

August 11, 2022 Board Meeting Agenda



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|-------|---|------------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | DLMD Updates | Frazier |
| III. | Downtown Lexington Partnership Updates | Farnsworth |
| IV. | Visit Lex Updates | Schickel |
| V. | Approval of Minutes of July 2022 LPA Board Meeting
Frazier
<i>Board Action Required</i> | |
| VI. | Update on ED Activities
a. Executive Director Reports
b. Operational Reports
c. COVID-19 Update | Means |
| VII. | Presentation of Draft LPA and LEXPARK June 2022 Financial Reports
and Schrader Commercial Reports | Means |
| VIII. | Revenue Enhancement Proposed Plans | Means |
| IX. | Off-Street (Garages)
a. Garage Updates
b. Security Updates | Trammell |
| X. | Comments
a. Comments from Commissioners/Advisory Committee Members | Frazier |
| XI. | Closed Session Per KRS 61.810(1) (c) | Frazier |

Next Meeting: September 8, 2022

Lexington & Fayette County Parking Authority

Board Meeting Minutes
July 14, 2022

Called to order: 10:00 a.m. by James Frazier, Chair

Location: ZOOM Meeting

Voting Members: Kenton Ball
Laura Boison
Erin Hensley
Thomas Pettit

Advisory Board: Liza Betz
Michael Scales

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

Guests: Mark Doering, PCI
Nicole Lawson, PCI
Brian Kern, PCI
Jack Skelton, PCI
Charles Stephenson, PCI
Harrison Stiles, DLP
Laura Farnsworth, DLP

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – DLMD Updates

DLMD is coordinating enhanced security in Tandy Park with matching funds from LFUCG.

Item 3 – DLP Updates

Ms. Farnsworth gives a brief overview of current DLP activities. The Thursday Night Live season is halfway complete. There is a new wine festival taking place at Triangle Park on August 27th. Food truck Friday is underway and goes through the end of September.

Item 5 – Approval of June 2022 Minutes

Mr. Pettit makes a motion to approve the minutes as presented. Ms. Hensley seconds. The vote was unanimous, and the motion carried.

Item 6 – Update on ED Activities



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A. Executive Director Report

Mr. Means presents the Executive Director Report. He estimates total cost of credit card processing fees fell from 9% to 6% following implementation of the new processor in January 2020. Impacts from Covid had made it difficult to measure savings until recently. He also informs the Commissioners of a partnership with Oakview Group (mgmt. of Central Bank Center, Rupp & Opera House) to integrate the option to purchase parking with purchase of event tickets.

B. Operational Reports

Mr. Means presents the May 2022 operations reports. Citation collection rate is strong at 82%. Meter revenue remained constant from May to June. On-Street aged balance decreased from May to June. Average daily transactions in the garages increased from the prior month in all garages except Transit Center.

C. COVID-19 Update

Mr. Means goes over some of the organizational challenges related to COVID-19.

D. Executive Director Travel Update

Mr. Means presents the bi-annual update.

Item 7 – Financial Reports

Mr. Means presents the April 2022 financials. Mr. Doering summarizes variances on the REEF reports. Total revenues are \$319,460 ahead of budget for the year. Payments for an annual subscription and security are accounted for on LPA financials but not LEXPARK financials. Total expenses are \$142,251 under budget for the year. As of 5/30/2022 LPA is \$771,691 ahead of budget. Ms. Boison makes a motion to approve the May 2022 financials. Mr. Pettit seconds. The vote was unanimous, and the motion carried.

Item 8 – Revenue Enhancement Ideas

Mr. Means presents staff recommendations on timing for the implementation of the revenue enhancement ideas approved at the June 2022 meeting. Mr. Ball asks if January 1, 2023 is a feasible date for staff to accomplish changes to On-Street meter rates and hours of operation. Mr. Means confirms that it is. By consensus, the Commissioners approve the staff recommendations.

Item 9 – Final Approval of FY2023 Budget

Ms. Hensley makes a motion to approve the FY2023 budget as presented. Mr. Pettit seconds. The vote was unanimous, and the motion carried.

Item 10 – On Street*A. Meter Hour Adjustment/Kentucky Theater*

Mr. Means presents a proposal to extend the meter time from 2 hours to 3 hours for meters in front of the Kentucky Theater on Main Street. By consensus, the Commissioners agree.

B. Park(ing) Day

Mr. Means presents a proposal to have Park(ing) Day in September. By consensus, the Commissioners agree.



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Item 11 - Garages*A. Garage Updates*

Mr. Trammell presents the garage updates. The Transit Center stair project will begin imminently. The project should take around four weeks on the east side of the garage and another four weeks on the west side. An insurance claim has been filed for the storm damage to the Courthouse Garage. The structural package for CAMP repairs is ready to be released to bidders. The mechanical repairs package should be ready at the end of August. Ms. Hensley asks that LPA work with DLP to market our garages in conjunction with Horsemania.

B. Security Updates

Mr. Trammell reports that the Sheriff's deputies continue to provide security in the Victorian Square garage. Additionally, Signal 88 Security is providing security at Transit Center

Mr. Ball asks for a staff recommendation of the economic impact of closing the Victorian Square Garage during the night Friday, Saturday, and Sunday. Mr. Means will present a recommendation at the August meeting.

There being no further business brought before the Board, the meeting adjourned at 11:30PM.



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August 4th, 2022
**Lexington & Fayette County
 Parking Authority
 Executive Directors Report
 July 2022**



Accomplishments

- Successfully transitioned from our previous operator to our new operator, PCI Municipal Services whose agreement started on July 1, 2022
- Regarding the UK/LFUCG land swap, effective July 1st, UK asked that we keep our meters in place and enforce for non-payment only until they receive their meters to replace the locations where we have our meters, that went until the last week of July, when our team then efficiently removed the meters and all related signage
- Gained full LPA board approval for the proposed implementation plan regarding revenue enhancement strategies
- Gained full LPA board approval for the updated LPA FY23 Budget as presented
- Ed Trammell, Mark Doering and I attended the IPMI Annual Conference and Expo in NOLA which ran July 24th-July27th
- Gained full LPA board approval to host PARK(ing) Day 2022 on Friday September 16, 2022
- I was a part of 2 separate panel presentations at IPMI, one on Leadership and one on Diversity, Equity & Inclusion

Meetings with LFUCG/LFCPA staff

- Ed and I had a working lunch with Jack Skelton and David Mueller president of PCI
- Attended virtually the July LFUCG Pedestrian Safety Work Group meeting
- Kara, Ed and I met with the Wisser Strategies team regarding updates on our marketing programs and suggestions for additional strategies
- Attended an appreciation lunch hosted by our Board Chair Jim Frazier and Kenton Ball and we gave send off / thank you plaques to our outgoing board members Dee Dee Harbut and Trish Vertucca
- Attended the LPA July Board meeting
- LPA Staff gathered for an LPA Board meeting follow up and working breakfast
- Mark D. and I met to discuss our signage needs with all the upcoming changes in rates, days, hours at our parking facilities
- I took our great LPA Staff – Kara Pearson, Ed Trammell and Linden Smith to lunch to celebrate all three surpassing the 10-year mark of employment with the LPA and the LPA provided them with an appreciation gift
- Mark and I held at least 2 working sessions to revise the budget with PCI expense adjustments and the adjustments in revenue due to our enhancement strategies

- Held regular weekly (TEAMS) meetings for On-Street and Garage operations with PCI Municipal Services (**LEXPARK**) staff
- Continue to hold weekly “transition” ZOOM meetings w/ PCI Municipal Solutions exec. team

