

July 12, 2018 Board Meeting Agenda



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|-------|---|----------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of June 14, 2018 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
A. Executive Director Reports
B. Operational Reports
C. Town Branch Commons | Means |
| IV. | Approve LPA and LEXPARK May 2018 Financial Reports
and Schrader Commercial Reports
<i>Board Action Required</i> | Means |
| V. | LPA FY2019 Budget | Means |
| VI. | On-Street
A. Request for Permanent Meter Removal
B. EV Charging Station on South Limestone | Means |
| VII. | Off-Street (Garages)
A. Broadway Shoppes
B. Garage Updates | Trammell |
| VIII. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |
| IX. | Closed Session per KRS 61.810 | Frazier |

Next Meeting: August 16, 2018



Mayor Jim Gray
 Lexington-Fayette Urban County Government
 LEXINGTON & FAYETTE COUNTY PARKING AUTHORITY

BOARD MEETING MINUTES

June 14, 2018

Called to order: 10:00 a.m. by James H. Frazier, III, Chairman

Location: Lexington Public Library 140 East Main Street, Lexington KY 40507

Voting Members: Kenton Ball
 Dee Dee Harbut
 Wayne Masterman
 Bill O'Mara

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
 Lexington & Fayette County Parking Authority

Advisory Board: Becky Horine

Guests: Steve Bartley, RPS
 Sheila Beck, DDAF
 Matt Berry, RPS
 Charles Stephenson, RPS

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Kimley Horn Presentation

Adam Jones and Gabby Diaz-Gonzalez present an overview of the operational audit conducted by Kimley Horn.

Item 3 – Approval of the March 2018 Minutes

Mr. Ball makes a motion to approve the minutes as presented. Mr. Masterman seconds. The vote was unanimous, and the motion passed.

Item 4 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the May 2018 Executive Director Report. He informs the Commissioners of his work on a chapter in a new parking textbook created by the International Parking Institute.

B. Operational Reports

Mr. Means presents the May 2018 operations reports. He notes that meter up-time continues to be very strong and is currently sitting at 99.9%. The increase in appeals is due to a campaign by the Lexington

Police to target and enforce ADA parking areas. The number of citations written during the month decreased due to staffing shortages. Collections efforts are strong. The On-Street aged balance dropped from April to May. Mr. Means is monitoring garage monthly accounts to see if parkers can be added to Victorian Square or Transit Center. Transient revenues continue to bounce back. Ms. Harbut asked how a potential move of the LFUCG Government Center would affect LPA. Mr. Means distributes a supplemental report that shows potential impacts.

C. Life Insurance

By consensus, the Commissioners agree the LPA can provide a life insurance benefit to all full-time, salaried employees.

Item 5 – April 2018 Financial Reports

Mr. Means presents the April 2018 financials. He notes that On-Street salaries are under budget for the month and year. Snow removal was also under budget for the year. Meter revenue was strong for the month. Off-Street monthly rentals are under budget for the year but are improving. Event revenues are under budget, but Mr. Means reports on new strategies to increase event parking in Victorian Square. Year-to-date total revenues are under budget by \$51K but were under by \$82K in March, so they are improving. Year to date, LPA is \$568K ahead of budget for all activities. Mr. O'Mara makes a motion to approve the April 2018 financials. Mr. Masterman seconds. The vote was unanimous and the motion carried.

Item 6 – LPA FY19 Budget Update

Mr. Means presents an FY19 budget. This budget will likely be adjusted during the year due to the new Contractor.

Item 7 – LEXPARK Operations

A. Contractor Negotiation Update

Mr. Means reports that the contract has been signed and weekly transition call-in meetings began.

B. New Copier

By consensus, the Commissioners agree to purchase a new copier for the LEXPARK office but ask LPA staff to research the option to lease.

Item 8 – On-Street

A. Requests for Permanent Meter Removal

Mr. Means reports Core Spaces has countered at \$9,400 per space. By consensus, the Commissioners agree that LPA's valuation of \$19K per space is appropriate and defensible.

Mr. Means informs the Commissioners that LPA will likely lose five spaces on Bolivar that are currently being used for monthly parking permits and meter parking. The spaces are needed to allow safer traffic patterns when crossing or turning onto South Broadway. He informs the Commissioners that while the spaces on Bolivar must be removed, there is a possibility to pick up some spaces on Plunkett Street and he will pursue that possibility with LFUCG.

Item 9 – Off-Street

A. Broadway Shoppes

There were no maintenance issues in the Broadway Shoppes during the month. Gretchen Reece has moved out of her space but continues to pay rent.

B. Garage Updates

Mr. Trammell reports the KU energy rebates related to LED lighting at Courthouse garage are processing. Bid documents for CAMP work are being finalized. The AOC has referred LPA's request for CAMP expenses to their legal department. Mr. Trammell briefs the Commissioners on a water leak in the

Courthouse Garage which is affecting the Courthouse building. By consensus, the Commissioners ask that the repair be made a priority.

Mr. Trammell reports on his work with Walter P Moore to adjust the annual reserve amount for CAMP repairs. Currently, the figure is \$75 per space and Mr. Trammell suggests raising that to \$210 per space. By consensus, the Commissioners agree reserve \$500K per fiscal year for CAMP repairs.

Mr. Ball makes a motion to reserve an additional \$1.5 million dollars for upcoming capital repairs by the end of FY2018. Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Mr. O'Mara makes a motion to enter closed session per KRS 61.810. Mr. Ball seconds.

Mr. Ball makes a motion to exit closed session. Ms. Harbut seconds.

There being no further business brought before the Board, the meeting adjourned at 12:15pm.



July 5th, 2018
**Lexington & Fayette County
 Parking Authority**
Executive Directors Report
June 2018



Accomplishments

- Along with Ed Trammell attended the International Parking Institute Conference and Expo in Orlando FL, besides additional learning and networking we gain points towards our CAPP recertifications
- Assisted Lanier with their hiring of the new LEXPARK GM – Justin Jun who officially started prior to July 1st
- With the assistance of the LEXPARK staff, SpotHero and Scheidt & Bachman IT departments, we successfully tested and vended our gates with the SpotHero on-line reservations (QR Codes) on both printed paper and electronic mobile devices
- Successfully negotiated and finalized our Management Agreement with Lanier Parking starting July 1, 2018
- Received final report and on-line presentation from Kimley-Horn for our Operations and Best Practices Audit with full payment made before the end of the fiscal year
- Received full LPA Board approval in the spirit of negotiations to lower our rate from \$19,600 to \$19,000 for the permanent loss of metered spaces on South Upper Street, next step is a Memorandum of Agreement
- Purchased a new printer, scanner, copier combo for the LEXPARK office
- Transitioned the LEXPARK customer service and operations office from Republic Parking to Lanier parking with a full accounting of the \$12k PARCS equipment change fund

Meetings with LFUCG/LFCPA staff

- Ed, Linden, Charles and I met regarding updates and challenges with our meter sensor trial/pilot
- Attended the LPA May Board meeting
- Began our weekly “Transition Calls” with our local staff and Lanier’s exec. team
- LPA Staff breakfast and board meeting follow-up
- Gateless/Frictionless garage parking planning call with Lanier team
- Attended the June 21st LFUCG council workshop on the UK LFUCG land swap
- Ed and I met again with Brandi Peacher regarding the potential loss of space that we were made aware of by the former Town Branch Commons project manager in June of last year
- Met with Charles Stevenson to look at an issue of vehicles parking on the sidewalk along Vine Street
- Ed and I met with new LEXPARK GM Justin Jun to review his experience with Gateless Garage environments

- Conference call with our Staff and Republic Management regarding year end close out and transitional items
- Attended the LPA Special Called Board meeting
- Ed, Charles and I met at a location near UK where traffic accidents continue to demolish our LUKE meters and agreed on a replacement plan
- Held regular weekly meetings for both On-Street and Garage operations with Republic Parking (LEXPARK) staff

Meetings with External Individuals/Groups

- Introduction meeting with our new accounting representative from DDAF, Justin Hubbard
- Met with our Atty Richard Hopgood regarding a potential development
- Richard Hopgood and I had a meeting with a development team regarding a potential downtown development requiring parking
- Negotiations phone call with Steve Resnick of Lanier regarding July 1, 2018 agreement terms
- Conference call with Lanier team on potential vehicles for LEXPARK Operations
- Attended a special called DLMD board meeting at McBrayer
- Had lunch with a group from Ohio University who toured out LEXPARK offices and facilities as they were familiar with our advanced program and were looking for ideas to implement at their University, one of the visitors was their consultant Perry Egleston of SP+ who was a former GM of our LEXPARK program
- Met with Ethan from DLP formally LDDA to follow up on projects that we had worked on with LDDA previously
- LPA – Lanier – SpotHero transition call
- LPA – Lanier – PayByPhone transition call
- Met with industry friend and now Parkopedia rep Steve Hernandez
- Assisted with Mid-South Transportation and Parking Association conference planning visit, as they are looking to host the conference in Lexington, March 2019
- Attended a DLP Branding workshop and Reception
- Catch up meeting with Chris Goodson of Lanier from Atlanta who will be overseeing our project and the direct supervisor over our new GM Justin Jun
- LPA – Lanier – Scheidt & Bachmann transition call
- Attended a DLP & downtown branding focus group meeting made up of Event & Tourism related stakeholders
- LPA – Lanier – IPS meters transition and on-line training webinar
- Met with former LEXPARK Garage Manager regarding recent opening at the LEXPARK office
- Weekly project calls with SpotHero on roll out of new on-line reservation system, signage and marketing the program

Future Goals and Planned Activities

- Begin working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Work with CDP Engineers and LFUCG to implement water quality improvements at the Helix using LFUCG \$240k grant
- Continue working on 10 year “Asset Management” Plan
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart Certification and is under the US Green Building Council
- Implement recommendations from Walker’s 10-Year Analysis
- Continue to market the pay-by-phone program
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon LFCPA goals

