

August 8, 2019 Board Meeting Agenda



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|-------|--|----------------------------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of June 2019 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
A. Executive Director Reports
B. Operational Reports
C. Downtown Inventory Survey | Means |
| IV. | Present LPA and LEX PARK June 2019 Financial Reports
and Schrader Commercial Reports | Means |
| V. | FY 19 Audit Procedures | Means |
| VI. | On-Street
A. Pay by Phone Adoption Strategies
B. Motorized Scooter Update
C. After Hours Immobilization
D. PARK(ing) Day | Means |
| VII. | Off-Street (Garages)
A. Broadway Shoppes – Leasing Update
B. Garage Updates
C. Helix Water Quality Project Re-Cap | Means
Trammell
Means |
| VIII. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |
| IX. | Closed Session per KRS 61.810 | Frazier |

BOARD MEETING MINUTES

June 20, 2019

Called to order: 10:00 a.m. by James H. Frazier, III, Chair

Location: 162 East Main Street, Lexington KY 40507

Voting Members: Kenton Ball
Wesley Holbrook (proxy for Bill O'Mara)
Trish Vertuca

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

LFCPA Advisory Board: Ethan Howard (for Terry Sweeney)

Guests:
Chris Goodson, Lanier
Justin Hubbard, DDAF
Justin Jun, Lanier
Charles Stephenson, Lanier

Item 1 – Call to Order:

Chairman James H. Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Approval of May 2019 Minutes

Mr. Holbrook makes a motion to approve the minutes as presented. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

Item 3 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the May 2019 Executive Director report.

B. Operational Reports

Mr. Means presents the May 2019 operations reports. Website visitors increased over the prior month. The usage rate of Pay by Phone decreased from the prior month due to students leaving town for the summer. The value of actual citations increased, as did the percentage of citations paid. Voids remained at normal levels. The number of special events tapered off as is normal for the summer.

Item 4 – April 2019 Financial Reports

Mr. Means presents the April 2019 financials. He highlights the variance notes on the Lanier reports. On-Street revenues are ahead of budget by nearly \$80,000 YTD. Event revenue is extremely strong and is \$100,000 ahead of budget YTD. Transient revenues continue to struggle and are under budget by \$70,000 YTD. On-Street bank and credit card fees are over budget due to more credit card usage at the meter. Professional services are under budget. The pedway contribution was booked as a contingency expense. Ms. Vertuca makes a motion to approve the financials as presented. Mr. Holbrook seconds. The vote was unanimous, and the motion carried.

Item 5 – LEXPARK FY20 Operations Budget Approval

Mr. Means presents the revised FY20 budgets. After discussion, Ms. Vertuca makes a motion to approve the budgets as presented. Mr. Ball seconds. The vote was unanimous, and the motion carried.

Item 6 – On-Street

A. Field & Main Request

Mr. Ball makes a motion to accept the staff recommendation and deny the request for reserved spaces. Mr. Holbrook seconds. The vote was unanimous, and the motion carried.

B. The Barnacle

By consensus, the Commissioners approve usage of The Barnacle immobilization device. LPA will explore doing a PSA.

C. Motorized Scooter Update

Mr. Means informs the Commissioners that second reading of the scooter ordinance is imminent. He continues to work with LFUCG on the MOU.

D. Curb Management Strategies

Mr. Means gives a brief presentation on curb management.

Item 7 – Off-Street

A. Broadway Shoppes – Leasing Update

Clawdaddy's has closed and moved out leaving two vacant spaces in the Broadway Shoppes. There were no maintenance issues during the month.

B. Garage Updates

Mr. Trammell reports that CAMP repairs continue in Transit Garage. RAM and Walter P. Moore discovered issues with a beam and some post tension cables, which will be repaired during the next fiscal year.

Mr. Means presents the rendering from Pohl Rosa Pohl for the façade enhancement at Victorian Square Garage. By consensus, the Commissioners agree to add a green wall and complete the entire project during FY20.

Mr. Ball makes a motion to go into closed session. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

Ms. Vertuca makes a motion to exit closed session. Mr. Ball seconds. The vote was unanimous, and the motion carried.

There being no further business brought before the Board, the meeting adjourned at noon.



August 2, 2019
**Lexington & Fayette County
 Parking Authority
 Executive Directors Report
 July 2019**



Accomplishments

- Worked with CDP Engineers to finalize the Helix Garage Water Quality grant and to submit the final invoice to LFUCG, this project came in under budget
- We published a press release about the Helix Water Quality project which garnered some local media attention
- We published a press release regarding my election to the Chair-Elect position on the International Parking & Mobility Board of Directors
- Worked with Kara Pearson and the selection committee for the RFP for Marketing and PR services to select Zipie, a local firm with great ideas for our program

Meetings with LFUCG/LFCPA staff

- Met with Justin Jun at the LEXPARK office to review the change fund balance for the garage pay on foot machines
- Phone call with Isaiah Mouw with Lanier regarding our revived interest in going for the ParkSmart (Green Garage) Certification for the Helix Garage
- LPA Staff and Lanier Staff met at the HUB project on N. Upper to review locations to install our LUKE meters as that project begins to finish construction and the Target Store will open soon
- Lunch with a Regional VP from Lanier
- Met with Chris Goodson and Rebecca Dye, Lanier HR from Atlanta
- Met with Kara Pearson to answer questions from Marketing firms regarding our RFP for marketing and PR services
- Monthly LPA staff breakfast to discuss current projects etc.
- Ed and I met with LexTran Management regarding the potential use of the office space next to the Block by Block space
- Conducted annual evaluations with our staff
- Hosted a conference call with LPA and Lanier staff with an executive from S&B to gain more insight on reporting capabilities with our garage equipment
- Met with Kevin Atkins, Scott Thompson, LFUCG Bike/Ped Coordinator and a Lawyer from the LFUCG Law department regarding our potential enforcement agreement for e-scooter parking
- Did an interview with Gov't TV regarding our Helix Water Quality project and other LPA updates
- Attended a working lunch put together by Kara Pearson for our Marketing RFP selection committee where we reviewed the 6 proposals from local firms, Board Commissioner Dee Dee Harbut also sits on this committee

- Met with Ed and Kara to discuss the potential tenants and changes at the Victorian Square shops
- Held regular weekly meetings for both On-Street and Garage operations with Lanier Parking (LEXPARK) staff

Meetings with External Individuals/Groups

- Ed and I participated in a check-in call with executives from Scheidt & Bachmann (S&B) regarding our garage equipment
- Conference call with S&B executives regarding a server upgrade project
- Ed and I met with a NEOGARD Construction Coatings rep. regarding the warrantee of our membrane coating at the Transit Center Garage
- Conference call with a GENETEC (LPR system) rep regarding our desire to have the cameras from new gateless system send facility counts to our old Signal-Tech count signs that are disconnected from the old gate equipment
- Met with Ethan from DLP to provide updates curb management strategies
- LPA and Lanier staff participated in an online demo of a new parking billing system that allows parkers to pay on-line etc.
- Attended the High St. YMCA July board meeting
- Several PayByPhone staff visited our operations and we held a joint meeting where they presented a possible strategy for increasing the usage of the paybyphone app
- Was asked to speak at a BB&T staff and Advisory Committee dinner, providing history and updates on the Parking Authority
- Ed and I met with Clive Pohl at the PRP offices to be brought up to speed on the progress of the Safety and Façade enhancement project at the Victorian Square Garage
- Follow up phone call with PayByPhone execs to discuss a go forward plan from the meeting held in Lexington the previous week
- The marketing RFP selection committee met again for presentations from 2 of the marketing teams who were selected to present, and we ultimately chose a talented group called Zipie for our two-year engagement
- LPA and Lanier staff met with painting contractor CertaPro to discuss a potential flooring product in our elevator lobbies
- Met with DLP, and a couple representatives from LFUCG regarding a potential reconfiguration of the traffic lanes and parking in the Short Street entertainment corridor (Broadway to North Limestone)
- Held a monthly check-in call with our team and SpotHero representative

Future Goals and Planned Activities

- Continue working on transitioning the Transit Center garage from a gated to gateless facility with enforcement integrations
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit

- Continue working on 10 year “Asset Management” Plan
- Implement recommendations from Walker’s 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart Certification and is under the US Green Building Council
- Continue to market the pay-by-phone program
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon LFCPA goals

LFCPA and LEXPARK Key Performance Indicators

User-Input variable cells.

Totals for underlying cells.

