

August 9, 2018 Board Meeting Agenda



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|-------|---|----------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of July 12, 2018 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
A. Executive Director Reports
B. Operational Reports | Means |
| IV. | Present LPA and LEXPARK June 2018 Financial Reports
and Schrader Commercial Reports | Means |
| V. | LPA FY2019 Operational Budget
<i>Board Action Required</i> | Means |
| VI. | On-Street
A. Request for Permanent Meter Removal
B. EV Charging Station on South Limestone
C. Barnacle Immobilization Device
D. Meter Bag Request | Means |
| VII. | Off-Street (Garages)
A. Broadway Shoppes
B. Garage Updates | Trammell |
| VIII. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |
| IX. | Closed Session per KRS 61.810 | Frazier |

Next Meeting: September 13, 2018



Mayor Jim Gray
Lexington-Fayette Urban County Government
LEXINGTON & FAYETTE COUNTY PARKING AUTHORITY

BOARD MEETING MINUTES

July 12, 2018

Called to order: 10:00 a.m. by James H. Frazier, III, Chairman

Location: 162 East Main Street, Ste. 212 Lexington KY 40507

Voting Members: Dee Dee Harbut
Wayne Masterman
Bill O'Mara
Trish Vertuca

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

Advisory Board: Steve Kelly
Michael Scales

Guests: Chris Goodson, Lanier
Ethan Howard, DLP
Justin Hubbard, DDAF
Justin Jun, Lanier
Steve Resnick, Lanier
Steven Taff, Lanier

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Approval of the June 2018 Minutes

Mr. O'Mara makes a motion to approve the June 14, 2018 minutes as presented. Ms. Vertuca seconds. The vote was unanimous, and the motion passed.

Ms. Vertuca makes a motion to approve the June 27, 2018 Special Called Meeting minutes as amended. Mr. O'Mara seconds. The vote was unanimous, and the motion carried.

Item 3 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the June 2018 Executive Director Report. He introduces the Lanier Parking staff and notes that the company took over LEXPARK operations as of July 1. Additionally, the \$12K change fund for garage equipment was audited and transferred from RPS to Lanier, also on July 1. Mr. Means asks the

Commissioners for approval to bag 13-18 spaces for the 2018 PARK(ing) Day which will take place September 21. By consensus, the Commissioners agree.

B. Operational Reports

Mr. Means presents the June 2018 operations reports. He notes that meter uptime is at 99.9%. Vacancy rate in neighborhoods is up because UK is out of session for the summer. The number of citations written in June increased over the prior month as did the value of citations. Citation collections decreased to 70%. Garage transient revenues finished the year \$18K over budget. Ms. Vertuca asks Mr. Means to provide a spreadsheet of lost spaces and resulting loss of revenue that has occurred over the past few years.

Item 4 – April 2018 Financial Reports

Mr. Means presents the May 2018 financials. He notes that costs for S&B parts continue to incrementally increase as the equipment ages. Upon completion of the project to “go gateless” Transit, S&B equipment currently used there can be stored for parts. Revenues increased in May and as a result, total revenue for the year to date is only under budget by \$940. Fines are under budget, but meter revenue is very strong. Event parking is also under budget for the year and is an area for improvement. Total change in net position year to date is \$1.2MM. Ms. Harbut makes a motion to approve the May 2018 financials. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

Item 5 – LPA FY19 Budget Update

Work continues on the FY2019 budget.

Item 6 – On-Street

A. Requests for Permanent Meter Removal

Mr. Means reports the LPA will likely lose an additional space on Jersey Street for the CORE Spaces project, bringing the total to four. Mason Miller is working on a purchase agreement.

B. EV Charging Station on South Limestone

Mr. Means presents a request from KU/LGE to convert a metered space to an EV charging station. Their proposed location is on Limestone near the main entrance to UK’s campus. By consensus, the Commissioners agree to suggest the charging station be added on Press Avenue, a street that will ultimately be owned by UK.

Mr. Means informs the Commissioners of a meter bag request by Omni Construction. He recommends approval. By consensus, the Commissioners agree to accept the staff recommendation and approve the meter request.

Item 7 – Off-Street

A. Broadway Shoppes

There were no maintenance issues in the Broadway Shoppes during the month.

B. Garage Updates

Mr. Trammell reports the KU energy rebates related to LED lighting at Courthouse garage are processing. Bid documents are being finalized. The AOC has not responded to LPA’s request for capital improvements at the Courthouse Garage.

There being no further business brought before the Board, the meeting adjourned at 11:15 am.



August 3rd, 2018
**Lexington & Fayette County
 Parking Authority
 Executive Directors Report
 July 2018**



Accomplishments

- Successfully completed the transition of the LEXPARK Parking Operators from Republic Parking to Lanier Parking with 90% of the staff being retained
- Officially rolled out the West Second Street Permit Program for the Condos at 200 West Second St.
- Received full LPA board approval to participate in PARK(ing) day again this year which will be held on September 21st, 2018
- Successfully completed Fiscal Year 2018, ending with revenues over budget and expenses under budget!

Meetings with LFUCG/LFCPA staff

- Worked on Sunday July 1st, as a part of the transition from Republic to Lanier and verified the \$12k Garage PARCS change fund
- Along with Ed and the Lanier Mgmt team, looked at the retail space next to LEXPARK which is currently up for rent, for a possible expansion opportunity. We need to find a way to reorganize and/or enlarge the current LEXPARK money count room
- Held an internal meeting with LPA and LEXPARK and Lanier execs on expanding our offerings from T2 Systems into on-line permit management
- Phone call with Lanier Regional Manger Steven Taff regarding transition topics
- Attended the July LFUCG Bike/Ped Advisory Committee Meeting
- Attended the LPA June Board meeting
- Attended a Downtown Parking lot Stakeholder meeting, regarding the need for more security and the work of the police & security assistance from BlockByBlock under the DLMD and DLP
- LPA Staff breakfast and board meeting follow-up
- Along with Kara participated in a conference call with Lanier Execs regarding the possibilities of accounting integrations
- Meeting with an LFUCG Councilmember regarding updates on downtown parking
- Along with Kara and LPA Commissioner Ball, hosted a Hearing Officer Lunch Workshop with five of our six volunteer hearing officers attending
- Ed, Kara and I met with new LEXPARK GM Justin Jun on transition items
- Held a budget review conference call with Lanier Regional Mgr. Steven Taff
- Conference call with SpotHero Exec. on changes in the website booking

- Held an on-street meter workshop with LPA and **LEXPARK** team regarding the need to phase out the oldest non-reporting parking meters
- Phone call with Jeff Neal LFUCG Traffic Engineering Dir. Regarding potential loss of spaces around The Hub project on Upper and Jersey Streets
- Another budget review conference call with Lanier Regional Mgr. Steven Taff
- Held regular weekly meetings for both On-Street and Garage operations with Republic Parking (**LEXPARK**) staff
- Held weekly “transition” calls with LPA, **LEXPARK** and Lanier corporate staff

Meetings with External Individuals/Groups

- Along with Ed Trammell, attended the Town Branch Commons Groundbreaking ceremony
- LPA staff, **LEXPARK** staff and some Lanier exec. hosted a presentation by a immobilization company named “Barnacle”, who’s device covers the windshield and renders a vehicle undrivable
- Along with Ed and **LEXPARK** staff met with the representative of the 200 W. 2nd Street Condo group to roll out the new permit program their and exchange check for permits, **LEXPARK** team added permit only signage
- Did a phone interview with a publication called Route Fifty in conjunction with SpotHero on new technologies in parking
- Attended the Town Branch Park Press Conference regarding the announcement of the Lexington Picnic with the Pops donation for the band shell at the proposed TBP
- Phone call with Helen Sullivan from IPI regarding the Accessible Parking Coalition website (a national program that I am assisting with)
- Phone call with Todd Dorsey of T2 Systems regarding their experience with Gateless system installations
- Phone call with LPA attorney on possible transaction
- Attended the July High Street YMCA board meeting
- Participated in a Town Branch Park Partners workshop
- Attended the Lexington Center Corporation Groundbreaking celebrating the Convention Center Expansion project
- Phone call with Sarasota FL Parking Manger Mark Lyons exchanging ideas on programs and new parking facilities
- Met with the LFUCG Bike Share Advisory Committee
- Attended a Lot Ambassador/Second Chance program meeting at DLP
- Ed Trammell and I visited several Lanier Operations and their Corporate offices in Atlanta
- Participated in a scoping conference call with **LEXPARK** team and T2 team members regarding our plans for converting the TC garage to a gateless facility
- Met with Shane Tedder and Melody Flowers of UK regarding the request for an EV charging station on South Limestone
- Weekly project calls with SpotHero on roll out of new on-line reservation system, signage and marketing the program

Future Goals and Planned Activities

- Continue working on transitioning the Transit Center garage from a gated to gateless facility
- Begin working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Work with CDP Engineers and LFUCG to implement water quality improvements at the Helix using LFUCG \$240k grant
- Continue working on 10 year “Asset Management” Plan
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart Certification and is under the US Green Building Council
- Implement recommendations from Walker’s 10-Year Analysis
- Continue to market the pay-by-phone program
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon LFCPA goals

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

Unique Visitors to Website
 LEXPARK Walk-In Customers
 LEXPARK Telephone Inquiries (Total)
 Reporting Inoperative Meters
 LUKE
 IPS
 POM
 Enforcement Complaint
 Other Inquiry including payments/ Just payments
 Pay by Phone questions or issues
 After 5 Parking questions
 Wrong Way Parking
 Garages

