

July 8, 2021 Board Meeting Agenda



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|-------|---|----------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of June 2021 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
A. Executive Director Reports
B. Operational Reports
C. COVID-19 Update | Means |
| IV. | Approve LPA and LEXPARK May Financial Reports
and Schrader Commercial Reports
<i>Board Action Required</i> | Means |
| V. | Appoint New Advisory Board Member | Frazier |
| VI. | On-Street
A. Curbside Spaces/Outdoor Expansion Areas – Program Extension
B. Library Meter Reservation Request | Means |
| VII. | Off-Street (Garages)
A. Garage Updates | Trammell |
| VIII. | Downtown Lexington Partnership Updates | Sweeney |
| IX. | Visit Lex Updates | Schickel |
| X. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |

Next Meeting: August 12, 2021

Lexington & Fayette County Parking Authority

Board Meeting Minutes
May 13, 2021

Called to order: 10:00 a.m. by James Frazier, Chair

Location: ZOOM Webinar

Voting Members: Kenton Ball
Dee Dee Harbut
Erin Hensley
Trish Vertuca

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

LFCPA Advisory Board: Thomas Pettit
Terry Sweeney

Guests: Chris Goodson, Reef
Justin Hubbard, DDAF
Julie Schickel, VistLex

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Approval of May 2021 Minutes

Ms. Hensley makes a motion to approve the minutes as presented. Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Item 3 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the Executive Director Report. LPA received an award from the Downtown Lexington Partnership for the façade enhancement to the Victorian Square Garage.

B. Operational Reports

Mr. Smith presents the KPI report and notes most measures are within acceptable range. He also refers the Commissions to the second page of the KPI report which has new categories including activity levels and camera observations. The downtown meter areas continue to show heavy cash and coin usage while the campus meter areas use mostly credit card. The value of bagged meters increased from the prior month. Transient revenue in the garages should hopefully continue to increase as restrictions are lifted.



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C. COVID-19 Update

Mr. Means presents the Revenue Stream Comparison report, which includes a new quarterly look.

Item 4 – Financial Reports

Mr. Means presents the April 2021 financials. He goes over the variances on the REEF reports. Continuing the trend of the year, meter revenues and transient revenues in the garages did not meet budget. Total revenues did beat budget for the month, which was due to the strong performance in monthly rental parking. Credit card fees were under budget due to a decreased volume of transactions. The professional services budget included funds for design of a new garage which will not be used. Total change in net position is better than anticipated. Ms. Vertuca makes a motion to approve the April financial reports. Ms. Hensley seconds. The vote was unanimous, and the motion carried.

Item 5 – LPA and LEXPARK FY 2022 Budget

Mr. Means presents the proposed budgets for the upcoming fiscal year. Monthly parking revenues were based on actuals. Visitor parking was budgeted at 80% of pre-covid levels and events were budgeted at 50% of pre-covid levels. Two positions have been eliminated at the LEXPARK office. This was through attrition, no one was laid off. Total change of net position was budgeted at \$400,000, compared to the pre-Covid level of \$800,000. Ms. Hensley makes a motion to accept the proposed budgets. Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Item 6 – On-Street

A. Curbside Pick Up Spaces/Outdoor Expansion Areas

Mr. Means presents an update on Curbside Pickup Spaces.

B. Meter Bag Request

Mr. Means reports that DW Wilburn was approved for five months of bagging on Mill Street so they can demolish the BB&T Garage.

Item 7 – Off-Street

A. Garage Updates

Mr. Trammell presents the garage updates. Victorian Square Garage was closed for a long weekend to complete coating work. Plants have been installed on the Victorian Square façade.

B. State of Downtown Parking During COVID

Mr. Means presents an update on monthly parking lots in the downtown area.

Item 8 – DLP Updates

Mr. Sweeney reports that the DLP annual meeting will be on May 24th. The State of Downtown meeting will be on June 23rd.

Item 9 – Visit Lex Updates

Ms. Schickel reports that Visit Lex staff have returned to the office. The number of visitors is increasing.

By consensus, the Commissioners agree to continue meeting virtually.

There being no further business brought before the Board, the meeting adjourned at 11:30AM.



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July 2nd, 2021

**Lexington & Fayette County
Parking Authority
Executive Directors Report
June 2021**



Accomplishments

- We were asked to be part of an 8-city cohort group by POPULUS who we are doing a pilot with on curbside management, these 8 cities will compare notes in regular meetings and attempt to come up with new best practice procedures for municipalities
- Worked with a fence contractor to install a storage cage in a Transit Center storage area, to provide a separate locked area for LPA record storage, utilizing fencing and parts from a previously removed storage cage that took up valuable parking spaces
- Received full LPA Board approval of the proposed FY22 Budget
- We worked with the Central Library who closed their garage down for 2 weeks for repairs and that brought \$6,187.50 to the Transit Center and \$1,375 to the Helix
- LPA Advisory Committee Member Thomas Petit was appointed to our Board of Commissioners by the Mayor and Council, he replaces Wayne Masterman
- Attended IPMI's 2-half day Mobility & Innovation virtual conference
- As a continued response to COVID-19 maintained the curbside pickup spaces for downtown restaurants for the full month of May

Meetings with LFUCG/LFCPA staff

- Attended the June LFUCG Bike & Ped Advisory Committee meeting (via ZOOM)
- Ed, Kara and I met via TEAMS to discuss the misbilling and credit due LPA by our marketing firm
- Attended the June LPA Board meeting via ZOOM
- Ed and I met with a representative from LFUCG's Safety and Loss Control team regarding some structural issues with the stairs at the Transit Center Garage
- Attended (via ZOOM) another outdoor seating permit meeting with various city stakeholders, departments and Mayor's staff
- Coffee meeting with LFUCG Code Enforcement employee regarding various "parking" related violations that their entity may not be properly set up to enforce
- Walked the Short Street section from North Limestone the Opera House and back looking at parking locations, Loading Zones and potential designated scooter parking locations with LFUCG's Bike & Ped coordinator Scott Thompson
- Continued weekly (TEAMS) meetings with LPA staff only
- Held regular weekly (TEAMS) meetings for On-Street and Garage operations with REEF Parking (LEXPARK) staff

- Held regular Bi-monthly conference calls with LPA & LEX**PARK** local staff and REEF corporate staff and municipal experts

Meetings with External Individuals/Groups

- Attended a virtual IPMI Shoptalk: Curb Management in the Real World: Case Studies and Conversation
- Our Team met with Flash Parking representatives to explore “FlashPass” an option for the post COVID-19 monthly parker who may only come to the office a few days per month, etc.
- Ed, Kara and I met with our marketing group to discuss a billing issue
- Met again with POPULUS representatives to discuss the scope of our pilot project we are running this summer in conjunction with the city to research our curb use
- Follow up discussion (via TEAMS) with our Flash Parking operations contact regarding final installation projects/outstanding items
- Online demo with a group called SpecifAi who work to aggregate data from various sources to assist parking operations with reports, dashboards, predictions etc. related to the transactional data the sits in our many systems
- Met with fence contractor regarding installing a storage cage in a Transit Center storage area, to provide a separate locked area for LPA record storage
- Ed, Kara and I met again with our marketing group to follow up on a billing issue
- Ed and I met with our restoration contractors on the roof top of the TC garage to review various repairs and a plan for closing half of the roof top at a time
- I met with DLP representatives and their video production person to shoot a quick piece to be used in their “State of Downtown” program
- Attended the in-person June DLP Board meeting held at the 21c Hotel
- Attended an online demo with VADE the group we are doing a pilot with who have cameras that can monitor space by space curb activity for us and provide detailed insights into the types of usage
- Kara, Ed and I met with our marketing firm Zipie to go over the previous months reports and marketing strategies
- Catch up meeting (via TEAMS) with Parking Industry consultant Brett Wood on various best practices as well as our panelist involvement in an upcoming industry webinar
- Pre-Webinar meeting on upcoming webinar with POPULUS staff and the other two panelists
- In person visit with Isaiah Mouw from REEF Parking corporate offices
- Met with Volunteer Restoration project manager to review work at the Victorian Square parking facility roof top and stairwells
- Attended an HR webinar on Job Descriptions
- Met (via TEAMS) with TEZ parking a software and mobile payment company who have integrated with T2 and our LUKE kiosk style meters to allow us to offer a Text2Pay option at our Transit Center garage and at all of our LUKE meter locations
- Attended (via ZOOM) an IPMI Board of Directors meeting
- Attended the 8-city curbside cohort meeting sponsored by POPULUS

- Attended the DLP and DLMD State of Downtown program at the new LexLive entertainment complex
- Served as a panelist on a POPULUS sponsored webinar on Advanced Curb Management
- Met again with our marketing firm Zipie to go over reports showing the growth of followers on our social media platforms over the past couple years
- Met (via TEAMS) with two of the Miami Parking Authority staff to discuss their meter and paybyphone program and strategies for moving toward an “asset light” approach where you can spread out your hardware (the physical meters) as your adoption rate of mobile payments increase
- Met again (via TEAMS) with TEZ parking a software and mobile payment company who have integrated with T2 to discuss our new signage strategy where we use less “PAY HERE at the meter” language and put more emphasis on mobile payments
- Along with LPA and **LEXPARK** staff attended another online demo with VADE to review the cameras that are now in place here in Lexington and the use of the city’s intersection cameras to acquire parking space usage data
- Ed and I had a catch up virtual meeting with the EV Charging station rep. from KU/LGE regarding some of their upcoming initiatives with deployment of EV Charging stations
- Met with Liza Betz owner of Failte Irish Imports shop to discuss joining our LPA Advisory Committee
- Attended the virtual (2 half day) IPMI Mobility & Innovation Summit
- Met with T2 Citation Collection Services to discuss a programming glitch in our collections strategies
- Our team and representatives from Flash parking continued our weekly (TEAMS) meetings to discuss final implementations and other side bar tasks
- Ed and I held weekly teleconference meetings with our Walter P Moore engineers and Volunteer Restoration, the company working on our 2020/2021 CAMP repairs

Future Goals and Planned Activities

- Work with Flash Parking on finalizing the implementation of our new PARCS (Garage Equipment)
- Continue working on the Transit Center garage from gated to gateless, enforcement fully in place now, space count sign integrations is left to complete
- Continue to market the pay-by-phone program (especially as “touchless option)
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10-year Capital Asset Management Plan
- Implement recommendations from Walker Consultants’ 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart and is under the US Green Building Council
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff

- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals
- As time allows, I review training sessions from IPMI virtual conferences which are free and available for one year following the sessions

LFCPA and LEXPARK Key Performance Indicators

User-Input variable cells.