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Standard	TOTAL	AVERAGE	Percent of Total	CY 2019 AVERAGE
1 Unique Visitors to Website	2,433	2,611	2,819	3,158	3,431	2,886	2,727							20,065	2,866.4	N/A	2,460.1
2 LEXPARK Walk-In Customers	670	661	652	648	640	636	642							4549	649.9	N/A	582.8
3 LEXPARK Telephone Inquiries (Total)	1960	1939	1884	1878	1859	1844	1696							13060	1866	100%	2016
4 Reporting Inoperative Meters	125	122	127	121	123	137	136							891	127	7%	166
5 LUKE	40	37	25	21	18	17	22							180	26	1%	49
6 IPS	45	44	40	39	35	33	31							267	38	2.0%	66
7 POM	27	20	14	10	7	10	11							99	14	1%	52
8 Enforcement Complaint	0	0	0	0	0	0	0							0	0	0.0%	0
9 Other Inquiry including payments/ just payments	650	659	636	639	640	620	616							4460	637	34%	613
10 Pay by Phone questions or issues	89	84	77	75	71	64	55							515	74	4%	91
11 After 5 Parking questions	0	0	0	0	0	0	0							0	0	0%	0
12 Wrong Way Parking	9	6	3	4	2	3	4							31	4	0%	20
13 Garages	975	967	962	969	963	960	957							6753	964.7	52%	959.5

14 TOTAL CONTACTS	34	27	32	31	25	21	16							186	26.6	100%	26.3
15 Business Association Meetings Attended	15	16	20	15	15	8	8							97	13.9	52%	14.2
16 Neighborhood Association Meetings Attended	0	0	3	3	0	2	0							8	1.1	4%	1.3
17 Number of Merchants Visited	3	2	4	1	6	6	1							23	3.3	12%	2.7
18 Number of Institutional and/or Public Official Meetings	16	9	5	12	4	5	7							58	8.3	31%	8.2
19 Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)	1	0	0	1	3	0	1							6	0.9	N/A	1.3

20 Parking Meter In-Service Rates (% of time)	99.8%	99.0%	99.9%	99.9%	99.7%	99.7%	99.1%							N/A	99.6%	N/A	99.8%
21 Single-Space Meters Multi-Space Meters	99.9%	99.9%	99.9%	99.9%	99.8%	99.9%	99.9%							N/A	99.9%	N/A	99.9%

22 Average Response Time to Address Meter Complaint (Hours)	1.79	5.21	1.35	2	1.49	1.44	8.45							N/A	3.1	N/A	2.1
23 Single-Space Meters (POM)	1.93	8.65	1.45	1.39	3.4	2.47	8.64							N/A	4.0	N/A	2.6
24 Multi-Space Meters (LUKE)	1.32	1.71	1.19	1.57	4.13	1.44	2.9							N/A	2.0	N/A	1.6
25 Number of Citation Appeal Hearings	31	19	21	21	49	35	19							195	27.9	100%	28.8
26 Number of Citations Dismissed or Reduced to Warning	12	11	7	5	12	19	8							74	10.6	38%	13.3
27 Number of Requested Citation Administrative Appeals	223	147	193	230	235	191	177							1396	199.4	100%	166.3
28 Number of Citations Administratively Dismissed or Reduced to Warning	113	74	83	110	110	96	103							689	98.4	49%	82.8

PARKING MANAGEMENT EFFECTIVENESS

29 Number of Parking Activity Surveys Conducted (TOTAL)	47	47	47	47	47	47	47							329	47.0	100%	47.0
30 Parking Occupancy and Availability	46	46	46	46	46	46	46							322	46.0	98%	46.0
31 Parking Turnover	1	1	1	1	1	1	1							7	1.0	2%	1.0
32 Downtown Meter Turnover Rate	201%	177%	200%	217%	228%	215%	189%							N/A	203.9%	N/A	210.8%
33 Parking Vacancy Rate in Neighborhoods	61%	54%	49%	58%	69%	72%	56%							N/A	59.9%	N/A	62.3%
34 Meter Occupancy Rate by Survey	47%	51%	51%	51%	37%	41%	38%							N/A	45.3%	N/A	48.4%
35 Paid Legal Meter Occupancy Rate by Meter Revenue	46.0%	46.1%	47.1%	50.5%	36.4%	36.9%	35.0%							N/A	42.6%	N/A	44.6%
36 Safety Zone Violation Rate	9.4%	7.7%	7.5%	6.6%	6.5%	5.70%	7.0%							N/A	7.2%	N/A	7.2%
37 Loading Zone Violation Rate	2.0%	2.4%	1.2%	1.7%	1.5%	1.2%	1.3%							N/A	1.6%	N/A	2.0%

PARKING OPERATIONS EFFICIENCY

38 Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30							210	30.0	100%	30.0
39 Violation Capture Rate (Meters & RPP)	53%	29%	30%	44%	28%	36%	27%							N/A	35%	N/A	33%
40 Total Net Patrol Hours	835	708	714	870	874	721	734							5,456	779	N/A	769
41 Average Net Patrol Hours per Officer	119	118	143	140	146	120	147							N/A	133	N/A	133
42 Number of Letters Mailed	2,591	2,271	2,181	2,961	3,610	2,760	2,888							19,262	2,752	N/A	3,002
43 Total Amount Due from Top 20 Scofflaws	\$5,005	\$9,540	\$9,460	\$9,505	\$9,980	\$10,105	\$9,955							N/A	\$9,079	N/A	\$9,676
44 Parking Ticket Collection Rate (1-year running average)	77.47%	77.12%	76.10%	76.29%	75.38%	76.74%	76.88%							N/A	76.6%	N/A	80.1%

Note Jan-19 Feb-19 Mar-19 Apr-19 May-19 Jun-19 Jul-19 Aug-19 Sep-19 Oct-19 Nov-19 Dec-19 Standard

TOTAL AVERAGE Percent of Total CY 2019 AVERAGE

LFCA and LEXARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

REVENUE STREAM INTEGRITY and SECURITY												Percent of Total		
	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	TOTAL	AVERAGE
Field Inspections (with Contact)														
1	8	4	4	5	7	7	6	7					41	5.9
2	2	0	0	1	0	0	0	0					3	0.4
3	2	2	1	0	1	2	1	1					9	1.3
4	1	0	0	0	1	0	0	2					4	0.6
5	1	0	1	2	2	3	1	2					11	1.6
6	2	2	2	2	3	1	1	2					14	2.0
Field Observations (Covert)														
7	9	10	9	10	10	9	9	9					66	9.4
8	2	1	1	2	1	2	2	1					10	1.4
9	3	3	4	3	3	2	3	3					21	3.0
10	1	2	2	2	2	1	1	2					12	1.7
11	3	4	2	3	4	4	4	3					23	3.3
Revenue Control Discrepancies Noted														
12	0	0	0	0	0	0	0	0					0	N/A
13	0	0	0	0	0	0	0	0					0	N/A
14	0	0	0	0	0	0	0	0					0	N/A
15	0	0	0	0	0	0	0	0					0	N/A
16	0	0	0	0	0	0	0	0					0	N/A
Customer Satisfaction														
17	0	0	0	1	3	2	1	1					7	1
18	0	0	0	0	1	2	1	1					4	0.6
19	0	0	0	1	1	0	0	0					2	0
20	0	0	0	0	1	0	0	0					1	0
Revenue Tests														
21	0	0	0	0	0	0	0	0					0	N/A
22													\$0.00	N/A
23													\$0.00	N/A
24	0	0	0	0	0	0	0	0					0	N/A
25													\$0.00	N/A
26													\$0.00	N/A
Average Meter Payment and Average Length of Stay														
27	\$1.04	\$1.10	\$1.26	\$1.32	\$1.12	\$1.12	\$1.12	\$1.12					N/A	\$1.15
28	119	128	116	110	80	106	100	100					N/A	108
29	46	46	37	37	37	37	40	40					N/A	40
Credit Card Usage and Forms of Payment														
30	64.0%	69.3%	68.0%	70.0%	56.0%	55.6%	56.0%	56.0%					N/A	62.7%
31	\$1.98	\$1.91	\$2.77	\$2.31	\$2.54	\$2.67	\$2.01	\$2.01					N/A	\$2.3
33	34.0%	35.0%	40.0%	40.0%	41.0%	42.0%	42.0%	42.0%					N/A	39.1%
34	\$1.33	\$1.74	\$1.73	\$1.71	\$1.72	\$1.74	\$1.74	\$1.74					N/A	167.3%
35			29.0%	30.0%	13.0%	10.7%	11.6%						N/A	18.9%
Meter Occupancy Rates by Zones														
36	24%	29%	33%	30%	26%	23%	20%						N/A	26.4%
37	49%	51%	52%	53%	33%	39%	39%						N/A	45.1%
38	76%	81%	69%	71%	82%	69%	78%						N/A	75.1%