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

Unique Visitors to Website
 LEXPARK Walk-In Customers
 LEXPARK Telephone Inquiries (Total)
 Reporting Inoperative Meters
 LUKE
 LPS
 POMS
 Enforcement Complaint
 Other Inquiry including payments/ Just payments
 Pay by Phone questions or issues
 After 5 Parking questions
 Wrong Way Parking
 Garages

TOTAL CONTACTS
 Business Association Meetings Attended
 Neighborhood Association Meetings Attended
 Number of Merchants Visited
 Number of Institutional and/or Public Official Meetings
 Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)

Parking Meter In-Service Rates (% of time)
 Single-Space Meters
 Multi-Space Meters

Average Response Time to Address Meter Complaint (Hours)
 Single-Space Meters (POM)
 Single-Space Meters (LPS)
 Multi-Space Meters (LUKE)

Number of Citation Appeal Hearings
 Number of Citations Dismissed or Reduced to Warning
 Number of Requested Citation Administrative Appeals
 Number of Citations Administratively Dismissed or Reduced to Warning

Note Jul-17 Aug-17 Sep-17 Oct-17 Nov-17 Dec-17 Jan-18 Feb-18 Mar-18 Apr-18 May-18 Jun-18 Standard TOTAL AVERAGE Percent of Total CY 2017 AVERAGE

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	TOTAL	AVERAGE	Percent of Total	CY 2017 AVERAGE
Unique Visitors to Website	2,383	2,760	2,518	2,892	2,453	2,257	2,385	2,291	2,401	2,482	2,218	2,481												29,521	2,460.1	N/A	2,435.1
LEXPARK Walk-In Customers	692	701	697	470	458	585	473	579	574	581	590	593												6,993	582.8	N/A	443.1
LEXPARK Telephone Inquiries (Total)	180	181	182	165	166	148	161	174	166	186	143	139												2,418	201.6	100%	187.1
Reporting Inoperative Meters	50	57	63	50	53	44	50	48	44	50	43	39												589	49	8%	16
LUKE	67	64	61	63	60	54	62	74	77	71	61	58												787	66	2%	6
LPS	63	60	58	52	53	50	49	40	50	59	44	42												620	52	3.3%	6
POMS	2	1	0	0	0	0	0	0	0	0	0	0												4	0	0.0%	0
Enforcement Complaint	692	701	697	563	570	545	558	560	551	645	635	641												7,358	613	30%	59
Other Inquiry including payments/ Just payments	86	90	91	90	83	81	72	99	96	101	98	101												1,088	91	4%	3
Pay by Phone questions or issues	0	0	0	0	0	0	0	0	0	0	0	0												0	0	0%	0
After 5 Parking questions	7	10	8	11	15	16	20	30	32	32	32	29												235	20	0%	0
Wrong Way Parking	871	881	896	965	972	984	991	987	983	991	996	997												11,514	959.5	48%	840.1

Business Association Meetings Attended	24	28	23	27	23	20	29	29	36	23	24	29												315	26.3	100%	23.1
Neighborhood Association Meetings Attended	12	12	11	15	12	7	17	15	23	15	10	21												170	14.2	54%	11.1
Number of Merchants Visited	0	1	3	2	2	2	1	1	0	1	0	1												15	1.3	5%	0.1
Number of Institutional and/or Public Official Meetings	3	3	3	2	3	3	4	3	2	2	3	3												32	2.7	10%	3.1
Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)	9	12	6	8	6	8	7	10	10	6	10	6												98	8.2	31%	7.1

Parking Meter In-Service Rates (% of time)	1	0	2	1	3	2	1	2	0	1	1	2												16	1.3	N/A	0.1
Single-Space Meters	99.7%	99.8%	99.6%	99.8%	99.8%	99.8%	99.9%	99.8%	99.9%	99.8%	99.9%	99.9%												N/A	99.8%	N/A	99.7%
Multi-Space Meters	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%												N/A	99.9%	N/A	99.7%

Average Response Time to Address Meter Complaint (Hours)	2.22	1.72	0.76	1.26	1.9	6.81	1.16	2.02	2.42	1.09	2.12	1.56												N/A	2.1	N/A	3.1
Single-Space Meters (POM)	2.82	2.44	5.23	2.22	2.72	3.07	2.24	2.95	1.79	2.25	1.77	1.31												N/A	2.6	N/A	5.1
Single-Space Meters (LPS)	2.9	1.66	1.07	2.16	3.04	1.05	1.29	1.15	2.47	0.99	1.27	0.74												N/A	1.6	N/A	2.1
Multi-Space Meters (LUKE)	28	31	40	37	24	8	22	21	24	17	55	39												346	28.8	100%	32.1
Number of Citations Dismissed or Reduced to Warning	11	9	23	7	13	4	8	8	11	14	35	16												159	13.3	46%	10.1
Number of Requested Citation Administrative Appeals	117	193	169	219	130	92	139	122	132	218	240	224												1,995	166.3	100%	166.1
Number of Citations Administratively Dismissed or Reduced to Warning	56	72	75	88	56	36	51	49	58	146	180	127												994	82.8	50%	54.1

PARKING MANAGEMENT EFFECTIVENESS

Number of Parking Activity Surveys Conducted (TOTAL)
 Parking Occupancy and Availability
 Parking Turnover
 Downtown Meter Turnover Rate
 Parking Vacancy Rate in Neighborhoods
 Meter Occupancy Rate by Survey
 Paid Legal Meter Occupancy Rate by Meter Revenue
 Safety Zone Violation Rate
 Loading Zone Violation Rate

Number of Parking Activity Surveys Conducted (TOTAL)	47	47	47	47	47	47	47	47	47	47	47	47												564	47.0	100%	46.1
Parking Occupancy and Availability	46	46	46	46	46	46	46	46	46	46	46	46												552	46.0	98%	45.1
Parking Turnover	1	1	1	1	1	1	1	1	1	1	1	1												12	1.0	2%	1.0
Downtown Meter Turnover Rate	202%	220%	199%	214%	189%	196%	219%	217%	190%	247%	212%	225%												N/A	210.8%	N/A	217.1%
Parking Vacancy Rate in Neighborhoods	63%	72%	55%	64%	50%	60%	56%	63%	62%	63%	62%	64%												N/A	62.3%	N/A	61.3%
Meter Occupancy Rate by Survey	45.0%	48%	51%	54%	56%	44%	49%	53%	55%	51%	34%	41%												N/A	48.4%	N/A	45.5%
Paid Legal Meter Occupancy Rate by Meter Revenue	36.4%	30.6%	45.5%	43.6%	49.2%	45.6%	42.8%	52.6%	49.9%	52.7%	45.5%	40.8%												N/A	44.6%	N/A	42.1%
Safety Zone Violation Rate	6.8%	7.2%	8.7%	6.6%	7.0%	6.40%	6.0%	10.5%	5.0%	6.6%	8.8%	6.90%												N/A	7.2%	N/A	7.4%
Loading Zone Violation Rate	1.7%	2.3%	1.5%	1.6%	2.4%	2.1%	2.1%	2.1%	2.2%	2.3%	1.7%	2.1%												N/A	2.0%	N/A	2.4%

PARKING OPERATIONS EFFICIENCY

Number of Parking Violation Surveys Conducted
 Violation Capture Rate (Meters & RPP)
 Total Net Patrol Hours
 Average Net Patrol Hours per Officer
 Number of Letters Mailed
 Total Amount Due from Top 20 Scottflaws
 Parking Ticket Collection Rate (1-year running average)

Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30	30	30	30	30												360	30.0	100%	30.1
Violation Capture Rate (Meters & RPP)	43%	25%	44%	34%	26%	35%	31%	34%	32%	27%	35%	27%												N/A	33%	N/A	29%
Total Net Patrol Hours	785	878	821	991	784	715	854	711	692	697	565	740												9,233	769	N/A	77
Average Net Patrol Hours per Officer	131	154	137	165	112	118	142	118	138	116	141	123												N/A	133	N/A	13
Number of Letters Mailed	2,714	3,094	3,101	3,087	3,323	2,578	2,957	2,936	3,014	3,352	2,853	3,015												36,024	3,002	N/A	2,770
Total Amount Due from Top 20 Scottflaws	\$9,335	\$9,540	\$9,570	\$8,970	\$10,180	\$9,860	\$9,860	\$9,850	\$10,025	\$10,240	\$9,243	\$9,435												N/A	\$9,676	N/A	\$8,471
Parking Ticket Collection Rate (1-year running average)	78.55%	78.58%	79.56%	80.53%	80.89%	80.36%	80.19%	80.27%	81.00%	80.40%	80.93%	79.77%												N/A	80.1%	N/A	74.7%

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

6

REVENUE STREAM INTEGRITY and SECURITY	
Field Inspections (with Contact)	Canister Integrity Maintenance Collections Enforcement Coin Counting Observations
Field Observations (Covert)	Vehicle Integrity Maintenance Collections Enforcement
Revenue Control Discrepancies Noted	Seal Integrity Lock Integrity Canister Integrity Key Integrity (e.g., not on locked ring, belt, etc.) Unlocked Vehicles Incomplete Coin Room Record Incomplete Key Control Documentation Failure to Notify of Location
Customer Satisfaction	Number of Parkers Responding Positive Response Negative Response Specific Complaints
Revenue Tests	Number of Single-Space Meters Planted Value Planted Value Recovered Number of Multi-Space Meters Planted Value Planted Value Recovered
Average Meter Payment and Average Length of Stay	Average Meter Payment (LUKE & IPS) 4 Hour Meters - Average Length of Stay (in minutes) 2 Hour Meters - Average length of stay (in minutes)
Credit Card Usage	LUKE (Percent of transactions) Average CC transaction IPS (Percent of transactions) Average CC transaction
Meter Occupancy Rates by Zones	Low 0-30% (9,12,13) Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16) High 60% or more (4,8)

