

June 20, 2019 Board Meeting Agenda



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|-------|---|-------------------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of May 9, 2019 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
A. Executive Director Reports
B. Operational Reports | Means |
| IV. | Present LPA and LEXPARK April 2019 Financial Reports
and Schrader Commercial Reports | Means |
| V. | LPA and LEXPARK FY20 Operations Budget Approval
<i>Board Action Required</i> | Means |
| VI. | On-Street
A. Field & Main Request
B. The Barnacle
C. Motorized Scooter Update
D. Curb Management Strategies | Means |
| VII. | Off-Street (Garages)
A. Broadway Shoppes – Leasing Update
B. Garage Updates | Means
Trammell |
| VIII. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |
| IX. | Closed Session per KRS 61.810 | Frazier |

Next Meeting: July 11, 2019



Mayor Jim Gray
 Lexington-Fayette Urban County Government
 LEXINGTON & FAYETTE COUNTY PARKING AUTHORITY

BOARD MEETING MINUTES

May 9, 2019

Called to order: 10:00 a.m. by James H. Frazier, III, Chair

Location: 162 East Main Street, Lexington KY 40507

Voting Members: Kenton Ball
 Dee Dee Harbut
 Wesley Holbrook (proxy for Bill O'Mara)

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
 Lexington & Fayette County Parking Authority

LFCPA Advisory Board: Michael Scales

Guests:
 David Elsen, YMCA
 Jon Ford, YMCA
 Chris Goodson, Lanier
 Justin Hubbard, DDAF
 Justin Jun, Lanier
 Juan Lewis, Lanier
 Jeff Neal, LFUCG
 Steven Taff, Lanier
 Evan Thompson, LFUCG
 Scott Thompson, LFUCG

Item 1 – Call to Order:

Chairman James H. Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Motorized Scooter Update

Mr. Scott Thompson gives a presentation on the proposed ordinance regulating motorized scooters in Lexington. After lengthy discussion, Mr. Ball makes a motion to authorize Mr. Means to execute a Memorandum of Understanding with LFUCG for a pilot program regarding the enforcement of motorized scooters. The MOU is to specify the start and end date of the pilot program and payment to LPA for its enforcement services; other provisions are to be negotiated by Mr. Means and returned to the Board for its approval. Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Item 3 – Approval of March 2019 Minutes

Mr. Ball makes a motion to approve the minutes as amended. Mr. Holbrook seconds. The vote was unanimous, and the motion carried.

Item 4 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the April 2019 Executive Director report. He presents the Commissioners with a proposal for the addition of digital screens at the entrance of the Victorian Square Garage. These screens would display rate information and could potentially be used to sell advertising. By consensus, the Commissioners agree.

B. Operational Reports

Mr. Means presents the April 2019 operations reports. Visitors to the LEXPARK website increased. Meter in-service rates continue to measure above 99%. The percentage of citations paid decreased from the prior month. By consensus, the Commissioners ask LPA staff to re-visit the ACH policy and ensure it is being applied.

Item 5 – March 2019 Financial Reports

Mr. Means presents the March 2019 financials. He highlights the variance notes on the Lanier reports. On-Street revenues are ahead of budget by nearly \$50,000 YTD. Event revenue is extremely strong and is \$85,000 ahead of budget YTD. Lanier operating expenses are under budget for the year in both On-Street and Off-Street categories. Mr. Ball makes a motion to approve the financials as presented. Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Item 6 – LEXPARK FY20 Operations Budget Approval

A. Health Insurance for LEXPARK Staff

Mr. Means presents a proposal to increase health insurance coverage for LEXPARK employees. Single plans would be 90% covered by the employer and family plans would be 70% covered. By consensus, the Commissioners agree.

B. YMCA Corporate Member Discount

Mr. Elsen and Mr. Ford present a program whereby employers can cover a percentage of employees' monthly fees to the YMCA. Mr. Means proposes covering 90% of the fees, by consensus, the Commissioners agree.

C. Short Term and Long-Term Disability for LPA Employees

Mr. Means presents a proposal to add short- and long-term disability coverage for LPA full time employees. By consensus, the Commissioners agree.

Mr. Ball makes a motion to approve the budgets as presented with the additional amounts added for increased health insurance coverage. Mr. Holbrook seconds. The vote was unanimous, and the motion carried.

Item 7 – Off-Street

A. Broadway Shoppes

LPA attorneys continue to work with Mr. Rogers regarding his past due rent and utilities.

B. Garage Updates

Mr. Trammell reports that CAMP repairs continue in the garages. DC Elevator is nearing completion of elevator replacement in the Courthouse Garage. The elevator replacements are eligible for 50% reimbursement by the AOC, and Mr. Trammell will prepare the request.

Item 8 – Current Events Related to Corporate Governance

Mr. Ball asks LPA staff to review it's polices to ensure a cohesive code of governance.

There being no further business brought before the Board, the meeting adjourned at noon.



June 4, 2019
**Lexington & Fayette County
 Parking Authority
 Executive Directors Report
 May 2019**



Accomplishments

- Worked with Ed Trammell to write and publish an RFP for design an installation at the Victorian Square Garage for both safety and art related features and enhanced lighting
- Received full LPA Board Approval for participation in the YMCA Corporate Member Discount program for both LPA and LEXPARK contractor employees, this is an effort to enhance the benefits and to recruit and retain good employees
- Received full LPA Board Approval for LPA to cover a higher percentage of the “employer” cost therefor lessening the burden on the LEXPARK contractor employees, this is also an effort to enhance the benefits and to recruit and retain good employees
- Received full LPA Board Approval to add short-term and long-term disability coverage to the LPA staff benefits

Meetings with LFUCG/LFCPA staff

- Met with Ed and Kara regarding confusion at compact parking spaces
- Met with Ed and Kara regarding the calculation of Lanier’s incentive mgmt. fees
- Attended the May LPA board meeting
- Board meeting follow-up breakfast with LPA staff
- LPA staff lunch
- Held a breakfast meeting with Ed and Kara to catch up and plan for coverage while Ed and I are at the IPMI Conference as well as end of the year projects
- Held regular weekly meetings for both On-Street and Garage operations with Republic Parking (LEXPARK) staff
- Held weekly “transition” calls with LPA, LEXPARK and Lanier corporate staff

Meetings with External Individuals/Groups

- Met with Attorney representing developer for a potential development
- Along with LPA and Lanier staff, attended a T2 hosted webex/call regarding our on-line permit sales project
- IPMI Presentation planning call with Joe Sciulli from Chance Management
- IPMI ADA parking project review with Helen Sullivan
- On-line demo of ParkIt a monthly parker billing and management software