	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Standard	TOTAL	AVERAGE	Percent of Total	CY 2017 AVERAGE
2,385	2,291	2,401	2,482	2,218	2,481	2,260								16,518	2,359.7	N/A	2,435.1
473	579	574	581	590	593	601								3991	570.1	N/A	443.1
1963	2024	1987	2141	2052	2046	2047								14260	2037	100%	187
161	174	166	186	143	139	135								1104	158	8%	16
50	48	42	50	43	39	41								313	45	2%	6
62	86	74	77	61	58	55								473	68	3.3%	6
49	40	50	59	44	42	39								323	46	2%	3
0	0	0	0	0	0	0								0	0	0.0%	0
558	560	551	645	635	641	653								4243	606	30%	59
72	99	96	101	98	101	98								665	95	5%	3
0	0	0	0	0	0	0								0	0	0%	0
20	30	25	32	32	29	27								195	28	1%	0
991	987	983	991	996	997	999								6944	992.0	49%	840.1

TOTAL CONTACTS
 Business Association Meetings Attended
 Neighborhood Association Meetings Attended
 Number of Merchants Visited
 Number of Institutional and/or Public Official Meetings

29	29	36	23	24	29	24								194	27.7	100%	23.1
17	15	23	15	10	21	11								112	16.0	58%	11.0
1	1	1	0	1	1	1								6	0.9	3%	0.1
4	3	2	2	3	1	0								15	2.1	8%	3.1
7	10	10	6	10	6	12								61	8.7	31%	7.1

Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)

1	2	0	1	1	2	1								8	1.1	N/A	0.1
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Parking Meter In-Service Rates (% of time)

Single-Space Meters
 Multi-Space Meters

99.9%	99.8%	99.9%	99.8%	99.9%	99.9%	99.9%								98.99%	99.9%	N/A	99.7%
99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%								98.99%	99.9%	N/A	99.7%

Average Response Time to Address Meter Complaint (Hours)

Single-Space Meters (POM)
 Single-Space Meters (IPS)
 Multi-Space Meters (LUKE)

1.16	2.02	2.42	1.09	2.12	1.56	1.15								N/A	1.6	N/A	3.1
2.24	2.95	1.79	2.25	1.77	1.31	2.04								N/A	2.1	N/A	5.0
1.29	1.15	2.47	0.99	1.27	0.74	1.03								N/A	1.3	N/A	2.1

Number of Citation Appeal Hearings

Number of Citations Dismissed or Reduced to Warning

22	21	24	17	55	39	26								204	29.1	100%	32.1
8	8	11	14	35	16	14								106	15.1	52%	10.1

Number of Requested Citation Administrative Appeals
 Number of Citations Administratively Dismissed or Reduced to Warning

139	122	132	218	240	224	151								1226	175.1	100%	166.1
51	49	58	146	180	127	96								707	101.0	58%	54.1

PARKING MANAGEMENT EFFECTIVENESS

Number of Parking Activity Surveys Conducted (TOTAL)
 Parking Occupancy and Availability
 Parking Turnover
 Downtown Meter Turnover Rate
 Parking Vacancy Rate in Neighborhoods
 Meter Occupancy Rate by Survey
 Paid Legal Meter Occupancy Rate by Meter Revenue
 Safety Zone Violation Rate
 Loading Zone Violation Rate

47	47	47	47	47	47	47								329	47.0	100%	46.1
46	46	46	46	46	46	46								322	46.0	98%	45.1
1	1	1	1	1	1	1								7	1.0	2%	1.0
219%	217%	190%	247%	212%	225%	177%								N/A	212.4%	N/A	217.1%
56%	63%	63%	62%	64%	76%	77%								N/A	65.9%	N/A	61.3%
49%	53%	55%	51%	34%	41%	42%								N/A	46.4%	N/A	45.5%
42.8%	52.6%	49.9%	52.7%	45.5%	40.8%	40.0%								N/A	46.3%	N/A	42.1%
6.0%	10.5%	5.0%	6.6%	8.8%	6.90%	7.1%								N/A	7.3%	N/A	7.4%
2.1%	2.1%	2.2%	2.3%	1.7%	2.1%	1.9%								N/A	2.1%	N/A	2.4%

PARKING OPERATIONS EFFICIENCY

Number of Parking Violation Surveys Conducted
 Violation Capture Rate (Meters & RPP)
 Total Net Patrol Hours
 Average Net Patrol Hours per Officer
 Number of Letters Mailed
 Total Amount Due from Top 20 Scottflaws
 Parking Ticket Collection Rate (1-year running average)

30	30	30	30	30	30	30								210	30.0	100%	30.0
31%	34%	32%	27%	35%	27%	54%								N/A	34%	N/A	29%
854	711	692	697	565	740	584								4,843	692	N/A	77
142	118	138	116	141	123	117								N/A	128	N/A	13
2,957	2,936	3,014	3,352	2,853	3,015	1,629								19,756	2,822	N/A	2,70
\$9,860	\$9,850	\$10,025	\$10,240	\$9,243	\$9,435	\$9,205								N/A	\$9,694	N/A	\$8,47
80.19%	80.27%	81.00%	80.40%	80.93%	79.77%	79.57%								N/A	80.3%	N/A	74.7%

Note

Percent of CY 2017 AVERAGE

User-input variable cells.

Totals for underlying cells.

REVENUE STREAM INTEGRITY and SECURITY

Field Inspections (with Contact)

Canister Integrity
Maintenance
Collections
Enforcement
Coin Counting Observations

Note

	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	TOTAL	AVERAGE	Percent of Total
5	6	7	5	6	7	7	13						36	6.0	100%
0	0	0	0	0	0	0	0						2	0.3	6%
0	0	2	1	1	1	1	0						5	0.7	14%
1	1	2	1	1	0	0	0						6	0.9	17%
2	2	0	1	2	2	3	2						12	1.7	33%
2	3	3	2	2	3	3	3						18	2.6	50%
9	10	9	11	11	12	13							75	10.3	100%
1	2	1	2	2	2	1							11	1.6	15%
2	3	3	3	3	4	4							22	3.1	29%
3	1	3	2	3	2	4							18	2.6	24%
3	4	2	4	3	4	4							24	3.4	32%

Field Observations (Covert)

Vehicle Integrity
Maintenance
Collections
Enforcement

Revenue Control Discrepancies Noted

Seal Integrity
Lock Integrity
Canister Integrity
Key Integrity (e.g., not on locked ring, belt, etc.)
Unlocked Vehicles
Incomplete Coin Room Record
Incomplete Key Control Documentation
Failure to Notify of Location

Customer Satisfaction

Number of Parkers Responding
Positive Response
Negative Response
Specific Complaints

Revenue Tests

Number of Single-Space Meters Planted
Value Planted
Value Recovered

Number of Multi-Space Meters Planted
Value Planted
Value Recovered

Average Meter Payment and Average Length of Stay

Average Meter Payment (LUKE & IPS)
4 Hour Meters - Average Length of Stay (in minutes)
2 Hour Meters - Average length of stay (in minutes)

0	0	0	0	0	0	0	0						0	N/A	N/A
0	0	0	0	0	0	0	0						0	N/A	N/A
0	0	0	0	0	0	0	0						0	N/A	N/A
1	2	0	3	1	2	2	2						11	2	N/A
1	1	0	1	1	0	0	0						4	0.6	N/A
0	1	0	1	0	2	2	2						6	1	N/A
0	1	0	1	0	0	0	0						2	0	N/A
0	0	0	0	0	0	0	0						1	0.1	N/A
0	0	0	0	0	0	1	1						1	\$0.50	N/A
0	0	0	0	0	0	0	\$0.80						\$0.80	\$	N/A

Credit Card Usage

LUKE (Percent of transactions)
Average CC transaction
IPS (Percent of transactions)
Average CC transaction

68.3%	73.0%	72.0%	75.0%	67.0%	66.0%	64.0%							N/A	69.3%	N/A
\$2.17	\$2.21	\$2.18	\$2.20	\$2.21	\$2.33	\$2.33							N/A	223.3%	N/A
18.5%	18.5%	19.0%	18.6%	18.7%	17.4%	17.1%							N/A		
\$1.34	\$1.31	\$1.34	\$1.33	\$1.33	\$1.33	\$1.33							N/A		

Meter Occupancy Rates by Zones

Low 0-30% (9,12,13)
Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)
High 60% or more (4,8)

28%	30.0%	35.0%	28.0%	13.0%	32.0%	19%							N/A	26.4%	N/A
48%	55.0%	54.0%	54.0%	36.0%	38.0%	47%							N/A	47.4%	N/A
89%	71.0%	76.0%	66.0%	70.0%	70.0%	63%							N/A	72.1%	N/A

