \$1583 was due to the annual IAG Insurance Services invoice of \$1839.
- C. The negative Professional Services variance of \$7686 was due to the annual sprinkler inspections and 2 months of Parker Technology call center invoices.
- D. The negative Communications/Office Supplies combined variance of \$4035 was due to the replacement of 2 office chairs, 3 computers and 6 new cell phones. These expenses were primarily due to the transition between Reef Parking and PCI Municipal Services.
- E.
- F.



**Lexington/ Fayette Co Parking Authority**  
**Income Statement**  
**Compared with Budget**  
**For the Two Months Ending August 31, 2022**

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 5,406.86	\$ 5,407.00	(0.14)	\$ 10,813.72	\$ 10,814.00	(0.28)
Income - Utilities	213.57	235.00	(21.43)	415.26	470.00	(54.74)
<b>Total Revenues</b>	<u>5,620.43</u>	<u>5,642.00</u>	<u>(21.57)</u>	<u>11,228.98</u>	<u>11,284.00</u>	<u>(55.02)</u>
 Cost of Sales						
<b>Total Cost of Sales</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Gross Profit</b>	<u>5,620.43</u>	<u>5,642.00</u>	<u>(21.57)</u>	<u>11,228.98</u>	<u>11,284.00</u>	<u>(55.02)</u>
 Expenses						
Property Management Fee	500.00	500.00	0.00	1,000.00	1,000.00	0.00
Repair & Maintenance	979.50	0.00	979.50	979.50	200.00	779.50
<b>Total Expenses</b>	<u>1,479.50</u>	<u>500.00</u>	<u>979.50</u>	<u>1,979.50</u>	<u>1,200.00</u>	<u>779.50</u>
<b>Net Income</b>	<u>\$ 4,140.93</u>	<u>\$ 5,142.00</u>	<u>(1,001.07)</u>	<u>\$ 9,249.48</u>	<u>\$ 10,084.00</u>	<u>(834.52)</u>

**Lexington/ Fayette Co Parking Authority**  
**Statement of Cash Flow**  
**For the Two Months Ended August 31, 2022**

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ 4,140.93	\$ 9,249.48
Adjustments to reconcile net income to net cash provided by operating activities		
Total Adjustments	<u>0.00</u>	<u>0.00</u>
Net Cash provided by Operations	<u>4,140.93</u>	<u>9,249.48</u>
 Cash Flows from investing activities		
Used For		
Net cash used in investing	<u>0.00</u>	<u>0.00</u>
 Cash Flows from financing activities		
Proceeds From		
Used For		
Net cash used in financing	<u>0.00</u>	<u>0.00</u>
Net increase <decrease> in cash	<u>\$ 4,140.93</u>	<u>\$ 9,249.48</u>
 Summary		
Cash Balance at End of Period	\$ 17,399.66	\$ 17,399.66
Cash Balance at Beg of Period	<u>(13,258.73)</u>	<u>(8,150.18)</u>
Net Increase <Decrease> in Cash	<u>\$ 4,140.93</u>	<u>\$ 9,249.48</u>

**Lexington/ Fayette Co Parking Authority**  
**Cash Disbursements Journal**  
**For the Period From Aug 1, 2022 to Aug 31, 2022**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
8/2/22	1221	500 100	Property Management Fee Cash - US Bank	Invoice: 7977 Schrader Commercial Properties, LLC	500.00	500.00
8/3/22	1222	511 100	Repair & Maintenance Cash - US Bank	Invoice: 100383 Lex-Rooter Sewer & Drain Cleaning	300.00	300.00
8/16/22	1223	511 100	Repair & Maintenance Cash - US Bank	Invoice: 8169 Schrader Commercial Properties, LLC	22.50	22.50
8/25/22	1224	511 511 100	Repair & Maintenance Repair & Maintenance Cash - US Bank	Invoice: 11793 Invoice: 11792 Allstate Heating and Cooling, Inc.	180.00 477.00	657.00
	<b>Total</b>				<u>1,479.50</u>	<u>1,479.50</u>



