

# August 13, 2020 Board Meeting Agenda



- |       |   |                   |
|-------|---|-------------------|
| I.    | Call to Order/Welcome of Guests   | Frazier           |
| II.   | Approval of Minutes of July 2020 LPA Board Meeting<br><i>Board Action Required</i>  | Frazier           |
| III.  | Update on ED Activities<br>A. Executive Director Reports<br>B. Operational Reports  | Means             |
| IV.   | COVID19 HR Discussion   | Means             |
| V.    | Present LPA and LEXPARK June 2020 Draft Financial Reports<br>and Schrader Commercial Reports  | Means             |
| VI.   | On-Street<br>A. Lofts at Gratz Park Request<br>A. Curbside Pick Up Spaces/Outdoor Expansion Areas<br>B. Vehicle Immobilizations   |                   |
| VII.  | Off-Street (Garages)<br>A. PARCS RFP<br><i>Board Action Required</i><br>B. Garage Updates<br>C. Additional CAMP Repairs<br>D. Approval of FY21 CapEx Budget<br><i>Board Action Required</i> | Means<br>Trammell |
| VIII. | Downtown Lexington Partnership Updates  | Sweeney           |
| IX.   | Visit Lex Updates   | Schickel          |
| X.    | Comments<br>Comments from Commissioners/Advisory Committee Members  | Frazier           |
| XI.   | Closed Session per KRS 61.810   | Frazier           |

**Next Meeting: September 10, 2020**

# Lexington & Fayette County Parking Authority

Board Meeting Minutes  
July 9, 2020

Called to order: 10:00 a.m. by James Frazier, Chair

Location: ZOOM Webinar

Voting Members: Kenton Ball  
Wesley Holbrook  
Bill O'Mara  
Trish Vertuca

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell  
Lexington & Fayette County Parking Authority

LFCPA Advisory Board: Ethan Howard  
Thomas Pettit

Guests: Mark Doering, Reef  
Chris Goodson, Reef  
Justin Hubbard, DDAF  
Charles Stephenson, Reef  
Steven Taff, Reef

## Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

## Item 2 – Approval of June 2020 Minutes

Mr. Ball makes a motion to approve the minutes as presented. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

## Item 3 – Update on ED Activities

### A. Executive Director Report

Mr. Means presents the June 2020 Executive Director report.

### B. Operational Reports

Mr. Means presents the May 2020 operations reports. Activity is beginning to slowly increase over the prior months, as the state gradually re-opens. On-Street aged balances dropped. There are no special events at this time. Garage transient revenue is slowly increasing. Mr. Howard asked if meter revenue is climbing again across downtown or only in certain areas. Mr. Means will research.



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*C. ED Travel Update*

Mr. Means presents the bi-annual update. Travel is under budget due to conferences being cancelled or moving to a virtual format.

**Item 4 – Financial Reports**

Mr. Means presents the May 2020 financials. Mr. Doering reviews the variance amounts on the Reef reports, noting a \$42K elevator jack repair that was unbudgeted. Both On-Street and Off-Street revenues were under budget for the month and year. However, both On-Street and Off-Street expenses were also under budget for the year. Total change in net position for the year is still positive. Mr. O'Mara makes a motion to approve the May 2020 financials. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

**Item 5 – FY21 Budget Schedule**

*A. LPA FY21 Budget Approval*

Mr. Means goes over the revised FY21 budget. Expenses have been cut by \$350,000. This budget is balanced by a transfer from reserves in the amount of \$367,000. Mr. Ball makes a motion to approve the FY21 budget. Mr. O'Mara seconds. The vote was unanimous, and the motion carried.

*B. Capital Budget Discussion*

Mr. Means goes over the proposed FY21 capital budget. Mr. O'Mara suggests re-visiting the budget once CAMP work bids come in. By consensus, the Commissioners agree.

**Item 6 – On-Street**

*A. UK/LFUCG Land Swap*

Mr. Means gives an overview of the land swap which is still scheduled to occur.

*B. Curbside Pick Up Spaces*

Mr. Means updates the Commissioners on this topic. So far, only Oscar Diggs has expanded into the right of way.

**Item 7 – Off-Street**

*A. PARCS RFP*

The bids are due on Monday. Mr. Pettit and Mr. Frazier will join the selection committee.

*B. Garage Updates*

Mr. Trammell presents garage updates. The Helix was programmed green in remembrance of the victims of COVID19. Work continues on the Victorian Square façade enhancement. Post-tension work continues in Transit Center Garage. Mr. Frazier asks for a final version of the proposed Black Lives Matter mural on the Victorian Square Garage. Mr. Trammell will send the final proof to the Commissioners for review.

Ms. Vertuca makes a motion to enter closed session. Mr. O'Mara seconds.

Mr. Ball makes a motion to exit closed session. Ms. Vertuca seconds.

There being no further business brought before the Board, the meeting adjourned at noon.



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August 7<sup>th</sup>, 2020  
**Lexington & Fayette County  
 Parking Authority  
 Executive Directors Report  
 July 2020**



### **Accomplishments**

- As a continued response to COVID-19 maintained the curbside pickup spaces for downtown restaurants for the full month of July
- Successfully reimplemented our immobilization (booting) program starting July 6<sup>th</sup>
- Received full LPA Board approval for the proposed FY21 LEXPARK Operations Budget
- Was honored to moderate an IPMI Shop talk (via ZOOM) on Response, Reopening & Recovery in the parking and transportation industry which had over 100 in attendance from cities and universities all over North America
- Received seven proposals from our Request for Proposals for a Parking Access & Revenue Control System (PARCS), selection committee met on July 22<sup>nd</sup> and narrowed the field down to three for presentations in August

### **Meetings with LFUCG/LFCPA staff**

- Met with LFUCG stakeholders and Mayor's office regarding expanded seating permits for downtown restaurants
- Teleconference meeting with our internal team regarding the re-start of our vehicle immobilization program and payment plans
- Attended the July LPA board meeting (via ZOOM)
- Conducted several internal TEAMS meetings with LPA staff and REEF staff
- Attended the July LFUCG Bike & Pedestrian Advisory Committee meeting (via ZOOM)
- Held regular weekly (TEAMS) meetings for On-Street and Garage operations with REEF Parking (LEXPARK) staff
- Held regular Bi-monthly conference calls with LPA & LEXPARK local staff and REEF corporate staff and municipal experts

### **Meetings with External Individuals/Groups**

- Met onsite with project manager of the Sudios180 apartment development on North MLK and Corral Street regarding loading zone and metered spaces
- Attended an IPMI full board of directors ZOOM meeting
- Moderated the Response, Reopening & Recovery IPMI Shop talk (via ZOOM) which had over 100 in attendance from cities and universities all over North America

- Teleconference with our real estate attorney to provide feedback on our updated documents
- Kara, Ed and I hosted our monthly meeting with Zipie (our marketing partner) for the monthly activities and results meeting
- Attended a small claims hearing in Madison County and the defendant wasn't served (to be continued...)
- Phone call with developers of a potential downtown development
- Ed, Kara and I held a TEAMS meeting with John Winters from the PRHBTN festival and Ciara Leroy the artist selected for our latest mural
- Attended a webinar on parking minimums for city planning
- Mentoring phone call with a relatively new manager in parking and transportation from the University of Vermont
- Spent time calling three references for one of the PARCS vendor finalists
- Ed, Kara and I held a conference call with Cameron Sherlock of JLL (internet and phone service broker) regarding opportunities to lower the cost and beef up the band width of our internet and phone costs
- Another phone call with developers of a potential downtown development
- LPA and REFF staff joined a web demo from another mobile payment vendor
- Attended an IPMI task force Road Map to Recovery ZOOM meeting
- Attended a "check in" TEAMS meeting with some of the executives from REEF who specialize in the municipal market and assist with our contract
- Ed and I held a bid review meeting with our Walter P Moore engineers regarding the new items added to the CAMP scope for 2020
- Teleconference with an executive from the Barnacle (self-releasing mobilization device) company on some of their new initiatives
- Ed and I held a "test" session with each of the three PARCS vendor finalists to ensure fair technology options for their upcoming presentations
- Teleconference with downtown resident regarding their parking needs
- Ed and I held weekly teleconference meetings with our Walter P Moore engineers and Ever Clear Enterprises, the company chosen to proceed with the high priority beam repairs at the Transit Center Garage