LEXARK On-Street By The Numbers FY18

CATEGORY	Current												Ave. FY18	Ave. FY17	Ave. FY16	Ave. FY14	
	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	AUG-18	Sep-18	OCT-18	Nov-18	Dec-18					
Number of Violations Cited	3,594	3,358	3,499	3,863	2,709	3,374	2,846							3,320	3,587	3,587	3,832
Number of Actual Citations (excludes voids & warnings)	3,188	3,075	3,184	3,551	2,525	3,096	2,660							3,040	3,312	3,373	3,608
Value of Actual Citations	\$68,810	\$68,235	\$77,615	\$154,905	\$75,305	\$84,085	\$70,255							85,601	\$74,589	\$75,350	\$54,123
Number of Citations Paid	2,576	2,593	2,806	2,504	2,302	2,198	2,023							2,429	2,499	2,609	2,928
Percentage of Citations Paid	80.80%	84.33%	88.13%	70.52%	91.17%	70.99%	76.05%							80%	76%	78%	81%
Value of Citations Paid	\$69,195	\$70,460	\$77,415	\$74,155	\$72,137	\$61,011	\$55,895							\$68,610	\$65,630	\$68,709	\$58,797
Number of Warnings Issued	276	226	142	244	137	209	129							195	362	190	199
Number of Voids	100	69	81	79	54	75	59							74	74	47	41
Percentage of Citations that were Voids	2.8%	2.1%	2.3%	2.0%	2.1%	2.4%	2.1%							2%	1.9%	1.4%	1.1%
Meter Revenue Collected	\$87,751	\$93,972	\$95,944	\$98,948	\$93,492	\$76,299	\$75,035							\$88,777	\$82,470	\$71,729	\$65,236
Average Meter Revenue Collected per Work Day	\$4,618	\$5,873	\$5,996	\$5,820	\$5,194	\$4,769	\$4,169							\$5,206	\$3,982	\$3,607	\$3,088
Number of RPP's Sold	35	37	27	83	32	91	700							1,005	1,739	1,657	1,408
Value of RPP Permits	\$350	\$370	\$270	\$830	\$320	\$910	\$7,000							\$1,436	\$1,449	\$1,381	\$1,426
Monthly Permit Revenue	\$7,483	\$5,164	\$6,341	\$6,417	\$8,510	\$4,028	\$5,111							\$6,150	\$5,741	\$3,706	\$3,779
Value of Bagged Meters	\$9,133	\$5,768	\$10,001	\$9,286	\$7,802	\$26,273	\$11,721							\$11,426	\$2,795	\$6,047	\$7,998
Number of New Meters Added	0	7	0	-1	0	-2	-3							0	4	0	4
Number of Single Space Meters	943	950	948	947	948	946	943							946	901	870	809
Number of Multi-space Meters	37	37	37	37	37	36	36							37	35	33	40
Number of Metered Spaces	1269	1276	1274	1273	1274	1272	1,269							1,272	1,173	1,123	1,125
Vehicles Booted	49	40	59	40	59	23	25							42	37	37	43
Amount of Booting Fees	\$3,600	\$3,240	\$4,320	\$2,700	\$4,500	\$1,980	\$2,205							\$3,221	\$3,303	\$2,880	\$2,283
Total Revenue Collected	\$177,511	\$178,974	\$194,291	\$192,336	\$186,760	\$170,500	\$156,967							\$179,620	\$161,388	\$154,452	\$139,519

LEXPARK VOID SUMMARY

Voided Citations By Officer

FY'18	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018
Issuing Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2008												
2120						15						
2013			1	7	1	1	2					
2038			1									
2007												
2034												
2026			1									
2057												
2017		2										
2058		1										
2052												
2054					2							
2069												
2074		1		1								
2027												
2081	3	5		10	10							
2111	7	3										
2103	11	9	3									
2104	1											
2081			10			14	16					
2082	11	16	16	13	15	10	7					
2109	16	10	7	10	1	6	1					
2114												
2115	32	19	27	10	1							
2117				15		11	1					
2030				1	22							
2060												
2094	1											
2095												
2119						18	16					
2097	18	3	15	8	2							
2098				3								
2088				1								
2122							2					
2120							14					
2105												
% Voids	2.8%	2.1%	2.3%	2.0%	2.0%	2.2%	2%					
Total	100	69	81	79	54	75	59					
Total Citations	3594	3358	3499	3863	2709	3374	2660					

Voided Citations Summary By Reason

FY'18	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018	2018
Void Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Administrative	22	14	19	14	8	7	10					
Ambiguous Mrkg /Missing Sign		2		5								
Customer Walk Up	1		2		1	1	4					
Duplicate	4	3	1	1		4	3					
Meter Malfunction	2		2				1					
Pay By Phone	43	31	35	37	32	49	28					
Officer Error	27	18	20	22	12	13	11					
Test												
Visitor			1				1					
Printer Error												
Paid Other Luke	1		1			1	1					
Void By Client Directive		1			1							
Total	100	69	81	79	54	75	59					



Citations Aging Report

Five-Year Report Ending August 1, 2018

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,502	952	627	974	1,220	4,048	8,347	9,216	7,331	784	35,001
Dollar Amt	\$46,260.00	\$39,495.00	\$29,095.00	\$57,620.00	\$51,675.00	\$154,235.00	\$316,490.50	\$361,959.00	\$291,560.00	\$29,627.00	\$1,378,016.50



Citations Aging Report

Five-Year Report Ending July 1, 2018

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,526	758	997	609	1,352	4,124	8,598	9,327	6,970	791	35,152
Dollar Amt	\$55,710.00	\$33,050.00	\$60,060.00	\$26,575.00	\$51,630.00	\$156,705.00	\$327,875.50	\$366,084.00	\$277,477.00	\$28,445.00	\$1,383,611.50

LEXPARK Garages By The Numbers (FY18)

CATEGORY	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	2018	2017
													AVG.	AVG.
Number of Monthly Card Holders Billed - VS	365	372	377	377	376	373	372						373	348
Number of Monthly Card Holders Billed - TC	1,105	1,109	1,113	1,115	1,122	1,116	1,123						1,115	759
Number of Monthly Card Holders Billed - CH	252	255	248	244	247	246	247						248	170
Number of Monthly Card Holders Billed - HX	330	331	329	349	358	363	372						347	147
Number of Total Spaces - VS (384) # Available for Monthly	10	3	0	0	0	0	0						2	
Number of Total Spaces - TC (777) # Available for Monthly	10	5	5	5	0	5	25						8	
Number of Total Spaces - CH (518) # Available for Monthly	5	5	10	15	10	10	33						13	
Number of Total Spaces - HX (389) # Available for Monthly	5	25	25	10	5	5	25						14	
Number of Special Events Worked - VS	13	7	6	7	6	4	3						7	8
Average Daily Transaction - VS	249	295	358	378	339	392	336						335	330
Average Daily Transaction - TC	67	86	106	105	94	114	73						92	12
Average Daily Transaction - CH	188	187	221	213	214	219	195						205	162
Average Daily Transaction - HX	437	465	510	494	484	513	497						486	413
Total Daily Transactions All Garages	27,260	28,924	34,626	34,570	33,930	37,170	34,173						32,950	27,416
Average Length of Stay - VS	2.2	2.2	2.4	2.2	2.2	2.3	2.3						2.2	1.8
Average Length of Stay - TC	3.9	3.8	3.9	3.9	3.9	3.9	3.9						3.9	2.7
Average Length of Stay - CH	2.2	2.2	2.2	2.0	2.2	2.3	2.1						2.2	1.8
Average Length of Stay - HX	1.3	1.4	1.5	1.4	1.4	1.6	1.4						1.4	1.0
Number of Validations Sold All Garages	4,551	636	1,877	2,322	2,320	3,105	2,756						2,510	1,244
Average Transaction Amount - VS	\$4.71	\$4.80	\$4.90	\$4.52	\$4.55	\$4.58	\$4.17						\$4.60	\$3.32
Average Transaction Amount - TC	\$9.96	\$9.79	\$9.17	\$9.39	\$9.19	\$8.75	\$10.03						\$9.47	\$3.98
Average Transaction Amount - CH	\$4.59	\$4.39	\$4.43	\$4.16	\$4.54	\$4.62	\$3.63						\$4.34	\$3.02
Average Transaction Amount - HX	\$3.08	\$3.04	\$3.20	\$2.87	\$2.79	\$3.13	\$2.59						\$2.96	\$1.77

Aged Balances - 6177-53 Transit Center Garage

Ending Balances as of 8/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due	
93661 CHRISTOPHER HEDGES	\$65.00	\$65.00	\$65.00	\$0.00	\$195.00	Blocked card, left VM
95880 TRAVILLIAN, MADELINE	\$65.00	\$65.00	\$0.00	\$0.00	\$130.00	Blocked Card, Left VM
Report Totals	\$130.00	\$130.00	\$65.00	\$0.00	\$325.00	

Aged Balances - 6177-55 Helix Garage

Ending Balances as of 8/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due	
96262 JACKSON KELLY PLLC	\$660.00	\$660.00	\$0.00	\$0.00	\$1,320.00	Emailed Acct Contact
96316 PACIFIC PULMONARY SERVICES	\$240.00	\$240.00	\$0.00	\$0.00	\$480.00	Emailed Acct Contact
Report Totals	\$900.00	\$900.00	\$0.00	\$0.00	\$1,800.00	

Aged Balances - 6177-54 Victorian Square Garage

Ending Balances as of 8/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due	
56352 CHARLES ARNOLD	\$270.00	\$270.00	\$255.00	\$0.00	\$795.00	Called, Bringing a check
95783 JASON HAGEN	\$90.00	\$90.00	\$0.00	\$0.00	\$180.00	Blocked card
96229 FIRST LEXINGTON CO	\$360.00	\$360.00	\$360.00	\$360.00	\$1,440.00	Contacting Payables
96269 HURLEY REID	\$90.00	\$90.00	\$90.00	\$0.00	\$270.00	Blocked Card, Coming in to pay 8/3/2018
Report Totals	\$810.00	\$810.00	\$705.00	\$360.00	\$2,685.00	

Aged Balances - 6177-56 Courthouse Garage

Ending Balances as of 8/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due	
56462 FAYETTE COUNTY SCHOO	\$70.00	\$70.00	\$0.00	\$0.00	\$140.00	Processing payment
Report Totals	\$70.00	\$70.00	\$0.00	\$0.00	\$140.00	

