

July 13, 2023 Board Meeting Agenda



- | | | |
|-------|---|----------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Comments | Frazier |
| | a. Public Comment | |
| | b. Comments from Commissioners/Advisory Board Members | |
| III. | Partner Organization Updates | |
| | a. DLMD Updates | Frazier |
| | b. Downtown Lexington Partnership Updates | McDaniel |
| | c. VisitLex Updates | Schickel |
| IV. | Approval of Minutes June 2023 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| V. | Update on LPA Activities | Trammell |
| | a. Operational Reports | |
| | b. COVID-19 Update | |
| VI. | Approval of LPA and LEXPARK May 2023 Financial Reports
and Schrader Commercial Reports
<i>Board Action Required</i> | Pearson |
| VII. | Budget Amendment Policy
<i>Board Action Required</i> | Pearson |
| VIII. | Contingency Fund Policy
<i>Board Action Required</i> | Pearson |
| IX. | Truist Bank Signer
<i>Board Action Required</i> | Pearson |
| X. | Fusus Project with Lexington Police Department | Frazier |
| XI. | On-Street | |
| | a. ADA Spaces | Frazier |
| | b. Barnacle Proposal | McKiness |
| | c. Meter Bag Request | Trammell |
| XII. | Off-Street (Garages) | Trammell |
| | a. Garage Update | |
| | b. Security Updates | |

Next Meeting: August 10, 2023

Lexington & Fayette County Parking Authority

Board Meeting Minutes
June 8, 2023

Called to order: 10:00 a.m. by James Frazier, Chair

Location: 162 East Main Street

Voting Members: Kenton Ball
Laura Boison
Erin Hensley
Thomas Pettit

Advisory Board: Liza Betz
Allen McDaniel
Julie Schickel

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

Guests: Mark Doering, PCI
Nicole Lawson, PCI
Mike McKiness, PCI
Gary Means, Pivot Parking
Jack Skelton, PCI
Charles Stephenson, PCI
Bonita Weber, DDAF

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Comments

There were no comments.

Item 3 – Partner Organization Updates

A. DLMD Updates

Mr. Frazier reports that DLP will be taking over operations of the management district as of July 1.

B. DLP Updates

Mr. McDaniel reports summer programming has been well-attended and Thursday Night Live continues to be successful.

C. VisitLex Updates

Ms. Schickel reports that the Railbird Festival and baseball tournament brought many visitors to Lexington. She also notes a calendar of events on the VisitLex website.



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Item 4 – Approval of March 2023 Board Meeting Minutes

Mr. Pettit makes a motion to approve the May 2023 board minutes, Mr. Ball seconds. The vote was unanimous, and the motion carried.

Item 5 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the Executive Director Report. He announces that LPA will receive the designation of Accredited Parking Organization – With Distinction, which is reserved for the top 3% of applicants. The FY24 budget was presented to and approved by LFUCG Council.

B. Operational Reports

Mr. Means presents the May 2023 operations reports. He notes that meter revenue collected decreased slightly from the prior month. The on-street aged balance decreased from May to June. Transit Center garage has many monthly parkers, but lower than expected occupancy, likely due to the increase in hybrid scheduling.

C. COVID-19 Update

Mr. Means goes over some of the organizational challenges related to COVID-19.

Item 6 – Financial Reports

Mr. Means presents the April 2023 financials. Mr. Doering goes over the variances on the PCI reports. Mr. Means notes the decrease in citation revenue which can be attributed to both the UK/LFUCG land swap and a budget amount that was ultimately too high. Total change in net position year to date is \$61,085 ahead of budget. Ms. Hensley asks that LPA staff research the variance in off-street expenses between the PCI reports and the LPA financials. Mr. Ball makes a motion to approve the April 2023 financials. Ms. Hensley seconds. The vote was unanimous, and the motion carried.

Item 7 – Traditional Bank Signer

Ms. Hensley makes a motion to add Ms. Boison as a signer on the LPA Traditional Bank account. Mr. Ball seconds. The vote was unanimous, and the motion carried.

Item 8 – On-Street

A. Valet Permits

By consensus, the Commissioners agree to leave the valet permit cost at \$250 per zone, per year. The conversation on permit cost may be re-visited in the future.

Item 9 - Garages

A. Garage Updates

Mr. Trammell presents the garage updates. Annual CAMP repairs continued in Transit Center, and lighting repairs were made in both Victorian Square Garage and Helix Garage.

B. Security Updates

Mr. Trammell reports on a conversation with Sheriff Witt to again hire off-duty deputies in the Victorian Square Garage during the summer. Like last year, the costs will vary depending on the deputy. Mr. Ball makes a motion to approve using the Sheriff's Department to provide security in Victorian Square. Ms. Boison seconds. The vote was unanimous, and the motion carried.



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C. Letter of Support for Removal of Main Street Pedway

Mr. Means presents a letter to express support for the removal of the pedway on Main Street that joins The Triangle Center to the Hilton. Mr. Pettit makes a motion to approve sending the letter. Ms. Boison seconds. Ms. Hensley recuses. The vote was unanimous, and the motion carried.

There being no further business brought before the Board, the meeting was adjourned at 11:30AM.



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LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

Note	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Standard	TOTAL	AVERAGE	Percent of Total	CY 2022 AVERAGE	
CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION																		
1	2,088	3,618	3,370	3,126	2,993	3,628	3,936	3,806	3,803	3,565	3,066	3,387		40,386	3,365.5	N/A	3,588	
2	98	254	129	119	79	103	100	51	56	63	66	71		1189	99.1	N/A	105	
3	943	1357	1183	1323	1028	1379	943	827	787	785	881	681		12117	1010	N/A	965	
4	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0%	0	
5	9	18	14	7	7	3	5	10	6	7	11	9		106	9	1%	17	
6	14	23	19	17	9	5	8	5	8	7	9	11		135	11	1.1%	25	
8	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0.0%	0	
9	0	433	210	245	238	177	209	192	202	172	157	149		2384	199	20%	167	
10	77	9	4	6	0	0	0	0	0	0	0	0		96	8.00	1%	12	
11	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0%	0	
12	2	0	0	0	0	0	0	0	0	0	0	0		2	0	0%	1	
13	841	874	936	1,048	774	1,194	716	620	571	599	704	512		9389	782.4	77%	735	
14	21	19	16	14	15	24	26	23	28	25	17	16		244	20.3	100%	22.5	
15	15	11	13	9	8	12	14	11	13	15	12	12		145	12.1	59%	13.1	
16	0	0	0	1	0	0	2	1	1	1	1	1		7	0.6	3%	0.33	
17	2	2	1	2	0	4	4	0	4	1	0	0		20	1.7	8%	15	
18	4	6	2	2	7	8	6	11	10	9	4	3		72	6.0	30%	7.6	
19	0	0	0	0	0	2	0	0	0	1	2	0		5	0	N/A	0.16	
Parking Meter In-Service Rates (% of time)																		
20	99.8%	99.9%	99.8%	99.9%	99.8%	99.9%	99.8%	99.8%	99.7%	99.8%	99.8%	99.9%	98-99% (A)	N/A	99.8%	N/A	99.7%	
21	99.9%	99.9%	99.8%	99.9%	99.9%	99.9%	99.9%	99.8%	99.8%	99.8%	99.9%	99.9%	98-99% (A)	N/A	99.9%	N/A	99.3%	
Average Response Time to Address Meter Complaint (Hours)																		
23	3.17	2.42	3.47	3	2.01	2.21	4.52	2.28	4.31	5.8	5.08	3.7		N/A	3.5	N/A	3	
24	4.52	2.21	2.63	3.26	2.25	2.51	3.7	3.25	5.19	5.8	3.81	2.7		N/A	3.5	N/A	3.86	
25	5	9	16	18	14	4	4	15	16	12	11	5		129	10.8	100%	10.66	
26	3	2	5	8	10	1	2	10	3	4	3	3		54	4.5	42%	4.08	
27	118	115	107	91	88	80	81	122	96	92	88	69		1147	95.6	100%	132.5	
28	53	49	38	29	39	26	37	59	46	31	40	33		480	40.0	42%	51.66	
PARKING MANAGEMENT EFFECTIVENESS																		
29	31	31	31	31	31	31	31	31	31	31	31	31		372	31.0	100%	31	
30	30	30	30	30	30	30	30	30	30	30	30	30		360	30.0	97%	30	
31	1	1	1	1	1	1	1	1	1	1	1	1		12	1.0	3%	1	
32	176%	166%	198%	222%	213%	178%	189%	211%	245%	222%	217%	198%	67-140% (B)	N/A	202.9%	N/A	201%	
33	69%	58%	53%	60%	51%	55%	62%	56%	61%	50%	65%	69%		N/A	59.1%	N/A	58%	
34	33%	37%	31%	28%	33%	29%	35%	32%	31%	36%	29%	28%	93-95% (C)	N/A	31.8%	N/A	35%	
35	29.0%	26.9%	30.3%	26.7%	29.0%	27.6%	23.5%	33.8%	27.1%	28.0%	23.0%	20.6%	60-85% (D)	N/A	27.1%	N/A	29.6%	
36	6.60%	6.30%	8.40%	6.30%	7.00%	5.40%	5.40%	4.00%	4.20%	6.10%	3.80%	5.30%	25-33% (E)	N/A	5.7%	N/A	7%	
37	0.80%	1.5%	1.3%	1.0%	1.2%	2.2%	1.50%	1.6%	0.9%	0.5%	1.2%	1.3%		N/A	1.3%	N/A	1.18%	
PARKING OPERATIONS EFFICIENCY																		
38	30	30	30	30	30	30	30	30	30	30	30	30		360	30.0	100%	30	
39	13%	9%	7%	12%	8%	6%	8%	14%	9%	13%	7%	7%	10-25% (F)	N/A	9%	N/A	14%	
40	748	643	560	521	555	642	727	683	633	546	610	589		7,457	621	N/A	717	
41	125	107	140	130	111	128	146	137	158	137	153	147		N/A	135	N/A	128	
42	3,940	3,161	5,824	4,522	3,493	6,418	4,354	3,553	3,829	3,699	3,563	2,721		49,077	4,090	N/A	4,511	
43	\$14,358	\$14,652	\$16,131	\$14,780	\$15,337	\$14,808	\$15,069	\$15,781	\$15,547	\$14,541	\$14,413	\$14,383		N/A	\$14,983	N/A	\$13,491	
44	80.51%	81.44%	81.87%	84.04%	84.72%	84.53%	84.37%	85.17%	85.17%	85.15%	84.87%	84.93%		N/A	83.9%	N/A	80%	