- Met with Managers of the 2 HUB mixed-use projects that are being built near UK's campus
- Project follow up with CDP Engineers for the water quality project at the Helix Garage
- Ed and I participated in a check-in call with a representative from Scheidt & Bachmann our gate equipment supplier
- Phone call with InfoTraffic representative regarding our potential installation
- Met with Field & Main Bank president regarding use of their curb on Main Street
- Attended the Lexington Hospitality Awards where we were recognized for hosting the Mid-South Parking & Transportation conference here in Lexington
- Met with YMCA leadership about their corporate employee discount program
- Attended the High Street YMCA May board meeting
- Attended the May DLP Advisory Board Meeting with a tour of City Center included
- Ed and I had a conference call with Sunil Puri our engineer at Walter P Moore who let us know he will be leaving WPM for another firm
- Ed and I held a conference call with our engineers at Walter P Moore regarding additional details with garage repairs and RAM construction work
- Conference call with Passport Parking regarding their platform for managing micro mobility devices like bikes and scooters using GPS data
- Met with Terry and Ethan from DLP regarding downtown parking statistics
- LPA staff and Lanier staff held phone call with T2 regarding integrations and our large order of 27 LUKE Cosmo meters
- Planning phone call for the ADA parking presentation I will be doing with an employee from the City of Los Angeles at the IPMI conference
- Another 2 calls with InfoTraffic representative regarding our potential installation
- LPA Hosted a Victorian Square Façade Enhancement Pre-Proposal Meeting for Architects interested in our upcoming project
- Attended a Town Branch Park Partners meeting
- Parking enforcement phone call with "Lime" a micro mobility company looking to bring scooters & bikes to Lexington
- Kara and I met with our representative from JP Morgan Chase bank, just as a check-in
- LPA hosted a Webinar presented by T2 regarding their Citation Collections services
- Kara and I had a meeting with Strothman executives regarding our upcoming audit
- Hosted a conference call with LPA, Lanier, PayByPhone and T2 representatives regarding our integration with PayByPhone and our LUKE meters and reports
- Held a monthly check-in call with our team and SpotHero representative

Future Goals and Planned Activities

- Continue working on transitioning the Transit Center garage from a gated to gateless facility with enforcement integrations
- Work with CDP Engineers and LFUCG to finalize payments for the water quality improvements at the Helix using LFUCG \$240k grant

- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10 year “Asset Management” Plan
- Implement recommendations from Walker’s 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart Certification and is under the US Green Building Council
- Continue to market the pay-by-phone program
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon LFCPA goals

LFCPA and LEXPARK Key Performance Indicators

User-Input variable cells.

Totals for underlying cells.

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

Note Jul-18 Aug-18 Sep-18 Oct-18 Nov-18 Dec-18 Jan-19 Feb-19 Mar-19 Apr-19 May-19 Jun-19 Standard TOTAL AVERAGE Percent of FY 2018

1	Unique Visitors to Website	2,260	3,181	2,694	2,954	2,666	2,470	2,433	2,611	2,819	3,158	3,431	30,677	2,788.8	N/A	2,460.1
2	LEXPARK Walk-In Customers	601	650	657	655	667	676	670	661	652	648	640	7,177	652.5	N/A	582.8
3	LEXPARK Telephone Inquiries (Total)	1912	1907	1894	1893	2013	1997	1960	1939	1884	1878	1859	21,136	1,921	100%	2,016
4	Reporting Inoperative Meters	135	133	127	133	126	123	125	127	127	121	123	1,395	127	7%	166
5	LUKE	41	43	40	42	40	42	40	37	25	21	18	389	35	2%	49
6	IPS	55	50	61	59	53	50	45	44	40	39	35	531	48	2.5%	66
7	POM	39	40	32	32	33	31	27	20	14	10	7	285	26	1%	52
8	Enforcement Complaint	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0
9	Other Inquiry including payments/ just payments	653	659	661	663	659	657	650	659	636	639	640	7,176	652	34%	613
10	Pay by Phone questions or issues	98	95	91	89	91	94	89	84	77	75	71	954	87	5%	91
11	After 5 Parking questions	0	0	0	0	0	0	0	0	0	0	0	0	0	0%	0
12	Wrong Way Parking	27	24	20	17	14	11	9	6	3	3	2	137	12	1%	20
13	Garages	999	996	989	991	997	989	975	967	962	969	963	10,797	981.5	51%	959.5
14	TOTAL CONTACTS	24	37	23	37	25	21	34	27	32	31	25	316	28.7	100%	26.3
15	Business Association Meetings Attended	11	15	15	21	14	9	15	16	20	15	15	166	15.1	53%	14.2
16	Neighborhood Association Meetings Attended	1	3	0	1	0	0	0	0	0	3	0	11	1.0	3%	1.3
17	Number of Merchants Visited	0	3	2	5	3	4	3	2	4	3	1	33	3.0	10%	2.7
18	Number of Institutional and/or Public Official Meetings	12	16	6	10	8	8	16	9	5	12	4	106	9.6	34%	8.2
19	Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)	1	1	0	0	2	2	1	0	0	1	3	11	1.0	N/A	1.3
20	Parking Meter In-Service Rates (% of time)	99.9%	99.8%	99.9%	99.7%	99.7%	99.8%	99.8%	99.0%	99.9%	99.9%	99.7%	N/A	99.7%	N/A	99.8%
21	Single-Space Meters Multi-Space Meters	99.9%	99.9%	99.8%	99.9%	99.9%	99.8%	99.9%	99.9%	99.9%	99.9%	99.8%	N/A	99.9%	N/A	99.9%
22	Average Response Time to Address Meter Complaint (Hours)	1.15	1.08	1.09	2.73	2.46	1.51	1.79	5.21	1.35	2	1.49	N/A	2.0	N/A	2.1
23	Single-Space Meters (POM)	2.04	2.54	2.29	2.52	3.13	1.9	1.93	8.65	1.45	1.39	3.4	N/A	2.8	N/A	2.6
24	Multi-Space Meters (LUKE)	1.03	0.9	1.77	3.18	2.33	3.68	1.32	1.71	1.19	1.57	4.13	N/A	2.1	N/A	1.6
25	Number of Citation Appeal Hearings	26	30	34	37	28	8	31	19	21	21	49	304	27.6	100%	28.8
26	Number of Citations Dismissed or Reduced to Warning	14	5	13	19	14	0	12	11	7	5	12	112	10.2	37%	13.3
27	Number of Requested Citation Administrative Appeals	151	306	211	206	208	131	223	147	193	230	235	2,241	203.7	100%	166.3
28	Number of Citations Administratively Dismissed or Reduced to Warning	96	152	114	110	114	58	113	74	83	110	110	1,134	103.1	51%	82.8