Note

TOTAL AVERAGE of Total



**ON STREET BY THE NUMBERS
FY 2020**

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	FY'20 AVG	FY'19 AVG	FY'18 AVG	FY'17 AVG
1 Violations Cited	3,899	3,276	3,987	4,448	4,477	3,237	3,434						3,823	3,829	3,320	3,587
2 Actual Citations (exc voids & warnings)	3,571	3,061	3,712	4,177	4,195	3,041	3,243						3,571	3,526	3,040	3,312
3 Value of Actual Citations	\$ 89,185	\$ 75,470	\$ 91,920	\$ 101,160	\$ 103,255	\$ 71,865	\$ 78,335						\$ 87,313	\$ 88,698	\$ 85,601	\$ 74,589
4 Citations Paid	2,842	2,456	2,817	3,041	3,362	2,654	2,522						2,813	2,687	2,504	2,499
5 Percentage of Citations Paid	79.50%	80.20%	75.90%	72.80%	80.17%	87.30%	77.80%						79.10%	76.74%	80.28%	76.00%
6 Value of Citations Paid	\$ 80,986	\$ 72,021	\$ 81,374	\$ 84,798	\$ 97,459	\$ 75,996	\$ 71,101						\$ 80,534	\$ 76,608	\$ 70,919	\$ 65,630
7 Warnings Issued	291	176	249	229	216	155	141						208	247	195	362
8 Voids	37	50	30	48	68	43	55						47	51	74	74
9 Citation Void Percentage	1.1%	1.5%	0.8%	1.0%	1.5%	1.3%	1.6%						1.2%	1.4%	2.3%	1.9%
10 Meter Revenue Collected	\$ 85,365	\$ 81,525	\$ 112,790	\$ 126,423	\$ 97,849	\$ 86,272	\$94,297						\$ 97,789	\$ 92,456	\$ 88,777	\$ 82,470
11 Avg Meter Rev Collected per Work Day	\$ 4,065	\$ 4,076	\$ 5,371	\$ 5,746	\$ 4,254	\$ 4,314	\$ 4,286						\$ 4,587	\$ 4,228	\$ 5,206	\$ 3,982
12 RPPP's Sold	45	26	34	9	18	44	710						127	167	2,136	1,739
13 Value of RPP Permits	\$ 450	\$ 260	\$ 340	\$ 90	\$ 180	\$ 440	\$ 7,100						\$ 1,266	\$ 1,673	\$ 1,436	\$ 1,449
14 Monthly Permit Revenue	\$ 8,038	\$ 6,023	\$ 7,025	\$ 7,050	\$ 5,738	\$ 6,950	\$ 5,864						\$ 6,670	\$ 6,117	\$ 6,150	\$ 5,741
15 Value of Bagged Meters	\$ 8,378	\$ 10,725	\$ 7,085	\$ 16,899	\$ 15,542	\$ 8,540	\$ 7,023						\$ 10,599	\$ 10,460	\$ 11,426	\$ 2,795
16 New Meters Added or Removed	-	-	-	-	8	(1)	-						1	1	0	4
17 Single Space Meters	867	838	834	834	832	832	810						835	875	946	901
18 Mult-Space Meters	43	44	44	44	45	45	48						45	41	37	35
19 Metered Space Count	1,269	1,269	1,265	1,265	1,273	1,272	1,273						1,269	1,271	1,272	1,173
20 Vehicles Booted	41	41	39	44	45	30	28						38	39	42	37
21 Booting Fees	\$ 3,060	\$ 2,970	\$ 2,970	\$ 3,240	\$ 4,555	\$ 2,610	\$ 2,070						\$ 3,068	\$ 3,064	\$ 3,221	\$ 3,303
22 Total Revenue Collected	\$ 186,277	\$ 173,523	\$ 211,584	\$ 238,500	\$ 221,323	\$ 180,808	\$ 187,454	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199,924	\$ 190,376	\$ 181,929	\$ 161,388

LEXPARK VOID SUMMARY

Voided Citations By Officer

FY'20	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019	2019
Issuing Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2008												
2013			1		1	2	4					
2038												
2007												
2034												
2026												
2057												
2017												
2058												
2052												
2054												
2069												
2074												
2027												
2081	10	1	5	4	4	4	7					
2111												
2103												
2104												
2082	7	15	5	4	1	1	2					
2109												
2114												
2115												
2117												
2130		1										
2060												
2094												
2095												
2119	4	8	7	6	3	4	7					
2097												
2098				2			1					
2088												
2122	5	2		1								
2120	7	13	4	14	2	12	10					
2105												
2124		1										
2125	4	4	6	6	2	1						
2065		1										
2131			2		1		9					
2133				11	51	19	15					
2132					3							
% Voids	1%	1.70%	1.29%	1%	0%	1%	1%	0%	0%	0%	0%	0%
Total	33	87	49	52	11	24	31	0	0	0	0	0
Total Citations	2660	5,101	3,808	4255	3497	3498	3899	3,276	3,987	4448	4477	3237

Voided Citations Summary By Reason

FY'18	2018	2018	2018	2018	2018	2018	2019	2019	2019	2019	2019	2019
Void Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Administrative	5	21	5	6	13	3	18					
Ambiguous Mrkg /Missing Sign												
Customer Walk Up	3	1				2	2					
Duplicate		6		1	2	2	6					
Meter Malfunction	2		1									
Pay By Phone	18	16	15	23	16	13	18					
Officer Error	7	3	9	17	36	20	7					
Test		2					2					
Visitor	1				1	1						
Printer Error		1				1	1					
Paid Other Luke	1			1		1	1					
Void By Client Directive												
Total	37	87	30	52	68	43	55	0	0	0	0	0



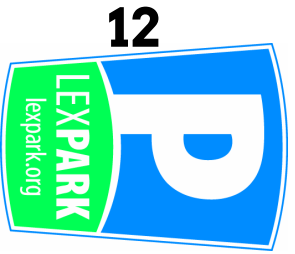
Citations Aging Report

Five-Year Report Ending August 1, 2019

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,692	1,002	977	1,044	1,517	4,658	7,424	7,982	9,095	1,132	36,523
Dollar Amt	\$53,830.00	\$38,405.00	\$39,880.00	\$40,735.00	\$64,360.00	\$200,985.52	\$319,112.86	\$302,033.50	\$358,104.00	\$44,995.00	\$1,462,440.88



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Citations Aging Report

Five-Year Report Ending July 1, 2019

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,583	1,248	1,096	852	1,509	4,804	7,240	8,221	9,162	997	36,712
Dollar Amt	\$49,405.00	\$50,145.00	\$42,600.00	\$39,015.00	\$63,858.00	\$205,385.52	\$308,517.86	\$313,313.50	\$361,879.00	\$36,955.00	\$1,467,073.88

Aged Balances - 6177-53 Transit Center Garage

Ending Balances as of 8/1/2019

Account	Current	30 Days	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00

Aged Balances - 6177-56 Courthouse Garage

Ending Balances as of 8/1/2019

Account	Current	30 Days	60 Days	90 Days	Total Due
96173 DEPT OF ADVOCACY	\$1,400.00	\$1,400.00	\$80.00	\$490.00	\$3,370.00
Report Totals	\$1,400.00	\$1,400.00	\$80.00	\$490.00	\$3,370.00

Going to call contact for status

Aged Balances - 6177-55 Helix Garage

Ending Balances as of 8/1/2019

Account	Current	30 Days	60 Days	90 Days	Total Due
96400 ALEXIS MOORE	\$20.00	\$20.00	\$0.00	\$0.00	\$40.00
Report Totals	\$20.00	\$20.00	\$0.00	\$0.00	\$40.00

Tried calling, Blocked card

Aged Balances - 6177-54 Victoria Square Garage

Ending Balances as of 8/1/2019

Account	Current	30 Days	60 Days	90 Days	Total Due
96429 Matthew Brewsaugh	\$90.00	\$90.00	\$0.00	\$0.00	\$180.00
Report Totals	\$90.00	\$90.00	\$0.00	\$0.00	\$180.00