LFCPA and LEXPARC Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

REVENUE STREAM INTEGRITY and SECURITY

Activity Levels

21	Paid Parking Sessions Per Month
22	Meter Revenue Collected Per Month
23	Total Citations Per Month
24	Overtime Meter Citations
25	Safety and All Other Citations
26	Value of Citations

Note	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL	AVERAGE	Percent of Total
	45,666	47,694	50,545	43,623	44,901	45,241	57,742	52,179	58,920	54,502	51,636	50,000	602,649.0	50,220.8	N/A
	\$62,638	\$70,251	\$76,043	\$68,904	\$66,504	\$63,646	\$109,415	\$116,307	\$112,985	\$104,324	\$95,076	\$87,000	\$1,033,092	\$86,091	N/A
	2,423	2,299	2,921	2,339	2,367	2,771	2,422	3,047	2,376	2,945	2,924	2,671	31,505	2,625.4	N/A
	1,487	1,366	1,355	1,073	1,288	1,776	1,461	1,466	1,372	1,658	2,420	1,688	18,410	1,534.2	N/A
	526	573	934	602	514	588	700	609	517	683	384	330	6,960	580.0	N/A
	354	285	538	78	417	296	125	188	359	510	405	267	3,822	318.5	N/A
	\$53,285	\$51,030	\$73,265	\$50,290	\$49,110	\$56,445	\$58,790	\$54,715	\$50,150	\$63,865	\$57,550	\$52,445	\$670,940	\$55,912	N/A

Average Meter Payment

31	Average Meter Payment (LUKE & IPS)
32	Multi Space Meters - Average Meter Payment
33	Single Space Meters - Average Meter Payment

Note	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL	AVERAGE	Percent of Total
	\$1.31	\$1.34	\$1.33	\$1.44	\$1.44	\$1.35	\$1.89	\$1.94	\$1.80	\$1.84	\$1.71	\$1.67	N/A	\$1.59	N/A
	\$1.79	\$1.70	\$1.88	\$1.93	\$1.96	\$1.82	\$2.50	\$2.55	\$2.45	\$2.64	\$2.32	\$2.27	N/A	\$2.15	N/A
	\$0.94	\$0.93	\$0.92	\$0.92	\$0.90	\$0.91	\$1.27	\$1.27	\$1.17	\$1.16	\$1.19	\$1.16	N/A	\$1.06	N/A

Credit Card Usage and Forms of Payment

34	LUKE (Credit Card Percent of transactions)
35	Average CC transaction
36	IPS (CC as a percent of transactions)
37	Average CC transaction
38	Pay by Phone (as a meter payment transaction)
39	T2 text to pay

Note	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL	AVERAGE	Percent of Total
	45.0%	44.0%	44.0%	44.0%	44.9%	45.0%	46.3%	46.3%	46.9%	46.6%	48.0%	48.1%	N/A	45.8%	N/A
	\$1.96	\$2.00	\$2.13	\$2.14	\$2.13	\$2.00	\$2.71	\$2.77	\$2.67	\$2.69	\$2.56	\$2.50	N/A	\$2.4	N/A
	25.2%	25.3%	25.7%	25.6%	23.5%	24.8%	30.0%	31.0%	28.7%	28.1%	28.2%	27.6%	N/A	27.0%	N/A
	\$1.71	\$1.71	\$1.71	\$1.71	\$1.70	\$1.70	\$2.32	\$2.32	\$2.19	\$2.19	\$2.19	\$2.22	N/A	\$1.97	N/A
	17.4%	21.0%	18.9%	13.7%	21.4%	19.4%	24.6%	27.5%	22.7%	22.1%	21.4%	20.0%	N/A	20.8%	N/A
	2.7%	3.2%	4.1%	4.0%	3.9%	3.3%	4.0%	5.5%	4.8%	5.1%	4.2%	5.0%	N/A	4.2%	N/A

Meter Occupancy Rates by Zones

40	Low 0-30% (9,12,13)
41	Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)
42	High 60% or more (4,8)

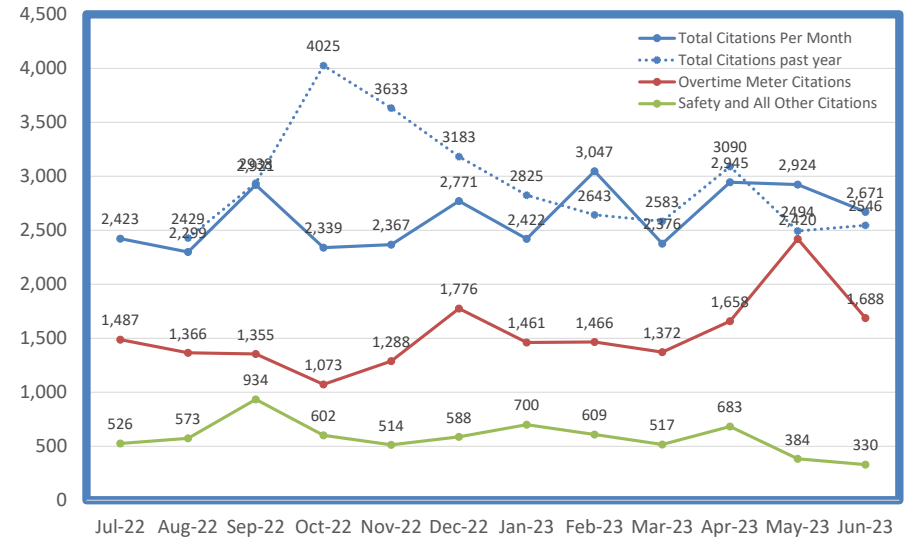
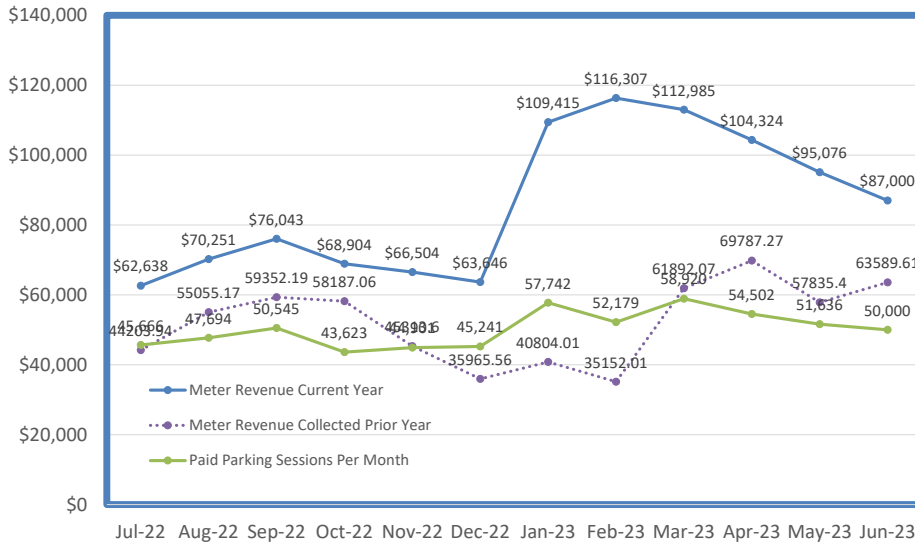
Note	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL	AVERAGE	Percent of Total
	8%	10%	7%	10%	8%	4%	11%	7%	10%	6%	7%	5%	N/A	7.8%	N/A
	21%	13%	15%	12%	20%	16%	18%	23%	21%	17%	17%	12%	N/A	17.1%	N/A
	68%	65%	60%	68%	62%	61%	55%	59%	66%	60%	57%	69%	N/A	62.5%	N/A

Meter Occupancy Rates by Areas

43	Downtown 1, 2, 3, 4, 5, 8, 9, 11, 12, 13,
44	UK Campus (6, 7, 10)
45	Chevy Chase (15)

Note	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL	AVERAGE	Percent of Total
	60%	62%	55%	51%	48%	55%	64%	60%	62%	67%	61%	52%	N/A	58.1%	N/A
	28%	37%	40%	39%	42%	38%	45%	48%	45%	44%	50%	41%	N/A	41.4%	N/A
	21%	18%	22%	26%	20%	31%	35%	29%	26%	31%	22%	33%	N/A	26.2%	N/A