	Note												TOTAL	AVERAGE	Percent of Total	
	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18				
Field Inspections (with Contact)	5	4	5	5	7	7	7	5	6	7	5	6	7	69	5.8	100%
Canister Integrity	1	0	0	0	1	0	0	0	0	0	0	0	0	2	0.2	3%
Maintenance	1	1	1	1	1	1	1	1	1	1	1	1	1	11	0.9	16%
Collections	0	1	0	0	1	2	1	2	1	2	1	1	1	10	0.8	14%
Enforcement	1	0	1	2	3	1	1	2	0	1	1	2	3	18	1.5	26%
Coin Counting Observations	2	2	3	2	1	3	3	2	3	3	2	2	3	28	2.3	41%
Field Observations (Covert)	10	7	8	7	8	7	9	10	9	11	11	11	12	109	7.8	100%
Vehicle Integrity	1	1	1	1	2	1	0	2	1	1	2	2	2	16	1.3	15%
Maintenance	3	2	2	2	2	3	2	3	3	3	3	3	4	32	2.7	29%
Collections	3	2	2	2	1	2	3	1	3	2	2	3	2	26	2.2	24%
Enforcement	3	2	3	2	3	2	3	4	2	4	4	3	4	35	2.9	32%
Revenue Control Discrepancies Noted	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Seal Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Lock Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Canister Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Key Integrity (e.g., not on locked ring, belt, etc.)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Unlocked Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Incomplete Coin Room Record	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Incomplete Key Control Documentation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Failure to Notify of Location	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Customer Satisfaction	1	0	2	1	3	2	1	2	2	3	1	1	2	18	2	N/A
Number of Parkers Responding	1	0	2	1	3	2	1	2	1	3	1	1	2	18	0.8	N/A
Positive Response	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A
Negative Response	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A
Specific Complaints	0	0	0	0	1	0	0	1	0	1	1	0	2	7	1	N/A
Revenue Tests	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0.1	N/A
Number of Single-Space Meters Planted	1	0	0	0	0	0	0	0	0	0	0	0	0	1	0.1	N/A
Value Planted	\$0.50													\$0.50	\$0.50	N/A
Value Recovered		\$1.10												\$1.10	\$1.10	N/A
Average Meter Payment and Average Length of Stay																
Average Meter Payment (LUKE & IPS)	\$1.01	\$1.01	\$0.97	\$0.99	\$0.90	\$0.86	\$0.96	\$0.99	\$0.99	\$1.00	\$0.89	\$0.89	\$0.89	N/A	\$8.30	N/A
4 Hour Meters - Average Length of Stay (in minutes)	109	128	124	125	119	117	126	131	131	132	125	125	125	N/A	124	N/A
2 Hour Meters - Average length of stay (in minutes)	45	43	44	43	43	43	45	44	45	44	44	44	44	N/A	44	N/A
Credit Card Usage																
LUKE (Percent of transactions)	55.0%	55.8%	57.0%	58.0%	59.0%	56.7%	68.3%	73.0%	72.0%	75.0%	67.0%	66.0%	66.0%	N/A	63.6%	N/A
Average CC transaction	\$2.17	\$2.11	\$2.22	\$2.15	\$2.15	\$2.11	\$2.17	\$2.21	\$2.18	\$2.20	\$2.21	\$2.33	\$2.33	N/A	218.4%	N/A
IPS (Percent of transactions)	17.6%	17.9%	18.2%	17.0%	17.2%	18.2%	18.5%	18.5%	19.0%	18.6%	18.7%	17.4%	17.4%	N/A		
Average CC transaction	\$1.32	\$1.33	\$1.32	\$1.32	\$1.33	\$1.31	\$1.34	\$1.31	\$1.34	\$1.33	\$1.33	\$1.33	\$1.33	N/A		
Meter Occupancy Rates by Zones																
Low 0-30% (9,12,13)	33%	32%	34%	37%	32%	32%	28%	30.0%	35.0%	28.0%	13.0%	32.0%	32.0%	N/A	30.5%	N/A
Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)	51%	42%	53%	58%	41%	41%	48%	55.0%	54.0%	54.0%	36.0%	38.0%	38.0%	N/A	47.6%	N/A
High 60% or more (4,8)	69%	48%	66%	72%	67%	82%	89%	71.0%	76.0%	66.0%	70.0%	70.0%	70.0%	N/A	70.5%	N/A

LEXARK On-Street By The Numbers FY18

CATEGORY	Current												Ave. FY18	Ave. FY17	Ave. FY16	Ave. FY14
	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18				
Number of Violations Cited	3,265	4,157	3,961	4,320	3,924	3,318	3,594	3,358	3,499	3,863	2,709	3,374	3,612	3,587	3,587	3,832
Number of Actual Citations (excludes voids & warnings)	2,866	3,594	3,684	3,958	3,530	3,095	3,188	3,075	3,184	3,551	2,525	3,096	3,279	3,312	3,373	3,608
Value of Actual Citations	\$66,635	\$79,475	\$83,965	\$85,365	\$73,395	\$63,525	\$68,810	\$68,235	\$77,615	\$154,905	\$75,305	\$84,085	81,776	\$74,589	\$75,350	\$54,123
Number of Citations Paid	2,246	2,713	2,640	3,390	2,784	2,513	2,576	2,593	2,806	2,504	2,302	2,198	2,605	2,499	2,609	2,928
Percentage of Citations Paid	78.37%	75.49%	71.66%	85.65%	78.87%	81.20%	80.80%	84.33%	88.13%	70.52%	91.17%	70.99%	80%	76%	78%	81%
Value of Citations Paid	\$55,955	\$71,540	\$71,735	\$91,862	\$72,605	\$66,393	\$69,195	\$70,460	\$77,415	\$74,155	\$72,137	\$61,011	\$71,205	\$65,630	\$68,709	\$58,797
Number of Warnings Issued	329	486	220	280	334	166	276	226	142	244	137	209	254	362	190	199
Number of Voids	76	90	67	92	93	76	100	69	81	79	54	75	79	74	47	41
Percentage of Citations that were Voids	2.7%	2.5%	1.8%	2.3%	2.6%	2.3%	2.8%	2.1%	2.3%	2.0%	2.1%	2.4%	2%	1.9%	1.4%	1.1%
Meter Revenue Collected	\$75,012	\$94,666	\$95,584	\$98,780	\$96,450	\$77,106	\$87,751	\$93,972	\$95,944	\$98,948	\$93,492	\$76,299	\$90,333	\$82,470	\$71,729	\$65,236
Average Meter Revenue Collected per Work Day	\$3,751	\$4,116	\$4,779	\$4,490	\$4,593	\$4,058	\$4,618	\$5,873	\$5,996	\$5,820	\$5,194	\$4,769	\$4,838	\$3,982	\$3,607	\$3,088
Number of RPP's Sold	521	814	166	53	25	9	35	37	27	83	32	91	1,893	1,739	1,657	1,408
Value of RPP Permits	\$5,210	\$8,140	\$1,660	\$530	\$250	\$90	\$350	\$370	\$270	\$830	\$320	\$910	\$1,578	\$1,449	\$1,381	\$1,426
Monthly Permit Revenue	\$5,811	\$7,116	\$6,597	\$5,899	\$5,671	\$6,480	\$7,483	\$5,164	\$6,341	\$6,417	\$8,510	\$4,028	\$6,293	\$5,741	\$3,706	\$3,779
Value of Bagged Meters	\$4,611	\$7,844	\$8,209	\$4,965	\$5,067	\$2,977	\$9,133	\$5,768	\$10,001	\$9,286	\$7,802	\$26,273	\$8,495	\$2,795	\$6,047	\$7,998
Number of New Meters Added	0	25	2	12	0	0	0	7	0	-1	0	-2	4	4	0	4
Number of Single Space Meters	921	946	946	943	943	943	943	950	948	947	948	946	944	901	870	809
Number of Multi-space Meters	36	36	36	37	37	37	37	37	37	37	37	36	37	35	33	40
Number of Metered Spaces	1232	1257	1259	1269	1269	1269	1269	1276	1274	1273	1274	1272	1,266	1,173	1,123	1,125
Vehicles Booted	40	24	32	55	47	40	49	40	59	40	59	23	42	37	37	43
Amount of Booting Fees	\$2,520	\$1,980	\$1,800	\$3,960	\$3,690	\$2,700	\$3,600	\$3,240	\$4,320	\$2,700	\$4,500	\$1,980	\$3,083	\$3,303	\$2,880	\$2,283
Total Revenue Collected	\$149,119	\$191,285	\$185,584	\$205,995	\$183,733	\$155,746	\$177,511	\$178,974	\$194,291	\$192,336	\$186,760	\$170,500	\$180,986	\$161,388	\$154,452	\$139,519

LEXPARK VOID SUMMARY

Voided Citations By Officer

FY'18	2017	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018
Issuing Officer	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	Mar	Apr	May	Jun	
2008					1								
2120													15
2013		1			4				1	7	1	1	
2038									1				
2007					5								
2034					1								
2026									1				
2057					1								
2017								2					
2058								1					
2052					1								
2054					3						2		
2069					1								
2074								1		1			
2027					1								
2081		12				2	3	5		10	10		
2111		5	23	17	10	14	7	3					
2103	16	15	4	13	20	9	11	9	3				
2104							1						
2081	5		9	18	2				10				14
2082	3	15	11	23	13	10	11	16	16	13	15	10	
2109	20	21	14	7	6	17	16	10	7	10	1	6	
2114					5								
2115						4	32	19	27	10	1		
2117										15			11
2030										1	22		
2060					1								
2094							1						
2095	10	6											
2119													18
2097	22	14	6	14	17	20	18	3	15	8	2		
2098										3			
2088		1			1					1			
2105													
% Voids	2.3%	2.2%	1.7%	2.1%	2.4%	2.3%	2.8%	2.1%	2.3%	2.0%	2.0%	2.2%	
Total	76	90	67	92	93	76	100	69	81	79	54	75	
Total Citations	3265	4157	3961	4320	3924	3318	3594	3358	3499	3863	2709	3374	