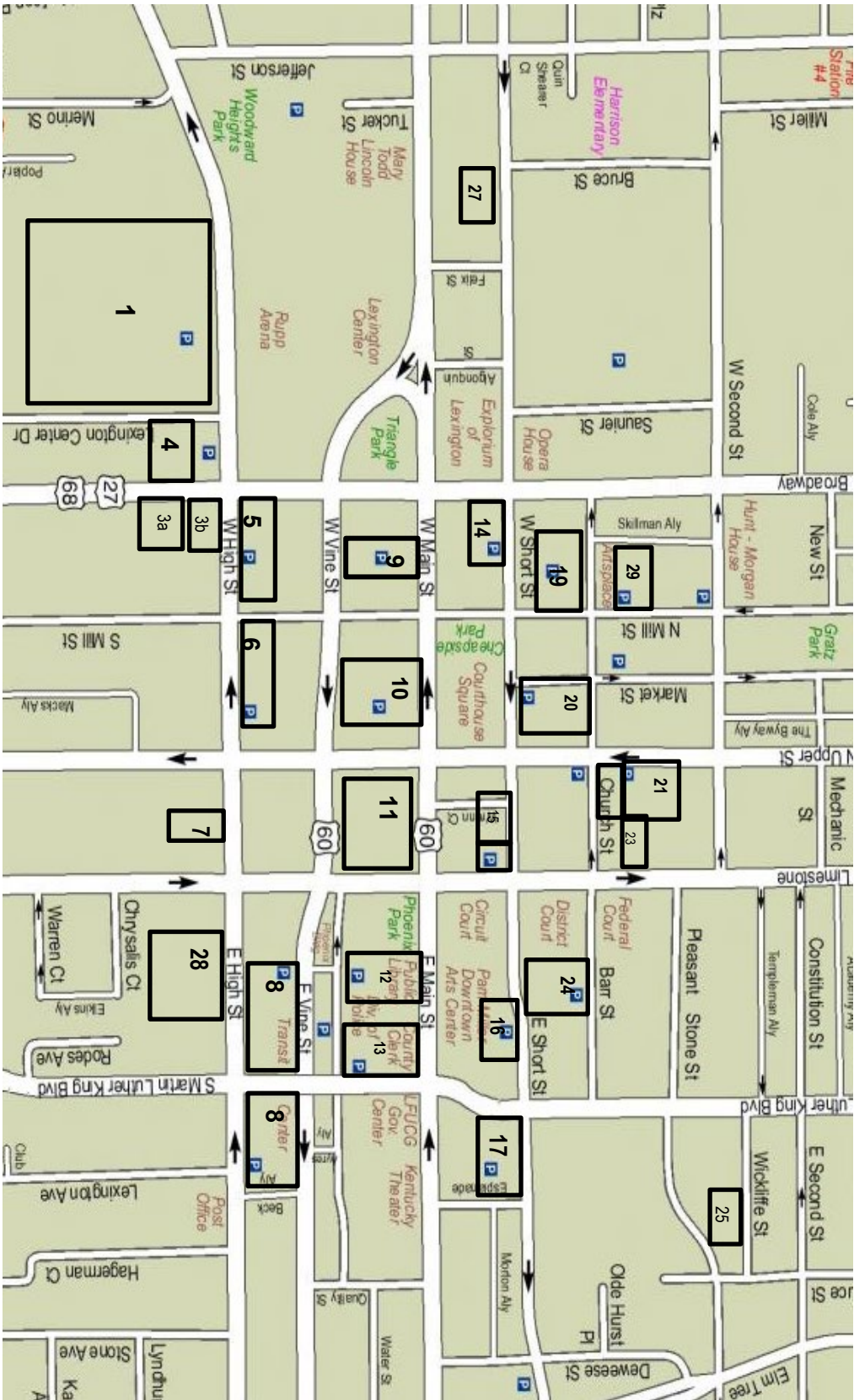
Tried calling, Blocked card

Downtown Lexington Public Parking

No.	Facility Name	Total Spaces	Monthly Available	Monthly Rate	First Hour/ Hourly Rates	Daily Rate	Evening Rates	Weekend Rates	Event Parking	Contact Information
1	Rupp Arena High Street parking lot	1720	100	\$ 40.00	\$ 2.00	\$ 10.00	Free after 7PM on non-event days	Free after 7PM on non-event days	Yes	Lexington Center Corporation - Gerry Newby P. 859-233-4567 E: gnewby@lexingtoncenter.com
3a	South Hill LLC Upper Lot 1/2 block up Broadway from High	83	0	\$ 50.00	N/A	N/A	N/A	N/A	Yes	Nick Schwendeman P. 253-0000 E: nicks@thewebcompanies.com
3b	South Hill LLC Lower Lot SE corner of High & Broadway	23	0	\$ 55.00	N/A	N/A	N/A	N/A	Yes	Nick Schwendeman P. 253-0000 E: nicks@thewebcompanies.com
4	Central Bank Annex Garage Broadway 1/2 block south of High	607	As available	\$ 70.00	N/A	N/A	N/A	N/A	Yes	Langley Properties - Diana Halverson P. 253-2255 E: dhalverson@langleyproperty.com
5	Central Bank Lower Garage NE corner of Broadway & High	275	0	Tenants only	\$2.00 (\$1.00/half hour up to 4 hours)	\$ 15.00	N/A	N/A	Yes	Langley Properties - Diana Halverson P. 253-2255 E: dhalverson@langleyproperty.com
6	BB&T Garage Mill & High	242	0	\$70/\$90	1st hr \$2.00 Additional \$1.00	4 Hrs \$10.00	\$ 5.00	\$ 5.00	Yes	SP+ - Shawne Williams P. 255-8808 E: swilliams@spplus.com
7	Former Unemp. Bldg. 120 West High Street Central Dealers, LLC lot	63	0	\$ 60.00	N/A	N/A	N/A	N/A		Nick Schwendeman P. 253-0000 E: nicks@thewebcompanies.com
8	Transit Center Garage	777	0	\$ 65.00	2.00	\$ 10.00	\$3 after 5PM	\$ 3.00	Yes	LEXPARK P. 231-PARK (7275) E: info@lexpark.org
9	Bluegrass Corporate Center Hilton Garage	465	0	\$ 80.00	Self - \$3/hr Valet - \$10 under 4hr	Self - \$12 Valet - \$19	Self - \$12 Valet - \$19	Self \$12 Valet \$19	Yes - \$25 self \$30 valet	Hilton - Adam New P. 859-281-3701 E: adam.new@hilton.com
10	LFC Garage Main & Mill	575	0	\$ 85.00	3.00	\$ 12.00	\$ 5.00	Daily Rate	Yes	SP+ - Brent Gingerich P. 255-8808 E: bgingerich@spplus.com
11	City Center Garage Street	701	0	\$ 100.00	2.00	\$ 12.00	Daily Rate	Daily Rate	N/A	SP+ - Brent Gingerich P. 255-8808 E: bgingerich@spplus.com
12	Library Garage Main Street	422	0	\$ 65.00	Validate for first two hours \$1 per half hour	8.00	Daily Rate	Daily Rate		Library P. 231-5504 E: parkinggarageinformation@lexpublib.org
13	The Helix Main Street	389	5	\$ 60.00	2.00	\$ 10.00	\$3 after 5PM	\$ 3.00		LEXPARK P. 231-PARK (7275) E: info@lexpark.org
14	Victorian Square Garage Broadway & Main	381	0	\$ 90.00	2.00	\$ 10.00	\$3 after 5PM	\$ 3.00	Yes	LEXPARK P. 231-PARK (7275) E: info@lexpark.org
15	Billboard Lot	78	0	\$ 90.00	3.00	\$ 12.00	No evening parking	No weekend parking	Yes	RPS - Angela Hall P. 859-310-1842 E: ahall@republicparking.com

16	Strand Lot Short Street	84	0	\$55 to \$115	\$	5.00	\$	10.00	\$5 After 5pm ParkMobile ONLY	\$5 After 5pm ParkMobile ONLY		SP+ - Shawne Williams P. 255-8808 E: swilliams@sppplus.com		
17	Chase Tower Garage	404	0	\$75 Non-Tenant	\$	2.00	\$	10.00	Daily Rate	Daily Rate	No	Chase Tower Building Owner, LLC Anne Kilcoyne - Isaac Commercial Properties P - (O) 224-2000; (M) 509-1934 E - alkilcoyne@naisaac.com		
18	Tucker Lot (Limestone & Short St)	16	0	NA					2 hour \$5 5 hour \$10	24 hour \$20 5 hour \$10	2 hour \$5 5 hour \$10	Yes E: swilliams@sppplus.com		
19	Short Street Lot	182	14		\$	100.00			1 hour \$3 2 hours \$6	12 hour \$9 24 hour \$15	3 hours \$7 9 hours \$9	3 hours \$7 9 hours \$9	Yes E: swilliams@sppplus.com	
20	Market Lot	91	4		\$	110.00			2 hour \$5 9 hour \$12	24 hour \$18	3 hour \$5 9 hour \$12	3 hour \$5 9 hour \$12	Yes E: swilliams@sppplus.com	
21	Upper Street Lot	102	10		\$	85.00			2 hour \$5 9 hour \$8 ParkMobile ONLY	24 hr \$15 ParkMobile ONLY	9 hour \$8 ParkMobile ONLY	9 hour \$8 ParkMobile ONLY	Yes E: swilliams@sppplus.com	
22	Christ Church Cathedral Lot	57	3		\$	85.00			2 hour \$5 9 hour \$8	24 hour \$15	3 hour \$5 9 hour \$8	3 hour \$5 9 hour \$8	Yes E: swilliams@sppplus.com	
23	Government Lot North Limestone	19	0		\$	85.00			Permit Only	Permit Only	Permit Only	Permit Only	No E: swilliams@sppplus.com	
24	Courthouse Garage Barr Street	524	30		\$	70.00	\$	2.00	\$	10.00	\$3 after 5PM	\$	3.00	Yes LEXPARK P. 231-PARK (7275) E: info@lexpark.org
25	Corral Lot	50	0		\$	25.00			Permit Only	Permit Only	Permit Only	Permit only	No Chase Tower Building Owner, LLC Anne Kilcoyne - Isaac Commercial Properties P - (O) 224-2000; (M) 509-1934 E - alkilcoyne@naisaac.com	
26	First Baptist Church Lot Short Street across from Rupp	41	30		\$	48.00	\$	5.00	\$	5.00	Daily Rate	Daily Rate	Yes John C'deBaca P. 252-4808	
28	Calvary Baptist Church Lot High Street	130	0		\$	45.00			N/A	N/A	N/A	N/A	Yes E: tyanna@calvarybaptistchurch.com	
29	First Presbyterian Church Lot	104	30		\$	85.00			N/A	N/A	Thursdays and Fridays \$5 after 2pm	\$	3.00	Yes RPS - Angela Hall P. (859) 310-1842 E: ahall@republicparking.com
Totals		8605	226	Available %		Available %		Available %		Available %		2.63%		
Totals not including Rupp lot		6885	126	Available % not including Rupp lot		Available % not including Rupp lot		Available % not including Rupp lot		Available % not including Rupp lot		1.83%		