Meter Revenue and Citations Per Month





**ON STREET BY THE NUMBERS
FY 2023**

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 2023 AVG	FY 22 AVG	FY 21 AVG
1 Violations Cited	2,642	2,584	3,090	2,494	2,546	3,018	3,398	3,047	2,923	2,945	2,951	2,647	2,857	3,251	2,794
2 Actual Citations (exc voids & warnings)	2,463	2,327	2,945	2,362	2,384	2,801	2,456	2,408	2,377	2,518	2,443	2,176	2,472	3,033	2,638
3 Value of Actual Citations	\$ 54,010	\$ 51,030	\$ 73,265	\$ 50,290	\$ 49,110	\$ 56,445	\$ 58,790	\$ 54,715	\$ 50,265	\$ 54,550	\$ 48,755	\$ 42,990	\$ 53,685	\$ 67,460	\$ 58,783
4 Citations Paid	1,932	1,964	2,246	2,428	2,075	2,444	1,982	2,036	2,139	1,974	2,087	1,828	2,095	2,443	2,146
5 Percentage of Citations Paid	78.40%	84.40%	76.30%	102.79%	87.00%	87.20%	80.70%	84.60%	90.00%	78.40%	85.40%	84.00%	84.93%	80.54%	80.95%
6 Value of Citations Paid	\$ 52,634	\$ 51,801	\$ 65,753	\$ 74,433	\$ 60,703	\$ 67,409	\$ 58,678	\$ 59,861	\$ 58,108	\$ 54,793	\$ 56,303	\$ 48,174	\$ 59,054	\$ 69,376	\$ 61,593
7 Warnings Issued	145	259	130	102	132	188	911	596	568	447	488	484	371	191	130
8 Voids	43	25	24	34	35	30	35	45	20	24	23	13	29	36	34
9 Citation Void Percentage	1.60%	1.0%	0.8%	1.4%	1.4%	0.1%	1.0%	1.5%	0.7%	0.8%	0.8%	0.5%	1.0%	1.1%	1.4%
10 Meter Revenue Collected	\$ 62,638	\$ 70,251	\$ 76,043	\$ 68,904	\$ 66,504	\$ 63,646	\$ 110,923	\$ 116,307	\$ 112,985	\$ 104,324	\$ 95,076	\$ 80,567	\$ 85,681	\$ 75,192	\$ 52,261
11 Avg Meter Rev Collected per Work Day	\$ 2,847	\$ 3,193	\$ 3,621	\$ 3,281	\$ 3,325	\$ 3,182	\$ 5,282	\$ 6,121	\$ 4,912	\$ 5,216	\$ 4,322	\$ 3,662	\$ 4,080	\$ 3,574	\$ 2,457
12 RPPP's Sold	703	737	145	47	34	36	38	31	30	11	24	16	154	150	136
13 Value of RPP Permits	\$ 7,030	\$ 7,370	\$ 1,450	\$ 470	\$ 336	\$ 359	\$ 377	\$ 329	\$ 318	\$ 102	\$ 254	\$ 170	\$ 1,547	\$ 1,491	\$ 1,356
14 Monthly Permit Revenue	\$ 7,318	\$ 7,512	\$ 6,850	\$ 13,153	\$ 9,315	\$ 5,030	\$ 11,877	\$ 8,050	\$ 9,705	\$ 7,270	\$ 10,396	\$ 4,865	\$ 8,445	\$ 8,129	\$ 8,489
15 Value of Bagged Meters	\$ 2,485	\$ 2,040	\$ 1,927	\$ 14,820	\$ 1,820	\$ 10,250	\$ 17,193	\$ 8,173	\$ 2,192	\$ 6,432	\$ 3,482	\$ 1,265	\$ 6,007	\$ 12,667	\$ 3,482
16 New Meters Added or Removed	(91)	2	6	1	-	-	-	-	-	-	-	-	(7)	5	-
17 Single Space Meters	486	462	422	422	422	422	422	422	422	422	422	422	431	527	654
18 Mult-Space Meters	96	88	95	95	95	95	97	97	97	97	97	97	96	90	72
19 Metered Space Count	1,199	1,201	1,207	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,208	1,207	1,289	1,263
20 Vehicles Booted	25	21	40	103	85	77	78	54	78	56	61	62	62	38	34
21 Booting Fees	\$ 2,070	\$ 1,890	\$ 3,600	\$ 9,270	\$ 7,650	\$ 6,930	\$ 7,020	\$ 4,860	\$ 7,020	\$ 5,040	\$ 5,490	\$ 5,580	\$ 5,535	\$ 3,315	\$ 3,100
22 Total Revenue Collected	\$ 134,174	\$ 140,864	\$ 155,622	\$ 181,050	\$ 146,327	\$ 153,623	\$ 206,068	\$ 197,579	\$ 190,328	\$ 177,961	\$ 171,001	\$ 140,620	\$ 166,268	\$ 170,169	\$ 130,281



LEXPARK VOID SUMMARY

Voided Citations By Officer

FY 2023		Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	AVERAGE
Issuing Officer														
1	2013	2	1	3	7	-	-	1	1	-	-	-	-	1
2	21081203	-	-	1	-	-	1	1	-	-	2	1	-	1
3	2081	2	1	-	8	1	1	2	4	2	6	2	2	3
4	2082	3	6	5	9	11	10	5	10	5	4	12	6	7
5	2150	-	-	-	-	-	-	-	-	-	-	-	1	0
6	2111	-	-	-	-	-	-	-	-	-	-	-	-	-
7	2117	-	-	-	-	-	-	-	-	1	-	-	-	0
8	2119	-	-	1	-	1	-	-	-	-	-	-	-	0
9	2120	5	1	-	-	-	1	-	-	1	-	-	-	1
10	2122	-	-	-	-	-	-	-	-	-	-	-	-	-
11	2124	-	-	-	-	-	-	-	-	-	-	-	-	-
12	2147	-	-	-	-	5	14	15	19	4	1	-	-	5
13	(2130) 2142	-	-	-	-	-	-	-	-	-	-	-	-	-
14	2146	-	-	-	2	14	3	4	9	4	4	3	1	4
15	2141	2	3	7	2	3	-	7	2	1	7	5	3	4
16	2133	-	-	-	-	-	-	-	-	2	-	-	-	0
17	2137	-	-	-	-	-	-	-	-	-	-	-	-	-
18	2138	10	4	5	6	-	-	-	-	-	-	-	-	2
19	2145	19	9	2	-	-	-	-	-	-	-	-	-	3
20	% Voids	1.63%	0.97%	0.78%	1.36%	1.37%	0.99%	1.03%	1.48%	0.68%	0.81%	0.78%	0.49%	1.03%
21	Total	43	25	24	34	35	30	35	45	20	24	23	13	29
22	Total Citations	2,642	2,584	3,090	2,494	2,546	3,018	3,398	3,047	2,923	2,945	2,951	2,673	2,859

Voided Citations Summary By Reason

FY 2023		Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	AVERAGE
Void Type														
23	Administrative	13	9	14	7	4	-	4	6	4	5	3	2	6
24	TC Garage - mthly or pd when leaving	-	1	-	9	-	1	1	-	-	2	1	-	1
25	Customer Walk Up	1	-	-	1	1	1	-	-	-	1	-	-	0
26	Duplicate	1	2	3	2	3	6	11	3	2	3	3	3	4
27	Meter Malfunction	2	-	-	1	1	6	3	6	4	1	-	-	2
28	Pay By Phone	-	1	-	-	-	-	-	-	-	-	2	2	0
29	Officer Error	26	12	4	12	25	15	15	29	9	10	13	4	15
30	Test	-	-	-	-	-	-	-	-	-	-	-	-	-
31	Visitor	-	-	-	-	-	-	-	-	-	-	-	-	-
32	Printer Error/Stolen/Flex Error	-	-	3	1	-	1	-	-	-	-	-	-	0
33	Paid Other Luke	-	-	-	-	-	-	1	1	1	2	1	2	1
34	Void By Client Directive	-	-	-	1	1	-	-	-	-	-	-	-	0
35	TOTAL	43	25	24	34	35	30	35	45	20	24	23	13	29



Citations Aging Report

Five-Year Report Ending July 1, 2023

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
TOTALS											
Count	1,010	573	510	345	940	2,403	5,891	5,216	6,483	792	24,163
Dollar Amt	\$27,850.00	\$20,850.00	\$19,630.00	\$12,995.00	\$42,631.25	\$107,260.75	\$270,259.05	\$227,838.79	\$275,464.25	\$32,951.25	\$1,037,730.34



Citations Aging Report

Five-Year Report Ending June 1, 2023

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
TOTALS											
Count	1,036	639	370	505	907	2,485	5,906	5,196	6,736	741	24,521
Dollar Amt	\$29,660.00	\$24,255.00	\$13,880.00	\$20,620.00	\$38,663.75	\$114,270.00	\$267,802.80	\$226,788.79	\$286,489.25	\$29,246.25	\$1,051,675.84



OFF STREET BY THE NUMBERS FY 2023

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 2023 AVG	FY 22 AVG
MONTHLY CARD HOLDERS BILLED														
1 Victorian Square	386	393	395	406	402	385	418	420	423	429	433	429	410	396
2 Transit Center	1,081	1,085	1,086	1,086	1,087	1,086	1,087	1,088	1,094	1,099	1,108	1,105	1,091	1,075
3 Courthouse	231	251	267	230	243	241	243	238	240	240	261	260	245	224
4 Helix	380	406	407	415	413	413	420	412	406	397	387	386	404	399
5 TOTAL	2,078	2,135	2,155	2,137	2,145	2,125	2,168	2,158	2,163	2,165	2,189	2,180	2,150	2,094
Hospitality Rate (\$20 Included Above)														
	25	25	24	24	29	33	72	84	80	79	84	96	55	21
TOTAL AVAILABLE FOR MONTHLY														
6 Victorian Square (384)	25	18	16	5	9	26	13	11	8	2	2	6	12	15
7 Transit Center (777)	2	-	-	-	-	9	8	7	-	-	-	-	2	-
8 Courthouse (518)	20	-	-	21	9	11	20	25	17	17	7	8	13	27
9 Helix (389)	26	-	-	-	4	4	-	8	14	23	13	14	9	10
10 TOTAL (2068)	73	18	16	26	22	50	41	51	39	42	22	28	36	52
SPECIAL EVENTS WORKED - VS														
11	5	9	9	15	17	17	17	15	17	18	6	7	13	8
VALIDATIONS SOLD - ALL GARAGES														
12	310	1,140	607	421	760	425	730	640	1,565	2,776	2,586	2,064	1,169	1,078
AVERAGE DAILY TRANSACTIONS														
13 Victorian Square	315	280	252	285	222	246	219	219	259	317	277	267	263	236
14 Transit Center	7	6	8	12	11	9	13	14	11	7	7	6	9	8
15 Courthouse	129	127	146	147	113	103	129	130	152	131	137	127	131	109
16 Helix	334	360	330	344	285	292	323	343	388	344	371	353	339	251
17 TOTAL	785	773	736	788	631	650	684	706	810	799	792	753	742	604
AVERAGE LENGTH OF STAY - HOURS														
18 Victorian Square	1.3	1.9	2.0	2.4	2.7	2.5	2.8	2.7	2.5	2.4	2.3	2.4	2	2
19 Transit Center	2.9	3.1	2.9	2.4	2.7	2.3	2.2	2.3	3.0	2.5	2.8	2.9	3	3
20 Courthouse	1.6	2.1	2.4	2.0	2.0	2.1	2.1	2.2	2.1	2.2	2.3	2.2	2	2
21 Helix	0.7	0.7	0.8	0.8	0.8	0.7	0.8	0.9	0.9	0.9	0.9	0.9	1	1
22 CUMULATIVE AVERAGE	1.6	1.9	2.0	1.9	2.0	1.9	1.9	2.0	2.1	2.0	2.1	2.1	2.0	2.0
AVERAGE TRANSACTION AMOUNT														
23 Victorian Square	\$ 4.99	\$ 6.01	\$ 6.00	\$ 7.12	\$ 7.84	\$ 7.37	\$ 8.13	\$ 8.12	\$ 7.59	\$ 7.34	\$ 6.97	\$ 7.02	\$ 7.04	\$ 7.59
24 Transit Center	\$ 5.79	\$ 6.16	\$ 5.46	\$ 4.61	\$ 5.31	\$ 4.63	\$ 4.65	\$ 4.82	\$ 5.71	\$ 4.96	\$ 5.60	\$ 5.75	\$ 5.29	\$ 5.21
25 Courthouse	\$ 3.64	\$ 4.15	\$ 3.81	\$ 3.97	\$ 4.09	\$ 4.23	\$ 4.21	\$ 4.40	\$ 4.29	\$ 4.46	\$ 4.52	\$ 4.42	\$ 4.18	\$ 3.23
26 Helix	\$ 2.14	\$ 2.21	\$ 2.33	\$ 2.33	\$ 2.28	\$ 2.20	\$ 2.27	\$ 2.52	\$ 2.61	\$ 2.56	\$ 2.53	\$ 3.08	\$ 2.42	\$ 2.59
27 CUMULATIVE AVERAGE	4.1	4.6	4.4	4.5	4.9	4.6	4.8	5.0	5.1	4.8	4.9	5.1	\$ 4.73	\$ 4.66