### **Future Goals and Planned Activities**

- Continue working on transitioning the Transit Center garage from a gated to gateless facility with enforcement and space count sign integrations
- Continue to market the pay-by-phone program (especially as "touchless option)
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10-year Capital Asset Management Plan
- Implement recommendations from Walker's 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart and is under the US Green Building Council
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information

- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

		Note	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Standard	TOTAL	AVERAGE	Percent of Total	FY 2020 AVERAGE
<b>CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION</b>																			
1	Unique Visitors to Website		3,499	3,541	2,881	1,392	379	1,744	2,088							15,524	2,217.7	N/A	2,842.9
2	LEXPARK Walk-In Customers		649	637	80	0	10	26	168							1570	224.3	N/A	441.1
3	LEXPARK Telephone Inquiries (Total)		1836	1804	587	198	197	183	426							5231	747	100%	131:
4	Reporting Inoperative Meters		209	197	101	0	0	0	0							507	72	10%	12!
5	LUKE		20	22	4	0	0	0	22							68	10	1%	1:
6	IPS		11	10	5	0	0	0	10							36	5	0.7%	1:
7	POM		15	16	0	0	0	0	16							47	7	1%	!
8	Enforcement Complaint		0	0	0	0	0	0	0							0	0	0.0%	!
9	Other Inquiry including payments/ just payments		591	581	260	146	147	131	197							2053	293	39%	45!
10	Pay by Phone questions or issues		34	31	12	0	0	0	31							108	15	2%	2!
11	After 5 Parking questions		0	0	0	0	0	0	0							0	0	0%	!
12	Wrong Way Parking		7	4	0	0	0	0	4							15	2	0%	!
13	Garages		949	943	205	52	50	52	146							2397	342.4	46%	663.5
14	<b>TOTAL CONTACTS</b>		20	26	26	18	14	22	25							151	21.6	100%	21.1
15	Business Association Meetings Attended		8	11	19	16	9	14	17							94	13.4	62%	12.0
16	Neighborhood Association Meetings Attended		0	0	0	0	0	0	1							1	0.1	1%	0.2
17	Number of Merchants Visited		4	3	3	0	0	1	1							12	1.7	8%	2.1
18	Number of Institutional and/or Public Official Meetings		8	12	4	2	5	7	6							44	6.3	29%	6.8
19	Number of Parking Customers Contacted (intercept surveys, survey document responses) (Analyst)		1	0	0	0	1	0	0							2	0.3	N/A	0.8
20	Parking Meter In-Service Rates (% of time)																		
21	Single-Space Meters		99.7%	99.6%	99.8%	99.9%	99.9%	99.88%	99.8%						98-99% (A)	N/A	99.8%	N/A	99.7%
21	Multi-Space Meters		99.8%	99.8%	99.9%	99.9%	99.9%	99.97%	99.9%						98-99% (A)	N/A	99.9%	N/A	99.9%
22	Average Response Time to Address Meter Complaint (Hours)																		
23	(POM) These meters have been phased out as of March 1st		2.51	0	0	N/A	N/A	N/A	N/A							N/A	0.8	N/A	2.1
24	Single-Space Meters (IPS)		2.51	2.82	3.13	1.83	6.59	2.31	2.62							N/A	3.1	N/A	3.4
24	Multi-Space Meters (LUKE)		6.45	3.57	3.07	1.37	7.9	1.73	2.83							N/A	3.8	N/A	3.6
25	Number of Citation Appeal Hearings		9	21	18	30	10	8	7							103	14.7	100%	22.0
26	Number of Citations Dismissed or Reduced to Warning		9	11	4	7	3	8	2							44	6.3	43%	7.8
27	Number of Requested Citation Administrative Appeals		205	215	185	96	74	113	81							969	138.4	100%	183.2
28	Number of Citations Administratively Dismissed or Reduced to Warning		115	121	80	32	21	48	31							448	64.0	46%	88.9
<b>PARKING MANAGEMENT EFFECTIVENESS</b>																			
29	Number of Parking Activity Surveys Conducted (TOTAL)		47	47	40	40	42	30	30							276	39.4	100%	44.0
30	Parking Occupancy and Availability		46	46	40	40	42	30	30							274	39.1	99%	43.3
31	Parking Turnover		1	1	0	0	0	0	1							3	0.4	1%	0.7
32	Downtown Meter Turnover Rate		228%	215%	N/A	N/A	N/A	N/A	157%						67-140% (B)	N/A	200.0%	N/A	200.3%
33	Parking Vacancy Rate in Neighborhoods		50%	58%	60%	60%	55%	55%	61%							N/A	57.0%	N/A	58.8%
34	Meter Occupancy Rate by Survey		48%	43%	20%	20%	25%	20%	24%						93-95% (C)	N/A	28.6%	N/A	38.2%
35	Paid Legal Meter Occupancy Rate by Meter Revenue		36.4%	49.5%	27.4%	N/A	3.0%	28.7%	17.0%						60-85% (D)	N/A	27.0%	N/A	35.8%
36	Safety Zone Violation Rate		6.8%	7.7%	6.2%	7.2%	5.9%	4.90%	4.0%						25-33% (E)	N/A	6.1%	N/A	6.1%
37	Loading Zone Violation Rate		1.7%	2.3%	1.3%	4.6%	0.9%	0.7%	0.6%							N/A	1.7%	N/A	1.8%
<b>PARKING OPERATIONS EFFICIENCY</b>																			
38	Number of Parking Violation Surveys Conducted		30	30	30	30	30	30	30							210	30.0	100%	30.0
39	Violation Capture Rate (Meters & RPP)		20%	41%	N/A	N/A	N/A	N/A	N/A						10-25% (F)	N/A	31%	N/A	26%
40	Total Net Patrol Hours		1,103	996	1,011	780	650	993	1,062							6,595	942	N/A	88:
41	Average Net Patrol Hours per Officer		158	142	112	111	93	142	152							N/A	130	N/A	13!
42	Number of Letters Mailed		2,823	2,905	2,680	2,822	926	884	947							13,987	1,998	N/A	2,83:
43	Total Amount Due from Top 20 Scofflaws		\$11,475	\$11,625	\$11,325	\$11,345	\$11,400	\$11,695	\$11,115							N/A	\$11,426	N/A	\$10,94:
44	Parking Ticket Collection Rate (1-year running average)		77.80%	77.74%	78.85%	84.17%	84.17%	82.57%	82.80%							N/A	81.2%	N/A	79.4%

User-input variable cells.

Totals for underlying cells.