*LEXPARK garages in blue



Lexington & Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 06/30/19	As Of 06/30/18	Variance 06/30/19
Assets			
Current Assets			
Cash	\$ 2,135,924	\$ 2,022,336	\$ 113,588
Cash-Change Fund	7,102	12,100	(4,998)
Accounts Receivable	41,080	68,517	(27,437)
Prepaid Expenses	157,577	0	157,578
Restricted Cash & Cash Equivalents			
Investments-BB&T-Restricted Cash	3,500,000	3,500,000	0
Investments-BB&T-Garage Maintenance Reserve	1,008,270	432,504	575,765
Investments-BB&T-Unrealized G/L	1,756	(1,667)	3,423
Investments-BB&T-Accrued Interest	27,364	0	27,365
Total Restricted Cash & Equivalents	<u>4,537,390</u>	<u>3,930,837</u>	<u>606,553</u>
Total Current Assets	<u>6,879,073</u>	<u>6,033,790</u>	<u>845,284</u>
Non-Current Assets			
Capital Assets			
Land	7,585,095	7,585,094	0
Parking Facilities & Improvements	12,071,141	10,794,871	1,276,270
Equipment & Furniture	2,071,643	1,903,929	167,713
Construction In Progress	128,248	46,544	81,705
Computer Software	10,850	10,850	0
Total Capital Assets	<u>21,866,977</u>	<u>20,341,288</u>	<u>1,525,688</u>
Less: Accumulated Depreciation	<u>(3,885,036)</u>	<u>(3,217,836)</u>	<u>(667,200)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>17,981,941</u>	<u>17,123,452</u>	<u>858,488</u>
Total Non-Current Assets	<u>17,981,941</u>	<u>17,123,452</u>	<u>858,488</u>
Total Assets	<u>\$ 24,861,014</u>	<u>\$ 23,157,242</u>	<u>\$ 1,703,772</u>
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable and Accrued Liabilities	\$ 699,736	\$ 258,603	\$ 441,133
Compensated Absences	9,230	12,466	(3,236)
Deposits Payable	4,695	4,510	185
Note Payable	405,060	401,094	3,966
Total Current Liabilities	<u>1,118,721</u>	<u>676,673</u>	<u>442,048</u>
Non-Current Liabilities			
Note Payable	2,862,050	3,266,657	(404,607)
Compensated Absences	9,230	12,466	(3,236)
Deposits Payable	0	3,038	(3,038)
Total Non-Current Liabilities	<u>2,871,280</u>	<u>3,282,161</u>	<u>(410,881)</u>
Total Liabilities	<u>3,990,001</u>	<u>3,958,834</u>	<u>31,167</u>
Net Position			
Capital Assets Net of Debt	14,714,830	13,455,701	1,259,129
Restricted-Garage Maintenance Reserve	1,037,390	430,837	606,553
Restricted-Capital Asset Mgmt Program	3,500,000	3,500,000	0
Unrestricted	1,618,793	1,811,870	(193,077)
Total Net Position	<u>20,871,013</u>	<u>19,198,408</u>	<u>1,672,605</u>
Total Liabilities and Net Assets	<u>\$ 24,861,014</u>	<u>\$ 23,157,242</u>	<u>\$ 1,703,772</u>

No assurance is provided on these financial statements.

**Lexington & Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 6/30/2019	Month End 6/30/2019	Variance 6/30/2019	FYTD 6/30/2019	FYTD 6/30/2019	Variance 6/30/2019	Annual Budget 6/30/2019	
	Actual	FYE Budget		Actual	FYE Budget		FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 7,545	\$ 8,600	\$ (1,056)	\$ 99,093	\$ 97,738	\$ 1,355	\$ 97,738
2	Parking - Meter Collections	94,657	88,813	5,845	1,238,543	1,224,748	13,795	1,224,748
3	Parking - Fines	78,740	58,330	20,410	940,951	880,029	60,922	880,029
4	Total Revenue OnStreet	180,942	155,743	25,199	2,278,587	2,202,515	76,072	2,202,515
Revenue OffStreet								
5	Parking - Monthly Rental	113,315	108,000	5,315	1,341,867	1,290,000	51,867	1,290,000
6	Parking - Transient Rental	70,415	74,953	(4,538)	760,009	837,262	(77,253)	837,262
7	Parking - Event	7,467	950	6,517	268,439	148,693	119,746	148,693
8	Parking - Validations	5,517	1,820	3,697	49,230	38,592	10,638	38,592
9	Parking - Fines	0	0	0	260	0	260	0
10	Overage/Shortage/Fees	1,243	0	1,243	4,094	0	4,094	0
11	Total Revenue OffStreet	197,957	185,723	12,234	2,423,899	2,314,547	109,352	2,314,547
12	Commercial Property Rental	5,097	6,917	(1,820)	88,775	83,004	5,771	83,004
13	Miscellaneous Income	12	0	12	1,511	0	1,511	0
14	Total Revenue	384,008	348,383	35,625	4,792,772	4,600,066	192,706	4,600,066
Operating Expenses								
OnStreet Operating Expenses								
15	Lanier Operating Expenses	120,646	81,420	(39,226)	963,051	943,238	(19,813)	943,238
16	Property & Casualty Excess Insurance	0	0	0	1,437	1,437	0	1,437
17	Bank & Credit Card Fees	11,672	9,333	(2,339)	134,764	111,996	(22,768)	111,996
18	Total OnStreet Operating Expenses	132,318	90,753	(41,565)	1,099,252	1,056,671	(42,581)	1,056,671
OffStreet Operating Expenses								
19	Lanier Operating Expenses	198,706	86,792	(111,914)	890,890	947,693	56,803	947,693
20	Property & Casualty Excess Insurance	0	0	0	57,432	57,432	0	57,432
21	Bank & Credit Card Fees	4,487	4,841	354	53,928	58,092	4,164	58,092
22	Utilities	9,282	11,020	1,738	113,747	132,240	18,493	132,240
23	Interest Expense	6,123	6,917	794	76,114	83,000	6,886	83,000
24	Total OffStreet Operating Expenses	218,598	109,570	(109,028)	1,192,111	1,278,457	86,346	1,278,457
25	Personnel Expenses	18,422	24,475	6,053	287,640	293,700	6,060	293,700
Administrative Expenses								
26	Property & Casualty Excess Insurance	0	0	0	37,348	37,311	(37)	37,311
27	Bank & Credit Card Fees	0	0	0	178	0	(178)	0
28	Other Professional Services	7,544	18,950	11,406	74,203	227,400	153,197	227,400
29	Rent/Lease Expenses	875	767	(109)	9,228	9,204	(24)	9,204
30	Landline Phones	393	442	50	4,700	5,304	604	5,304
31	Business Travel & Training	3,127	1,600	(1,528)	13,830	19,200	5,370	19,200
32	Dues Subscriptions & Publications	0	258	258	2,738	3,096	358	3,096
33	Office Supplies	720	708	(11)	5,406	8,496	3,090	8,496
34	Office Machines & Equipment	0	208	208	2,382	2,496	114	2,496
35	Office Repairs & Maintenance	59	125	66	6,106	1,500	(4,606)	1,500
36	Mileage Expense	0	33	33	0	396	396	396
37	Operating Contingency	0	7,500	7,500	40,303	90,000	49,697	90,000
38	Total Administrative Expenses	12,718	30,591	17,873	196,422	404,403	207,981	404,403
39	Total Operating Expenses	382,056	255,389	(126,667)	2,775,425	3,033,231	257,806	3,033,231
Change in Net Position Before Capital &								
40	Other Financing	1,952	92,994	(91,042)	2,017,347	1,566,835	450,512	1,566,835
Expenses For Capital Assets								
41	Depreciation & Amortization	63,706	53,874	(9,833)	667,645	646,488	(21,157)	646,488
42	Total Expenses For Capital Assets	63,706	53,874	(9,833)	667,645	646,488	(21,157)	646,488
Other Financing Sources								
43	Grants Received	0	0	0	133,709	0	133,709	0
44	Other Non-Operating Revenue	0	0	0	76,000	0	76,000	0
45	Interest Income	9,166	0	9,167	103,130	0	103,130	0
46	Gain (Loss) on Disposal of Assets	(8,449)	0	(8,450)	6,640	0	6,640	0
47	Unrealized Gain / Loss on Investments	1,659	0	1,660	3,424	0	3,424	0
48	Total Other Financing Sources	2,376	0	2,377	322,903	0	322,903	0
49	Total Change in Net Position	\$ (59,378)	\$ 39,120	\$ (98,498)	\$ 1,672,605	\$ 920,347	\$ 752,258	\$ 920,347

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	Month To Date 6/30/2019	Year To Date 6/30/2019
Cash Flows from Operating Activities		
Cash received from parking customers	\$ 366,719	\$ 4,729,922
Cash received from commercial property renters	5,097	88,775
Cash payments to suppliers for goods and services	9,461	(2,104,090)
Cash payments to employees for services	(25,663)	(297,903)
Cash payments of related party payables to LFUCG	(2,358)	(21,924)
Net Cash Provided by Operating Activities	353,256	2,394,780
Cash Flows from Noncapital Financing Activities		
Cash payments on Note Payable	(33,607)	(400,641)
Net Cash Used in Noncapital Financing Activities	(33,607)	(400,641)
Cash Flows from Capital and Investing Activities		
Net Changes in Restricted Investments	18,197	(575,765)
Purchases of Capital Assets	(246,299)	(1,519,493)
Funds received from grants	-	133,709
Proceeds from Parking Meter Removal	-	76,000
Net Changes in Capital and Investing Activities	(228,102)	(1,885,549)
Net Increase (Decrease) in Cash and Cash Equivalents	91,547	108,590
Cash and Cash Equivalents, Beginning of Period	2,051,479	2,034,436
Cash and Cash Equivalents, End of Period	\$ 2,143,026	\$ 2,143,026
Reconciliation of Operating Income to Net Cash Flows		
Provided by Operating Activities		
Change in Net Position	\$ (59,378)	\$ 1,672,605
Adjustments to Reconcile Operating Income to Net Cash		
Provided by Operating Activities:		
Unrealized losses (gains) on investments	(1,659)	(3,424)
Depreciation and Amortization	63,707	667,645
Loss (gain) on Disposal of Assets	8,449	(6,640)
Funds received from grants	-	(133,709)
Proceeds from Parking Meter Removal	-	(76,000)
Changes in Assets and Liabilities:		
Accounts Receivable	(12,182)	27,437
Prepaid Expenses	-	(157,578)
Accrued Interest	(27,364)	(27,364)
Accounts Payable and Accrued Liabilities	381,683	431,808
Net Cash Provided by Operating Activities	\$ 353,256	\$ 2,394,780

No assurance is provided on these financial statements.