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

1	Unique Visitors to Website (users)	2,088	2,810	2,741	2,957	2,846	2,061	2,320	3,055	4,052	3,891	4,995	4,961
2	LEXPARK Walk-In Customers	168	163	120	145	140	80	76	86	102	98	115	120
3	LEXPARK Telephone Inquiries (Total)	426	413	411	381	402	471	552	591	640	853	868	1104
4	Reporting Inoperative Meters	0	0	0	0	0	0	0	0	0	0	0	0
5	LUKE	22	17	19	10	11	11	9	10	10	10	13	10
6	LPS	10	5	5	10	4	4	5	5	5	5	5	5
7	POM	16	0	0	0	0	0	0	0	0	0	0	0
8	Enforcement Complaints	0	0	0	0	0	0	0	0	0	0	0	0
9	Other Inquiry including payments/ just payments	197	209	224	206	240	194	198	173	178	170	245	195
10	Pay by Phone questions/ issues	31	22	19	16	9	12	13	20	15	10	10	12
11	After 5 Parking questions	0	0	0	0	0	0	0	0	0	0	0	0
12	Wrong Way Parking	4	2	1	0	0	0	0	0	0	0	0	0
13	Garages	146	158	143	139	138	250	327	383	432	658	595	882

TOTAL CONTACTS

14	Business Association Meetings Attended	25	33	19	22	30	16	19	31	25	23	21	20
15	Neighborhood Association Meetings Attended	17	18	15	11	15	13	10	19	15	10	12	9
16	Number of Merchants Visited	1	0	0	0	0	0	0	0	0	0	2	0
17	Number of Institutional and/or Public Official Meetings	1	3	0	3	0	0	1	1	1	0	3	1
18	Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)	6	12	4	8	15	3	8	11	9	11	6	10
19	Parking Meter In-Service Rates (% of time)	0	2	0	0	0	0	0	0	0	0	2	0

Single-Space Meters
Multi-Space Meters

Average Response Time to Address Meter Complaint (Hours)

20	(POM) These meters have been phased out as of March 1st	99.8%	99.8%	99.8%	99.0%	99.3%	98.9%	98.9%	99.7%	99.9%	99.7%	99.9%	99.5%
21	Single-Space Meters (PS)	99.9%	100.0%	99.9%	99.9%	99.7%	99.9%	99.9%	99.1%	99.8%	99.3%	99.6%	99.6%
22	Multi-Space Meters (LUKE)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
23	Number of Citations Dismissed or Reduced to Warning	2.62	1.61	1.98	8.49	5.22	12.9	8.72	4.58	4.2	3.4	2.16	3.44
24	Number of Citations Administratively Dismissed or Reduced to Warning	2.83	1.9	1.22	1.3	3.9	2.22	3.11	5.55	7.07	3.02	2.07	2.9
25	Number of Requested Citation Administrative Appeals	7	3	13	19	15	16	9	0	30	27	15	13
26	Number of Citations Administratively Dismissed or Reduced to Warning	2	1	5	6	3	5	1	0	1	15	7	3
27	Number of Requested Citation Administrative Appeals	205	215	185	96	74	113	100	89	140	154	92	102
28	Number of Citations Administratively Dismissed or Reduced to Warning	115	121	80	32	21	48	48	40	51	61	29	47

PARKING MANAGEMENT EFFECTIVENESS

29	Number of Parking Activity Surveys Conducted (TOTAL)	31	31	32	31	31	31	31	31	31	31	31	31
30	Parking Occupancy and Availability	30	30	30	30	30	30	30	30	30	30	30	30
31	Parking Turnover	1	1	2	1	1	1	1	1	1	1	1	1
32	Downtown Meter Turnover Rate	157%	144%	125%	133%	156%	119%	148%	168%	150%	162%	188%	177%
33	Parking Vacancy Rate in Neighborhoods	61%	59%	58%	54%	50%	62%	48%	56%	61%	65%	77%	69%
34	Meter Occupancy Rate by Survey	24%	29%	32%	27%	22%	21%	20%	31%	32%	31%	27%	93-95% (C)
35	Paid Legal Meter Occupancy Rate by Meter Revenue	17.0%	22.7%	22.3%	23%	19.3%	15.1%	14.8%	14.6%	20.2%	26.6%	23.1%	24.1%
36	Safety Zone Violation Rate	4.0%	6.8%	5.2%	7.3%	7.9%	6.19%	6.7%	8.5%	7.2%	6.2%	5.1%	5.00%
37	Loading Zone Violation Rate	0.6%	0.6%	1.0%	0.9%	0.4%	1.3%	1.4%	65.0%	0.7%	0.6%	1.2%	1.0%

PARKING OPERATIONS EFFICIENCY

38	Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30	30	30	30	30
39	Violation Capture Rate (Meters & RPP)	N/A	N/A	17%	24%	19%	14%	18%	13%	22%	16%	11%	9%
40	Total Net Patrol Hours	1,062	985	1,035	929	577	710	680	441	695	651	608	711
41	Average Net Patrol Hours per Officer	152	141	148	133	82	142	136	88	139	130	122	142
42	Number of Letters Mailed	947	1,147	1,326	2,794	3,787	2,402	5,708	2,314	2,843	3,966	4,203	3,754
43	Total Amount Due from Top 20 Scofflaws	\$11,115	\$11,230	\$11,465	\$11,875	\$11,600	\$11,305	\$11,285	\$11,285	\$11,315	\$11,345	\$11,445	\$11,480
44	Parking Ticket Collection Rate (1-year running average)	82.80%	82.38%	81.57%	81.42%	84.29%	86.39%	85.56%	85.89%	84.37%	79.31%	79.15%	80.95%

Totals for underlying cells.

Note

Jul-20 Aug-20 Sep-20 Oct-20 Nov-20 Dec-20 Jan-21 Feb-21 Mar-21 Apr-21 May-21 Jun-21 Standard

TOTAL AVERAGE Percent of FY 2020

Total AVERAGE

38	38,777	3,231.4	N/A	2,842.9
39	1413	117.8	N/A	441.1
40	7112	592,6667	1	1311
41	0	0	0%	125
42	152	13	2%	12
43	68	6	1.0%	13
44	16	1	0%	8
45	0	0	0.0%	0
46	2429	202	34%	458
47	189	16	3%	29
48	0	0	0%	0
49	7	1	0%	3
50	4251	354.3	60%	663.5

25	284	23.7	100%	21.1
26	164	13.7	58%	12.0
27	3	0.3	1%	0.2
28	14	1.2	5%	2.1
29	103	8.6	36%	6.8
30	4	0.3	N/A	0.8

99.8%	99.8%	99.8%	99.0%	99.3%	98.9%	98.9%	99.7%	99.9%	99.7%	99.9%	99.7%	99.9%	99.5%
99.9%	100.0%	99.9%	99.9%	99.7%	99.9%	99.9%	99.1%	99.8%	99.3%	99.6%	99.6%	99.6%	98-99% (A)

N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2.62	1.61	1.98	8.49	5.22	12.9	8.72	4.58	4.2	3.4	2.16	3.44	2.9	
2.83	1.9	1.22	1.3	3.9	2.22	3.11	5.55	7.07	3.02	2.07	2.9	2.9	
7	3	13	19	15	16	9	0	30	27	15	13	13	
2	1	5	6	3	5	1	0	1	15	7	3	3	
205	215	185	96	74	113	100	89	140	154	92	102	102	
115	121	80	32	21	48	48	40	51	61	29	47	47	

31	31	32	31	31	31	31	31	31	31	31	31	31	31
30	30	30	30	30	30	30	30	30	30	30	30	30	30
1	1	2	1	1	1	1	1	1	1	1	1	1	1
157%	144%	125%	133%	156%	119%	148%	168%	150%	162%	188%	177%	188%	177%
61%	59%	58%	54%	50%	62%	48%	56%	61%	65%	77%	69%	69%	
24%	29%	32%	27%	22%	21%	20%	31%	32%	31%	27%	93-95% (C)	93-95% (C)	
17.0%	22.7%	22.3%	23%	19.3%	15.1%	14.8%	14.6%	20.2%	26.6%	23.1%	24.1%	24.1%	
4.0%	6.8%	5.2%	7.3%	7.9%	6.19%	6.7%	8.5%	7.2%	6.2%	5.1%	5.00%	5.00%	
0.6%	0.6%	1.0%	0.9%	0.4%	1.3%	1.4%	65.0%	0.7%	0.6%	1.2%	1.0%	1.0%	

