

# August 12, 2021 Board Meeting Agenda



- |       |   |          |
|-------|---|----------|
| I.    | Call to Order/Welcome of Guests   | Frazier  |
| II.   | Approval of Minutes of July 2021 LPA Board Meeting<br><i>Board Action Required</i>  | Frazier  |
| III.  | Update on ED Activities<br>A. Executive Director Reports<br>B. Operational Reports<br>C. COVID-19 Update<br>D. ED Travel Update | Means    |
| IV.   | Present LPA and LEX <b>PARK</b> June Financial Reports<br>and Schrader Commercial Reports                                       | Means    |
| V.    | Credit Card Processing Fees   |          |
| VI.   | On-Street<br>A. Curbside Spaces/Outdoor Expansion Areas – Program Extension<br><i>Board Action Required</i>                     | Means    |
| VII.  | Off-Street (Garages)<br>A. Garage Updates   | Trammell |
| VIII. | Downtown Lexington Partnership Updates  | Sweeney  |
| IX.   | Visit Lex Updates   | Schickel |
| X.    | Comments<br>Comments from Commissioners/Advisory Committee Members  | Frazier  |

**Next Meeting: September 9, 2021**

## Lexington & Fayette County Parking Authority

Board Meeting Minutes  
July 8, 2021

Called to order: 10:00 a.m. by James Frazier, Chair

Location: ZOOM Webinar

Voting Members: Kenton Ball  
Erin Hensley  
Thomas Pettit  
Trish Vertuca

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell  
Lexington & Fayette County Parking Authority

LFCPA Advisory Board: Christine Brown

Guests: Mark Doering, Reef  
Justin Hubbard, DDAF  
Julie Schickel, VistLex

### Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

### Item 2 – Approval of June 2021 Minutes

Ms. Vertuca makes a motion to approve the minutes as amended. Mr. Pettit seconds. The vote was unanimous, and the motion carried.

### Item 3 – Update on ED Activities

#### A. Executive Director Report

Mr. Means presents the Executive Director Report. LPA staff has released two RFPs, one for marketing and one for engineering services. The marketing RFP committee met recently and decided to reject all proposals and re-issue the RFP in fall. Mr. Means was asked to participate in a pilot project regarding curb management with the company Populus.

#### B. Operational Reports

Mr. Smith goes over operational reports. He notes increases in visitors to the website and phone calls to the office. Additionally, the parking ticket collection rate increased. Mr. Means notes an unusual trend of increased transient parking in June. This is likely due to easing of Covid-19 restrictions. New meters were added on Limestone and the areas surrounding Transylvania University.

#### C. COVID-19 Update

Mr. Means presents the Revenue Stream Comparison report and a meter transaction report.



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#### **Item 4 – Financial Reports**

Mr. Means presents the May 2021 financials. Mr. Doering summarizes variances on the REEF report. He notes that REEF is having difficulty filling open positions. Mr. Ball asks that the REEF come back to the board in the end of August if the hiring difficulties continue, so that the Board may discuss other incentives. Mr. Means reports that total revenues are under budget by \$147,00 year to date, and total expenses are also under budget by \$473,000 year to date. Mr. Means projects a total net change in total position for the fiscal year end 2021 to be between zero and a loss of \$20,000. Ms. Hensley makes a motion to approve the May 2021 financials as presented, Mr. Pettit seconds. The vote was unanimous, and the motion carried.

#### **Item 5 – Appoint New Advisory Member**

Mr. Frazier offers Liza Betz as a new advisory Board Members. Mr. Ball makes a motion to appoint Ms. Betts. Mr. Pettit seconds. The vote was unanimous, and the motion carried.

#### **Item 6 – On-Street**

##### *A. Curbside Pick Up Spaces/Outdoor Expansion Areas*

Mr. Means presents an update on Curbside Pickup Spaces. The extension of free spaces is due to expire on August 31, 2021. Board action will be required next month.

##### *B. Library Meter Reservation Request*

Mr. Means presents a request from the Lexington Public Library. By consensus, the Commissioners agree to extend the curbside service.

##### *C. Meter Bagging Policy Update*

Mr. Means presents a new policy for meter bagging memorializes qualifying reasons for free meter bagging. Ms. Hensley makes a motion to approve the new policy as presented. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

#### **Item 7 – Off-Street**

##### *A. Garage Updates*

Mr. Trammell presents the garage updates. CAMP work is complete at Victorian Square and Helix. CAMP work will be completed at Transit Center and Courthouse by the end of July. LPA met with Code Enforcement to discuss the stairs at Transit Center, which are scheduled to be repaired or replaced in the fall.

#### **Item 9 – Visit Lex Updates**

Ms. Schickel reports that a Lutheran Women's convention brought visitors to downtown and Burger Week is going well with local restaurants.

There being no further business brought before the Board, the meeting adjourned at 11:30AM.



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August 4<sup>th</sup>, 2021  
**Lexington & Fayette County  
 Parking Authority  
 Executive Directors Report  
 July 2021**



### **Accomplishments**

- Received full LPA Board approval to add Liza Betz owner of Failte Irish Imports Shop to our LPA Advisory Committee
- Received full LPA Board approval to update the LPA Meter Bagging policy to officially include the required payment by all utility companies
- Worked with FLASH Parking to get the new digital space count signs accurately reflecting the number of empty spaces in our 3 gated facilities
- Worked with FLASH Parking to test & implement the new FlashPass program, which provides hybrid work scheduled monthly parkers a reduced day pass option
- As a continued response to COVID-19 maintained 28 curbside pickup spaces for downtown restaurants for the full month of June

### **Meetings with LFUCG/LFCPA staff**

- Attended a “Mornings with Planning: Equity in Planning - ZOOM meeting which included a very good panel of experts
- Met with our LPA Marketing RFP selection committee which included LPA staff, Harrison Stiles from DLP and LPA Commissioner Dee Dee Harbut and we decided to table the RFP, tweak it a bit and re-release it later to gain better responses
- Attended the July LPA Board meeting via ZOOM
- Met with our LPA Consulting & Engineering RFP selection committee which included LPA staff and LPA Commissioner Erin Hensley and we chose Walter P Moore again to head up our next 3-year CAMP cycle
- Ed & I met with a Senior Walter P Moore executive regarding the RFP selection and to discuss the fast tracking of the stairwell repairs in the Transit Center Garage
- Lunch meeting with the Fire Marshal and a Police Lt. to discuss parking scenarios that may affect our respective organizations
- Mark Doering, Ed and I held an online meeting to discuss staffing challenges
- Mark Doering, Ed and I held another online meeting to operational challenges at the Transit Center Garage
- Continued weekly meetings with LPA staff only (now in-person)
- Held regular weekly (TEAMS) meetings for On-Street and Garage operations with REEF Parking (LEXPARK) staff
- Held regular Bi-monthly conference calls with LPA & LEXPARK local staff and REEF corporate staff and municipal experts

### **Meetings with External Individuals/Groups**

- Online meeting with POPULUS representative to discuss the scope of our pilot project and the 8-city cohort group by POPULUS focused on new best practice procedures for municipalities and curb management
- Kara, Ed and I participated in a conference call with Lingo – our new phone system company to decide on design features and scope (we will save money over our current set up)
- Attended a 1-day meeting with IMPI’s Executive Committee of the Board of Directors - in Tampa Fl
- Ed and I conducted two separate RFP follow-up feedback sessions with two firms who requested meetings regarding the Consulting & Engineering RFP outcome
- Ed and I along with several REEF staff members hosted an online TEAMS meeting with our architect and several individuals related to the “LiveWall” plantings and irrigation/sprinkler system issues we are having
- I met with the General Manager of SP+ parking, to get updates on any COVID related improvements on parking activities and downtown safety issues
- Our Team held a follow up meeting with Flash Parking representatives to regarding the “FlashPass” an option for the post COVID-19 monthly parker who may only come to the office a few days per month, etc.
- I met with a group from Covington KY who were visiting Lexington for the day and wanted to learn more about our Parking Authority
- Attended the second 8-city curbside cohort meeting sponsored by POPULUS
- Online meeting/demo with a company that claims to be able to save us money on our cellular costs at the parking meters
- Lunch meeting with Terry Sweeney – DLP president & LPA Advisory Committee member
- Our team and representatives from Flash parking continued our weekly (TEAMS) meetings to discuss final implementations and other side bar tasks
- Ed and I held weekly teleconference meetings with our Walter P Moore engineers and Volunteer Restoration, the company working on our 2020/2021 CAMP repairs

### **Future Goals and Planned Activities**

- Work with Flash Parking on finalizing the implementation of our new PARCS (Garage Equipment)
- Continue working on the Transit Center garage from gated to gateless, enforcement fully in place now, space count sign integrations is left to complete
- Continue to market the pay-by-phone program (especially as “touchless” option)
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10-year Capital Asset Management Plan
- Implement recommendations from Walker Consultants’ 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart and is under the US Green Building Council

- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals
- As time allows, I review training sessions from IPMI virtual conferences which are free and available for one year following the sessions

**LFCPA and LEXPARK Key Performance Indicators**

User-input variable cells.

**CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION**

|    |  |
|----|--|
| 1  | Unique Visitors to Website (users)   |
| 2  | LEXPARK Walk-In Customers  |
| 3  | <b>LEXPARK Telephone Inquiries (Total)</b>   |
| 4  | Reporting Inoperative Meters   |
| 5  | LUKE   |
| 6  | IPS  |
| 7  | POM  |
| 8  | Enforcement Complaint  |
| 9  | Other Inquiry including payments/ just payments  |
| 10 | Pay by Phone questions or issues   |
| 11 | After 5 Parking questions  |
| 12 | Wrong Way Parking  |
| 13 | Garages  |
| 14 | <b>TOTAL CONTACTS</b>  |
| 15 | Business Association Meetings Attended   |
| 16 | Neighborhood Association Meetings Attended   |
| 17 | Number of Merchants Visited  |
| 18 | Number of Institutional and/or Public Official Meetings  |
| 19 | Number of Parking Customers Contacted (intercept surveys, survey document responses) (Analyst) |
| 20 | <b>Parking Meter In-Service Rates (% of time)</b>  |
| 21 | Single-Space Meters  |
| 22 | Multi-Space Meters   |
| 23 | <b>Average Response Time to Address Meter Complaint (Hours)</b>                                |
| 24 | (POM) These meters have been phased out as of March 1st  |
| 25 | Single-Space Meters (IPS)  |
| 26 | Multi-Space Meters (LUKE)  |
| 27 | <b>Number of Citation Appeal Hearings</b>  |
| 28 | Number of Citations Dismissed or Reduced to Warning  |
| 29 | <b>Number of Requested Citation Administrative Appeals</b>                                     |
| 30 | Number of Citations Administratively Dismissed or Reduced to Warning                           |
| 31 | to Warning   |

Totals for underlying cells.