**Lexington & Fayette County Parking Authority
Management Report
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 06/30/19 <small>Actual</small>	Year Ending 06/30/18 <small>Actual</small>	Year To Date 06/30/19 <small>Capital Expenditures</small>	FYTD 06/30/19 <small>Annual Cap Ex Budget</small>
Capital Assets				
Land	7,585,094	7,585,094	0	0
Parking Facilities & Improvements	12,071,141	10,794,872	1,276,270	0
Equipment & Furniture	2,071,643	1,903,929	167,714	0
Construction In Progress	128,249	46,544	81,704	0
Computer Software	10,850	10,850	0	0
Capital Expenditure - Budget	0	0	0	1,943,208
Total Capital Assets	<u>21,866,977</u>	<u>20,341,289</u>	<u>1,525,688</u>	<u>1,943,208</u>

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Parking Revenue Less Expenses
Fiscal Year to Date As of June 30, 2019

Substantially All Disclosures Omitted

	OnStreet Year To Date 06/30/19	Victorian Square Garage Year To Date 06/30/19	Transit Center Garage Year To Date 06/30/19	Courthouse Garage Year To Date 06/30/19	Helix Garage Year To Date 06/30/19	All Locations Year To Date 06/30/19
Revenue						
Parking - Monthly Rental	\$ 99,093	\$ 412,056	\$ 584,110	\$ 149,520	\$ 196,181	\$ 1,440,960
Parking - Transient Rental	0	284,344	19,050	185,043	271,571	760,009
Parking - Event	0	262,989	4,264	2	1,185	268,439
Parking - Validations	0	19,998	10,126	195	18,910	49,229
Parking - Meter Collections	1,238,543	0	0	0	0	1,238,543
Parking - Fines	940,951	0	0	260	0	941,212
Overage/Shortage/Fees	0	2,284	(25)	650	1,187	4,094
Total Revenue	2,278,587	981,671	617,525	335,670	489,034	4,702,486
Operating Expenses						
Lanier Operating Expenses	963,051	203,800	327,832	191,407	167,852	1,853,941
Property & Casualty Excess Insurance	1,436	14,923	26,507	395	15,608	58,869
Bank & Credit Card Fees	134,764	20,182	2,378	11,431	19,937	188,691
Utilities	0	30,388	39,323	33,814	10,220	113,747
Interest Expense	0	1,903	13,701	1,903	58,608	76,115
Total Operating Expenses	1,099,251	271,196	409,741	238,950	272,225	2,291,363
Net parking revenue before depreciation and amortization	1,179,336	710,475	207,784	96,720	216,809	2,411,123
Depreciation & Amortization	57,257	81,668	194,211	46,117	281,439	660,691
Net parking revenue	\$ 1,122,079	\$ 628,807	\$ 13,573	\$ 50,603	\$ (64,630)	\$ 1,750,432

No assurance is provided on these financial statements.



LEXPARK
On-Street Financial Report
June 30, 2019
Location 21081200



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance	YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
Revenue								
1 Meter Receipts	\$ 86,272	48%	\$ 82,250	\$ 4,022	\$ 1,124,751	50%	\$ 1,126,752	\$ (2,001)
2 Permit Sales/Monthly Permit Sales	\$ 7,390	4%	\$ 8,600	\$ (1,211)	\$ 94,214	4%	\$ 97,738	\$ (3,524)
3 Violation Tickets	\$ 76,080	42%	\$ 56,020	\$ 20,060	\$ 902,035	40%	\$ 842,510	\$ 59,525
4 Bag Rental Fees	\$ 8,540	5%	\$ 6,563	\$ 1,978	\$ 106,827	5%	\$ 97,996	\$ 8,831
5 Booting Fees	\$ 2,610	1%	\$ 2,310	\$ 300	\$ 34,699	2%	\$ 37,519	\$ (2,820)
6 Total Revenue	\$ 180,892		\$ 155,743	\$ 25,149	\$ 2,262,526		\$ 2,202,515	\$ 60,012
Expenses								
Payroll								
7 Salaries & Wages	\$ 34,322		\$ 34,903	\$ 581	\$ 426,945		\$ 430,780	\$ 3,835
8 Payroll Taxes	\$ 5,013		\$ 5,331	\$ 318	\$ 63,195		\$ 65,819	\$ 2,624
9 Workers Comp Ins	\$ 2,159		\$ 2,296	\$ 137	\$ 23,412		\$ 28,349	\$ 4,937
10 Liability Insurance	\$ 1,599		\$ 1,599	\$ -	\$ 24,223		\$ 19,193	\$ (5,029)
11 Employee Health Insurance	\$ 1,768		\$ 4,353	\$ 2,585	\$ 28,513		\$ 53,749	\$ 25,236
12 Total Payroll	\$ 44,861	25%	\$ 48,483	\$ 3,622	\$ 566,287	25%	\$ 597,890	\$ 31,603
Field								
13 Uniforms	\$ -		\$ 174	\$ 174	\$ 3,546		\$ 2,092	\$ (1,455)
14 Hiring/Training	\$ 50		\$ 30	\$ (20)	\$ 2,055		\$ 354	\$ (1,701)
15 Armored Car	\$ -		\$ 348	\$ 348	\$ -		\$ 4,176	\$ 4,176
16 Equipment	\$ 1,515		\$ 1,030	\$ (485)	\$ 15,159		\$ 17,856	\$ 2,697
17 Vehicle Expense	\$ 639		\$ 1,379	\$ 740	\$ 5,767		\$ 16,545	\$ 10,778
18 EMS/IPS/PBP/CCS Service Fees	\$ 32,752		\$ 8,886	\$ (23,866)	\$ 120,461		\$ 106,632	\$ (13,829)
19 Professional Services/Fees	\$ 17,701		\$ 5,000	\$ (12,701)	\$ 111,264		\$ 60,000	\$ (51,264)
20 Fuel	\$ 120		\$ 162	\$ 42	\$ 1,207		\$ 1,941	\$ 734
21 Towing	\$ -		\$ 10	\$ 10	\$ 270		\$ 120	\$ (150)
22 General Supplies	\$ 2,387		\$ 2,500	\$ 113	\$ 28,067		\$ 30,000	\$ 1,933
23 Repairs - Maintenance	\$ 5,312		\$ 1,500	\$ (3,812)	\$ 11,146		\$ 25,000	\$ 13,854
24 Total Field	\$ 60,475	33%	\$ 21,018	\$ (39,457)	\$ 298,944	13%	\$ 264,716	\$ (34,228)
Office								
25 Communications/Telephones	\$ 3,191		\$ 1,350	\$ (1,841)	\$ 23,739		\$ 16,200	\$ (7,539)
26 Office Supplies	\$ 181		\$ 315	\$ 135	\$ 964		\$ 3,786	\$ 2,822
27 Printing & Design/Ticket Purchase	\$ 1,684		\$ 357	\$ (1,327)	\$ 11,892		\$ 4,279	\$ (7,612)
28 Postage/Dues & Memberships	\$ 795		\$ 1,667	\$ 872	\$ 11,864		\$ 20,004	\$ 8,140
29 Employee Incentive	\$ -		\$ 167	\$ 167	\$ 550		\$ 2,004	\$ 1,454
30 Total Office	\$ 5,850	3%	\$ 3,856	\$ (1,994)	\$ 49,009	2%	\$ 46,273	\$ (2,735)
Miscellaneous								
31 Customer Refund	\$ -		\$ -	\$ -	\$ 129		\$ -	\$ (129)
32 Base Management Fee	\$ 1,465		\$ 1,465	\$ -	\$ 16,435		\$ 17,585	\$ 1,150
33 Management Incentive Fee	\$ 7,938		\$ 6,600	\$ (1,338)	\$ 33,766		\$ 16,775	\$ (16,991)
34 Dues & Subscriptions	\$ -		\$ -	\$ -	\$ 550		\$ -	\$ (550)
35 Total Miscellaneous	\$ 9,404	5%	\$ 8,065	\$ (1,338)	\$ 50,880	2%	\$ 34,360	\$ (16,519)
36 Total Expenses	\$ 120,590	67%	\$ 81,422	\$ (39,168)	\$ 965,119	43%	\$ 943,240	\$ (21,880)
37 Net Income (Loss)	\$ 60,302		\$ 74,320	\$ (14,019)	\$ 1,297,407		\$ 1,259,275	\$ 38,132

Variance Notes

A	Subscription fees, present and past due, for T2 and IPS paid in June as well as erroneously coded purchases of COSMOs.
B	Professional services this month does include some subscription/gateway payments to IPS by mistake. Typical payments to professional service vendors were made as normal.
C	Orders for replacement parts as well as RMAs sent into IPS resulted in a higher than average spending in this category.



