

September 9, 2021 Board Meeting Agenda



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|-------|--|----------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of August 2021 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
A. Executive Director Reports
B. Operational Reports
C. COVID-19 Update | Means |
| IV. | Present LPA and LEXPARK July Financial Reports
and Schrader Commercial Reports | Means |
| V. | On-Street
A. Curbside Spaces/Outdoor Expansion Areas – Program Extension
B. Meter Bag Extension Request
<i>Board Action Required</i>
C. Policy for New Meters on North Limestone and North Upper
<i>Board Action Required</i> | Means |
| VII. | Off-Street (Garages)
A. Garage Updates | Trammell |
| VIII. | Downtown Lexington Partnership Updates | Sweeney |
| IX. | Visit Lex Updates | Schickel |
| X. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |

Next Meeting: October 14, 2021

Lexington & Fayette County Parking Authority

Board Meeting Minutes
August 12, 2021

Called to order: 10:00 a.m. by James Frazier, Chair

Location: ZOOM Webinar

Voting Members: Kenton Ball
Cordelia Harbut
Erin Hensley
Thomas Pettit

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

LFCPA Advisory Board: Liza Betz
Christine Brown

Guests: Mark Doering, Reef
Justin Hubbard, DDAF
Julie Schickel, VistLex

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Approval of July 2021 Minutes

Ms. Hensley makes a motion to approve the minutes as amended. Mr. Pettit seconds. The vote was unanimous, and the motion carried.

Item 3 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the Executive Director Report.

B. Operational Reports

Mr. Means presents the operational reports. Meter revenue held steady and garage transient revenue increased from the prior month. Void rates fell within acceptable parameters.

C. COVID-19 Update

Mr. Means goes over some of the organizational challenges related to COVID-19.

D. ED Travel Update

Mr. Means presents the ED Travel Update. Due to COVID19, actual expenditures were well below budget.



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Item 4 – Financial Reports

Mr. Means presents the June 2021 financials. Mr. Doering summarizes variances on the REEF reports. YTD total expenses are under budget in both On Street and Garage operations. Mr. Means reviews the Schrader financial reports. Commercial properties ended the year \$9,300 ahead of budget. On the year, LPA finished \$12,561 ahead of budget against a projected loss. Mr. Means discusses the staffing shortages at LEXPARK. The June 2021 financials will remain in draft status until completion of the FY21 audit.

Item 5 – Credit Card Processing Fees

Mr. Means presents a spreadsheet showing savings achieved through AMG credit card processing.

Item 6 – On-Street

A. Curbside Pick Up Spaces/Outdoor Expansion Areas

Mr. Means presents an update on the Curbside Pickup spaces and Outdoor Expansion Areas. By consensus, the Commissioners agree to extend the free program until December 31, 2021, and re-evaluate at that time.

Mr. Means informs the Commissioners of new meters that were installed near Third Street, on the blocks surrounding the Transylvania athletic field. LPA has received negative feedback from both residents in the area and the Carnegie Center, which has a group of students who use those spaces. Mr. Means will further research the issue and present solutions to the Commissioners at the September meeting.

Item 7 – Off-Street

A. Garage Updates

Mr. Trammell presents the garage updates. CAMP work in the Victorian Square and Helix Garage has been completed. New floor drains were installed in the Transit Center. Mr. Trammell discussed the new engineering contract with WP Moore. Mr. Frazier re-iterated that safety repairs will always take precedence.

Item 9 – Visit Lex Updates

Ms. Schickel reports a slowdown in requests for information and planning for fall. August should be a good month for visitors if Railbird indeed occurs. There has been one event cancellation for October.

Mr. Ball makes a motion to enter closed session per KRS 61.810(f). Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Ms. Harbut makes a motion to exit closed session. Ms. Hensley seconds. The vote was unanimous, and the motion carried.

There being no further business brought before the Board, the meeting adjourned at 11:30AM.



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September 2nd, 2021
**Lexington & Fayette County
 Parking Authority
 Executive Directors Report
 August 2021**



Accomplishments

- The irrigation system for the live wall plantings on Victorian Square Garage was finally repaired and working well. Special thanks to the LEX**PARK** team for manually watering these plants to keep them alive while waiting on parts and service
- Received full LPA Board approval to continue the no charge policy on the curbside pick-up and expanded seating spaces through the end of December 2021.
- Received LPA Board approval to increase pay rates at LEX**PARK** to offer a higher starting rate to compete in this current environment with the goal of quickly filling 2 or 3 vacant positions
- Worked with FLASH Parking to increase the font size on the new digital space count signs accurately reflecting the number of empty spaces in our 3 gated facilities, which completes this part of the original installation and will assist potential parkers with ability to know how many spaces we have open
- We received the 22 new LUKE Cosmo pay stations to be installed in our on-street metered areas, which will replace many meters that will no longer communicate with the new 4G/5G networks, we will work the install into our list of major projects this fall and early winter
- As a continued response to COVID-19 maintained 28 curbside pickup spaces for downtown restaurants for the full month of June

Meetings with LFUCG/LFCPA staff

- Attended the August LPA Board meeting via ZOOM
- Annual evaluation with LPA Board Chair Jim Frazier and Commissioner Dee Dee Harbut via ZOOM
- In person meeting with LFUCG Div of Water Quality Commissioner and team members regarding the flooding that happens in our corner retail shop (Savane Silver) during heavy rains (corner of Broadway and Short)
- Mark Doering and I held an online meeting to further discuss cleaning and staffing challenges and the possibility of hiring an outside cleaning contractor to assist while we work to ramp back up our staffing levels
- Mark Doering, Ed and I held an online meeting to further discuss cleaning and staffing challenges and the possibility of hiring an outside cleaning contractor
- Ed and I met with Brandi Peacher from the Mayor's office to discuss the possibilities of the city extending the expanded seating program

- Mark Doering, Ed and I held another online meeting to further discuss cleaning and staffing challenges and added Kara Pearson and Chris Goodson into the discussion especially regarding the pay increases we were proposing
- Our LPA Staff held a TEAMS meeting to discuss moving our electronic file storage over to the Microsoft OneDrive option for better file sharing and other efficiencies
- Ed and I met with a group of LFUCG staff from several departments via a ZOOM meeting hosted by the Mayor's office to discuss the possibilities of creating a permanent expanded seating program
- Continued weekly meetings with LPA staff only
- Held regular weekly (TEAMS) meetings for On-Street and Garage operations with REEF Parking (LEXPARK) staff
- Held regular Bi-monthly conference calls with LPA & LEXPARK local staff and REEF corporate staff and municipal experts