Voided Citations Summary By Reason

FY'18	2017	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018
Void Type	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	Mar	Apr	May	Jun	
Administrative	14	13	14	6	31	4	22	14	19	14	8	7	
Ambiguous Mrkg /Missing Sign								2		5			
Customer Walk Up	2	3				1	1		2		1	1	
Duplicate	4	5	1	8	2	6	4	3	1	1		4	
Meter Malfunction	3	1	1	5	2	4	2		2				
Pay By Phone	28	44	34	55	32	31	43	31	35	37	32	49	
Officer Error	23	24	17	17	23	29	27	18	20	22	12	13	
Test					1								
Visitor									1				
Printer Error	1												
Paid Other Luke	1				1	1	1		1			1	
Void By Client Directive				1	1			1			1		
Total	76	90	67	92	93	76	100	69	81	79	54	75	



Citations Aging Report

Five-Year Report Ending July 1, 2018

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,526	758	997	609	1,352	4,124	8,598	9,327	6,970	791	35,152
Dollar Amt	\$55,710.00	\$33,050.00	\$60,060.00	\$26,575.00	\$51,630.00	\$156,705.00	\$327,875.50	\$366,084.00	\$277,477.00	\$28,445.00	\$1,383,611.50



Citations Aging Report

Five-Year Report Ending June 1, 2018

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,221	1,179	652	727	1,327	4,174	8,719	9,406	6,848	861	35,114
Dollar Amt	\$44,905.00	\$69,420.00	\$28,472.63	\$28,380.00	\$49,395.00	\$158,568.00	\$333,020.50	\$368,714.00	\$271,662.00	\$26,569.00	\$1,379,106.13

LEXPARK Garages By The Numbers (FY18)

CATEGORY	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	2018 AVG.	2017 AVG.
Number of Monthly Card Holders Billed - VS	350	348	358	365	358	362	365	372	377	377	376	373	365	348
Number of Monthly Card Holders Billed - TC	1,132	1,108	1,101	1,089	1,111	1,105	1,105	1,109	1,113	1,115	1,122	1,116	1,111	759
Number of Monthly Card Holders Billed - CH	244	239	238	237	237	249	252	255	248	244	247	246	245	170
Number of Monthly Card Holders Billed - HX	299	301	301	300	324	327	330	331	329	349	358	363	326	147
Number of Total Spaces - VS (384) # Available for Monthly	5	10	0	0	0	0	10	3	0	0	0	0	2	
Number of Total Spaces - TC (777) # Available for Monthly	10	15	25	25	5	10	10	5	5	5	0	5	10	
Number of Total Spaces - CH (518) # Available for Monthly	5	10	15	15	15	5	5	5	10	15	10	10	10	
Number of Total Spaces - HX (389) # Available for Monthly	20	20	20	20	5	5	5	25	25	10	5	5	14	
Number of Special Events Worked - VS	5	1	1	7	9	12	13	7	6	7	6	4	7	8
Average Daily Transaction - VS	363	302	306	329	287	321	249	295	358	378	339	392	327	330
Average Daily Transaction - TC	58	60	62	69	66	62	67	86	106	105	94	114	79	12
Average Daily Transaction - CH	182	179	194	197	182	170	188	187	221	213	214	219	196	162
Average Daily Transaction - HX	437	450	429	427	381	394	437	465	510	494	484	513	452	413
Total Daily Transactions All Garages	32,240	30,721	29,730	31,682	25,648	29,357	27,260	28,924	34,626	34,570	33,930	37,170	31,322	27,416
Average Length of Stay - VS	2.0	2.1	2.1	2.1	2.3	2.0	2.2	2.2	2.4	2.2	2.2	2.3	2.2	1.8
Average Length of Stay - TC	3.6	3.7	3.9	3.4	3.4	3.6	3.9	3.8	3.9	3.9	3.9	3.9	3.7	2.7
Average Length of Stay - CH	2.1	2.0	2.2	2.2	2.2	2.2	2.2	2.2	2.2	2.0	2.2	2.3	2.2	1.8
Average Length of Stay - HX	1.2	1.2	1.2	1.3	1.2	1.3	1.3	1.4	1.5	1.4	1.4	1.6	1.3	1.0
Number of Validations Sold All Garages	702	1,529	1,198	1,462	941	880	4,551	636	1,877	2,322	2,320	3,105	1,794	1,244
Average Transaction Amount - VS	\$3.92	\$4.00	\$3.98	\$4.02	\$5.71	\$4.36	\$4.71	\$4.80	\$4.90	\$4.52	\$4.55	\$4.58	\$4.50	\$3.32
Average Transaction Amount - TC	\$8.80	\$8.90	\$9.40	\$8.74	\$8.98	\$9.15	\$9.96	\$9.79	\$9.17	\$9.39	\$9.19	\$8.75	\$9.19	\$3.98
Average Transaction Amount - CH	\$4.33	\$4.30	\$4.38	\$4.55	\$4.48	\$4.56	\$4.59	\$4.39	\$4.43	\$4.16	\$4.54	\$4.62	\$4.44	\$3.02
Average Transaction Amount - HX	\$2.52	\$2.60	\$2.54	\$2.58	\$2.85	\$2.64	\$3.08	\$3.04	\$3.20	\$2.87	\$2.79	\$3.13	\$2.82	\$1.77

Garage Transient Revenue - Budget vs. Actual

	Helix			Courthouse		
	Actuals	Budget	Over/(Under)	Actuals	Budget	Over/(Under)
July	\$22,730	\$20,000	\$2,730	\$15,963	\$12,435	\$3,528
August	\$21,995	\$21,857	\$138	\$14,993	\$13,435	\$1,558
September	\$20,744	\$20,296	\$448	\$15,339	\$15,826	-\$487
October	\$20,738	\$25,741	-\$5,003	\$14,589	\$15,799	-\$1,210
November	\$19,764	\$20,465	-\$701	\$14,809	\$12,131	\$2,678
December	\$20,997	\$22,110	-\$1,113	\$14,081	\$11,186	\$2,895
January	\$23,687	\$22,812	\$875	\$15,361	\$14,237	\$1,124
February	\$22,884	\$24,862	-\$1,978	\$14,380	\$10,307	\$4,073
March	\$25,211	\$23,202	\$2,009	\$16,034	\$14,700	\$1,334
April	\$24,122	\$23,666	\$456	\$15,809	\$17,120	-\$1,311
May	\$25,674	\$19,856	\$5,818	\$16,348	\$16,053	\$295
June	\$25,731	\$20,307	\$5,424	\$18,979	\$16,053	\$2,926
Totals	\$274,276	\$265,174	\$9,102	\$186,685	\$169,282	\$17,403
Monthly Average	22,856			15,557		

	Transit Center			Victorian Square		
	Actuals	Budget	Over/(Under)	Actuals	Budget	Over/(Under)
July	\$1,657	\$1,000	\$657	\$33,479	\$37,500	-\$4,021
August	\$1,924	\$2,255	-\$331	\$27,724	\$33,947	-\$6,223
September	\$1,706	\$2,027	-\$322	\$27,341	\$29,104	-\$1,763
October	\$2,230	\$2,651	-\$421	\$29,550	\$31,138	-\$1,588
November	\$2,781	\$3,962	-\$1,181	\$27,197	\$26,414	\$783
December	\$2,748	\$2,573	\$175	\$30,339	\$30,936	-\$597
January	\$2,093	\$3,427	-\$1,334	\$21,826	\$21,628	\$198
February	\$1,870	\$1,680	\$190	\$22,632	\$23,699	-\$1,067
March	\$1,896	\$1,439	\$457	\$28,461	\$25,664	\$2,797
April	\$1,538	\$2,988	-\$1,450	\$31,790	\$28,866	\$2,924
May	\$2,518	\$1,935	\$583	\$31,483	\$30,665	\$818
June	\$2,154	\$1,935	\$219	\$34,790	\$30,665	\$4,125
Totals	\$25,113	\$27,872	-\$2,759	\$346,612	\$350,226	-\$3,614
Monthly Average	2,093			28,884		

Lexington & Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 05/31/18	As Of 05/31/17	Variance 05/31/18
Assets			
Current Assets			
Cash	\$ 3,401,477	\$ 4,192,047	\$ (790,570)
Cash-Change Fund	12,000	12,000	0
Accounts Receivable	36,189	40,087	(3,898)
Restricted Cash & Cash Equivalents			
Cash-Restricted	5,142	0	5,141
Cash-US Bank-Sinking Fund Reserve	0	549	(548)
Cash-US Bank-Garage Maintenance Reserve	0	274,413	(274,414)
Cash-US Bank-Debt Service Reserve	0	448,519	(448,518)
Investments-BB&T-Restricted Cash	2,000,000	0	2,000,000
Investments-BB&T-Garage Maintenance Reserve	431,014	0	431,014
Investments-Unrealized G/L-BB&T	667	0	667
Total Current Assets	5,886,489	4,967,615	918,874
Non-Current Assets			
Capital Assets			
Land	7,585,095	7,585,094	0
Parking Facilities & Improvements	10,688,235	10,688,236	0
Equipment & Furniture	2,028,809	1,942,087	86,723
Construction In Progress	42,984	39,452	3,531
Computer Software	10,850	10,850	0
Total Capital Assets	20,355,973	20,265,719	90,254
Less: Accumulated Depreciation	(3,165,610)	(2,496,546)	(669,064)
Total Capital Assets, Net of Accumulated Depreciation	17,190,363	17,769,173	(578,810)
Total Non-Current Assets	17,190,363	17,769,173	(578,810)
Total Assets	\$ 23,076,852	\$ 22,736,788	\$ 340,064
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable and Accrued Liabilities	\$ 157,589	\$ 145,375	\$ 12,214
Compensated Absences	10,263	14,229	(3,966)
Deposits Payable	1,658	5,781	(4,124)
Note Payable	357,545	4,533,303	(4,175,757)
Total Current Liabilities	527,055	4,698,688	(4,171,633)
Non-Current Liabilities			
Note Payable	3,343,071	0	3,343,072
Compensated Absences	10,263	14,228	(3,966)
Deposits Payable	5,890	0	5,890
Total Non-Current Liabilities	3,359,224	14,228	3,344,996
Total Liabilities	3,886,279	4,712,916	(826,637)
Net Position			
Capital Assets Net of Debt	13,489,746	13,235,871	253,875
Restricted-Capital Projects	5,141	28,838	(23,696)
Restricted-Debt Service	0	448,518	(448,519)
Restricted-Garage Maintenance Reserve	430,736	274,414	156,322
Restricted-Capital Asset Mgmt Program	2,000,000	0	2,000,000
Unrestricted	3,264,950	4,036,231	(771,281)
Total Net Position	19,190,573	18,023,872	1,166,701
Total Liabilities and Net Assets	\$ 23,076,852	\$ 22,736,788	\$ 340,064