LEXPARK
Garage Financial Report
June 30, 2019
Location 21081201..21081204



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance	YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
Revenue								
1 Monthly	\$ 110,620	55%	\$ 108,000	\$ 2,620	\$ 1,334,397	55%	\$ 1,293,000	\$ 41,397
2 Transient	\$ 76,704	38%	\$ 74,953	\$ 1,751	\$ 773,389	32%	\$ 837,262	\$ (63,873)
3 Stamp/Validation	\$ 5,517	3%	\$ 1,820	\$ 3,697	\$ 49,467	2%	\$ 38,592	\$ 10,875
4 Event	\$ 7,480	4%	\$ 950	\$ 6,530	\$ 266,478	11%	\$ 148,693	\$ 117,785
5 Total Revenue	\$ 200,321		\$ 185,723	\$ 14,597	\$ 2,423,731		\$ 2,317,547	\$ 106,185
Expenses								
Payroll								
6 Salaries & Wages	\$ 25,903		\$ 27,698	\$ 1,795	\$ 288,446		\$ 333,253	\$ 44,807
7 Payroll Taxes	\$ 3,726		\$ 4,019	\$ 293	\$ 42,735		\$ 48,355	\$ 5,620
8 Workers Comp Ins	\$ 1,605		\$ 1,731	\$ 126	\$ 18,406		\$ 20,828	\$ 2,422
9 Liability Insurance	\$ 2,948		\$ 2,948	\$ -	\$ 37,300		\$ 35,380	\$ (1,920)
10 Employee Health Insurance	\$ 191		\$ 3,282	\$ 3,092	\$ 10,942		\$ 39,491	\$ 28,549
11 Total Payroll	\$ 34,372	17%	\$ 39,678	\$ 5,306	\$ 397,829	16%	\$ 477,307	\$ 79,478
Field								
12 Uniforms	\$ -		\$ 321	\$ 321	\$ 7,062		\$ 3,856	\$ (3,207)
13 Hiring/Training	\$ 238		\$ 54	\$ (183)	\$ 2,420		\$ 653	\$ (1,767)
14 Repairs - Maintenance	\$ 73,910		\$ 8,333	\$ (65,577) A	\$ 92,888		\$ 99,988	\$ 7,100
15 Vehicle Expense	\$ 1,057		\$ -	\$ (1,057)	\$ 4,672		\$ 9,000	\$ 4,328
16 Equipment	\$ -		\$ 976	\$ 976	\$ 3,313		\$ 11,716	\$ 8,403
17 Snow Removal	\$ -		\$ -	\$ -	\$ 48,626		\$ 34,000	\$ (14,626)
18 Professional Services/Fees	\$ 24,964		\$ 12,083	\$ (12,881) B	\$ 157,968		\$ 144,996	\$ (12,972)
19 Fuel	\$ 120		\$ 241	\$ 121	\$ 1,144		\$ 3,236	\$ 2,093
20 Repairs - Sweeper	\$ -		\$ 350	\$ 350	\$ 2,557		\$ 4,201	\$ 1,644
21 General Supplies	\$ 2,242		\$ 4,667	\$ 2,425	\$ 41,351		\$ 56,004	\$ 14,653
22 Elevator Maintenance	\$ 41,505		\$ 2,257	\$ (39,248) C	\$ 63,464		\$ 27,084	\$ (36,380)
23 Damages - Billable	\$ -		\$ -	\$ -	\$ 1,529		\$ -	\$ (1,529)
24 Total Field	\$ 144,036	72%	\$ 29,283	\$ (114,752)	\$ 426,995	18%	\$ 394,735	\$ (32,260)
Office								
25 Armored Car	\$ -		\$ 329	\$ 329	\$ -		\$ 3,952	\$ 3,952
26 Communications	\$ 271		\$ 6,296	\$ 6,025	\$ 6,670		\$ 14,106	\$ 7,436
27 Office Supplies	\$ -		\$ 582	\$ 582	\$ 873		\$ 6,978	\$ 6,105
28 Printing & Design	\$ (396)		\$ 657	\$ 1,053	\$ 2,717		\$ 7,888	\$ 5,171
29 Postage	\$ 333		\$ 251	\$ (82)	\$ 2,929		\$ 3,006	\$ 77
30 Total Office	\$ 208	0%	\$ 8,115	\$ 7,907	\$ 13,190	1%	\$ 35,931	\$ 22,741
Miscellaneous								
31 Customer Refund	\$ 16		\$ -	\$ (16)	\$ 900		\$ -	\$ (900)
32 Base Management Fee	\$ 2,701		\$ 2,701	\$ -	\$ 32,315		\$ 32,415	\$ 100
33 Management Incentive Fee	\$ 17,373		\$ 6,972	\$ (10,401)	\$ 17,373		\$ 6,972	\$ (10,401)
34 Dues & Subscriptions	\$ -		\$ -	\$ -	\$ 104		\$ -	\$ (104)
35 Total Miscellaneous	\$ 20,090	10%	\$ 9,673	\$ (10,417)	\$ 50,691	2%	\$ 39,387	\$ (11,304)
36 Total Expenses	\$ 198,706	99%	\$ 86,750	\$ (111,956)	\$ 888,705	37%	\$ 947,359	\$ 58,654
37 Net Income (Loss)	\$ 1,614		\$ 98,973	\$ (97,359)	\$ 1,535,027		\$ 1,370,188	\$ 164,839

Variance Notes

A	Pressure washing and painting in all garages before year's end resulted in higher spending for Repairs and Maintenance.
B	Catching up on missed payments to S&B from mid to late 2018 and missed payments to Progressive Property Solutions increased spending in this category.
C	Elevator repair at the Victorian Square Garage for both elevators from water damage put this category \$39k over budget.

Lexington/ Fayette Co Parking Authority

Balance Sheet

June 30, 2019

ASSETS

Current Assets		
Cash - US Bank	\$	<u>11,527.86</u>
Total Current Assets		11,527.86
Property and Equipment		
Building Improvements		<u>50,060.30</u>
Total Property and Equipment		50,060.30
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>61,588.16</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>1,765.63</u>
Total Current Liabilities		1,765.63
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		1,765.63
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(190,900.00)
Retained Earnings		156,275.10
Net Income		<u>64,308.17</u>
Total Capital		<u>59,822.53</u>
Total Liabilities & Capital	\$	<u><u>61,588.16</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Twelve Months Ending June 30, 2019

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 6,583.87	\$ 6,235.00	\$ 348.87	\$ 64,934.80	\$ 73,868.00	\$ (8,933.20)
Income - Utilities	122.10	1,200.00	(1,077.90)	6,708.03	12,080.00	(5,371.97)
Rent Late Fee	0.00	74.00	(74.00)	1,234.48	888.00	346.48
Total Revenues	<u>6,705.97</u>	<u>7,509.00</u>	<u>(803.03)</u>	<u>72,877.31</u>	<u>86,836.00</u>	<u>(13,958.69)</u>
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	<u>6,705.97</u>	<u>7,509.00</u>	<u>(803.03)</u>	<u>72,877.31</u>	<u>86,836.00</u>	<u>(13,958.69)</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	6,000.00	6,000.00	0.00
Repair & Maintenance	223.40	300.00	(76.60)	2,564.09	3,731.00	(1,166.91)
Postage	0.00	3.00	(3.00)	5.05	10.00	(4.95)
Total Expenses	<u>723.40</u>	<u>803.00</u>	<u>(79.60)</u>	<u>8,569.14</u>	<u>9,741.00</u>	<u>(1,171.86)</u>
Net Income	<u>\$ 5,982.57</u>	<u>\$ 6,706.00</u>	<u>(723.43)</u>	<u>\$ 64,308.17</u>	<u>\$ 77,095.00</u>	<u>(12,786.83)</u>

For Management Purposes Only

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Jun 1, 2019 to Jun 30, 2019

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
6/3/19	1124	500 100	Property Management Fee Cash - US Bank	Invoice: 010157 Schrader Commercial Properties, LLC	500.00	500.00
6/11/19	1125	511 100	Repair & Maintenance Cash - US Bank	Invoice: 7152 Schrader Commercial Properties, LLC	75.00	75.00
6/17/19	1126	511 100	Repair & Maintenance Cash - US Bank	Invoice: 150520001 IntegrityPSI, LLC	148.40	148.40
6/25/19	e-062519	350 100	Capital Contribution, Net Cash - US Bank	4th Qtr 2019 Distribution Lexington Parking Authority	33,000.00	33,000.00
	Total				33,723.40	33,723.40

**Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Jun 1, 2019 to Jun 30, 2019**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	6/30/19			Ending Balance			-1,234.48
500 Property Management	6/1/19			Beginning Balance			5,500.00
	6/3/19	1124	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	6/30/19			Ending Balance			6,000.00
511 Repair & Maintenance	6/1/19			Beginning Balance			2,340.69
	6/11/19	1125	CDJ	Schrader Commer	75.00		
	6/17/19	1126	CDJ	IntegrityPSI, LLC -	148.40		
				Current Period Cha	223.40		223.40
	6/30/19			Ending Balance			2,564.09
526 Postage	6/1/19			Beginning Balance			5.05
	6/30/19			Ending Balance			5.05

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Jun 30, 2019
100 - Cash - US Bank
Bank Statement Date: June 30, 2019

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			38,545.29
Add: Cash Receipts			6,705.97
Less: Cash Disbursements			(33,723.40)
Add (Less) Other			<u> </u>
Ending GL Balance			<u>11,527.86</u>
Ending Bank Balance			11,676.26
Add back deposits in transit			<u> </u>
Total deposits in transit			
(Less) outstanding checks			<u> </u>
	Jun 17, 2019	1126	(148.40)
Total outstanding checks			(148.40)
Add (Less) Other			<u> </u>
Total other			
Unreconciled difference			<u>0.00</u>
Ending GL Balance			<u><u>11,527.86</u></u>

PARK(ING) DAY 2019: PAVEMENT TO PEDESTRIAN

What is a Park(ing) day?? (www.parkingday.org)

“PARK(ing) Day is an annual open-source global event where citizens, artists and activists collaborate to temporarily transform metered parking spaces into “PARK(ing)” spaces: temporary public places. The mission of PARK(ing) Day is to call attention to the need for more urban open space, to generate critical debate around how public space is created and allocated, and to improve the quality of urban human habitat ... at least until the meter runs out!”

Lexington Park(ing) Day: “Pavement to Pedestrian”

Pavement to Pedestrian is plainly intended to bring attention to the impact that can be had by effectively transforming space allocated for vehicles to a pedestrian friendly space.

This year’s intent is to demonstrate via temporary installations that the quality of life can be improved through even the tiniest spaces for persons engaging in Lexington’s downtown community. The installations may bring light to infrastructure or community issues, the benefits of outdoor spaces, or simply just provide an area of respite in any number of ways for potential users.

PARKS may be constructed to be both literal and interpretative, though ideally each will offer some physical/educational experience for passersby as to what the issue is and how design intervention can help solve it.

The map on the following page has identified the 15-20 spaces LexPark is graciously allowing us to utilize along Short Street (between Broadway and Limestone). The spaces we have identified will front businesses, mainly

restaurants and we encourage collaboration between your design team and the surrounding businesses, and while we don’t want to be prescriptive installations that provide programming for the Downtown Friday Night crowd are encouraged, sitting, lounging, eating, playing etc. We may be on the official gallery hop trolley route as a public art installation which may influence your work as well.

If your organization would like to commit to participating in Lexington’s Park(ing) Day please send the following information BY **AUGUST 16th, 2019** to Josh Despain at jdespain@rossstarrart.com or Erin Hathaway @ erin.hathaway@greshamsmith.com.

Organization Name

Point of Contact - Name, Phone # and E-mail

Once you have committed you will receive the official rules and be given your specific Park(ing) Day location.

Event Details

Date - Friday, September 20th, 2019

Time 4:30PM -10PM

Park(ing) Day

Event Date - September 20th, 2019

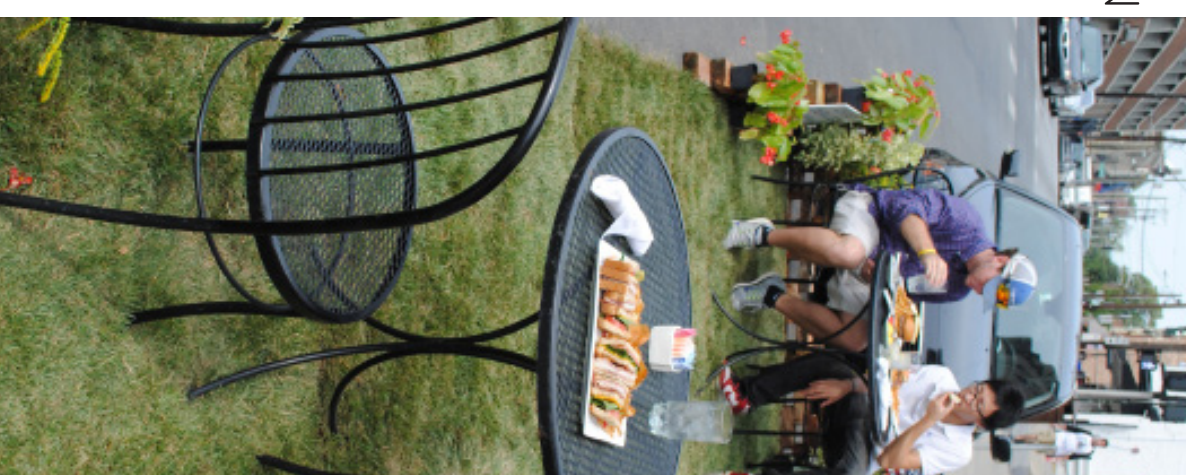
Time - Set up 8:00 am to 4PM, take down 10-11PM

Location -Short Street between Broadway and Limestone

LexArts Gallery Hop

Over 40 Galleries, Artists Studios and Supporting Venues.

LexTran Colt Trolley Blue & Green lines will connect to most Galleries as well as Park(ing) Day



Shown below in RED are the locations of the spots we will be choosing from, we will have up to 20 parking spots and each will vary in both size and context.





Park(ing) Day Official Rules & Regulations

Park(ing) Day 2019 welcomes and thanks you for choosing to participate in this exciting tactical urbanism event.

This year a few things have changed so please read and adhere to the following rules & regulations, we have a positive reputation and would like to keep this event going for many years to come!

1. Please provide enclosure along the street edge of your parking space, plastic bollards with a chain, or built structures, or landscape treatment no lower than 36" in height are requested to ensure no visitors mistakenly enter the active roadway. Please be creative with how you enclose the space, but lacking an enclosure will ensure your space is taken out of commission.
2. Think safety when choosing materials, please no glass or other breakable objects that may create a hazard for cars or passersby.
3. Stay behind the invisible vertical plane between your spot and the roadway and sidewalk, in other words no elements should encroach on the roadway, and elements encroaching over the sidewalk will need to be approved by the Park(ing) Day committee.
4. Sod. Due to the fact that Sod left on asphalt all day will die, and is a total mess to clean up, sod is only allowed to make up a TOTAL of 25 square feet of your installation and MUST have a sub-surface, or tarp for cleanup.
5. Each individual team is required to both set up and take down their space, and the space should be left in better condition than it was found.
6. Park(ing) Day does not allow solicitation or advertisement, two 11 x 17 signs will be provided for each installation, one of which your team may have a company logo and list specific donors. The other will be a Park(ing) Day sign. Please send logos or information to the Parking Day committee (jdespain@rosstarrant.com)

Please reference the Park(ing) Day Manual on the following pages for more clarity and answer any questions you might have.

Thank you for your participation! If you have any further questions please contact either Erin Hathaway or Josh DeSpain.

Erin Hathaway – erin.hathaway@greshamsmith.com

Josh DeSpain – jdespain@rosstarrant.com

Garage Updates

Helix Garage:

- The garage lighting system was programmed with a red, white and blue scheme for July 4th.
- The garage lighting system was programmed with a green scheme for Gastroschisis Awareness Day.
- The garage lighting system was programmed with the standard multicolor scheme.

Transit Center Garage:

- A post-tensioned beam located on level 5W suffered a significant spall and delamination of concrete on July 19th, exposing the reinforcing steel in the beam. The LEXPARK staff reacted quickly to close the entrance above and cordon off the area to vehicles. This same beam was a focus of the Capital Asset Management Plan and was slated for repair. Walter P Moore had recently investigated the end of the beam, finding corrosion of the post tension cables due to water infiltration. Nouha Javed, of Walter P Moore, visited the site to assess the damage and provide specifications on structural shoring for the beam. Shoring has been installed on level 4W and Level 2W to help stabilize the beam until repair documentation can be prepared by Walter P Moore. LPA has stressed to Walter P Moore the importance of completing the repairs as soon as possible. The quote for additional services by Walter P Moore is \$13,700 and will include preparation of the repair documents and details, technical specifications, site visits, field reports and construction administration.



- The exhaust fans included in the MEP portion of the current CAMP repair and maintenance cycle have been installed. RAM Construction Services received the associated control system on July 23 and installation by United Electric will begin the week of August 5th. The new system will be automatically controlled by O and CO sensors; improving energy efficiency and assuring safe air quality throughout the underground facility.
- LPA has placed the order for a replacement back-up generator for the Transit Center Garage, with an estimated delivery date of August 1st. The total quoted amount for the Cummins generator, including installation, is \$26,575. The existing generator is obsolete and inoperable. An associated mechanical transfer switch has also failed. The generator is an action item on the current capital asset management plan repair cycle.

Courthouse Garage:

- DC Elevator completed the elevator upgrade project. Per the agreement reached with the AOC, LPA has submitted to AOC invoices totaling \$122,550 and the AOC will reimburse LPA 50% of the total for the project.

Victorian Square Garage:

- LPA met with Pohl Rosa Pohl to discuss design development for the façade enhancement project at the Victorian Square Garage.