**Lexington/ Fayette Co Parking Authority  
General Ledger  
For the Period From Aug 1, 2022 to Aug 31, 2022**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	8/1/22			Beginning Balance			13,258.73
	8/2/22	1221	CDJ	Schrader Commer		500.00	
	8/3/22	1222	CDJ	Lex-Rooter Sewer		300.00	
	8/16/22	1223	CDJ	Schrader Commer		22.50	
	8/17/22	081722	CRJ	Lynna Nguyen	3,945.64		
	8/17/22	081722	CRJ	Lynna Nguyen	168.03		
	8/17/22	081722	CRJ	Savane Silver	1,461.22		
	8/17/22	081722	CRJ	Savane Silver	45.54		
	8/25/22	1224	CDJ	Allstate Heating an Current Period Cha	5,620.43	657.00 1,479.50	4,140.93
	8/31/22			<b>Ending Balance</b>			<b>17,399.66</b>
155 Building Improvement	8/1/22			Beginning Balance			81,518.30
	8/31/22			<b>Ending Balance</b>			<b>81,518.30</b>
231 Tenant Deposits	8/1/22			Beginning Balance			-3,782.00
	8/31/22			<b>Ending Balance</b>			<b>-3,782.00</b>
349 Beginning Balance Eq	8/1/22			Beginning Balance			-30,139.26
	8/31/22			<b>Ending Balance</b>			<b>-30,139.26</b>
350 Capital Contribution,	8/1/22			Beginning Balance			295,700.00
	8/31/22			<b>Ending Balance</b>			<b>295,700.00</b>
352 Retained Earnings	8/1/22			Beginning Balance			-351,447.22
	8/31/22			<b>Ending Balance</b>			<b>-351,447.22</b>
400 Rental Income	8/1/22			Beginning Balance			-5,406.86
	8/17/22	081722	CRJ	Lynna Nguyen - Inv		1,982.00	
	8/17/22	081722	CRJ	Lynna Nguyen - Inv		1,963.64	
	8/17/22	081722	CRJ	Savane Silver - Inv		1,461.22	
				Current Period Cha		5,406.86	-5,406.86
	8/31/22			<b>Ending Balance</b>			<b>-10,813.72</b>
401 Income - Utilities	8/1/22			Beginning Balance			-201.69
	8/17/22	081722	CRJ	Lynna Nguyen - utili		168.03	
	8/17/22	081722	CRJ	Savane Silver - utili		45.54	
				Current Period Cha		213.57	-213.57
	8/31/22			<b>Ending Balance</b>			<b>-415.26</b>
500 Property Management	8/1/22			Beginning Balance			500.00
	8/2/22	1221	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	8/31/22			<b>Ending Balance</b>			<b>1,000.00</b>
511 Repair & Maintenance	8/1/22			Beginning Balance			
	8/3/22	1222	CDJ	Lex-Rooter Sewer	300.00		

**Lexington/ Fayette Co Parking Authority  
General Ledger**

**For the Period From Aug 1, 2022 to Aug 31, 2022**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	8/16/22	1223	CDJ	Schrader Commer	22.50		
	8/25/22	1224	CDJ	Allstate Heating an	477.00		
	8/25/22	1224	CDJ	Allstate Heating an	180.00		
				Current Period Cha	979.50		979.50
	8/31/22			<b>Ending Balance</b>			<b>979.50</b>

**Lexington/ Fayette Co Parking Authority**  
**Account Reconciliation**  
**As of Aug 31, 2022**  
**100 - Cash - US Bank**  
**Bank Statement Date: August 31, 2022**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	13,258.73
Add: Cash Receipts	5,620.43
Less: Cash Disbursements	(1,479.50)
Add (Less) Other	_____
Ending GL Balance	<u>17,399.66</u>
Ending Bank Balance	17,399.66
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>17,399.66</u></u>