Downtown Lexington Public Parking

No.	Facility Name	Total Spaces	Monthly Available	Monthly Rate	First Hour/ Hourly Rates	Daily Rate	Evening Rates	Weekend Rates	Event Parking	Contact Information
1	Rupp Arena High Street parking lot	1720	200	\$ 40.00	\$ 2.00	\$ 10.00	Free after 7PM on non-event days	Free after 7PM on non-event days	Yes	Lexington Center Corporation - Gerry Newby P. 859-233-4567 E. gnewby@lexingtoncenter.com
2	West High Parking Lot High & Broadway									Part of new theater complex
3a	South Hill LLC Upper Lot 1/2 block up Broadway from High	83	0	\$ 50.00	N/A	N/A	N/A	N/A	Yes	Nick Schwendeman P. 253-0000 E. nicks@thewebcompanies.com
3b	South Hill LLC Lower Lot SE corner of High & Broadway	23	0	\$ 55.00	N/A	N/A	N/A	N/A	Yes	Nick Schwendeman P. 253-0000 E. nicks@thewebcompanies.com
4	Central Bank Annex Garage Broadway 1/2 block south of High	607	As available	\$ 70.00	N/A	N/A	N/A	N/A	Yes	Langley Properties - Diana Halverson P. 253-2255 E. dhalverson@langleyproperty.com
5	Central Bank Lower Garage NE corner of Broadway & High	275	0	Tenants only	\$2.00 (\$1.00 per half hour up to 4 hours)	\$ 15.00	N/A	N/A	Yes	Langley Properties - Diana Halverson P. 253-2255 E. dhalverson@langleyproperty.com
6	BB&T Garage Mill & High	293	10	\$65 to \$85	2.00	\$ 8.00	\$ 3.00	\$ 3.00	Yes	SP+ - Shawne Williams P. 255-8808 E. swilliams@spplus.com
7	Former Unemp. Bldg. 120 West High Street Central Dealers, LLC lot	63	0	\$ 60.00	N/A	N/A	N/A	N/A		Nick Schwendeman P. 253-0000 E. nicks@thewebcompanies.com
8	Transit Center Garage	777	10	\$ 65.00	2.00	\$ 10.00	\$3 after 5PM	\$ 3.00	Yes	LEXPARK P. 231-PARK (7275) E. info@lexpark.org
9	Bluegrass Corporate Center Hilton Garage	465	0	\$ 80.00	Self - \$3/hr Valet - \$10 under 4hr	Self - \$12 Valet - \$20	Self - \$12 Valet - \$20	Self \$12 Valet \$20	Yes - \$25 self \$30 valet	Hilton - Angela Seeds P. 859-281-3701 E. angela.seeds@hilton.com
10	LFC Garage Main & Mill	575	0	\$ 85.00	3.00	\$ 12.00	\$ 5.00	Daily Rate	Yes	SP+ - Joe Robinson P. 255-8808 E. jrobinson@spplus.com
11	Centre Pointe									
12	Library Garage Main Street	423	0	\$ 65.00	Validate for first two hours \$1 per half hour	\$ 8.00	Daily Rate	Daily Rate		Library P. 231-5504 E. parkinggarageinformation@lexpublib.org
13	The Helix Main Street	389	20	\$ 60.00	2.00	\$ 10.00	\$3 after 5PM	\$ 3.00		LEXPARK P. 231-PARK (7275) E. info@lexpark.org
14	Victorian Square Garage Broadway & Main	381	0	\$ 90.00	2.00	\$ 10.00	\$3 after 5PM	\$ 3.00	Yes	LEXPARK P. 231-PARK (7275) E. info@lexpark.org
15	Billboard Lot	78	20	\$ 90.00	-	\$ 12.00	No evening parking	No weekend parking	Yes	RPS - Angela Hall P. 859-310-1842 E. ahall@republicparking.com

16	Strand Lot Short Street	84	0	\$55 to \$115	\$	5.00	\$	10.00	N/A	N/A			SP+ - James Giles P. 255-8808 E. gilesj@spplus.com		
17	Chase Tower Garage	404	0	\$75 Non-Tenant	\$	2.00	\$	10.00	Daily Rate	Daily Rate	No		Chase Tower Building Owner, LLC Anne Kilcoyne - Isaac Commercial Properties P - (O) 224-2000; (M) 509-1934 E - alkilcoyne@naissaac.com		
18	Tucker Lot (Limestone & Short St)	16	0	NA		2 hour \$5 5 hour \$10	24 hour \$20	2 hour \$5 5 hour \$10	2 hour \$5 5 hour \$10	5 hour \$10	Yes		SP+ - Shawne Williams P. 255-8808 E. swilliams@spplus.com		
19	Short Street Lot	182	30		\$	1 hour \$3 2 hours \$6	12 Hour \$9 24 Hour \$15	3 hours \$7 9 hours \$9	3 hours \$7 9 hours \$9	3 hours \$7 9 hours \$9	Yes		SP+ - Shawne Williams P. 255-8808 E. swilliams@spplus.com		
20	Market Lot	91	5		\$	2 hour \$5 9 hour \$12	24 hour \$18	3 hour \$5 9 hour \$12	3 hour \$5 9 hour \$12	3 hour \$5 9 hour \$12	Yes		SP+ - Shawne Williams P. 255-8808 E. swilliams@spplus.com		
21	Upper Street Lot	102	20		\$	2 hour \$5 9 hour \$8	24 hour \$15	3 hour \$5 9 hour \$8	3 hour \$5 9 hour \$8	3 hour \$5 9 hour \$8	Yes		SP+ - Shawne Williams P. 255-8808 E. swilliams@spplus.com		
22	Christ Church Cathedral Lot	57	10		\$	2 hour \$5 9 hour \$8	24 hour \$15	3 hour \$5 9 hour \$8	3 hour \$5 9 hour \$8	3 hour \$5 9 hour \$8	Yes		SP+ - Shawne Williams P. 255-8808 E. swilliams@spplus.com		
23	Government Lot North Limestone	19	0		\$	Permit Only	Permit Only	\$5 After 5pm	\$5 After 5pm	\$5 After 5pm	No		E. swilliams@spplus.com		
24	Courthouse Garage Barr Street	524	20		\$	70.00	\$	2.00	\$	10.00	\$3 after 5PM	\$	3.00	LEXPARK P. 231-PARK (7275) E. info@lexpark.org	
25	Corral Lot	50	0		\$	25.00		Permit Only	Permit Only	Permit Only	Permit only	No	Chase Tower Building Owner, LLC Anne Kilcoyne - Isaac Commercial Properties P - (O) 224-2000; (M) 509-1934 E - alkilcoyne@naissaac.com		
26	First Baptist Church Lot												John C'deBaca P. 252-4808		
27	Short Street across from Rupp	42	30		\$	48.00	\$	1.00	\$	3.00	Daily Rate	Daily Rate	Yes	Tyanna White P. 254-3491 E. tyanna@calvarybaptistchurch.com	
28	Calvary Baptist Church Lot High Street	130	0		\$	45.00		N/A		N/A	N/A	N/A	Yes	RPS - Angela Hall P. (859) 310-1842 E. ahall@republicparking.com	
29	First Presbyterian Church Lot	104	30		\$	85.00		N/A	\$	6.00	\$	3.00	\$	3.00	Yes
	Totals	7957	405					Available %					5.09%		
	Totals not including Rupp lot	6237	205					Available % not including Rupp lot					3.29%		

* LEXPARK garages in blue

Lexington & Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 06/30/18	As Of 06/30/17	Variance 06/30/18
Assets			
Current Assets			
Cash	\$ 2,017,195	\$ 2,335,895	\$ (318,700)
Cash-Change Fund	12,099	12,000	99
Accounts Receivable	51,654	46,741	4,913
Restricted Cash & Cash Equivalents			
Cash-Restricted	5,141	2,000,000	(1,994,858)
Cash-US Bank-Sinking Fund Reserve	0	78	(79)
Cash-US Bank-Garage Maintenance Reserve	0	274,414	(274,413)
Cash-US Bank-Debt Service Reserve	0	448,519	(448,519)
Investments-BB&T-Restricted Cash	3,500,000	0	3,500,000
Investments-BB&T-Garage Maintenance Reserve	430,837	0	430,837
Investments-Unrealized G/L-BB&T	1,668	0	1,667
Total Current Assets	6,018,594	5,117,647	900,947
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,094	0
Parking Facilities & Improvements	10,688,236	10,688,236	0
Equipment & Furniture	2,028,809	2,006,782	22,027
Construction In Progress	46,544	0	46,544
Computer Software	10,850	10,850	0
Total Capital Assets	20,359,533	20,290,962	68,571
Less: Accumulated Depreciation	(3,220,497)	(2,552,986)	(667,511)
Total Capital Assets, Net of Accumulated Depreciation	17,139,036	17,737,976	(598,940)
Total Non-Current Assets	17,139,036	17,737,976	(598,940)
Total Assets	\$ 23,157,630	\$ 22,855,623	\$ 302,007
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable and Accrued Liabilities	\$ 247,965	\$ 395,488	\$ (147,523)
Compensated Absences	12,467	11,604	863
Deposits Payable	1,657	1,657	0
Note Payable	357,545	383,049	(25,504)
Total Current Liabilities	619,634	791,798	(172,164)
Non-Current Liabilities			
Note Payable	3,310,206	4,118,732	(808,526)
Compensated Absences	12,467	11,604	863
Deposits Payable	5,889	5,890	0
Total Non-Current Liabilities	3,328,562	4,136,226	(807,663)
Total Liabilities	3,948,196	4,928,024	(979,827)
Net Position			
Capital Assets Net of Debt	13,471,285	13,236,194	235,090
Reserve-Sinking Fund	0	79	(79)
Restricted-Capital Projects	5,142	5,141	0
Restricted-Debt Service	0	448,519	(448,519)
Restricted-Garage Maintenance Reserve	432,504	274,414	158,091
Restricted-Capital Asset Mgmt Program	3,500,000	2,000,000	1,500,000
Unrestricted	1,800,503	1,963,252	(162,749)
Total Net Position	19,209,434	17,927,599	1,281,834
Total Liabilities and Net Assets	\$ 23,157,630	\$ 22,855,623	\$ 302,007