30	30	30	30	30	30	30	30	30	30	30	30	30	30
N/A	N/A	17%	24%	19%	14%	18%	13%	22%	16%	11%	9%	10-25% (F)	10-25% (F)
1,062	985	1,035	929	577	710	680	441	695	651	608	711	711	
152	141	148	133	82	142	136	88	139	130	122	142	142	
947	1,147	1,326	2,794	3,787	2,402	5,708	2,314	2,843	3,966	4,203	3,754	3,754	
\$11,115	\$11,230	\$11,465	\$11,875	\$11,600	\$11,305	\$11,285	\$11,285	\$11,315	\$11,345	\$11,445	\$11,480	\$11,480	
82.80%	82.38%	81.57%	81.42%	84.29%	86.39%	85.56%	85.89%	84.37%	79.31%	79.15%	80.95%	80.95%	

360	30.0	100%	30.0
N/A	16%	N/A	26%
9,084	757	N/A	883
N/A	130	N/A	135
35,191	2,933	N/A	2,832
N/A	\$11,395	N/A	\$10,943
N/A	82.8%	N/A	79.4%

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

REVENUE STREAM INTEGRITY and SECURITY		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	TOTAL	AVERAGE	Percent of Total
1	Field Inspections (with Contact)	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
2	Canister Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
3	Maintenance Collections	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
4	Enforcement	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
5	Coin Counting Observations	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
6		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
7	Field Observations (Covert)	13	13	10	14	16	9	10	12	12	12	11	14	146	12.2	100%
8	Vehicle Integrity	0	2	1	2	4	2	3	5	1	1	1	2	26	2.2	18%
9	Maintenance Collections	3	3	2	3	3	2	3	2	2	3	2	2	32	2.7	22%
10	Enforcement	4	3	2	2	3	1	1	0	1	2	2	1	22	1.8	15%
11		6	5	5	7	6	4	3	5	8	6	5	6	66	5.5	45%
12	Revenue Control Discrepancies Noted	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
13	Equipment Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
14	Incomplete Coin Room Record	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
15	Incomplete Key Control Documentation	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
16	Failure to Notify of Location	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
17	Customer Satisfaction	0	0	0	0	0	0	0	0	0	0	0	0	2	0	N/A
18	Number of Parkers Responding	0	0	0	0	0	0	0	0	0	0	0	2	1	0.1	N/A
19	Positive Response	0	0	0	0	0	0	0	0	0	0	0	1	1	0	N/A
20	Negative Response	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A
21	Activity Levels													236,853.0	39,475.5	N/A
22	Paid Parking Events Per Month							30,415	25,313	47,941	52,374	42,142	38,668	\$0.00	N/A	N/A
23	Overtime Citations Per Month							1118	792	1726	1657	1341	1476	8110	\$1,351.67	N/A
24	Camera Observations													0	N/A	N/A
25	Rate of Compliance													\$0.00	N/A	N/A
26	Violation Capture Rate													\$0.00	N/A	N/A
27	Minutes not paid														N/A	N/A
28	Average Meter Payment													\$0.98	\$1.20	N/A
29	Multi Space Meters - Average Meter Payment													\$0.99	2	N/A
30	Single Space Meters - Average Meter Payment													\$1.23	1	N/A
31	Credit Card Usage and Forms of Payment													56.0%	64.8%	N/A
32	LUKE (Credit Card Percent of transactions)													\$1.91	\$2.1	N/A
33	Average CC transaction													\$1.91	\$2.1	N/A
34	IPS (CC as a percent of transactions)													21.0%	35.4%	N/A
35	Average CC transaction													\$1.80	175.6%	N/A
36	Pay by Phone (as a meter payment transaction)													14.0%	16.5%	N/A
37	Meter Occupancy Rates by Zones													10%	9.8%	N/A
38	Low 0-30% (9, 12, 13)													26%	27.8%	N/A
	Medium 30-60% (1, 2, 3, 5, 6, 7, 10, 11, 14, 15, 16)													44%	52.1%	N/A
	High 60% or more (4, 8)															N/A
36	Meter Occupancy Rates by Areas													31%	45.1%	N/A
37	Downtown 1, 2, 3, 4, 5, 8, 9, 11, 12, 13,													4%	26.2%	N/A
38	UK Campus (6, 7, 10)													9%	16.5%	N/A
	Chevy Chase (15)															N/A

Note: Percent of Total



**ON STREET BY THE NUMBERS
FY 2021**

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY 2021 AVG	FY 20 AVG	FY 19 AVG
1 Violations Cited	2,511	3,342	3,455	3,193	2,597	2,148	2,459	1,687	3,398	3,419	2,780	2,541	2,794	3,345	3,829
2 Actual Citations (exc voids & warnings)	2,392	3,038	3,277	3,015	2,459	2,020	2,319	1,587	3,269	3,247	2,652	2,379	2,638	3,125	3,526
3 Value of Actual Citations	\$ 45,980	\$ 68,365	\$ 72,770	\$ 69,105	\$ 59,040	\$ 50,810	\$ 51,455	\$ 41,595	\$ 73,655	\$ 70,135	\$ 54,480	\$ 48,010	\$ 58,783	\$ 72,995	\$ 88,698
4 Citations Paid	1,929	2,051	2,264	2,221	2,661	2,034	1,949	1,408	2,318	2,600	2,289	2,033	2,146	2,461	2,687
5 Percentage of Citations Paid	80.60%	67.50%	69.10%	73.70%	108.20%	94.70%	79.30%	83.50%	70.90%	76.05%	82.30%	85.50%	80.95%	82.57%	76.74%
6 Value of Citations Paid	\$ 52,160	\$ 56,039	\$ 61,570	\$ 62,205	\$ 85,572	\$ 63,289	\$ 56,390	\$ 45,685	\$ 65,006	\$ 72,410	\$ 62,275	\$ 56,518	\$ 61,593	\$ 69,596	\$ 76,608
7 Warnings Issued	99	266	144	134	119	117	123	70	115	133	99	138	130	176	247
8 Voids	20	38	34	40	29	14	18	55	28	46	48	40	34	50	51
9 Citation Void Percentage	0.8%	1.1%	0.9%	1.3%	1.1%	0.7%	0.7%	3.3%	0.8%	1.3%	1.7%	1.6%	1.3%	1.5%	1.4%
10 Meter Revenue Collected	\$ 44,204	\$ 55,055	\$ 59,352	\$ 58,187	\$ 45,314	\$ 35,966	\$ 40,804	\$ 35,152	\$ 61,892	\$ 69,787	\$ 57,835	\$ 63,590	\$ 52,261	\$ 81,861	\$ 92,456
11 Avg Meter Rev Collected per Work Day	\$ 1,922	\$ 2,622	\$ 2,826	\$ 2,645	\$ 2,517	\$ 1,713	\$ 2,148	\$ 1,850	\$ 2,691	\$ 3,172	\$ 2,892	\$ 2,890	\$ 2,491	\$ 3,975	\$ 4,228
12 RPP's Sold	398	681	118	60	34	35	40	11	24	23	15	188	136	163	167
13 Value of RPP Permits	\$ 3,980	\$ 6,810	\$ 1,180	\$ 600	\$ 340	\$ 350	\$ 400	\$ 110	\$ 240	\$ 230	\$ 150	\$ 1,880	\$ 1,356	\$ 1,630	\$ 1,673
14 Monthly Permit Revenue	\$ 9,638	\$ 10,053	\$ 5,915	\$ 9,103	\$ 5,220	\$ 7,204	\$ 11,880	\$ 11,880	\$ 9,110	\$ 8,121	\$ 7,591	\$ 6,151	\$ 8,489	\$ 6,654	\$ 6,117
15 Value of Bagged Meters	\$ 2,890	\$ 4,615	\$ 4,437	\$ 1,978	\$ 4,097	\$ 6,700	\$ 525	\$ 2,730	\$ 565	\$ 1,845	\$ 5,865	\$ 5,535	\$ 3,482	\$ 5,300	\$ 10,460
16 New Meters Added or Removed	-	-	-	-	-	(7)	-	-	-	-	-	7	-	(1)	1
17 Single Space Meters	644	644	672	672	672	648	648	648	648	648	648	656	654	699	875
18 Mult-Space Meters	71	71	72	72	72	72	72	72	72	72	72	72	72	65	41
19 Metered Space Count	1,256	1,256	1,268	1,268	1,268	1,261	1,261	1,261	1,261	1,261	1,261	1,268	1,263	1,261	1,271
20 Vehicles Booted	64	36	33	30	28	14	34	22	30	39	42	33	34	29	39
21 Booting Fees	\$ 6,030	\$ 2,880	\$ 2,880	\$ 2,610	\$ 2,295	\$ 4,040	\$ 2,790	\$ 1,710	\$ 2,599	\$ 3,240	\$ 3,510	\$ 2,610	\$ 3,100	\$ 2,123	\$ 3,064
22 Total Revenue Collected	\$ 118,901	\$ 135,452	\$ 135,334	\$ 134,683	\$ 142,837	\$ 117,548	\$ 112,789	\$ 97,267	\$ 139,412	\$ 155,633	\$ 137,226	\$ 136,284	\$ 130,281	\$ 190,376	\$ 181,929