Meetings with External Individuals/Groups

- Online meeting with PayByPhone regional sales director regarding ways to improve the adoption rate and plans for PARK(ing) Day 2021
- Online meeting with some IPMI staff regarding our continued work in the area of Diversity, Equity and Inclusion (DEI)
- Ed and I met online with representatives from Walter P Moore regarding the new Consulting Engineering Services Contract for our parking facility CAMP work
- Met with another industry veteran regarding the DEI emphasis at IPMI
- Participated in an Online IPMI Executive Committee meeting
- Attended the in-person August DLP Real Estate Committee Meeting
- Online meeting regarding the new Flash Parking Customer Success program with their director and longtime industry friend, Casey Jones
- Our team joined an online meeting to discuss any possible future gateless garages in Lexington and the new dashboard reporting features of our GENETEC LPR camera system
- Online meeting with POPULUS representative to discuss the progress of the 8-city cohort group by POPULUS focused on new best practice procedures for curb management and our impressions of their digital platform
- Attended the August DLP Board meeting via ZOOM
- Met in person with 1st District CM James Brown and two property owners on 3rd Street to discuss the new meters we installed on N. Upper and N. Limestone and their impact on the nearby residents
- The PayByPhone marketing team on our regional sales manager met with me via GoToMeeting to discuss some marketing strategies to improve the adoption rate of the PayByPhone app in Lexington, some cities are in the 60% range and we are in the 25% range of usage
- Held a TEAMS meeting with two representatives from the BCTC English as a second language program that is held at the Carnegie Center. They were also concerned about the new meters we installed on N. Upper and N. Limestone and their impact on the students of their program who have been instructed to park in the area that used to be free

- Attended a ZOOM meeting with several POPULUS staff to discuss how “invoicing delivery vehicles” might look in the future and what approaches might work for a program like ours
- Attended a Downtown Safety meeting at the new Marriott City Center ballroom, where the Mayor and Chief Weathers discussed some of the enhanced enforcement that the Police have implemented and listened to lots of suggestions from the audience
- Attended the third 8-city curbside cohort meeting sponsored by POPULUS
- Participated in an IPMI Executive Committee conference call
- We had two visitors from T2 Systems, who specifically focus on the LUKE meters and the new text2pay option. We discussed our pandemic challenges and gave them a tour of our meter operations
- Kara, Ed and I participated in a conference call with Lingo – our new phone system company to get some initial training on the phone features before we completely convert over to the new system (we will save money over our current set up)
- Our team and representatives from Flash parking continued our weekly (TEAMS) meetings to discuss final implementations and other side bar tasks
- Ed and I held weekly teleconference meetings with our Walter P Moore engineers and Volunteer Restoration, the company working on our 2020/2021 CAMP repairs

Future Goals and Planned Activities

- Work with Flash Parking on finalizing the implementation of our new PARCS (Garage Equipment). As of August, initial installs are complete, an upgrade to the LPR system is in the works
- Continue working on the Transit Center garage from gated to gateless, enforcement fully in place now, space count sign integrations is left to complete
- Continue to market the pay-by-phone program (especially as “touchless” option)
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10-year Capital Asset Management Plan
- Implement recommendations from Walker Consultants’ 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart and is under the US Green Building Council
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals
- As time allows, I review training sessions from IPMI virtual conferences which are free and available for one year following the sessions

LFCPA and LEXPARK Key Performance Indicators

User-Input Variable cells.

Totals for underlying cells.

REVENUE STREAM INTEGRITY and SECURITY		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	TOTAL	AVERAGE	Percent of Total	
Field Inspections (with Contact)																	
1	Canister Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
2	Maintenance Collections	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
3	Enforcement	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
4	Coin Counting Observations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
5		0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
6		0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
7	Field Observations (Covert)	10	12	12	12	11	14	16	14					101	12.6	100%	
8	Vehicle Integrity	3	5	1	1	2	3	2	3					22	2.8	22%	
9	Maintenance Collections	3	2	2	2	2	4	4	3					23	2.9	23%	
10		1	0	1	2	2	1	2	1					10	1.3	10%	
11	Enforcement	3	5	8	6	5	6	8	5					46	5.8	46%	
Revenue Control Discrepancies Noted																	
12	Equipment Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
13	Incomplete Coin Room Record	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
14	Incomplete Key Control Documentation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
15	Failure to Notify of Location	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
16		0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Customer Satisfaction																	
17	Number of Parkers Responding	0	0	0	0	2	0	0	0	0	0	0	0	2	0	0	N/A
18	Positive Response	0	0	0	0	1	0	0	0	0	0	0	0	1	0.1	0	N/A
19	Negative Response	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	N/A
Activity Levels																	
21	Paid Parking Events Per Month	30,415	25,313	47,941	52,374	42,142	38,668	46,087	55,724					338,664.0	42,333.0	N/A	
22														\$0.00	N/A	N/A	
23	Overtime Parking Citations Per Month	1,118	792	1,726	1,657	1,341	1,476	1,476	1,209					10795	\$1,349.38	N/A	
24	Rate of Compliance					N/A	N/A	N/A	N/A					0	N/A	N/A	
25	Violation Capture Rate					N/A	N/A	N/A	N/A					\$0.00	N/A	N/A	
26	Minutes Paid					N/A	N/A	N/A	N/A					\$0.00	N/A	N/A	
27	Minutes not Paid					N/A	N/A	N/A	N/A					\$0.00	N/A	N/A	
Average Meter Payment																	
28	Average Meter Payment (LUKE & IPS)	\$1.19	\$1.29	\$1.26	\$1.24	\$1.15	\$1.12	\$1.16	\$1.31					N/A	\$1.22	N/A	
29	Multi Space Meters - Average Meter Payment	\$1.82	\$1.78	\$1.96	\$1.84	\$1.74	\$1.70	\$1.71	\$2.01					N/A	2	N/A	
30	Single Space Meters - Average Meter Payment	\$1.05	\$1.05	\$1.04	\$1.03	\$0.95	\$0.94	\$0.97	\$0.96					N/A	1	N/A	
Credit Card Usage and Forms of Payment																	
31	LUKE (Credit Card Percent of Transactions)	52.0%	75.5%	75.0%	74.0%	68.0%	55.0%	53.0%	56.0%					N/A	63.6%	N/A	
32	Average CC transaction	\$2.10	\$2.35	\$2.24	\$2.22	\$2.03	\$2.00	\$2.00	\$2.32					N/A	\$2.2	N/A	
33	IPS (CC as a percent of transactions)	26.0%	45.4%	26.0%	25.6%	26.0%	25.4%	24.8%	25.2%					N/A	28.1%	N/A	
34	Average CC transaction	\$1.77	\$1.71	\$1.77	\$1.74	\$1.75	\$1.74	\$1.73	\$1.75					N/A	174.5%	N/A	
35	Pay by Phone (as a meter payment transaction)	16.0%	23.0%	21.0%	16.5%	16.0%	16.4%	13.0%	15.3%					N/A	17.2%	N/A	
Meter Occupancy Rates by Zones																	
36	Low 0-30% (9,12,13)	13%	11%	15%	12%	14%	9%	7%	8%					N/A	11.1%	N/A	
37	Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)	30%	31%	32%	27%	33%	30%	24%	27%					N/A	29.3%	N/A	
38	High 60% or more (4,8)	50%	52%	56%	59%	55%	56%	60%	55%					N/A	55.4%	N/A	
Meter Occupancy Rates by Areas																	
36	Downtown 1, 2, 3, 4, 5, 8, 9, 11, 12, 13,	44%	50%	58%	54%	57%	44%	59%	47%					N/A	51.6%	N/A	
37	UK Campus (6, 7, 10)	16%	24%	31%	28%	33%	25%	19%	17%					N/A	24.1%	N/A	
38	Chevy Chase (15)	15%	18%	14%	20%	24%	21%	18%	22%					N/A	19.0%	N/A	