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	Month To Date 5/31/2018	Year To Date 5/31/2018
	<u> </u>	<u> </u>
Cash Flows from Operating Activities		
Cash received from parking customers	\$ 370,570	\$ 4,052,768
Cash received from commercial property renters	11,839	93,136
Cash received from grants	9,968	24,588
Cash payments to suppliers for goods and services	(184,279)	(2,252,720)
Cash payments to employees for services	(20,751)	(250,731)
Cash payments of related party payables to LFUCG	(1,898)	(21,472)
Net Cash Provided by Operating Activities	<u>185,449</u>	<u>1,645,569</u>
Cash Flows from Noncapital Financing Activities		
Cash payments on Note Payable	(33,267)	(801,164)
Net Cash Used in Noncapital Financing Activities	<u>(33,267)</u>	<u>(801,164)</u>
Cash Flows from Capital and Investing Activities		
Net Changes in Restricted Investments	(946)	286,188
Purchases of Capital Assets	(1,780)	(65,011)
Net Changes in Capital and Investing Activities	<u>(2,726)</u>	<u>221,177</u>
Net Increase (Decrease) in Cash and Cash Equivalents	149,456	1,065,582
Cash and Cash Equivalents, Beginning of Period	<u>3,264,021</u>	<u>2,347,895</u>
Cash and Cash Equivalents, End of Period	<u><u>\$ 3,413,477</u></u>	<u><u>\$ 3,413,477</u></u>
Reconciliation of Operating Income to Net Cash Flows		
Provided by Operating Activities		
Change in Net Position	\$ 142,342	\$ 1,262,974
Adjustments to Reconcile Operating Income to Net Cash		
Provided by Operating Activities:		
Depreciation and Amortization	54,887	612,625
Changes in Assets and Liabilities:		
Accounts Receivable	(9,873)	10,550
Accounts Payable and Accrued Liabilities	(1,907)	(240,580)
Net Cash Provided by Operating Activities	<u><u>\$ 185,449</u></u>	<u><u>\$ 1,645,569</u></u>

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual

Substantially All Disclosures Omitted

	Month End 5/31/2018	Month End 5/31/2018	Variance 5/31/2018	FYTD 5/31/2018	FYTD 5/31/2018	Variance 5/31/2018	Annual Budget 6/30/2018	
	Actual	FYE Budget		Actual	FYE Budget		FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	8,500	3,850	4,650	89,113	83,504	5,609	88,454
2	Parking - Meter Collections	94,023	86,740	7,283	1,030,230	967,376	62,854	1,045,116
3	Parking - Fines	76,960	79,030	(2,070)	816,041	901,548	(85,507)	981,848
4	Overage/Shortage/Fees	0	0	0	0	0	0	0
5	Citation Payment to LFUCG	0	0	0	0	0	0	(22,500)
6	Total Revenue OnStreet	179,483	169,620	9,863	1,935,384	1,952,428	(17,044)	2,092,918
Revenue OffStreet								
7	Parking - Monthly Rental	113,125	104,078	9,047	1,128,276	1,144,858	(16,582)	1,248,936
8	Parking - Transient Rental	75,994	68,509	7,485	761,899	743,160	18,738	812,120
9	Parking - Event	8,119	0	8,119	141,966	191,300	(49,333)	192,250
10	Parking - Validations	3,701	1,720	1,981	72,942	40,435	32,507	42,755
11	Overage/Shortage/Fees	21	0	21	1,751	0	1,751	0
12	Total Revenue OffStreet	200,960	174,307	26,653	2,106,834	2,119,753	(12,919)	2,296,061
13	Commercial Property Rental	11,839	8,083	3,756	93,136	88,917	4,220	97,000
14	Grants Received	9,968	0	9,968	24,588	0	24,587	0
15	Miscellaneous Income	500	67	433	949	733	216	800
16	Total Revenue	402,750	352,077	50,673	4,160,891	4,161,831	(940)	4,486,779
Operating Expenses								
OnStreet Operating Expenses								
17	Republic Operating Expenses	58,523	63,411	4,888	685,006	699,755	14,749	779,616
18	Property & Casualty Excess Insurance	0	0	0	1,440	1,768	328	1,768
19	Bank & Credit Card Fees	11,414	9,167	(2,247)	103,848	100,833	(3,015)	110,000
20	Operating Contingency	0	0	0	4,500	0	(4,500)	0
21	Total OnStreet Operating Expenses	69,937	72,578	2,641	794,794	802,356	7,562	891,384
OffStreet Operating Expenses								
22	Republic Operating Expenses	85,378	70,548	(14,829)	744,367	843,466	99,100	920,015
23	Property & Casualty Excess Insurance	0	0	0	57,623	57,624	0	57,624
24	Bank & Credit Card Fees	4,863	4,667	(197)	51,123	51,333	210	56,000
25	Other Professional Services	0	0	0	118	0	(118)	0
26	Utilities	8,927	10,834	1,908	116,411	119,179	2,767	130,013
27	Interest Expense	6,462	6,079	(384)	68,594	66,861	(1,732)	72,940
28	Total OffStreet Operating Expenses	105,630	92,128	(13,502)	1,038,236	1,138,463	100,227	1,236,592
29	Personnel Expenses	21,153	23,850	2,697	254,570	262,350	7,780	286,200
Administrative Expenses								
30	Property & Casualty Excess Insurance	0	0	0	35,606	35,600	(6)	35,600
31	Bank & Credit Card Fees	0	0	0	24	0	(24)	0
32	Other Professional Services	7,439	18,858	11,419	104,407	207,442	103,035	226,300
33	Rent/Lease Expenses	760	767	7	8,351	8,433	81	9,200
34	Landline Phones	389	458	69	4,287	5,042	755	5,500
35	Business Travel & Training	535	1,600	1,065	10,915	17,600	6,685	19,200
36	Dues Subscriptions & Publications	0	268	269	1,812	2,951	1,140	3,220
37	Office Supplies	105	834	728	4,260	9,167	4,907	10,000
38	Office Machines & Equipment	0	216	217	1,450	2,383	933	2,600
39	Office Repairs & Maintenance	24	125	100	234	1,375	1,141	1,500
40	Mileage Expense	0	34	34	0	367	366	400
41	Operating Contingency	0	7,508	7,508	7,500	82,591	75,092	90,100
42	Total Administrative Expenses	9,252	30,668	21,416	178,846	372,951	194,105	403,620
43	Total Operating Expenses	205,972	219,224	13,252	2,266,446	2,576,120	309,674	2,817,796
Change in Net Position Before Capital & Other								
44	Financing	196,778	132,853	63,925	1,894,445	1,585,711	308,734	1,668,983
Expenses For Capital Assets								
45	Depreciation & Amortization	54,887	55,471	584	612,625	610,177	(2,447)	665,648
46	Parking Repairs & Maintenance	495	34,608	34,113	21,794	380,692	358,897	415,300
47	Total Expenses For Capital Assets	55,382	90,079	34,697	634,419	990,869	356,450	1,080,948
Other Financing Sources								
48	Interest Income	946	0	946	2,948	0	2,948	0
49	Total Other Financing Sources	946	0	946	2,948	0	2,948	0
50	Total Change in Net Position	\$ 142,342	\$ 42,774	\$ 99,568	\$ 1,262,974	\$ 594,842	\$ 668,132	\$ 588,035

No assurance is provided on these financial statements.