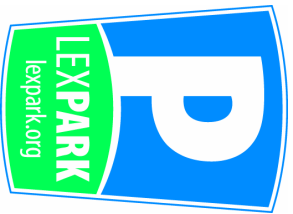
LEXPARK VOID SUMMARY

Voided Citations By Officer

FY 2021		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	AVERAGE
Issuing Officer														
1	2013	-	-	-	5	1	1	-	1	1	-	2	-	1
2	21081203	-	-	-	-	-	-	1	30	6	26	18	21	9
3	2081	2	2	4	3	3	2	1	2	2	10	7	5	4
4	2082	2	2	2	2	4	1	2	10	4	3	7	6	4
5	2098	-	-	-	-	-	-	-	-	-	-	-	-	-
6	2115	-	-	-	-	-	-	-	-	-	-	-	-	-
7	2017	-	-	-	-	-	-	-	-	1	-	-	-	0
8	2119	-	-	-	-	-	-	-	-	-	-	-	-	-
9	2120	2	1	3	1	2	2	1	4	2	-	2	2	2
10	2122	-	-	-	-	-	-	-	-	-	-	-	-	-
11	2124	-	-	-	-	-	-	-	-	-	-	-	-	-
12	2125	-	-	-	-	-	-	-	-	-	-	1	-	0
13	(2130) 2142	-	12	6	5	-	1	3	1	-	1	-	-	2
14	2131	-	-	-	1	-	-	-	-	-	-	-	-	0
15	2141	5	4	8	4	7	3	6	6	6	5	7	4	5
16	2133	4	9	2	9	7	-	-	-	3	-	-	-	3
17	2137	2	4	3	1	1	-	-	-	-	-	-	-	1
18	2138	3	4	6	9	4	4	4	1	3	1	4	2	4
19	2140	-	-	-	-	-	-	-	-	-	-	-	-	-
20	% Voids	0.80%	1.14%	0.98%	1.25%	1.12%	0.65%	0.73%	3.26%	0.82%	1.35%	1.73%	1.57%	1.28%
21	Total	20	38	34	40	29	14	18	55	28	46	48	40	34
22	Total Citations	2,511	3,342	3,455	3,193	2,597	2,148	2,459	1,687	3,398	3,419	2,780	2,541	2,794

Voided Citations Summary By Reason

FY 2021		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	AVERAGE
Void Type														
23	Administrative	3	20	18	24	10	4	9	34	14	32	29	28	19
24	Ambiguous Mrkg /Missing Sign	-	-	1	-	-	-	-	-	-	-	-	-	0
25	Customer Walk Up	-	3	-	-	1	-	-	-	-	-	-	-	0
26	Duplicate	2	3	5	3	2	1	2	-	3	3	4	-	2
27	Meter Malfunction	1	1	1	1	-	-	1	-	-	-	1	-	1
28	Pay By Phone	4	4	4	5	9	7	3	12	6	8	8	5	6
29	Officer Error	4	6	2	5	5	2	1	-	5	3	3	7	4
30	Test	3	-	-	-	-	-	2	-	-	-	1	-	1
31	Visitor	-	-	-	-	-	-	-	-	-	-	-	-	-
32	Printer Error	-	-	-	-	-	-	-	-	-	-	-	-	-
33	Paid Other Luke	-	-	1	1	1	-	-	-	-	-	-	-	0
34	Void By Client Directive	3	1	2	1	1	-	-	9	-	-	2	-	2
35	TOTAL	20	38	34	40	29	14	18	55	28	46	48	40	34



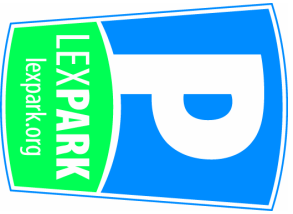
Citations Aging Report

Five-Year Report Ending July 1, 2021

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,251	785	655	716	870	3,035	7,094	8,312	6,953	722	30,393
Dollar Amt	\$34,535.00	\$30,170.00	\$25,385.00	\$28,325.00	\$37,802.50	\$125,081.25	\$293,701.00	\$354,775.52	\$298,437.86	\$26,120.00	\$1,254,333.13



Citations Aging Report

Five-Year Report Ending June 1, 2021

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
TOTALS											
Count	1,352	829	797	468	818	3,168	7,346	8,321	6,899	786	30,784
Dollar Amt	\$40,795.00	\$32,195.00	\$31,635.00	\$19,905.00	\$36,002.50	\$128,290.00	\$303,861.00	\$354,820.52	\$294,067.86	\$29,123.00	\$1,270,694.88



OFF STREET BY THE NUMBERS FY 2021

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY 2021 AVG	FY 20 AVG
MONTHLY CARD HOLDERS BILLED														
1 Victorian Square	348	343	344	350	366	386	371	379	376	379	377	408	369	376
2 Transit Center	968	967	966	963	963	982	990	999	1,009	1,009	1,048	1,062	994	1,054
3 Courthouse	210	240	237	237	237	238	246	232	234	234	235	237	235	233
4 Helix	386	380	390	384	384	370	372	368	367	357	370	380	376	388
5 TOTAL	1,912	1,930	1,937	1,934	1,950	1,976	1,979	1,978	1,986	1,979	2,030	2,087	1,973	2,051
TOTAL AVAILABLE FOR MONTHLY														
6 Victorian Square (384)	84	89	64	58	42	22	37	29	32	29	31	3	43	18
7 Transit Center (777)	102	101	102	105	105	86	78	69	59	59	20	5	74	12
8 Courthouse (518)	41	11	14	14	14	13	5	19	17	17	16	14	16	11
9 Helix (389)	14	20	10	16	16	30	28	32	33	43	30	20	24	8
10 TOTAL (2068)	241	221	190	193	177	151	148	149	141	148	97	42	158	49
11 SPECIAL EVENTS WORKED - VS	-	-	-	-	-	-	-	-	-	-	-	-	-	6
12 VALIDATIONS SOLD - ALL GARAGES	495	263	710	1,762	137	331	181	225	545	578	498	450	515	1,606
AVERAGE DAILY TRANSACTIONS														
13 Victorian Square	68	72	75	82	71	36	66	75	105	132	117	154	88	192
14 Transit Center	2	4	4	4	4	2	3	2	5	5	5	6	4	11
15 Courthouse	73	67	63	61	44	17	18	14	24	29	40	64	43	148
16 Helix	151	153	138	152	180	58	25	23	46	151	177	207	122	312
17 TOTAL	294	296	280	299	299	113	112	114	180	317	339	431	256	663
AVERAGE LENGTH OF STAY - HOURS														
18 Victorian Square	1.9	2.0	2.1	2.5	1.8	1.5	1.2	1.1	1.0	1.1	0.9	1.0	1.5	2.3
19 Transit Center	2.6	3.4	3.3	3.2	2.8	3.1	2.7	2.9	3.1	3.3	2.8	3.6	3.0	2.8
20 Courthouse	2.0	2.3	2.6	2.5	2.2	1.9	1.9	1.9	1.7	2.0	1.8	2.0	2.1	2.0
21 Helix	1.1	1.1	1.3	1.3	1.2	1.3	1.3	1.4	1.2	0.9	0.9	1.0	1.2	1.5
22 CUMULATIVE AVERAGE	1.9	2.2	2.3	2.4	2.0	1.9	1.8	1.8	1.8	1.8	1.6	1.9	1.9	2.2
AVERAGE TRANSACTION AMOUNT														
23 Victorian Square	\$ 6.18	\$ 6.59	\$ 6.86	\$ 9.86	\$ 5.92	\$ 4.81	\$ 4.43	\$ 4.57	\$ 5.44	\$ 5.86	\$ 5.90	\$ 5.68	\$ 6.01	\$ 5.80
24 Transit Center	\$ 4.83	\$ 6.08	\$ 5.96	\$ 5.72	\$ 5.21	\$ 5.75	\$ 5.15	\$ 5.18	\$ 5.81	\$ 6.22	\$ 5.44	\$ 6.90	\$ 5.69	\$ 5.13
25 Courthouse	\$ 4.09	\$ 4.67	\$ 5.20	\$ 5.07	\$ 4.44	\$ 3.99	\$ 3.83	\$ 3.81	\$ 3.44	\$ 3.89	\$ 3.55	\$ 3.93	\$ 4.16	\$ 4.26
26 Helix	\$ 3.44	\$ 3.46	\$ 3.96	\$ 3.89	\$ 3.60	\$ 3.89	\$ 3.84	\$ 4.29	\$ 3.97	\$ 2.79	\$ 2.69	\$ 2.99	\$ 3.57	\$ 3.53
27 CUMULATIVE AVERAGE	\$ 4.64	\$ 5.20	\$ 5.50	\$ 6.14	\$ 4.79	\$ 4.61	\$ 4.31	\$ 4.46	\$ 4.67	\$ 4.69	\$ 4.40	\$ 4.88	\$ 4.86	\$ 4.68