Meetings with External Individuals/Groups

- Held an online meeting with Katherine Beaty of TEZ (text2park) to discuss the data and adoption rate of text 2 park in Lexington following the installation of signage last fall, we are assisting her on a white paper or case study on the topic
- Met for coffee with the new director of the Carnegie Center, Shayla Lynch regarding her new position and the parking history around the Gratz Park area and Carnegie Center
- Met with Terry Sweeney for a farewell lunch recapping some of the ideas and strategies of our work in downtown Lexington during his last week with DLP
- Attended an online meeting with representatives from PCI, Flash and VERGE to discuss options for integration of Flash data into the VERGE data management system we will be using
- Ed and I attended an online Transit Center Stair replacement kick-off meeting with Walter P Moore engineers and Everclear Enterprises
- Met with Laura Alexander of the Oakview Group, she manages the convention center and we discussed parking demand for various types of convention center groups and how our organizations can work together to be aware of parking needs and options related to their business
- Attended an in-person Quarterly Business Review meeting with Casey Jones from Flash and several members of our team and the **LEXPARK** team
- Attended a first-time attendee ZOOM session to welcome new members of IPMI who will be attending the conference in NOLA
- Ed and I met with a facilities representative from the Public Library to discuss security and operational challenges in the garages
- Was interviewed by the communications director at IPMI for an article as I will be taking over as IPMI Board Chair in August
- Current IPMI Board Chair Dave Onorato from Pittsburgh and I met with a couple IPMI Staff exec’s to discuss upcoming committee work
- **LEXPARK** staff and I met online with our security company Signal88 to discuss the first 30 days and how we can improve communication etc.
- Met online with our Flash Parking online reservations guru about how we can integrate with the Opera House and their online ticket sales
- Held an online pre/practice session with a group that I presented with at the IPMI Conference in NOLA
- With PCI exec’s, sat in on an overview of our new 2-way intercom system at the gated facilities where the Customer Service Rep can see the representative on the screen and the CSR can see the customer on their screen
- Ed Trammell, Mark Doering and I attended the IPMI Annual Conference and Expo in NOLA

- I was a part of 2 separate panel presentations at IPMI, one on Leadership and one on Diversity, Equity & Inclusion
- Our team and representatives from Flash parking continued our bi-monthly (TEAMS) meetings to discuss final implementations and other side bar tasks
- Began holding monthly calls with our PayByPhone account representative

Future Goals and Planned Activities

- Continue working on the Transit Center garage from gated to gateless, enforcement is fully in place, space count sign integration is left to complete
- Continue to market our mobile payment options (especially as “touchless” option)
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10-year Capital Asset Management Plan
- Implement recommendations from Walker Consultants’ 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart and is under the US Green Building Council
- Continue to focus on the use of social media such as Twitter, Facebook and now Instagram to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.		Totals for underlying cells.																
Note		Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Standard	TOTAL	AVERAGE	Percent of Total	FY 2021 AVERAGE
CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION																		
1	Unique Visitors to Website (users)	3,090	3,362	3,933	4,209	4,149	3,282	2,088							24,113	3,444.7	N/A	3,588
2	LEXPARK Walk-In Customers	105	45	62	50	79	33	98							472	67.4	N/A	105
3	LEXPARK Telephone Inquiries (Total)	798	912	1202	1189	963	848	943							6855	979.29	1	965
4	Reporting Inoperative Meters	0	0	0	0	0	0	0							0	0	0%	0
5	LUKE	15	21	19	18	13	10	9							105	15	2%	17
6	IPS	24	30	37	18	12	17	14							152	22	2.2%	25
8	Enforcement Complaint	0	0	0	0	0	0	0							0	0	0.0%	0
9	Other Inquiry including payments/ just payments	192	80	238	58	186	112	0							866	124	13%	167
10	Pay by Phone questions or issues	6	12	50	10	6	0	77							161	23.00	2%	12
11	After 5 Parking questions	0	0	0	0	0	0	0							0	0	0%	0
12	Wrong Way Parking	1	3	1	1	2	2	0							10	1	0%	1
13	Garages	560	769	857	1,084	744	707	2							4723	674.7	69%	735
14	TOTAL CONTACTS	20	21	30	34	23	21	21							170	24.3	100%	22.5
15	Business Association Meetings Attended	12	12	15	21	16	10	15							101	14.4	59%	13.1
16	Neighborhood Association Meetings Attended	0	0	1	2	0	0	0							3	0.4	2%	0.33
17	Number of Merchants Visited	0	0	1	4	1	3	2							11	1.6	6%	15
18	Number of Institutional and/or Public Official Meetings	8	9	13	7	6	8	4							55	7.9	32%	7.6
19	Number of Parking Customers Contacted (intercept surveys, survey document responses) (Analyst)	0	0	0	0	0	0	0							0	-	N/A	0.16
20	Parking Meter In-Service Rates (% of time)																	
21	Single-Space Meters	99.8%	99.8%	99.8%	99.9%	99.9%	99.9%	99.8%						98-99% (A)	N/A	99.8%	N/A	99.7%
	Multi-Space Meters	99.4%	98.8%	99.9%	99.8%	99.9%	99.7%	99.9%						98-99% (A)	N/A	99.6%	N/A	99.3%
23	Average Response Time to Address Meter Complaint (Hours)																	
24	Single-Space Meters (IPS)	1.82	2.77	2.17	1.84	2.32	2.08	3.17							N/A	2.3	N/A	3
	Multi-Space Meters (LUKE)	4.47	3.19	3.87	2.78	1.55	4.73	4.52							N/A	3.6	N/A	3.86
25	Number of Citation Appeal Hearings	10	10	11	5	8	7	5							56	8.0	100%	10.66
26	Number of Citations Dismissed or Reduced to Warning	1	2	10	4	3	3	3							26	3.7	46%	4.08
27	Number of Requested Citation Administrative Appeals	100	140	111	207	150	101	118							927	132.4	100%	132.5
28	Number of Citations Administratively Dismissed or Reduced to Warning	33	50	78	108	53	40	53							415	59.3	45%	51.66
PARKING MANAGEMENT EFFECTIVENESS																		
29	Number of Parking Activity Surveys Conducted (TOTAL)	31	31	31	31	31	31	31							217	31.0	100%	31
30	Parking Occupancy and Availability	30	30	30	30	30	30	30							210	30.0	97%	30
31	Parking Turnover	1	1	1	1	1	1	1							7	1.0	3%	1
32	Downtown Meter Turnover Rate	186%	233%	168%	239%	211%	187%	176%						67-140% (B)	N/A	200.0%	N/A	201%
33	Parking Vacancy Rate in Neighborhoods	52%	55%	59%	51%	61%	66%	69%							N/A	59.0%	N/A	58%
34	Meter Occupancy Rate by Survey	37%	39%	33%	37%	35%	29%	33%						93-95% (C)	N/A	34.7%	N/A	35%
35	Paid Legal Meter Occupancy Rate by Meter Revenue	24.7%	29.5%	29.0%	35.2%	26.0%	29.0%	29.0%						60-85% (D)	N/A	28.9%	N/A	29.6%
36	Safety Zone Violation Rate	5.90%	8.20%	5.80%	6.50%	5.30%	6.50%	6.60%						25-33% (E)	N/A	6.4%	N/A	7%
37	Loading Zone Violation Rate	1.5%	1.1%	1.0%	1.4%	1.1%	1.2%	0.80%							N/A	1.2%	N/A	1.18%
PARKING OPERATIONS EFFICIENCY																		
38	Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30							210	30.0	100%	30
39	Violation Capture Rate (Meters & RPP)	23%	19%	11%	17%	10%	15%	13%						10-25% (F)	N/A	15%	N/A	14%
40	Total Net Patrol Hours	697	773	916	686	689	771	748							5,280	754	N/A	717
41	Average Net Patrol Hours per Officer	116	129	153	137	138	129	125							N/A	132	N/A	128
42	Number of Letters Mailed	3,172	6,982	8,057	6,107	6,631	4,705	3,940							39,594	5,656	N/A	4,511
43	Total Amount Due from Top 20 Scofflaws	\$13,660	\$14,074	\$14,049	\$14,658	\$14,796	\$14,343	\$14,358							N/A	\$14,277	N/A	\$13,491
44	Parking Ticket Collection Rate (1-year running average)	79.09%	78.39%	80.00%	80.27%	80.81%	80.54%	80.51%							N/A	79.9%	N/A	80%