ON-STREET FINANCIAL REPORT - MAY 2018

Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
\$ 1	Meter Receipts	\$ 86,770		\$ 85,000	\$ 1,770	\$ 954,298		\$ 944,011	\$ 10,287
\$ 2	Permit Sales/ Monthly Permit Sales	\$ 8,510		\$ 3,850	\$ 4,660	\$ 89,135		\$ 83,504	\$ 5,631
\$ 3	Violation Tickets	\$ 71,691		\$ 75,250	\$ (3,559)	\$ 780,602		\$ 865,634	\$ (85,032)
\$ 4	Bag Rental Fees	\$ 7,802		\$ 1,740	\$ 6,062	\$ 75,699		\$ 23,365	\$ 52,334
\$ 5	Booting Fees	\$ 4,500		\$ 3,780	\$ 720	\$ 35,031		\$ 35,914	\$ (883)
						\$ -			
\$ 6	Total Revenue	\$ 179,272		\$ 169,620	\$ 9,652	\$ 1,934,764		\$ 1,952,428	\$ (17,663)
\$ 7	Expenses								
\$ 8	Salaries & Wages	\$ 28,924		\$ 31,602	\$ (2,678)	\$ 328,177		\$ 347,627	\$ (19,449)
\$ 9	Payroll Taxes	\$ 3,450		\$ 3,792	\$ (342)	\$ 40,730		\$ 41,715	\$ (985)
\$ 10	Workers Comp Ins	\$ 2,054		\$ 2,215	\$ (161)	\$ 23,301		\$ 24,299	\$ (998)
\$ 11	Liability Insurance	\$ 522		\$ 522	\$ -	\$ 5,742		\$ 5,742	\$ -
\$ 12	Employee Health Insurance	\$ 452		\$ 1,500	\$ (1,048)	\$ 9,133		\$ 16,500	\$ (7,367)
\$ 13	Employee Bond	\$ -		\$ -	\$ -	\$ 802		\$ 2,300	\$ (1,498)
\$ 14	Total Payroll & Related	\$ 35,402	20%	\$ 39,632	\$ (4,229)	\$ 407,885	21%	\$ 438,183	\$ (30,297)
\$ 15	Uniforms	\$ 784		\$ 262	\$ 522	\$ 4,223		\$ 2,882	\$ 1,341
\$ 16	Hiring/Training	\$ 101		\$ 80	\$ 21	\$ 914		\$ 880	\$ 34
\$ 17	Armored Car	\$ 258		\$ 198	\$ 61	\$ 3,951		\$ 2,173	\$ 1,779
\$ 18	Equipment & tools	\$ 1,302		\$ 650	\$ 652	\$ 18,131		\$ 7,150	\$ 10,981
\$ 19	Vehicle expense			\$ 35	\$ (35)	\$ -		\$ 385	\$ (385)
\$ 20	EMS/IPS Service Fee	\$ 9,030		\$ 8,302	\$ 728	\$ 104,277		\$ 91,320	\$ 12,957
\$ 21	Handheld Cell Phone Fees/T2			\$ 140	\$ (140)	\$ -		\$ 1,540	\$ (1,540)
\$ 22	Professional Services	\$ 2,481		\$ 2,472	\$ 9	\$ 51,287		\$ 27,192	\$ 24,095
\$ 23	Fuel	\$ 125		\$ 279	\$ (154)	\$ 2,134		\$ 3,070	\$ (936)
\$ 24	Towing			\$ 24	\$ (24)	\$ -		\$ 264	\$ (264)
\$ 25	General Supplies	\$ 2,847		\$ 2,741	\$ 107	\$ 26,874		\$ 30,148	\$ (3,274)
\$ 26	Repairs	\$ 1,936		\$ 1,758	\$ 178	\$ 16,081		\$ 19,338	\$ (3,257)
\$ 27	Total Field Expenses	\$ 18,863	11%	\$ 16,940	\$ 1,923	\$ 227,871	12%	\$ 186,342	\$ 41,529
\$ 28	Cell Phone	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 29	Communications/Telephones	\$ 222		\$ 1,200	\$ (978)	\$ 12,748		\$ 13,200	\$ (452)
\$ 30	Insurance			\$ -	\$ -	\$ -		\$ -	\$ -
\$ 31	Office Supplies	\$ 573		\$ 456	\$ 117	\$ 6,143		\$ 5,016	\$ 1,127
\$ 32	Printing & Design/Ticket Purchase			\$ 850	\$ (850)	\$ 5,089		\$ 9,350	\$ (4,261)
\$ 33	Postage/Dues & Memberships	\$ 875		\$ 1,500	\$ (625)	\$ 17,867		\$ 16,500	\$ 1,367
\$ 34	Computers & Software			\$ 200	\$ (200)	\$ 527		\$ 2,200	\$ (1,673)
\$ 35	Employee Incentive	\$ 104		\$ 300	\$ (196)	\$ 622		\$ 3,300	\$ (2,678)
\$ 36	Total Office Expense	\$ 1,774	1%	\$ 4,506	\$ (2,732)	\$ 42,996	2%	\$ 49,566	\$ (6,570)
\$ 37	Base Management Fee	\$ 2,333		\$ 2,333	\$ -	\$ 25,663		\$ 25,667	\$ (3)
\$ 38	Management Incentive Fee			\$ -	\$ -	\$ -		\$ -	\$ -
	Processing Fees	\$ 150		\$ -	\$ 150	\$ 1,500		\$ -	\$ 1,500
\$ 39	Total Misc. Expenses	\$ 2,483	1%	\$ 2,333	\$ 150	\$ 27,163	1%	\$ 25,667	\$ 1,497
\$ 40	Total Operating Expenses	\$ 58,523		\$ 63,411	\$ (4,888)	\$ 705,916		\$ 699,757	\$ 6,159
\$ 41	Net Operating Income (Loss)	\$ 120,749				\$ 1,228,848			

Variance Notes

A \$1,040 repair service on 13 single meters

B Fluctuation due to higher credit card transactions

C

E Year to Date variance is due to: Insurance Claim- Luke on South Upper was hit and had to be replaced, cost \$9,382.52

F Year to date Vairiance is due to: Flex YEARLY Basic Subscription of \$16,660.79. Flex YEARLY enforcement of \$6,232.05. Quarterly Flex Handheld Software Subscription \$5643.91

G



OFF STREET FINANCIAL REPORT MAY 2018

Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
\$ 1	Monthly	\$ 113,045		\$104,078	\$ 8,967	\$ 1,149,525		\$ 1,144,858	\$ 4,667
\$ 2	Transient	\$ 76,160		\$68,509	\$ 7,651	\$ 751,014		\$ 743,160	\$ 7,853
\$ 3	Stamp/Validation	\$ 3,701		\$1,720	\$ 1,981	\$ 72,944		\$ 40,435	\$ 32,509
\$ 4	Event	\$ 8,119		\$0	\$ 8,119	\$ 143,291		\$ 191,300	\$ (48,009)
\$ 5	Income Adjustments	\$ (109)		\$ -	\$ (109)	\$ 268		\$ -	\$ 268
\$ 6	Total Revenue	\$ 200,916		\$ 174,307	\$ 26,609	\$ 2,117,042		\$ 2,119,753	\$ (2,712)
\$ 7	Expenses								
\$ 8	Salaries & Wages	\$ 27,640		\$29,331	\$ (1,691)	\$ 297,137		\$ 322,640	\$ (25,504)
\$ 9	Payroll Taxes	\$ 3,290		\$3,520	\$ (230)	\$ 37,043		\$ 38,717	\$ (1,674)
\$ 10	Workers Comp Ins	\$ 1,962		\$2,376	\$ (413)	\$ 21,097		\$ 26,134	\$ (5,036)
\$ 11	Liability Insurance	\$ 1,933		\$1,933	\$ -	\$ 21,263		\$ 21,263	\$ -
\$ 12	Employee Health Insurance	\$ 2,349		\$1,682	\$ 667	\$ 20,027		\$ 18,502	\$ 1,525
\$ 13	Employee Bond	\$ -		\$ -	\$ -	\$ 2,882		\$ 1,920	\$ 962
\$ 14	Total Payroll & Related	\$ 37,174	19%	\$ 38,841	\$ (1,667)	\$ 399,449	19%	\$ 429,176	\$ (29,726)
\$ 15	Uniforms	\$ -		\$280	\$ (280)	\$ 2,217		\$ 3,080	\$ (863)
\$ 16	Hiring/Training	\$ 109		\$176	\$ (67)	\$ 1,073		\$ 1,936	\$ (863)
\$ 17	Security	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 18	Repairs/maintenance	\$ 26,988		\$ 8,000	\$ 18,988	\$ 84,256		\$ 108,770	\$ (24,514)
\$ 19	Vehicle Expense	\$ -		\$ 80	\$ (80)	\$ 93		\$ 880	\$ (787)
\$ 20	Equipment	\$ 730		\$ 600	\$ 130	\$ 2,649		\$ 6,600	\$ (3,951)
\$ 21	Snow Removal	\$ -		\$ -	\$ -	\$ 28,002		\$ 44,740	\$ (16,738)
\$ 22	Professional Services	\$ 11,487		\$ 9,446	\$ 2,041	\$ 105,488		\$ 103,904	\$ 1,584
\$ 23	Fuel	\$ 125		\$ 300	\$ (175)	\$ 2,183		\$ 3,300	\$ (1,117)
\$ 24	Sweeper Repairs	\$ -		\$ 440	\$ (440)	\$ 748		\$ 4,840	\$ (4,092)
\$ 25	General Supplies	\$ 4,490		\$ 4,832	\$ (342)	\$ 44,682		\$ 53,152	\$ (8,470)
\$ 26	Elevator Maintenance	\$ 1,644		\$ 2,618	\$ (974)	\$ 25,693		\$ 28,795	\$ (3,102)
\$ 27	Total Field Expenses	\$ 45,573	23%	\$ 26,772	\$ 18,801	\$ 297,084	14%	\$ 359,997	\$ (62,913)
\$ 28	Armored Car	\$ 258		\$ 196	\$ 62	\$ 3,951		\$ 2,156	\$ 1,795
\$ 29	Office Repairs	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 30	Taxes/Licences/Fees	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 31	Communications	\$ (383)		\$ 1,200	\$ (1,583)	\$ 13,009		\$ 13,200	\$ (191)
\$ 32	Misc.	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 33	Office Supplies	\$ 407		\$ 456	\$ (49)	\$ 5,929		\$ 5,013	\$ 915
\$ 34	Printing & Design	\$ -		\$ 280	\$ (280)	\$ 709		\$ 3,080	\$ (2,371)
\$ 35	Postage	\$ 266		\$ 720	\$ (454)	\$ 2,508		\$ 7,920	\$ (5,412)
\$ 36	Total Office Expense	\$ 548	0%	\$ 2,852	\$ (2,304)	\$ 26,106	1%	\$ 31,369	\$ (5,264)
\$ 37	Base Management Fee	\$ 2,083		\$ 2,083	\$ -	\$ 22,913		\$ 22,924	\$ (11)
\$ 38	Management Incentive Fee	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 39	Total Misc. Expenses	\$ 2,083	1%	\$ 2,083	\$ -	\$ 22,913	1%	\$ 22,924	\$ (11)
\$ 40	Total Monthly Expenses	\$ 85,378	42%	\$ 70,548	\$ 14,830	\$ 745,552	35%	\$ 843,466	\$ (97,914)
\$ 41	Net Operating Income (Loss)	\$ 115,537				\$ 1,371,489			

Variance Notes

A Partial payment of \$17,070 to S&B for Transit Center Supplies purchased. Dixon Electric payment of \$3,200, (switching to LED bulbs at Courthouse.)
 B Payment of \$4130.52 to Commonheath Communications for Camera Installation upgrade at CSR & garages
 C
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Lexington/ Fayette Co Parking Authority

Balance Sheet
May 31, 2018

ASSETS

Current Assets		
Cash - US Bank	\$	<u>33,440.15</u>
Total Current Assets		33,440.15
Property and Equipment		
Building Improvements		<u>40,657.30</u>
Total Property and Equipment		40,657.30
Other Assets		
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>74,097.45</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>1,765.63</u>
Total Current Liabilities		1,765.63
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		1,765.63
Capital		
Beginning Balance Equity	30,139.26	
Capital Contribution, Net	(107,900.00)	
Retained Earnings	80,190.70	
Net Income	<u>69,901.86</u>	
Total Capital		<u>72,331.82</u>
Total Liabilities & Capital	\$	<u><u>74,097.45</u></u>