Aged Balances - 21081204 Courthouse Garage

Ending Balances as of 7/1/2021

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 21081201 Helix Garage

Ending Balances as of 7/1/2021

Account	Current	30 Days	60 Days	90 Days	Total Due
96305 GRAY CONSTRUCTION	\$1,860.00	\$1,860.00	\$0.00	\$0.00	\$3,720.00
Report Totals	\$1,860.00	\$1,860.00	\$60.00	\$0.00	\$3,720.00

Aged Balances - 21081203 Transit Center Garage

Ending Balances as of 7/1/2021

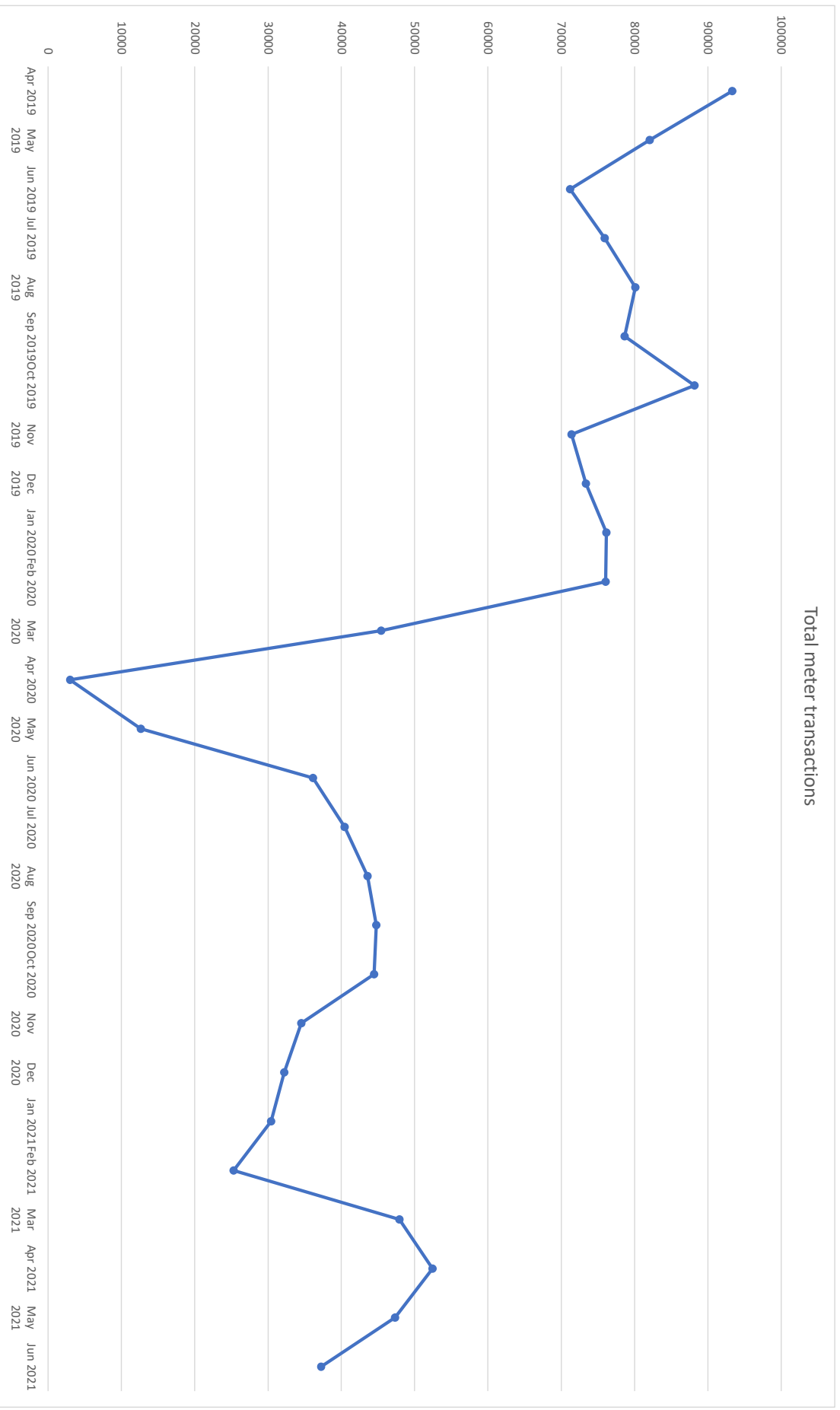
Account	Current	30 Days	60 Days	90 Days	Total Due
96543 DAISY JOHNSON	\$65.00	\$65.00	\$0.00	\$0.00	\$130.00
Report Totals	\$65.00	\$65.00	\$0.00	\$0.00	\$130.00

Aged Balances - 21081202 Victorian Square Garage

Ending Balances as of 7/1/2021

Account	Current	30 Days	60 Days	90 Days	Total Due
56437 FROST BROWN TODD	\$180.00	\$90.00	\$0.00	\$0.00	\$270.00
96184 NTRA INC	\$1,710.00	\$1,710.00	\$0.00	\$0.00	\$3,420.00
Report Totals	\$1,890.00	\$1,800.00	\$0.00	\$0.00	\$3,690.00

Total meter transactions



Lexington and Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 05/31/21	As Of 05/31/20	Variance 05/31/21
Assets			
Current Assets			
Cash	\$ 846,365	\$ 1,691,447	\$ (845,082)
Cash-Change Fund	8,860	496	8,364
Accounts receivable	15,413	29,883	(14,470)
REEF Advance	158,965	184,724	(25,758)
Restricted cash and cash equivalents			
Investments-Truist - Restricted Cash	0	3,500,000	(3,500,000)
Investments-Truist - Short-Term CAMP*	1,600,000	0	1,600,000
Investments-Truist - Long-Term CAMP*	1,900,000	0	1,900,000
Investments-Truist - Garage Maintenance Reserve	159,547	1,094,803	(935,256)
Investments-Truist - Unrealized G/L	199	2,156	(1,958)
Investments-Truist - Accrued Interest	1,081	23,776	(22,695)
Total Restricted Cash & Equivalents	<u>3,660,827</u>	<u>4,620,735</u>	<u>(959,909)</u>
Total Current Assets	<u>4,690,430</u>	<u>6,527,285</u>	<u>(1,836,855)</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,094	0
Buildings and improvements	12,777,194	12,271,766	505,429
Equipment and furniture	2,278,903	2,278,902	0
Construction in progress	2,266,264	719,819	1,546,444
Computer software	10,850	10,850	0
Total Capital Assets	<u>24,918,305</u>	<u>22,866,431</u>	<u>2,051,873</u>
Less: Accumulated Depreciation	<u>(5,275,103)</u>	<u>(4,556,080)</u>	<u>(719,021)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>19,643,203</u>	<u>18,310,351</u>	<u>1,332,852</u>
Total Non-Current Assets	<u>19,643,203</u>	<u>18,310,351</u>	<u>1,332,852</u>
Total Assets	<u>\$ 24,333,633</u>	<u>\$ 24,837,636</u>	<u>\$ (504,003)</u>
Liabilities and Net Assets			
Current Liabilities			
Accounts payable and accrued liabilities	\$ 318,873	\$ 323,103	\$ (4,230)
Compensated absences	9,059	10,546	(1,488)
Deposits payable	1,657	4,695	(3,037)
Note payable	420,360	412,628	7,732
Deferred Revenue	11,375	14,300	(2,925)
Total Current Liabilities	<u>761,324</u>	<u>765,272</u>	<u>(3,948)</u>
Non-Current Liabilities			
Note payable	2,054,084	2,479,549	(425,465)
Compensated absences	9,059	10,547	(1,488)
Deposits Payable	3,734	3,400	334
Total Non-Current Liabilities	<u>2,066,877</u>	<u>2,493,496</u>	<u>(426,619)</u>
Total Liabilities	<u>2,828,201</u>	<u>3,258,768</u>	<u>(430,567)</u>
Net Position			
Capital Assets Net of Debt	17,168,758	15,418,173	1,750,585
Restricted-Garage Maintenance Reserve	160,827	1,120,736	(959,909)
Restricted-Capital Asset Mgmt Program	0	3,500,000	(3,500,000)
Restricted - Short-Term CAMP*	1,600,000	0	1,600,000
Restricted - Long-Term CAMP*	1,900,000	0	1,900,000
Unrestricted	675,847	1,539,959	(864,112)
Total Net Position	<u>21,505,432</u>	<u>21,578,868</u>	<u>(73,436)</u>
Total Liabilities and Net Assets	<u>\$ 24,333,633</u>	<u>\$ 24,837,636</u>	<u>\$ (504,003)</u>

No assurance is provided on these financial statements.