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	Month To Date 6/30/2018	Year To Date 6/30/2018
	<u> </u>	<u> </u>
Cash Flows from Operating Activities		
Cash received from parking customers	\$ 360,760	\$ 4,413,531
Cash received from commercial property renters	7,945	101,080
Cash received from grants	-	24,587
Cash payments to suppliers for goods and services	(179,949)	(2,412,540)
Cash payments to employees for services	(33,686)	(284,417)
Cash payments of related party payables to LFUCG	(2,005)	(43,606)
Net Cash Provided by Operating Activities	<u>153,065</u>	<u>1,798,635</u>
Cash Flows from Noncapital Financing Activities		
Cash payments on Note Payable	(32,866)	(834,030)
Net Cash Used in Noncapital Financing Activities	<u>(32,866)</u>	<u>(834,030)</u>
Cash Flows from Capital and Investing Activities		
Net Changes in Restricted Investments	(1,500,822)	(1,214,634)
Purchases of Capital Assets	(3,560)	(68,571)
Net Changes in Capital and Investing Activities	<u>(1,504,382)</u>	<u>(1,283,205)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(1,384,183)	(318,600)
Cash and Cash Equivalents, Beginning of Period	<u>3,413,477</u>	<u>2,347,895</u>
Cash and Cash Equivalents, End of Period	<u><u>\$ 2,029,294</u></u>	<u><u>\$ 2,029,295</u></u>
Reconciliation of Operating Income to Net Cash Flows Provided by Operating Activities		
Change in Net Position	\$ 18,860	\$ 1,281,835
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities:		
Depreciation and Amortization	54,887	667,510
Changes in Assets and Liabilities:		
Accounts Receivable	(15,464)	(4,913)
Accounts Payable and Accrued Liabilities	94,782	(145,797)
Net Cash Provided by Operating Activities	<u><u>\$ 153,065</u></u>	<u><u>\$ 1,798,635</u></u>

No assurance is provided on these financial statements.

**Lexington & Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 6/30/2018 Actual	Month End 6/30/2018 FYE Budget	Variance 6/30/2018	FYTD 6/30/2018 Actual	FYTD 6/30/2018 FYE Budget	Variance 6/30/2018	Annual Budget 6/30/2018 FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	8,611	4,950	3,661	97,724	88,454	9,270	88,454
2	Parking - Meter Collections	102,099	77,740	24,359	1,132,329	1,045,116	87,213	1,045,116
3	Parking - Fines	62,725	80,300	(17,575)	878,766	981,848	(103,082)	981,848
4	Overage/Shortage/Fees	0	0	0	0	0	0	0
5	Total Revenue OnStreet	173,435	162,990	10,445	2,108,819	2,115,418	(6,599)	2,115,418
Revenue OffStreet								
6	Parking - Monthly Rental	111,948	104,078	7,870	1,240,224	1,248,936	(8,712)	1,248,936
7	Parking - Transient Rental	81,693	68,960	12,733	843,591	812,120	31,471	812,120
8	Parking - Event	4,527	950	3,577	146,495	192,250	(45,756)	192,250
9	Parking - Validations	4,419	2,320	2,099	77,361	42,755	34,607	42,755
10	Overage/Shortage/Fees	203	0	203	1,954	0	1,953	0
11	Total Revenue OffStreet	202,790	176,308	26,482	2,309,625	2,296,061	13,563	2,296,061
12	Commercial Property Rental	7,945	8,084	(139)	101,080	97,000	4,081	97,000
13	Grants Received	0	0	0	24,587	0	24,587	0
14	Miscellaneous Income	0	66	(67)	949	800	149	800
15	Total Revenue	384,170	347,448	36,721	4,545,060	4,509,279	35,781	4,509,279
Operating Expenses								
OnStreet Operating Expenses								
16	Republic Operating Expenses	84,090	79,861	(4,229)	769,095	779,616	10,521	779,616
17	Property & Casualty Excess Insurance	0	0	0	1,440	1,768	327	1,768
18	Bank & Credit Card Fees	9,400	9,167	(233)	113,248	110,000	(3,248)	110,000
19	Total OnStreet Operating Expenses	93,490	89,028	(4,462)	883,783	891,384	7,600	891,384
OffStreet Operating Expenses								
21	Republic Operating Expenses	149,378	76,549	(72,828)	893,744	920,015	26,272	920,015
22	Property & Casualty Excess Insurance	0	0	0	57,624	57,624	0	57,624
23	Bank & Credit Card Fees	4,693	4,666	(27)	55,816	56,000	183	56,000
24	Other Professional Services	0	0	0	118	0	(118)	0
25	Utilities	12,206	10,835	(1,370)	128,617	130,013	1,396	130,013
26	Interest Expense	6,864	6,079	(786)	75,458	72,940	(2,518)	72,940
27	Total OffStreet Operating Expenses	173,141	98,129	(75,011)	1,211,377	1,236,592	25,216	1,236,592
28	Personnel Expenses	34,064	23,850	(10,214)	288,634	286,200	(2,434)	286,200
Administrative Expenses								
29	Property & Casualty Excess Insurance	0	0	0	35,606	35,600	(7)	35,600
30	Bank & Credit Card Fees	0	0	0	25	0	(24)	0
31	Other Professional Services	5,510	18,858	13,349	109,915	226,300	116,384	226,300
32	Rent/Lease Expenses	759	767	7	9,111	9,200	89	9,200
33	Landline Phones	390	458	69	4,677	5,500	824	5,500
34	Business Travel & Training	3,589	1,600	(1,989)	14,504	19,200	4,696	19,200
35	Dues Subscriptions & Publications	0	269	268	1,812	3,220	1,408	3,220
36	Office Supplies	273	833	560	4,534	10,000	5,466	10,000
37	Office Machines & Equipment	0	217	216	1,450	2,600	1,150	2,600
38	Office Repairs & Maintenance	29	125	96	263	1,500	1,237	1,500
39	Mileage Expense	0	33	34	0	400	400	400
40	Operating Contingency	0	7,509	7,509	12,000	90,100	78,100	90,100
41	Total Administrative Expenses	10,550	30,669	15,618	193,897	403,620	209,723	403,620
42	Total Operating Expenses	311,245	241,676	(69,569)	2,577,691	2,817,796	240,105	2,817,796
Change in Net Position Before Capital & Other								
43	Financing	72,925	105,773	(32,848)	1,967,369	1,691,483	275,886	1,691,483
Expenses For Capital Assets								
44	Depreciation & Amortization	54,887	55,472	585	667,510	665,648	(1,863)	665,648
45	Parking Repairs & Maintenance	0	34,608	34,608	21,795	415,300	393,506	415,300
46	Total Expenses For Capital Assets	54,887	90,080	35,193	689,305	1,080,948	391,643	1,080,948
Other Financing Sources								
47	Interest Income	822	0	823	3,771	0	3,770	0
48	Total Other Financing Sources	822	0	823	3,771	0	3,770	0
49	Total Change in Net Position	\$ 18,860	\$ 15,693	\$ 3,168	\$ 1,281,835	\$ 610,535	\$ 671,299	\$ 610,535

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Parking Revenue Less Expenses
Fiscal Year to Date As of June 30, 2018

Substantially All Disclosures Omitted

	Parking Locations						All Locations Year To Date 06/30/2018
	OnStreet Year To Date 06/30/2018	Square Year To Date 06/30/2018	Victorian Garage Year To Date 06/30/2018	Transit Center Garage Year To Date 06/30/2018	Courthouse Garage Year To Date 06/30/2018	Helix Garage Year To Date 06/30/2018	
Revenue							
Parking - Monthly Rental	\$ 97,724	\$ 382,300	\$ 548,245	\$ 152,374	\$ 157,305	\$ 1,337,948	
Parking - Transient Rental	0	353,440	25,495	187,968	276,689	843,591	
Parking - Event	0	146,280	214	0	0	146,495	
Parking - Validations	0	18,021	13,586	0	45,754	77,361	
Parking - Meter Collections	1,132,329	0	0	0	0	1,132,329	
Parking - Fines	878,766	0	0	0	0	878,766	
Overage/Shortage/Fees	0	356	435	404	758	1,954	
Total Revenue	\$ 2,108,819	\$ 900,397	\$ 587,975	\$ 340,746	\$ 480,506	\$ 4,418,444	
Operating Expenses							
Republic Operating Expenses	769,095	203,017	301,549	192,041	197,136	1,662,840	
Property & Casualty Excess Insurance	1,441	14,972	26,596	397	15,659	59,063	
Bank & Credit Card Fees	113,248	23,614	4,191	10,410	17,601	169,065	
Other Professional Services	0	0	118	0	0	118	
Utilities	0	34,458	42,734	40,114	11,311	128,616	
Interest Expense	0	1,886	13,583	1,886	58,102	75,458	
Total Operating Expenses	\$ 883,784	\$ 277,947	\$ 388,771	\$ 244,848	\$ 299,809	\$ 2,095,160	
Depreciation & Amortization	72,765	74,631	188,828	45,404	278,878	660,507	
Total Parking Revenue Less Expenses	\$ 1,152,270	\$ 547,819	\$ 10,376	\$ 50,494	\$ (98,181)	\$ 1,662,777	