| Jan-21 | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Standard | TOTAL AVERAGE | Percent of Total | FY 2020 AVERAGE |
|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------|---------------|------------------|-----------------|
|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|----------|---------------|------------------|-----------------|

|            |            |            |            |            |             |             |  |  |  |  |  |  |        |         |      |         |
|------------|------------|------------|------------|------------|-------------|-------------|--|--|--|--|--|--|--------|---------|------|---------|
| 2,320      | 3,055      | 4,052      | 3,891      | 4,995      | 4,961       | 3,162       |  |  |  |  |  |  | 26,436 | 3,776.6 | N/A  | 2,842.9 |
| 76         | 86         | 102        | 98         | 115        | 120         | 175         |  |  |  |  |  |  | 772    | 110.3   | N/A  | 441.1   |
| <b>552</b> | <b>591</b> | <b>640</b> | <b>853</b> | <b>868</b> | <b>1104</b> | <b>1076</b> |  |  |  |  |  |  | 5684   | 812     | 1    | 1311    |
| 0          | 0          | 0          | 0          | 0          | 0           | 0           |  |  |  |  |  |  | 0      | 0       | 0%   | 125     |
| 9          | 10         | 10         | 10         | 13         | 10          | 15          |  |  |  |  |  |  | 77     | 11      | 1%   | 12      |
| 5          | 5          | 5          | 5          | 5          | 5           | 5           |  |  |  |  |  |  | 35     | 5       | 0.6% | 13      |
| 0          | 0          | 0          | 0          | 0          | 0           | 0           |  |  |  |  |  |  | 0      | 0       | 0%   | 8       |
| 0          | 0          | 0          | 0          | 0          | 0           | 0           |  |  |  |  |  |  | 0      | 0       | 0.0% | 0       |
| 198        | 173        | 178        | 170        | 245        | 195         | 200         |  |  |  |  |  |  | 1359   | 194     | 2.4% | 458     |
| 13         | 20         | 15         | 10         | 12         | 12          | 10          |  |  |  |  |  |  | 90     | 12.86   | 2%   | 29      |
| 0          | 0          | 0          | 0          | 0          | 0           | 0           |  |  |  |  |  |  | 0      | 0       | 0%   | 0       |
| 0          | 0          | 0          | 0          | 0          | 0           | 0           |  |  |  |  |  |  | 0      | 0       | 0%   | 3       |
| 327        | 383        | 432        | 658        | 595        | 882         | 846         |  |  |  |  |  |  | 4123   | 589.0   | 73%  | 663.5   |
| <b>19</b>  | <b>31</b>  | <b>25</b>  | <b>23</b>  | <b>21</b>  | <b>20</b>   | <b>16</b>   |  |  |  |  |  |  | 155    | 22.1    | 100% | 21.1    |
| 10         | 19         | 15         | 10         | 12         | 9           | 8           |  |  |  |  |  |  | 83     | 11.9    | 54%  | 12.0    |
| 0          | 0          | 0          | 2          | 0          | 0           | 0           |  |  |  |  |  |  | 2      | 0.3     | 1%   | 0.2     |
| 1          | 1          | 1          | 0          | 3          | 1           | 1           |  |  |  |  |  |  | 8      | 1.1     | 5%   | 2.1     |
| 8          | 11         | 9          | 11         | 6          | 10          | 7           |  |  |  |  |  |  | 62     | 9.2     | 40%  | 6.8     |
| 0          | 0          | 0          | 0          | 2          | 0           | 1           |  |  |  |  |  |  | 3      | 0.4     | N/A  | 0.8     |

|       |       |       |       |       |       |       |  |  |  |  |  |  |       |       |      |       |
|-------|-------|-------|-------|-------|-------|-------|--|--|--|--|--|--|-------|-------|------|-------|
| 98.9% | 99.7% | 99.9% | 99.7% | 99.9% | 99.5% | 99.7% |  |  |  |  |  |  | 98.9% | 99.6% | N/A  | 99.7% |
| 99.9% | 99.1% | 99.8% | 99.3% | 99.6% | 99.6% | 99.2% |  |  |  |  |  |  | 99.9% | 99.5% | N/A  | 99.2% |
| N/A   | N/A   | N/A   | N/A   | N/A   | N/A   | N/A   |  |  |  |  |  |  | N/A   | N/A   | N/A  | N/A   |
| 8.72  | 4.58  | 4.2   | 3.4   | 2.16  | 3.44  | 3.67  |  |  |  |  |  |  | N/A   | 4.3   | N/A  | 3.4   |
| 3.11  | 5.55  | 7.07  | 3.02  | 2.07  | 2.9   | 3.4   |  |  |  |  |  |  | N/A   | 3.9   | N/A  | 3.6   |
| 9     | 0     | 30    | 27    | 15    | 13    | 9     |  |  |  |  |  |  | 103   | 14.7  | 100% | 22.0  |
| 1     | 0     | 1     | 15    | 7     | 3     | 0     |  |  |  |  |  |  | 27    | 3.9   | 26%  | 7.8   |
| 100   | 89    | 140   | 154   | 92    | 102   | 85    |  |  |  |  |  |  | 762   | 108.9 | 100% | 183.2 |
| 48    | 40    | 51    | 61    | 29    | 47    | 44    |  |  |  |  |  |  | 320   | 45.7  | 42%  | 88.9  |

| 31    | 31    | 31    | 31    | 31    | 31    | 31    | 31 | 31 | 31 | 31 | 31 | 31  | 217 | 31.0 | 100% | 44.0   |
|-------|-------|-------|-------|-------|-------|-------|----|----|----|----|----|-----|-----|------|------|--------|
| 30    | 30    | 30    | 30    | 30    | 30    | 30    | 30 | 30 | 30 | 30 | 30 | 30  | 210 | 30.0 | 97%  | 43.3   |
| 1     | 1     | 1     | 1     | 1     | 1     | 1     | 1  | 1  | 1  | 1  | 1  | 7   | 1.0 | 3%   | 0.7  |        |
| 148%  | 168%  | 150%  | 162%  | 188%  | 177%  | 197%  |    |    |    |    |    | N/A | N/A | N/A  | N/A  | 200.3% |
| 48%   | 56%   | 61%   | 65%   | 77%   | 69%   | 60%   |    |    |    |    |    | N/A | N/A | N/A  | N/A  | 58.8%  |
| 20%   | 20%   | 31%   | 32%   | 31%   | 27%   | 30%   |    |    |    |    |    | N/A | N/A | N/A  | N/A  | 38.2%  |
| 14.8% | 14.6% | 20.2% | 26.6% | 23.1% | 24.1% | 25%   |    |    |    |    |    | N/A | N/A | N/A  | N/A  | 35.8%  |
| 6.7%  | 8.5%  | 7.2%  | 6.2%  | 5.1%  | 5.00% | 4.10% |    |    |    |    |    | N/A | N/A | N/A  | N/A  | 6.1%   |
| 1.4%  | 65.0% | 0.7%  | 0.6%  | 1.2%  | 1.0%  | 1.4%  |    |    |    |    |    | N/A | N/A | N/A  | N/A  | 1.8%   |

| 30       | 30       | 30       | 30       | 30       | 30       | 30       | 30 | 30 | 30 | 30 | 30 | 30 | 210    | 30.0     | 100% | 30.0     |
|----------|----------|----------|----------|----------|----------|----------|----|----|----|----|----|----|--------|----------|------|----------|
| 18%      | 13%      | 22%      | 16%      | 11%      | 9%       | 8%       |    |    |    |    |    |    | N/A    | 14%      | N/A  | 26%      |
| 680      | 441      | 695      | 651      | 608      | 711      | 646      |    |    |    |    |    |    | 4,432  | 633      | N/A  | 883      |
| 136      | 88       | 139      | 130      | 122      | 142      | 129      |    |    |    |    |    |    | N/A    | 126      | N/A  | 135      |
| 5,708    | 2,314    | 2,843    | 3,966    | 4,203    | 3,754    | 2,618    |    |    |    |    |    |    | 25,406 | 3,629    | N/A  | 2,832    |
| \$11,285 | \$11,285 | \$11,315 | \$11,345 | \$11,445 | \$11,480 | \$11,569 |    |    |    |    |    |    | N/A    | \$11,389 | N/A  | \$10,943 |
| 85.56%   | 85.89%   | 84.37%   | 79.31%   | 79.15%   | 80.95%   | 80.79%   |    |    |    |    |    |    | N/A    | 82.3%    | N/A  | 79.4%    |

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

| REVENUE STREAM INTEGRITY and SECURITY         |        |        |        |        |        |        |        |        |        |        |        | Percent of Total |           |             |
|---|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------------------|-----------|-------------|
|   | Jan-21 | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21           | TOTAL     | AVERAGE     |
| <b>Field Inspections (with Contact)</b>       |        |        |        |        |        |        |        |        |        |        |        |                  |           |             |
| 1   | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 0         | N/A         |
| 2   | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 0         | N/A         |
| 3   | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 0         | N/A         |
| 4   | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 0         | N/A         |
| 5   | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 0         | N/A         |
| 6   | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 0         | N/A         |
| <b>Field Observations (Covert)</b>            |        |        |        |        |        |        |        |        |        |        |        |                  |           |             |
| 7   | 10     | 12     | 12     | 12     | 11     | 14     | 16     |        |        |        |        |                  | 87        | 12.4        |
| 8   | 3      | 5      | 1      | 1      | 2      | 3      | 2      |        |        |        |        |                  | 17        | 2.4         |
| 9   | 3      | 2      | 2      | 3      | 2      | 4      | 4      |        |        |        |        |                  | 20        | 2.9         |
| 10  | 1      | 0      | 1      | 2      | 2      | 1      | 2      |        |        |        |        |                  | 9         | 1.3         |
| 11  | 3      | 5      | 8      | 6      | 5      | 6      | 8      |        |        |        |        |                  | 41        | 5.9         |
| <b>Revenue Control Discrepancies Noted</b>    |        |        |        |        |        |        |        |        |        |        |        |                  |           |             |
| 12  | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 0         | N/A         |
| 13  | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 0         | N/A         |
| 14  | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 0         | N/A         |
| 15  | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 0         | N/A         |
| 16  | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 0         | N/A         |
| <b>Customer Satisfaction</b>                  |        |        |        |        |        |        |        |        |        |        |        |                  |           |             |
| 17  | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 2         | 0           |
| 18  | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 1         | 0.1         |
| 19  | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0      | 0                | 1         | 0           |
| <b>Activity Levels</b>                        |        |        |        |        |        |        |        |        |        |        |        |                  |           |             |
| 21  | 30,415 | 25,313 | 47,941 | 52,374 | 42,142 | 38,668 | 46,087 |        |        |        |        |                  | 282,940.0 | 40,420.0    |
| 22  |        |        |        |        |        |        |        |        |        |        |        |                  | \$0.00    | N/A         |
| 23  | 1,118  | 792    | 1,726  | 1,657  | 1,341  | 1,476  | 1,476  |        |        |        |        |                  | 9586      | \$ 1,369.43 |
| <b>Camera Observations</b>                    |        |        |        |        |        |        |        |        |        |        |        |                  |           |             |
| 24  |        |        |        |        | N/A    | N/A    | N/A    |        |        |        |        |                  | 0         | N/A         |
| 25  |        |        |        |        | N/A    | N/A    | N/A    |        |        |        |        |                  | \$0.00    | N/A         |
| 26  |        |        |        |        | N/A    | N/A    | N/A    |        |        |        |        |                  | \$0.00    | N/A         |
| 27  |        |        |        |        | N/A    | N/A    | N/A    |        |        |        |        |                  |           | N/A         |
| <b>Average Meter Payment</b>                  |        |        |        |        |        |        |        |        |        |        |        |                  |           |             |
| 28  | \$1.19 | \$1.29 | \$1.26 | \$1.24 | \$1.15 | \$1.12 | \$1.16 |        |        |        |        |                  | N/A       | \$1.20      |
| 29  | \$1.82 | \$1.78 | \$1.96 | \$1.84 | \$1.74 | \$1.70 | \$1.71 |        |        |        |        |                  | N/A       | 2           |
| 30  | \$1.05 | \$1.05 | \$1.04 | \$1.03 | \$0.95 | \$0.94 | \$0.97 |        |        |        |        |                  | N/A       | 1           |
| <b>Credit Card Usage and Forms of Payment</b> |        |        |        |        |        |        |        |        |        |        |        |                  |           |             |
| 31  | 52.0%  | 75.5%  | 75.0%  | 74.0%  | 68.0%  | 55.0%  | 53.0%  |        |        |        |        |                  | N/A       | 64.6%       |
| 32  | \$2.10 | \$2.35 | \$2.24 | \$2.22 | \$2.03 | \$2.00 | \$2.00 |        |        |        |        |                  | N/A       | \$2.1       |
| 33  | 26.0%  | 45.4%  | 26.0%  | 25.6%  | 26.0%  | 25.4%  | 24.8%  |        |        |        |        |                  | N/A       | 28.5%       |
| 34  | \$1.77 | \$1.71 | \$1.77 | \$1.74 | \$1.75 | \$1.74 | \$1.73 |        |        |        |        |                  | N/A       | 174.4%      |
| 35  | 16.0%  | 23.0%  | 21.0%  | 16.5%  | 16.0%  | 16.4%  | 13.0%  |        |        |        |        |                  | N/A       | 17.4%       |
| <b>Meter Occupancy Rates by Zones</b>         |        |        |        |        |        |        |        |        |        |        |        |                  |           |             |
| 36  | 13%    | 11%    | 15%    | 12%    | 14%    | 9%     | 7%     |        |        |        |        |                  | N/A       | 11.6%       |
| 37  | 30%    | 31%    | 32%    | 27%    | 33%    | 30%    | 24%    |        |        |        |        |                  | N/A       | 29.6%       |
| 38  | 50%    | 52%    | 56%    | 59%    | 55%    | 56%    | 60%    |        |        |        |        |                  | N/A       | 55.4%       |
| <b>Meter Occupancy Rates by Areas</b>         |        |        |        |        |        |        |        |        |        |        |        |                  |           |             |
| 36  | 44%    | 50%    | 58%    | 54%    | 57%    | 44%    | 59%    |        |        |        |        |                  | N/A       | 52.3%       |
| 37  | 16%    | 24%    | 31%    | 28%    | 33%    | 25%    | 19%    |        |        |        |        |                  | N/A       | 25.1%       |
| 38  | 15%    | 18%    | 14%    | 20%    | 24%    | 21%    | 18%    |        |        |        |        |                  | N/A       | 18.6%       |