Lexington / Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Eleven Months Ending May 31, 2018

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 6,115.41	\$ 6,115.41	0.00	\$ 68,292.65	\$ 66,819.83	1,472.82
Income - Utilities	1,078.46	1,000.00	78.46	9,586.82	10,970.00	(1,383.18)
Rent Late Fee	73.65	0.00	73.65	885.01	225.00	660.01
Total Revenues	<u>7,267.52</u>	<u>7,115.41</u>	<u>152.11</u>	<u>78,764.48</u>	<u>78,014.83</u>	<u>749.65</u>
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	<u>7,267.52</u>	<u>7,115.41</u>	<u>152.11</u>	<u>78,764.48</u>	<u>78,014.83</u>	<u>749.65</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	5,500.00	5,500.00	0.00
Repair & Maintenance	90.00	135.00	(45.00)	3,357.97	3,600.00	(242.03)
Postage	0.00	0.00	0.00	4.65	12.00	(7.35)
Total Expenses	<u>590.00</u>	<u>635.00</u>	<u>(45.00)</u>	<u>8,862.62</u>	<u>9,112.00</u>	<u>(249.38)</u>
Net Income	<u>\$ 6,677.52</u>	<u>\$ 6,480.41</u>	<u>197.11</u>	<u>\$ 69,901.86</u>	<u>\$ 68,902.83</u>	<u>999.03</u>

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From May 1, 2018 to May 31, 2018

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
5/1/18	1090	500	Invoice: LexPark - 1805	500.00	
		100	Schrader Commercial Properties, LLC		500.00
5/22/18	1091	511	Invoice: 201863	90.00	
		100	Newby's Economy Glass Service, Inc.		90.00
	Total			590.00	590.00

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From May 1, 2018 to May 31, 2018

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	5/1/18			Beginning Balance			26,762.63
	5/1/18	1090	CDJ	Schrader Commer		500.00	
	5/1/18	050118	CRJ	Georgettes and Ch	1,765.63		
	5/15/18	051518	CRJ	Savane Silver	1,349.91		
	5/15/18	051518	CRJ	Georgettes and Ch	145.11		
	5/22/18	1091	CDJ	Newby's Economy		90.00	
	5/25/18	052518	CRJ	The Sweet Spot	1,527.05		
	5/25/18	052518	CRJ	The Sweet Spot	254.10		
	5/25/18	052518	CRJ	Clawdaddy's	490.88		
	5/31/18	053118	CRJ	Clawdaddy's	1,472.82		
	5/31/18	053118	CRJ	Clawdaddy's	73.65		
	5/31/18	053118	CRJ	Savane Silver	188.37		
				Current Period Cha	7,267.52	590.00	6,677.52
	5/31/18			Ending Balance			33,440.15
155 Building Improvement	5/1/18			Beginning Balance			40,657.30
	5/31/18			Ending Balance			40,657.30
231 Tenant Deposits	5/1/18			Beginning Balance			-1,765.63
	5/31/18			Ending Balance			-1,765.63
349 Beginning Balance Eq	5/1/18			Beginning Balance			-30,139.26
	5/31/18			Ending Balance			-30,139.26
350 Capital Contribution,	5/1/18			Beginning Balance			107,900.00
	5/31/18			Ending Balance			107,900.00
352 Retained Earnings	5/1/18			Beginning Balance			-80,190.70
	5/31/18			Ending Balance			-80,190.70
400 Rental Income	5/1/18			Beginning Balance			-62,177.24
	5/1/18	050118	CRJ	Georgettes and Ch		1,765.63	
	5/15/18	051518	CRJ	Savane Silver - Inv		1,349.91	
	5/25/18	052518	CRJ	The Sweet Spot - I		1,527.05	
	5/31/18	053118	CRJ	Clawdaddy's - Invoi		1,472.82	
				Current Period Cha		6,115.41	-6,115.41
	5/31/18			Ending Balance			-68,292.65
401 Income - Utilities	5/1/18			Beginning Balance			-8,508.36
	5/15/18	051518	CRJ	Georgettes and Ch		145.11	
	5/25/18	052518	CRJ	The Sweet Spot - E		254.10	
	5/25/18	052518	CRJ	Clawdaddy's - Elec		490.88	
	5/31/18	053118	CRJ	Savane Silver - Ele		188.37	
				Current Period Cha		1,078.46	-1,078.46
	5/31/18			Ending Balance			-9,586.82
405 Rent Late Fee	5/1/18			Beginning Balance			-811.36
	5/31/18	053118	CRJ	Clawdaddy's - May		73.65	

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From May 1, 2018 to May 31, 2018

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	5/31/18			Current Period Cha Ending Balance		73.65	-73.65 -885.01
500 Property Management	5/1/18			Beginning Balance			5,000.00
	5/1/18	1090	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	5/31/18			Ending Balance			5,500.00
511 Repair & Maintenance	5/1/18			Beginning Balance			3,267.97
	5/22/18	1091	CDJ	Newby's Economy	90.00		
				Current Period Cha	90.00		90.00
	5/31/18			Ending Balance			3,357.97
526 Postage	5/1/18			Beginning Balance			4.65
	5/31/18			Ending Balance			4.65

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of May 31, 2018
100 - Cash - US Bank
Bank Statement Date: May 31, 2018

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	26,762.63
Add: Cash Receipts	7,267.52
Less: Cash Disbursements	(590.00)
Add (Less) Other	_____
Ending GL Balance	<u>33,440.15</u>
Ending Bank Balance	33,440.15
Add back deposits in transit	_____
Total deposits in transit	_____
(Less) outstanding checks	_____
Total outstanding checks	_____
Add (Less) Other	_____
Total other	_____
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>33,440.15</u></u>

**ELECTRIC VEHICLE CHARGING STATION
SITE AGREEMENT
(THREE PARTY AGREEMENT)**

THIS ELECTRIC VEHICLE CHARGING STATION SITE AGREEMENT (“this Agreement”) is made and entered this ____ day of _____, 2016, by and between Kentucky Utilities Company (“KU”), Lexington-Fayette Urban County Government (“LFUCG”), and Lexington and Fayette County Parking Authority (“LFCPA”) (collectively “the Parties”)

For good and valuable consideration, the Parties agree that:

- 1. **Site.** LFUCG grants KU the exclusive right to install, operate, and maintain an electric vehicle charging station (“Charging Station”) described in Paragraph 4 of this Agreement at the following site:

Single parking space on the South side of S Limestone approximately 75 ft SW of Administration Drive underneath the ped-way. Existing space is part of a Lexpark zone.

- 2. **Coordination with the Kentucky Department of Transportation.** (check one box only)

The Site is not located on a state roadway.

The Site is located on a state roadway.

3. **Applicability of Master Agreement.** Except as expressly provided in this Agreement, the provisions of the Electric Vehicle Charging Station Master Placement Agreement (“Master Agreement”) executed by the Parties on October 13, 2016, are incorporated by reference into this Agreement and shall apply to and govern this Agreement. Should a conflict exist between this Agreement and the Master Agreement, the terms of this Agreement shall control.

- 4. **Description of Charging Station.** KU will install:

A Chargepoint CT4000 single port bollard-mount charging station.

- 5. **Fee.** KU shall (check one box only)

Pay no fee for the use of the site during the term of this Agreement.

Pay the following fee for use of the site: _____

- 6. **Site Alterations.** The following alterations shall be made to the Site on or before the installation and placement of the Charging Station:

The Chargepoint CT4000 single port charging station will be mounted on a 2'x2'x2' concrete pedestal flush with the sidewalk. Two concrete-filled black bollards will be installed in front of the charging unit. The charging station will be served from an underground KU electric service. Alterations to the surrounding area will include underground electrical infrastructure and a disconnect mounted on the bollard adjacent to the charging station. Alterations to the site will be in compliance with all required permits. KU will also install signs adjacent to the charging station denoting "Electric Vehicle Parking – Only While Charging."

7. **Site Restoration and Repair.** Upon the expiration of the term of this Agreement (see item 2 of the Master Agreement), KU shall take the following actions:

KU will remove the above grade concrete pedestal, electric conduit, and bollards upon removal of the charging station. The disturbed sidewalk will be replaced in kind.

8. This Agreement and the Master Agreement constitute the entire agreement and understanding of the parties with respect to the subject matter set forth herein and this Agreement supersedes any and all prior and contemporaneous oral or written agreements or understandings between the parties relative thereto. No representation, promise, inducement, or statement of intention has been made by the parties that is not embodied in this Agreement. This Agreement may not be amended, modified, or supplemented in any respect except by a subsequent written agreement duly executed by all of the parties hereto.

REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Agreement as of the date first written above.