Aged Balances - 51-301 Victorian Square Garage

Ending Balances as of 7/3/2023

Account	Current	30 Days	60 Days	90 Days	Total Due	
100363 Lily Maczko	\$21.20	\$21.20	\$0.00	\$0.00	\$42.40	BLOCKED/CONTACTED
100452 WILLIAM ARCHAMBEAULT	\$21.20	\$21.20	\$0.00	\$0.00	\$42.40	BLOCKED/CONTACTED
Report Totals	\$42.40	\$42.40	\$0.00	\$0.00	\$84.80	

Aged Balances - 52-301 Transit Center Garage

Ending Balances as of 7/3/2023

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 53-301 Courthouse Garage

Ending Balances as of 7/3/2023

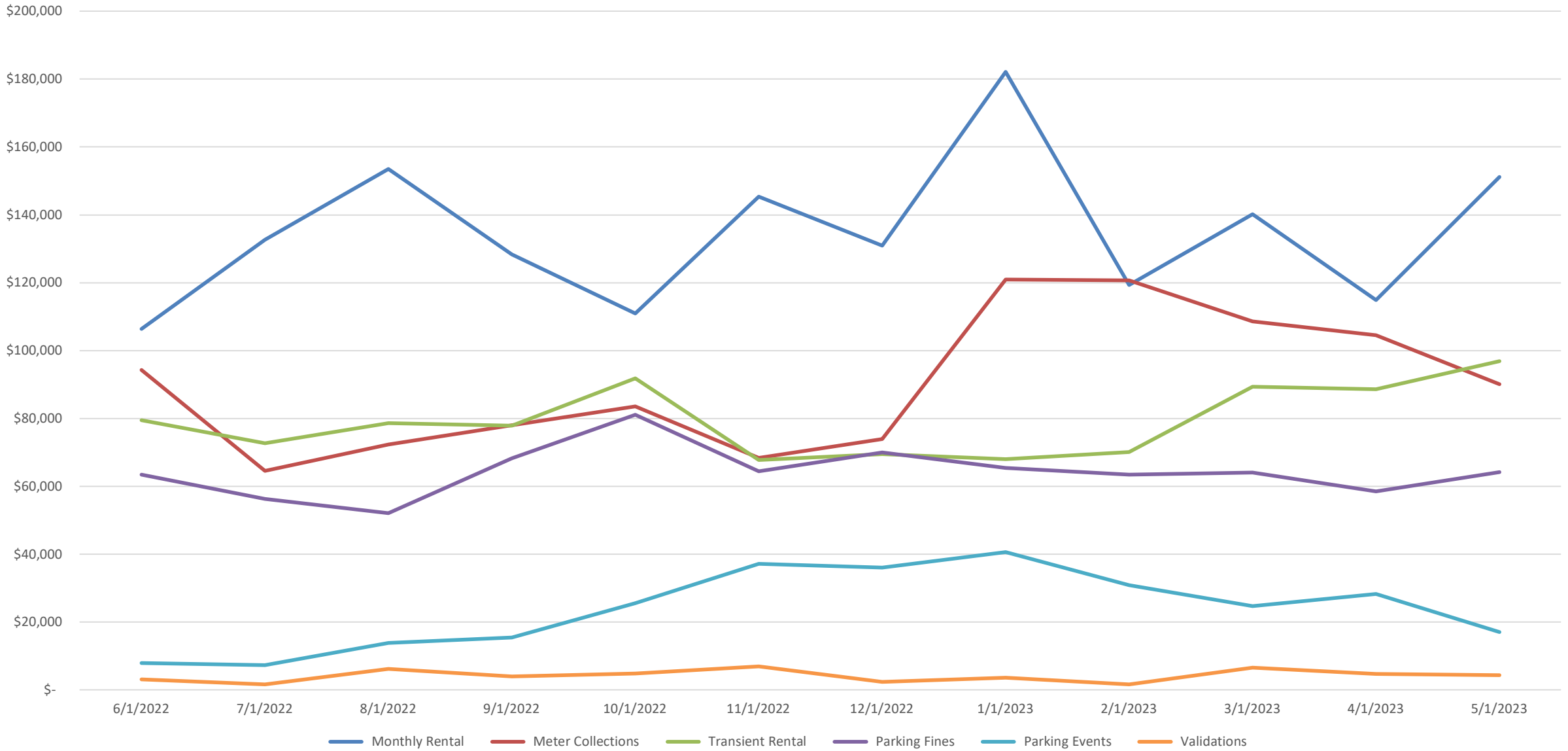
Account	Current	30 Days	60 Days	90 Days	Total Due	
96441 GRAY CONSTRUCTION	\$2,385.00	\$2,385.00	\$0.00	\$0.00	\$4,770.00	HAVE CONTACTED
Report Totals	\$2,385.00	\$2,385.00	\$0.00	\$0.00	\$4,770.00	

Aged Balances - 54-301 Helix Garage

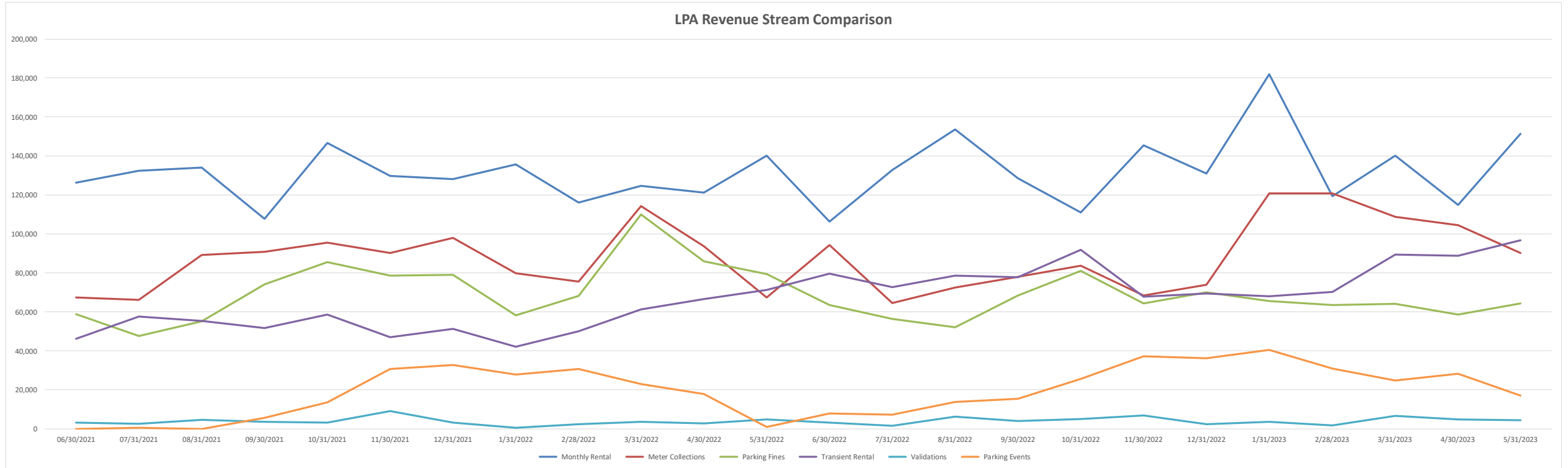
Ending Balances as of 7/3/2023

Account	Current	30 Days	60 Days	90 Days	Total Due	
100297 Chris Smither	\$0.00	\$34.45	\$0.00	\$0.00	\$34.45	CANCELED
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