		Note	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	TOTAL	AVERAGE	Percent of Total
<b>REVENUE STREAM INTEGRITY and SECURITY</b>																	
1	<b>Field Inspections (with Contact)</b>		3	7	2	0	0	0	0						12	1.7	100%
2	Canister Integrity		0	0	0	0	0	0	0						0	N/A	0%
3	Maintenance		0	2	0	0	0	0	0						2	0.3	17%
4	Collections		0	2	0	0	0	0	0						2	0.3	17%
5	Enforcement		2	2	2	0	0	0	0						6	0.9	50%
6	Coin Counting Observations		1	1	0	0	0	0	0						2	0.3	17%
7	<b>Field Observations (Covert)</b>		11	9	7	8	8	10	13						66	9.4	100%
8	Vehicle Integrity		2	1	0	2	1	1	0						7	1.0	11%
9	Maintenance		3	3	2	2	2	2	3						17	2.4	26%
10	Collections		2	2	1	2	2	2	4						15	2.1	23%
11	Enforcement		4	3	4	2	3	5	6						27	3.9	41%
12	<b>Revenue Control Discrepancies Noted</b>		0	0	0	0	0	0	0						0	N/A	N/A
13	Equipment Integrity		0	0	0	0	0	0	0						0	N/A	N/A
14	Incomplete Coin Room Record		0	0	0	0	0	0	0						0	N/A	N/A
15	Incomplete Key Control Documentation		0	0	0	0	0	0	0						0	N/A	N/A
16	Failure to Notify of Location		0	0	0	0	0	0	0						0	N/A	N/A
<b>Customer Satisfaction</b>																	
17	Number of Parkers Responding		0	2	0	0	0	0	0						2	0	N/A
18	Positive Response		0	1	0	0	0	0	0						1	0.1	N/A
19	Negative Response		0	1	0	0	0	0	0						1	0	N/A
20	Specific Complaints		0	1	0	0	0	0	0						1	0	N/A
<b>Revenue Tests</b>																	
21	Number of Single-Space Meters Planted		0	0	0	0	0	0	0						0	N/A	N/A
22	Value Planted														\$0.00	N/A	N/A
23	Value Recovered														\$0.00	N/A	N/A
24	Number of Multi-Space Meters Planted		0	0	0	0	0	0	0						0	N/A	N/A
25	Value Planted														\$0.00	N/A	N/A
26	Value Recovered														\$0.00	N/A	N/A
<b>Average Meter Payment and Average Length of Stay</b>																	
27	Average Meter Payment (LUKE & IPS)		\$1.20	\$1.49	\$1.28	\$0.00	\$1.04	\$0.92	\$0.98						N/A	\$0.99	N/A
28	4 Hour Meters - Average Length of Stay (in minutes)														N/A	#DIV/0!	N/A
29	2 Hour Meters - Average length of stay (in minutes)														N/A	#DIV/0!	N/A
<b>Credit Card Usage and Forms of Payment</b>																	
30	LUKE (Credit Card Percent of transactions)		65.5%	73.0%	70.0%	100.0%	60.0%	56.2%	56.0%						N/A	68.7%	N/A
31	Average CC transaction		\$2.50	\$2.65	\$2.54	\$2.05	\$2.08	\$2.04	\$1.91						N/A	\$2.3	N/A
33	IPS (CC as a percent of transactions)		21.8%	22.9%	43.5%	0.0%	43.0%	44.2%	21.0%						N/A	28.1%	N/A
34	Average CC transaction		\$1.75	\$1.74	\$1.78	\$0.00	\$1.91	\$1.79	\$1.80						N/A	153.9%	N/A
35	Pay by Phone (as a meter payment transaction)		16.7%	17.6%	0.0%	0.0%	0.0%	13.5%	14.0%						N/A	8.8%	N/A
<b>Meter Occupancy Rates by Zones</b>																	
36	Low 0-30% (9,12,13)		42%	30%	10%	5%	5%	8%	10%						N/A	15.7%	N/A
37	Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)		45%	53%	20%	10%	10%	22%	26%						N/A	26.6%	N/A
38	High 60% or more (4,8)		81%	80%	30%	20%	20%	25%	44%						N/A	42.9%	N/A
<b>Meter Occupancy Rates by Areas</b>																	
36	Downtown 1, 2, 3, 4, 5, 8, 9, 11, 12, 13,		49%	46%	20%	15%	25%	25%	31%						N/A	30.1%	N/A
37	UK Campus (6, 7, 10)		57%	71%	10%	5%	3%	3%	4%						N/A	21.9%	N/A
38	Chevy Chase (15)		38%	63%	10%	5%	15%	15%	9%						N/A	22.1%	N/A





**ON STREET BY THE NUMBERS**  
**Calendar**

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Calendar AVG	FY '20 AVG	FY '19 AVG	FY '18 AVG
1 Violations Cited	4,108	4,129	3,193	889	1,815	2,371	2,511						2,717	3,345	3,829	3,320
2 Actual Citations (exc voids & warnings)	3,889	3,920	2,992	823	1,344	2,263	2,391						2,517	3,125	3,526	3,040
3 Value of Actual Citations	\$ 88,480	\$ 94,230	\$ 67,685	\$ 19,515	\$ 29,700	\$ 46,625	\$ 45,980						\$ 56,031	\$ 72,995	\$ 88,698	\$ 85,601
4 Citations Paid	2,911	3,116	2,669	1,125	1,131	1,448	1,929						2,047	2,461	2,687	2,504
5 Percentage of Citations Paid	74.90%	79.50%	89.20%	136.70%	84.20%	63.99%	80.60%						87.01%	82.57%	76.74%	80.28%
6 Value of Citations Paid	\$ 81,500	\$ 86,396	\$ 77,210	\$ 35,352	\$ 31,184	\$ 35,723	\$ 52,160						\$ 57,075	\$ 69,596	\$ 76,608	\$ 70,919
7 Warnings Issued	161	152	103	55	452	74	99						157	176	247	195
8 Voids	67	57	109	11	24	34	20						46	50	51	74
9 Citation Void Percentage	1.6%	1.4%	3.4%	1.2%	1.3%	1.5%	0.8%						1.6%	1.5%	1.4%	2.3%
10 Meter Revenue Collected	\$96,458	\$ 108,520	\$ 69,700	\$ 68	\$ 7,469	\$ 42,742	\$ 44,204						\$ 52,737	\$ 81,861	\$ 92,456	\$ 88,777
11 Avg Meter Rev Collected per Work Day	\$ 4,593	\$ 5,712	\$ 3,168	\$ 3	\$ 373	\$ 1,943	\$ 1,922						\$ 2,531	\$ 3,752	\$ 4,228	\$ 4,121
12 RPPP's Sold	43	26	13	11	6	146	398						92	163	167	2,136
13 Value of RPP Permits	\$ 430	\$ 260	\$ 130	\$ 106	\$ 60	\$ 1,460	\$ 3,980						\$ 918	\$ 1,630	\$ 1,673	\$ 1,436
14 Monthly Permit Revenue	\$ 10,026	\$ 5,129	\$ 7,664	\$ 5,857	\$ 4,855	\$ 5,818	\$ 9,638						\$ 6,998	\$ 6,654	\$ 6,117	\$ 6,150
15 Value of Bagged Meters	\$ 6,225	\$ 2,740	\$ 9,475	\$ 2,870	\$ 6,370	\$ 7,135	\$ 2,890						\$ 5,386	\$ 5,300	\$ 10,460	\$ 11,426
16 New Meters Added or Removed	(6)	-	-	-	-	-	-						(1)	(1)	1	0
17 Single Space Meters	644	644	644	644	644	644	644						644	699	875	946
18 Mult-Space Meters	71	71	71	71	71	71	71						71	65	41	37
19 Metered Space Count	1,256	1,256	1,256	1,256	1,256	1,256	1,256						1,256	1,261	1,271	1,272
20 Vehicles Booted	58	39	25	-	-	-	64						27	29	39	42
21 Booting Fees	\$ 2,660	\$ 3,540	\$ 3,525	\$ 480	\$ -	\$ -	\$ 6,030						\$ 2,319	\$ 2,123	\$ 3,064	\$ 3,221
22 Total Revenue Collected	\$ 197,299	\$ 206,584	\$ 167,705	\$ 44,733	\$ 49,939	\$ 92,878	\$ 118,901	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,434	\$ 190,376	\$ 181,929	\$ 161,388



## LEXPARK VOID SUMMARY

### Voided Citations By Officer

CY '20		Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD
Issuing Officer														
1	2013	1	1	-	-	-	-	-						2
2	2065	-	-	-	-	-	-	-						-
3	2081	5	8	23	2	-	-	2						40
4	2082	3	2	9	2	2	10	2						30
5	2098	-	-	-	-	-	-	-						-
6	2115	-	-	-	-	-	-	-						-
7	2117	-	-	-	-	-	-	-						-
8	2119	-	-	-	-	-	-	-						-
9	2120	4	3	23	2	1	9	2						44
10	2122	-	-	-	-	-	-	-						-
11	2124	-	-	-	-	-	-	-						-
12	2125	-	-	-	-	-	-	-						-
13	2130	-	-	-	-	-	-	-						-
14	2131	21	9	5	-	-	-	-						35
15	2132	-	-	-	1	1	4	5						11
16	2133	16	12	21	1	11	2	4						67
17	2137	6	4	8	1	7	4	2						32
18	2138	8	13	18	2	2	5	3						51
19	2140	3	5	2	-	-	-	-						10
20	% Voids	1.72%	1.74%	2.73%	0.25%	0.54%	1.05%	0.80%						1.01%
21	Total	67	57	109	11	24	34	20	-	-	-	-	-	261
22	Total Citations	3,899	3,275	3,987	4,449	4,477	3,237	2,511						25,835