Note: Jan-21, Feb-21, Mar-21, Apr-21, May-21, Jun-21, Jul-21, Aug-21, Sep-21, Oct-21, Nov-21, Dec-21, TOTAL, AVERAGE, Percent of Total



ON STREET BY THE NUMBERS
Calendar

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Calendar AVG	FY '20 AVG	FY '19 AVG	FY '18 AVG
1 Violations Cited	2,459	1,687	3,398	3,419	2,780	2,541	2,456	3,060					2,725	3,345	3,829	3,320
2 Actual Citations (exc voids & warnings)	2,319	1,587	3,269	3,247	2,652	2,379	2,247	2,663					2,545	3,125	3,526	3,040
3 Value of Actual Citations	\$ 51,455	\$ 41,595	\$ 73,655	\$ 70,135	\$ 54,480	\$ 48,010	\$ 42,895	\$ 65,555					\$ 55,973	\$ 72,995	\$ 88,698	\$ 85,601
4 Citations Paid	1,949	1,408	2,318	2,600	2,289	2,033	1,768	1,951					2,040	2,461	2,687	2,504
5 Percentage of Citations Paid	79.30%	83.50%	70.90%	76.05%	82.30%	85.50%	78.70%	73.30%					78.69%	82.57%	76.74%	80.28%
6 Value of Citations Paid	\$ 56,390	\$ 45,685	\$ 65,006	\$ 72,410	\$ 62,275	\$ 56,518	\$ 45,304	\$ 54,300					\$ 57,236	\$ 69,596	\$ 76,608	\$ 70,919
7 Warnings Issued	123	70	115	133	99	138	167	364					151	176	247	195
8 Voids	18	55	28	46	48	40	51	53					42	50	51	74
9 Citation Void Percentage	0.7%	3.3%	0.8%	1.3%	1.7%	1.6%	2.1%	1.7%					1.7%	1.5%	1.4%	2.3%
10 Meter Revenue Collected	\$40,804	\$ 35,152	\$ 61,892	\$ 69,787	\$ 57,835	\$ 63,590	\$ 61,782	\$ 76,728					\$ 58,446	\$ 81,861	\$ 92,456	\$ 88,777
11 Avg Meter Rev Collected per Work Day	\$ 2,148	\$ 1,850	\$ 2,691	\$ 3,172	\$ 2,892	\$ 2,890	\$ 2,808	\$ 3,488					\$ 2,742	\$ 3,752	\$ 4,228	\$ 4,121
12 RPPP's Sold	40	11	24	23	15	188	592	748					205	163	167	2,136
13 Value of RPP Permits	\$ 400	\$ 110	\$ 240	\$ 230	\$ 150	\$ 1,880	\$ 5,920	\$ 7,480					\$ 2,051	\$ 1,630	\$ 1,673	\$ 1,436
14 Monthly Permit Revenue	\$ 11,880	\$ 11,880	\$ 9,110	\$ 8,121	\$ 7,591	\$ 6,151	\$ 7,643	\$ 9,978					\$ 9,044	\$ 6,654	\$ 6,117	\$ 6,150
15 Value of Bagged Meters	\$ 525	\$ 2,730	\$ 565	\$ 1,845	\$ 5,865	\$ 5,535	\$ 4,563	\$ 12,435					\$ 4,258	\$ 5,300	\$ 10,460	\$ 11,426
16 New Meters Added or Removed	-	-	-	-	-	7	34	-					5	(1)	1	0
17 Single Space Meters	648	648	648	648	648	656	617	643					645	699	875	946
18 Multi-Space Meters	72	72	72	72	72	72	74	72					72	65	41	37
19 Metered Space Count	1,261	1,261	1,261	1,261	1,261	1,268	1,295	1,261					1,266	1,261	1,271	1,272
20 Vehicles Booted	34	22	30	39	42	33	30	21					31	29	39	42
21 Booting Fees	\$ 2,790	\$ 1,710	\$ 2,599	\$ 3,240	\$ 3,510	\$ 2,610	\$ 2,520	\$ 1,260					\$ 2,590	\$ 2,123	\$ 3,064	\$ 3,221
22 Total Revenue Collected	\$ 112,789	\$ 97,267	\$ 139,412	\$ 155,633	\$ 137,226	\$ 136,284	\$ 127,732	\$ 162,180					\$ 133,565	\$ 190,376	\$ 181,929	\$ 161,388



LEXPARK VOID SUMMARY

Voided Citations By Officer

CY '21		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	CAL YTD
Issuing Officer														
1	2013	-	1	1	-	2	-	-	1					5
2	21081203	1	30	6	26	18	21	18	11					131
3	2081	1	2	2	10	7	5	7	6					40
4	2082	2	10	4	3	7	6	3	5					40
5	2098	-	-	-	-	-	-	-	-					-
6	2115	-	-	-	-	-	-	-	-					-
7	2017	-	-	1	-	-	-	-	-					1
8	2119	-	-	-	-	-	-	-	-					-
9	2120	1	4	2	-	2	2	11	3					25
10	2122	-	-	-	-	-	-	-	-					-
11	2124	-	-	-	-	-	-	-	-					-
12	2125	-	-	-	-	1	-	-	-					1
13	(2130) 2142	3	1	-	1	-	-	-	1					6
14	2131	-	-	-	-	-	-	-	-					-
15	2141	6	6	6	5	7	4	8	18					60
16	2133	-	-	3	-	-	-	-	-					3
17	2137	-	-	-	-	-	-	-	-					-
18	2138	4	1	3	1	4	2	4	8					27
19	2140	-	-	-	-	-	-	-	-					-
20	% Voids	0.73%	3.26%	0.82%	1.35%	1.73%	1.57%	2.08%	1.73%					1.43%
21	Total	18	55	28	46	48	40	51	53	-	-	-	-	312
22	Total Citations	2,459	1,687	3,398	3,419	2,780	2,541	2,456	3,060					21,800

Voided Citations Summary By Reason

CY '21		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	CAL YTD
Void Type														
23	Administrative	9	34	14	32	29	28	15	21					182
24	TC Garage - mthly or pd when leaving	-	-	-	-	-	-	-	12					12
25	Customer Walk Up	-	-	-	-	-	-	-	-					-
26	Duplicate	2	-	3	3	4	-	1	2					15
27	Meter Malfunction	1	-	-	-	1	-	-	1					3
28	Pay By Phone	3	12	6	8	8	5	8	5					55
29	Officer Error	1	-	5	3	3	7	8	6					33
30	Test	2	-	-	-	1	-	5	2					10
31	Visitor/Transit Mthly Parker	-	-	-	-	-	-	13	2					15
32	Printer Error	-	-	-	-	-	-	1	-					1
33	Paid Other Luke	-	-	-	-	-	-	-	1					1
34	Void By Client Directive	-	9	-	-	2	-	-	1					12
35	Total	18	55	28	46	48	40	51	53	-	-	-	-	339