No Assurance is Provided on These Financial Statements



ON-STREET FINANCIAL REPORT - JUNE 2018

Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
1	Meter Receipts	\$ 76,230		\$ 76,000	\$ 230	\$ 1,030,528		\$ 1,020,011	\$ 10,517
2	Permit Sales/ Monthly Permit Sales	\$ 4,508		\$ 4,950	\$ (442)	\$ 93,643		\$ 88,454	\$ 5,189
3	Violation Tickets	\$ 60,746		\$ 75,800	\$ (15,054)	\$ 841,348		\$ 941,434	\$ (100,086)
4	Bag Rental Fees	\$ 26,273		\$ 1,740	\$ 24,533	\$ 101,972		\$ 25,105	\$ 76,867
5	Booting Fees	\$ 1,980		\$ 4,500	\$ (2,520)	\$ 37,011		\$ 40,414	\$ (3,403)
						\$ -			
6	Total Revenue	\$ 169,736		\$ 162,990	\$ 6,746	\$ 2,104,501		\$ 2,115,418	\$ (10,917)
7	Expenses								
8	Salaries & Wages	\$ 30,935		\$ 31,602	\$ (668)	\$ 359,112		\$ 379,229	\$ (20,117)
9	Payroll Taxes	\$ 4,569		\$ 3,792	\$ 777	\$ 45,299		\$ 45,507	\$ (208)
10	Workers Comp Ins	\$ 2,251		\$ 2,215	\$ 36	\$ 25,552		\$ 26,514	\$ (962)
11	Liability Insurance	\$ 522		\$ 522	\$ -	\$ 6,264		\$ 6,264	\$ -
12	Employee Health Insurance	\$ 530		\$ 1,500	\$ (970)	\$ 9,663		\$ 18,000	\$ (8,337)
13	Employee Bond	\$ -		\$ -	\$ -	\$ 802		\$ 2,300	\$ (1,498)
14	Total Payroll & Related	\$ 38,807	23%	\$ 39,632	\$ (824)	\$ 446,692	21%	\$ 477,814	\$ (31,122)
15	Uniforms	\$ 508		\$ 262	\$ 246	\$ 4,731		\$ 3,144	\$ 1,587
16	Hiring/Training	\$ -		\$ 80	\$ (80)	\$ 914		\$ 960	\$ (46)
17	Armored Car	\$ 19		\$ 198	\$ (178)	\$ 3,970		\$ 2,370	\$ 1,600
18	Equipment & tools	\$ -		\$ 650	\$ (650)	\$ 18,131		\$ 7,800	\$ 10,331
19	Vehicle expense	\$ -		\$ 35	\$ (35)	\$ -		\$ 420	\$ (420)
20	EMS/IPS Service Fee	\$ 4,328		\$ 8,302	\$ (3,974)	\$ 108,605		\$ 99,622	\$ 8,983
21	Handheld Cell Phone Fees/T2	\$ -		\$ 140	\$ (140)	\$ -		\$ 1,680	\$ (1,680)
22	Professional Services	\$ 8,494		\$ 2,472	\$ 6,022	\$ 59,781		\$ 29,664	\$ 30,117
23	Fuel	\$ 350		\$ 279	\$ 71	\$ 2,484		\$ 3,350	\$ (866)
24	Towing	\$ 90		\$ 24	\$ 66	\$ 90		\$ 288	\$ (198)
25	General Supplies	\$ 6,563		\$ 2,741	\$ 3,822	\$ 33,437		\$ 32,889	\$ 548
26	Repairs	\$ 1,717		\$ 1,758	\$ (41)	\$ 17,798		\$ 21,096	\$ (3,298)
27	Total Field Expenses	\$ 22,069	13%	\$ 16,940	\$ 5,129	\$ 249,941	12%	\$ 203,283	\$ 46,658
28	Cell Phone	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
29	Communications/Telephones	\$ 671		\$ 1,200	\$ (529)	\$ 13,419		\$ 14,400	\$ (981)
30	Insurance	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
31	Office Supplies	\$ 665		\$ 456	\$ 209	\$ 6,808		\$ 5,472	\$ 1,336
32	Printing & Design/Ticket Purchase	\$ 507		\$ 850	\$ (343)	\$ 5,596		\$ 10,200	\$ (4,604)
33	Postage/Dues & Memberships	\$ 2,239		\$ 1,500	\$ 739	\$ 20,106		\$ 18,000	\$ 2,106
34	Computers & Software	\$ -		\$ 200	\$ (200)	\$ 527		\$ 2,400	\$ (1,873)
35	Employee Incentive	\$ 40		\$ 300	\$ (260)	\$ 662		\$ 3,600	\$ (2,938)
36	Total Office Expense	\$ 4,122	2%	\$ 4,506	\$ (384)	\$ 47,118	2%	\$ 54,072	\$ (6,954)
37	Base Management Fee	\$ 2,333		\$ 2,333	\$ -	\$ 27,996		\$ 28,000	\$ (4)
38	Management Incentive Fee	\$ 16,609		\$ 16,450	\$ 159	\$ 16,609		\$ 16,450	\$ 159
	Processing Fees	\$ 150		\$ -	\$ 150	\$ 1,650		\$ -	\$ 1,650
39	Total Misc. Expenses	\$ 19,092	11%	\$ 18,783	\$ 309	\$ 46,255	2%	\$ 44,450	\$ 1,805
40	Total Operating Expenses	\$ 84,090		\$ 79,861	\$ 4,229	\$ 790,006		\$ 779,619	\$ 10,387
41	Net Operating Income (Loss)	\$ 85,646				\$ 1,314,495			

Variance Notes

A \$4k to T2 Systems for new online Permit sales module/tracking,

B Graphic Ticket Solutions \$3.7K/replaced Police Citation Booklets

C Neo Postage Meter - Direct Reponse Mailing service (Apr & May invoices)

E Year to Date variance is due to: Insurance Claim- Luke on South Upper was hit and had to be replaced, cost \$9,382.52

F Year to date Variance Contains: Flex YEARLY Basic Subscription, Flex YEARLY enforcement, Quarterly Flex Handheld Software Subscription T=\$28,536 + PBP Fees S/B in line 20

OFF STREET FINANCIAL REPORT JUNE 2018



Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
1	Monthly	\$ 120,752		\$104,078	\$ 16,674	\$ 1,270,275		\$ 1,248,936	\$ 21,339
2	Transient	\$ 72,010		\$58,960	\$ 13,050	\$ 823,023		\$ 812,120	\$ 10,903
3	Stamp/Validation	\$ 4,354		\$2,320	\$ 2,034	\$ 77,296		\$ 42,755	\$ 34,541
4	Event	\$ 3,558		\$950	\$ 2,608	\$ 146,850		\$ 192,250	\$ (45,400)
5	Income Adjustments	\$ 201		\$ -	\$ 201	\$ 11,329		\$ -	\$ 11,329
6	Total Revenue	\$ 200,874		\$ 166,308	\$ 34,566	\$ 2,328,773		\$ 2,296,061	\$ 32,712
7	Expenses								
8	Salaries & Wages	\$ 30,909		\$29,331	\$ 1,579	\$ 328,046		\$ 351,971	\$ (23,925)
9	Payroll Taxes	\$ 3,681		\$3,520	\$ 162	\$ 40,724		\$ 42,237	\$ (1,513)
10	Workers Comp Ins	\$ 2,195		\$2,376	\$ (181)	\$ 23,292		\$ 28,510	\$ (5,218)
11	Liability Insurance	\$ 1,933		\$1,933	\$ -	\$ 23,196		\$ 23,196	\$ -
12	Employee Health Insurance	\$ 2,304		\$1,682	\$ 622	\$ 22,331		\$ 20,184	\$ 2,147
13	Employee Bond	\$ -		\$ -	\$ -	\$ 2,882		\$ 1,920	\$ 962
14	Total Payroll & Related	\$ 41,023	20%	\$ 38,841	\$ 2,181	\$ 440,472	19%	\$ 468,018	\$ (27,547)
15	Uniforms	\$ 510		\$ 280	\$ 230	\$ 2,727		\$ 3,360	\$ (633)
16	Hiring/Training	\$ -		\$ 176	\$ (176)	\$ 1,073		\$ 2,112	\$ (1,039)
17	Security	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
18	Repairs/maintenance	\$ 12,210		\$ 8,000	\$ 4,210	\$ 96,466		\$ 116,770	\$ (20,304)
19	Vehicle Expense	\$ -		\$ 80	\$ (80)	\$ 93		\$ 960	\$ (867)
20	Equipment	\$ -		\$ 600	\$ (600)	\$ 2,649		\$ 7,200	\$ (4,551)
21	Snow Removal	\$ -		\$ -	\$ -	\$ 28,002		\$ 44,740	\$ (16,738)
22	Professional Services	\$ 50,739		\$ 9,446	\$ 41,293	\$ 156,227		\$ 113,350	\$ 42,877
23	Fuel	\$ 263		\$ 300	\$ (37)	\$ 2,321		\$ 3,600	\$ (1,279)
24	Sweeper Repairs	\$ 88		\$ 440	\$ (352)	\$ 836		\$ 5,280	\$ (4,444)
25	General Supplies	\$ 1,698		\$ 4,832	\$ (3,134)	\$ 46,380		\$ 57,984	\$ (11,604)
26	Elevator Maintenance	\$ 1,917		\$ 2,618	\$ (701)	\$ 27,610		\$ 31,413	\$ (3,803)
27	Total Field Expenses	\$ 67,425	34%	\$ 26,772	\$ 40,653	\$ 364,384	16%	\$ 386,769	\$ (22,386)
28	Armored Car	\$ 19		\$ 196	\$ (177)	\$ 3,970		\$ 2,352	\$ 1,618
29	Office Repairs	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
30	Taxes/Licences/Fees	\$ 98		\$ -	\$ 98	\$ 98		\$ -	\$ 98
31	Communications	\$ 623		\$ 1,200	\$ (577)	\$ 13,632		\$ 14,400	\$ (768)
32	Misc.	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
33	Office Supplies	\$ 485		\$ 456	\$ 29	\$ 6,414		\$ 5,469	\$ 945
34	Printing & Design	\$ -		\$ 280	\$ (280)	\$ 709		\$ 3,360	\$ (2,651)
35	Postage	\$ 176		\$ 720	\$ (544)	\$ 2,684		\$ 8,640	\$ (5,956)
36	Total Office Expense	\$ 1,401	1%	\$ 2,852	\$ (1,450)	\$ 27,507	1%	\$ 34,221	\$ (6,714)
37	Base Management Fee	\$ 2,083		\$ 2,083	\$ -	\$ 24,996		\$ 25,008	\$ (12)
38	Management Incentive Fee	\$ 37,445		\$ 8,000	\$ 29,445	\$ 37,445		\$ 8,000	\$ 29,445
39	Total Misc. Expenses	\$ 39,528	20%	\$ 10,083	\$ 29,445	\$ 62,441	3%	\$ 33,008	\$ 29,433
40	Total Monthly Expenses	\$ 149,377	74%	\$ 78,548	\$ 70,829	\$ 894,804	38%	\$ 922,016	\$ (27,212)
41	Net Operating Income (Loss)	\$ 51,497				\$ 1,433,970			