LPA Revenue Stream Comparison

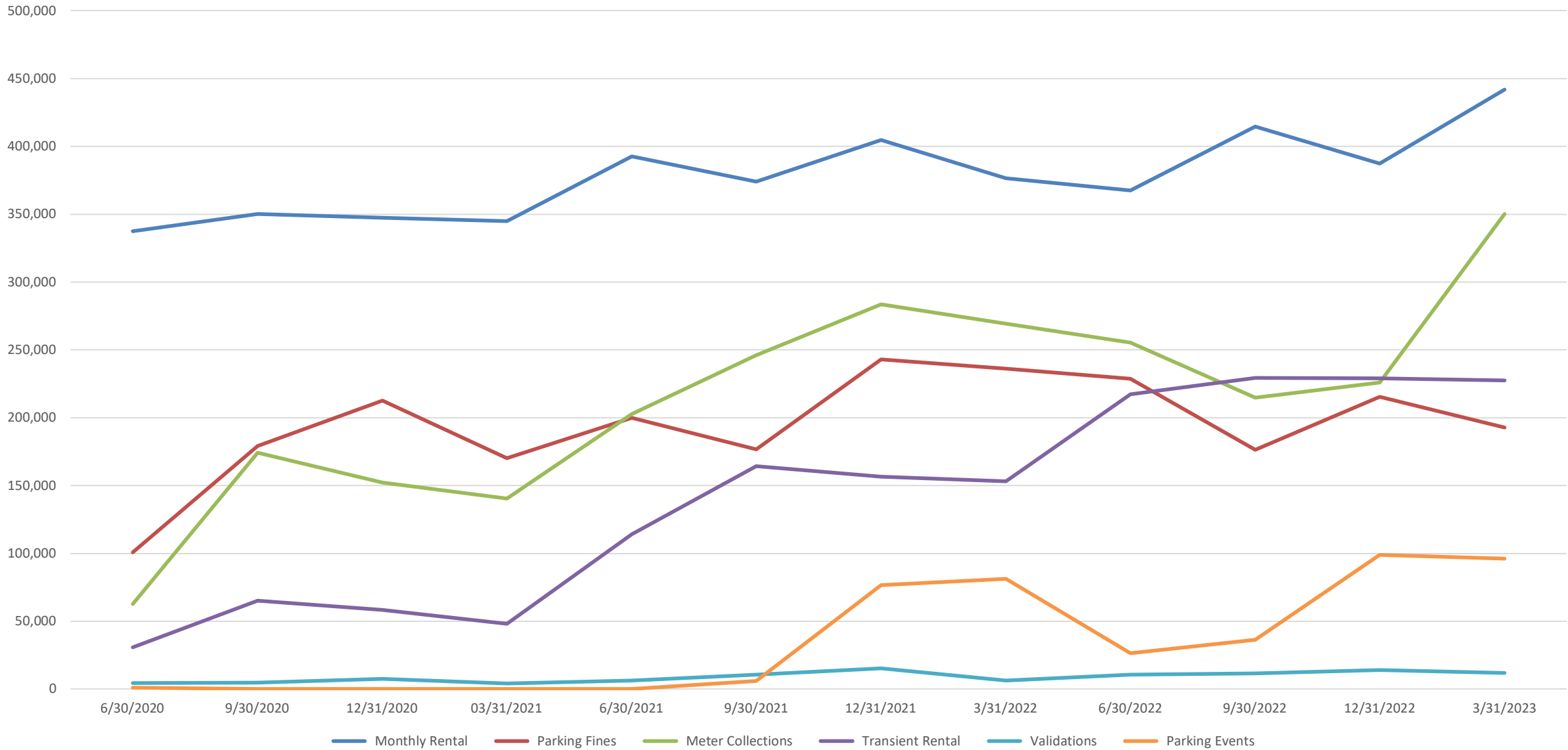


	6/30/2022	7/31/2022	8/31/2022	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023
Monthly Rental	\$ 106,308	\$ 132,708	\$ 153,508	\$ 128,402	\$ 110,898	\$ 145,383	\$ 130,985	\$ 182,054	\$ 119,380	\$ 140,195	\$ 114,917	\$ 151,233
Meter Collections	94,288	64,548	72,346	77,932	83,555	68,364	73,906	120,846	120,680	108,647	104,476	90,088
Transient Rental	79,512	72,688	78,601	77,812	91,767	67,752	69,431	67,993	70,087	89,314	88,662	96,867
Parking Fines	63,394	56,223	51,993	68,273	81,021	64,364	69,915	65,463	63,444	64,016	58,548	64,174
Parking Events	7,850	7,257	13,758	15,432	25,524	37,175	36,055	40,495	30,873	24,661	28,268	17,061
Validations	3,107	1,538	6,105	3,904	4,859	6,850	2,294	3,617	1,642	6,513	4,669	4,273



	06/30/2021	07/31/2021	08/31/2021	09/30/2021	10/31/2021	11/30/2021	12/31/2021	1/31/2022	2/28/2022	3/31/2022	4/30/2022	5/31/2022	6/30/2022	7/31/2022	8/31/2022	9/30/2022	10/31/2022	11/30/2022	12/31/2022	1/31/2023	2/28/2023	3/31/2023	4/30/2023	5/31/2023
Monthly Rental	126,245	132,367	134,065	107,719	146,625	129,800	128,114	135,554	116,142	124,706	121,080	140,202	106,308	132,708	153,508	128,402	110,898	145,383	130,985	182,054	119,380	140,195	114,917	151,233
Meter Collections	67,316	66,182	89,095	90,858	95,531	90,159	97,843	79,802	75,453	114,160	93,659	67,400	94,288	64,548	72,346	77,932	83,555	68,364	73,906	120,846	120,680	108,647	104,476	90,088
Parking Fines	58,753	47,586	55,116	74,050	85,553	78,469	78,981	58,141	68,139	109,936	85,901	79,437	63,394	56,223	51,993	68,273	81,021	64,364	69,915	65,463	63,444	64,016	58,548	64,174
Transient Rental	46,141	57,464	55,298	51,582	58,477	46,957	51,223	42,078	49,962	61,143	66,513	71,105	79,512	72,688	78,601	77,812	91,767	67,752	69,431	67,993	70,087	89,314	88,662	96,867
Validations	3,018	2,420	4,537	3,601	3,018	9,049	3,079	549	2,194	3,425	2,699	4,730	3,107	1,538	6,105	3,904	4,859	6,850	2,294	3,617	1,642	6,513	4,669	4,273
Parking Events	0	363	0	5,610	13,480	30,578	32,703	27,872	30,580	22,935	17,773	870	7,850	7,257	13,758	15,432	25,524	37,175	36,055	40,495	30,873	24,661	28,268	17,061

LPA Revenue Stream Comparison



	6/30/2020	9/30/2020	12/31/2020	03/31/2021	6/30/2021	9/30/2021	12/31/2021	3/31/2022	6/30/2022	9/30/2022	12/31/2022	3/31/2023
Monthly Rental	337,463	350,125	347,228	345,003	392,738	374,151	\$ 404,539	\$ 376,402	\$ 367,590	\$ 414,617	\$ 387,266	\$ 441,630
Parking Fines	100,544	179,121	212,748	170,155	200,032	176,752	243,003	236,216	228,732	176,489	215,300	192,923
Meter Collections	62,708	174,248	152,255	140,411	202,650	246,135	283,532	269,415	255,347	214,827	225,825	350,172
Transient Rental	30,631	65,147	58,328	48,057	114,065	164,344	156,658	153,183	217,130	229,101	228,950	227,393
Validations	4,415	4,889	7,460	4,143	6,149	10,558	15,146	6,168	10,536	11,547	14,003	11,772
Parking Events	938	0	0	0	0	5,973	76,761	81,387	26,493	36,447	98,754	96,030

Lexington & Fayette County Parking Authority
Statement of Net Position

16

Substantially All Disclosures Omitted

	As Of 05/31/23	As Of 05/31/22	Variance 05/31/23
Assets			
Current Assets			
Cash	\$ 1,874,244	\$ 1,841,660	\$ 32,584
Cash-Change Fund	7,400	7,418	(18)
Accounts receivable	131,687	266,017	(134,330)
REEF Advance	0	162,776	(162,776)
Restricted cash and cash equivalents			
Investments-Truist - Short-Term CAMP*	516,981	1,510,485	(993,504)
Investments-Truist - Long-Term CAMP*	1,900,000	1,900,000	0
Investments-Truist - Garage Maintenance Reserve	25,326	2,339	22,987
Investments-Truist - Unrealized G/L	(6,173)	(9,710)	3,537
Investments-Truist - Accrued Interest	28,638	2,927	25,712
Total Restricted Cash & Equivalents	<u>2,464,772</u>	<u>3,406,040</u>	<u>(941,268)</u>
Total Current Assets	<u>4,478,103</u>	<u>5,683,911</u>	<u>(1,205,808)</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,095	0
Buildings and improvements	14,453,207	14,566,312	(113,105)
Equipment and furniture	3,097,836	3,075,370	22,466
Construction in progress	962,468	95,760	866,707
Computer software	10,850	10,850	0
Right-of-Use Asset LFUCG 2022 lease	46,029	20,857	25,172
Total Capital Assets	<u>26,155,484</u>	<u>25,354,244</u>	<u>801,240</u>
Less: Accumulated Depreciation and Amortization	<u>(6,881,803)</u>	<u>(6,104,738)</u>	<u>(777,066)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>19,273,681</u>	<u>19,249,506</u>	<u>24,174</u>
Total Non-Current Assets	<u>19,273,681</u>	<u>19,249,506</u>	<u>24,174</u>
Total Assets	<u>\$ 23,751,784</u>	<u>\$ 24,933,417</u>	<u>\$ (1,181,634)</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position			
Current Liabilities			
Accounts payable and accrued liabilities	\$ 453,961	\$ 387,126	\$ 66,834
Compensated absences	10,413	10,667	(252)
Sales Tax Payable	20,720	0	20,719
Deposits payable	3,639	3,457	182
Note payable	0	428,260	(428,260)
Deferred Revenue	12,350	11,440	910
Total Current Liabilities	<u>501,083</u>	<u>840,950</u>	<u>(339,867)</u>
Non-Current Liabilities			
Note payable	0	1,619,236	(1,619,236)
Lease Liability	14,009	10,516	3,493
Compensated absences	10,414	10,666	(253)
Deposits Payable	3,072	3,254	(182)
Total Non-Current Liabilities	<u>27,495</u>	<u>1,643,672</u>	<u>(1,616,178)</u>
Total Liabilities	<u>528,578</u>	<u>2,484,622</u>	<u>(1,956,045)</u>
Deferred Inflow of Resources			
Deferred Inflow of Resources	65,081	227,494	(162,412)
Net Position			
Capital Assets Net of Debt	19,306,075	17,191,495	2,114,581
Restricted - Garage Maintenance Reserve	47,791	(4,445)	52,235
Restricted - Short-Term CAMP*	516,981	1,510,485	(993,504)
Restricted - Long-Term CAMP*	1,900,000	1,900,000	0
Unrestricted	1,387,278	1,623,766	(236,488)
Total Net Position	<u>23,158,125</u>	<u>22,221,301</u>	<u>936,824</u>
Total Liabilities, Deferred Inflows of Resources, and Net Position	<u>\$ 23,751,784</u>	<u>\$ 24,933,417</u>	<u>\$ (1,181,633)</u>

No assurance is provided on these financial statements.