Citations Aging Report

Five-Year Report Ending September 1, 2021

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,409	768	648	602	1,142	2,778	6,811	7,780	7,366	877	30,181
Dollar Amt	\$45,365.00	\$27,315.00	\$23,990.00	\$23,325.00	\$49,497.54	\$119,255.00	\$278,703.50	\$331,250.77	\$322,378.86	\$34,815.00	\$1,255,895.67



Citations Aging Report

Five-Year Report Ending August 1, 2021

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,203	777	643	576	1,115	2,949	6,956	7,921	7,304	735	30,179
Dollar Amt	\$32,465.00	\$28,185.00	\$25,175.00	\$22,520.00	\$48,240.00	\$124,431.25	\$286,537.25	\$337,419.27	\$317,012.86	\$27,615.00	\$1,249,600.63

Aged Balances - 21081204 Courthouse Garage
Ending Balances as of 9/2/2021

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Aged Balances - 21081201 Helix Garage
Ending Balances as of 9/2/2021

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 21081203 Transit Center Garage
Ending Balances as of 9/2/2021

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 21081202 Victorian Square Garage
Ending Balances as of 9/2/2021

Account	Current	30 Days	60 Days	90 Days	Total Due
56435 VICTORIAN SQ LLC	\$1,620.00	\$1,620.00	\$0.00	\$0.00	\$3,240.00
77823 LM COMMUNICATIONS	\$360.00	\$90.00	\$145.00	\$0.00	\$595.00
Report Totals	\$1,980.00	\$1,710.00	\$145.00	\$0.00	\$3,835.00

EMAILED
WILL CALL AGAIN

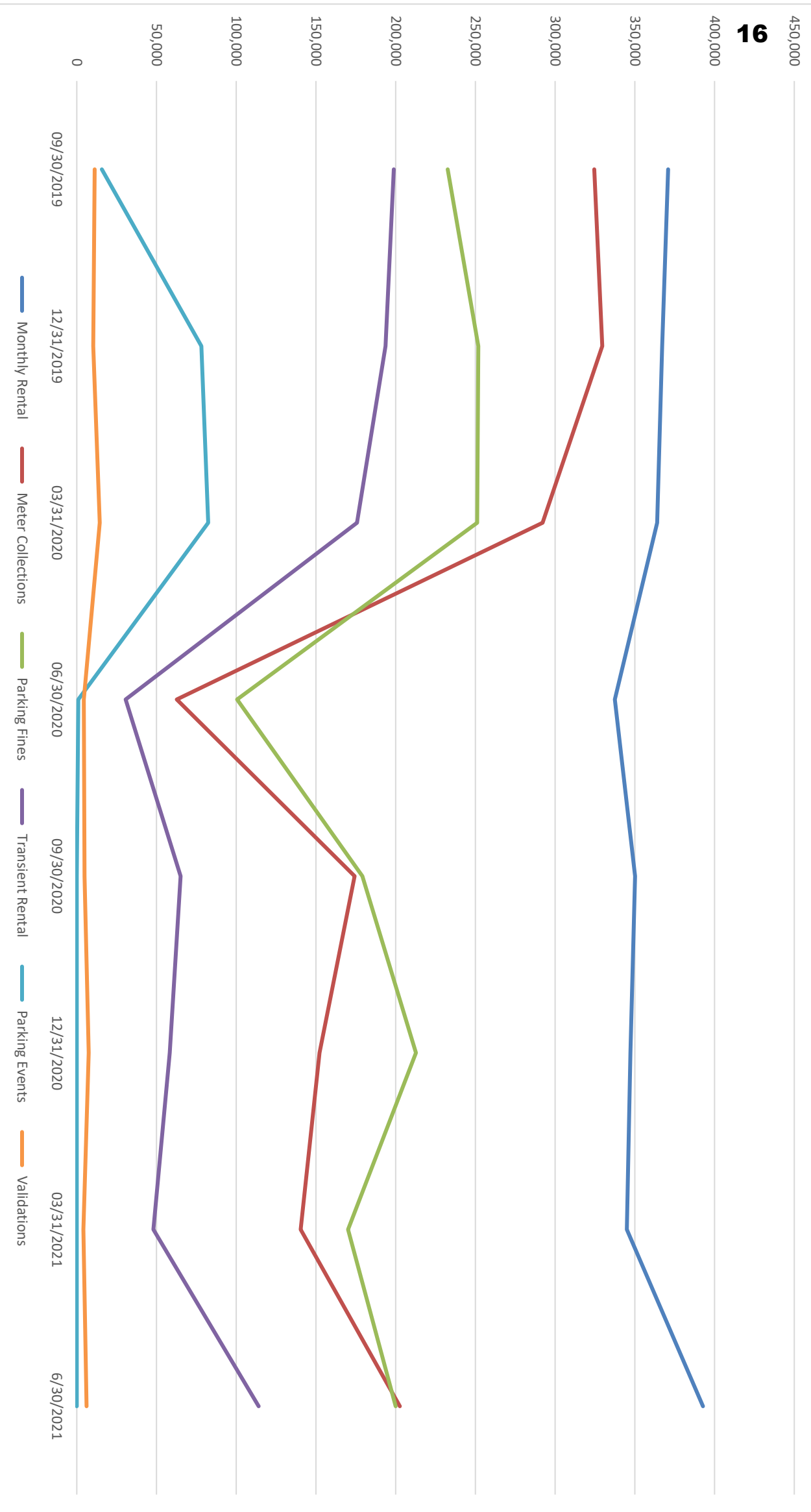


PARIS

LANIER PARKING METER SERVICES

LPA Revenue Stream Comparison

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Revenue Stream	09/30/2019	12/31/2019	03/31/2020	06/30/2020	09/30/2020	12/31/2020	03/31/2021	6/30/2021
Monthly Rental	370,875	367,152	364,017	337,463	350,125	347,228	345,003	392,738
Meter Collections	324,591	329,581	292,122	62,708	174,248	152,255	140,411	202,650
Parking Fines	232,633	251,839	251,126	100,544	179,121	212,748	170,155	200,032
Transient Rental	198,828	193,617	175,711	30,631	65,147	58,328	48,057	114,065
Parking Events	15,699	78,140	82,424	938	0	0	0	0
Validations	11,194	10,320	14,399	4,415	4,889	7,460	4,143	6,149