*Capital Asset Management Plan

**Lexington and Fayette County Parking Authority
Statement of Cash Flows**

Substantially All Disclosures Omitted

	Month To Date 5/31/2021	Year To Date 5/31/2021
Cash Flows from Operating Activities		
Payments received from parking customers	\$ 296,505	\$ 2,873,806
Cash received from commercial property renters	5,317	59,719
Cash received from grants	-	-
Payments to suppliers for goods and services	27,248	(1,960,198)
Payments to employees for services	(33,293)	(276,054)
Payments to LFUCG	(776)	(19,204)
	295,001	678,069
Cash Flows from Capital and Related Financing Activities		
Payments on note payable	(35,225)	(383,368)
Purchases of capital assets	(164,555)	(1,946,308)
	(199,780)	(2,329,676)
Cash Flows From Investing Activities		
Purchase of certificates of deposits	-	1,465,365
Income earned on restricted cash and cash equivalents	1,081	19,228
	1,081	1,484,593
Net Increase (Decrease) in Cash and Cash Equivalents	96,302	(167,014)
Cash and Cash Equivalents, Beginning of Period	758,923	1,022,239
Cash and Cash Equivalents, End of Period	\$ 855,225	\$ 855,225
Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities		
Change in net position	\$ 39,002	\$ 23,571
Adjustments to Reconcile Change in Net Position to Net Cash Provided by Operating Activities:		
Depreciation and amortization	60,036	660,909
(Gain) on disposal of assets	-	-
Interest on certificates of deposit	(1,164)	(19,228)
Change in Assets and Liabilities:		
Accounts receivable	15,165	(675)
REEF Advance	-	25,758
Accounts payable and accrued liabilities	181,962	(9,766)
Security deposits	-	(938)
Compensated absences	-	(1,562)
	295,001	678,069
Net Cash Provided by Operating Activities	\$ 295,001	\$ 678,069

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 5/31/2021 Actual	Month End 5/31/2021 FYE Budget	Variance 5/31/2021	FYTD 5/31/2021 Actual	FYTD 5/31/2021 FYE Budget	Variance 5/31/2021	Annual Budget 6/30/2021 FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 7,741	\$ 6,155	\$ 1,586	\$ 103,104	\$ 90,313	\$ 12,791	\$ 98,000
2	Parking - Meter Collections	62,449	83,034	(20,585)	602,247	830,705	(228,458)	900,000
3	Parking - Fines	66,192	75,541	(9,349)	702,118	641,197	60,921	700,000
4	Overage/Shortage/Fees	9	0	9	11	0	11	0
5	Total Revenue OnStreet	136,391	164,730	(28,339)	1,407,480	1,562,215	(154,735)	1,698,000
Revenue OffStreet								
6	Parking - Monthly Rental	108,050	91,668	16,382	1,205,746	1,008,328	197,418	1,099,996
7	Parking - Transient Rental	34,569	45,019	(10,450)	239,456	441,401	(201,945)	490,001
8	Parking - Validations	1,872	3,037	(1,165)	19,621	33,763	(14,142)	38,002
9	Parking - Fines	170	0	170	1,184	0	1,184	0
10	Overage/Shortage/Fees	287	0	287	994	0	994	0
11	Total Revenue OffStreet	144,948	139,724	5,224	1,467,001	1,483,492	(16,491)	1,627,999
12	Commercial Property Rental	5,317	3,250	2,067	59,719	35,750	23,969	39,000
13	Miscellaneous Income	0	0	0	238	0	238	0
14	Total Revenue	286,656	307,704	(21,048)	2,934,438	3,081,457	(147,019)	3,364,999
Operating Expenses								
OnStreet Operating Expenses								
15	REEF Operating Expenses	60,184	79,424	19,240	806,830	929,764	122,934	1,010,971
16	Property & Casualty Excess Insurance	0	0	0	1,584	995	(589)	995
17	Bank & Credit Card Fees	7,267	9,583	2,316	58,409	105,413	47,004	114,996
18	Total OnStreet Operating Expenses	67,451	89,007	21,556	866,823	1,036,172	169,349	1,126,962
OffStreet Operating Expenses								
19	REEF Operating Expenses	73,981	91,784	17,803	715,226	830,156	114,930	896,611
20	Property & Casualty Excess Insurance	0	0	0	55,385	57,121	1,736	57,121
21	Bank & Credit Card Fees	2,473	3,750	1,277	14,529	41,250	26,721	45,000
22	Other Professional Services	0	0	0	1,895	0	(1,895)	0
23	Utilities	5,892	10,165	4,273	100,552	111,815	11,263	121,980
24	Interest Expense	4,505	5,024	519	53,659	55,264	1,605	60,288
25	Total OffStreet Operating Expenses	86,851	110,723	23,872	941,246	1,095,606	154,360	1,181,000
26	Personnel Expenses	23,474	26,199	2,725	284,210	288,189	3,979	314,388
Administrative Expenses								
27	Property & Casualty Excess Insurance	0	0	0	32,360	38,000	5,640	38,000
28	Bank & Credit Card Fees	24	0	(24)	5,050	0	(5,050)	0
29	Other Professional Services	8,466	19,367	10,901	108,888	213,037	104,149	232,404
30	Rent/Lease Expenses	876	876	0	9,634	9,636	2	10,512
31	Landline Phones	297	442	145	4,767	4,862	95	5,304
32	Business Travel & Training	0	1,150	1,150	3,767	12,650	8,883	13,800
33	Dues Subscriptions & Publications	0	475	475	2,163	5,225	3,062	5,700
34	Office Supplies	246	583	337	2,292	6,413	4,121	6,996
35	Office Machines & Equipment	0	208	208	0	2,288	2,288	2,496
36	Office Repairs & Maintenance	17	125	108	154	1,375	1,221	1,500
37	Mileage Expense	0	33	33	0	363	363	396
38	Operating Contingency	0	2,500	2,500	6,750	27,500	20,750	30,000
39	Total Administrative Expenses	9,926	25,759	15,833	175,825	321,349	145,524	347,108
40	Total Operating Expenses	187,702	251,688	63,986	2,268,104	2,741,316	473,212	2,969,458
41	Change in Net Position Before Capital & Other Financing	98,954	56,016	42,938	666,334	340,141	326,193	395,541
Expenses For Capital Assets								
42	Depreciation & Amortization	60,035	63,250	3,215	660,910	695,750	34,840	759,000
43	Total Expenses For Capital Assets	60,035	63,250	3,215	660,910	695,750	34,840	759,000
Other Financing Sources								
44	Interest Income	208	3,500	(3,292)	19,997	38,500	(18,503)	42,000
45	Unrealized Gain / Loss on Investments	(125)	0	(125)	(1,850)	0	(1,850)	0
46	Total Other Financing Sources	83	3,500	(3,417)	18,147	38,500	(20,353)	42,000
47	Total Change in Net Position	\$ 39,002	\$ (3,734)	\$ 42,736	\$ 23,571	\$ (317,109)	\$ 340,680	\$ (321,459)

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority
Management Report
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 05/31/21 <small>Actual</small>	Year Ending 06/30/20 <small>Actual</small>	Year To Date 05/31/21 <small>Capital Expenditures</small>	FYTD 06/30/21 <small>FY21 CapEx Budget</small>
Capital Assets				
Land	7,585,094	7,585,094	0	0
Buildings and improvements	12,777,195	12,773,257	3,938	2,254,224
Equipment and furniture	2,278,902	2,278,903	0	24,000
Construction in progress	2,266,264	323,892	1,942,371	0
Computer software	10,850	10,850	0	0
Total Capital Assets	<u>24,918,305</u>	<u>22,971,996</u>	<u>1,946,309</u>	<u>2,278,224</u>

No assurance is provided on these financial statements.