Note Jan-21 Feb-21 Mar-21 Apr-21 May-21 Jun-21 Jul-21 Aug-21 Sep-21 Oct-21 Nov-21 Dec-21





**ON STREET BY THE NUMBERS  
Calendar**

|   | Jan-21     | Feb-21    | Mar-21     | Apr-21     | May-21     | Jun-21     | Jul-21     | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Calendar AVG | FY '20 AVG | FY '19 AVG | FY '18 AVG |
|---|------------|-----------|------------|------------|------------|------------|------------|--------|--------|--------|--------|--------|--------------|------------|------------|------------|
| 1 Violations Cited                        | 2,459      | 1,687     | 3,398      | 3,419      | 2,780      | 2,541      | 2,456      |        |        |        |        |        | 2,677        | 3,345      | 3,829      | 3,320      |
| 2 Actual Citations (exc voids & warnings) | 2,319      | 1,587     | 3,269      | 3,247      | 2,652      | 2,379      | 2,247      |        |        |        |        |        | 2,529        | 3,125      | 3,526      | 3,040      |
| 3 Value of Actual Citations               | \$ 51,455  | \$ 41,595 | \$ 73,655  | \$ 70,135  | \$ 54,480  | \$ 48,010  | \$ 50,185  |        |        |        |        |        | \$ 55,645    | \$ 72,995  | \$ 88,698  | \$ 85,601  |
| 4 Citations Paid                          | 1,949      | 1,408     | 2,318      | 2,600      | 2,289      | 2,033      | 1,768      |        |        |        |        |        | 2,052        | 2,461      | 2,687      | 2,504      |
| 5 Percentage of Citations Paid            | 79.30%     | 83.50%    | 70.90%     | 76.05%     | 82.30%     | 85.50%     | 78.70%     |        |        |        |        |        | 79.46%       | 82.57%     | 76.74%     | 80.28%     |
| 6 Value of Citations Paid                 | \$ 56,390  | \$ 45,685 | \$ 65,006  | \$ 72,410  | \$ 62,275  | \$ 56,518  | \$ 45,304  |        |        |        |        |        | \$ 57,655    | \$ 69,596  | \$ 76,608  | \$ 70,919  |
| 7 Warnings Issued                         | 123        | 70        | 115        | 133        | 99         | 138        | 167        |        |        |        |        |        | 121          | 176        | 247        | 195        |
| 8 Voids                                   | 18         | 55        | 28         | 46         | 48         | 40         | 51         |        |        |        |        |        | 41           | 50         | 51         | 74         |
| 9 Citation Void Percentage                | 0.7%       | 3.3%      | 0.8%       | 1.3%       | 1.7%       | 1.6%       | 2.1%       |        |        |        |        |        | 1.6%         | 1.5%       | 1.4%       | 2.3%       |
| 10 Meter Revenue Collected                | \$40,804   | \$ 35,152 | \$ 61,892  | \$ 69,787  | \$ 57,835  | \$ 63,590  | \$ 61,782  |        |        |        |        |        | \$ 55,835    | \$ 81,861  | \$ 92,456  | \$ 88,777  |
| 11 Avg Meter Rev Collected per Work Day   | \$ 2,148   | \$ 1,850  | \$ 2,691   | \$ 3,172   | \$ 2,892   | \$ 2,890   | \$ 2,808   |        |        |        |        |        | \$ 2,636     | \$ 3,752   | \$ 4,228   | \$ 4,121   |
| 12 RPP's Sold                             | 40         | 11        | 24         | 23         | 15         | 188        | 592        |        |        |        |        |        | 128          | 163        | 167        | 2,136      |
| 13 Value of RPP Permits                   | \$ 400     | \$ 110    | \$ 240     | \$ 230     | \$ 150     | \$ 1,880   | \$ 5,920   |        |        |        |        |        | \$ 1,276     | \$ 1,630   | \$ 1,673   | \$ 1,436   |
| 14 Monthly Permit Revenue                 | \$ 11,880  | \$ 11,880 | \$ 9,110   | \$ 8,121   | \$ 7,591   | \$ 6,151   | \$ 7,643   |        |        |        |        |        | \$ 8,911     | \$ 6,654   | \$ 6,117   | \$ 6,150   |
| 15 Value of Bagged Meters                 | \$ 525     | \$ 2,730  | \$ 565     | \$ 1,845   | \$ 5,865   | \$ 5,535   | \$ 4,563   |        |        |        |        |        | \$ 3,090     | \$ 5,300   | \$ 10,460  | \$ 11,426  |
| 16 New Meters Added or Removed            | -          | -         | -          | -          | -          | 7          | 34         |        |        |        |        |        | 6            | (1)        | 1          | 0          |
| 17 Single Space Meters                    | 648        | 648       | 648        | 648        | 648        | 656        | 617        |        |        |        |        |        | 645          | 699        | 875        | 946        |
| 18 Mult-Space Meters                      | 72         | 72        | 72         | 72         | 72         | 72         | 74         |        |        |        |        |        | 72           | 65         | 41         | 37         |
| 19 Metered Space Count                    | 1,261      | 1,261     | 1,261      | 1,261      | 1,261      | 1,268      | 1,295      |        |        |        |        |        | 1,267        | 1,261      | 1,271      | 1,272      |
| 20 Vehicles Booted                        | 34         | 22        | 30         | 39         | 42         | 33         | 30         |        |        |        |        |        | 33           | 29         | 39         | 42         |
| 21 Booting Fees                           | \$ 2,790   | \$ 1,710  | \$ 2,599   | \$ 3,240   | \$ 3,510   | \$ 2,610   | \$ 2,520   |        |        |        |        |        | \$ 2,711     | \$ 2,123   | \$ 3,064   | \$ 3,221   |
| 22 Total Revenue Collected                | \$ 112,789 | \$ 97,267 | \$ 139,412 | \$ 155,633 | \$ 137,226 | \$ 136,284 | \$ 127,732 | \$ -   | \$ -   | \$ -   | \$ -   | \$ -   | \$ 129,478   | \$ 190,376 | \$ 181,929 | \$ 161,388 |



## LEXPARK VOID SUMMARY

### Voided Citations By Officer

|    | CY '21          |        |        |        |        |        |        |        |        |        |        |        | CAL<br>YTD |        |
|----|-----------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------------|--------|
|    | Jan-21          | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 |            |        |
| 1  | 2013            | -      | 1      | 1      | -      | 2      | -      | -      |        |        |        |        |            | 4      |
| 2  | 21081203        | 1      | 30     | 6      | 26     | 18     | 21     | 18     |        |        |        |        |            | 120    |
| 3  | 2081            | 1      | 2      | 2      | 10     | 7      | 5      | 7      |        |        |        |        |            | 34     |
| 4  | 2082            | 2      | 10     | 4      | 3      | 7      | 6      | 3      |        |        |        |        |            | 35     |
| 5  | 2098            | -      | -      | -      | -      | -      | -      | -      |        |        |        |        |            | -      |
| 6  | 2115            | -      | -      | -      | -      | -      | -      | -      |        |        |        |        |            | -      |
| 7  | 2017            | -      | -      | 1      | -      | -      | -      | -      |        |        |        |        |            | 1      |
| 8  | 2119            | -      | -      | -      | -      | -      | -      | -      |        |        |        |        |            | -      |
| 9  | 2120            | 1      | 4      | 2      | -      | 2      | 2      | 11     |        |        |        |        |            | 22     |
| 10 | 2122            | -      | -      | -      | -      | -      | -      | -      |        |        |        |        |            | -      |
| 11 | 2124            | -      | -      | -      | -      | -      | -      | -      |        |        |        |        |            | -      |
| 12 | 2125            | -      | -      | -      | -      | 1      | -      | -      |        |        |        |        |            | 1      |
| 13 | (2130) 2142     | 3      | 1      | -      | 1      | -      | -      | -      |        |        |        |        |            | 5      |
| 14 | 2131            | -      | -      | -      | -      | -      | -      | -      |        |        |        |        |            | -      |
| 15 | 2141            | 6      | 6      | 6      | 5      | 7      | 4      | 8      |        |        |        |        |            | 42     |
| 16 | 2133            | -      | -      | 3      | -      | -      | -      | -      |        |        |        |        |            | 3      |
| 17 | 2137            | -      | -      | -      | -      | -      | -      | -      |        |        |        |        |            | -      |
| 18 | 2138            | 4      | 1      | 3      | 1      | 4      | 2      | 4      |        |        |        |        |            | 19     |
| 19 | 2140            | -      | -      | -      | -      | -      | -      | -      |        |        |        |        |            | -      |
| 20 | % Voids         | 0.73%  | 3.26%  | 0.82%  | 1.35%  | 1.73%  | 1.57%  | 2.08%  |        |        |        |        |            | 1.42%  |
| 21 | Total           | 18     | 55     | 28     | 46     | 48     | 40     | 51     | -      | -      | -      | -      | -          | 267    |
| 22 | Total Citations | 2,459  | 1,687  | 3,398  | 3,419  | 2,780  | 2,541  | 2,456  |        |        |        |        |            | 18,740 |

### Voided Citations Summary By Reason

|    | CY '21                       |        |        |        |        |        |        |        |        |        |        |        | CAL<br>YTD |     |
|----|------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|------------|-----|
|    | Jan-21                       | Feb-21 | Mar-21 | Apr-21 | May-21 | Jun-21 | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 |            |     |
| 23 | Administrative               | 9      | 34     | 14     | 32     | 29     | 28     | 15     |        |        |        |        |            | 161 |
| 24 | Ambiguous Mrkg /Missing Sign | -      | -      | -      | -      | -      | -      | -      |        |        |        |        |            | -   |
| 25 | Customer Walk Up             | -      | -      | -      | -      | -      | -      | -      |        |        |        |        |            | -   |
| 26 | Duplicate                    | 2      | -      | 3      | 3      | 4      | -      | 1      |        |        |        |        |            | 13  |
| 27 | Meter Malfunction            | 1      | -      | -      | -      | 1      | -      | -      |        |        |        |        |            | 2   |
| 28 | Pay By Phone                 | 3      | 12     | 6      | 8      | 8      | 5      | 8      |        |        |        |        |            | 50  |
| 29 | Officer Error                | 1      | -      | 5      | 3      | 3      | 7      | 8      |        |        |        |        |            | 27  |
| 30 | Test                         | 2      | -      | -      | -      | 1      | -      | 5      |        |        |        |        |            | 8   |
| 31 | Visitor/Transit Mthly Parker | -      | -      | -      | -      | -      | -      | 13     |        |        |        |        |            | 13  |
| 32 | Printer Error                | -      | -      | -      | -      | -      | -      | 1      |        |        |        |        |            | 1   |
| 33 | Paid Other Luke              | -      | -      | -      | -      | -      | -      | -      |        |        |        |        |            | -   |
| 34 | Void By Client Directive     | -      | 9      | -      | -      | 2      | -      | -      |        |        |        |        |            | 11  |
| 35 | Total                        | 18     | 55     | 28     | 46     | 48     | 40     | 51     | -      | -      | -      | -      | -          | 286 |