Lexington and Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 07/31/21	As Of 07/31/20	Variance 07/31/21
Assets			
Current Assets			
Cash	\$ 734,915	\$ 847,648	\$ (112,734)
Cash-Change Fund	8,832	8,860	(28)
Accounts receivable	31,429	26,111	5,319
REEF Advance	162,776	184,723	(21,947)
Restricted cash and cash equivalents			
Investments-Truist - Restricted Cash	0	3,500,000	(3,500,000)
Investments-Truist - Short-Term CAMP*	1,510,485	0	1,510,484
Investments-Truist - Long-Term CAMP*	1,900,000	0	1,900,000
Investments-Truist - Garage Maintenance Reserve	0	1,513,339	(1,513,339)
Investments-Truist - Unrealized G/L	(149)	1,980	(2,128)
Investments-Truist - Accrued Interest	495	31,162	(30,668)
Total Restricted Cash & Equivalents	<u>3,410,831</u>	<u>5,046,481</u>	<u>(1,635,651)</u>
Total Current Assets	<u>4,348,783</u>	<u>6,113,823</u>	<u>(1,765,041)</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,095	0
Buildings and improvements	14,612,812	12,777,194	1,835,618
Equipment and furniture	3,106,028	2,278,903	827,125
Construction in progress	0	457,052	(457,052)
Computer software	10,850	10,850	0
Total Capital Assets	<u>25,314,784</u>	<u>23,109,094</u>	<u>2,205,691</u>
Less: Accumulated Depreciation	<u>(5,465,543)</u>	<u>(4,676,637)</u>	<u>(788,906)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>19,849,241</u>	<u>18,432,457</u>	<u>1,416,785</u>
Total Non-Current Assets	<u>19,849,241</u>	<u>18,432,457</u>	<u>1,416,785</u>
Total Assets	<u>\$ 24,198,024</u>	<u>\$ 24,546,280</u>	<u>\$ (348,256)</u>
Liabilities and Net Assets			
Current Liabilities			
Accounts payable and accrued liabilities	\$ 332,916	\$ 311,229	\$ 21,687
Compensated absences	11,559	9,839	1,719
Deposits payable	1,657	1,658	0
Note payable	424,288	416,473	7,816
Deferred Revenue	22,750	23,400	(650)
Total Current Liabilities	<u>793,170</u>	<u>762,599</u>	<u>30,572</u>
Non-Current Liabilities			
Note payable	1,979,665	2,406,738	(427,075)
Compensated absences	11,558	9,840	1,719
Deposits Payable	5,054	3,072	1,982
Total Non-Current Liabilities	<u>1,996,277</u>	<u>2,419,650</u>	<u>(423,374)</u>
Total Liabilities	<u>2,789,447</u>	<u>3,182,249</u>	<u>(392,802)</u>
Net Position			
Capital Assets Net of Debt	17,445,289	15,609,245	1,836,044
Restricted-Garage Maintenance Reserve	346	1,546,481	(1,546,135)
Restricted-Capital Asset Mgmt Program	0	3,500,000	(3,500,000)
Restricted - Short-Term CAMP*	1,510,484	0	1,510,484
Restricted - Long-Term CAMP*	1,900,000	0	1,900,000
Unrestricted	552,458	708,305	(155,847)
Total Net Position	<u>21,408,577</u>	<u>21,364,031</u>	<u>44,546</u>
Total Liabilities and Net Assets	<u>\$ 24,198,024</u>	<u>\$ 24,546,280</u>	<u>\$ (348,256)</u>

No assurance is provided on these financial statements.

*Capital Asset Management Plan

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	Month To Date 7/31/2021
Cash Flows from Operating Activities	
Payments received from parking customers	\$ 333,057
Cash received from commercial property renters	6,889
Payments to suppliers for goods and services	(384,588)
Payments to employees for services	(2,298)
Payments to LFUCG	(1,803)
	(48,743)
Cash Flows from Capital and Related Financing Activities	
Payments on note payable	(35,351)
Purchases of capital assets	(132,771)
	(168,122)
Cash Flows From Investing Activities	
Purchase of certificates of deposits	250,050
Income earned on restricted cash and cash equivalents	446
	250,496
	33,631
Cash and Cash Equivalents, Beginning of Period	710,115
	\$ 743,747
Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities	
Change in net position	\$ (41,033)
Adjustments to Reconcile Change in Net Position to Net Cash Provided by Operating Activities:	
Depreciation and amortization	73,689
(Gain) on disposal of assets	-
Interest on certificates of deposit	(446)
Change in Assets and Liabilities:	
Accounts receivable	26,636
REEF Advance	-
Accounts payable and accrued liabilities	(108,909)
Security deposits	1,320
Compensated absences	-
	(48,743)
	\$ (48,743)

No assurance is provided on these financial statements.

**Lexington & Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 7/31/2021	Month End 7/31/2021	Variance 7/31/2021	Annual Budget 6/30/2021	
	Actual	FYE Budget		FYE Budget	
Revenue					
Revenue OnStreet					
1	Parking - Monthly Rental	\$ 13,563	\$ 12,964	\$ 600	\$ 101,253
2	Parking - Meter Collections	66,182	50,659	15,522	983,628
3	Parking - Fines	47,076	58,178	(11,102)	814,572
4	Total Revenue OnStreet	126,821	121,801	5,020	1,899,453
Revenue OffStreet					
5	Parking - Monthly Rental	118,804	155,518	(36,714)	1,383,630
6	Parking - Transient Rental	57,464	32,363	25,101	593,015
7	Parking - Event	363	2,991	(2,629)	122,827
8	Parking - Validations	2,420	1,770	651	33,316
9	Parking - Fines	510	0	510	0
10	Overage/Shortage/Fees	40	0	40	0
11	Total Revenue OffStreet	179,601	192,642	(13,041)	2,132,788
12	Commercial Property Rental	6,889	7,100	(211)	85,200
	Total Revenue	313,311	321,543	(8,232)	4,117,441
Operating Expenses					
OnStreet Operating Expenses					
13	REEF Operating Expenses	86,553	80,157	(6,396)	1,029,422
14	Property & Casualty Excess Insurance	1,567	844	(723)	844
15	Bank & Credit Card Fees	5,977	5,436	(541)	91,436
16	Total OnStreet Operating Expenses	94,097	86,437	(7,660)	1,121,702
OffStreet Operating Expenses					
17	REEF Operating Expenses	51,391	68,521	17,130	923,894
18	Property & Casualty Excess Insurance	54,207	54,208	1	54,208
19	Bank & Credit Card Fees	2,764	2,107	(657)	35,837
20	Utilities	10,028	9,250	(778)	111,000
21	Interest Expense	4,379	4,374	(5)	52,468
22	Total OffStreet Operating Expenses	122,769	138,460	15,691	1,177,407
23	Personnel Expenses	32,846	26,679	(6,167)	320,133
Administrative Expenses					
24	Property & Casualty Excess Insurance	24,153	24,200	47	24,200
25	Bank & Credit Card Fees	1,323	0	(1,323)	0
26	Other Professional Services	3,063	19,333	16,270	232,000
27	Rent/Lease Expenses	875	875	0	10,510
28	Landline Phones	295	275	(20)	3,300
29	Business Travel & Training	0	1,250	1,250	15,000
30	Dues Subscriptions & Publications	449	475	26	5,700
31	Office Supplies	710	583	(127)	7,000
32	Office Machines & Equipment	0	209	209	2,500
33	Office Repairs & Maintenance	25	125	99	1,500
34	Mileage Expense	0	34	34	400
35	Operating Contingency	0	4,166	4,166	50,000
36	Total Administrative Expenses	30,893	51,525	20,631	352,110
37	Total Operating Expenses	280,605	303,101	22,495	2,971,352
Change in Net Position Before Capital & Other					
38	Financing	32,706	18,442	14,263	1,146,089
Expenses For Capital Assets					
39	Depreciation & Amortization	73,690	56,640	(17,049)	679,660
40	Total Expenses For Capital Assets	73,690	56,640	(17,049)	679,660
Other Financing Sources					
41	Interest Income	159	200	(41)	3,000
42	Unrealized Gain / Loss on Investments	(208)	0	(209)	0
43	Total Other Financing Sources	(49)	200	(250)	3,000
44	Total Change in Net Position	\$ (41,033)	\$ (37,998)	\$ (3,036)	\$ 469,429