PARKING MANAGEMENT EFFECTIVENESS

29	Number of Parking Activity Surveys Conducted (TOTAL)	47	47	47	47	47	47	47	47	47	47	47	517	47.0	100%	47.0
30	Parking Occupancy and Availability	46	46	46	46	46	46	46	46	46	46	46	506	46.0	98%	46.0
31	Parking Turnover	1	1	1	1	1	1	1	1	1	1	1	11	1.0	2%	1.0
32	Downtown Meter Turnover Rate	177%	195%	213%	231%	222%	181%	201%	177%	200%	217%	228%	N/A	203.8%	N/A	210.8%
33	Parking Vacancy Rate in Neighborhoods	77%	67%	59%	57%	59%	65%	61%	54%	49%	58%	69%	N/A	61.4%	N/A	62.3%
34	Meter Occupancy Rate by Survey	42%	47%	49%	49%	43%	41%	47%	51%	51%	37%	N/A	46.3%	N/A	48.4%	
35	Paid Legal Meter Occupancy Rate by Meter Revenue	40.0%	45.0%	49.7%	50.8%	51.0%	46.2%	46.0%	46.1%	47.1%	50.5%	36.4%	N/A	46.3%	N/A	44.6%
36	Safety Zone Violation Rate	7.1%	13.5%	8.3%	8.6%	9.3%	9.70%	9.4%	7.7%	7.5%	6.6%	6.5%	N/A	8.6%	N/A	7.2%
37	Loading Zone Violation Rate	1.9%	2.1%	1.4%	1.4%	1.9%	1.7%	2.0%	2.4%	1.2%	1.7%	1.5%	N/A	1.7%	N/A	2.0%

PARKING OPERATIONS EFFICIENCY

38	Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30	30	30	30	330	30.0	100%	30.0
39	Violation Capture Rate (Meters & RPP)	54%	30%	36%	35%	43%	38%	53%	29%	30%	44%	28%	N/A	38%	N/A	33%
40	Total Net Patrol Hours	584	828	596	752	715	628	835	708	714	870	874	8,104	737	N/A	769
41	Average Net Patrol Hours per Officer	117	138	119	125	119	105	119	118	143	140	146	N/A	126	N/A	133
42	Number of Letters Mailed	1,629	1,676	1,585	2,308	3,057	2,966	2,591	2,271	2,181	2,961	3,610	26,835	2,440	N/A	3,002
43	Total Amount Due from Top 20 Scofflaws	\$9,205	\$9,335	\$9,430	\$9,360	\$9,450	\$9,730	\$5,005	\$9,540	\$9,460	\$9,505	\$9,980	N/A	\$9,091	N/A	\$9,676
44	Parking Ticket Collection Rate (1-year running average)	79.57%	78.71%	78.37%	77.41%	77.22%	77.57%	77.47%	77.12%	76.10%	76.29%	75.38%	N/A	77.4%	N/A	80.1%

LFCA and LEXARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

6

REVENUE STREAM INTEGRITY and SECURITY												TOTAL		AVERAGE		Percent of Total														
Note												Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19							
Field Inspections (with Contact)												7	6	5	7	4	3	8	4	4	10	10	10	10	10	10	60	5.5	100%	
Canister Integrity												2	0	0	1	0	0	2	0	0	0	0	0	0	0	0	6	0.5	10%	
Maintenance Collections												0	2	1	2	0	0	2	2	1	2	2	1	0	1	1	11	1.0	18%	
Enforcement												0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	3	0.3	5%	
Coin Counting Observations												2	2	1	2	2	2	1	2	1	2	2	2	2	2	2	17	1.5	28%	
3												3	2	2	2	2	1	2	2	2	2	2	2	2	23	2.1	38%			
Field Observations (Covert)												13	8	7	6	9	10	9	9	10	10	10	10	10	10	101	8.8	100%		
Vehicle Integrity												1	1	2	1	1	1	2	1	1	2	2	1	1	1	14	1.3	14%		
Maintenance Collections												4	3	1	1	2	2	3	3	4	3	3	4	3	3	29	2.6	29%		
Enforcement												4	2	1	1	2	2	1	2	2	2	2	2	2	2	21	1.9	21%		
4												4	2	3	3	4	5	3	4	3	3	4	4	37	3.4	37%				
Revenue Control Discrepancies Noted												0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A	
Equipment Integrity												0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Incomplete Coin Room Record												0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Incomplete Key Control Documentation												0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Failure to Notify of Location												0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Customer Satisfaction																														
Number of Parkers Responding												2	1	1	0	0	2	0	0	0	0	0	0	0	0	10	1	N/A	N/A	
Positive Response												0	1	0	0	0	1	0	0	0	0	0	0	0	0	3	0.3	N/A	N/A	
Negative Response												2	0	1	0	0	1	0	0	0	0	1	0	1	1	6	1	N/A	N/A	
Specific Complaints												0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	N/A	N/A	
Revenue Tests																														
Number of Single-Space Meters Planted												1	0	1	1	0	0	0	0	0	0	0	0	0	0	3	3	0.3	N/A	N/A
Value Planted												\$0.50		\$0.50	\$0.35											\$1.35	\$	\$0.45	N/A	N/A
Value Recovered												\$0.80		\$0.50	\$0.35											\$1.65	\$	0.55	N/A	N/A
Number of Multi-Space Meters Planted												0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Value Planted																													N/A	N/A
Value Recovered																													N/A	N/A
Average Meter Payment and Average Length of Stay																														
Average Meter Payment (LUKE & IPS)												\$0.88	\$0.89	\$0.97	\$1.02	\$1.03	\$0.94	\$1.04	\$1.10	\$1.26	\$1.32	\$1.12				N/A	\$1.05	N/A	N/A	N/A
4 Hour Meters - Average Length of Stay (in minutes)												125	126	130	122	117	108	119	128	116	110	80				N/A	116	N/A	N/A	N/A
2 Hour Meters - Average length of stay (in minutes)												43	44	42	44	46	45	46	46	37	37	37				N/A	42	N/A	N/A	N/A
Credit Card Usage and Forms of Payment																														
LUKE (Credit Card Percent of transactions)												64.0%	64.0%	71.0%	67.5%	66.9%	60.0%	64.0%	69.3%	68.0%	70.0%	56.0%				N/A	65.5%	N/A	N/A	N/A
Average CC transaction												\$2.33	\$2.33	\$2.24	\$2.18	\$2.12	\$1.80	\$1.98	\$1.91	\$2.77	\$2.31	\$2.54				N/A	222.8%	N/A	N/A	N/A
IPS (percent of transactions)												17.1%	17.9%	18.1%	18.7%	20.3%	33.0%	34.0%	35.0%	40.0%	40.0%	41.0%				N/A		N/A	N/A	N/A
Average CC transaction												\$1.33	\$1.32	\$1.34	\$1.36	\$1.36	\$1.35	\$1.33	\$1.74	\$1.73	\$1.71	\$1.72				N/A		N/A	N/A	N/A
Pay by Phone (this shows as a CC transaction for IPS and LUKE)																			29.0%	30.0%	13.0%									
Meter Occupancy Rates by Zones																														
Low 0-30% (9,12,13)												19%	20%	23%	27%	20%	25%	24%	29%	33%	30%	26%				N/A	25.1%	N/A	N/A	N/A
Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)												47%	53%	49%	50%	46%	42%	49%	51%	52%	53%	33%				N/A	47.7%	N/A	N/A	N/A
High 60% or more (4,8)												63%	67%	63%	56%	57%	60%	76%	81%	69%	71%	82%				N/A	67.7%	N/A	N/A	N/A