# Citations Aging Report

## Five-Year Report Ending August 1, 2021

| Category | 1-30 | 31-60 | 61-90 | 91-120 | 121-180 | 6M-1Y | 1Y-2Y | 2Y-3Y | 3Y-4Y | 4Y | Totals |
|----------|------|-------|-------|--------|---------|-------|-------|-------|-------|----|--------|
|----------|------|-------|-------|--------|---------|-------|-------|-------|-------|----|--------|

**TOTALS**

|            |             |             |             |             |             |              |              |              |              |             |                |
|------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|-------------|----------------|
| Count      | 1,203       | 777         | 643         | 576         | 1,115       | 2,949        | 6,956        | 7,921        | 7,304        | 735         | 30,179         |
| Dollar Amt | \$32,465.00 | \$28,185.00 | \$25,175.00 | \$22,520.00 | \$48,240.00 | \$124,431.25 | \$286,537.25 | \$337,419.27 | \$317,012.86 | \$27,615.00 | \$1,249,600.63 |



# Citations Aging Report

## Five-Year Report Ending July 1, 2021

| Category | 1-30 | 31-60 | 61-90 | 91-120 | 121-180 | 6M-1Y | 1Y-2Y | 2Y-3Y | 3Y-4Y | 4Y | Totals |
|----------|------|-------|-------|--------|---------|-------|-------|-------|-------|----|--------|
|----------|------|-------|-------|--------|---------|-------|-------|-------|-------|----|--------|

**TOTALS**

|            |             |             |             |             |             |              |              |              |              |             |                |
|------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|--------------|--------------|-------------|----------------|
| Count      | 1,251       | 785         | 655         | 716         | 870         | 3,035        | 7,094        | 8,312        | 6,953        | 722         | 30,393         |
| Dollar Amt | \$34,535.00 | \$30,170.00 | \$25,385.00 | \$28,325.00 | \$37,802.50 | \$125,081.25 | \$293,701.00 | \$354,775.52 | \$298,437.86 | \$26,120.00 | \$1,254,333.13 |



**Aged Balances - 21081204 Courthouse Garage**

Balances as of 8/3/2021

| Account                    | Current        | 30 Days        | 60 Days       | 90 Days       | Total Due       |                    |
|----------------------------|----------------|----------------|---------------|---------------|-----------------|--------------------|
| 56462 FAYETTE COUNTY SCHOO | \$70.00        | \$70.00        | \$0.00        | \$0.00        | \$140.00        | PROCESSING PAYMENT |
| <b>Report Totals</b>       | <b>\$70.00</b> | <b>\$70.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$140.00</b> |                    |

Balances as of 8/3/2021

| Account                              | Current         | 30 Days        | 60 Days       | 90 Days       | Total Due       |               |
|--------------------------------------|-----------------|----------------|---------------|---------------|-----------------|---------------|
| 100043 Miller Edwards Rambicure PLLC | \$180.00        | \$30.00        | \$0.00        | \$0.00        | \$210.00        | PAID 8/5/2021 |
| <b>Report Totals</b>                 | <b>\$180.00</b> | <b>\$30.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$210.00</b> |               |

**Aged Balances - 21081203 Transit Center Garage**

Balances as of 8/3/2021

| Account              | Current       | 30 Days       | 60 Days       | 90 Days       | Total Due     |
|----------------------|---------------|---------------|---------------|---------------|---------------|
| <b>Report Totals</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> |

**Aged Balances - 21081202 Victorian Square Garage**

Balances as of 8/3/2021

| Account                        | Current       | 30 Days         | 60 Days       | 90 Days       | Total Due       |                                       |
|--------------------------------|---------------|-----------------|---------------|---------------|-----------------|---------------------------------------|
| 77823 LEAH MARTIN              | \$90.00       | \$145.00        | \$0.00        | \$0.00        | \$235.00        | WILL EMAIL/CALL                       |
| 100026 Miranda and John Harvey | \$0.00        | \$180.00        | \$0.00        | \$0.00        | \$180.00        | MOVED TO AL, NOT PARKED SINCE 7/11/21 |
| <b>Report Totals</b>           | <b>\$0.00</b> | <b>\$325.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$415.00</b> |                                       |



PARIS

LANIER PARKING METER SYSTEMS

## FY 2021 E.D. Actual Travel Expenses

updated 07/019/21

**EVENT** IPMI Leadership Summit - Virtual  
**DATE** October 6-8, 2020  
**Room** \$ -  
**Airfare** \$ -  
**Baggage** \$ -  
**Parking** \$ -  
**Taxi/Shuttle** \$ -  
**Food** \$ -  
**Sub Total** \$ -  
**Conf. Fee** \$ 50.00  
**TOTAL** \$ **50.00**

**EVENT** T2 User Group Conference - Virtual  
**DATE** Oct 26-30, 2020  
**Room** \$ -  
**Airfare** \$ -  
**Baggage** \$ -  
**Parking** \$ -  
**Taxi/Shuttle** \$ -  
**Food** \$ -  
**Sub Total** \$ -  
**Conf. Fee** \$ 95.00  
**TOTAL** \$ **95.00**

**EVENT** IPMI Mobility & Innovation Summit - Virtual  
**DATE** February 24-25  
**Airfare** \$ -  
**Baggage** \$ -  
**Parking/Shuttle** \$ -  
**Room** \$ -  
**Food** \$ -  
**Sub Total** \$ -  
**Conf. Fee** \$ - IPMI covered my registration  
**TOTAL** \$ -

**EVENT** CommerceLex - Leadership Visit - Austin TX  
**DATE** May 11-13, 2020 **CANX** Postponed  
**Airfare/Room** included  
**Parking**  
**Food**  
**Sub Total** \$ -  
**Conf. Fee** \$ - Pre-Paid \$2,800  
**TOTAL** \$ -

**EVENT** IPMI Mobility & Innovation Summit - Virtual  
**DATE** June 29-30, 2021  
**Airfare**  
**Baggage**  
**Room**  
**Parking**  
**Taxi/Shuttle**  
**Food**  
**Sub Total** \$ -  
**Conf. Fee** \$ - IPMI covered our registration  
**TOTAL** \$ -

|             |         | <b>FY21</b>   | <b>Actual</b> |                      |
|-------------|---------|---------------|---------------|----------------------|
| FY21 Budget | \$5,750 | <b>Totals</b> | \$ -          | In Reimbursed Exp.   |
| FY20 Budget | \$8,000 | <b>Totals</b> | \$ 145        | In Conference Fees   |
|             |         |               | \$ 145        | In Total Travel Exp. |



**LEXPARK**  
**On-Street Financial Report**  
**June 30, 2021**  
**Location 21081200**



| Description                          | Current Actual    | % of Total Revenue | Current Budget    | Current Variance   |          | YTD Actual          | % of Total Revenue | YTD Budget          | YTD Variance        |          |
|--------------------------------------|-------------------|--------------------|-------------------|--------------------|----------|---------------------|--------------------|---------------------|---------------------|----------|
| <b>Revenue</b>                       |                   |                    |                   |                    |          |                     |                    |                     |                     |          |
| 1 Meter Receipts                     | \$ 63,590         | 47%                | \$ 62,820         | \$ 769             | A        | \$ 627,147          | 41%                | \$ 819,000          | \$ (191,853)        | A        |
| 2 Permit Sales/Monthly Permit Sales  | \$ 8,011          | 6%                 | \$ 7,686          | \$ 325             |          | \$ 111,180          | 7%                 | \$ 98,000           | \$ 13,180           |          |
| 3 Violation Tickets                  | \$ 55,783         | 41%                | \$ 56,853         | \$ (1,070)         |          | \$ 723,287          | 47%                | \$ 674,070          | \$ 49,216           |          |
| 4 Bag Rental Fees                    | \$ 5,535          | 4%                 | \$ 6,475          | \$ (940)           | A        | \$ 41,212           | 3%                 | \$ 81,000           | \$ (39,788)         | A        |
| 5 Booting Fees                       | \$ 2,610          | 2%                 | \$ 1,950          | \$ 660             |          | \$ 37,194           | 2%                 | \$ 25,930           | \$ 11,264           |          |
| <b>6 Total Revenue</b>               | <b>\$ 135,528</b> |                    | <b>\$ 135,785</b> | <b>\$ (257)</b>    |          | <b>\$ 1,540,019</b> |                    | <b>\$ 1,698,000</b> | <b>\$ (157,981)</b> |          |
| <b>Expenses</b>                      |                   |                    |                   |                    |          |                     |                    |                     |                     |          |
| <b>Payroll</b>                       |                   |                    |                   |                    |          |                     |                    |                     |                     |          |
| 7 Salaries & Wages                   | \$ 28,916         |                    | \$ 36,427         | \$ 7,511           |          | \$ 382,174          |                    | \$ 433,481          | \$ 51,307           |          |
| 8 Payroll Taxes                      | \$ 4,196          |                    | \$ 5,286          | \$ 1,090           |          | \$ 55,453           |                    | \$ 62,898           | \$ 7,445            |          |
| 9 Workers Comp Ins                   | \$ 1,807          |                    | \$ 2,277          | \$ 469             |          | \$ 23,886           |                    | \$ 27,093           | \$ 3,207            |          |
| 10 Liability Insurance               | \$ 1,599          |                    | \$ 1,599          | \$ -               |          | \$ 19,617           |                    | \$ 19,193           | \$ (424)            |          |
| 11 Employee Health Insurance         | \$ 4,734          |                    | \$ 5,833          | \$ 1,099           |          | \$ 60,714           |                    | \$ 69,992           | \$ 9,278            |          |
| <b>12 Total Payroll</b>              | <b>\$ 41,252</b>  | <b>30%</b>         | <b>\$ 51,421</b>  | <b>\$ 10,169</b>   | <b>B</b> | <b>\$ 541,845</b>   | <b>35%</b>         | <b>\$ 612,658</b>   | <b>\$ 70,813</b>    | <b>B</b> |
| <b>Field</b>                         |                   |                    |                   |                    |          |                     |                    |                     |                     |          |
| 13 Uniforms                          | \$ 448            |                    | \$ 82             | \$ (366)           |          | \$ 1,084            |                    | \$ 987              | \$ (97)             |          |
| 14 Hiring/Training                   | \$ 140            |                    | \$ 140            | \$ -               |          | \$ 1,868            |                    | \$ 1,675            | \$ (192)            |          |
| 15 Vehicle Expense                   | \$ 1,285          |                    | \$ 1,269          | \$ (16)            |          | \$ 14,968           |                    | \$ 15,231           | \$ 264              |          |
| 16 EMS/IPS/PBP/CCS Service Fees      | \$ 70,719         |                    | \$ 13,808         | \$ (56,911)        | C        | \$ 226,440          |                    | \$ 203,084          | \$ (23,356)         | C        |
| 17 Professional Services/Fees        | \$ 1,886          |                    | \$ 1,257          | \$ (629)           |          | \$ 16,574           |                    | \$ 15,086           | \$ (1,488)          |          |
| 18 Fuel                              | \$ -              |                    | \$ -              | \$ -               |          | \$ 404              |                    | \$ -                | \$ (404)            |          |
| 19 General Supplies                  | \$ 2,579          |                    | \$ 2,658          | \$ 79              |          | \$ 15,693           |                    | \$ 31,894           | \$ 16,202           | D        |
| 20 Repairs - Maintenance             | \$ 2,533          |                    | \$ 2,600          | \$ 67              |          | \$ 29,650           |                    | \$ 31,200           | \$ 1,550            |          |
| <b>21 Total Field</b>                | <b>\$ 79,589</b>  | <b>59%</b>         | <b>\$ 21,814</b>  | <b>\$ (57,775)</b> |          | <b>\$ 306,680</b>   | <b>20%</b>         | <b>\$ 299,158</b>   | <b>\$ (7,522)</b>   |          |
| <b>Office</b>                        |                   |                    |                   |                    |          |                     |                    |                     |                     |          |
| 22 Communications/Telephones         | \$ 909            |                    | \$ 1,262          | \$ 353             |          | \$ 11,753           |                    | \$ 15,143           | \$ 3,390            |          |
| 23 Office Supplies                   | \$ 341            |                    | \$ 132            | \$ (208)           |          | \$ 1,880            |                    | \$ 1,585            | \$ (295)            |          |
| 24 Printing & Design/Ticket Purchase | \$ 1,665          |                    | \$ 762            | \$ (904)           |          | \$ 6,507            |                    | \$ 9,142            | \$ 2,635            |          |
| 25 Postage/Dues & Memberships        | \$ 2,329          |                    | \$ 940            | \$ (1,389)         |          | \$ 12,841           |                    | \$ 11,280           | \$ (1,561)          |          |
| 26 Employee Incentive                | \$ -              |                    | \$ 175            | \$ 175             |          | \$ -                |                    | \$ 2,100            | \$ 2,100            |          |
| <b>27 Total Office</b>               | <b>\$ 5,243</b>   | <b>4%</b>          | <b>\$ 3,271</b>   | <b>\$ (1,972)</b>  |          | <b>\$ 32,981</b>    | <b>2%</b>          | <b>\$ 39,251</b>    | <b>\$ 6,269</b>     |          |
| <b>Miscellaneous</b>                 |                   |                    |                   |                    |          |                     |                    |                     |                     |          |
| 28 Customer Refund                   | \$ -              |                    | \$ -              | \$ -               |          | \$ 90               |                    | \$ -                | \$ (90)             |          |
| 29 Base Management Fee               | \$ 1,465          |                    | \$ 1,465          | \$ -               |          | \$ 17,585           |                    | \$ 17,585           | \$ -                |          |
| 30 Management Incentive Fee          | \$ 2,451          |                    | \$ 2,527          | \$ 76              |          | \$ 30,922           |                    | \$ 30,326           | \$ (596)            |          |
| 31 Dues & Subscriptions              | \$ 35             |                    | \$ 708            | \$ 673             |          | \$ 4,986            |                    | \$ 11,994           | \$ 7,007            |          |
| <b>32 Total Miscellaneous</b>        | <b>\$ 3,951</b>   | <b>3%</b>          | <b>\$ 4,700</b>   | <b>\$ 749</b>      |          | <b>\$ 53,584</b>    | <b>3%</b>          | <b>\$ 59,905</b>    | <b>\$ 6,321</b>     |          |
| <b>33 Total Expenses</b>             | <b>\$ 130,036</b> | <b>96%</b>         | <b>\$ 81,206</b>  | <b>\$ (48,830)</b> |          | <b>\$ 935,090</b>   | <b>61%</b>         | <b>\$ 1,010,971</b> | <b>\$ 75,881</b>    |          |
| <b>34 Net Income (Loss)</b>          | <b>\$ 5,492</b>   |                    | <b>\$ 54,579</b>  | <b>\$ (49,087)</b> |          | <b>\$ 604,929</b>   |                    | <b>\$ 687,030</b>   | <b>\$ (82,100)</b>  |          |