*Capital Asset Management Plan

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	Month To Date 5/31/2023	Year To Date 5/31/2023
Cash Flows from Operating Activities		
Payments received from parking customers	\$ 431,684	\$ 4,430,690
Cash received from commercial property renters	6,897	72,568
Payments to suppliers for goods and services	(208,536)	(2,223,428)
Payments to employees for services	(38,303)	(371,407)
Payments to LFUCG	(2,118)	(22,864)
	189,624	1,885,559
Cash Flows from Capital and Related Financing Activities		
Payments on note payable	-	(2,011,564)
Purchases of capital assets	(215,788)	(766,705)
	(215,788)	(2,778,269)
Cash Flows From Investing Activities		
Purchase of certificates of deposits	-	938,000
Income earned on restricted cash and cash equivalents	30,140	97,092
	30,140	1,035,092
Net Increase (Decrease) in Cash and Cash Equivalents	3,976	142,382
Cash and Cash Equivalents, Beginning of Period	1,877,668	1,739,263
Cash and Cash Equivalents, End of Period	\$ 1,881,644	\$ 1,881,645
Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities		
Change in net position	\$ 46,858	\$ 924,775
Adjustments to Reconcile Change in Net Position to Net Cash Provided by Operating Activities:		
Depreciation and amortization	65,076	724,059
(Gain) on disposal of assets	-	-
Interest on certificates of deposit	(36,006)	(97,091)
Change in Assets and Liabilities:		
Accounts receivable	7,985	34,742
Accounts payable and accrued liabilities	105,711	302,098
Security deposits	-	-
Compensated absences	-	(3,024)
	189,624	1,885,559
Net Cash Provided by Operating Activities	\$ 189,624	\$ 1,885,559

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual

Substantially All Disclosures Omitted

	Month End 5/31/2023 Actual	Month End 5/31/2023 FYE Budget	Variance 5/31/2023	FYTD 5/31/2023 Actual	FYTD 5/31/2023 FYE Budget	Variance 5/31/2023	Annual Budget 6/30/2023 FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 11,066	\$ 6,635	\$ 4,431	\$ 118,335	\$ 116,555	\$ 1,780	\$ 124,970
2	Parking - Meter Collections	90,088	100,505	(10,417)	985,400	990,735	(5,334)	1,078,240
3	Parking - Citations	64,094	86,028	(21,934)	706,894	859,630	(152,737)	936,658
4	Overage/Shortage	0	0	0	5	0	5	0
5	Total Revenue OnStreet	165,248	193,168	(27,920)	1,810,634	1,966,920	(156,286)	2,139,868
Revenue OffStreet								
6	Parking - Monthly Rental	140,167	116,630	23,537	1,391,346	1,284,330	107,016	1,400,960
7	Parking - Transient Rental	96,867	75,734	21,133	870,942	775,307	95,635	852,041
8	Parking - Event	17,061	2,300	14,761	276,559	231,000	45,559	233,300
9	Parking - Validations	4,273	3,400	873	46,265	37,400	8,865	40,800
10	Parking - Citations	80	225	(145)	540	2,475	(1,935)	2,700
11	Overage/Shortage	2	0	2	(339)	0	(339)	0
12	Total Revenue OffStreet	258,451	198,289	60,162	2,585,313	2,330,512	254,801	2,529,801
13	Commercial Property Rental	6,897	7,083	(186)	72,568	77,917	(5,348)	85,000
14	Miscellaneous Income	0	0	0	5	0	4	0
15	Total Revenue	430,596	398,540	32,056	4,468,520	4,375,349	93,171	4,754,669
Operating Expenses								
OnStreet Operating Expenses								
16	PCI Operating Expenses	121,256	81,250	(40,006)	925,543	948,587	23,045	1,067,330
17	Property & Casualty Excess Insurance	0	0	0	2,073	2,073	(1)	2,073
18	Bank & Credit Card Fees	8,421	10,000	1,579	87,024	110,000	22,976	120,000
19	Total OnStreet Operating Expenses	129,677	91,250	(38,427)	1,014,640	1,060,660	46,020	1,189,403
OffStreet Operating Expenses								
20	PCI Operating Expenses	137,912	157,503	19,591	1,063,673	947,120	(116,553)	1,022,120
21	Property & Casualty Excess Insurance	0	0	0	58,917	58,917	1	58,917
22	Bank & Credit Card Fees	4,482	3,584	(899)	42,089	39,417	(2,673)	43,000
23	Utilities	10,455	10,166	(289)	119,002	111,834	(7,169)	122,000
24	Interest Expense	0	3,707	3,707	25,312	40,774	15,462	44,481
25	Total OffStreet Operating Expenses	152,849	174,960	22,110	1,308,993	1,198,061	(110,932)	1,290,518
26	Personnel Expenses	30,176	28,617	(1,559)	318,179	314,783	(3,395)	343,400
Administrative Expenses								
27	Property & Casualty Excess Insurance	0	0	0	22,433	22,350	(84)	22,350
28	Bank & Credit Card Fees	41	500	459	4,254	5,500	1,247	6,000
29	Other Professional Services	10,770	19,442	8,672	126,581	213,858	87,277	233,300
30	Rent/Lease Expenses	(1,065)	1,065	2,130	(1,065)	11,718	12,783	12,783
31	Telephone & Internet Service	424	300	(124)	2,989	3,300	311	3,600
32	Business Travel & Training	570	1,617	1,047	10,424	17,783	7,360	19,400
33	Dues Subscriptions & Publications	2,500	358	(2,142)	6,413	3,942	(2,472)	4,300
34	Office Supplies	5	583	578	5,194	6,417	1,223	7,000
35	Office Machines & Equipment	0	209	209	4,513	2,291	(2,222)	2,500
36	Office Repairs & Maintenance	45	125	79	320	1,375	1,056	1,500
37	Interest Expense	38	0	(38)	553	0	(554)	0
38	Operating Contingency	0	7,500	7,500	63,719	82,500	18,782	90,000
39	Total Administrative Expenses	13,328	31,698	18,370	246,328	371,035	124,707	402,733
40	Total Operating Expenses	326,030	326,525	494	2,888,140	2,944,539	56,400	3,226,054
Change in Net Position Before Capital &								
41	Other Financing	104,566	72,015	32,550	1,580,380	1,430,810	149,571	1,528,615
Expenses For Capital Assets								
42	Depreciation & Amortization	64,027	64,742	716	712,521	712,165	(357)	776,907
43	Lease Amortization	1,049	0	(1,049)	11,537	0	(11,537)	0
44	Total Expenses For Capital Assets	65,076	64,742	(333)	724,058	712,165	(11,894)	776,907
Other Financing Sources								
45	Interest Income	9,440	0	9,440	56,570	0	56,570	0
46	Interest Revenue from Leases	445	0	445	3,550	0	3,550	0
47	Unrealized Gain (Loss) on Investments	(2,517)	0	(2,517)	8,333	0	8,333	0
48	Total Other Financing Sources	7,368	0	7,368	68,453	0	68,453	0
49	Total Change in Net Position	\$ 46,858	\$ 7,273	\$ 39,585	\$ 924,775	\$ 718,645	\$ 206,130	\$ 751,708

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority
Management Report
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 05/31/23 <small>Actual</small>	Year Ending 06/30/22 <small>Actual</small>	Year To Date 05/31/23 <small>Capital Expenditures</small>	FYTD 06/30/23 <small>FY23 CapEx Budget</small>
Capital Assets				
Land	7,585,094	7,585,094	0	0
Buildings and improvements	14,453,208	14,566,313	(113,105)	510,000
Equipment and furniture	3,097,835	3,093,452	4,383	57,000
Construction in progress	962,468	111,564	850,904	0
Computer software	10,850	10,850	0	0
Right-of-Use Asset LFUCG 2022 lease	46,029	46,029	0	0
Total Capital Assets	26,155,484	25,413,302	742,182	567,000

No assurance is provided on these financial statements.



Lexington And Fayette County Parking Authority
Monthly Management Report
L301 - 80 - On-Street



For the Month Ending May 31, 2023

	Period to Date				Year to Date			
	Actual	% of Rev	Budget	Fav (Unfav)	Actual	% of Rev	Budget	Fav (Unfav)
Revenue								
Permit/Monthly Billing	10,651	6%	6,635	4,016	114,870	6%	116,555	(1,685)
Meter Receipts	94,757	56%	95,505	(748)	943,544	51%	899,735	43,809
Bag Rental Fees	3,482	2%	6,635	(3,153) A	74,442	4%	97,795	(23,353)
Violation & Booting Revenue	61,098	36%	86,028	(24,930) B	705,321	38%	859,632	(154,311)
Over & Short	319	0%	-	319	3,091	0%	-	3,091
Total Revenue	170,307		194,803	(24,497)	1,841,267		1,973,717	(132,450)
Expenses								
Payroll								
Salaries & Wages	36,209		35,914	(295)	358,132		395,055	36,923
Employee Incentive	101		1,000	(2,226)	3,677		11,000	7,323
Payroll Taxes	5,863		5,671	(192)	52,440		62,383	9,943
Workers Comp Ins	2,752		2,730	(22)	25,764		30,029	4,265
Employee Health Ins	2,649		5,000	2,351	35,993		55,000	19,007
Liability Insurance	2,166		2,167	1	23,831		23,835	4
Total Payroll	49,739	41%	52,482	2,743	499,837	55%	577,302	77,465
Field								
Uniform	225		250	25	4,372		2,750	(1,622)
Hiring/Training	65		200	135	1,102		2,200	1,098
Repairs - On-Street	876		5,355	4,479	46,980		58,905	11,925
Vehicle Expense	2,817		2,150	(667)	28,036		23,650	(4,386)
Software Application	52,671		13,400	(39,271) C	195,618		197,243	1,625
Professional Services/Fees	3,245		625	(2,620) D	27,416		6,875	(20,541)
Fuels	-		100	100	1,398		1,100	(298)
General Supplies	1,164		1,000	(164)	11,346		16,000	4,654
Total Field	61,197	51%	23,080	(38,117)	316,400	35%	308,723	(7,677)
Office								
Communications	825		1,113	288	9,215		12,237	3,022
Office Supplies	34		250	216	4,378		2,750	(1,628)
Printing & Design	1,658		500	(1,158)	15,974		5,500	(10,474)
Postage	3,045		1,000	(2,045)	18,942		11,000	(7,942)
Total Office	5,562	5%	2,863	(2,699)	48,510	5%	31,487	(17,023)
Miscellaneous								
Base Management Fee	2,000		2,000	-	22,000		22,000	-
Incentive Management Fee	1,764		500	(1,264)	18,344		5,500	(12,844)
Dues & Subscription	306		325	19	3,564		3,575	11
Total Miscellaneous	4,070	3%	2,825	(1,245)	43,908	5%	31,075	(12,833)
Total Expenses	120,568	100%	81,250	(39,318)	908,655	100%	948,587	39,933
Net Results from PCI Ops	49,739		113,553	(63,814)	932,612		1,025,129	(92,517)

A. The Bag Rental Fees line had neg. variance of \$3153. We forecasted contd' growth/construct dwtn - d/n come to fruition.

B. Violations & Booting Rev. is a negative variance of \$24,930 - we invisioned Sat. + evening hrs beginning in Jan.

C. Soft. Applications was a neg. variance of \$39k in May. The T2 \$42k annual Flex subscription was paid in May (due in June).

D. Pro Srvcs had a neg. \$2620 variance (Paycom \$588, Barnacle \$1560, Full Send - IT \$222). Expenses hit admin categ. last yr.