**ON STREET BY THE NUMBERS
FY 2019**

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY'19 AVG	FY'18 AVG	FY'17 AVG	FY'16 AVG
1 Violations Cited	2,846	5,101	3,808	4,134	3,497	3,232	3,899	3,276	3,987	4,448	4,477		3,882	3,320	3,587	3,587
2 Actual Citations (exc voids & warnings)	2,660	4,477	3,511	3,717	3,263	2,926	3,571	3,061	3,712	4,177	4,195		3,570	3,040	3,312	3,373
3 Value of Actual Citations	\$ 70,255	\$ 117,485	\$ 91,755	\$ 87,460	\$ 86,405	\$ 78,160	\$ 89,185	\$ 75,470	\$ 91,920	\$ 101,160	\$ 103,255		\$ 90,228	\$ 85,601	\$ 74,589	\$ 75,350
4 Citations Paid	2,023	2,915	2,373	2,759	2,495	2,502	2,842	2,456	2,817	3,041	3,362		2,690	2,504	2,499	2,609
5 Percentage of Citations Paid	76.05%	65.11%	67.59%	74.20%	76.50%	85.50%	79.50%	80.20%	75.90%	72.80%	80.17%		75.77%	80.28%	76.00%	78.09%
6 Value of Citations Paid	\$ 55,895	\$ 78,840	\$ 65,099	\$ 77,497	\$ 74,206	\$ 75,122	\$ 80,986	\$ 72,021	\$ 81,374	\$ 84,798	\$ 97,459		\$ 76,663	\$ 70,919	\$ 65,630	\$ 68,709
7 Warnings Issued	129	548	244	251	201	270	291	176	249	229	216		255	195	362	190
8 Voids	59	87	49	52	49	45	37	50	30	48	68		52	74	74	47
9 Citation Void Percentage	2.1%	1.7%	1.3%	1.3%	1.4%	1.4%	1.1%	1.5%	0.8%	1.0%	1.5%		1.4%	2.3%	1.9%	1.4%
10 Meter Revenue Collected	\$ 75,035	\$ 88,357	\$ 88,650	\$ 103,487	\$ 90,263	\$ 73,453	\$ 85,365	\$ 81,525	\$ 112,790	\$ 126,423	\$ 97,849		\$ 93,018	\$ 88,777	\$ 82,470	\$ 71,729
11 Avg Meter Rev Collected per Work Day	\$ 4,169	\$ 3,842	\$ 2,955	\$ 4,499	\$ 4,103	\$ 3,339	\$ 4,065	\$ 4,076	\$ 5,371	\$ 5,746	\$ 4,254		\$ 4,220	\$ 5,206	\$ 3,982	\$ 3,607
12 RPP's Sold	700	916	108	59	31	17	45	26	34	9	18		178	2,136	1,739	1,657
13 Value of RPP Permits	\$ 7,000	\$ 9,160	\$ 1,080	\$ 590	\$ 310	\$ 170	\$ 450	\$ 260	\$ 340	\$ 90	\$ 180		\$ 1,785	\$ 1,436	\$ 1,449	\$ 1,381
14 Monthly Permit Revenue	\$ 5,111	\$ 5,570	\$ 5,645	\$ 6,194	\$ 6,419	\$ 3,643	\$ 8,038	\$ 6,023	\$ 7,025	\$ 7,050	\$ 5,738		\$ 6,041	\$ 6,150	\$ 5,741	\$ 3,706
15 Value of Bagged Meters	\$ 11,721	\$ 3,169	\$ 8,808	\$ 15,125	\$ 11,266	\$ 8,260	\$ 8,378	\$ 10,725	\$ 7,085	\$ 16,899	\$ 15,542		\$ 10,634	\$ 11,426	\$ 2,795	\$ 6,047
16 New Meters Added or Removed	(3)	8	3	-	(1)	1	-	-	-	-	8		1	0	4	0
17 Single Space Meters	943	955	955	889	855	867	867	838	834	834	832		879	946	901	870
18 Multi-Space Meters	36	36	36	38	42	43	43	44	44	44	45		41	37	35	33
19 Metered Space Count	1,269	1,277	1,280	1,271	1,270	1,269	1,269	1,269	1,265	1,265	1,273		1,271	1,272	1,173	1,123
20 Vehicles Booted	25	40	16	48	57	40	41	41	39	44	45		40	42	37	37
21 Booting Fees	\$ 2,205	\$ 2,970	\$ 1,744	\$ 3,420	\$ 4,320	\$ 2,700	\$ 3,060	\$ 2,970	\$ 2,970	\$ 3,240	\$ 4,555		\$ 3,105	\$ 3,221	\$ 3,303	\$ 2,880
22 Total Revenue Collected	\$ 156,967	\$ 188,066	\$ 171,026	\$ 206,313	\$ 186,783	\$ 163,348	\$ 186,277	\$ 173,523	\$ 211,584	\$ 238,500	\$ 221,323		\$ 191,246	\$ 181,929	\$ 161,388	\$ 154,452

LEXPARK VOID SUMARY

Voided Citations By Officer

FY'18	2018	2018	2018	2018	2018	2018	2019	2019	2019	2019	2019	2019
Issuing Officer	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2008												
2013	2	4	3	1	1	1			1		1	
2038												
2007												
2034												
2026												
2057												
2017												
2058												
2052												
2054												
2069												
2074		2										
2027												
2081	16	16	6	10	9	6	10	1	5	4	4	
2111												
2103				1								
2104												
2082	7	13	8	3	4	4	7	15	5	4	1	
2109	1	1			1							
2114												
2115				4								
2117	1	1		1								
2130								1				
2060												
2094												
2095						1						
2119	16	7	10	16	11	7	4	8	7	6	3	
2097		1		2								
2098										2		
2088												
2122	2	26	11	3	1	7	5	2		1		
2120	14	15	11	6	13	8	7	13	4	14	2	
2105												
2124						9		1				
2125						1	4	4	6	6	2	
2065								1				
2131									2		1	
2133										11	51	
2132											3	
% Voids	2%	1.70%	1.29%	1%	1%	1%	1%	1%	1%	1%	2%	#DIV/0!
Total	59	87	49	52	40	44	37	46	30	31	68	0
Total Citations	2660	5,101	3,808	4255	3497	3498	3899	3,276	3,987	4448	4477	