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

		Note	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	TOTAL	AVERAGE	Percent of Total
REVENUE STREAM INTEGRITY and SECURITY																	
1	Field Inspections (with Contact)		0	0	3	2	7	5	11						28	4.0	100%
2	Canister Integrity		0	0	0	0	1	0	2						3	0.4	11%
3	Maintenance		0	0	1	0	1	1	2						5	0.7	18%
4	Collections		0	0	1	0	1	1	2						5	0.7	18%
5	Enforcement		0	0	0	1	2	1	4						8	1.1	29%
6	Coin Counting Observations		0	0	1	1	2	2	1						7	1.0	25%
7	Field Observations (Covert)		13	13	10	12	10	11	10						79	11.3	100%
8	Vehicle Integrity		2	1	1	3	1	2	1						11	1.6	14%
9	Maintenance		4	3	3	2	3	3	3						21	3.0	27%
10	Collections		3	3	1	1	2	1	2						13	1.9	16%
11	Enforcement		4	6	5	6	4	5	4						34	4.9	43%
12	Revenue Control Discrepancies Noted		0	0	0	0	0	0	0						0	N/A	N/A
13	Equipment Integrity		0	0	0	0	0	0	0						0	N/A	N/A
14	Incomplete Coin Room Record		0	0	0	0	0	0	0						0	N/A	N/A
15	Incomplete Key Control Documentation		0	0	0	0	0	0	0						0	N/A	N/A
16	Failure to Notify of Location		0	0	0	0	0	0	0						0	N/A	N/A
17	Customer Satisfaction																
18	Number of Parkers Responding		0	0	0	0	0	0	0						0	N/A	N/A
19	Positive Response		0	0	0	0	0	0	0						0	N/A	N/A
19	Negative Response		0	0	0	0	0	0	0						0	N/A	N/A
21	Activity Levels																
22	Paid Parking Events Per Month		38,118	44,917	58,969	46,821	47,924	50,175	45,666						332,590.0	47,512.9	N/A
23	Overtime Citations Total Value		\$20,865	\$ 25,230	\$ 30,060	\$ 27,630	\$ 26,730	\$ 23,055	\$22,395						\$ 175,965	25,137.9	N/A
23	Overtime Parking Citations Per Month		1,457	1,606	2,009	1,828	1,782	1,537	1,493						11712	\$1,673.14	N/A
24	Camera Observations																
25	Rate of Compliance		0	0	0	0	0	0	0						0	N/A	N/A
26	Violation Capture Rate		0	0	0	0	0	0	0						0%	N/A	N/A
27	Minutes Paid		70%	0	0	0	0	0	0						70%	\$0.10	N/A
27	Minutes not paid		30%	0	0	0	0	0	0								
28	Average Meter Payment																
28	Average Meter Payment (LUKE & IPS)		\$1.50	\$1.53	\$1.47	\$1.43	\$1.31	\$1.31	\$1.31						N/A	\$1.41	N/A
29	Multi Space Meters - Average Meter Payment		\$2.12	\$2.15	\$2.02	\$1.98	\$1.81	\$1.78	\$1.79						N/A	\$1.95	N/A
30	Single Space Meters - Average Meter Payment		\$0.99	\$0.96	\$0.98	\$0.97	\$0.94	\$0.96	\$1.76						N/A	\$1.08	N/A
31	Credit Card Usage and Forms of Payment																
31	LUKE (Credit Card Percent of transactions)		52.7%	50.0%	47.0%	52.0%	47.0%	45.7%	45.0%						N/A	48.5%	N/A
32	Average CC transaction		\$2.32	\$2.25	\$2.13	\$2.11	\$1.97	\$2.02	\$1.96						N/A	\$2.1	N/A
33	IPS (CC as a percent of transactions)		24.8%	25.0%	25.0%	25.8%	26.0%	26.0%	25.2%						N/A	25.4%	N/A
34	Average CC transaction		\$1.80	\$1.76	\$1.77	\$1.77	\$1.67	\$1.74	\$1.71						N/A	174.6%	N/A
35	Pay by Phone (as a meter payment transaction)		13.9%	21.6%	21.5%	23.0%	18.0%	16.3%	17.4%						N/A	18.8%	N/A
35	T2 text to pay		2.0%	2.6%	3.0%	3.8%	1.9%	2.2%	2.7%						N/A	2.6%	N/A
36	Meter Occupancy Rates by Zones																
36	Low 0-30% (9,12,13)		11%	7%	11%	3%	6%	10%	8%						N/A	8.0%	N/A
37	Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)		19%	18%	16%	23%	22%	25%	21%						N/A	20.6%	N/A
38	High 60% or more (4,8)		59%	65%	69%	70%	72%	70%	68%						N/A	67.6%	N/A
36	Meter Occupancy Rates by Areas																
36	Downtown 1, 2, 3, 4, 5, 8, 9, 11, 12, 13,		55%	51%	62%	69%	61%	65%	60%						N/A	60.4%	N/A
37	UK Campus (6, 7, 10)		39%	47%	40%	44%	38%	34%	28%						N/A	38.6%	N/A
38	Chevy Chase (15)		18%	26%	17%	22%	18%	20%	21%						N/A	20.3%	N/A