Variance Notes

A S&B Repairs, Garage Stripping

B Power Wash CH, TC, HX Garages \$30K, Fire System Testing \$3k, Security (3x) \$5.7k

Lexington/ Fayette Co Parking Authority

Balance Sheet
June 30, 2018

ASSETS

Current Assets		
Cash - US Bank	\$	<u>9,622.69</u>
Total Current Assets		9,622.69
Property and Equipment		
Building Improvements		<u>40,657.30</u>
Total Property and Equipment		40,657.30
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>50,279.99</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>1,765.63</u>
Total Current Liabilities		1,765.63
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		1,765.63
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(137,900.00)
Retained Earnings		80,190.70
Net Income		<u>76,084.40</u>
Total Capital		<u>48,514.36</u>
Total Liabilities & Capital	\$	<u><u>50,279.99</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Twelve Months Ending June 30, 2018

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 6,115.41	\$ 6,115.41	0.00	\$ 74,408.06	\$ 72,935.24	1,472.82
Income - Utilities	698.48	650.00	48.48	10,285.30	11,620.00	(1,334.70)
Rent Late Fee	73.65	75.00	(1.35)	958.66	300.00	658.66
Total Revenues	6,887.54	6,840.41	47.13	85,652.02	84,855.24	796.78
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	6,887.54	6,840.41	47.13	85,652.02	84,855.24	796.78
Expenses						
Property Management Fee	500.00	500.00	0.00	6,000.00	6,000.00	0.00
Repair & Maintenance	205.00	480.00	(275.00)	3,562.97	4,080.00	(517.03)
Postage	0.00	4.00	(4.00)	4.65	16.00	(11.35)
Total Expenses	705.00	984.00	(279.00)	9,567.62	10,096.00	(528.38)
Net Income	\$ 6,182.54	\$ 5,856.41	\$ 326.13	\$ 76,084.40	\$ 74,759.24	\$ 1,325.16

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Jun 1, 2018 to Jun 30, 2018

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amou
6/1/18	1092	500 100	Invoice: LexPark - 1806 Schrader Commercial Properties, LLC	500.00	500.00
6/12/18	1093	511 100	Invoice: 5759 Allstate Heating and Cooling, Inc.	205.00	205.00
6/29/18	e-062918	350 100	LexPark - 4th qtr draw Lexington Parking Authority	30,000.00	30,000.00
	Total			30,705.00	30,705.00

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Jun 1, 2018 to Jun 30, 2018

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	6/1/18			Beginning Balance			33,440.15
	6/1/18	1092	CDJ	Schrader Commer		500.00	
	6/11/18	061118	CRJ	Savane Silver	100.89		
	6/11/18	061118	CRJ	Georgettes and Ch	1,765.63		
	6/12/18	1093	CDJ	Allstate Heating an		205.00	
	6/19/18	061918	CRJ	Savane Silver	1,349.91		
	6/22/18	061918	CRJ	Georgettes and Ch	38.07		
	6/26/18	062618	CRJ	The Sweet Spot	1,527.05		
	6/26/18	062618	CRJ	The Sweet Spot	285.29		
	6/29/18	e-062918	CDJ	Lexington Parking		30,000.00	
	6/29/18	062918	CRJ	Clawdaddy's	1,472.82		
	6/29/18	062918	CRJ	Clawdaddy's	73.65		
	6/29/18	062918	CRJ	Clawdaddy's	274.23		
				Current Period Cha	6,887.54	30,705.00	-23,817.46
	6/30/18			Ending Balance			9,622.69
155 Building Improvement	6/1/18			Beginning Balance			40,657.30
	6/30/18			Ending Balance			40,657.30
231 Tenant Deposits	6/1/18			Beginning Balance			-1,765.63
	6/30/18			Ending Balance			-1,765.63
349 Beginning Balance Eq	6/1/18			Beginning Balance			-30,139.26
	6/30/18			Ending Balance			-30,139.26
350 Capital Contribution,	6/1/18			Beginning Balance			107,900.00
	6/29/18	e-062918	CDJ	Lexington Parking	30,000.00		
				Current Period Cha	30,000.00		30,000.00
	6/30/18			Ending Balance			137,900.00
352 Retained Earnings	6/1/18			Beginning Balance			-80,190.70
	6/30/18			Ending Balance			-80,190.70
400 Rental Income	6/1/18			Beginning Balance			-68,292.65
	6/11/18	061118	CRJ	Georgettes and Ch		1,765.63	
	6/19/18	061918	CRJ	Savane Silver - Inv		1,349.91	
	6/26/18	062618	CRJ	The Sweet Spot - I		1,527.05	
	6/29/18	062918	CRJ	Clawdaddy's - Invoi		1,472.82	
				Current Period Cha		6,115.41	-6,115.41
	6/30/18			Ending Balance			-74,408.06
401 Income - Utilities	6/1/18			Beginning Balance			-9,586.82
	6/11/18	061118	CRJ	Savane Silver - Ele		100.89	
	6/22/18	061918	CRJ	Georgettes and Ch		38.07	
	6/26/18	062618	CRJ	The Sweet Spot - E		285.29	
	6/29/18	062918	CRJ	Clawdaddy's - 30/3		274.23	
				Current Period Cha		698.48	-698.48
	6/30/18			Ending Balance			-10,285.30

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Jun 1, 2018 to Jun 30, 2018

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
405	6/1/18			Beginning Balance			-885.01
Rent Late Fee	6/29/18	062918	CRJ	Clawdaddy's - Jun		73.65	
				Current Period Cha		73.65	-73.65
	6/30/18			Ending Balance			-958.66
500	6/1/18			Beginning Balance			5,500.00
Property Management	6/1/18	1092	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	6/30/18			Ending Balance			6,000.00
511	6/1/18			Beginning Balance			3,357.97
Repair & Maintenance	6/12/18	1093	CDJ	Allstate Heating an	205.00		
				Current Period Cha	205.00		205.00
	6/30/18			Ending Balance			3,562.97
526	6/1/18			Beginning Balance			4.65
Postage							
	6/30/18			Ending Balance			4.65

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Jun 30, 2018
100 - Cash - US Bank
Bank Statement Date: June 30, 2018

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	33,440.15
Add: Cash Receipts	6,887.54
Less: Cash Disbursements	(30,705.00)
Add (Less) Other	_____
Ending GL Balance	<u>9,622.69</u>
Ending Bank Balance	9,622.69
Add back deposits in transit	_____
Total deposits in transit	_____
(Less) outstanding checks	_____
Total outstanding checks	_____
Add (Less) Other	_____
Total other	_____
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>9,622.69</u></u>