**Variance Notes**

- A.** Meter Receipts met Budget this month but the YTD negative variance of \$191,853 was due to the ongoing COVID-19 restrictions throughout the Fiscal Year. The Bag Rental Fees came very close to hitting Budget this month as well, but the YTD negative variance of \$39,788 was primarily due to fewer construction projects.
- B.** Total Payroll expense continues to have a positive variance; \$10,169 this month (\$70,813 YTD). This variance is due to not re-hiring staff that had vacated their positions throughout this Fiscal Year.
- C.** The negative EMS/IPS/PBP/CCS Service (Software) Fees Variance of \$56,911 this month (23,356 YTD) is primarily due to a large FLEX subscription invoice of \$38,071 that hit in June. Also, we reconciled in June approx. \$22k in combined T2 & IPS Group expenses.
- D.** General Supplies has a positive YTD variance of \$16,202. All year, we tried to be thrifty on our General Supply spending.





**LEXPARK**  
**Garage Financial Report**  
**June 30, 2021**  
**Location 21081201..21081204**



| Description                     | Current Actual    | % of Total Revenue | Current Budget    | Current Variance  |   | YTD Actual          | % of Total Revenue | YTD Budget          | YTD Variance       |          |
|---------------------------------|-------------------|--------------------|-------------------|-------------------|---|---------------------|--------------------|---------------------|--------------------|----------|
| <b>Revenue</b>                  |                   |                    |                   |                   |   |                     |                    |                     |                    |          |
| 1 Monthly                       | \$ 106,277        | 68%                | \$ 77,789         | \$ 28,488         | A | \$ 1,319,060        | 81%                | \$ 1,100,000        | \$ 219,060         | A        |
| 2 Violation Tickets             | \$ 360            | 0%                 | \$ -              | \$ 360            |   | \$ 1,604            | 0%                 | \$ -                | \$ 1,604           |          |
| 3 Transient                     | \$ 46,247         | 30%                | \$ 48,598         | \$ (2,351)        | B | \$ 287,203          | 18%                | \$ 490,000          | \$ (202,797)       | B        |
| 4 Stamp/Validation              | \$ 3,018          | 2%                 | \$ 4,238          | \$ (1,220)        |   | \$ 22,613           | 1%                 | \$ 38,000           | \$ (15,387)        |          |
| <b>5 Total Revenue</b>          | <b>\$ 155,902</b> |                    | <b>\$ 130,625</b> | <b>\$ 25,277</b>  |   | <b>\$ 1,630,480</b> |                    | <b>\$ 1,628,000</b> | <b>\$ 2,480</b>    |          |
| <b>Expenses</b>                 |                   |                    |                   |                   |   |                     |                    |                     |                    |          |
| <b>Payroll</b>                  |                   |                    |                   |                   |   |                     |                    |                     |                    |          |
| 6 Salaries & Wages              | \$ 24,457         |                    | \$ 31,074         | \$ 6,617          |   | \$ 295,593          |                    | \$ 370,034          | \$ 74,441          |          |
| 7 Payroll Taxes                 | \$ 3,549          |                    | \$ 4,509          | \$ 960            |   | \$ 42,891           |                    | \$ 53,692           | \$ 10,801          |          |
| 8 Workers Comp Ins              | \$ 1,529          |                    | \$ 1,942          | \$ 414            |   | \$ 18,475           |                    | \$ 23,127           | \$ 4,652           |          |
| 9 Liability Insurance           | \$ 2,948          |                    | \$ 2,948          | \$ -              |   | \$ 35,468           |                    | \$ 35,380           | \$ (88)            |          |
| 10 Employee Health Insurance    | \$ 3,142          |                    | \$ 6,857          | \$ 3,716          |   | \$ 35,387           |                    | \$ 82,288           | \$ 46,901          |          |
| <b>11 Total Payroll</b>         | <b>\$ 35,625</b>  | <b>23%</b>         | <b>\$ 47,331</b>  | <b>\$ 11,706</b>  |   | <b>\$ 427,813</b>   | <b>26%</b>         | <b>\$ 564,521</b>   | <b>\$ 136,707</b>  | <b>C</b> |
| <b>Field</b>                    |                   |                    |                   |                   |   |                     |                    |                     |                    |          |
| 12 Uniforms                     | \$ -              |                    | \$ 93             | \$ 93             |   | \$ 183              |                    | \$ 1,113            | \$ 930             |          |
| 13 Hiring/Training              | \$ 157            |                    | \$ 157            | \$ -              |   | \$ 1,891            |                    | \$ 1,889            | \$ (2)             |          |
| 14 Repairs - Maintenance        | \$ 917            |                    | \$ 1,350          | \$ 433            |   | \$ 43,443           |                    | \$ 16,200           | \$ (27,243)        | D        |
| 15 Vehicle Expense              | \$ 1,072          |                    | \$ 1,088          | \$ 16             |   | \$ 12,602           |                    | \$ 13,056           | \$ 453             |          |
| 16 EMS/IPS/PBP/CCS Service Fees | \$ 344            |                    | \$ 340            | \$ (4)            |   | \$ 51,831           |                    | \$ 33,515           | \$ (18,317)        |          |
| 17 Snow Removal                 | \$ -              |                    | \$ -              | \$ -              |   | \$ 35,994           |                    | \$ 30,000           | \$ (5,994)         |          |
| 18 Professional Services/Fees   | \$ 7,519          |                    | \$ 4,209          | \$ (3,310)        | E | \$ 69,951           |                    | \$ 63,305           | \$ (6,647)         | E        |
| 19 Fuel                         | \$ 228            |                    | \$ 170            | \$ (59)           |   | \$ 1,847            |                    | \$ 2,035            | \$ 188             |          |
| 20 Repairs - Sweeper            | \$ -              |                    | \$ -              | \$ -              |   | \$ 2,274            |                    | \$ 4,450            | \$ 2,176           |          |
| 21 General Supplies             | \$ 980            |                    | \$ 2,997          | \$ 2,017          |   | \$ 9,553            |                    | \$ 35,966           | \$ 26,413          |          |
| 22 Elevator Maintenance         | \$ 2,821          |                    | \$ 1,731          | \$ (1,090)        | F | \$ 31,707           |                    | \$ 20,777           | \$ (10,930)        | F        |
| 23 Pressure Washing             | \$ -              |                    | \$ -              | \$ -              |   | \$ 7,475            |                    | \$ 25,901           | \$ 18,426          |          |
| <b>24 Total Field</b>           | <b>\$ 14,039</b>  | <b>9%</b>          | <b>\$ 12,135</b>  | <b>\$ (1,904)</b> |   | <b>\$ 268,751</b>   | <b>16%</b>         | <b>\$ 248,206</b>   | <b>\$ (20,545)</b> |          |
| <b>Office</b>                   |                   |                    |                   |                   |   |                     |                    |                     |                    |          |
| 25 Communications               | \$ 802            |                    | \$ 1,423          | \$ 621            |   | \$ 10,125           |                    | \$ 17,077           | \$ 6,951           |          |
| 26 Office Supplies              | \$ -              |                    | \$ 149            | \$ 149            |   | \$ 1,451            |                    | \$ 1,787            | \$ 336             |          |
| 27 Printing & Design            | \$ -              |                    | \$ 859            | \$ 859            |   | \$ 162              |                    | \$ 10,310           | \$ 10,147          |          |
| 28 Postage                      | \$ 2,609          |                    | \$ 1,060          | \$ (1,549)        |   | \$ 12,908           |                    | \$ 12,720           | \$ (188)           |          |
| <b>29 Total Office</b>          | <b>\$ 3,410</b>   | <b>2%</b>          | <b>\$ 3,491</b>   | <b>\$ 81</b>      |   | <b>\$ 24,647</b>    | <b>2%</b>          | <b>\$ 41,893</b>    | <b>\$ 17,247</b>   |          |
| <b>Miscellaneous</b>            |                   |                    |                   |                   |   |                     |                    |                     |                    |          |
| 30 Base Management Fee          | \$ 2,701          |                    | \$ 2,701          | \$ -              |   | \$ 32,412           |                    | \$ 32,412           | \$ -               |          |
| 31 Dues & Subscriptions         | \$ 29             |                    | \$ 798            | \$ 769            |   | \$ 6,971            |                    | \$ 9,578            | \$ 2,607           |          |
| <b>33 Total Miscellaneous</b>   | <b>\$ 2,730</b>   | <b>2%</b>          | <b>\$ 3,499</b>   | <b>\$ 769</b>     |   | <b>\$ 39,383</b>    | <b>2%</b>          | <b>\$ 41,990</b>    | <b>\$ 2,607</b>    |          |
| <b>34 Total Expenses</b>        | <b>\$ 55,804</b>  | <b>36%</b>         | <b>\$ 66,456</b>  | <b>\$ 10,652</b>  |   | <b>\$ 760,594</b>   | <b>47%</b>         | <b>\$ 896,610</b>   | <b>\$ 136,016</b>  |          |
| <b>35 Net Income (Loss)</b>     | <b>\$ 100,098</b> |                    | <b>\$ 64,169</b>  | <b>\$ 35,929</b>  |   | <b>\$ 869,886</b>   |                    | <b>\$ 731,390</b>   | <b>\$ 138,496</b>  |          |