ON STREET BY THE NUMBERS
Calendar

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Calendar AVG	FY '20 AVG	FY '19 AVG	FY '18 AVG
1 Violations Cited	2,398	3,294	4,002	3,633	3,183	2,825	2,642						3,140	3,345	3,829	3,320
2 Actual Citations (exc voids & warnings)	2,276	3,049	3,708	3,355	2,995	2,659	2,463						2,929	3,125	3,526	3,040
3 Value of Actual Citations	\$ 50,445	\$ 70,335	\$ 76,640	\$ 75,235	\$ 60,850	\$ 57,810	\$ 54,010						\$ 63,618	\$ 72,995	\$ 88,698	\$ 85,601
4 Citations Paid	1,882	2,286	3,333	2,674	2,660	2,185	1,932						2,422	2,461	2,687	2,504
5 Percentage of Citations Paid	82.70%	75.00%	89.90%	79.70%	88.80%	82.20%	78.40%						82.39%	82.57%	76.74%	80.28%
6 Value of Citations Paid	\$ 56,831	\$ 66,197	\$ 93,874	\$ 74,994	\$ 70,878	\$ 59,833	\$ 52,634						\$ 67,892	\$ 69,596	\$ 76,608	\$ 70,919
7 Warnings Issued	109	194	279	257	168	142	145						185	176	247	195
8 Voids	16	80	21	23	27	27	43						34	50	51	74
9 Citation Void Percentage	0.7%	2.4%	0.5%	0.6%	0.9%	0.96%	1.60%						1.1%	1.5%	1.4%	2.3%
10 Meter Revenue Collected	\$60,875	\$ 69,731	\$ 90,104	\$ 88,324	\$ 66,773	\$ 66,490	\$ 62,638						\$ 72,134	\$ 81,861	\$ 92,456	\$ 88,777
11 Avg Meter Rev Collected per Work Day	\$ 3,044	\$ 3,670	\$ 3,918	\$ 4,206	\$ 3,180	\$ 3,022	\$ 3,132						\$ 3,453	\$ 3,752	\$ 4,228	\$ 4,121
12 RPPP's Sold	53	14	18	12	14	34	703						121	163	167	2,136
13 Value of RPP Permits	\$ 530	\$ 128	\$ 172	\$ 112	\$ 126	\$ 340	\$ 7,030						\$ 1,205	\$ 1,630	\$ 1,673	\$ 1,436
14 Monthly Permit Revenue	\$ 7,446	\$ 6,700	\$ 7,511	\$ 9,168	\$ 6,278	\$ 6,833	\$ 7,318						\$ 7,322	\$ 6,654	\$ 6,117	\$ 6,150
15 Value of Bagged Meters	\$ 19,745	\$ 6,260	\$ 23,775	\$ 3,140	\$ 2,945	\$ 27,590	\$ 2,485						\$ 12,277	\$ 5,300	\$ 10,460	\$ 11,426
16 New Meters Added or Removed	-	(1)	(1)	-	(1)	-	(91)						(13)	(1)	1	0
17 Single Space Meters	492	492	492	492	492	492	486						491	699	875	946
18 Mult-Space Meters	96	96	96	96	96	96	96						96	65	41	37
19 Metered Space Count	1,291	1,291	1,290	1,290	1,290	1,290	1,199						1,277	1,261	1,271	1,272
20 Vehicles Booted	35	31	60	48	39	39	25						40	29	39	42
21 Booting Fees	\$ 2,970	\$ 2,310	\$ 4,740	\$ 4,380	\$ 3,780	\$ 4,000	\$ 2,070						\$ 3,464	\$ 2,123	\$ 3,064	\$ 3,221
22 Total Revenue Collected	\$ 148,396	\$ 151,327	\$ 220,176	\$ 180,118	\$ 150,779	\$ 165,086	\$ 134,174	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 164,294	\$ 190,376	\$ 181,929	\$ 161,388



LEXPARK VOID SUMMARY

Voided Citations By Officer

	CY '22												CAL YTD	
	Issuing Officer	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22		Dec-22
1	2013	1	1	-	-	-	1	2						5
2	21081203	-	52	5	1	3	-	-						61
3	2081	2	3	2	9	10	3	2						31
4	2082	2	4	2	5	3	1	3						20
5	2098	-	-	-	-	-	-	-						-
6	2111	1	-	-	-	-	-	-						1
7	2117	4	1	5	-	-	-	-						10
8	2119	-	-	-	-	-	-	-						-
9	2120	-	-	2	4	1	1	5						13
10	2122	-	-	-	-	-	-	-						-
11	2124	-	-	-	-	-	-	-						-
12	2125	-	-	-	-	-	-	-						-
13	(2130) 2142	-	1	-	-	-	-	-						1
14	2131	-	-	-	-	-	-	-						-
15	2141	3	7	4	2	2	2	2						22
16	2133	-	1	-	1	-	-	-						2
17	2137	-	1	-	-	-	-	-						1
18	2138	3	9	1	-	8	5	10						36
19	2145	-	-	-	1	-	14	19						34
20	% Voids	0.67%	2.43%	0.52%	0.63%	0.85%	0.96%	1.63%						0.76%
21	Total	16	80	21	23	27	27	43	-	-	-	-	-	167
22	Total Citations	2,398	3,294	4,002	3,633	3,183	2,825	2,642						21,977

Voided Citations Summary By Reason

	CY '22												CAL YTD	
	Void Type	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22		Dec-22
23	Administrative	5	7	3	4	6	6	13						44
24	TC Garage - mthly or pd when leaving	-	51	4		-	-	-						55
25	Customer Walk Up	1	1	-		-	2	1						5
26	Duplicate	2	4	6	2	3	2	1						20
27	Meter Malfunction	2	-	-	8	3	2	2						17
28	Pay By Phone	3	10	2	1	4	-	-						20
29	Officer Error	3	4	5	6	10	15	26						69
30	Test	-	-	1	1	-	-	-						2
31	Visitor	-	3	-		-	-	-						3
32	Printer Error/Stolen/Flex Error	-	-	-	1	1	-	-						2
33	Paid Other Luke	-	-	-		-	-	-						-
34	Void By Client Directive	-	-	-		-	-	-						-
35	Total	16	80	21	23	27	27	43	-	-	-	-	-	237



Citations Aging Report

Five-Year Report Ending August 1, 2022

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
TOTALS											
Count	1,217	774	733	701	1,263	3,217	5,598	6,607	7,780	1,127	29,017
Dollar Amt	\$34,035.00	\$31,800.00	\$27,040.00	\$27,605.00	\$56,562.50	\$144,382.49	\$240,396.39	\$273,681.00	\$331,623.02	\$48,530.00	\$1,215,655.40



Citations Aging Report

Five-Year Report Ending July 1, 2022

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
TOTALS											
Count	1,280	856	714	630	1,125	3,379	5,558	6,784	8,086	838	29,250
Dollar Amt	\$39,630.00	\$31,565.00	\$28,095.00	\$25,140.00	\$49,368.12	\$149,346.24	\$238,043.89	\$282,373.50	\$345,504.27	\$34,850.00	\$1,223,916.02



OFF STREET BY THE NUMBERS Calendar 2021

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	CAL YTD AVG	FY '22 AVG	FY '21 AVG
MONTHLY CARD HOLDERS BILLED															
1 Victorian Square	399	384	377	376	387	389	386						385	385	407
2 Transit Center	1,075	1,075	1,075	1,079	1,077	1,082	1,081						1,078	1,078	1,074
3 Courthouse	227	227	227	223	243	230	231						230	230	218
4 Helix	405	394	397	401	387	381	380						392	392	403
5 TOTAL	2,106	2,080	2,076	2,079	2,094	2,082	2,078	-	-	-	-	-	1,216	1,216	2,102
TOTAL AVAILABLE FOR MONTHLY															
6 Victorian Square (384)	12	27	34	35	24	22	25						26	26	5
7 Transit Center (777)	-	-	-	-	-	-	2						0	0	-
8 Courthouse (518)	24	24	24	28	8	21	20						21	21	33
9 Helix (389)	5	16	13	9	23	29	26						17	17	4
10 TOTAL (2068)	41	67	71	72	55	72	73	-	-	-	-	-	38	38	42
11 SPECIAL EVENTS WORKED - VS	12	14	14	11	-	4	5	-	-	-	-	-	5	5	6
12 VALIDATIONS SOLD - ALL GARAGES	1,815	348	660	622	1,175	1,149	310						868	868	1,194
AVERAGE DAILY TRANSACTIONS															
13 Victorian Square	150	211	264	303	306	330	315						268	268	212
14 Transit Center	5	9	9	6	5	7	7						7	7	8
15 Courthouse	89	103	127	128	129	142	129						121	121	99
16 Helix	234	283	372	315	321	381	334						320	320	184
17 TOTAL	478	606	772	752	761	860	785						716	716	503
AVERAGE LENGTH OF STAY - HOURS															
18 Victorian Square	2.6	2.5	2.1	1.6	0.8	1.1	1.3						1.7	1.7	2.0
19 Transit Center	2.6	2.5	3.1	2.6	2.4	2.9	2.9						2.7	2.7	3.0
20 Courthouse	1.5	1.6	1.5	1.6	1.5	1.6	1.6						1.6	1.6	2.0
21 Helix	0.7	0.7	0.8	0.7	0.7	0.7	0.7						0.7	0.7	1.0
22 TOTAL	1.9	1.8	1.9	1.6	1.4	1.6	1.6						1.7	1.7	1.7
AVERAGE TRANSACTION AMOUNT															
23 Victorian Square	\$ 9.40	\$ 9.47	\$ 8.01	\$ 7.57	\$ 6.25	\$ 6.78	\$ 4.99						\$ 7.50	\$ 7.50	\$ 7.27
24 Transit Center	\$ 5.03	\$ 5.06	\$ 5.37	\$ 4.74	\$ 4.71	\$ 5.36	\$ 5.79						\$ 5.15	\$ 5.15	\$ 5.38
25 Courthouse	\$ 3.03	\$ 3.11	\$ 3.07	\$ 3.26	\$ 3.07	\$ 3.61	\$ 3.64						\$ 3.26	\$ 3.26	\$ 3.26
26 Helix	\$ 2.17	\$ 2.26	\$ 2.38	\$ 2.22	\$ 2.20	\$ 2.42	\$ 2.14						\$ 2.26	\$ 2.26	\$ 2.90
27 TOTAL	4.9	5.0	4.7	4.4	4.1	4.5	4.1						\$ 4.54	\$ 4.54	\$ 4.70