KENTUCKY UTILITIES COMPANY

By: _____

Name:

Title:

LEXINGTON AND FAYETTE COUNTY
PARKING AUTHORITY

By: _____

Name:

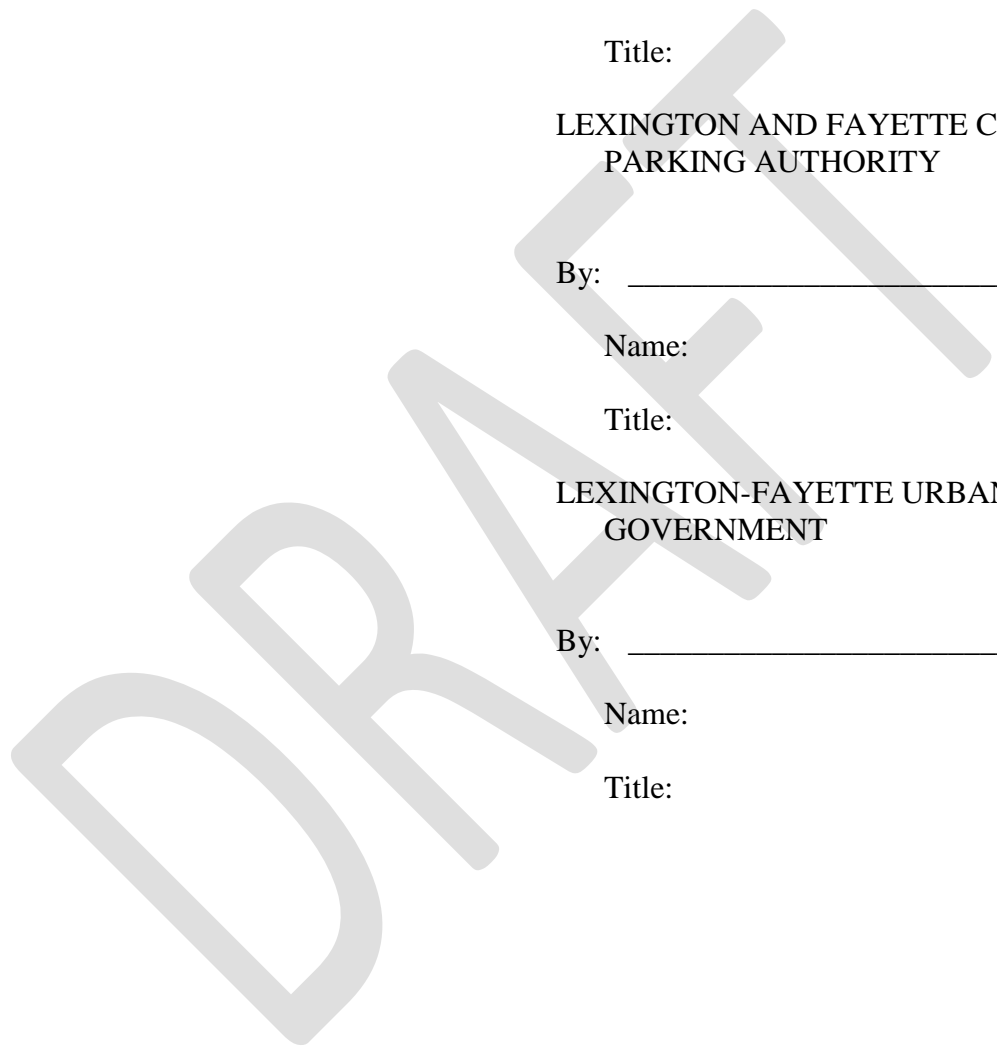
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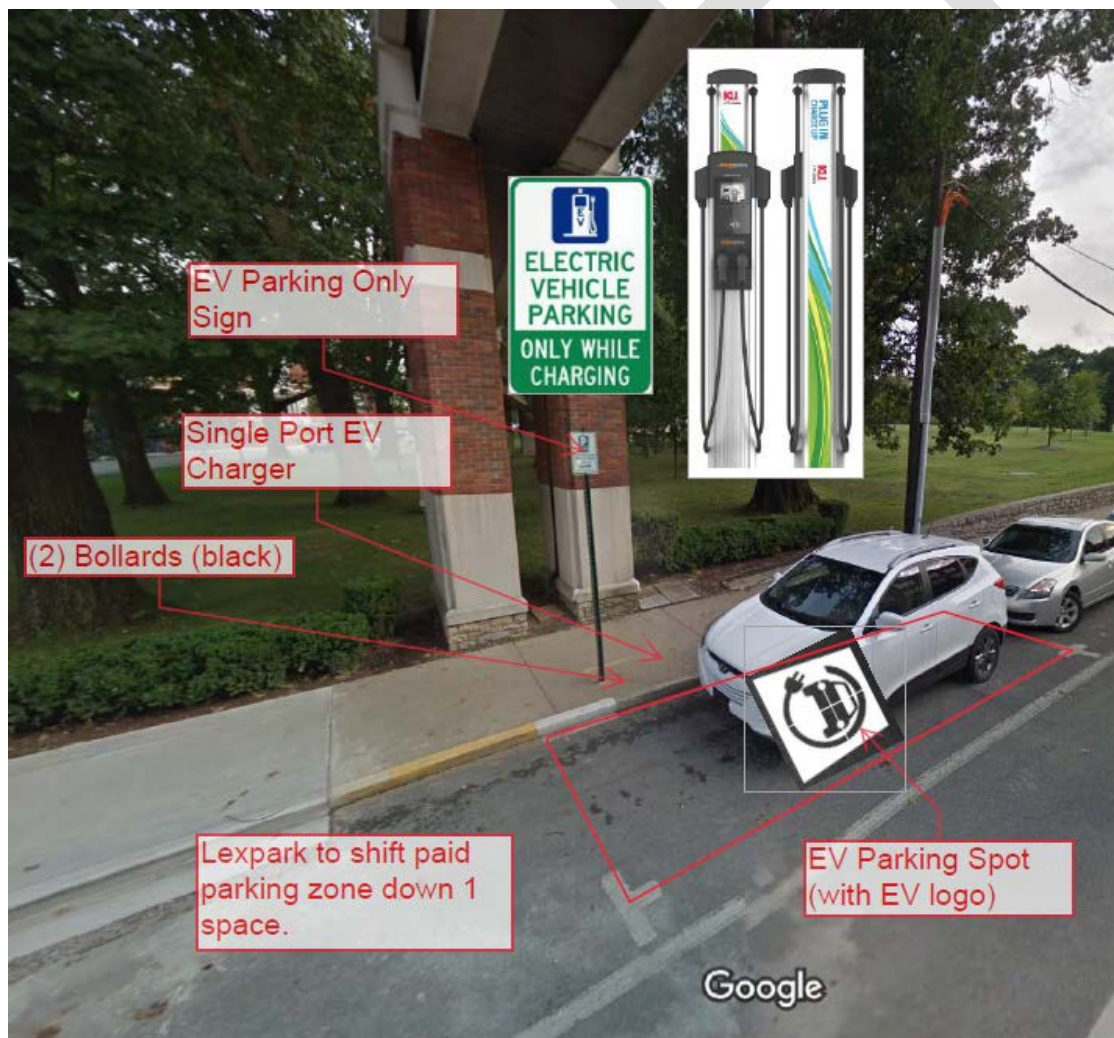
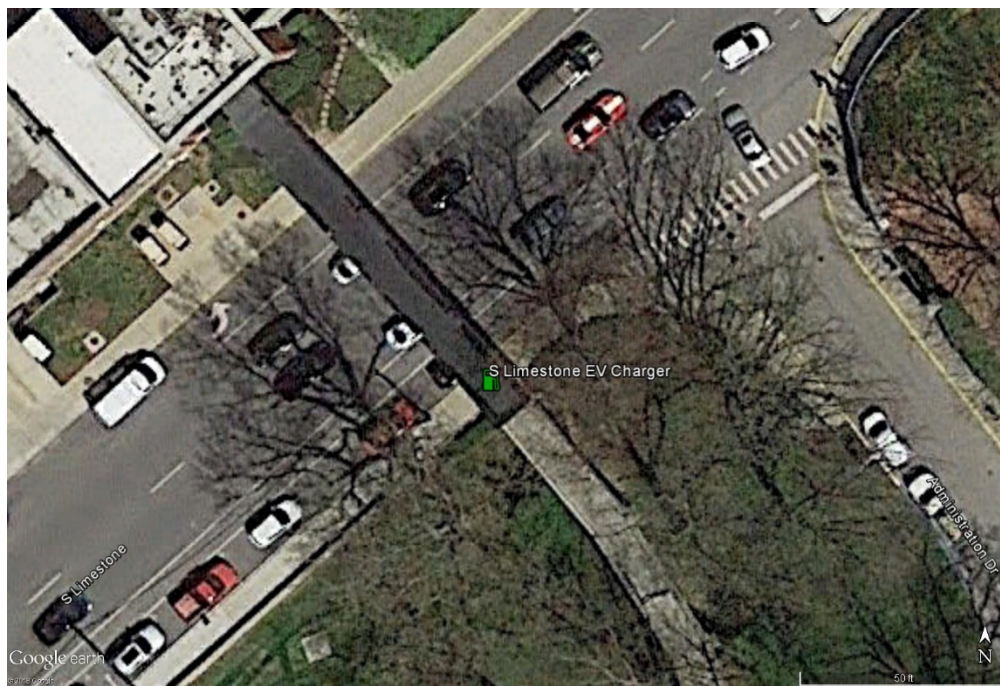
LEXINGTON-FAYETTE URBAN COUNTY
GOVERNMENT

By: _____

Name:

Title:





Garage Updates

Helix Garage:

- The garage lighting system was programmed with a red, white and blue scheme for Flag Day.
- The garage lighting system was programmed with an orange scheme for gun safety awareness.
- The garage lighting system was programmed with a multicolor scheme for the Lexington Pride Festival.
- The garage lighting system was programmed with the standard multicolor scheme for the remainder of the month.

Victorian Square Garage & Courthouse Garage:

- LPA has submitted the necessary application for the KU energy rebates related to the LED tube retrofit.

Broadway Shoppes:

- Gretchen Reece has enlisted the services of Block & Lot, to find a new tenant to sublease the space from Georgettes and Chiffons. Schrader Commercial Properties has informed LPA that all primary lease terms still apply to Gretchen Reece and the owner (LFCPA) must provide written consent to sublease to any potential subtenant per article 15 of the primary lease. Gretchen Reece informed Schrader Commercial Properties that rent payments will continue to Georgettes and Chiffons and utilities to LFCPA until the space is leased.
- There were no maintenance issues to report.

General Garage Notes:

- Walter P Moore has submitted construction documents related to the structural and waterproofing items contained within the Capital Asset Management Plan. They are finalizing the package for bid. Construction documents related to the mechanical, electrical and plumbing items associated with the Capital Asset Management Plan will be delivered by Paladin Engineers and will be submitted for bid following receipt of the documents. Walter P Moore will assist LPA in the review of bid responses and provide construction administration services during the restoration repair phase of the project.
- LPA submitted a list of FY2019 and FY2020 garage restoration items to the AOC in late March. The restoration items are associated with the LPA capital asset management plan. The AOC legal department is reviewing the documents and had advised they would provide an answer to LPA by the end of June. LPA has reached out to the AOC for updates regarding the status of the request.