### Voided Citations Summary By Reason

CY '20		Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD
Void Type														
23	Administrative	38	21	10	1	4	14	3						91
24	Ambiguous Mrkg /Missing Sign	2	-	-	-	-	-	-						2
25	Customer Walk Up	-	-	-	1	1	-	-						2
26	Duplicate	3	9	4	1	2	-	2						21
27	Meter Malfunction	-	-	-	-	-	-	1						1
28	Pay By Phone	9	10	12	-	2	2	4						39
29	Officer Error	13	16	11	7	11	17	4						79
30	Test	-	-	1	1	-	-	3						5
31	Visitor	2	-	-	-	2	-	-						4
32	Printer Error	-	-	-	-	-	-	-						-
33	Paid Other Luke	-	-	-	-	-	-	-						-
34	Void By Client Directive		1	71*	-	2	1	3						7
35	Total	67	57	38	11	24	34	20	-	-	-	-	-	251

\* On March 17, our officers wrote 71 tickets for non-payment of meters on the day we declared Free Parking due to the COVID-19 virus. The tickets were voided on March 18 per client directive



# Citations Aging Report

## Five-Year Report Ending August 1, 2020

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
<b>TOTALS</b>											
Count	1,182	844	419	221	1,882	4,614	8,402	7,210	7,773	1,069	33,616
Dollar Amt	\$32,855.00	\$31,120.00	\$16,950.00	\$8,830.00	\$74,663.50	\$191,893.00	\$358,520.52	\$311,737.86	\$294,553.50	\$41,345.00	\$1,362,468.38



# Citations Aging Report

## Five-Year Report Ending July 1, 2020

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
<b>TOTALS</b>											
Count	1,227	483	273	967	1,885	4,575	8,719	6,904	8,048	920	34,001
Dollar Amt	\$34,555.00	\$19,215.00	\$10,605.00	\$34,280.00	\$79,992.50	\$189,698.00	\$372,845.52	\$295,717.86	\$307,193.50	\$34,410.00	\$1,378,512.38



## OFF STREET BY THE NUMBERS Calendar 2020

	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	CAL YTD AVG	FY '21 AVG	FY '20 AVG
<b>MONTHLY CARD HOLDERS BILLED</b>															
1 Victorian Square	374	381	406	366	335	343	348						365	348	385
2 Transit Center	1,046	1,055	1,055	1,043	1,039	1,033	968						1,034	968	1,063
3 Courthouse	240	240	249	208	211	211	210						224	210	239
4 Helix	<u>381</u>	<u>384</u>	<u>384</u>	<u>384</u>	<u>386</u>	<u>385</u>	<u>386</u>						<u>384</u>	<u>386</u>	<u>393</u>
5 TOTAL	<b>2,041</b>	<b>2,060</b>	<b>2,094</b>	<b>2,001</b>	<b>1,971</b>	<b>1,972</b>	<b>1,912</b>						<b>2,007</b>	<b>1,912</b>	<b>2,080</b>
<b>TOTAL AVAILABLE FOR MONTHLY</b>															
6 Victorian Square (384)	10	8	2	42	73	65	84						41	84	3
7 Transit Center (777)	9	15	15	27	31	37	102						34	102	1
8 Courthouse (518)	2	2	2	43	40	40	41						24	41	1
9 Helix (389)	<u>6</u>	<u>16</u>	<u>16</u>	<u>16</u>	<u>14</u>	<u>15</u>	<u>14</u>						<u>14</u>	<u>14</u>	<u>2</u>
10 TOTAL (2068)	<b>27</b>	<b>41</b>	<b>35</b>	<b>128</b>	<b>158</b>	<b>157</b>	<b>241</b>						<b>112</b>	<b>241</b>	<b>7</b>
11 SPECIAL EVENTS WORKED - VS	<b>12</b>	<b>18</b>	<b>4</b>	-	-	-	-						<b>5</b>	-	<b>7</b>
12 VALIDATIONS SOLD - ALL GARAGES	<b>3,114</b>	<b>3,963</b>	<b>245</b>	-	-	<b>541</b>	<b>495</b>						<b>1,194</b>	<b>495</b>	<b>1,902</b>
<b>AVERAGE DAILY TRANSACTIONS</b>															
13 Victorian Square	223	236	108	14	34	68	68						107	68	271
14 Transit Center	16	26	8	-	1	3	2						8	2	14
15 Courthouse	197	204	111	22	21	67	73						99	73	193
16 Helix	<u>408</u>	<u>419</u>	<u>225</u>	<u>16</u>	<u>34</u>	<u>67</u>	<u>151</u>						<u>189</u>	<u>151</u>	<u>429</u>
17 TOTAL	<b>844</b>	<b>885</b>	<b>452</b>	<b>52</b>	<b>90</b>	<b>205</b>	<b>294</b>						<b>403</b>	<b>294</b>	<b>907</b>
<b>AVERAGE LENGTH OF STAY - HOURS</b>															
18 Victorian Square	2.1	2.5	2.1	2.0	1.9	1.8	1.9						2.0	1.9	2.6
19 Transit Center	2.9	2.7	2.7	1.7	3.0	2.9	2.6						2.6	2.6	2.9
20 Courthouse	2.1	2.3	2.3	3.3	2.4	2.1	2.0						2.3	2.0	2.1
21 Helix	<u>1.1</u>	<u>1.1</u>	<u>1.2</u>	<u>1.9</u>	<u>2.2</u>	<u>1.6</u>	<u>1.1</u>						<u>1.5</u>	<u>1.1</u>	<u>1.5</u>
22 TOTAL	<b>2.1</b>	<b>2.1</b>	<b>2.1</b>	<b>2.2</b>	<b>2.4</b>	<b>2.1</b>	<b>1.9</b>						<b>2.1</b>	<b>1.9</b>	<b>2.3</b>
<b>AVERAGE TRANSACTION AMOUNT</b>															
23 Victorian Square	\$ 7.90	\$ 7.97	\$ 6.07	\$ 6.30	\$ 6.44	\$ 5.17	\$ 6.18						\$ 6.58	\$ 6.18	\$ 4.95
24 Transit Center	\$ 5.61	\$ 5.21	\$ 5.39	\$ 3.46	\$ 5.28	\$ 5.61	\$ 4.83						\$ 5.06	\$ 4.83	\$ 5.16
25 Courthouse	\$ 4.22	\$ 4.55	\$ 4.45	\$ 6.77	\$ 3.68	\$ 3.46	\$ 4.09						\$ 4.46	\$ 4.09	\$ 4.00
26 Helix	<u>\$ 3.45</u>	<u>\$ 3.35</u>	<u>\$ 3.51</u>	<u>\$ 5.70</u>	<u>\$ 6.89</u>	<u>\$ 3.89</u>	<u>\$ 3.44</u>						<u>\$ 4.32</u>	<u>\$ 3.44</u>	<u>\$ 2.59</u>
27 TOTAL	<b>\$ 5.30</b>	<b>\$ 5.27</b>	<b>\$ 4.86</b>	<b>\$ 5.56</b>	<b>\$ 5.57</b>	<b>\$ 4.53</b>	<b>\$ 4.64</b>						<b>\$ 5.10</b>	<b>\$ 4.64</b>	<b>\$ 4.18</b>

**Aged Balances - 21081204 Courthouse Garage**

Ending Balances as of 8/5/2020

Account	Current	30 Days	60 Days	90 Days	Total Due
<b>Report Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Aged Balances - 21081202 Victorian Square Garage**

Ending Balances as of 8/5/2020

Account	Current	30 Days	60 Days	90 Days	Total Due	
96422 CHARLES McKESSON	\$90.00	\$90.00	\$0.00	\$0.00	\$180.00	BLOCKED CARD
96461 Dalton Nonweiler	\$0.00	\$0.00	\$90.00	\$0.00	\$90.00	CANCELLED ACCT
<b>Report Totals</b>	<b>\$90.00</b>	<b>\$90.00</b>	<b>\$90.00</b>	<b>\$0.00</b>	<b>\$270.00</b>	

**Aged Balances - 21081201 Helix Garage**

Ending Balances as of 8/5/2020

Account	Current	30 Days	60 Days	90 Days	Total Due	
96305 GRAY CONSTRUCTION	\$1,860.00	\$1,860.00	\$0.00	\$420.00	\$4,140.00	Am in Contact
<b>Report Totals</b>	<b>\$1,860.00</b>	<b>\$1,860.00</b>	<b>\$0.00</b>	<b>\$420.00</b>	<b>\$4,140.00</b>	