Aged Balances - 53-301 Courthouse Garage

Ending Balances as of 8/1/2022

Account	Current	30 Days	60 Days	90 Days	Total Due	
56462 FAYETTE COUNTY SCHOO	\$75.00	\$70.00	\$0.00	\$0.00	\$145.00	WILL EMAIL
Report Totals	\$75.00	\$70.00	\$10.00	\$0.00	\$145.00	

Aged Balances - 54-301 Helix Garage

Ending Balances as of 8/1/2022

Account	Current	30 Days	60 Days	90 Days	Total Due	
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Aged Balances - 52-301 Transit Center Garage

Ending Balances as of 8/1/2022

Account	Current	30 Days	60 Days	90 Days	Total Due	
56302 KENTUCKY UTILITIES	\$14,307.50	\$12,732.50	\$0.00	\$0.00	\$27,040.00	WILL EMAIL
96491 GRAY SOLUTIONS	\$1,040.00	\$1,040.00	\$0.00	\$0.00	\$2,080.00	WILL CALL
Report Totals	\$15,347.50	\$13,772.50	\$0.00	\$0.00	\$29,120.00	

Aged Balances - 51-301 Victorian Square Garage

Ending Balances as of 8/1/2022

Account	Current	30 Days	60 Days	90 Days	Total Due	
56428 GARMER	\$220.00	\$210.00	\$0.00	\$0.00	\$430.00	WILL EMAIL
96184 NTRA INC	\$1,620.00	\$1,620.00	\$0.00	\$0.00	\$3,240.00	SENDING PAYMENT
96414 MINNER, VINES & MONCUS INJURY	\$1,350.00	\$55.00	\$0.00	\$0.00	\$1,405.00	SENDING PAYMENT
100120 ELAINA HASELWOOD	\$20.00	\$20.00	\$0.00	\$0.00	\$40.00	BLOCKED CARD
Report Totals	\$3,210.00	\$1,905.00	\$0.00	\$0.00	\$5,115.00	



LEXPARK
On-Street Financial Report
June 30, 2022
Location 21081200



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance	
Revenue										
1 Meter Receipts	\$ 66,490	40%	\$ 69,018	\$ (2,528)	A	\$ 908,258	44%	\$ 919,512	\$ (11,254)	A
2 Permit Sales/Monthly Permit Sales	\$ 7,173	4%	\$ 7,390	\$ (217)		\$ 115,392	6%	\$ 101,253	\$ 14,139	
3 Violation Tickets	\$ 59,284	36%	\$ 60,864	\$ (1,580)		\$ 841,194	41%	\$ 779,997	\$ 61,197	
4 Bag Rental Fees	\$ 27,590	17%	\$ 6,832	\$ 20,758	B	\$ 151,999	7%	\$ 64,117	\$ 87,882	B
5 Booting Fees	\$ 4,000	2%	\$ 2,610	\$ 1,390		\$ 39,690	2%	\$ 34,575	\$ 5,115	
6 Total Revenue	\$ 164,537		\$ 146,713	\$ 17,823		\$ 2,056,533		\$ 1,899,453	\$ 157,079	
Expenses										
Payroll										
7 Salaries & Wages	\$ 36,114		\$ 35,103	\$ (1,012)		\$ 408,368		\$ 417,814	\$ 9,446	
8 Payroll Taxes	\$ 6,118		\$ 5,093	\$ (1,024)		\$ 68,241		\$ 60,625	\$ (7,617)	
9 Workers Comp Ins	\$ 3,131		\$ 2,194	\$ (937)		\$ 34,244		\$ 26,113	\$ (8,131)	
10 Liability Insurance	\$ 1,599		\$ 1,599	\$ -		\$ 21,393		\$ 19,193	\$ (2,199)	
11 Employee Health Insurance	\$ 3,720		\$ 5,833	\$ 2,112		\$ 52,898		\$ 69,992	\$ 17,095	
12 Total Payroll	\$ 50,683	31%	\$ 49,822	\$ (861)		\$ 585,144	28%	\$ 593,738	\$ 8,594	
Field										
13 Uniforms	\$ 292		\$ 82	\$ (210)		\$ 1,089		\$ 987	\$ (102)	
14 Hiring/Training	\$ 186		\$ 216	\$ 30		\$ 2,616		\$ 2,589	\$ (27)	
15 Vehicle Expense	\$ 1,269		\$ 1,269	\$ -		\$ 13,406		\$ 15,231	\$ 1,825	
16 EMS/IPS/PBP/CCS Service Fees	\$ 17,021		\$ 49,596	\$ 32,575	C	\$ 205,825		\$ 212,648	\$ 6,823	C
17 Professional Services/Fees	\$ 519		\$ 1,014	\$ 495		\$ 11,195		\$ 12,165	\$ 970	
18 Fuel	\$ 250		\$ 140	\$ (110)		\$ 2,277		\$ 1,680	\$ (597)	
19 General Supplies	\$ 1,319		\$ 1,003	\$ (316)		\$ 12,067		\$ 12,041	\$ (25)	
20 Repairs - Maintenance	\$ 23,709		\$ 7,627	\$ (16,082)	D	\$ 96,802		\$ 91,524	\$ (5,278)	
21 Total Field	\$ 44,564	27%	\$ 60,947	\$ 16,383		\$ 345,277	17%	\$ 348,865	\$ 3,588	
Office										
22 Communications/Telephones	\$ 808		\$ 878	\$ 70		\$ 11,235		\$ 10,536	\$ (699)	
23 Office Supplies	\$ 640		\$ 132	\$ (508)		\$ 3,175		\$ 1,585	\$ (1,590)	
24 Printing & Design/Ticket Purchase	\$ 1,262		\$ 584	\$ (678)		\$ 15,671		\$ 7,008	\$ (8,663)	
25 Postage/Dues & Memberships	\$ 2,532		\$ 940	\$ (1,592)	E	\$ 17,409		\$ 11,280	\$ (6,129)	
26 Employee Incentive	\$ -		\$ 175	\$ 175		\$ -		\$ 2,100	\$ 2,100	
27 Total Office	\$ 5,241	3%	\$ 2,709	\$ (2,532)		\$ 47,490	2%	\$ 32,508	\$ (14,982)	
Miscellaneous										
28 Base Management Fee	\$ 1,465		\$ 1,465	\$ -		\$ 17,585		\$ 17,585	\$ -	
29 Management Incentive Fee	\$ 2,264		\$ 2,527	\$ 264		\$ 30,295		\$ 30,326	\$ 31	
30 Dues & Subscriptions	\$ 586		\$ 492	\$ (94)		\$ 6,372		\$ 6,399	\$ 27	
31 Total Miscellaneous	\$ 4,314	3%	\$ 4,484	\$ 170		\$ 54,252	3%	\$ 54,310	\$ 58	
32 Total Expenses	\$ 104,803	64%	\$ 117,962	\$ 13,160		\$ 1,032,162	50%	\$ 1,029,422	\$ (2,741)	
33 Net Income (Loss)	\$ 59,734		\$ 28,751	\$ 30,983		\$ 1,024,370		\$ 870,032	\$ 154,338	