Voided Citations Summary By Reason

FY'18	2018	2018	2018	2018	2018	2018	2019	2019	2019	2019	2019	2019
Void Type	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Administrative	10	22	14	18	8	8	5	21	5	6	13	
Ambiguous Mrkg /Missing Sign						1						
Customer Walk Up	4		3		1	2	3	1				
Duplicate	3	5	6	2	3	2		6		1	2	
Meter Malfunction	1	1	1	3	1	1	2		1			
Pay By Phone	28	39	19	20	24	23	18	16	15	23	16	
Officer Error	11	17	6	8	11	6	7	3	9	17	36	
Test						2		2				
Visitor	1						1				1	
Printer Error				1				1				
Paid Other Luke	1	3			1		1			1		
Void By Client Directive												
Total	59	87	49	52	49	45	37	50	30	48	68	0



Citations Aging Report

Five-Year Report Ending June 1, 2019

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	2,016	1,381	927	770	1,466	4,871	7,289	8,333	9,204	890	37,147
Dollar Amt	\$67,115.00	\$53,471.00	\$38,500.00	\$31,715.00	\$64,277.52	\$206,266.00	\$305,912.86	\$318,923.50	\$362,194.00	\$32,085.00	\$1,480,459.88



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Citations Aging Report

Five-Year Report Ending May 1, 2019

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	2,203	1,080	838	817	1,426	4,840	7,385	8,601	9,142	752	37,084
Dollar Amt	\$69,386.00	\$44,011.67	\$34,030.00	\$33,380.00	\$63,739.52	\$205,471.00	\$304,195.86	\$331,393.50	\$357,086.00	\$28,306.00	\$1,470,999.55



OFF STREET BY THE NUMBERS
FY 2019

MONTHLY CARD HOLDERS BILLED	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY '19 AVG	FY '18 AVG
1 Victorian Square	372	369	371	371	371	373	387	387	386	376	387	387	377	373
2 Transit Center	1,123	1,110	1,127	1,121	1,113	1,108	1,120	1,092	1,096	1,097	1,089	1,089	1,109	1,115
3 Courthouse	247	215	211	212	229	227	226	223	225	224	224	224	224	248
4 Helix	372	360	387	379	381	382	382	385	385	376	410	410	382	347
5 TOTAL	2,114	2,054	2,096	2,083	2,094	2,090	2,115	2,087	2,092	2,073	2,110	2,110	1,917	2,083

TOTAL AVAILABLE FOR MONTHLY	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY '19 AVG	FY '18 AVG
6 Victorian Square (384)	-	-	-	-	-	-	-	-	-	-	-	-	-	2
7 Transit Center (777)	25	20	-	-	-	-	-	-	-	-	-	-	4	8
8 Courthouse (518)	33	30	27	26	25	20	20	-	-	-	-	-	16	13
9 Helix (389)	25	18	-	5	-	-	-	-	-	-	-	-	4	14
10 TOTAL (2068)	83	68	27	31	25	20	20	-	-	-	-	-	23	37

SPECIAL EVENTS WORKED - VS	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY '19 AVG	FY '18 AVG
11 SPECIAL EVENTS WORKED - VS	3	4	5	6	7	18	12	12	17	13	7	7	9	7

VALIDATIONS SOLD - ALL GARAGES	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY '19 AVG	FY '18 AVG
12 VALIDATIONS SOLD - ALL GARAGES	2,756	1,904	691	2,473	2,533	1,105	938	815	1,705	971	1,070	1,070	1,542	2,510

AVERAGE DAILY TRANSACTIONS	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY '19 AVG	FY '18 AVG
13 Victorian Square	336	338	315	292	278	272	218	272	266	278	343	343	292	335
14 Transit Center	73	103	87	107	92	33	13	21	17	17	22	22	53	92
15 Courthouse	195	211	207	237	207	174	195	211	220	286	261	261	219	205
16 Helix	497	478	389	511	437	399	467	469	513	617	550	550	484	486
17 TOTAL	1,101	1,130	998	1,147	1,014	878	893	973	1,016	1,198	1,176	1,176	960	1,118

AVERAGE LENGTH OF STAY - HOURS	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY '19 AVG	FY '18 AVG
18 Victorian Square	2.3	2.1	2.1	2.3	2.6	2.6	2.6	2.7	2.6	3	2	2	2.4	2.2
19 Transit Center	3.9	4.0	3.9	3.8	3.4	3.8	3.7	3.6	4.0	4	4	4	3.8	3.9
20 Courthouse	2.1	1.5	2.0	2.1	2.2	2.1	2.0	2.0	2.3	2	2	2	2.0	2.2
21 Helix	1.4	2.0	1.5	1.4	1.7	1.5	1.6	1.7	1.6	1	1	1	1.6	1.4
22 TOTAL	2.4	2.4	2.4	2.4	2.5	2.5	2.5	2.5	2.6	2.5	2.4	2.4	2.4	2.4

AVERAGE TRANSACTION AMOUNT	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY '19 AVG	FY '18 AVG
23 Victorian Square	\$ 4.17	\$ 4.42	\$ 4.61	\$ 5.20	\$ 5.89	\$ 5.38	\$ 6.04	\$ 6.13	\$ 6.14	\$ 5.08	\$ 4.30	\$ 4.30	\$ 5.21	\$ 4.60
24 Transit Center	\$ 10.03	\$ 9.61	\$ 9.75	\$ 9.31	\$ 9.53	\$ 9.60	\$ 4.85	\$ 5.02	\$ 5.15	\$ 5.18	\$ 5.05	\$ 5.05	\$ 7.55	\$ 9.47
25 Courthouse	\$ 3.63	\$ 4.10	\$ 4.18	\$ 4.29	\$ 4.49	\$ 4.30	\$ 4.03	\$ 4.37	\$ 4.22	\$ 3.97	\$ 3.78	\$ 3.78	\$ 4.12	\$ 4.34
26 Helix	\$ 2.59	\$ 3.03	\$ 3.94	\$ 2.97	\$ 2.91	\$ 2.97	\$ 2.94	\$ 3.23	\$ 3.24	\$ 2.74	\$ 2.80	\$ 2.80	\$ 3.03	\$ 2.96
27 TOTAL	\$ 5.11	\$ 5.29	\$ 5.62	\$ 5.44	\$ 5.71	\$ 5.56	\$ 4.47	\$ 4.69	\$ 4.69	\$ 4.24	\$ 3.98	\$ 3.98	\$ 5.34	\$ 5.34

Aged Balances - 6177-53 Transit Center Garage

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Ending Balances as of 6/3/2019

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 6177-55 Helix Garage

Ending Balances as of 6/3/2019

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 6177-54 Victoria Square Garage