**Variance Notes**

- A** The Monthly positive Variance of \$28,488 (\$219,060 YTD) is primarily due to higher than anticipated monthly sales throughout the year. We just did not lose the monthly parkers that we anticipated. YTD positive variances in each garage are as follows: \$46k in the Helix, \$129k in the Vic, and \$51k in the Courthouse.
- B** The Transient negative Variance of \$2,351 (\$203k YTD) is due to the continued poor business climate of COVID-19 and its restrictions. We anticipated more office visitors and better evening business. This negative variance % has been consistent each month this fiscal year with a slight improvement this month of June.
- C** The positive \$11,706 Total Payroll variance (\$136,707 YTD) is primarily due to using fewer garage employees during the Pandemic. We have not replaced 4 full time garage employees due to COVID.
- D** The YTD \$27,243 negative Repairs and Maintenance variance is due to the following expenses throughout the year, repair of the leak in the Courthouse Garage sprinkler system above judges hallway, \$6k in Sprinkler/Accelerator repairs, \$5k Transit elevator floor replacement/heater & the \$10k HX flooring.
- E** The negative \$3,310 Professional Service/Fees variance this month is primarily due to the payment of our annual Fire Services Contract for the Garages; \$770 HX, \$624 Vic, \$1266 TC, & \$932 CH. In addition, we paid one extra \$936 Guardian Security invoice at the Transit Center.
- F** The monthly Elevator Maintenance negative variance of \$1,090 is primarily due to the purchase of a new Vic Square elevator Photo Edge & door relays and the \$10,930

## Lexington/ Fayette Co Parking Authority

Balance Sheet  
June 30, 2021

## ASSETS

|                              |    |                             |
|------------------------------|----|-----------------------------|
| Current Assets               |    |                             |
| Cash - US Bank               | \$ | <u>5,631.06</u>             |
| Total Current Assets         |    | 5,631.06                    |
| Property and Equipment       |    |                             |
| Building Improvements        |    | <u>81,518.30</u>            |
| Total Property and Equipment |    | 81,518.30                   |
| Other Assets                 |    | <u>                    </u> |
| Total Other Assets           |    | <u>0.00</u>                 |
| Total Assets                 | \$ | <u><u>87,149.36</u></u>     |

## LIABILITIES AND CAPITAL

|                             |    |                             |
|-----------------------------|----|-----------------------------|
| Current Liabilities         |    |                             |
| Tenant Deposits             | \$ | <u>2,462.00</u>             |
| Total Current Liabilities   |    | 2,462.00                    |
| Long-Term Liabilities       |    | <u>                    </u> |
| Total Long-Term Liabilities |    | <u>0.00</u>                 |
| Total Liabilities           |    | 2,462.00                    |
| Capital                     |    |                             |
| Beginning Balance Equity    |    | 30,139.26                   |
| Capital Contribution, Net   |    | (237,300.00)                |
| Retained Earnings           |    | 250,388.11                  |
| Net Income                  |    | <u>41,459.99</u>            |
| Total Capital               |    | <u>84,687.36</u>            |
| Total Liabilities & Capital | \$ | <u><u>87,149.36</u></u>     |

Lexington/ Fayette Co Parking Authority  
Income Statement  
Compared with Budget  
For the Twelve Months Ending June 30, 2021

|                         | Current Month<br>Actual | Current Month<br>Budget | Current Month<br>Variance | Year to Date<br>Actual | Year to Date<br>Budget | Year to Date<br>Variance |
|-------------------------|-------------------------|-------------------------|---------------------------|------------------------|------------------------|--------------------------|
| <b>Revenues</b>         |                         |                         |                           |                        |                        |                          |
| Rental Income           | \$ 5,435.12             | \$ 3,306.49             | \$ 2,128.63               | \$ 50,281.71           | \$ 41,191.67           | \$ 9,090.04              |
| Income - Utilities      | 177.93                  | 100.00                  | 77.93                     | 2,595.31               | 2,535.00               | 60.31                    |
| <b>Total Revenues</b>   | <b>5,613.05</b>         | <b>3,406.49</b>         | <b>2,206.56</b>           | <b>52,877.02</b>       | <b>43,726.67</b>       | <b>9,150.35</b>          |
| <b>Cost of Sales</b>    |                         |                         |                           |                        |                        |                          |
| Total Cost of Sales     | 0.00                    | 0.00                    | 0.00                      | 0.00                   | 0.00                   | 0.00                     |
| <b>Gross Profit</b>     | <b>5,613.05</b>         | <b>3,406.49</b>         | <b>2,206.56</b>           | <b>52,877.02</b>       | <b>43,726.67</b>       | <b>9,150.35</b>          |
| <b>Expenses</b>         |                         |                         |                           |                        |                        |                          |
| Property Management Fee | 500.00                  | 500.00                  | 0.00                      | 6,000.00               | 6,000.00               | 0.00                     |
| Office Supplies         | 0.00                    | 0.00                    | 0.00                      | 17.74                  | 18.00                  | (0.26)                   |
| Repair & Maintenance    | 673.51                  | 200.00                  | 473.51                    | 1,827.84               | 2,670.00               | (842.16)                 |
| Postage                 | 0.55                    | 3.00                    | (2.45)                    | 3.85                   | 12.00                  | (8.15)                   |
| Commission expense      | 0.00                    | 0.00                    | 0.00                      | 3,567.60               | 2,880.00               | 687.60                   |
| <b>Total Expenses</b>   | <b>1,174.06</b>         | <b>703.00</b>           | <b>471.06</b>             | <b>11,417.03</b>       | <b>11,580.00</b>       | <b>(162.97)</b>          |
| <b>Net Income</b>       | <b>\$ 4,438.99</b>      | <b>\$ 2,703.49</b>      | <b>\$ 1,735.50</b>        | <b>\$ 41,459.99</b>    | <b>\$ 32,146.67</b>    | <b>\$ 9,313.32</b>       |

For Management Purposes Only

**Lexington/ Fayette Co Parking Authority**  
**Cash Disbursements Journal**  
**For the Period From Jun 1, 2021 to Jun 30, 2021**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date    | Check #      | Account ID        | Account Description  | Line Description  | Debit Amount     | Credit Amount    |
|---------|--------------|-------------------|--|---|------------------|------------------|
| 6/1/21  | 1184         | 500<br>100        | Property Management Fee<br>Cash - US Bank                      | Invoice: 7580<br>Schrader Commercial<br>Properties, LLC                   | 500.00           | 500.00           |
| 6/3/21  | 1185         | 511<br>100        | Repair & Maintenance<br>Cash - US Bank                         | Invoice: 051721<br>Lowe's Business Account                                | 10.06            | 10.06            |
| 6/7/21  | 1186         | 511<br>511<br>100 | Repair & Maintenance<br>Repair & Maintenance<br>Cash - US Bank | Invoice: 10247<br>Invoice: 10250<br>Allstate Heating and<br>Cooling, Inc. | 170.00<br>440.95 | 610.95           |
| 6/7/21  | 1187         | 511<br>511<br>100 | Repair & Maintenance<br>Repair & Maintenance<br>Cash - US Bank | Invoice: 7769<br>Invoice: 7769<br>Schrader Commercial<br>Properties, LLC  | 30.00<br>22.50   | 52.50            |
| 6/25/21 | e-062521     | 350<br>100        | Capital Contribution, Net<br>Cash - US Bank                    | 4th Qtr distribution<br>Lexington Parking Authority                       | 12,000.00        | 12,000.00        |
| 6/28/21 | 1188         | 526<br>100        | Postage<br>Cash - US Bank                                      | Invoice: 062821<br>Schrader Commercial<br>Properties, LLC                 | 0.55             | 0.55             |
|         | <b>Total</b> |                   |  |   | <b>13,174.06</b> | <b>13,174.06</b> |

**Lexington/ Fayette Co Parking Authority**  
**General Ledger**  
**For the Period From Jun 1, 2021 to Jun 30, 2021**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

| Account ID<br>Account Description | Date           | Referenc | Jrnl | Trans Description       | Debit Amt | Credit Amt | Balance            |
|-----------------------------------|----------------|----------|------|-------------------------|-----------|------------|--------------------|
| 100                               | 6/1/21         |          |      | Beginning Balance       |           |            | 13,192.07          |
| Cash - US Bank                    | 6/1/21         | 1184     | CDJ  | Schrader Commercial     |           | 500.00     |                    |
|                                   | 6/3/21         | 1185     | CDJ  | Lowe's Business Acc     |           | 10.06      |                    |
|                                   | 6/7/21         | 1186     | CDJ  | Allstate Heating and    |           | 610.95     |                    |
|                                   | 6/7/21         | 1187     | CDJ  | Schrader Commercial     |           | 52.50      |                    |
|                                   | 6/14/21        | 061421   | CRJ  | Savane Silver           | 1,432.54  |            |                    |
|                                   | 6/14/21        | 061421   | CRJ  | Savane Silver           | 56.24     |            |                    |
|                                   | 6/14/21        | 061421   | CRJ  | Lynna Nguyen            | 3,946.34  |            |                    |
|                                   | 6/22/21        | 062221   | CRJ  | Lynna Nguyen            | 104.13    |            |                    |
|                                   | 6/22/21        | 062221   | CRJ  | Savane Silver           | 73.80     |            |                    |
|                                   | 6/25/21        | e-062521 | CDJ  | Lexington Parking Aut   |           | 12,000.00  |                    |
|                                   | 6/28/21        | 1188     | CDJ  | Schrader Commercial     |           | 0.55       |                    |
|                                   |                |          |      | Current Period Chang    | 5,613.05  | 13,174.06  | -7,561.01          |
|                                   | <b>6/30/21</b> |          |      | <b>Ending Balance</b>   |           |            | <b>5,631.06</b>    |
| 155                               | 6/1/21         |          |      | Beginning Balance       |           |            | 81,518.30          |
| Building Improvements             | <b>6/30/21</b> |          |      | <b>Ending Balance</b>   |           |            | <b>81,518.30</b>   |
| 231                               | 6/1/21         |          |      | Beginning Balance       |           |            | -2,462.00          |
| Tenant Deposits                   | <b>6/30/21</b> |          |      | <b>Ending Balance</b>   |           |            | <b>-2,462.00</b>   |
| 349                               | 6/1/21         |          |      | Beginning Balance       |           |            | -30,139.26         |
| Beginning Balance Equit           | <b>6/30/21</b> |          |      | <b>Ending Balance</b>   |           |            | <b>-30,139.26</b>  |
| 350                               | 6/1/21         |          |      | Beginning Balance       |           |            | 225,300.00         |
| Capital Contribution, Net         | 6/25/21        | e-062521 | CDJ  | Lexington Parking Aut   | 12,000.00 |            |                    |
|                                   |                |          |      | Current Period Chang    | 12,000.00 |            | 12,000.00          |
|                                   | <b>6/30/21</b> |          |      | <b>Ending Balance</b>   |           |            | <b>237,300.00</b>  |
| 352                               | 6/1/21         |          |      | Beginning Balance       |           |            | -250,388.11        |
| Retained Earnings                 | <b>6/30/21</b> |          |      | <b>Ending Balance</b>   |           |            | <b>-250,388.11</b> |
| 400                               | 6/1/21         |          |      | Beginning Balance       |           |            | -44,846.59         |
| Rental Income                     | 6/14/21        | 061421   | CRJ  | Savane Silver - Invoic  |           | 1,432.54   |                    |
|                                   | 6/14/21        | 061421   | CRJ  | Savane Silver - Invoic  |           | 28.12      |                    |
|                                   | 6/14/21        | 061421   | CRJ  | Savane Silver - Invoic  |           | 28.12      |                    |
|                                   | 6/14/21        | 061421   | CRJ  | Lynna Nguyen - Invoi    |           | 1,963.99   |                    |
|                                   | 6/14/21        | 061421   | CRJ  | Lynna Nguyen - Invoi    |           | 1,982.35   |                    |
|                                   |                |          |      | Current Period Chang    |           | 5,435.12   | -5,435.12          |
|                                   | <b>6/30/21</b> |          |      | <b>Ending Balance</b>   |           |            | <b>-50,281.71</b>  |
| 401                               | 6/1/21         |          |      | Beginning Balance       |           |            | -2,417.38          |
| Income - Utilities                | 6/22/21        | 062221   | CRJ  | Lynna Nguyen - Electr   |           | 104.13     |                    |
|                                   | 6/22/21        | 062221   | CRJ  | Savane Silver - Electri |           | 73.80      |                    |
|                                   |                |          |      | Current Period Chang    |           | 177.93     | -177.93            |
|                                   | <b>6/30/21</b> |          |      | <b>Ending Balance</b>   |           |            | <b>-2,595.31</b>   |
| 500                               | 6/1/21         |          |      | Beginning Balance       |           |            | 5,500.00           |
| Property Management F             | 6/1/21         | 1184     | CDJ  | Schrader Commercial     | 500.00    |            |                    |