Variance Notes

- A** The Meter Receipts negative variance of \$2528 in June and \$11,254 YTD appears to be due to us being a bit too aggressive with our Budget last year.
- B** The HighStreet Garage construction (Willburn) is a large part of the positive Bag Rental Fees budget variance of \$20,758 this month and the positive \$87,872 YTD varian
- C** The software fees positive variance of \$32,575 is due to the annual T2 subscription of \$38,000 being paid thru the Parking Authority Office. Thus the YTD positive variance of \$6823 should in reality be a negative \$31,000 YTD & the primary cause was missing an extra \$2k/mth in IRIS fees(for 22 new LUKE/COSMOSs) in the budget.
- D** The negative Repairs Maintenance variance of \$16,082 is due to the purchase of 72 IPS meter upgrades @ \$185 each plus some Luke controller & modem repairs
- E** The negative \$1592 postage variance is due to a large Direct Response \$2133 invoice, a service that helps mail T2 collection letters. Also, we sent out over 100 RPP lette



LEXPARK
Garage Financial Report
June 30, 2022
Location 21081201..21081204



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance	YTD Actual	% of Total Revenue	YTD Budget	YTD Variance	
Revenue									
1 Monthly	\$ 104,903	54%	\$ 103,860	\$ 1,043	\$ 1,402,272	60%	\$ 1,383,630	\$ 18,642	A
2 Violation Tickets	\$ 110	0%	\$ -	\$ 110	\$ 3,425	0%	\$ 275	\$ 3,150	
3 Transient	\$ 79,606	41%	\$ 61,363	\$ 18,243	\$ 689,984	30%	\$ 593,015	\$ 96,969	B
4 Stamp/Validation	\$ 3,107	2%	\$ 2,014	\$ 1,093	\$ 42,900	2%	\$ 33,041	\$ 9,859	
5 Event	\$ 7,850	4%	\$ 3,738	\$ 4,112	\$ 191,193	8%	\$ 122,827	\$ 68,366	C
6 Total Revenue	\$ 195,575		\$ 170,975	\$ 24,601	\$ 2,329,774		\$ 2,132,787	\$ 196,987	
Expenses									
Payroll									
7 Salaries & Wages	\$ 30,808		\$ 31,509	\$ 701	\$ 353,717		\$ 375,234	\$ 21,518	
8 Payroll Taxes	\$ 5,219		\$ 4,572	\$ (647)	\$ 59,193		\$ 54,446	\$ (4,747)	
9 Workers Comp Ins	\$ 2,671		\$ 1,969	\$ (702)	\$ 29,637		\$ 23,452	\$ (6,185)	
10 Liability Insurance	\$ 2,948		\$ 2,948	\$ -	\$ 39,434		\$ 35,380	\$ (4,054)	
11 Employee Health Insurance	\$ 2,479		\$ 6,857	\$ 4,379	\$ 31,986		\$ 82,288	\$ 50,302	
12 Total Payroll	\$ 44,125	23%	\$ 47,856	\$ 3,731	\$ 513,966	22%	\$ 570,800	\$ 56,834	D
Field									
13 Uniforms	\$ 40		\$ 93	\$ 53	\$ 855		\$ 1,113	\$ 258	
14 Hiring/Training	\$ 271		\$ 243	\$ (28)	\$ 3,282		\$ 2,919	\$ (363)	
15 Repairs - Maintenance	\$ 222		\$ 4,227	\$ 4,005	\$ 41,702		\$ 50,718	\$ 9,016	E
16 Vehicle Expense	\$ 811		\$ 1,088	\$ 277	\$ 9,744		\$ 13,056	\$ 3,312	
17 EMS/IPS/PBP/CCS Service Fees	\$ 378		\$ 460	\$ 82	\$ 10,314		\$ 6,355	\$ (3,959)	
18 Snow Removal	\$ -		\$ -	\$ -	\$ 28,556		\$ 36,000	\$ 7,444	
19 Professional Services/Fees	\$ 1,977		\$ 6,027	\$ 4,050	\$ 78,982		\$ 87,990	\$ 9,008	
20 Fuel	\$ 282		\$ 188	\$ (94)	\$ 2,745		\$ 2,256	\$ (489)	
21 Repairs - Sweeper	\$ -		\$ -	\$ -	\$ 140		\$ 730	\$ 590	
22 General Supplies	\$ 969		\$ 1,132	\$ 162	\$ 14,059		\$ 13,579	\$ (480)	
23 Elevator Maintenance	\$ 1,702		\$ 2,592	\$ 890	\$ 28,507		\$ 31,107	\$ 2,600	
24 Pressure Washing	\$ -		\$ -	\$ -	\$ 44,499		\$ 38,004	\$ (6,495)	
25 Liability Insurance - Claims	\$ 3,874		\$ -	\$ (3,874)	\$ 3,874		\$ -	\$ (3,874)	
26 Damages - Billable	\$ -		\$ -	\$ -	\$ 2,158		\$ -	\$ (2,158)	
27 Total Field	\$ 10,526	5%	\$ 16,049	\$ 5,523	\$ 269,418	12%	\$ 283,826	\$ 14,409	
Office									
28 Communications	\$ 1,692		\$ 990	\$ (702)	\$ 11,272		\$ 11,880	\$ 608	
29 Office Supplies	\$ -		\$ 149	\$ 149	\$ 1,375		\$ 1,787	\$ 412	
30 Printing & Design	\$ 208		\$ 318	\$ 110	\$ 594		\$ 3,816	\$ 3,222	
31 Postage	\$ 2,177		\$ 1,060	\$ (1,117)	\$ 6,851		\$ 12,720	\$ 5,869	
32 Total Office	\$ 4,076	2%	\$ 2,517	\$ (1,559)	\$ 20,092	1%	\$ 30,204	\$ 10,112	
Miscellaneous									
33 Base Management Fee	\$ 2,701		\$ 2,701	\$ -	\$ 32,412		\$ 32,412	\$ -	
34 Dues & Subscriptions	\$ 648		\$ 554	\$ (93)	\$ 7,036		\$ 6,653	\$ (383)	
35 Total Miscellaneous	\$ 3,349	2%	\$ 3,255	\$ (93)	\$ 39,448	2%	\$ 39,065	\$ (383)	
36 Total Expenses	\$ 62,077	32%	\$ 69,678	\$ 7,601	\$ 842,924	36%	\$ 923,895	\$ 80,971	
37 Net Income (Loss)	\$ 133,499		\$ 101,297	\$ 32,202	\$ 1,486,851		\$ 1,208,893	\$ 277,958	

Variance Notes

- A** The YTD Monthly Parker positive variance of \$18,642 was just plain good news. The Helix garage business increase was the primary reason of the surplus
- B** The Transient positive variance of \$18,243 and \$96,969 is due to our Vic night business continueing its upswing.
- C** The YTD Events positive variance of \$68,366 has been a remarkable surprise the entire Fiscal year. The Rupp Arena and Opera House business has been excellent.
- D** The positive Total Payroll YTD variance of \$56,834 is primarily due to a staffing shortage of approximately 2 full time team members for a large portion of the fiscal year. We hope we can find better ways to attract productive staff members in the upcoming fiscal year.
- E** The positive \$4,005 Repairs & Maintenance variance this mth has helped keep our expenses in check for the entire year. We finished with a positive \$9016 YTD variance.