LEXPARK Revenue Enhancement Tasks/Ideas

10.06.22

	Revenue Enhancement Name	Enhancement Description	Enhancement Process	Person Responsible	Items Needed	Status	Target Date	Potential		
	<b>On-Street</b>								per/mo	FY impact
1	BUSINESS PERMITS	MARKET NEW AREAS - LOOK FOR RATE INCREASE OPPORTUNITIES	IMPLIMENT MARKETING PLAN AND DATE TO START NOTIFICATIONS	CHARLES/RUSS Nicole/Shane	Marketing Materials - Rate Change notifications	Identified 5 areas for rate change, look for other opportunities, East Short?	Began September 1st, 2022	\$5,220	\$435	\$4,350
2	RPP RATE CHANGE	Increase Residential Parking Permit Annual Fees Current - \$10 yr Proposed - \$20 yr	Need LFUCG Council Approval, then communciate with current RPPP residents	LPA Staff	Rate Survey Support & Data to bring before Council	LPA BOC approved. Need to draft resolution for LPA and then bring to LFUCG Council	As soon as we can get it before council, they are sold annually, so little effect this FY	\$19,390	\$1,616	\$1,616
4	Escalating Citation Rates	Also known as Graduated Fines, has been recommended in previous consultant reports	Need Examples/Survey	Gary, Mark, Nicole, Charles - T2	Need to review ordinances to see if council needs to approve	Board Approved	October 1st, 2022 (delayed for research)	\$35,000	\$2,917	\$26,250
5	Citation Rate Increase		Need Rate Survey			Board asked for survey & more info.	October 1st, 2022 (delayed for research)	\$108,130	\$9,011	\$81,098
6	Adjust Meter Hours / Days of Enforcement	Current 8a-5p M-F Propose 9a-9p M-Sat	Need Examples from other communities, have some in consultants reports		Meet with Mayor's Staff and Council Members, Press release etc.	Board Approved	January 1st, 2023	\$148,000	\$12,333	\$74,000
7	Meter Rate Increase	Consider Meter Rate increases either across the board or by zones	Need Rate Survey Jack S. to assist with projections		Meet with Key Stakeholders, Mayor's office, Council etc.	Board asked for survey & more info.	January 1st, 2023	\$150,240	\$12,520	\$75,120
8	Install Meters in New Areas	Potential Meter Areas: In front of the Grey Line on Loudon, 2 Blocks of Jefferson St, Far East end of Short St., Meadowthorpe	Need to discuss pros/cons internally. Would need to meet with Key Stakeholders in each area	Gary/Charles		Board Approved	Phased in	\$2,000	\$167	\$1,000
9	Lower Scofflaw Threshold for Immobilizations	Reduce threshold from 3 unpaid citation with first notice, to 2 unpaid citations with second notice	Reset the query in T2 Flex data base to alert PCOs for immobilization eligible vehicles	Jack S., Gary, Mark, Nicole, Charles - T2		Board Approved	Began September 29th, 2022	\$36,000	\$3,000	\$30,000
	<b>GARAGES</b>									
1	EVENT VIP Spaces	FIRST IN/OUT - RESERVED VIP SPACES IN GARAGE	CONE OFF 7 SPACES PRIOR TO EVENT - MARKET WITH SIGNAGE - INCLUDE IN SpotHero/ParkWhiz	Maruice Hunter	CONES/SIGN S/SPOT HERO/ PARKWHIZ	Need to Re-start	Immediately (DONE)	\$3,600	\$300	\$3,300
2	Increase After 5pm Rate (Victorian Square & Helix)	Enter After 5pm is currently \$3 max, suggest increasing to \$5 max	Assess impact by calculating current \$3 tix x \$5	All	Signs	Board Approved	Began September 1st, 2022	\$114,000	\$9,500	\$95,000
3	Increase Transient Rates (Courthouse Garage)	Currently CH garage is on a 30 minute rate increment with a daily max of \$10, increase to match VS & HX with \$12 max and 20 minute increments	Jack Skelton is working on projections for us	Mark Doering / Nicole Lawson	Signs / Validations	Board Approved	Begins Monday August 8, 2022	\$57,200	\$4,767	\$52,433
4	Increase Cash price for Events	Motivate Event parkers to move to credit card or reservations. Example: Large Event/UK Game \$25 if cash, \$22 if cc or reservation	Need to officially document our new rates that we decided on in last weeks meeting	Maruice Hunter	CONES / SIGNS / SPOT HERO / PARKWHIZ	Board Approved / need to come up with projections 13%incr.	Began September 1st, 2022	\$24,000	\$2,000	\$20,000
5	Consider Weekday Rates on Saturday at Victorian Square	Currently Saturday's and Sunday's have a \$3 max, consider going to the M-F, \$12 max	Assess impact by calculating current tickets by rate and time x the new proposed rates	Nicole Lawson		Board Approved	Begins Saturday August 6, 2022	\$36,000	\$3,000	\$33,000
6	Reduce Turn around grace period in Garages	Currently 10 minutes is provided as a grace period. Consider reducing this to 5 minutes		Nicole Lawson		Board Approved	Began Monday June 27, 2022	\$8,000	\$667	\$8,000
7	Increase Monthly Rate Courthouse Garage	Currently \$70, increase to \$75 September 1st	Asses which accounts can be increased and provide 60 day notice	Nicole Lawson		Board Approved	August 1st	\$10,500	\$875	\$9,625
8	Increase Monthly Rate Helix	Currently \$60, increase to \$65 September 1st	Asses which accounts can be increased and provide 60 day notice	Nicole Lawson		Board Approved	August 1st	\$5,160	\$430	\$4,730
9	Increase Monthly Rate Vic Square Reserved	Currently \$105, increase to \$110 September 1st	Asses which accounts can be increased and provide 60 day notice	Nicole Lawson		Board Approved	August 1st	\$1,140	\$95	\$1,045
						ANNUAL TOTAL		\$763,580		\$520,567