**Lexington/ Fayette Co Parking Authority**  
**General Ledger**  
**For the Period From Jun 1, 2021 to Jun 30, 2021**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

| Account ID<br>Account Description | Date    | Referenc | Jrnl | Trans Description     | Debit Amt | Credit Amt | Balance         |
|-----------------------------------|---------|----------|------|-----------------------|-----------|------------|-----------------|
|                                   | 6/30/21 |          |      | Current Period Chang  | 500.00    |            | 500.00          |
|                                   |         |          |      | <b>Ending Balance</b> |           |            | <b>6,000.00</b> |
| 509<br>Office Supplies            | 6/1/21  |          |      | Beginning Balance     |           |            | 17.74           |
|                                   | 6/30/21 |          |      | <b>Ending Balance</b> |           |            | <b>17.74</b>    |
| 511<br>Repair & Maintenance       | 6/1/21  |          |      | Beginning Balance     |           |            | 1,154.33        |
|                                   | 6/3/21  | 1185     | CDJ  | Lowe's Business Acc   | 10.06     |            |                 |
|                                   | 6/7/21  | 1186     | CDJ  | Allstate Heating and  | 440.95    |            |                 |
|                                   | 6/7/21  | 1186     | CDJ  | Allstate Heating and  | 170.00    |            |                 |
|                                   | 6/7/21  | 1187     | CDJ  | Schrader Commercial   | 30.00     |            |                 |
|                                   | 6/7/21  | 1187     | CDJ  | Schrader Commercial   | 22.50     |            |                 |
|                                   |         |          |      | Current Period Chang  | 673.51    |            | 673.51          |
|                                   | 6/30/21 |          |      | <b>Ending Balance</b> |           |            | <b>1,827.84</b> |
| 526<br>Postage                    | 6/1/21  |          |      | Beginning Balance     |           |            | 3.30            |
|                                   | 6/28/21 | 1188     | CDJ  | Schrader Commercial   | 0.55      |            |                 |
|                                   |         |          |      | Current Period Chang  | 0.55      |            | 0.55            |
|                                   | 6/30/21 |          |      | <b>Ending Balance</b> |           |            | <b>3.85</b>     |
| 528<br>Commission expense         | 6/1/21  |          |      | Beginning Balance     |           |            | 3,567.60        |
|                                   | 6/30/21 |          |      | <b>Ending Balance</b> |           |            | <b>3,567.60</b> |

**Lexington/ Fayette Co Parking Authority**  
**Account Reconciliation**  
**As of Jun 30, 2021**  
**100 - Cash - US Bank**  
**Bank Statement Date: June 30, 2021**

Filter Criteria includes: Report is printed in Detail Format.

|                              |                        |
|------------------------------|------------------------|
| Beginning GL Balance         | 13,192.07              |
| Add: Cash Receipts           | 5,613.05               |
| Less: Cash Disbursements     | (13,174.06)            |
| Add (Less) Other             | _____                  |
| Ending GL Balance            | <u>5,631.06</u>        |
| Ending Bank Balance          | 5,631.06               |
| Add back deposits in transit | _____                  |
| Total deposits in transit    | _____                  |
| (Less) outstanding checks    | _____                  |
| Total outstanding checks     | _____                  |
| Add (Less) Other             | _____                  |
| Total other                  | _____                  |
| Unreconciled difference      | <u>0.00</u>            |
| Ending GL Balance            | <u><u>5,631.06</u></u> |

| Location                    | Month                   | FY21 Processing |                  |               | Ave. % FEE      | Ave. \$ Fee | Ave. \$ Ticket |
|-----------------------------|-------------------------|-----------------|------------------|---------------|-----------------|-------------|----------------|
|                             |                         | volume          | Transactions     | Fees          |                 |             |                |
| Helix                       | July                    | \$5,789         | 2439             | \$449         | 7.76%           | \$0.18      | \$2.37         |
|                             | Aug                     | \$6,474         | 2371             | \$470         | 7.26%           | \$0.20      | \$2.73         |
|                             | Sept                    | \$4,822         | 1641             | \$333         | 6.90%           | \$0.20      | \$2.94         |
|                             | Oct                     | \$5,654         | 1925             | \$383         | 6.78%           | \$0.20      | \$2.94         |
|                             | Nov                     | \$9,026         | 3105             | \$599         | 6.63%           | \$0.19      | \$2.91         |
|                             | Dec                     | \$4,573         | 1423             | \$299         | 6.54%           | \$0.21      | \$3.21         |
|                             | Jan                     | \$2,576         | 642              | \$157         | 6.09%           | \$0.24      | \$4.01         |
|                             | Feb                     | \$2,344         | 546              | \$219         | 9.36%           | \$0.40      | \$4.29         |
|                             | Mar                     | \$4,902         | 1240             | \$274         | 5.59%           | \$0.22      | \$3.95         |
|                             | Apr                     | \$9,860         | 3348             | \$612         | 6.20%           | \$0.18      | \$2.95         |
|                             | May                     | \$12,440        | 4457             | \$787         | 6.33%           | \$0.18      | \$2.79         |
|                             | Jun                     | \$14,561        | 4636             | \$848         | 5.82%           | \$0.18      | \$3.14         |
|                             | <b>TOTALS</b>           |                 | <b>\$83,021</b>  | <b>27,773</b> | <b>\$5,430</b>  |             |                |
| Courthouse                  | July                    | \$4,616         | 1416             | \$295         | 6.39%           | \$0.21      | \$3.26         |
|                             | Aug                     | \$4,092         | 1152             | \$250         | 6.12%           | \$0.22      | \$3.55         |
|                             | Sept                    | \$3,727         | 1025             | \$229         | 6.14%           | \$0.22      | \$3.64         |
|                             | Oct                     | \$3,947         | 977              | \$228         | 5.78%           | \$0.23      | \$4.04         |
|                             | Nov                     | \$2,037         | 712              | \$157         | 7.70%           | \$0.22      | \$2.86         |
|                             | Dec                     | \$1,339         | 417              | \$104         | 7.74%           | \$0.25      | \$3.21         |
|                             | Jan                     | \$1,584         | 450              | \$113         | 7.13%           | \$0.25      | \$3.52         |
|                             | Feb                     | \$1,366         | 351              | \$176         | 12.85%          | \$0.50      | \$3.89         |
|                             | Mar                     | \$2,298         | 666              | \$155         | 6.74%           | \$0.23      | \$3.45         |
|                             | Apr                     | \$3,006         | 823              | \$184         | 6.12%           | \$0.22      | \$3.65         |
|                             | May                     | \$3,979         | 1106             | \$234         | 5.87%           | \$0.21      | \$3.60         |
|                             | Jun                     | \$6,575         | 1662             | \$348         | 5.29%           | \$0.21      | \$3.96         |
|                             | <b>TOTALS</b>           |                 | <b>\$38,565</b>  | <b>10,757</b> | <b>\$2,471</b>  |             |                |
| Transit<br>Gateless - LUKes | July                    | \$236           | 46               | \$37          | 15.52%          | \$0.80      | \$5.13         |
|                             | Aug                     | \$433           | 72               | \$43          | 9.98%           | \$0.60      | \$6.01         |
|                             | Sept                    | \$380           | 69               | \$57          | 14.94%          | \$0.82      | \$5.51         |
|                             | Oct                     | \$360           | 69               | \$42          | 11.53%          | \$0.60      | \$5.22         |
|                             | Nov                     | \$377           | 73               | \$42          | 11.14%          | \$0.58      | \$5.16         |
|                             | Dec                     | \$202           | 39               | \$34          | 16.73%          | \$0.87      | \$5.18         |
|                             | Jan                     | \$239           | 51               | \$37          | 15.31%          | \$0.72      | \$4.69         |
|                             | * \$79 PCI fees<br>Feb* | \$274           | 55               | \$117         | 42.52%          | \$2.12      | \$4.98         |
|                             | Mar                     | \$479           | 93               | \$47          | 9.87%           | \$0.51      | \$5.15         |
|                             | Apr                     | \$603           | 102              | \$51          | 8.44%           | \$0.50      | \$5.91         |
|                             | May                     | \$538           | 108              | \$49          | 9.21%           | \$0.46      | \$4.98         |
|                             | Jun                     | \$769           | 126              | \$58          | 7.55%           | \$0.46      | \$6.10         |
|                             | <b>TOTALS</b>           |                 | <b>\$4,889</b>   | <b>903</b>    | <b>\$613</b>    |             |                |
| Victorian Square            | July                    | \$5,404         | 1365             | \$303         | 5.62%           | \$0.22      | \$3.96         |
|                             | Aug                     | \$5,737         | 1357             | \$311         | 5.42%           | \$0.23      | \$4.23         |
|                             | Sept                    | \$5,472         | 1266             | \$289         | 5.28%           | \$0.23      | \$4.32         |
|                             | Oct                     | \$6,325         | 1537             | \$342         | 5.41%           | \$0.22      | \$4.12         |
|                             | Nov                     | \$5,891         | 1575             | \$340         | 5.77%           | \$0.22      | \$3.74         |
|                             | Dec                     | \$6,264         | 1580             | \$334         | 5.34%           | \$0.21      | \$3.96         |
|                             | Jan                     | \$7,703         | 1907             | \$412         | 5.35%           | \$0.22      | \$4.04         |
|                             | Feb                     | \$7,691         | 1983             | \$498         | 6.48%           | \$0.25      | \$3.88         |
|                             | Mar                     | \$12,015        | 3053             | \$626         | 5.21%           | \$0.20      | \$3.94         |
|                             | Apr                     | \$15,647        | 3768             | \$788         | 5.04%           | \$0.21      | \$4.15         |
|                             | May                     | \$14,749        | 3668             | \$726         | 4.92%           | \$0.20      | \$4.02         |
|                             | Jun                     | \$17,982        | 4442             | \$878         | 4.88%           | \$0.20      | \$4.05         |
|                             | <b>TOTALS</b>           |                 | <b>\$110,879</b> | <b>27,501</b> | <b>\$5,848</b>  |             |                |
| IPS Meters                  | July                    | \$12,511        | 6904             | \$1,200       | 9.59%           | \$0.17      | \$1.81         |
|                             | Aug                     | \$12,309        | 6932             | \$1,200       | 9.75%           | \$0.17      | \$1.78         |
|                             | Sept                    | \$11,018        | 6206             | \$1,079       | 9.79%           | \$0.17      | \$1.78         |
|                             | Oct                     | \$12,049        | 6826             | \$1,207       | 10.02%          | \$0.18      | \$1.77         |
|                             | Nov                     | \$9,406         | 5320             | \$938         | 9.98%           | \$0.18      | \$1.77         |
|                             | Dec                     | \$8,848         | 5208             | \$905         | 10.23%          | \$0.17      | \$1.70         |
|                             | Jan                     | \$9,575         | 5400             | \$963         | 10.06%          | \$0.18      | \$1.77         |
|                             | Feb                     | \$6,362         | 3720             | \$742         | 11.67%          | \$0.20      | \$1.71         |
|                             | Mar                     | \$12,628        | 7142             | \$1,232       | 9.75%           | \$0.17      | \$1.77         |
|                             | Apr                     | \$14,432        | 8305             | \$1,399       | 9.70%           | \$0.17      | \$1.74         |
|                             | May                     | \$14,920        | 8543             | \$1,392       | 9.33%           | \$0.16      | \$1.75         |
|                             | Jun                     | \$14,162        | 8177             | \$1,350       | 9.53%           | \$0.17      | \$1.73         |
|                             | <b>TOTALS</b>           |                 | <b>\$138,218</b> | <b>78,683</b> | <b>\$13,608</b> |             |                |
| PayByPhone                  | July                    | \$7,516         | 4467             | \$1,077       | 14.33%          | \$0.24      | \$1.68         |