LEXPARK On-Street Budget vs Actuals

updated 08.02.18

2018 Projected Actuals (Actual/Projected)		2019 Proposed Budget			
	Totals		Totals	Variance	Comments
Revenue					
Meter Receipts	\$1,030,528	Meter Receipts	\$1,126,752	\$ 96,224	Meter growth. Exploring Price Increase
Permit Sales	\$93,643	Permit Sales	\$93,825	\$ 182	
Citation Revenue	\$841,347	Citation Revenue	\$876,110	\$ 34,763	Better collections procedures
Bag Rental Fees	\$101,972	Bag Rental Fees	\$97,996	\$ (3,975)	Fee adjustments with less Meter bagging
Booting Fees	\$37,012	Booting Fees	\$37,519	\$ 507	Growth
Total Revenue	\$2,104,502	Total Revenue	\$2,232,202	\$ 127,700	
Expenses					
Salaries & Wages	\$359,112	Salaries & Wages	\$404,813	\$ 45,701	Wage increase for all employees. New Management team members
Payroll Taxes	\$45,298	Payroll Taxes	\$58,738	\$ 13,440	14.5 % of Payroll
Workers Comp Ins	\$25,552	Workers Comp Ins	\$25,301	\$ (251)	6.25 % of Payroll
Liability Insurance	\$6,264	Liability Insurance	\$19,193	\$ 12,929	Includes vehicle insurance
Employee Health Insurance	\$10,633	Employee Health Insurance	\$47,970	\$ 37,337	Budgeted at 11.85% of Payroll. Will charge for actual participation
Employee Bond	\$802	Employee Bond	\$-	\$ (802)	
Total Payroll & Related	\$447,662	Total Payroll & Related	\$556,016	\$ 108,354	
Uniforms	\$4,730	Uniforms	\$2,092	\$ (2,639)	Employee Uniforms
Hiring/Training	\$914	Hiring/Training	\$355	\$ (559)	
Armored Car	\$3,971	Armored Car	\$4,176	\$ 205	Per services agreement
Equipment	\$18,131	Equipment	\$16,545	\$ (1,586)	
Vehicle Expense	\$0	Vehicle Expense	\$17,856	\$ 17,856	1 Van and 2 sparks lease payments
EMS/IPS Service Fees	\$108,605	EMS/IPS Service Fees	\$106,632	\$ (1,973)	\$80 per Luke per month (T2). \$5.75 per meter x 645 meters plus .13 per CC transaction (IPS). CCS was an avg of \$897.00 per month.
LUKE/Handheld Comm. Fees	\$0	LUKE/Handheld Comm. Fees	\$-	\$ -	
Professional Services	\$59,781	Professional Services	\$60,000	\$ 219	
Fuel	\$2,485	Fuel	\$1,941	\$ (543)	
Towing	\$90	Towing	\$120	\$ 30	
General Supplies	\$33,437	General Supplies	\$30,000	\$ (3,437)	
Repairs	\$17,799	Repairs	\$25,000	\$ 7,201	
Total Field Expenses	\$249,941	Total Field Expenses	\$264,717	\$ 14,776	
Communications	\$12,636	Communications	\$16,200	\$ 3,564	Office Phones, Internet service, Enforcement Devices
Office Supplies	\$7,034	Office Supplies	\$3,786	\$ (3,248)	
Printing & Design	\$3,854	Printing & Design	\$4,279	\$ 425	
Postage	\$19,756	Postage	\$20,000	\$ 244	
Computers & Software	\$3,179	Computers & Software	\$-	\$ (3,179)	
Employee Incentive	\$2,062	Employee Incentive	\$2,000	\$ (62)	
Total Office Expense	\$48,521	Total Office Expense	\$46,265	\$ (2,256)	
Base Management Fee	\$27,997	Base Management Fee	\$17,585	\$ (10,412)	Per Management Agreement
Management Incentive Fee	\$16,609	Management Incentive Fee	\$16,775	\$ 166	Per Management Agreement
Processing Fees	\$1,800	Processing Fees	\$-	\$ (1,800)	
Total Misc. Expenses	\$46,406	Total Misc. Expenses	\$34,360	\$ (12,046)	
Total Expense	\$792,530	Total Expense	\$901,358	\$ 120,874	
Net Income	\$1,311,972	Net Income	\$1,330,844	\$ 18,872	

LEXPARK Off-Street Budget vs Actuals

updated 08.02.18

2018 Projected Actuals (Actual/Projected)		2019 Proposed Budget			
	Totals		Totals	Variance	Comments
Revenue		Revenue			
Monthly	\$1,270,275	Monthly	\$1,296,000	\$25,725	
Transient	\$834,078	Transient	\$837,162	\$3,084	
Stamp/Validation	\$777,296	Stamp/Validation	\$38,592	(\$38,704)	21C valet moved out of the helix garage
Event	\$146,850	Event	\$148,693	\$1,842	
Income Adjustments	\$197	Income Adjustments	-	(\$197)	Over/Shorts
Total Revenue	\$2,328,696	Total Revenue	\$2,320,447	(\$8,249)	
Expenses		Expenses			
Salaries & Wages	\$328,046	Salaries & Wages	\$319,040	(\$9,006)	Wage increase for all employees. Consolidated one position
Payroll Taxes	\$40,722	Payroll Taxes	\$46,293	\$5,571	14.5 % of Payroll
Workers Comp Ins	\$23,292	Workers Comp Ins	\$19,940	(\$3,352)	6.25 % of Payroll
Liability Insurance	\$23,194	Liability Insurance	\$35,380	\$12,186	Includes Vehicle Insurance for Off-Street vehicle
Employee Health Insurance	\$22,329	Employee Health Insurance	\$37,806	\$15,477	Budgeted at 11.85% of Payroll. Will be charged for actual par
Employee Bond	\$2,883	Employee Bond	-	(\$2,883)	
Total Payroll & Related	\$440,465	Total Payroll & Related	\$458,459	\$17,994	
Uniforms	\$2,726	Uniforms	\$3,856	\$1,130	
Hiring/Training	\$1,071	Hiring/Training	\$653	(\$418)	
Repairs	\$101,037	Repairs	\$100,000	(\$1,037)	
Vehicle Expense	\$93	Vehicle Expense	\$9,000	\$8,907	Garage Vehicle Purchase - 9k
Equipment	\$2,649	Equipment	\$11,716	\$9,067	
Snow Removal	\$28,002	Snow Removal	\$34,000	\$5,998	
Professional Services	\$144,979	Professional Services	\$145,000	\$21	
Fuel	\$2,446	Fuel	\$3,579	\$1,133	Vehicle fuel
Sweeper repairs/parts	\$836	Sweeper repair/parts	\$4,200	\$3,364	
General Supplies	\$55,166	General Supplies	\$56,000	\$834	
Elevator Maintenance	\$27,536	Elevator Maintenance	\$27,084	(\$452)	
Total Field Expenses	\$366,541	Total Field Expenses	\$395,088	\$28,547	
Armored Car	\$3,970	Armored Car	\$3,952	(\$18)	Pricing per services agreement
Taxes/Licenses/Fees	\$276	Taxes/Licenses/Fees	\$-	(\$276)	
Communications	\$13,454	Communications	\$14,093	\$639	
Office Supplies	\$6,411	Office Supplies	\$6,978	\$567	
Printing & Design	\$710	Printing & Design	\$7,889	\$7,178	New Signs for Transient Center Gateless
Postage	\$2,685	Postage	\$3,000	\$315	
Total Office Expense	\$27,507	Total Office Expense	\$35,912	\$8,405	
Management Fee	\$25,008	Management Fee	\$32,415	\$7,407	Per Management Agreement
Management Incentive Fee	\$37,445	Management Incentive Fee	\$6,971	(\$30,474)	Per management Agreement
Total Misc. Expenses	\$62,453	Total Misc. Expenses	\$39,386	(\$23,067)	
Total Expense	\$896,965	Total Expense	\$928,844	\$31,879	
Net Income	\$1,431,731	Net Income	\$1,391,603	(\$40,128)	

From: Chad Trayner <Ctrayner@allstatehvacinc.com>

Sent: Friday, August 03, 2018 11:58 AM

To: Gary Means <gmeans@lexpark.org>

Subject: Extended meter bagging

Mr. Means

I am contacting you about extended meter bagging at Goodsam hospital at S. Martin Luther king Blvd. Meters 42303 42305 42307 to be exact. We are replacing the air handler units on the roof and where hoping to put a storage container there. The length of the job should end around dec 29th 2018. If there are any questions please contact me.

Thanks



Chad Trayner

Allstate Heating and Cooling, Inc.

[1026 Nandino Boulevard | Lexington, KY 40511](#)

tel (859) 335-9129 | mobile (859) 963-5903 | fax (859) 266-409

Garage Updates

Helix Garage:

- The garage lighting system was programmed with a multicolor scheme for the Lexington Pride Festival.
- The garage lighting system was programmed with a red, white and blue scheme for July 4th festivities.
- The garage lighting system was programmed with a red scheme to commemorate the 50th anniversary of the Kentucky Special Olympics.
- The garage lighting system was programmed with the standard multicolor scheme for the remainder of the month.

Victorian Square Garage & Courthouse Garage:

- LPA has submitted the necessary application for the KU energy rebates related to the LED tube retrofit.

Broadway Shoppes:

- Gretchen Reece has enlisted the services of Block & Lot, to find a new tenant to sublease the space from Georgettes and Chiffons. Schrader Commercial Properties has informed LPA that all primary lease terms still apply to Gretchen Reece and the owner (LF CPA) must provide written consent to sublease to any potential subtenant per article 15 of the primary lease. Gretchen Reece informed Schrader Commercial Properties that rent payments will continue to Georgettes and Chiffons and utilities to LF CPA until the space is leased.
- The Downtown Lexington Partnership inquired if they may use the window display area of the vacant space at 124 North Broadway. The DLP worked with the Blue Grass Community Foundation, Lexington Public Library, and Reimagine Cheapside to invite children to build models of their ideas of an inclusive city. Rebekah Radtke, of the UK College of Design, has assembled a display of images from the project. LPA consulted with Schrader Properties and Gretchen Reece regarding the idea and has granted the DLP use of the display space.
- There were no maintenance issues to report.

General Garage Notes:

- Walter P Moore submitted bid documents for the structural and waterproofing items contained within the Capital Asset Management Plan. Bid # 103-2018 LF CPA Parking Facility Structural and Waterproofing Repairs, has been posted by the LFUCG Central Purchasing Department with a proposal due date of August 13, 2018. Walter P Moore will assist LPA in the review of bid responses and provide construction administration services during the restoration repair phase of the project.
- Construction documents related to the mechanical, electrical and plumbing items associated with the Capital Asset Management Plan will be delivered by Paladin Engineers and will be submitted for bid following receipt of the documents. Walter P Moore will assist LPA in the review of bid responses and provide construction administration services during the restoration repair phase of the project.
- LPA submitted a list of FY2019 and FY2020 garage restoration items to the AOC in late March. The restoration items are associated with the LPA capital asset management plan. The AOC legal department is reviewing the documents and had advised they would provide an answer to LPA by the end of June. LPA has reached out to the AOC for updates regarding the status of the request.