Ending Balances as of 6/3/2019

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 6177-56 Courthouse Garage

Ending Balances as of 6/3/2019

Account	Current	30 Days	60 Days	90 Days	Total Due
56462 FAYETTE COUNTY SCHOO	\$70.00	\$70.00	\$0.00	\$0.00	\$140.00
96173 DEPT OF ADVOCACY	\$1,410.00	\$70.00	\$70.00	\$350.00	\$1,900.00
Report Totals	\$1,480.00	\$140.00	\$70.00	\$350.00	\$2,040.00

Will Call
PAID \$1330 6/10/2019

Lexington & Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 04/30/19	As Of 04/30/18	Variance 04/30/19
Assets			
Current Assets			
Cash	\$ 1,924,565	\$ 3,252,021	\$ (1,327,456)
Cash-Change Fund	12,099	12,000	99
Accounts Receivable	37,508	26,317	11,191
Prepaid Expenses	157,578	0	157,577
Restricted Cash & Cash Equivalents			
Cash-Restricted	0	5,142	(5,141)
Investments-BB&T-Restricted Cash	3,500,000	2,000,000	1,500,000
Investments-BB&T-Garage Maintenance Reserve	990,003	430,095	559,907
Investments-BB&T-Unrealized G/L	782	640	143
Investments-BB&T-Accrued Interest	27,867	0	27,866
Total Restricted Cash & Equivalents	<u>4,518,652</u>	<u>2,435,877</u>	<u>2,082,775</u>
Total Current Assets	<u>6,650,402</u>	<u>5,726,215</u>	<u>924,186</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,095	0
Parking Facilities & Improvements	10,794,871	10,688,235	106,636
Equipment & Furniture	2,079,337	2,028,809	50,528
Construction In Progress	945,835	41,204	904,630
Computer Software	10,850	10,850	0
Total Capital Assets	<u>21,415,987</u>	<u>20,354,193</u>	<u>1,061,794</u>
Less: Accumulated Depreciation	<u>(3,767,363)</u>	<u>(3,110,723)</u>	<u>(656,639)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>17,648,624</u>	<u>17,243,470</u>	<u>405,155</u>
Total Non-Current Assets	<u>17,648,624</u>	<u>17,243,470</u>	<u>405,155</u>
Total Assets	<u>\$ 24,299,027</u>	<u>\$ 22,969,685</u>	<u>\$ 1,329,342</u>
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable and Accrued Liabilities	\$ 253,339	\$ 159,497	\$ 93,842
Compensated Absences	13,511	10,263	3,248
Deposits Payable	3,099	1,657	1,441
Note Payable	405,059	357,545	47,515
Total Current Liabilities	<u>675,008</u>	<u>528,962</u>	<u>146,046</u>
Non-Current Liabilities			
Note Payable	2,929,402	3,376,339	(446,937)
Compensated Absences	13,512	10,263	3,248
Deposits Payable	3,037	5,890	(2,852)
Total Non-Current Liabilities	<u>2,945,951</u>	<u>3,392,492</u>	<u>(446,541)</u>
Total Liabilities	<u>3,620,959</u>	<u>3,921,454</u>	<u>(300,495)</u>
Net Position			
Capital Assets Net of Debt	14,314,163	13,509,585	804,578
Restricted-Capital Projects	0	5,141	(5,141)
Restricted-Garage Maintenance Reserve	1,018,652	430,736	587,916
Restricted-Capital Asset Mgmt Program	3,500,000	2,000,000	1,500,000
Unrestricted	1,845,253	3,102,769	(1,257,516)
Total Net Position	<u>20,678,068</u>	<u>19,048,231</u>	<u>1,629,837</u>
Total Liabilities and Net Assets	<u>\$ 24,299,027</u>	<u>\$ 22,969,685</u>	<u>\$ 1,329,342</u>

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual

Substantially All Disclosures Omitted

	Month End 3/31/2109	Month End 3/31/2109	Variance 3/31/2109	FYTD 3/31/2109	FYTD 3/31/2109	Variance 3/31/2109	Annual Budget 6/30/2019	
	Actual	FYE Budget		Actual	FYE Budget		FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 7,140	\$ 7,250	\$ (110)	\$ 85,631	\$ 80,628	\$ 5,003	\$ 97,738
2	Parking - Meter Collections	143,322	119,640	23,682	1,106,497	1,038,294	68,203	1,224,748
3	Parking - Fines	87,512	78,442	9,070	761,123	752,227	8,896	880,029
4	Total Revenue OnStreet	237,974	205,332	32,642	1,953,251	1,871,149	82,102	2,202,515
Revenue OffStreet								
5	Parking - Monthly Rental	114,505	108,000	6,505	1,117,857	1,074,000	43,857	1,290,000
6	Parking - Transient Rental	64,255	76,437	(12,182)	619,282	688,675	(69,393)	837,262
7	Parking - Event	24,692	8,007	16,685	249,206	146,543	102,663	148,693
8	Parking - Validations	3,419	3,700	(281)	39,760	34,952	4,808	38,592
9	Parking - Fines	0	0	0	260	0	260	0
10	Overage/Shortage/Fees	1,341	0	1,341	2,075	0	2,075	0
11	Total Revenue OffStreet	208,212	196,144	12,068	2,028,440	1,944,170	84,270	2,314,547
12	Commercial Property Rental	5,148	6,917	(1,769)	75,217	69,170	6,047	83,004
13	Grants Received	16,316	0	16,316	30,028	0	30,028	0
14	Miscellaneous Income	5	0	5	1,234	0	1,234	0
15	Total Revenue	467,655	408,393	59,262	4,088,170	3,884,489	203,681	4,600,066
Operating Expenses								
OnStreet Operating Expenses								
16	Lanier Operating Expenses	62,365	79,325	16,960	776,836	782,493	5,657	943,238
17	Property & Casualty Excess Insurance	0	0	0	1,437	1,437	0	1,437
18	Bank & Credit Card Fees	13,363	9,333	(4,030)	109,714	93,330	(16,384)	111,996
19	Total OnStreet Operating Expenses	75,728	88,658	12,930	887,987	877,260	(10,727)	1,056,671
OffStreet Operating Expenses								
20	Lanier Operating Expenses	66,629	77,399	10,770	634,285	784,929	150,644	947,693
21	Property & Casualty Excess Insurance	0	0	0	57,432	57,432	0	57,432
22	Bank & Credit Card Fees	5,366	4,841	(525)	44,788	48,410	3,622	58,092
23	Utilities	7,477	11,020	3,543	96,399	110,200	13,801	132,240
24	Interest Expense	6,247	6,917	670	64,006	69,167	5,160	83,000
25	Total OffStreet Operating Expenses	85,719	100,177	14,458	896,910	1,070,138	173,227	1,278,457
26	Personnel Expenses	20,692	24,475	3,783	244,801	244,750	(50)	293,700
Administrative Expenses								
27	Property & Casualty Excess Insurance	0	0	0	37,348	37,311	(37)	37,311
28	Bank & Credit Card Fees	0	0	0	178	0	(178)	0
29	Other Professional Services	2,148	18,950	16,802	63,135	189,500	126,364	227,400
30	Rent/Lease Expenses	759	767	8	7,593	7,670	78	9,204
31	Landline Phones	393	442	49	3,915	4,420	505	5,304
32	Business Travel & Training	448	1,600	1,152	9,974	16,000	6,026	19,200
33	Dues Subscriptions & Publications	0	258	258	2,720	2,580	(141)	3,096
34	Office Supplies	0	708	708	4,497	7,080	2,584	8,496
35	Office Machines & Equipment	0	208	208	1,662	2,080	418	2,496
36	Office Repairs & Maintenance	0	125	125	866	1,250	383	1,500
37	Mileage Expense	0	33	33	0	330	330	396
38	Operating Contingency	0	7,500	7,500	304	75,000	74,697	90,000
39	Total Administrative Expenses	3,748	30,591	26,843	132,192	343,221	211,029	404,403
40	Total Operating Expenses	185,887	243,901	58,014	2,161,890	2,535,369	373,479	3,033,231
Change in Net Position Before Capital &								
41	Other Financing	281,768	164,492	117,276	1,926,280	1,349,120	577,160	1,566,835
Expenses For Capital Assets								
42	Depreciation & Amortization	54,411	53,874	(538)	549,526	538,740	(10,787)	646,488
43	Total Expenses For Capital Assets	54,411	53,874	(538)	549,526	538,740	(10,787)	646,488
Other Financing Sources								
44	Interest Income	8,721	0	8,721	85,365	0	85,366	0
45	Gain (Loss) on Disposal of Assets	0	0	0	15,090	0	15,090	0
46	Unrealized Gain / Loss on Investments	1,407	0	1,408	2,450	0	2,449	0
47	Total Other Financing Sources	10,128	0	10,129	102,905	0	102,905	0
48	Total Change in Net Position	\$ 237,485	\$ 110,618	\$ 126,867	\$ 1,479,659	\$ 810,380	\$ 669,278	\$ 920,347