|                       |      |                  |                       |                 |              |               |                |
|-----------------------|------|------------------|-----------------------|-----------------|--------------|---------------|----------------|
|                       | Aug  | \$10,528         | 5632                  | \$1,394         | 13.24%       | \$0.25        | \$1.87         |
|                       | Sept | \$13,796         | 6626                  | \$1,654         | 11.99%       | \$0.25        | \$2.08         |
|                       | Oct  | \$14,677         | 7151                  | \$1,759         | 11.98%       | \$0.25        | \$2.05         |
|                       | Nov  | \$10,066         | 4969                  | \$1,242         | 12.34%       | \$0.25        | \$2.03         |
|                       | Dec  | \$7,883          | 4298                  | \$1,057         | 13.40%       | \$0.25        | \$1.83         |
|                       | Jan  | \$10,044         | 5115                  | \$1,246         | 12.40%       | \$0.24        | \$1.96         |
|                       | Feb  | \$9,948          | 4949                  | \$1,308         | 13.14%       | \$0.26        | \$2.01         |
|                       | Mar  | \$17,008         | 8500                  | \$2,076         | 12.20%       | \$0.24        | \$2.00         |
|                       | Apr  | \$18,301         | 9040                  | \$2,307         | 12.61%       | \$0.26        | \$2.02         |
|                       | May  | \$13,593         | 7158                  | \$1,702         | 12.52%       | \$0.24        | \$1.90         |
|                       | Jun  | \$11,667         | 6094                  | \$1,464         | 12.55%       | \$0.24        | \$1.91         |
| <b>TOTALS</b>         |      | <b>\$145,027</b> | <b>73,999</b>         | <b>\$18,285</b> |              |               |                |
| <b>LUKE</b>           | July | \$7,232          | 3744                  | \$645           | 8.92%        | \$0.17        | \$1.93         |
|                       | Aug  | \$13,030         | 6039                  | \$1,053         | 8.08%        | \$0.17        | \$2.16         |
|                       | Sept | \$14,383         | 6585                  | \$1,128         | 7.84%        | \$0.17        | \$2.18         |
|                       | Oct  | \$14,754         | 6775                  | \$1,147         | 7.77%        | \$0.17        | \$2.18         |
| AMG - last month      | Nov  | \$9,809          | 4555                  | \$794           | 8.10%        | \$0.17        | \$2.15         |
| <b>Streamline</b>     | Nov  | <b>\$382</b>     | <b>193</b>            | <b>\$38</b>     | <b>9.91%</b> | <b>\$0.20</b> | <b>\$1.98</b>  |
|                       | Dec  | \$5,943          | 3202                  | \$535           | 9.00%        | \$0.17        | \$1.86         |
|                       | Jan  | \$7,824          | 3751                  | \$794           | 10.15%       | \$0.21        | \$2.09         |
|                       | Feb  | \$8,902          | 3788                  | \$817           | 9.18%        | \$0.22        | \$2.35         |
|                       | Mar  | \$14,850         | 6687                  | \$1,401         | 9.44%        | \$0.21        | \$2.22         |
|                       | Apr  | \$15,542         | 7151                  | \$1,481         | 9.53%        | \$0.21        | \$2.17         |
|                       | May  | \$11,103         | 5599                  | \$1,114         | 10.03%       | \$0.20        | \$1.98         |
|                       | Jun  | \$11,217         | 5617                  | \$1,073         | 9.56%        | \$0.19        | \$2.00         |
| <b>TOTALS</b>         |      | <b>\$134,971</b> | <b>63,686</b>         | <b>\$12,021</b> |              |               |                |
| <b>Barnacle</b>       | July | \$9,370          | 35                    | \$154           | 1.64%        | \$4.40        | \$267.71       |
| Immobilization Device | Aug  | \$7,040          | 28                    | \$115           | 1.64%        | \$4.12        | \$251.43       |
|                       | Sept | \$4,535          | 19                    | \$84            | 1.84%        | \$4.40        | \$238.68       |
|                       | Oct  | \$4,520          | 20                    | \$110           | 2.44%        | \$5.51        | \$226.00       |
|                       | Nov  | \$4,565          | 20                    | \$88            | 1.93%        | \$4.41        | \$228.25       |
|                       | Dec  | \$6,260          | 27                    | \$96            | 1.53%        | \$3.54        | \$231.85       |
|                       | Jan  | \$4,160          | 18                    | \$98            | 2.37%        | \$5.47        | \$231.11       |
|                       | Feb  | \$1,930          | 9                     | \$143           | 7.40%        | \$15.88       | \$214.44       |
|                       | Mar  | \$3,960          | 18                    | \$81            | 2.03%        | \$4.47        | \$220.00       |
|                       | Apr  | \$5,445          | 24                    | \$100           | 1.84%        | \$4.17        | \$226.88       |
|                       | May  | \$5,910          | 27                    | \$90            | 1.52%        | \$3.33        | \$218.89       |
|                       | Jun  | \$3,220          | 15                    | \$87            | 2.69%        | \$5.78        | \$214.67       |
| <b>TOTALS</b>         |      | <b>\$60,915</b>  | <b>260</b>            | <b>\$1,245</b>  |              |               |                |
| <b>Retail</b>         | July | \$23,832         | 406                   | \$547           | 2.30%        | \$1.35        | \$58.70        |
| Office Swipe          | Aug  | \$28,075         | 625                   | \$687           | 2.45%        | \$1.10        | \$44.92        |
|                       | Sept | \$26,209         | 406                   | \$617           | 2.35%        | \$1.52        | \$64.55        |
|                       | Oct  | \$22,693         | 325                   | \$502           | 2.21%        | \$1.55        | \$69.82        |
|                       | Nov  | \$21,751         | 327                   | \$488           | 2.24%        | \$1.49        | \$66.52        |
|                       | Dec  | \$20,608         | 297                   | \$487           | 2.36%        | \$1.64        | \$69.39        |
|                       | Jan  | \$23,523         | 306                   | \$549           | 2.33%        | \$1.79        | \$76.87        |
|                       | Feb  | \$19,757         | 206                   | \$538           | 2.72%        | \$2.61        | \$95.91        |
|                       | Mar  | \$20,613         | 329                   | \$505           | 2.45%        | \$1.53        | \$62.65        |
|                       | Apr  | \$20,879         | 331                   | \$474           | 2.27%        | \$1.43        | \$63.08        |
|                       | May  | \$23,082         | 325                   | \$529           | 2.29%        | \$1.63        | \$71.02        |
|                       | Jun  | \$22,543         | 306                   | \$537           | 2.38%        | \$1.76        | \$73.67        |
| <b>TOTALS</b>         |      | <b>\$273,563</b> | <b>4,189</b>          | <b>\$6,460</b>  |              |               |                |
| <b>WEB</b>            | July | \$30,360         | 993                   | \$689           | 2.27%        | \$0.69        | \$30.57        |
| Online Citation pmt   | Aug  | \$37,029         | 1220                  | \$825           | 2.23%        | \$0.68        | \$30.35        |
|                       | Sept | \$42,940         | 1376                  | \$973           | 2.26%        | \$0.71        | \$31.21        |
|                       | Oct  | \$47,860         | 1493                  | \$1,035         | 2.16%        | \$0.69        | \$32.06        |
|                       | Nov  | \$58,000         | 1510                  | \$1,242         | 2.14%        | \$0.82        | \$38.41        |
|                       | Dec  | \$39,435         | 1027                  | \$906           | 2.30%        | \$0.88        | \$38.40        |
|                       | Jan  | \$38,635         | 1160                  | \$859           | 2.22%        | \$0.74        | \$33.31        |
|                       | Feb  | \$34,205         | 854                   | \$819           | 2.39%        | \$0.96        | \$40.05        |
|                       | Mar  | \$47,900         | 1395                  | \$1,019         | 2.13%        | \$0.73        | \$34.34        |
|                       | Apr  | \$53,400         | 1532                  | \$1,123         | 2.10%        | \$0.73        | \$34.86        |
|                       | May  | \$49,190         | 1413                  | \$1,046         | 2.13%        | \$0.74        | \$34.81        |
|                       | Jun  | \$39,213         | 1181                  | \$877           | 2.24%        | \$0.74        | \$33.20        |
| <b>TOTALS</b>         |      | <b>\$518,166</b> | <b>15,154</b>         | <b>\$11,412</b> |              |               |                |
|                       |      |                  | <b>FY21 AVE. FEES</b> | <b>7%</b>       |              | <b>\$0.98</b> | <b>\$35.24</b> |

FY21 TOTALS \$1,508,213 302,905 \$77,394

## **Go Forward Options for the Curbside Pickup / Dropoff (PUDO) Spaces**

**Option One:** Move back to the standard “meter bagging” fees for M-F (\$20/day) and Sat/Sun (\$5/day) but create a No Fee after 5pm permit (similar to our Valet Zone). A one time permit fee could cover the cost of the required signage.

**Option Two:** Leave the no cost program in place but require a \$25 permit fee to cover the cost of more permanent signage. Limit this to one year.

**Option Three:** Offer a 50% discount off the standard “meter bagging” fees of M-F (\$20/day) and Sat/Sun (\$5/day).

This option would cost a merchant \$55/week.

**Option Four:** Offer a 75% discount off the standard “meter bagging” fees of M-F (\$20/day) and Sat/Sun (\$5/day).

This option would cost a merchant \$27.50/week.

Multiple merchants could pull their resources, but we would prefer to work with one entity for payment.

We could place a nine month or one year limit on this program.

## Garage Updates

### Garage & Pedway Lighting Schemes:

- The garage and pedway lighting systems were programmed with a blue scheme for the filming of a KY Tourism video.
- The garage and pedway lighting systems were programmed with a teal scheme for World Fragile X Day.
- The garage and pedway lighting systems were programmed with the standard multicolor scheme.

### Victorian Square Garage:

- Volunteer Restoration has completed all CAMP repairs for the FY21 Victorian Square Garage maintenance and repair cycle.

### Transit Center Garage:

- Volunteer Restoration completed the installation of five new floor drains along the East and West roof levels. The drains will help alleviate ponding water on levels 5 and 6, which have been a safety hazard for garage users and damaging to the concrete and post tension cables.
- Volunteer Restoration completed installation of a new expansion joint along level 6. The new expansion joint will help prevent water from reaching the levels below, thus protecting the post tension cables and concrete from future moisture and corrosion issues.
- Volunteer Restoration has completed all CAMP repairs for the FY21 Transit Center Garage maintenance and repair cycle.
- LPA met on site with engineers from Walter P Moore to discuss safety issues related to corroded steel step pans in the east stair tower. Walter P Moore will begin preparing bid documents for the necessary repairs. As part of the bid, Walter P Moore will request pricing for repairs to the stair treads and landings, as well as a price to completely replace the stairs with a more durable system. This will allow LPA to weigh the ROI of each strategy.

### Courthouse Garage:

- Volunteer Restoration completed replacement of masonry joint sealant on the garage façade.
- Volunteer Restoration has completed all CAMP repairs for the FY21 Courthouse Garage maintenance and repair cycle.

### Helix Garage:

- Volunteer Restoration has completed all CAMP repairs for the FY21 Helix Garage maintenance and repair cycle.

### General Garage Notes:

- The selection committee for the LPA Structural & Mechanical Consulting Services RFP chose Walter P Moore as the winning proposal. LPA is now drafting the necessary contract documents and Walter P Moore will begin preparation of bid documents for the upcoming FY22 CAMP maintenance and repair cycle.
- Volunteer Restoration has begun demobilization and engineers from Walter P Moore will be making a final site visit to review punch list items for the FY21 CAMP repairs.

## REMAINING FY21 CAPITAL PROJECT COMMITMENTS

|                          | WALTER P MOORE | VOLUNTEER RESTORATION | FLASH PARKING  |                      |
|--------------------------|----------------|-----------------------|----------------|----------------------|
| Total Contract Amount    | 49,000         | 1,127,575             | 694,354        |                      |
| Invoiced to Date         | <u>45,080</u>  | <u>1,009,522</u>      | <u>694,354</u> |                      |
| <b>Remaining Balance</b> | <b>3,920</b>   | <b>118,053*</b>       | <b>0</b>       | <b>121,973 TOTAL</b> |

\*Remaining Volunteer Restoration commitment is retainage.