**Aged Balances - 21081203 Transit Center Garage**

Ending Balances as of 8/5/2020

Account	Current	30 Days	60 Days	90 Days	Total Due	
56330 GRAY CONSTRUCTION	\$12,300.00	\$12,300.00	\$0.00	\$0.00	\$24,600.00	PAYMENT PROCESSING
95484 JOHN WRIGHT TODD	\$65.00	\$65.00	\$65.00	\$0.00	\$195.00	TRYING TO CONTACT
<b>Report Totals</b>	<b>\$12,365.00</b>	<b>\$12,365.00</b>	<b>\$65.00</b>	<b>\$0.00</b>	<b>\$24,795.00</b>	

**Lexington & Fayette County Parking Authority**  
**Statement of Net Position**

Substantially All Disclosures Omitted

	As Of 06/30/20	As Of 06/30/19	Variance 06/30/20
<b>Assets</b>			
Current Assets			
Cash	\$ 1,013,379	\$ 2,135,924	\$ (1,122,545)
Cash-Change Fund	496	7,102	(6,606)
Accounts Receivable	14,738	41,080	(26,341)
Prepaid Expenses	184,724	0	184,723
Restricted Cash & Cash Equivalents			
Investments-BB&T-Restricted Cash	3,500,000	3,500,000	0
Investments-BB&T-Garage Maintenance Reserve	1,596,700	1,008,269	588,431
Investments-BB&T-Unrealized G/L	2,049	1,757	292
Investments-BB&T-Accrued Interest	27,443	27,364	79
Total Restricted Cash & Equivalents	<u>5,126,192</u>	<u>4,537,390</u>	<u>588,802</u>
Total Current Assets	<u>6,339,529</u>	<u>6,721,496</u>	<u>(381,967)</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,094	0
Parking Facilities & Improvements	12,773,257	12,144,374	628,882
Equipment & Furniture	2,278,903	1,996,555	282,348
Construction In Progress	323,892	128,249	195,644
Computer Software	10,850	10,850	0
Total Capital Assets	<u>22,971,996</u>	<u>21,865,122</u>	<u>1,106,874</u>
Less: Accumulated Depreciation	<u>(4,617,476)</u>	<u>(3,885,310)</u>	<u>(732,166)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>18,354,520</u>	<u>17,979,812</u>	<u>374,708</u>
Total Non-Current Assets	<u>18,354,520</u>	<u>17,979,812</u>	<u>374,708</u>
<b>Total Assets</b>	<b><u>\$ 24,694,049</u></b>	<b><u>\$ 24,701,308</u></b>	<b><u>\$ (7,259)</u></b>
<b>Liabilities and Net Assets</b>			
Current Liabilities			
Accounts Payable and Accrued Liabilities	\$ 340,015	\$ 699,736	\$ (359,721)
Compensated Absences	9,840	9,230	610
Deposits Payable	1,657	4,695	(3,038)
Note Payable	416,473	405,060	11,413
Total Current Liabilities	<u>767,985</u>	<u>1,118,721</u>	<u>(350,736)</u>
Non-Current Liabilities			
Note Payable	2,441,339	2,862,050	(420,711)
Compensated Absences	9,839	9,230	609
Deposits Payable	4,672	0	4,672
Total Non-Current Liabilities	<u>2,455,850</u>	<u>2,871,280</u>	<u>(415,430)</u>
Total Liabilities	<u>3,223,835</u>	<u>3,990,001</u>	<u>(766,166)</u>
Net Position			
Capital Assets Net of Debt	15,492,520	14,712,702	779,818
Restricted-Garage Maintenance Reserve	1,626,192	1,037,390	588,802
Restricted-Capital Asset Mgmt Program	3,500,000	3,500,000	0
Unrestricted	851,502	1,461,216	(609,714)
Total Net Position	<u>21,470,214</u>	<u>20,711,308</u>	<u>758,906</u>
<b>Total Liabilities and Net Assets</b>	<b><u>\$ 24,694,049</u></b>	<b><u>\$ 24,701,308</u></b>	<b><u>\$ (7,259)</u></b>

No assurance is provided on these financial statements.

**Lexington & Fayette County Parking Authority  
Management Report  
FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 6/30/2020 Actual	Month End 6/30/2020 FYE Budget	Variance 6/30/2020	FYTD 6/30/2020 Actual	FYTD 6/30/2020 FYE Budget	Variance 6/30/2020	Annual Budget 6/30/2020 FYE Budget	
<b>Revenue</b>								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 7,278	\$ 8,167	\$ (890)	\$ 109,771	\$ 98,004	\$ 11,767	\$ 98,004
2	Parking - Meter Collections	44,229	126,164	(81,934)	1,009,002	1,444,144	(435,142)	1,444,144
3	Parking - Fines	35,463	80,516	(45,053)	835,616	968,638	(133,022)	968,638
4	Overage/Shortage/Fees	0	0	0	(30)	0	(30)	0
5	<b>Total Revenue OnStreet</b>	<b>86,970</b>	<b>214,847</b>	<b>(127,877)</b>	<b>1,954,359</b>	<b>2,510,786</b>	<b>(556,427)</b>	<b>2,510,786</b>
Revenue OffStreet								
6	Parking - Monthly Rental	107,154	113,280	(6,126)	1,329,735	1,355,400	(25,665)	1,355,400
7	Parking - Transient Rental	14,292	69,873	(55,581)	590,423	799,242	(208,819)	799,242
8	Parking - Event	0	2,500	(2,500)	177,200	208,500	(31,300)	208,500
9	Parking - Validations	1,568	4,092	(2,524)	40,327	46,686	(6,359)	46,686
10	Parking - Fines	0	0	0	525	0	525	0
11	Overage/Shortage/Fees	108	0	108	2,394	0	2,394	0
12	<b>Total Revenue OffStreet</b>	<b>123,122</b>	<b>189,745</b>	<b>(66,623)</b>	<b>2,140,604</b>	<b>2,409,828</b>	<b>(269,224)</b>	<b>2,409,828</b>
13	Commercial Property Rental	5,045	4,967	78	48,996	59,604	(10,608)	59,604
14	Miscellaneous Income	0	0	0	3,820	0	3,820	0
15	<b>Total Revenue</b>	<b>215,137</b>	<b>409,559</b>	<b>(194,422)</b>	<b>4,147,779</b>	<b>4,980,218</b>	<b>(832,439)</b>	<b>4,980,218</b>
<b>Operating Expenses</b>								
OnStreet Operating Expenses								
16	Lanier Operating Expenses	113,397	96,060	(17,337)	918,842	1,104,023	185,181	1,104,023
17	Property & Casualty Excess Insurance	0	0	0	995	1,440	445	1,440
18	Bank & Credit Card Fees	2,038	11,000	8,962	112,113	132,000	19,887	132,000
19	<b>Total OnStreet Operating Expenses</b>	<b>115,435</b>	<b>107,060</b>	<b>(8,375)</b>	<b>1,031,950</b>	<b>1,237,463</b>	<b>205,513</b>	<b>1,237,463</b>
OffStreet Operating Expenses								
20	Lanier Operating Expenses	100,418	89,883	(10,535)	873,766	1,112,657	238,891	1,112,657
21	Property & Casualty Excess Insurance	0	0	0	57,120	57,501	381	57,501
22	Bank & Credit Card Fees	426	4,584	4,158	42,752	55,008	12,256	55,008
23	Utilities	6,007	10,166	4,159	118,312	121,992	3,680	121,992
24	Interest Expense	5,364	6,667	1,302	67,457	80,000	12,543	80,000
25	<b>Total OffStreet Operating Expenses</b>	<b>112,215</b>	<b>111,300</b>	<b>(916)</b>	<b>1,159,407</b>	<b>1,427,158</b>	<b>267,751</b>	<b>1,427,158</b>
26	Personnel Expenses	24,196	25,872	1,677	323,669	310,464	(13,205)	310,464
Administrative Expenses								
27	Property & Casualty Excess Insurance	0	0	0	35,884	37,400	1,516	37,400
28	Bank & Credit Card Fees	24	0	(24)	2,069	0	(2,069)	0
29	Other Professional Services	14,539	18,950	4,411	148,399	227,400	79,001	227,400
30	Rent/Lease Expenses	875	876	0	10,509	10,512	3	10,512
31	Landline Phones	394	442	49	4,749	5,304	555	5,304
32	Business Travel & Training	0	1,625	1,625	15,780	19,500	3,720	19,500
33	Dues Subscriptions & Publications	0	258	258	5,631	3,096	(2,535)	3,096
34	Office Supplies	129	583	453	5,240	6,996	1,756	6,996
35	Office Machines & Equipment	0	208	208	0	2,496	2,496	2,496
36	Office Repairs & Maintenance	45	125	80	364	1,500	1,136	1,500
37	Mileage Expense	0	33	33	0	396	396	396
38	Operating Contingency	0	7,500	7,500	18,500	90,000	71,500	90,000
39	<b>Total Administrative Expenses</b>	<b>16,006</b>	<b>30,600</b>	<b>14,593</b>	<b>247,125</b>	<b>404,600</b>	<b>157,475</b>	<b>404,600</b>
40	<b>Total Operating Expenses</b>	<b>267,852</b>	<b>274,832</b>	<b>6,979</b>	<b>2,762,151</b>	<b>3,379,685</b>	<b>617,534</b>	<b>3,379,685</b>
41	Change in Net Position Before Capital & Other Financing	(52,715)	134,727	(187,443)	1,385,628	1,600,533	(214,905)	1,600,533
<b>Expenses For Capital Assets</b>								
42	Depreciation & Amortization	61,396	56,601	(4,794)	732,166	679,214	(52,952)	679,214
43	<b>Total Expenses For Capital Assets</b>	<b>61,396</b>	<b>56,601</b>	<b>(4,794)</b>	<b>732,166</b>	<b>679,214</b>	<b>(52,952)</b>	<b>679,214</b>
<b>Other Financing Sources</b>								
44	Grants Received	0	0	0	7,260	0	7,260	0
45	Interest Income	5,564	9,000	(3,436)	88,509	108,000	(19,491)	108,000
46	Gain (Loss) on Disposal of Assets	0	0	0	9,383	0	9,383	0
47	Unrealized Gain / Loss on Investments	(107)	0	(107)	292	0	292	0
48	<b>Total Other Financing Sources</b>	<b>5,457</b>	<b>9,000</b>	<b>(3,543)</b>	<b>105,444</b>	<b>108,000</b>	<b>(2,556)</b>	<b>108,000</b>
49	<b>Total Change in Net Position</b>	<b>\$ (108,654)</b>	<b>\$ 87,126</b>	<b>\$ (195,780)</b>	<b>\$ 758,906</b>	<b>\$ 1,029,319</b>	<b>\$ (270,413)</b>	<b>\$ 1,029,319</b>