LEXPARK
On-Street Financial Report
May 31, 2021
Location 21081200



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
Revenue									
1 Meter Receipts	\$ 57,835	42%	\$ 71,250	\$ (13,415)	A	\$ 563,557	40%	\$ 756,180	\$ (192,623)
2 Permit Sales/Monthly Permit Sales	\$ 7,741	6%	\$ 6,155	\$ 1,586		\$ 103,169	7%	\$ 90,314	\$ 12,855
3 Violation Tickets	\$ 62,682	46%	\$ 72,137	\$ (9,455)		\$ 667,504	48%	\$ 617,217	\$ 50,287
4 Bag Rental Fees	\$ 5,865	4%	\$ 11,784	\$ (5,919)	A	\$ 35,677	3%	\$ 74,525	\$ (38,848)
5 Booting Fees	\$ 3,510	3%	\$ 3,404	\$ 106		\$ 34,584	2%	\$ 23,979	\$ 10,605
6 Total Revenue	\$ 137,633		\$ 164,731	\$ (27,098)		\$ 1,404,491		\$ 1,562,215	\$ (157,724)
Expenses									
Payroll									
7 Salaries & Wages	\$ 28,798		\$ 35,820	\$ 7,022		\$ 353,258		\$ 397,055	\$ 43,796
8 Payroll Taxes	\$ 4,179		\$ 5,198	\$ 1,019		\$ 51,258		\$ 57,613	\$ 6,355
9 Workers Comp Ins	\$ 1,800		\$ 2,239	\$ 439		\$ 22,079		\$ 24,816	\$ 2,737
10 Liability Insurance	\$ 1,599		\$ 1,599	\$ -		\$ 18,018		\$ 17,594	\$ (424)
11 Employee Health Insurance	\$ 4,734		\$ 5,833	\$ 1,099		\$ 55,980		\$ 64,160	\$ 8,179
12 Total Payroll	\$ 41,110	30%	\$ 50,689	\$ 9,579	B	\$ 500,593	36%	\$ 561,237	\$ 60,644
Field									
13 Uniforms	\$ -		\$ 82	\$ 82		\$ 636		\$ 905	\$ 269
14 Hiring/Training	\$ 140		\$ 140	\$ -		\$ 1,728		\$ 1,535	\$ (192)
15 Vehicle Expense	\$ 1,285		\$ 1,269	\$ (16)		\$ 13,683		\$ 13,962	\$ 279
16 EMS/IPS/PBP/CCS Service Fees	\$ 8,899		\$ 13,808	\$ 4,909	C	\$ 155,720		\$ 189,276	\$ 33,556
17 Professional Services/Fees	\$ 1,055		\$ 1,257	\$ 202		\$ 14,688		\$ 13,829	\$ (859)
18 Fuel	\$ -		\$ -	\$ -		\$ 404		\$ -	\$ (404)
19 General Supplies	\$ 347		\$ 2,658	\$ 2,311		\$ 13,114		\$ 29,236	\$ 16,122
20 Repairs - Maintenance	\$ 1,460		\$ 2,600	\$ 1,140		\$ 27,117		\$ 28,600	\$ 1,483
21 Total Field	\$ 13,185	10%	\$ 21,814	\$ 8,629		\$ 227,091	16%	\$ 277,344	\$ 50,253
Office									
22 Communications/Telephones	\$ 803		\$ 1,262	\$ 459		\$ 10,844		\$ 13,881	\$ 3,037
23 Office Supplies	\$ 187		\$ 132	\$ (55)		\$ 1,539		\$ 1,453	\$ (87)
24 Printing & Design/Ticket Purchase	\$ 109		\$ 762	\$ 653		\$ 4,842		\$ 8,381	\$ 3,539
25 Postage/Dues & Memberships	\$ 100		\$ 940	\$ 840		\$ 10,513		\$ 10,340	\$ (173)
26 Employee Incentive	\$ -		\$ 175	\$ 175		\$ -		\$ 1,925	\$ 1,925
27 Total Office	\$ 1,200	1%	\$ 3,271	\$ 2,071		\$ 27,738	2%	\$ 35,980	\$ 8,241
Miscellaneous									
Customer Refund	\$ -		\$ -	\$ -		\$ 90		\$ -	\$ (90)
28 Base Management Fee	\$ 1,465		\$ 1,465	\$ -		\$ 16,120		\$ 16,120	\$ -
29 Management Incentive Fee	\$ 2,195		\$ 1,478	\$ (718)		\$ 28,471		\$ 27,799	\$ (673)
30 Dues & Subscriptions	\$ 442		\$ 708	\$ 266		\$ 4,951		\$ 11,286	\$ 6,335
31 Total Miscellaneous	\$ 4,103	3%	\$ 3,651	\$ (452)		\$ 49,632	4%	\$ 55,204	\$ 5,572
32 Total Expenses	\$ 59,597	43%	\$ 79,424	\$ 19,827		\$ 805,054	57%	\$ 929,764	\$ 124,711
33 Net Income (Loss)	\$ 78,036		\$ 85,307	\$ (7,270)		\$ 599,437		\$ 632,450	\$ (33,013)

Variance Notes

- A. Meter Receipt variance of \$13,415 is due to the ongoing COVID-19 restrictions. The Bag Rental Fees experienced a negative variance of \$5,919 primarily due to fewer construction projects in May.
- B. Total Payroll expense continues to have a positive variance; \$9,579 this month (\$60,644 YTD). This variance is due to not re-hiring staff that have vacated their positions.
- C. The positive EMS/IPS/PBP/CCS Service (Software) Fees Variance of \$4,909 this month (33,556 YTD) is due to a large subscription invoice of \$38k that will hit in June.
- D. General Supplies has a positive YTD variance of \$16,122. We just have not required the amount of supplies as needed in past years.



LEXPARK
Garage Financial Report
May 31, 2021
Location 21081201..21081204



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance	
Revenue										
1 Monthly	\$ 94,285	72%	\$ 77,789	\$ 16,496	A	\$ 1,212,783	82%	\$ 1,022,211	\$ 190,572	A
2 Violation Tickets	\$ 200	0%	\$ -	\$ 200		\$ 1,244	0%	\$ -	\$ 1,244	
3 Transient	\$ 34,908	27%	\$ 45,019	\$ (10,111)	B	\$ 240,956	16%	\$ 441,402	\$ (200,447)	B
4 Stamp/Validation	\$ 1,842	1%	\$ 3,036	\$ (1,194)		\$ 19,595	1%	\$ 33,762	\$ (14,167)	
5 Total Revenue	\$ 131,234		\$ 125,844	\$ 5,391		\$ 1,474,577		\$ 1,497,375	\$ (22,798)	
Expenses										
Payroll										
6 Salaries & Wages	\$ 26,490		\$ 30,598	\$ 4,108		\$ 271,136		\$ 338,960	\$ 67,825	
7 Payroll Taxes	\$ 3,844		\$ 4,440	\$ 596		\$ 39,342		\$ 49,183	\$ 9,841	
8 Workers Comp Ins	\$ 1,656		\$ 1,912	\$ 257		\$ 16,946		\$ 21,185	\$ 4,239	
9 Liability Insurance	\$ 2,948		\$ 2,948	\$ -		\$ 32,520		\$ 32,432	\$ (88)	
10 Employee Health Insurance	\$ 3,142		\$ 6,857	\$ 3,716		\$ 32,245		\$ 75,430	\$ 43,185	
11 Total Payroll	\$ 38,080	29%	\$ 46,756	\$ 8,677	C	\$ 392,189	27%	\$ 517,190	\$ 125,002	C
Field										
12 Uniforms	\$ -		\$ 93	\$ 93		\$ 183		\$ 1,020	\$ 838	
13 Hiring/Training	\$ 157		\$ 157	\$ -		\$ 1,733		\$ 1,732	\$ (2)	
14 Repairs - Maintenance	\$ 3,845		\$ 1,350	\$ (2,495)	D	\$ 42,526		\$ 14,850	\$ (27,676)	D
15 Vehicle Expense	\$ 1,072		\$ 1,088	\$ 16		\$ 11,530		\$ 11,968	\$ 437	
16 EMS/IPS/PBP/CCS Service Fees	\$ 286		\$ 340	\$ 54		\$ 51,487		\$ 33,175	\$ (18,312)	
17 Snow Removal	\$ -		\$ -	\$ -		\$ 35,994		\$ 30,000	\$ (5,994)	
18 Professional Services/Fees	\$ 6,305		\$ 4,209	\$ (2,097)		\$ 62,432		\$ 59,096	\$ (3,337)	
19 Fuel	\$ 147		\$ 170	\$ 22		\$ 1,619		\$ 1,866	\$ 247	
20 Repairs - Sweeper	\$ -		\$ -	\$ -		\$ 2,274		\$ 4,450	\$ 2,176	
21 General Supplies	\$ 913		\$ 2,997	\$ 2,084	E	\$ 8,573		\$ 32,969	\$ 24,396	E
22 Elevator Maintenance	\$ 2,721		\$ 1,731	\$ (990)		\$ 28,886		\$ 19,045	\$ (9,840)	
23 Pressure Washing	\$ 7,475		\$ 25,901	\$ 18,426	F	\$ 7,475		\$ 25,901	\$ 18,426	F
24 Total Field	\$ 22,922	17%	\$ 38,036	\$ 15,114		\$ 254,712	17%	\$ 236,071	\$ (18,641)	
Office										
25 Communications	\$ 682		\$ 1,423	\$ 741		\$ 9,324		\$ 15,654	\$ 6,330	
26 Office Supplies	\$ -		\$ 149	\$ 149		\$ 1,451		\$ 1,638	\$ 188	
27 Printing & Design	\$ 47		\$ 859	\$ 812		\$ 162		\$ 9,450	\$ 9,288	
28 Postage	\$ 2,123		\$ 1,060	\$ (1,063)		\$ 10,299		\$ 11,660	\$ 1,361	
29 Total Office	\$ 2,853	2%	\$ 3,491	\$ 639		\$ 21,236	1%	\$ 38,402	\$ 17,166	
Miscellaneous										
30 Base Management Fee	\$ 2,701		\$ 2,701	\$ -		\$ 29,711		\$ 29,711	\$ -	
31 Dues & Subscriptions	\$ 488		\$ 798	\$ 310		\$ 6,942		\$ 8,780	\$ 1,838	
33 Total Miscellaneous	\$ 3,189	2%	\$ 3,499	\$ 310		\$ 36,653	2%	\$ 38,491	\$ 1,838	
34 Total Expenses	\$ 67,043	51%	\$ 91,783	\$ 24,739		\$ 704,790	48%	\$ 830,154	\$ 125,365	
35 Net Income (Loss)	\$ 64,191		\$ 34,061	\$ 30,130		\$ 769,788		\$ 667,221	\$ 102,567	

Variance Notes

- A** The Monthly positive Variance of \$16,496 (\$190,572 YTD) is primarily due to higher than anticipated monthly sales throughout the year. We just did not lose the monthly parkers that we anticipated. YTD positive variances in each garage are as follows: \$40k in the Helix, \$117k in the Vic, and \$49k in the Courthouse.
- B** The Transient negative Variance of \$10,111 (\$200k YTD) is due to the continued poor business climate of COVID-19 and its restrictions. We anticipated more office visitors and better evening business. This negative variance % has been consistent each month this fiscal year.
- C** The positive \$8,677 Total Payroll variance (\$125,002 YTD) is primarily due to using fewer garage employees during the Pandemic. We have not replaced 4 full time garage employees due to COVID.
- D** The \$2,495 negative Repairs and Maintenance variance this month is due to the repair of the leak in the Courthouse Garage sprinkler system above judges hallway. The YTD negative variance of \$27,676 was due to \$6k in Sprinkler/Accelerator repairs, the \$5k Transit elevator floor replacement/heater & the \$10k HX flooring.
- E** The positive \$2,084 General Supplies variance (\$24,396 YTD) is primarily due to the attempt to use fewer supplies during the Pandemic. Also, fewer employees contributes to this positive variance. For example, we use less drinking water, TP, cleaning supplies, etc.
- F** The pressure washing positive variance of \$18,426 is primarily due to not pressure-washing the Vic Square garage. The Vic renovation company was still working their