**Lexington And Fayette County Parking Authority
Monthly Management Report
L301 Consolidated Off-street**



For the Month Ending May 31, 2023

	Period to Date				Year to Date			
	Actual	Budget	Fav (Unfav)		Actual	% of Rev	Budget	Fav (Unfav)
Revenue								
Transient	103,053	75,734	27,319	A	901,150	34%	775,307	125,843
Permit/Monthly Billing	117,483	116,630	853		1,379,264	53%	1,284,330	94,934
Stamp/Validation Billing	5,833	3,400	2,433		48,212	2%	37,400	10,812
Events	16,781	2,300	14,481	B	286,704	11%	231,000	55,704
Violation & Booting Revenue	80	225	(145)		580	0%	2,475	(1,895)
Over & Short	84	-	84		20	0%	-	20
Total Revenue	243,314	198,289	45,025		2,615,931		2,330,512	285,419
Payroll								
Salaries & Wages	31,386	33,795	2,409		344,298		371,745	27,447
Employee Incentive	229	-	(229)		2,841		-	(2,841)
Payroll Taxes	4,394	5,428	1,034		48,371		59,708	11,337
Workers Comp Ins	2,385	2,622	237		25,997		28,842	2,845
Employee Health Ins	3,354	3,873	519		40,948		42,603	1,655
Liability Insurance	3,883	3,883	-		42,713		42,713	-
Total Payroll	45,631	49,601	3,970		505,168	50%	545,611	40,443
Field								
Uniform	239	250	11		1,646		2,750	1,104
Hiring/Training	-	166	166		348		1,830	1,482
Repairs - Off-Street	48,541	48,446	(95)		156,582		87,916	(68,666)
Vehicle Expense	345	600	255		1,516		6,600	5,084
Software Application	645	3,790	3,145		10,569		41,690	31,121
Snow Removal	-	-	-		12,651		28,557	15,906
Professional Services/Fees	19,652	10,830	(8,822)	C	160,516		132,374	(28,142)
Fuels	-	188	188		1,068		2,202	1,134
Repairs - Sweeper	-	166	166		1,060		1,826	766
General Supplies	10,625	1,485	(9,140)	D	25,775		16,335	(9,440)
Elevator Maintenance	4,717	2,607	(2,110)		81,166		28,677	(52,489)
Total Field	84,765	68,528	(16,237)		452,898	45%	350,757	(102,142)
Office								
Communications	1,755	991	(764)		16,218		9,863	(6,355)
Office Supplies	483	500	17		5,512		5,500	(12)
Printing & Design	579	84	(495)		1,265		924	(341)
Postage	859	575	(284)		2,252		6,325	4,073
Total Office	3,675	2,150	(1,525)		25,246	2%	22,612	(2,634)
Miscellaneous								
Base Management Fee	2,500	2,500	-		27,500		27,500	-
Incentive Management Fee	-	750	750		-		8,250	8,250
Dues & Subscription	345	542	197		4,019		5,962	1,943
Total Miscellaneous	2,845	3,792	947		31,519	3%	41,712	10,193
Total Expenses	136,916	124,071	(12,845)		1,014,833	100%	960,692	(54,141)
Net Results From PCI Ops	106,398	74,218	32,180		1,601,098		1,369,820	231,278

- A. Trans. Rev. has a + variance of \$27k; \$126k YTD-an increase of \$300k over last yr. HX accounts for \$66k & Vic \$24k.
- B. Events show a + variance of \$14,481 this mth; \$56k YTD. We took advantage of pre-selling ALL Rupp/OpHse events
- C. Pro Svcs was over budget\$8822. We had unbudgeted Vic security \$5488 & several Walkr Electr invoices (\$2785).
- D. General Supplies is over budget \$9k - Flash Gate parts \$1742+Hillyard clean supplies \$3608+signage \$400

Lexington/ Fayette Co Parking Authority
Balance Sheet
May 31, 2023

ASSETS

Current Assets		
Cash - US Bank	\$	<u>22,048.91</u>
Total Current Assets		22,048.91
Property and Equipment		
Building Improvements		<u>81,518.30</u>
Total Property and Equipment		81,518.30
Other Assets		
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>103,567.21</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>3,782.00</u>
Total Current Liabilities		3,782.00
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		3,782.00
Capital		
Beginning Balance Equity	30,139.26	
Capital Contribution, Net	(333,700.00)	
Retained Earnings	351,447.22	
Net Income	<u>51,898.73</u>	
Total Capital		<u>99,785.21</u>
Total Liabilities & Capital	\$	<u><u>103,567.21</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Eleven Months Ending May 31, 2023

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 5,436.09	\$ 5,437.00	(0.91)	\$ 59,533.92	\$ 59,536.86	(2.94)
Income - Utilities	784.80	235.00	549.80	4,396.57	3,360.30	1,036.27
Total Revenues	<u>6,220.89</u>	<u>5,672.00</u>	<u>548.89</u>	<u>63,930.49</u>	<u>62,897.16</u>	<u>1,033.33</u>
Cost of Sales						
Total Cost of Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Gross Profit	<u>6,220.89</u>	<u>5,672.00</u>	<u>548.89</u>	<u>63,930.49</u>	<u>62,897.16</u>	<u>1,033.33</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	5,551.78	5,500.00	51.78
Office Supplies	33.54	0.00	33.54	167.70	33.54	134.16
Repair & Maintenance	553.27	525.00	28.27	4,057.13	1,355.00	2,702.13
Tax, License & Fees	0.00	0.00	0.00	27.74	0.00	27.74
Postage	0.00	0.00	0.00	9.09	8.00	1.09
Commission expense	0.00	0.00	0.00	2,218.32	0.00	2,218.32
Total Expenses	<u>1,086.81</u>	<u>1,025.00</u>	<u>61.81</u>	<u>12,031.76</u>	<u>6,896.54</u>	<u>5,135.22</u>
Net Income	<u>\$ 5,134.08</u>	<u>\$ 4,647.00</u>	<u>487.08</u>	<u>\$ 51,898.73</u>	<u>\$ 56,000.62</u>	<u>(4,101.89)</u>

Lexington/ Fayette Co Parking Authority
Statement of Cash Flow
For the Eleven Months Ended May 31, 2023

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ 5,134.08	\$ 51,898.73
Adjustments to reconcile net income to net cash provided by operating activities		
Total Adjustments	<u>0.00</u>	<u>0.00</u>
Net Cash provided by Operations	<u>5,134.08</u>	<u>51,898.73</u>
Cash Flows from investing activities		
Used For		
Net cash used in investing	<u>0.00</u>	<u>0.00</u>
Cash Flows from financing activities		
Proceeds From		
Used For		
Capital Contribution, Net	<u>0.00</u>	<u>(38,000.00)</u>
Net cash used in financing	<u>0.00</u>	<u>(38,000.00)</u>
Net increase <decrease> in cash	<u>\$ 5,134.08</u>	<u>\$ 13,898.73</u>
Summary		
Cash Balance at End of Period	\$ 22,048.91	\$ 22,048.91
Cash Balance at Beg of Period	<u>(16,914.83)</u>	<u>(8,150.18)</u>
Net Increase <Decrease> in Cash	<u>\$ 5,134.08</u>	<u>\$ 13,898.73</u>

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From May 1, 2023 to May 31, 2023

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
5/3/23	1253	509 100	Office Supplies Cash - US Bank	Invoice: 8664 Schrader Commercial Properties, LLC	33.54	33.54
5/10/23	1255	500 100	Property Management Fee Cash - US Bank	Invoice: 8361 SCHRADER COMMERCIAL PROPERTIES, LLC	500.00	500.00
5/10/23	1256	511 100	Repair & Maintenance Cash - US Bank	Invoice: 370 A&B Home Repairs	476.33	476.33
5/25/23	1257	511 100	Repair & Maintenance Cash - US Bank	Invoice: 8710 SCHRADER COMMERCIAL PROPERTIES, LLC	52.50	52.50
5/31/23	1258	511 100	Repair & Maintenance Cash - US Bank	Invoice: lowes-2424742645 Schrader Commercial Properties, LLC	24.44	24.44
	Total				1,086.81	1,086.81

**Lexington/ Fayette Co Parking Authority
General Ledger**

For the Period From May 1, 2023 to May 31, 2023

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	5/1/23			Beginning Balance			16,914.83
	5/3/23	1253	CDJ	Schrader Commer		33.54	
	5/10/23	1255	CDJ	SCHRADER COM		500.00	
	5/10/23	1256	CDJ	A&B Home Repairs		476.33	
	5/11/23	051123	CRJ	Lynna Nguyen	3,945.64		
	5/11/23	051123	CRJ	Lynna Nguyen	613.90		
	5/11/23	051123	CRJ	Savane Silver	1,490.45		
	5/11/23	051123	CRJ	Savane Silver	170.90		
	5/25/23	1257	CDJ	SCHRADER COM		52.50	
	5/31/23	1258	CDJ	Schrader Commer		24.44	
				Current Period Cha	6,220.89	1,086.81	5,134.08
	5/31/23			Ending Balance			22,048.91
155 Building Improvements	5/1/23			Beginning Balance			81,518.30
	5/31/23			Ending Balance			81,518.30
231 Tenant Deposits	5/1/23			Beginning Balance			-3,782.00
	5/31/23			Ending Balance			-3,782.00
349 Beginning Balance Equity	5/1/23			Beginning Balance			-30,139.26
	5/31/23			Ending Balance			-30,139.26
350 Capital Contribution, Net	5/1/23			Beginning Balance			333,700.00
	5/31/23			Ending Balance			333,700.00
352 Retained Earnings	5/1/23			Beginning Balance			-351,447.22
	5/31/23			Ending Balance			-351,447.22
400 Rental Income	5/1/23			Beginning Balance			-54,097.83
	5/11/23	051123	CRJ	Lynna Nguyen - Inv		3,945.64	
	5/11/23	051123	CRJ	Savane Silver - Inv		1,490.45	
				Current Period Cha		5,436.09	
	5/31/23			Ending Balance			-59,533.92
401 Income - Utilities	5/1/23			Beginning Balance			-3,611.77
	5/11/23	051123	CRJ	Lynna Nguyen - Uti		613.90	
	5/11/23	051123	CRJ	Savane Silver - Util		170.90	
				Current Period Cha		784.80	
	5/31/23			Ending Balance			-4,396.57
500 Property Management Fee	5/1/23			Beginning Balance			5,051.78
	5/10/23	1255	CDJ	SCHRADER COM	500.00		
				Current Period Cha	500.00		500.00
	5/31/23			Ending Balance			5,551.78
509 Office Supplies	5/1/23			Beginning Balance			134.16
	5/3/23	1253	CDJ	Schrader Commer	33.54		