Lexington/ Fayette Co Parking Authority

Balance Sheet
June 30, 2022

ASSETS

Current Assets		
Cash - US Bank	\$	<u>8,150.18</u>
Total Current Assets		8,150.18
Property and Equipment		
Building Improvements		<u>81,518.30</u>
Total Property and Equipment		81,518.30
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>89,668.48</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>3,782.00</u>
Total Current Liabilities		3,782.00
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		3,782.00
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(295,700.00)
Retained Earnings		291,848.10
Net Income		<u>59,599.12</u>
Total Capital		<u>85,886.48</u>
Total Liabilities & Capital	\$	<u><u>89,668.48</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Twelve Months Ending June 30, 2022

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 5,406.86	\$ 5,410.00	\$(3.14)	\$ 64,624.17	\$ 64,650.00	\$(25.83)
Income - Utilities	160.11	300.00	(139.89)	3,202.02	3,600.00	(397.98)
Total Revenues	<u>5,566.97</u>	<u>5,710.00</u>	<u>(143.03)</u>	<u>67,826.19</u>	<u>68,250.00</u>	<u>(423.81)</u>
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	<u>5,566.97</u>	<u>5,710.00</u>	<u>(143.03)</u>	<u>67,826.19</u>	<u>68,250.00</u>	<u>(423.81)</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	6,000.00	6,000.00	0.00
Office Supplies	0.00	0.00	0.00	0.00	20.00	(20.00)
Repair & Maintenance	0.00	200.00	(200.00)	2,216.75	2,400.00	(183.25)
Bank Charge/Finance Fee	0.00	0.00	0.00	5.00	0.00	5.00
Postage	1.16	2.00	(0.84)	5.32	8.00	(2.68)
Total Expenses	<u>501.16</u>	<u>702.00</u>	<u>(200.84)</u>	<u>8,227.07</u>	<u>8,428.00</u>	<u>(200.93)</u>
Net Income	<u>\$ 5,065.81</u>	<u>\$ 5,008.00</u>	<u>\$ 57.81</u>	<u>\$ 59,599.12</u>	<u>\$ 59,822.00</u>	<u>\$(222.88)</u>

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
6/7/22	1218	500 100	Property Management Fee Cash - US Bank	Invoice: 7975 Schrader Commercial Properties, LLC	500.00	500.00
6/27/22	e-062722	350 100	Capital Contribution, Net Cash - US Bank	4th QTR 2022 Distribution Lexington Parking Authority	14,000.00	14,000.00
6/29/22	1219	526 100	Postage Cash - US Bank	Invoice: 062822 Schrader Commercial Properties, LLC	1.16	1.16
Total					14,501.16	14,501.16

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	6/1/22			Beginning Balance			17,084.37
	6/7/22	1218	CDJ	Schrader Commer		500.00	
	6/9/22	060922	CRJ	Savane Silver	1,461.22		
	6/9/22	060922	CRJ	Savane Silver	68.58		
	6/9/22	060922	CRJ	Lynna Nguyen	3,945.64		
	6/9/22	060922	CRJ	Lynna Nguyen	91.53		
	6/27/22	e-062722	CDJ	Lexington Parking		14,000.00	
	6/29/22	1219	CDJ	Schrader Commer		1.16	
				Current Period Cha	5,566.97	14,501.16	-8,934.19
	6/30/22			Ending Balance			8,150.18
155 Building Improvement	6/1/22			Beginning Balance			81,518.30
	6/30/22			Ending Balance			81,518.30
231 Tenant Deposits	6/1/22			Beginning Balance			-3,782.00
	6/30/22			Ending Balance			-3,782.00
349 Beginning Balance Eq	6/1/22			Beginning Balance			-30,139.26
	6/30/22			Ending Balance			-30,139.26
350 Capital Contribution,	6/1/22			Beginning Balance			281,700.00
	6/27/22	e-062722	CDJ	Lexington Parking	14,000.00		
				Current Period Cha	14,000.00		14,000.00
	6/30/22			Ending Balance			295,700.00
352 Retained Earnings	6/1/22			Beginning Balance			-291,848.10
	6/30/22			Ending Balance			-291,848.10
400 Rental Income	6/1/22			Beginning Balance			-59,217.31
	6/9/22	060922	CRJ	Savane Silver - Inv		1,461.22	
	6/9/22	060922	CRJ	Lynna Nguyen - Inv		1,963.64	
	6/9/22	060922	CRJ	Lynna Nguyen - Inv		1,982.00	
				Current Period Cha		5,406.86	-5,406.86
	6/30/22			Ending Balance			-64,624.17
401 Income - Utilities	6/1/22			Beginning Balance			-3,041.91
	6/9/22	060922	CRJ	Savane Silver - Ele		68.58	
	6/9/22	060922	CRJ	Lynna Nguyen - ele		91.53	
				Current Period Cha		160.11	-160.11
	6/30/22			Ending Balance			-3,202.02
500 Property Management	6/1/22			Beginning Balance			5,500.00
	6/7/22	1218	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	6/30/22			Ending Balance			6,000.00
511 Repair & Maintenance	6/1/22			Beginning Balance			2,216.75

**Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Jun 1, 2022 to Jun 30, 2022**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	6/30/22			Ending Balance			2,216.75
515 Bank Charge/Finance	6/1/22			Beginning Balance			5.00
	6/30/22			Ending Balance			5.00
526 Postage	6/1/22			Beginning Balance			4.16
	6/29/22	1219	CDJ	Schrader Commer Current Period Cha	1.16 1.16		1.16
	6/30/22			Ending Balance			5.32

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Jun 30, 2022
100 - Cash - US Bank
Bank Statement Date: June 30, 2022

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	17,084.37
Add: Cash Receipts	5,566.97
Less: Cash Disbursements	(14,501.16)
Add (Less) Other	_____
Ending GL Balance	<u>8,150.18</u>
Ending Bank Balance	8,150.18
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>8,150.18</u></u>