Lexington/ Fayette Co Parking Authority

Balance Sheet
May 31, 2021

ASSETS

Current Assets		
Cash - US Bank	\$ <u>13,192.07</u>	
Total Current Assets		13,192.07
Property and Equipment		
Building Improvements	<u>81,518.30</u>	
Total Property and Equipment		81,518.30
Other Assets	<u> </u>	
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>94,710.37</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$ <u>2,462.00</u>	
Total Current Liabilities		2,462.00
Long-Term Liabilities	<u> </u>	
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		2,462.00
Capital		
Beginning Balance Equity	30,139.26	
Capital Contribution, Net	(225,300.00)	
Retained Earnings	250,388.11	
Net Income	<u>37,021.00</u>	
Total Capital		<u>92,248.37</u>
Total Liabilities & Capital	\$	<u><u>94,710.37</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Eleven Months Ending May 31, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 5,350.79	\$ 3,306.49	2,044.30	\$ 44,846.59	\$ 37,885.18	6,961.41
Income - Utilities	182.88	200.00	(17.12)	2,417.38	2,435.00	(17.62)
Total Revenues	5,533.67	3,506.49	2,027.18	47,263.97	40,320.18	6,943.79
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	5,533.67	3,506.49	2,027.18	47,263.97	40,320.18	6,943.79
Expenses						
Property Management Fee	500.00	500.00	0.00	5,500.00	5,500.00	0.00
Office Supplies	0.00	0.00	0.00	17.74	18.00	(0.26)
Repair & Maintenance	30.00	200.00	(170.00)	1,154.33	2,470.00	(1,315.67)
Postage	0.00	0.00	0.00	3.30	9.00	(5.70)
Commission expense	1,783.80	0.00	1,783.80	3,567.60	2,880.00	687.60
Total Expenses	2,313.80	700.00	1,613.80	10,242.97	10,877.00	(634.03)
Net Income	\$ 3,219.87	\$ 2,806.49	413.38	\$ 37,021.00	\$ 29,443.18	7,577.82

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From May 1, 2021 to May 31, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
5/3/21	1181	500 100	Property Management Fee Cash - US Bank	Invoice: 7579 Schrader Commercial Properties, LLC	500.00	500.00
5/4/21	1182	528 100	Commission expense Cash - US Bank	Invoice: 7747 Schrader Commercial Properties, LLC	1,783.80	1,783.80
5/20/21	1183	511 100	Repair & Maintenance Cash - US Bank	Invoice: 7750 Schrader Commercial Properties, LLC	30.00	30.00
	Total				<u>2,313.80</u>	<u>2,313.80</u>

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From May 1, 2021 to May 31, 2021

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	5/1/21			Beginning Balance			9,972.20
	5/3/21	1181	CDJ	Schrader Commer		500.00	
	5/4/21	1182	CDJ	Schrader Commer		1,783.80	
	5/17/21	051721	CRJ	Lynna Nguyen	1,964.34		
	5/17/21	051721	CRJ	Lynna Nguyen	2,067.41		
	5/17/21	051721	CRJ	Savane Silver	1,404.45		
	5/17/21	051721	CRJ	Savane Silver	97.47		
	5/20/21	1183	CDJ	Schrader Commer		30.00	
				Current Period Cha	5,533.67	2,313.80	3,219.87
	5/31/21			Ending Balance			13,192.07
155 Building Improvement	5/1/21			Beginning Balance			81,518.30
	5/31/21			Ending Balance			81,518.30
231 Tenant Deposits	5/1/21			Beginning Balance			-2,462.00
	5/31/21			Ending Balance			-2,462.00
349 Beginning Balance Eq	5/1/21			Beginning Balance			-30,139.26
	5/31/21			Ending Balance			-30,139.26
350 Capital Contribution,	5/1/21			Beginning Balance			225,300.00
	5/31/21			Ending Balance			225,300.00
352 Retained Earnings	5/1/21			Beginning Balance			-250,388.11
	5/31/21			Ending Balance			-250,388.11
400 Rental Income	5/1/21			Beginning Balance			-39,495.80
	5/17/21	051721	CRJ	Lynna Nguyen - Inv		1,964.34	
	5/17/21	051721	CRJ	Lynna Nguyen - M		1,982.00	
	5/17/21	051721	CRJ	Savane Silver - Inv		1,404.45	
				Current Period Cha		5,350.79	-5,350.79
	5/31/21			Ending Balance			-44,846.59
401 Income - Utilities	5/1/21			Beginning Balance			-2,234.50
	5/17/21	051721	CRJ	Lynna Nguyen - ele		85.41	
	5/17/21	051721	CRJ	Savane Silver - Ele		97.47	
				Current Period Cha		182.88	-182.88
	5/31/21			Ending Balance			-2,417.38
500 Property Management	5/1/21			Beginning Balance			5,000.00
	5/3/21	1181	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	5/31/21			Ending Balance			5,500.00
509 Office Supplies	5/1/21			Beginning Balance			17.74
	5/31/21			Ending Balance			17.74

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From May 1, 2021 to May 31, 2021

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
511 Repair & Maintenance	5/1/21			Beginning Balance			1,124.33
	5/20/21	1183	CDJ	Schrader Commer	30.00		
				Current Period Cha	30.00		30.00
	5/31/21			Ending Balance			1,154.33
526 Postage	5/1/21			Beginning Balance			3.30
	5/31/21			Ending Balance			3.30
528 Commission expense	5/1/21			Beginning Balance			1,783.80
	5/4/21	1182	CDJ	Schrader Commer	1,783.80		
				Current Period Cha	1,783.80		1,783.80
	5/31/21			Ending Balance			3,567.60

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of May 31, 2021
100 - Cash - US Bank
Bank Statement Date: May 31, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		9,972.20
Add: Cash Receipts		5,533.67
Less: Cash Disbursements		(2,313.80)
Add (Less) Other		_____
Ending GL Balance		<u>13,192.07</u>
Ending Bank Balance		13,192.07
Add back deposits in transit	_____	
Total deposits in transit		
(Less) outstanding checks	_____	
Total outstanding checks		
Add (Less) Other	_____	
Total other		
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u><u>13,192.07</u></u>

From: Oakford, Christopher <coakford@lexpublib.org>

Sent: Thursday, June 10, 2021 11:11 AM

To: Gary Means <gmeans@lexpark.org>

Subject: Parking meter reservations

Hi, Gary,

I checked with the Library's senior managers to ask if they'd like me to contact you to see if we might continue to reserve the parking meters in front of the Central library, or whether we would now dispense with curbside service. The answer was that they would like to scale the service back through July and August by reserving only two of the meters, and then stop altogether in September. So my question is: is it OK for us to reserve two of the meters for two more months, please?

With many thanks, as always.

Christopher

Christopher Oakford
Administrative Assistant
Lexington Public Library

Garage Updates

Garage Lighting Schemes:

- The garage lighting systems were programmed with a purple scheme for the Lutheran Women's Missionary League convention.
- The garage lighting systems were programmed with the standard multicolor scheme.

Victorian Square Garage:

- Volunteer Restoration completed repairs on the stair towers and applied a protective waterproof coating.
- Volunteer Restoration has completed all CAMP repairs for the FY21 Victorian Square Garage maintenance and repair cycle.

Transit Center Garage:

- LPA consulted with WP Moore and Volunteer Restoration to determine the locations for additional drains in the garage. There are several areas of ponding water on levels 5 and 6, creating a safety hazard for garage users, as well as the potential for damage to the concrete deck and post tension cables. The new drains are part of the current repair cycle and will be installed in the coming weeks.
- Volunteer Restoration completed concrete repairs, sealant replacement and applied new traffic coating to selected areas on the west roof level. Work on the east roof level will begin on July 6.
- LPA met with representatives of LFUCG Risk Management and Code Enforcement to discuss safety issues related to corroded steel step pans in the east stair tower. Code enforcement may require closure of the stairs until repairs are made.

Courthouse Garage:

- The replacement of masonry joint sealant on the garage façade is nearing completion by Volunteer Restoration. Lane closure permits for Short Street and Barr Street will be required to complete the work.
- Volunteer Restoration completed the application of new protective traffic coating to expansion joints throughout the facility.

Helix Garage:

- Volunteer Restoration has completed all CAMP repairs for the FY21 Helix Garage maintenance and repair cycle.

General Garage Notes:

- LPA has issued an RFP seeking a mechanical and structural engineering consultant to provide professional consulting services, cost estimates, construction documents for restoration, assistance to LFCPA in review of bid responses and construction administration services during the repair phase. The deadline for submittal was July 1 and the selection committee is reviewing the proposals.

REMAINING FY21 CAPITAL PROJECT COMMITMENTS

	WALTER P MOORE	VOLUNTEER RESTORATION	FLASH PARKING	
Total Contract Amount	49,000	1,127,575	694,354	
Invoiced to Date	45,080	957,720	694,354	
Remaining Balance	3,920	169,855	0	173,775 TOTAL