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	Month To Date 4/30/2019	Year To Date 4/30/2019
	<u> </u>	<u> </u>
Cash Flows from Operating Activities		
Cash received from parking customers	\$ 448,793	\$ 4,012,699
Cash received from commercial property renters	5,148	75,217
Cash received from grants	16,316	30,028
Cash payments to suppliers for goods and services	(433,442)	(2,008,581)
Cash payments to employees for services	(9,324)	(238,427)
Cash payments of related party payables to LFUCG	(1,835)	(18,312)
Net Cash Provided by Operating Activities	<u>25,656</u>	<u>1,852,624</u>
 Cash Flows from Noncapital Financing Activities		
Cash payments on Note Payable	(33,483)	(333,290)
Net Cash Used in Noncapital Financing Activities	<u>(33,483)</u>	<u>(333,290)</u>
 Cash Flows from Capital and Investing Activities		
Net Changes in Restricted Investments	19,145	(557,498)
Purchases of Capital Assets	(145,307)	(1,059,608)
Net Changes in Capital and Investing Activities	<u>(126,162)</u>	<u>(1,617,106)</u>
 Net Increase (Decrease) in Cash and Cash Equivalents	(133,989)	(97,772)
Cash and Cash Equivalents, Beginning of Period	<u>2,070,653</u>	<u>2,034,436</u>
Cash and Cash Equivalents, End of Period	<u><u>\$ 1,936,664</u></u>	<u><u>\$ 1,936,664</u></u>
 Reconciliation of Operating Income to Net Cash Flows		
Provided by Operating Activities		
Change in Net Position	\$ 237,485	\$ 1,479,658
Adjustments to Reconcile Operating Income to Net Cash		
Provided by Operating Activities:		
Unrealized losses (gains) on investments	(1,407)	(2,450)
Depreciation and Amortization	54,412	549,526
Loss (gain) on Disposal of Assets	-	(15,090)
Changes in Assets and Liabilities:		
Accounts Receivable	2,606	31,009
Prepaid Expenses	-	(157,577)
Accrued Interest	(27,867)	(27,867)
Accounts Payable and Accrued Liabilities	(239,573)	(4,585)
Net Cash Provided by Operating Activities	<u><u>\$ 25,656</u></u>	<u><u>\$ 1,852,624</u></u>

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Management Report
Capital Expenditures

Substantially All Disclosures Omitted

	FYTD 04/30/19 <small>Actual</small>	Year Ending 06/30/18 <small>Actual</small>	Year To Date 04/30/19 <small>Capital Expenditures</small>	FYTD 06/30/19 <small>Annual Cap Ex Budget</small>
Capital Assets				
Land	7,585,094	7,585,094	0	0
Parking Facilities & Improvements	10,794,872	10,794,872	0	0
Equipment & Furniture	2,079,337	1,903,929	175,408	0
Construction In Progress	945,834	46,544	899,290	0
Computer Software	10,850	10,850	0	0
Capital Expenditure - Budget	0	0	0	1,943,208
Total Capital Assets	21,415,987	20,341,289	1,074,698	1,943,208

No assurance is provided on these financial statements.

Lexington/ Fayette Co Parking Authority

Balance Sheet
April 30, 2019

ASSETS

Current Assets		
Cash - US Bank	\$	<u>35,731.85</u>
Total Current Assets		35,731.85
Property and Equipment		
Building Improvements		<u>50,060.30</u>
Total Property and Equipment		50,060.30
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>85,792.15</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>1,765.63</u>
Total Current Liabilities		1,765.63
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		1,765.63
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(157,900.00)
Retained Earnings		156,275.10
Net Income		<u>55,512.16</u>
Total Capital		<u>84,026.52</u>
Total Liabilities & Capital	\$	<u><u>85,792.15</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Ten Months Ending April 30, 2019

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 3,142.57	\$ 6,235.00	\$(3,092.43)	\$ 55,208.39	\$ 61,398.00	\$(6,189.61)
Income - Utilities	693.70	1,250.00	\$(556.30)	6,185.03	9,780.00	\$(3,594.97)
Rent Late Fee	0.00	74.00	\$(74.00)	1,234.48	740.00	494.48
Total Revenues	3,836.27	7,559.00	\$(3,722.73)	62,627.90	71,918.00	\$(9,290.10)
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	3,836.27	7,559.00	\$(3,722.73)	62,627.90	71,918.00	\$(9,290.10)
Expenses						
Property Management Fee	500.00	500.00	0.00	5,000.00	5,000.00	0.00
Repair & Maintenance	194.32	250.00	\$(55.68)	2,110.69	3,181.00	\$(1,070.31)
Postage	0.00	0.00	0.00	5.05	7.00	\$(1.95)
Total Expenses	694.32	750.00	\$(55.68)	7,115.74	8,188.00	\$(1,072.26)
Net Income	\$ 3,141.95	\$ 6,809.00	\$(3,667.05)	\$ 55,512.16	\$ 63,730.00	\$(8,217.84)