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority
Management Report
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 07/31/21 <small>Actual</small>	Year Ending 06/30/21 <small>Actual</small>	Year To Date 07/31/21 <small>Capital Expenditures</small>	FYTD 06/30/22 <small>FY22 CapEx Budget</small>
Capital Assets				
Land	7,585,094	7,585,094	0	0
Buildings and improvements	14,612,813	14,612,813	0	1,257,250
Equipment and furniture	3,106,028	2,973,257	132,771	132,000
Computer software	10,850	10,850	0	0
Total Capital Assets	25,314,785	25,182,014	132,771	1,389,250

No assurance is provided on these financial statements.



LEXPARK
On-Street Financial Report
July 31, 2021
Location 21081200



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
Revenue									
1 Meter Receipts	\$ 61,781	49%	\$ 47,148	\$ 14,633	A	\$ 61,781	49%	\$ 47,148	\$ 14,633
2 Permit Sales/Monthly Permit Sales	\$ 13,543	11%	\$ 12,964	\$ 580		\$ 13,543	11%	\$ 12,964	\$ 580
3 Violation Tickets	\$ 44,316	35%	\$ 56,108	\$ (11,792)	B	\$ 44,316	35%	\$ 56,108	\$ (11,792)
4 Bag Rental Fees	\$ 4,563	4%	\$ 3,512	\$ 1,051		\$ 4,563	4%	\$ 3,512	\$ 1,051
5 Booting Fees	\$ 2,520	2%	\$ 2,070	\$ 450		\$ 2,520	2%	\$ 2,070	\$ 450
6 Total Revenue	\$ 126,723		\$ 121,801	\$ 4,921		\$ 126,723		\$ 121,801	\$ 4,921
Expenses									
Payroll									
7 Salaries & Wages	\$ 31,591		\$ 33,963	\$ 2,371		\$ 31,591		\$ 33,963	\$ 2,371
8 Payroll Taxes	\$ 4,584		\$ 4,928	\$ 344		\$ 4,584		\$ 4,928	\$ 344
9 Workers Comp Ins	\$ 1,974		\$ 2,123	\$ 148		\$ 1,974		\$ 2,123	\$ 148
10 Liability Insurance	\$ 1,599		\$ 1,599	\$ -		\$ 1,599		\$ 1,599	\$ -
11 Employee Health Insurance	\$ 4,734		\$ 5,833	\$ 1,099		\$ 4,734		\$ 5,833	\$ 1,099
12 Total Payroll	\$ 44,483	35%	\$ 48,446	\$ 3,962	C	\$ 44,483	35%	\$ 48,446	\$ 3,962
Field									
13 Uniforms	\$ 70		\$ 82	\$ 12		\$ 70		\$ 82	\$ 12
14 Hiring/Training	\$ 140		\$ 216	\$ 76		\$ 140		\$ 216	\$ 76
15 Vehicle Expense	\$ 632		\$ 1,269	\$ 638		\$ 632		\$ 1,269	\$ 638
16 EMS/IPS/PBP/CCS Service Fees	\$ 30,481		\$ 12,800	\$ (17,681)	D	\$ 30,481		\$ 12,800	\$ (17,681)
17 Professional Services/Fees	\$ 540		\$ 1,014	\$ 474		\$ 540		\$ 1,014	\$ 474
18 Fuel	\$ -		\$ 140	\$ 140		\$ -		\$ 140	\$ 140
19 General Supplies	\$ 769		\$ 1,003	\$ 235		\$ 769		\$ 1,003	\$ 235
20 Repairs - Maintenance	\$ 1,832		\$ 7,627	\$ 5,795		\$ 1,832		\$ 7,627	\$ 5,795
21 Total Field	\$ 34,463	27%	\$ 24,151	\$ (10,311)		\$ 34,463	27%	\$ 24,151	\$ (10,311)
Office									
22 Communications/Telephones	\$ 929		\$ 878	\$ (51)		\$ 929		\$ 878	\$ (51)
23 Office Supplies	\$ 295		\$ 132	\$ (163)		\$ 295		\$ 132	\$ (163)
24 Printing & Design/Ticket Purchase	\$ -		\$ 584	\$ 584		\$ -		\$ 584	\$ 584
25 Postage/Dues & Memberships	\$ 1,213		\$ 940	\$ (273)		\$ 1,213		\$ 940	\$ (273)
26 Employee Incentive	\$ -		\$ 175	\$ 175		\$ -		\$ 175	\$ 175
27 Total Office	\$ 2,438	2%	\$ 2,709	\$ 271		\$ 2,438	2%	\$ 2,709	\$ 271
Miscellaneous									
28 Base Management Fee	\$ 1,465		\$ 1,465	\$ -		\$ 1,465		\$ 1,465	\$ -
29 Management Incentive Fee	\$ 2,634		\$ 2,894	\$ 260		\$ 2,634		\$ 2,894	\$ 260
30 Dues & Subscriptions	\$ 442		\$ 492	\$ 50		\$ 442		\$ 492	\$ 50
31 Total Miscellaneous	\$ 4,541	4%	\$ 4,851	\$ 310		\$ 4,541	4%	\$ 4,851	\$ 310
32 Total Expenses	\$ 85,926	68%	\$ 80,157	\$ (5,768)		\$ 85,926	68%	\$ 80,157	\$ (5,768)
33 Net Income (Loss)	\$ 40,797		\$ 41,644	\$ (847)		\$ 40,797		\$ 41,644	\$ (847)

Variance Notes

- A. Meter Receipts exceeded Budget this month with a positive variance of \$14,633 due to an unexpected business climate. We anticipated lower sales with UK being out of session along with the lingering effects of the COVID business climate.
- B. The Violation Tickets negative variance of \$11,792 is due to fewer tickets written this month and customers paying the meter.
- C. The Total Payroll positive variance of \$3,962 is due to not yet filling the one remaining open position.
- D. The negative EMS/IPS/PBP/CCS Service (Software) Fees Variance of \$17,681 is primarily due to the payment of the \$21,660 software warranty. This was budgeted to be paid in September.