No assurance is provided on these financial statements.



**Lexington and Fayette County Parking Authority**  
**Statement of Cash Flows**

Substantially All Disclosures Omitted

	Month To Date 6/30/2020	Year To Date 6/30/2020
<b>Cash Flows from Operating Activities</b>		
Cash received from parking customers	\$ 225,236	\$ 4,121,305
Cash received from commercial property renters	5,045	48,996
Cash received from other sources (interest / misc)	5,564	92,329
Cash payments to suppliers for goods and services	(253,201)	(2,984,269)
Cash payments to employees for services	(40,262)	(319,188)
Cash payments of related party payables to LFUCG	(2,399)	(27,727)
<b>Net Cash Provided by Operating Activities</b>	<b>(60,017)</b>	<b>931,446</b>
<b>Cash Flows from Noncapital Financing Activities</b>		
Cash payments on Note Payable	(34,365)	(409,299)
<b>Net Cash Used in Noncapital Financing Activities</b>	<b>(34,365)</b>	<b>(409,299)</b>
<b>Cash Flows from Capital and Investing Activities</b>		
Net Changes in Restricted Investments	(478,121)	(561,067)
Purchases of Capital Assets	(105,565)	(1,097,491)
Funds received from grants	-	7,260
<b>Net Changes in Capital and Investing Activities</b>	<b>(583,686)</b>	<b>(1,651,298)</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>(678,068)</b>	<b>(1,129,151)</b>
<b>Cash and Cash Equivalents, Beginning of Period</b>	<b>1,691,943</b>	<b>2,143,026</b>
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 1,013,875</b>	<b>\$ 1,013,875</b>
<b>Reconciliation of Operating Income to Net Cash Flows</b>		
<b>Provided by Operating Activities</b>		
Change in Net Position	\$ (108,654)	\$ 758,906
<b>Adjustments to Reconcile Operating Income to Net Cash</b>		
<b>Provided by Operating Activities:</b>		
Unrealized losses (gains) on investments	107	(292)
Depreciation and Amortization	61,395	732,166
Loss (gain) on Disposal of Assets	-	(9,383)
Funds received from grants	-	(7,260)
<b>Changes in Assets and Liabilities:</b>		
Accounts Receivable	15,145	26,341
Prepaid Expenses	-	(184,723)
Accrued Interest	(27,443)	(27,443)
Accounts Payable and Accrued Liabilities	(567)	(356,866)
<b>Net Cash Provided by Operating Activities</b>	<b>\$ (60,017)</b>	<b>\$ 931,446</b>

No assurance is provided on these financial statements.

**Lexington & Fayette County Parking Authority  
Management Report  
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 06/30/20 <small>Actual</small>	Year Ending 06/30/19 <small>Actual</small>	Year To Date 06/30/20 <small>Capital Expenditures</small>	FYTD 06/30/20 <small>Annual Cap Ex Budget</small>
<b>Capital Assets</b>				
Land	7,585,094	7,585,094	0	0
Parking Facilities & Improvements	12,773,257	12,144,374	628,883	2,375,250
Equipment & Furniture	2,278,903	1,996,555	282,348	323,000
Construction In Progress	323,892	128,249	195,643	0
Computer Software	10,850	10,850	0	0
<b>Total Capital Assets</b>	<b><u>22,971,996</u></b>	<b><u>21,865,122</u></b>	<b><u>1,106,874</u></b>	<b><u>2,698,250</u></b>

**Lexington/ Fayette Co Parking Authority**

Balance Sheet  
June 30, 2020

ASSETS

Current Assets		
Cash - US Bank	\$	<u>10,109.07</u>
Total Current Assets		10,109.07
Property and Equipment		
Building Improvements		<u>81,518.30</u>
Total Property and Equipment		81,518.30
Other Assets		<u>0.00</u>
Total Other Assets		0.00
Total Assets	\$	<u><u>91,627.37</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>3,400.00</u>
Total Current Liabilities		3,400.00
Long-Term Liabilities		<u>0.00</u>
Total Long-Term Liabilities		0.00
Total Liabilities		3,400.00
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(192,300.00)
Retained Earnings		220,583.27
Net Income		<u>29,804.84</u>
Total Capital		<u>88,227.37</u>
Total Liabilities & Capital	\$	<u><u>91,627.37</u></u>

Lexington/ Fayette Co Parking Authority  
Income Statement  
Compared with Budget  
For the Twelve Months Ending June 30, 2020

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Revenues</b>						
Rental Income	\$ 3,365.63	\$ 4,810.00	(1,444.37)	\$ 43,020.34	\$ 50,851.00	(7,830.66)
Income - Utilities	128.34	120.00	8.34	3,282.13	2,795.00	487.13
<b>Total Revenues</b>	<b>3,493.97</b>	<b>4,930.00</b>	<b>(1,436.03)</b>	<b>46,302.47</b>	<b>53,646.00</b>	<b>(7,343.53)</b>
<b>Cost of Sales</b>						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
<b>Gross Profit</b>	<b>3,493.97</b>	<b>4,930.00</b>	<b>(1,436.03)</b>	<b>46,302.47</b>	<b>53,646.00</b>	<b>(7,343.53)</b>
<b>Expenses</b>						
Property Management Fee	500.00	500.00	0.00	6,000.00	6,000.00	0.00
Repair & Maintenance	0.00	100.00	(100.00)	2,615.87	2,650.00	(34.13)
Postage	0.00	2.00	(2.00)	7.60	8.00	(0.40)
Commission expense	0.00	0.00	0.00	7,874.16	0.00	7,874.16
<b>Total Expenses</b>	<b>500.00</b>	<b>602.00</b>	<b>(102.00)</b>	<b>16,497.63</b>	<b>8,658.00</b>	<b>7,839.63</b>
<b>Net Income</b>	<b>\$ 2,993.97</b>	<b>\$ 4,328.00</b>	<b>(1,334.03)</b>	<b>\$ 29,804.84</b>	<b>\$ 44,988.00</b>	<b>(15,183.16)</b>