LEXPARK Revenue Enhancement Tasks/Ideas

08.04.22

	Revenue Enhancement Name	Enhancement Description	Enhancement Process	Person Responsible	Items Needed	Status	Target Date	Potential		
	On-Street								per/mo	FY impact
1	BUSINESS PERMITS	MARKET NEW AREAS - LOOK FOR RATE INCREASE OPPORTUNITIES	IMPLIMENT MARKETING PLAN AND DATE TO START NOTIFICATIONS	CHARLES/RUSS Nicole/Shane	Marketing Materials - Rate Change notifications	Identified 5 areas for rate change, look for other opportunities, East Short?	September 1st, 2022	\$5,220	\$435	\$4,350
2	RPP RATE CHANGE	Increase Residential Parking Permit Annual Fees Current - \$10 yr Proposed - \$20 yr	Need LFUCG Council Approval, then communciate with current RPPP residents	LPA Staff	Rate Survey Support & Data to bring before Council	LPA BOC approved. Need to draft resolution for LPA and then bring to LFUCG Council	As soon as we can get it before council, they are sold anually, so little effect this FY	\$19,390	\$1,616	\$1,616
4	Escalating Citation Rates	Also known as Graduated Fines, has been recommended in previous consultant reports	Need Examples/Survey	Gary, Mark, Nicole, Charles - T2	Need to review ordinances to see if council needs to approve	Board Approved	October 1st, 2022	\$35,000	\$2,917	\$26,250
5	Citation Rate Increase		Need Rate Survey			Board asked for survey & more info.	October 1st, 2022	\$108,130	\$9,011	\$81,098
6	Adjust Meter Hours / Days of Enforcement	Current 8a-5p M-F Propose 9a-9p M-Sat	Need Examples from other communities, have some in consultants reports		Meet with Mayor's Staff and Council Members, Press release etc.	Board Approved	January 1st, 2023	\$148,000	\$12,333	\$74,000
7	Meter Rate Increase	Consider Meter Rate increases either across the board or by zones	Need Rate Survey Jack S. to assist with projections		Meet with Key Stakeholders, Mayor's office, Council etc.	Board asked for survey & more info.	January 1st, 2023	\$150,240	\$12,520	\$75,120
8	Install Meters in New Areas	Potential Meter Areas: In front of the Grey Line on Loudon, 2 Blocks of Jefferson St, Far East end of Short St., Meadowthorpe	Need to discuss pros/cons internally. Would need to meet with Key Stakeholders in each area	Gary/Charles		Board Approved	Phased in	\$2,000	\$167	\$1,000
9	Lower Scofflaw Threshold for Immobilizations	Reduce threshold from 3 unpaid citation with first notice, to 2 unpaid citations with second notice	Reset the query in T2 Flex data base to alert PCOs for immobilization eligible vehicles	Jack S., Gary, Mark, Nicole, Charles - T2		Board Approved	September 1st, 2022	\$36,000	\$3,000	\$30,000
	GARAGES									
1	EVENT VIP Spaces	FIRST IN/OUT - RESERVED VIP SPACES IN GARAGE	CONE OFF 7 SPACES PRIOR TO EVENT - MARKET WITH SIGNAGE - INCLUDE IN SpotHero/ParkWhiz	Maruice Hunter	CONES/SIGN S/SPOT HERO/PARKWHIZ	Need to Re-start	Immediately (DONE)	\$3,600	\$300	\$3,300
2	Increase After 5pm Rate (Victorian Square & Helix)	Enter After 5pm is currently \$3 max, suggest increasing to \$5 max	Assess impact by calculating current \$3 tix x \$5	All	Signs	Board Approved	September 1st, 2022	\$114,000	\$9,500	\$95,000
3	Increase Transient Rates (Courthouse Garage)	Currently CH garage is on a 30 minute rate increment with a daily max of \$10, increase to match VS & HX with \$12 max and 20 minute increments	Jack Skelton is working on projections for us	Mark Doering / Nicole Lawson	Signs / Validations	Board Approved	Begins Monday August 8, 2022	\$57,200	\$4,767	\$52,433
4	Increase Cash price for Events	Motivate Event parkers to move to credit card or reservations. Example: Large Event/UK Game \$25 if cash, \$22 if cc or reservation	Need to officially document our new rates that we decided on in last weeks meeting	Maruice Hunter	CONES / SIGNS / SPOT HERO / PARKWHIZ	Board Approved / need to come up with projections 13%incr.	September 1st, 2022	\$24,000	\$2,000	\$20,000
5	Consider Weekday Rates on Saturday at Victorian Square	Currently Saturday's and Sunday's have a \$3 max, consider going to the M-F, \$12 max	Assess impact by calculating current tickets by rate and time x the new proposed rates	Nicole Lawson		Board Approved	Begins Saturday August 6, 2022	\$36,000	\$3,000	\$33,000
6	Reduce Turn around grace period in Garages	Currently 10 minutes is provided as a grace period. Consider reducing this to 5 minutes		Nicole Lawson		Board Approved	Began Monday June 27, 2022	\$8,000	\$667	\$8,000
7	Increase Monthly Rate Courthouse Garage	Currently \$70, increase to \$75 September 1st	Asses which accounts can be increased and provide 60 day notice	Nicole Lawson		Board Approved	August 1st	\$10,500	\$875	\$9,625
8	Increase Monthly Rate Helix	Currently \$60, increase to \$65 September 1st	Asses which accounts can be increased and provide 60 day notice	Nicole Lawson		Board Approved	August 1st	\$5,160	\$430	\$4,730
9	Increase Monthly Rate Vic Square Reserved	Currently \$105, increase to \$110 September 1st	Asses which accounts can be increased and provide 60 day notice	Nicole Lawson		Board Approved	August 1st	\$1,140	\$95	\$1,045
						ANNUAL TOTAL		\$763,580		\$520,567

Garage Updates

Garage & Pedway Lighting Schemes:

- Red, white, and blue for July 4th
- Teal for World Fragile X Day
- Standard daily multicolor scheme

Transit Center Garage:

- Everclear Enterprises began demolition of the east stair tower system on July 20, with completion on July 31.
- Installation of the new stair system began on August 1.
- The total contract price for the project is \$335,300.



Courthouse Garage:

- High winds associated with storms on the evening of March 30 caused damage to the Courthouse Garage suicide deterrent fence and building masonry cap along the South facade of the garage.
- LPA filed a claim with KLC Insurance and following a discussion with the claim representative provided the necessary quotes for the repairs. LPA is awaiting further instruction from the claim representative.
- LPA notified the AOC of the incident and will continue to provide updates as repair plans are finalized.

Victorian Square Garage:

- Heavy rain on July 27 caused flooding in the Victorian Square Garage. Water entered both elevator shafts, causing extensive damage to the travel cables, door operator boards, electronic door edges, selector devices, COP switches and call buttons, interlocks, car top SRU boards, emergency light unit and inspection stations. The quote for repairs by DC Elevator totals \$65,400.
- Due to supply shortages, the timeline for repairs is expected to be lengthy.
- The LEXPARK staff is utilizing a golf cart on site for any customers needing assistance while the elevators are inoperable.
- LPA met on site with Vincent Lighting Systems on July 13, to address problems with the Victorian Square Garage lighting system. The VLS technician discovered the necessary software patch related to the replacement pedway fixtures installed last spring hadn't been supplied to LPA and thus prevented uploading new lighting schemes. The technician also discovered four additional exterior lighting fixtures have failed on the pedway. Vincent Lighting Systems will work with the vendor to replace the fixtures.

General Garage Notes:

- LPA posted a CAMP structural repair bid package. Bid proposals were received from Everclear Enterprises and DB General Contracting. The proposals were evaluated by Walter P Moore and DB general Contracting has been selected with the low bid of \$85,771. Everclear Enterprises submitted a bid of \$126,215. Repair items at the Transit Center Garage include concrete repairs, a post tension cable repair, handrail coating and painting. Also included in the package is exterior sealant work at the Courthouse Garage.
- Staggs and Fisher performed a walk-through of the garages with LPA on July 11th to assess items related to the MEP (mechanical, electrical, and plumbing) repair and maintenance bid package. Staggs and Fisher will serve as the local consulting engineering for the MEP project. The bid package is scheduled to be completed by the end of August.