LEXPARK
Garage Financial Report
July 31, 2021
Location 21081201..21081204



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
Revenue									
1 Monthly	\$ 142,715	70%	\$ 138,188	\$ 4,527	A	\$ 142,715	70%	\$ 138,188	\$ 4,527
2 Violation Tickets	\$ 450	0%	\$ 45	\$ 405		\$ 450	0%	\$ 45	\$ 405
3 Transient	\$ 57,347	28%	\$ 32,363	\$ 24,983	B	\$ 57,347	28%	\$ 32,363	\$ 24,983
4 Stamp/Validation	\$ 2,783	1%	\$ 1,725	\$ 1,058		\$ 2,783	1%	\$ 1,725	\$ 1,058
5 Event	\$ -	0%	\$ 2,991	\$ (2,991)		\$ -	0%	\$ 2,991	\$ (2,991)
6 Total Revenue	\$ 203,294		\$ 175,311	\$ 27,983		\$ 203,294		\$ 175,311	\$ 27,983
Expenses									
Payroll									
7 Salaries & Wages	\$ 24,896		\$ 30,551	\$ 5,655		\$ 24,896		\$ 30,551	\$ 5,655
8 Payroll Taxes	\$ 3,612		\$ 4,433	\$ 821		\$ 3,612		\$ 4,433	\$ 821
9 Workers Comp Ins	\$ 1,556		\$ 1,909	\$ 353		\$ 1,556		\$ 1,909	\$ 353
10 Liability Insurance	\$ 2,948		\$ 2,948	\$ -		\$ 2,948		\$ 2,948	\$ -
11 Employee Health Insurance	\$ 3,142		\$ 6,857	\$ 3,716		\$ 3,142		\$ 6,857	\$ 3,716
12 Total Payroll	\$ 36,154	18%	\$ 46,699	\$ 10,545	C	\$ 36,154	18%	\$ 46,699	\$ 10,545
Field									
13 Uniforms	\$ 80		\$ 93	\$ 13		\$ 80		\$ 93	\$ 13
14 Hiring/Training	\$ 157		\$ 243	\$ 86		\$ 157		\$ 243	\$ 86
15 Repairs - Maintenance	\$ 1,080		\$ 4,227	\$ 3,146	D	\$ 1,080		\$ 4,227	\$ 3,146
16 Vehicle Expense	\$ 811		\$ 1,088	\$ 277		\$ 811		\$ 1,088	\$ 277
17 EMS/IPS/PBP/CCS Service Fees	\$ 510		\$ 460	\$ (50)		\$ 510		\$ 460	\$ (50)
18 Professional Services/Fees	\$ 3,774		\$ 6,027	\$ 2,253	E	\$ 3,774		\$ 6,027	\$ 2,253
19 Fuel	\$ 176		\$ 188	\$ 12		\$ 176		\$ 188	\$ 12
20 General Supplies	\$ 1,441		\$ 1,132	\$ (310)		\$ 1,441		\$ 1,132	\$ (310)
21 Elevator Maintenance	\$ 2,220		\$ 2,592	\$ 373		\$ 2,220		\$ 2,592	\$ 373
22 Total Field	\$ 10,250	5%	\$ 16,049	\$ 5,800		\$ 10,250	5%	\$ 16,049	\$ 5,800
Office									
23 Communications	\$ 825		\$ 990	\$ 165		\$ 825		\$ 990	\$ 165
24 Office Supplies	\$ 21		\$ 149	\$ 128		\$ 21		\$ 149	\$ 128
25 Printing & Design	\$ -		\$ 318	\$ 318		\$ -		\$ 318	\$ 318
26 Postage	\$ 338		\$ 1,060	\$ 722		\$ 338		\$ 1,060	\$ 722
27 Total Office	\$ 1,185	1%	\$ 2,517	\$ 1,332		\$ 1,185	1%	\$ 2,517	\$ 1,332
Miscellaneous									
28 Base Management Fee	\$ 2,701		\$ 2,701	\$ -		\$ 2,701		\$ 2,701	\$ -
29 Dues & Subscriptions	\$ 488		\$ 554	\$ 66		\$ 488		\$ 554	\$ 66
30 Total Miscellaneous	\$ 3,189	2%	\$ 3,255	\$ 66		\$ 3,189	2%	\$ 3,255	\$ 66
31 Total Expenses	\$ 50,778	25%	\$ 68,521	\$ 17,742		\$ 50,778	25%	\$ 68,521	\$ 17,742
32 Net Income (Loss)	\$ 152,516		\$ 106,791	\$ 45,725		\$ 152,516		\$ 106,791	\$ 45,725

Variance Notes

- A The Monthly positive Variance of \$4527 is primarily due to higher than anticipated monthly sales. We are on a waiting list at 3 of the 4 garages.
- B The Transient positive Variance of \$24,983 is a pleasant surprise. We anticipated transient sales to be more like what we have seen in Fiscal 2021. 67% of the positive transient variance is coming from the Vic Square garage with most of it coming in the evening.
- C The positive \$10,545 Total Payroll variance is primarily due to using fewer garage employees. We have not replaced 2 full time employees and one part timer. To help relieve this issue, we have added additional advertising, purchased a large help wanted sign and increased our starting hourly pay rate.
- D The \$3,146 positive Repairs and Maintenance variance is due to lower repair expenses than budgeted. Repair expenses are sometimes difficult to forecast on a monthly basis.
- E The positive \$2,253 Professional Service/Fees variance this month is primarily due to our scheduled sprinkler/fire inspection & repair expenses not hitting yet. I anticipate some large sprinkler expenses to hit in August and September.

Lexington/ Fayette Co Parking Authority

Balance Sheet
July 31, 2021

ASSETS

Current Assets		
Cash - US Bank	\$	<u>11,743.52</u>
Total Current Assets		11,743.52
Property and Equipment		
Building Improvements		<u>81,518.30</u>
Total Property and Equipment		81,518.30
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>93,261.82</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>3,782.00</u>
Total Current Liabilities		3,782.00
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		3,782.00
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(237,300.00)
Retained Earnings		291,848.10
Net Income		<u>4,792.46</u>
Total Capital		<u>89,479.82</u>
Total Liabilities & Capital	\$	<u><u>93,261.82</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the One Month Ending July 31, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 5,378.18	\$ 5,380.00	(1.82)	\$ 5,378.18	\$ 5,380.00	(1.82)
Income - Utilities	136.80	300.00	(163.20)	136.80	300.00	(163.20)
Total Revenues	<u>5,514.98</u>	<u>5,680.00</u>	<u>(165.02)</u>	<u>5,514.98</u>	<u>5,680.00</u>	<u>(165.02)</u>
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	<u>5,514.98</u>	<u>5,680.00</u>	<u>(165.02)</u>	<u>5,514.98</u>	<u>5,680.00</u>	<u>(165.02)</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	500.00	500.00	0.00
Repair & Maintenance	222.52	200.00	22.52	222.52	200.00	22.52
Total Expenses	<u>722.52</u>	<u>700.00</u>	<u>22.52</u>	<u>722.52</u>	<u>700.00</u>	<u>22.52</u>
Net Income	<u>\$ 4,792.46</u>	<u>\$ 4,980.00</u>	<u>(187.54)</u>	<u>\$ 4,792.46</u>	<u>\$ 4,980.00</u>	<u>(187.54)</u>

**Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Jul 1, 2021 to Jul 31, 2021**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
7/1/21	1189	500 100	Property Management Fee Cash - US Bank	Invoice: 7581 Schrader Commercial Properties, LLC	500.00	500.00
7/1/21	1190	511 100	Repair & Maintenance Cash - US Bank	Invoice: 061721 Lowe's Business Account	5.02	5.02
7/22/21	1191	511 100	Repair & Maintenance Cash - US Bank	Invoice: 7787 Schrader Commercial Properties, LLC	90.00	90.00
7/22/21	1192	511 100	Repair & Maintenance Cash - US Bank	Invoice: 10436 Allstate Heating and Cooling, Inc.	127.50	127.50
	Total				<u>722.52</u>	<u>722.52</u>

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Jul 1, 2021 to Jul 31, 2021

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	7/1/21			Beginning Balance			5,631.06
	7/1/21	1189	CDJ	Schrader Commer		500.00	
	7/1/21	1190	CDJ	Lowe's Business A		5.02	
	7/8/21	070821	CRJ	Savane Silver	1,432.54		
	7/8/21	070821	CRJ	Lynna Nguyen	5,265.64		
	7/8/21	070821	CRJ	Lynna Nguyen	93.15		
	7/22/21	1191	CDJ	Schrader Commer		90.00	
	7/22/21	1192	CDJ	Allstate Heating an		127.50	
	7/22/21	072321	CRJ	Savane Silver	43.65		
				Current Period Cha	6,834.98	722.52	6,112.46
	7/31/21			Ending Balance			11,743.52
155 Building Improvement	7/1/21			Beginning Balance			81,518.30
	7/31/21			Ending Balance			81,518.30
231 Tenant Deposits	7/1/21			Beginning Balance			-2,462.00
	7/8/21	070821	CRJ	Lynna Nguyen - Cr		660.00	
	7/8/21	070821	CRJ	Lynna Nguyen - Cr		660.00	
				Current Period Cha		1,320.00	-1,320.00
	7/31/21			Ending Balance			-3,782.00
349 Beginning Balance Eq	7/1/21			Beginning Balance			-30,139.26
	7/31/21			Ending Balance			-30,139.26
350 Capital Contribution,	7/1/21			Beginning Balance			237,300.00
	7/31/21			Ending Balance			237,300.00
352 Retained Earnings	7/1/21			Beginning Balance			-291,848.10
	7/31/21			Ending Balance			-291,848.10
400 Rental Income	7/1/21			Beginning Balance			
	7/8/21	070821	CRJ	Savane Silver - Jul		1,432.54	
	7/8/21	070821	CRJ	Lynna Nguyen - Inv		1,963.64	
	7/8/21	070821	CRJ	Lynna Nguyen - Inv		1,982.00	
				Current Period Cha		5,378.18	-5,378.18
	7/31/21			Ending Balance			-5,378.18
401 Income - Utilities	7/1/21			Beginning Balance			
	7/8/21	070821	CRJ	Lynna Nguyen - Uti		28.80	
	7/8/21	070821	CRJ	Lynna Nguyen - Uti		64.35	
	7/22/21	072321	CRJ	Savane Silver - Ele		43.65	
				Current Period Cha		136.80	-136.80
	7/31/21			Ending Balance			-136.80
500 Property Management	7/1/21			Beginning Balance			
	7/1/21	1189	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		
	7/31/21			Ending Balance			500.00

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Jul 1, 2021 to Jul 31, 2021

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Account Description							
511	7/1/21			Beginning Balance			
Repair & Maintenance	7/1/21	1190	CDJ	Lowe's Business A	5.02		
	7/22/21	1191	CDJ	Schrader Commer	90.00		
	7/22/21	1192	CDJ	Allstate Heating an	127.50		
				Current Period Cha	222.52		222.52
	7/31/21			Ending Balance			222.52

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Jul 31, 2021
100 - Cash - US Bank
Bank Statement Date: July 31, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	5,631.06
Add: Cash Receipts	6,834.98
Less: Cash Disbursements	(722.52)
Add (Less) Other	_____
Ending GL Balance	<u>11,743.52</u>
Ending Bank Balance	11,743.52
Add back deposits in transit	_____
Total deposits in transit	_____
(Less) outstanding checks	_____
Total outstanding checks	_____
Add (Less) Other	_____
Total other	_____
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>11,743.52</u></u>

Garage Updates

Garage & Pedway Lighting Schemes:

- The garage and pedway lighting systems were programmed with a yellow scheme for COVID Victim Awareness.
- The garage and pedway lighting systems were programmed with a purple scheme for Spinal Muscular Atrophy Awareness.
- The garage and pedway lighting systems were programmed with the standard multicolor scheme.

Victorian Square Garage:

- Repairs were made to the LiveWall planter system. The repairs involved the replacement of several solenoids that were leaking and spraying water down to the sidewalk below. The problem had been ongoing throughout the season and LiveWall agreed to provide replacement parts free of charge. The LEXPARK staff worked with the plumbing company involved with the original installation to repair and replace the defective parts.

Transit Center Garage:

- The bid due date for the Transit Center Garage East stair tower repairs is September 10th. As part of the bid, Walter P Moore has requested pricing for repairs to the stair treads and landings along with an option to recoat all steel and concrete. An additional option to completely replace the stairs with a more durable system has also been included. This will allow LPA to weigh the ROI of each strategy. WP Moore provided LPA with an initial cost estimate of \$39,000 to repair the stairs, \$35,000 to recoat and \$175,000 to completely replace.
- Due to continued staffing shortages, LPA and the LEXPARK staff obtained quotes from local janitorial service companies to clean the Transit Center Garage stair towers and elevator lobbies. Innovative Cleaning Solutions was the selected vendor with a monthly cost of \$2,918. ICS began cleaning and sanitizing the stair towers on August 30th and the LEXPARK staff noted an immediate improvement in the cleanliness of those areas. The LEXPARK staff will continue to monitor the areas to assure continued improvement.

General Garage Notes:

- LPA worked with WP Moore to draft and approve the contract document for structural and mechanical engineering consulting services. LPA will now coordinate the necessary facility condition assessment with WP Moore, as part of the preparation of the FY22 repair and maintenance bid package.

REMAINING FY21 CAPITAL PROJECT COMMITMENTS

	WALTER P MOORE	VOLUNTEER RESTORATION	FLASH PARKING
Total Contract Amount	49,000	1,127,575	694,354
Invoiced to Date	49,000	1,121,692	694,354
Change Orders		5,883	
Remaining Balance	0	0	0