**Lexington/ Fayette Co Parking Authority**  
**Cash Disbursements Journal**  
**For the Period From Jun 1, 2020 to Jun 30, 2020**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

<b>Date</b>	<b>Check #</b>	<b>Account ID</b>	<b>Account Description</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
6/1/20	1160	500 100	Property Management Fee Cash - US Bank	Invoice: 7338 Schrader Commercial Properties, LLC	500.00	500.00
6/29/20	e-062930	350 100	Capital Contribution, Net Cash - US Bank	4rh Qtr Distribution Lexington Parking Authority	6,000.00	6,000.00
<b>Total</b>					<b>6,500.00</b>	<b>6,500.00</b>

**Lexington/ Fayette Co Parking Authority**  
**General Ledger**

**For the Period From Jun 1, 2020 to Jun 30, 2020**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Referenc	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	6/1/20			Beginning Balance			14,880.73
	6/1/20	1160	CDJ	Schrader Commercial Pr		500.00	
	6/2/20	060220	CRJ	Spotz, LLC	1,600.00		
	6/17/20	061720	CRJ	Spotz, LLC	50.22		
	6/17/20	061720	CRJ	Creatures of Whim	36.09		
	6/17/20	061720	CRJ	Savane Silver	42.03		
	6/29/20	e-062930	CDJ	Lexington Parking Autho		6,000.00	
				Current Period Change	1,728.34	6,500.00	-4,771.66
	<b>6/30/20</b>			<b>Ending Balance</b>			<b>10,109.07</b>
155 Building Improvements	6/1/20			Beginning Balance			81,518.30
	<b>6/30/20</b>			<b>Ending Balance</b>			<b>81,518.30</b>
231 Tenant Deposits	6/1/20			Beginning Balance			-5,165.63
	6/17/20	xfer G&C	GEN	xfer Georgettes & Chiffo	1,765.63		
				Current Period Change	1,765.63		1,765.63
	<b>6/30/20</b>			<b>Ending Balance</b>			<b>-3,400.00</b>
349 Beginning Balance Equity	6/1/20			Beginning Balance			-30,139.26
	<b>6/30/20</b>			<b>Ending Balance</b>			<b>-30,139.26</b>
350 Capital Contribution, Net	6/1/20			Beginning Balance			186,300.00
	6/29/20	e-062930	CDJ	Lexington Parking Autho	6,000.00		
				Current Period Change	6,000.00		6,000.00
	<b>6/30/20</b>			<b>Ending Balance</b>			<b>192,300.00</b>
352 Retained Earnings	6/1/20			Beginning Balance			-220,583.27
	<b>6/30/20</b>			<b>Ending Balance</b>			<b>-220,583.27</b>
400 Rental Income	6/1/20			Beginning Balance			-39,654.71
	6/2/20	060220	CRJ	Spotz, LLC - Invoice: 12		1,600.00	
	6/17/20	xfer G&C	GEN	xfer Georgettes & Chiffo		1,765.63	
				Current Period Change		3,365.63	-3,365.63
	<b>6/30/20</b>			<b>Ending Balance</b>			<b>-43,020.34</b>
401 Income - Utilities	6/1/20			Beginning Balance			-3,153.79
	6/17/20	061720	CRJ	Spotz, LLC - Electric 4/4/		50.22	
	6/17/20	061720	CRJ	Creatures of Whim - Ele		36.09	
	6/17/20	061720	CRJ	Savane Silver - Electric		42.03	
				Current Period Change		128.34	-128.34
	<b>6/30/20</b>			<b>Ending Balance</b>			<b>-3,282.13</b>
500 Property Management Fe	6/1/20			Beginning Balance			5,500.00
	6/1/20	1160	CDJ	Schrader Commercial Pr	500.00		
				Current Period Change	500.00		500.00
	<b>6/30/20</b>			<b>Ending Balance</b>			<b>6,000.00</b>
511 Repair & Maintenance	6/1/20			Beginning Balance			2,615.87

**Lexington/ Fayette Co Parking Authority  
General Ledger**

**For the Period From Jun 1, 2020 to Jun 30, 2020**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Referenc	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	6/30/20			Ending Balance			2,615.87
526 Postage	6/1/20			Beginning Balance			7.60
	6/30/20			Ending Balance			7.60
528 Commission expense	6/1/20			Beginning Balance			7,874.16
	6/30/20			Ending Balance			7,874.16

**Lexington/ Fayette Co Parking Authority**  
**Account Reconciliation**  
**As of Jun 30, 2020**  
**100 - Cash - US Bank**  
**Bank Statement Date: June 30, 2020**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	14,880.73
Add: Cash Receipts	1,728.34
Less: Cash Disbursements	(6,500.00)
Add (Less) Other	_____
Ending GL Balance	<u>10,109.07</u>
Ending Bank Balance	10,109.07
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>10,109.07</u></u>



-----Original Message-----

From: MARIO ZUANETTI <mzuanetti@bellsouth.net>

Sent: Sunday, August 02, 2020 6:40 PM

To: Gary Means <gmeans@lexpark.org>

Subject: Lofts at Gratz Park

Gary,

I hope you are well and safe in this pandemic mess...we had a board meeting at The Lofts At Gratz Park and one of the things we discussed was the parking permits.

As a president of the board, on behalf of the Condo Association, I'd like you to consider a reduction on the monthly fee for the 7 parking permits we have now (85\$ each per month) on and along 200 W. Second Street. This would help tremendously all the units owners during these difficult times and beyond. Thank you very much for your precious help in this matter. Best regards.

Mario Zuanetti

president of the Lofts at Gratz Park Condo Association

Sent from my iPad

## Garage Updates

### Helix Garage:

- The garage lighting system was programmed with a green scheme in remembrance of KY COVID-19 victims.

### Victorian Square Garage:

Jarboe Construction continues work on the façade enhancement project:

- Installation of the stainless steel façade panels is complete.
- Walker Electric completed the installation of the LED lighting fixtures.
- Painting related to the façade enhancement is complete.
- Installation of the Live Wall system is nearing completion.
- The plantings for the LiveWall system are ready for installation. James Greenroofs, located in Colbert, Georgia selected plantings that will provide the best seasonal color and longevity.
- Installation of the marquee style PARK sign is scheduled to begin the week of August 24<sup>th</sup>.



- Vincent Lighting Systems is tentatively scheduled to commission the lighting system the week of August 31<sup>st</sup> – September 4<sup>th</sup>.



### General Garage Notes:

- Everclear Enterprises continues work on the beam repairs at the Transit Center Garage. Project completion is expected by late August. The total project cost is estimated at \$279,875.
- LPA consulted with WP Moore to review bid proposals for the remaining original CAMP repair items, as well as next year's repair project scope. The low bid was submitted by Volunteer Restoration with a base bid total of \$1,127,575. The recommended contingency allowance brings the proposed project budget to \$1,262,575. Note: LPA had advised Walter P Moore the budget for the two-year repair cycle is \$2M.
- LPA entered into an agreement with local artist Ciara LeRoy to create a mural along the Short Street façade of the Victorian Square Garage in support of Black Lives Matter.
- LPA continues to work with the LEXPARK staff and REEF Parking to explore cost savings initiatives and create maintenance projects in the garages during this economic slowdown.