Violation Fee/Fine Survey 0.3.07.14 updated 10.07.22

Violation	Lex KY <2013	Lex KY Current	1st	2nd	3rd	Non-Lex Average	Lex Max
			Lex KY Proposed	Lex KY Proposed	Lex KY Proposed		
1 - Meter Violation	\$15	\$15	\$15	\$30	\$50	\$26	\$100
1A- OT - 24MIN ZON	\$15	\$15	\$15	\$30	\$50	\$31	\$100
1B OT - 1HR ZONE	\$15	\$15	\$15	\$30	\$50	\$31	\$100
1C OT - 2HR ZONE	\$15	\$15	\$15	\$30	\$50	\$31	\$100
1D OT - 4HR ZONE	\$15	\$15	\$15	\$30	\$50	\$31	\$100
1E Over 24 hrs. on street (or72hrs)	\$15	\$15	\$35	\$50	\$75	\$40	\$100
1F OT - Unlimited	\$15	\$15	\$15	\$30	\$50	\$36	\$100
1G - Expired Meter (unused inLex)	\$15	\$15	N/A	N/A	N/A	\$29	\$100
1H - Putting Non-Coin in Meter	\$15	\$40	\$50	\$75	\$100	\$80	\$100
2A Loading Zone	\$15	\$30	\$35	\$50	\$75	\$56	\$100
2I Truck in Residential Area	\$15	\$20	\$25	\$50	\$75	\$53	\$100
2Q In Space designated For Govt	\$15	\$35	\$35	\$50	\$75	\$36	\$200
2R Other	\$15	\$35	\$35	\$50	\$75	\$26	\$100
2S Not Parked within Marked Spac	\$15	\$15	\$20	\$30	\$50	\$30	\$100
2W Street Sweeping	\$15	\$15	\$20	\$20	\$20	\$33	\$100
3 - Residential Parking Permit	\$15	\$20	\$25	\$35	\$50	\$39	\$50
2B Double Parking	\$15	\$35	\$40	\$60	\$80	\$44	\$100
2C Not Parrallel to Curb	\$15	\$35	\$40	\$60	\$80	\$32	\$100
2D Bus Zone or Taxi Cab Stand	\$15	\$30	\$35	\$50	\$75	\$48	\$200
2E Headed Wrong Direction	\$15	\$20	\$20	\$30	\$50	\$38	\$100
2F Within 20' of Crosswalk	\$15	\$35	\$40	\$60	\$80	\$51	\$100
2G Fire Lane	\$15	\$50	\$100	\$150	\$200	\$79	\$200
2H On Sidewalk	\$15	\$35	\$40	\$60	\$80	\$43	\$100
2J Parking Prohibited by Signs	\$15	\$35	\$40	\$60	\$80	\$43	\$100
2K In Intersection	\$15	\$35	\$40	\$60	\$80	\$44	\$100
2L within 15' of Fire Hydrant	\$15	\$100	\$100	\$100	\$100	\$62	\$100
2M Blocking Driveway	\$15	\$35	\$40	\$60	\$80	\$41	\$100
2N Blocking Alley	\$15	\$35	\$40	\$60	\$80	\$43	\$100
2N In Crosswalk	\$15	\$35	\$40	\$60	\$80	\$49	\$100
2P At Yellow Curb	\$15	\$35	\$40	\$60	\$80	\$38	\$100
2T On the Planting Strip/Median	\$15	\$30	\$35	\$50	\$75	\$36	\$100
2U Within 20' of Fire Station	\$15	\$100	\$100	\$100	\$100	\$52	\$100
2V Within 30' of STOP sign	\$15	\$35	\$40	\$60	\$80	\$45	\$100
2X - Over 12" From Curb	\$15	\$35	\$40	\$60	\$80	\$29	\$100
2Y Obstructing Traffic (added later)	\$15	\$35	\$40	\$60	\$80	\$47	\$100
Bike Lane	\$15	\$35	\$40	\$60	\$80	\$33	\$100
4 - Handicapped Parking	\$15	\$250	\$250	\$250	\$250	* \$229	\$250