**Lexington/ Fayette Co Parking Authority
General Ledger**

For the Period From May 1, 2023 to May 31, 2023

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	5/31/23			Current Period Cha Ending Balance	33.54		33.54 167.70
511 Repair & Maintenance	5/1/23			Beginning Balance			3,503.86
	5/10/23	1256	CDJ	A&B Home Repairs	476.33		
	5/25/23	1257	CDJ	SCHRADER COM	52.50		
	5/31/23	1258	CDJ	Schrader Commer	24.44		
	5/31/23			Current Period Cha Ending Balance	553.27		553.27 4,057.13
512 Tax, License & Fees	5/1/23			Beginning Balance			27.74
	5/31/23			Ending Balance			27.74
526 Postage	5/1/23			Beginning Balance			9.09
	5/31/23			Ending Balance			9.09
528 Commission expense	5/1/23			Beginning Balance			2,218.32
	5/31/23			Ending Balance			2,218.32

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of May 31, 2023
100 - Cash - US Bank
Bank Statement Date: May 31, 2023

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		16,914.83
Add: Cash Receipts		6,220.89
Less: Cash Disbursements		(1,086.81)
Add (Less) Other		<u> </u>
Ending GL Balance		<u>22,048.91</u>
Ending Bank Balance		22,885.24
Add back deposits in transit		<u> </u>
Total deposits in transit		
(Less) outstanding checks		
	Apr 5, 2023 1249	(360.00)
	May 10, 2023 1256	<u>(476.33)</u>
Total outstanding checks		(836.33)
Add (Less) Other		<u> </u>
Total other		
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u><u>22,048.91</u></u>

KRS 67A.921 requests all budget amendments of LFCPA be presented to LFUCG City Council for approval. This policy defines the appropriate process and definitions to determine what requires a budget amendment for LFCPA and related procedures.

Budget amendments for LFCPA will be addressed semi – annually. It is the responsibility of the Executive Director to initiate the discussion for budget amendments and timely placement on the Commission meeting docket.

Budget amendments will not be used to reallocate line items within the budget rather for meaningful adjustment of revenue or expense issues that create significant change to the increase or decrease in net assets. Budget amendments are not intended to be used for minor and non-material fluctuations in line items or if the overall net increase/decrease in assets is not adjusted or for any items determined to be the result of timing and non-permanent.

1. A significant change to the net increase or decrease in net assets is defined as a year-to-date variance (budget to actual) of total revenue that exceeds twenty-five percent (25%) of the annual original budgeted amount for total revenue. A change to the original budget of this scale creates a budget amendment need.
2. If, upon evaluation by the Commission the year-to-date (budget to actual) of an operating expenditure category exceeds the budgeted amount by both \$10,000 and 15% of the line-item amount for that expense an amendment is suggested, subject to evaluation by the Commission. The Commission will evaluate if the variance is permanent or temporary in nature. If it is determined to be temporary in nature and will adjust under the threshold, the Commission retains the right to not require a budget amendment. The discussion of same must be documented in the relevant Commission meeting. Any budget amendment will be documented with an associated Budget Amendment Form noting the specific line item(s), Revised Budget Amount, Increase or Decrease amount and New

Budget. Form attached.

3. The Commission retains the right to adjust policy at any time.

The purpose of the Contingency Allocation Policy for the Lexington & Fayette County Parking Authority is to ensure the goals, organizational priorities, stability of the mission, and ongoing operations of the organization are met. It is intended to provide an internal source of funds for situations such as a sudden increase in expenses, one-time unbudgeted expenses, unanticipated loss in funding, one-time nonrecurring expenses, investment in infrastructure, or uninsured losses. It is not intended to replace a permanent loss of funds or eliminate an ongoing budget gap.

This policy defines the use of a Contingency Allocation which will be established as a part of the current fiscal year budget. The following directives will be observed:

1. A Contingency Allocation will be included in each year's annual budget with additional allocations authorized at the sole discretion of the Board of Commissioners. At no time shall the Lexington Fayette County Parking Authority begin a new fiscal year with an allocation less than the 5% of the current budgeted annual revenue unless waived by the board.
2. Budgeted operating dollars shall be pursued prior to utilizing any monies from the Contingency Allocation.
3. Monies in the Contingency Allocation may be used for the following:
 - a. Unanticipated or unforeseen extraordinary needs of an emergency nature; for example, costs related to a natural disaster or calamity, or other emergency as defined in state or local law, or an unexpected significant or need occurs;
 - b. A sudden increase in expenses;
 - c. Uninsured losses;
 - d. One-time, non-recurring unbudgeted expenses, or nonrecurring expenses that will build long-term capacity; or

- e. Revenue stabilization to balance the budget in the event of an unanticipated revenue shortfall, unexpected loss in funding, or investment in infrastructure.
4. All expenditures from the Contingency Allocation must be approved by the Executive Director in consultation with the Commission Chair. The Executive Director is responsible for ensuring that the Contingency Allocation is maintained and used only as described in this Policy. The use of the Contingency Allocation will be reported at the next scheduled Board Meeting, accompanied by a description of the analysis and determination of the use of funds.
5. The use of funds from the Contingency Allocation does not require any replenishment or adjustment to the budget.



Barnacle Plan Price Comparison

- Any person who has two past-due citations is eligible for immobilization.
- Once a vehicle becomes eligible for immobilization, **LEXPARK** sends a letter to the registered owner notifying them of intent to immobilize. The individual then has eight days to pay their outstanding fees.
- Release Fees: Averaged \$1,965 per month from October 2022 through May 2023, compared to an \$1,800 flat rate under proposed new pricing.
- Replacement Fee: This is a fee passed to the owner of the immobilized vehicle if they do not return the Barnacle or it is damaged beyond repair.
- Deposit: This amount is put on “hold” to ensure the Barnacle is returned in a timely manner. Currently, **LEXPARK** experiences a higher than industry standard rate of unreturned or damaged Barnacles.
- Immobilization Fee: Charged by **LEXPARK** to every individual who is immobilized.

	Current Plan	Proposed New Pricing Model
Cost per Unit	None	\$225 per device/per month, eight are needed (\$1,800)
Release Fees	\$30 per deployment	None
Replacement Fee	\$550 (\$500 + \$50 shipping)	\$50 for up to 8 devices each year, then \$350 per device
Deposit	\$50	\$150
Immobilization Fee	\$90	\$90

Ed Trammell

From: Chad Needham <limehouseprop@gmail.com>
Sent: Monday, June 19, 2023 5:37 PM
To: Ed Trammell
Subject: Fwd: Meter Bag request - 124 N Upper St

Chad Needham, Properties
Greyline Station
859.494.1883

Begin forwarded message:

From: C Needham <needhamproperties@yahoo.com>
Date: June 19, 2023 at 4:28:31 PM EDT
To: etrammell@lexpark.ort
Cc: Chad Needham <limehouseprop@gmail.com>
Subject: Meter Bag request - 124 N Upper St

Dear Mr. Ed Trammell,

This email is our request for a meter bag at 124 N Upper St in downtown Lexington, KY. We purchased this building and currently undergoing a full repair and remodel of the entire structure both internally and externally. As you know, this building has been in disrepair for a number of years. On occasion, we will need to request a meter bag to park a construction debris dumpster box in an adjacent parking spot next to the building on Short St. We currently have been excavating for basement and plumbing and will begin concrete pouring soon. We anticipate this taking the next 4-8 weeks (6/19-8/20).

Thank you for your continued patience as we will someday soon have a historic important downtown building looking great again.

Chad Needham
859-494-1883

Garage Updates

Garage & Pedway Lighting Schemes:

- Orange for Gun Violence Awareness
- Red and blue for Juneteenth
- Rainbow scheme for Pride Festival
- Purple for World Vitiligo Day
- Standard daily multicolor scheme

Transit Center Garage:

- ThreeWire Electric repaired four large exhaust fans in the garage which have been inoperable. The repair required the installation of new conduit, wiring, fuses, and electric motor protector controls. The cost of the repair was \$11,330.

Victorian Square Garage:

- Vincent Lighting Systems is scheduled to be on site July 12th. They will address issues with the façade and pedway lighting. Various fixtures along the garage façade and pedway are stuck in a 'no data glow'.

Helix Garage:

- In preparation for the upcoming replacement of the electric breaker panels and transformers at the Helix Garage, LPA coordinated a test with the County Clerk and Police Department to determine if the adjacent buildings are connected to the Helix Garage electric panels. Neither building appears to be connected.
- DB General Contracting has scheduled the electrical upgrade work to begin on July 17th. The project has an estimated three-day timeline for completion, but the electrician hopes to complete the project within two days. LPA has consulted with LFUCG, the Fayette County Clerk, and the Police Department to help ensure any disruption is as minimal as possible.
- Vincent Lighting Systems is scheduled to be on site July 12th, to address lighting issues on the Helix Garage ramp. Fixtures from level 4 – 6 are stuck in a 'no data glow'.

General Garage Notes:

- Bennett & Pless Engineers are scheduled to be on site the week of July 10th – 14th. They will conduct facility condition assessments for the updated Capital Asset Management Plan.
- CAMP related drain repairs have been completed in all garages.
- CAMP related painting of drainpipes has been completed in all garages.
- The LEXPARK staff gathered quotes for landscape maintenance of the Victorian Square and Transit Center garages. Hillenmeyer Landscape Services was chosen with a total proposal cost of \$10,384. Included in the scope are new plantings in the Victorian Square LiveWall system and Transit Center corner planters, fall pruning of the sumac along the High Street planters, and irrigation of plants throughout the growing season.





Garage Security:

- Installation of the garage security camera system hardware was completed at Victorian Square Garage. Individual camera programming and advanced analytics setup is nearly complete. Staff training for viewing and saving recorded footage has been scheduled.
- Installation of the system will follow with the Transit Center Garage and lastly, the Helix Garage.
- There are no incidents to report related to the security services provided by Signal 88 at the Transit Center Garage and Victorian Square Garage, but Signal 88 has recently encountered staffing issues. LPA and LEXPARK staff are closely monitoring the situation and have again expressed concern to Signal 88 management regarding the ongoing staffing issues.
- Beginning July 7th, Fayette County Sheriff Deputies will provide security at Victorian Square Garage on Friday and Saturday from 12AM – 4AM. Signal 88 has been informed their services will not be required in the garage during those times.