LPA CapEx 10yr Budget FY19-FY29

Updated 08.07.20

Project Description	TOTAL	FY19 Actual	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29
Transit Center Garage CAMP			\$ 250,000	\$ 531,006	\$ 215,915									
Structural / Immediate Repairs	\$ 716,775	\$ 43,500				\$ 279,875	\$ 128,000		\$ 21,250	\$ 105,250	\$ 11,000	\$ 22,500	\$ 52,700	\$ 52,700
Highly Recommended Repairs	\$ 438,750	\$ 303,000					\$ 24,500		\$ 47,500	\$ 29,250			\$ 17,250	\$ 17,250
Preventative Maintenance Repairs	\$ 1,253,200	\$ 191,250					\$ 103,250	\$ 510,500				\$ 18,000	\$ 215,100	\$ 215,100
Energy Efficiency / Aesthetics Repairs	\$ 155,900	\$ 50,500					\$ 55,250	\$ 34,250					\$ 7,950	\$ 7,950
Helix Garage CAMP			\$ 250,000	\$ 120,880	\$ 419,400									
Structural / Immediate Repairs	\$ 250,250	\$ 88,000					\$ 22,500			\$ 65,750	\$ 74,000		\$ -	\$ -
Highly Recommended Repairs	\$ 256,500	\$ 93,750					\$ 20,000			\$ 77,250			\$ 32,750	\$ 32,750
Preventative Maintenance Repairs	\$ 785,600	\$ 32,000					\$ 285,500			\$ 260,000	\$ 90,000		\$ 59,050	\$ 59,050
Energy Efficiency / Aesthetics Repairs	\$ 168,250	\$ 54,250					\$ 33,000			\$ 77,000			\$ 2,000	\$ 2,000
Victorian Square Garage CAMP			\$ 250,000	\$ 312,236	\$ 400,750									
Structural / Immediate Repairs	\$ 332,350	\$ 245,750								\$ 17,250	\$ 14,750		\$ 27,300	\$ 27,300
Highly Recommended Repairs	\$ 348,050	\$ 66,000								\$ 230,750			\$ 25,650	\$ 25,650
Preventative Maintenance Repairs	\$ 828,500	\$ 72,750						\$ 380,500			\$ 179,750		\$ 97,750	\$ 97,750
Energy Efficiency / Aesthetics Repairs	\$ 78,400	\$ 22,500									\$ 11,000		\$ 22,450	\$ 22,450
Courthouse Garage CAMP			\$ 250,000	\$ 110,805	\$ 226,510									
Structural / Immediate Repairs	\$ 57,200	\$ 44,750							\$ 7,250				\$ 2,600	\$ 2,600
Highly Recommended Repairs	\$ 663,350	\$ 181,000					\$ 273,250		\$ 20,750		\$ 89,250		\$ 49,550	\$ 49,550
Preventative Maintenance Repairs	\$ 106,000	\$ 37,750							\$ 39,000		\$ 29,250		\$ 73,350	\$ 73,350
Energy Efficiency / Aesthetics Repairs	\$ 61,950	\$ 11,500							\$ 32,000		\$ 12,750		\$ 2,850	\$ 2,850
Transit Center Garage Gateless Project	\$ 120,297	\$ 120,297												
Elevator Upgrades	\$ 254,000			\$ 129,000				\$ 55,000				\$ 70,000		
HVAC @ Broadway Shoppes	\$ 10,000		\$ 10,000		\$ 10,000									
Safety Fence & Architectural Lighting	\$ 367,880		\$ 100,000	\$ 136,231	\$ 231,649									
Structural Maintenance Reserve	\$ 5,000,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000		\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Replacement of LPA Copier/Printer/Fax	\$ 9,000		\$ 9,000				\$ 9,000							
Meter Replacement/Upgrades *	\$ 320,798		\$ 168,000	\$ 188,798	\$ 24,000			\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000			
LPR System	\$ 57,360		\$ 55,000	\$ 27,360				\$ 30,000						
PARCS Replacement/Upgrades	\$ 850,000		\$ 100,000		\$ 750,000									
<b>SUB TOTAL BEFORE DEBT</b>	<b>\$ 13,490,360</b>	<b>\$ 2,158,547</b>	<b>\$ 1,942,000</b>	<b>\$ 2,056,316</b>	<b>\$ 2,778,224</b>	<b>\$ 279,875</b>	<b>\$ 1,454,250</b>	<b>\$ 1,537,250</b>	<b>\$ 694,750</b>	<b>\$ 1,052,250</b>	<b>\$ 1,286,000</b>	<b>\$ 700,500</b>	<b>\$ 1,188,300</b>	<b>\$ 1,188,300</b>
Principal Pymt on \$6mm Loan (restoration and upgrades)	\$ 3,891,423	\$ 163,383	\$ 399,103		\$ 408,115		\$ 417,118	\$ 2,503,705						
<b>TOTALS</b>	<b>\$ 17,381,783</b>	<b>\$ 2,321,930</b>	<b>\$ 2,341,103</b>	<b>\$ 2,056,316</b>	<b>\$ 3,186,339</b>	<b>\$ 279,875</b>	<b>\$ 1,871,368</b>	<b>\$ 4,040,955</b>	<b>\$ 694,750</b>	<b>\$ 1,052,250</b>	<b>\$ 1,286,000</b>	<b>\$ 700,500</b>	<b>\$ 1,188,300</b>	<b>\$ 1,188,300</b>

NOTES:

- Elevator Upgrades \$140k in upgrades to the 4 Transit Center Elevators at the end of their 30 yr life. \$55k in upgrades to the Helix elevator, \$70k potential at VS for upgrades
- HVAC @ Broadway Shoppes A future replacement plan for the 4 units with older HVAC systems (only 1 remaining to replace)
- Safety Fence & Arch. Lighting Safety fence around the perimeter of the VS Garage + stainless steel panels with programmable lighting + PARK sign (New Projected total \$367,880, \$136,231 paid in FY20 remainder FY21)
- Structural Maintenance Reserve Annual maint. allotment for ongoing structural repairs as well as water proof membrane replacement etc. = \$500,000 per fiscal year
- Replacement of LPA Copier/Printer/Fax Current unit purchased in 2013. Projected 5 years useful life (Update: Projecting possible 9 years)
- Meter Replacement/Upgrades FY17 Replaced 35 LUKes for \$328,400, FY20 Additional 29 LUKE Cosmo's purchased for \$188,798, in FY22 will relocate meters due to LFUCG/UK land swap
- PARCS Replacement/Upgrades Originally projected new PARCS replacement at the end of a 10yr life on current S&B system, FY21 budgeting for replacement of PARCS at Victorian Square, Courthouse & Helix Garages) \$750,000 total
- LPR System Mobile License Plate Recognition system hardware and software for second LPR enforcement vehicle + replace 1st system in FY23
- Debt Payment on \$6mm Loan (restoration and upgrades) Original FY13/FY14 Projects completed, now making monthly payments of \$37,376.57

FY28 & FY29 CAMP projections are based on the 2028-2032 lump sum totals from original THP assessment and are broken down as per year estimate for that time frame.



The Kentucky Woman Suffrage Notecards are part of a larger leadership and action project by Girl Scout Senior Elizabeth Solie of Troop 1148. Elizabeth is pursuing the Gold Award, the highest award a Girl Scout can earn. Her project is a student activity book about Kentucky activists who fought for women's right to vote. To learn more about the project, visit her Facebook page by searching @ElizabethGoldAwardProject.

Mary Barr Clay (1839-1924) was a leader of both the National Woman Suffrage Association and the American Woman Suffrage Association. The eldest of four daughters of abolitionist Cassius Marcellus Clay and Mary Jane Warfield Clay, she grew up near Richmond. Her own divorce and that of her parents revealed to Clay the lack of women's property rights. She served as vice-president of two organizations working to secure women's right to vote—the National Woman Suffrage Association who promoted a federal constitutional amendment and the American Woman Suffrage Association who supported state-by-state campaigns. Clay organized suffrage clubs in Kentucky and Michigan. She spoke publicly and wrote about woman suffrage, submitting the Kentucky report to Elizabeth Cady Stanton and Susan B. Anthony's *History of Woman Suffrage: 1876-1885*.

Image from Elizabeth Cady Stanton, et al, *History of Woman Suffrage*, vol. III, 1886: 816



"WOMEN THEMSELVES NEED THE BALLOT FOR SELF-PROTECTION, AND AS WE ARE BY COMMON RIGHT AND THE LAWS OF GOD FREE HUMAN BEINGS, WE DEMAND THAT YOU NO LONGER HOLD US YOUR SUBJECTS—YOUR POLITICAL SLAVES."

MARY BARR CLAY

Kara,

Mary thanks to the Dep.-Gayette Co. Parking Authority for the donation to Breaking the Bronze Ceiling. We're honored to commemorate the role Central Kentucky women played in securing women's right to vote. The sculpture being created by artist Barbara Lyggett will be a wonderful addition to Lexington's cityscape and we appreciate your generosity in helping it become a reality. Best, Teri Meadows - BTBC Steering Committee