\*

### FOOD for FINES By the Numbers

	Cites Paid	T. Items	Pounds	Oldest	Value
*2014	609	6,200	6,000	6yr 2mos	\$ 14,580
2015	525	10,000	10,211		\$ 14,645
2016	399	8,387	8,074		\$ 13,065
2017	379	7,630	8,431	11yr 3mos	\$ 11,500
2018	268	7,367	6,057	4yr 6mos	\$ 10,765
*2019	392	9,594	8,828	6yr 4mos	\$ 14,240
2020	162	4,080	4,612	6yr 8mos	\$ 5,885
2021	174	3,679	3,931	7yr 6mos	\$ 5,265
<b>TOTALS</b>	<b>2,908</b>	<b>56,937</b>	<b>56,144</b>		<b>\$ 89,945</b>

\* 2014 (1st yr) we only accepted payments for meter violations

\* 2019 using a \$1,000 budget, we mailed F4F info. letters

## Garage Updates

### Garage & Pedway Lighting Schemes:

- Teal for Polycystic Ovary Syndrome Awareness
- Blue for Alopecia Areata Awareness
- Red, White & Blue for Labor Day
- Red, White & Blue in Remembrance of Queen Elizabeth II
- Red, White & Blue for 9/11
- Blue & White for UK football
- Orange for Hunger Action Day
- Blue & White for UK Parents Weekend
- Yellow & Blue for Ukraine
- Red, White & Green for the Latino Festival
- Standard daily multicolor scheme

### Transit Center Garage:

- Everclear Enterprises completed the installation of the east stair tower system, and it was reopened for use.
- Demolition of the existing west stair is complete, and the installation of the new stair system is expected to be completed by November 10.
- The total contract price for the project is \$335,300.

### Courthouse Garage:

- High winds associated with storms on the evening of March 30 caused damage to the Courthouse Garage suicide deterrent fence and masonry cap along the Short Street side of the garage.
- DB General Contracting mobilized and began repair work to the damaged masonry cap. Due to scheduling issues with the fencing contractor, repairs to the suicide deterrent fence will be delayed until early spring. Per the stipulations of the executed contract, all work must be completed by June 30, 2023.
- The total cost of repairs is \$91,745. KLC insurance issued a check for \$60,465 for repairs to the storm damaged masonry and fencing. Upon recommendations by the structural engineer, the AOC has agreed to reimburse LPA for 50% of the additional \$31,280 in structural enhancements to the suicide deterrent fence along the Barr Street side of the garage

### Victorian Square Garage:

- Heavy rain on July 27 created flooding in the Victorian Square Garage. Water entered both elevator shafts, causing extensive damage to the travel cables, door operator boards, electronic door edges, selector devices, COP switches and call buttons, interlocks, car top SRU boards, emergency light unit and inspection stations. The quote for repairs provided by DC Elevator totaled \$65,400.
- DC Elevator began repair work but is awaiting delivery of the door operators, which are expected by October 24.
- The LEXPARK staff is utilizing a golf cart on site for any customers needing assistance while the elevators are inoperable.
- LPA submitted a claim with KLC Insurance for the damage and has received a check for \$40,400.
- LPA met with engineers from Walter P Moore to discuss the drainage and flooding issues. Walter P Moore is assessing and will provide LPA with a solution.

### General Garage Notes:

- Walter P Moore completed the necessary contract documents with DB General Contracting for the CAMP structural repairs and held a project coordination meeting. Repair items at the Transit Center Garage include concrete repairs, a post tension cable repair, handrail coating and painting. Also included in the package is exterior sealant work at the Courthouse Garage. The cost of the project is \$85,771.
- Staggs and Fisher completed the MEP (mechanical, electrical, and plumbing) repair and maintenance bid documents and forwarded to Walter P Moore for review. Staggs and Fisher will serve as the local consulting engineer for the MEP project.