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Apr 1, 2019 to Apr 30, 2019

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account I	Account Description	Line Description	Debit Amount	Credit Amount
4/3/19	1119	500 100	Property Management Cash - US Bank	Invoice: 010155 Schrader Commercial Properties, LLC	500.00	500.00
4/3/19	1120	511 100	Repair & Maintenance Cash - US Bank	Invoice: 031719 Lowe's Business Account	14.32	14.32
4/5/19	1121	511 100	Repair & Maintenance Cash - US Bank	Invoice: 7102 Schrader Commercial Properties, LLC	180.00	180.00
Total					694.32	694.32

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Apr 1, 2019 to Apr 30, 2019

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100	4/1/19			Beginning Balance			32,589.90
Cash - US Bank	4/3/19	1119	CDJ	Schrader Commer		500.00	
	4/3/19	1120	CDJ	Lowe's Business A		14.32	
	4/5/19	1121	CDJ	Schrader Commer		180.00	
	4/11/19	041119	CRJ	Georgettes and Ch	1,765.63		
	4/11/19	041119	CRJ	Georgettes and Ch	101.18		
	4/11/19	041119	CRJ	Savane Silver	170.87		
	4/11/19	041119	CRJ	Clawdaddy's	421.65		
	4/17/19	041719	CRJ	Savane Silver	1,376.94		
				Current Period Cha	3,836.27	694.32	3,141.95
	4/30/19			Ending Balance			35,731.85
155	4/1/19			Beginning Balance			50,060.30
Building Improvement	4/30/19			Ending Balance			50,060.30
231	4/1/19			Beginning Balance			-1,765.63
Tenant Deposits	4/30/19			Ending Balance			-1,765.63
349	4/1/19			Beginning Balance			-30,139.26
Beginning Balance Eq	4/30/19			Ending Balance			-30,139.26
350	4/1/19			Beginning Balance			157,900.00
Capital Contribution,	4/30/19			Ending Balance			157,900.00
352	4/1/19			Beginning Balance			-156,275.10
Retained Earnings	4/30/19			Ending Balance			-156,275.10
400	4/1/19			Beginning Balance			-52,065.82
Rental Income	4/11/19	041119	CRJ	Georgettes and Ch		1,765.63	
	4/17/19	041719	CRJ	Savane Silver - Inv		1,376.94	
				Current Period Cha		3,142.57	
	4/30/19			Ending Balance			-3,142.57
							-55,208.39
401	4/1/19			Beginning Balance			-5,491.33
Income - Utilities	4/11/19	041119	CRJ	Georgettes and Ch		101.18	
	4/11/19	041119	CRJ	Savane Silver - Ele		170.87	
	4/11/19	041119	CRJ	Clawdaddy's - Elec		421.65	
				Current Period Cha		693.70	
	4/30/19			Ending Balance			-6,185.03
405	4/1/19			Beginning Balance			-1,234.48
Rent Late Fee	4/30/19			Ending Balance			-1,234.48
500	4/1/19			Beginning Balance			4,500.00
Property Management	4/3/19	1119	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00

**Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Apr 1, 2019 to Apr 30, 2019**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	4/30/19			Ending Balance			5,000.00
511	4/1/19			Beginning Balance			1,916.37
Repair & Maintenance	4/3/19	1120	CDJ	Lowe's Business A	14.32		
	4/5/19	1121	CDJ	Schrader Commer	180.00		
				Current Period Cha	194.32		194.32
	4/30/19			Ending Balance			2,110.69
526	4/1/19			Beginning Balance			5.05
Postage	4/30/19			Ending Balance			5.05

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Apr 30, 2019
100 - Cash - US Bank
Bank Statement Date: April 30, 2019

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	32,589.90
Add: Cash Receipts	3,836.27
Less: Cash Disbursements	(694.32)
Add (Less) Other	_____
Ending GL Balance	<u>35,731.85</u>
Ending Bank Balance	35,731.85
Add back deposits in transit	_____
Total deposits in transit	_____
(Less) outstanding checks	_____
Total outstanding checks	_____
Add (Less) Other	_____
Total other	_____
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>35,731.85</u></u>

From: Dale Sights
Sent: Wednesday, June 5, 2019 11:44 AM
To: 'Gary Means' <gmeans@lexpark.org>
Cc: Scott Davis <sdavis@fieldandmain.com>
Subject: dedicated spaces

Dear Gary,

Again thanks kindly for your recent visit to Field & Main. We are indeed proud of our investment in the downtown Lexington, and continue to be sincerely appreciative of the many courtesies extended to us by the community. Confirming our conversation, we are respectfully requesting consideration be given to our company's leasing of two dedicated parking places immediately in front of our commercial bank at 369 East Main St. . If approved, the spaces will be provided exclusively for short term customer parking. If there is interest, we will be pleased to discuss cost and conditions of the arrangement.

Best Regards,
Dale

DALE SIGHTS

President
Field & Main Bancorp

dsights@fieldandmain.com

140 N. MAIN STREET
HENDERSON, KY 42420

T (270) 631-1031
M (270) 860-5640

WWW.FIELDANDMAIN.COM

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BARNACLE™

TESTIMONIALS²⁷

City of Columbia, MO Parking Department
James Faup
Lead Parking Enforcement Agent
James.Faup@como.gov



“The Barnacle device has been a fantastic addition to our parking enforcement equipment! We have been deploying the Barnacle device since July 2017 and have had over 540 successful deployments in that time. It has drastically reduced our impoundment times from waiting for tow trucks and is a much safer process for our parking enforcement agents then applying a traditional wheel clamp or boot. “

“For us, the Barnacle device has checked all the boxes; it’s effective, it’s easy to use, and it’s a time saver. Along with being an outstanding parking enforcement device, the Barnacle also comes with an exceptional customer service staff.” “The [Barnacle team] turnaround time on getting us additional Barnacles or spare batteries has been second to none; simply put, their organization is first class and has been a wonderful asset to our parking team. We look forward to doing business with them for many years to come.”

Reading Parking Authority
Thomas MacDougal
Executive Parking Director
ThomasMacDougal@readingparking.com
610.741.4326



“In my role as the Executive Director of the Reading Parking Authority, the employees at Barnacle have exceeded my expectations in the areas of problem solving and customer service.” We have publicized the Barnacle as the “friendlier immobilization device. To work with the public, we use the Barnacle when an individual has 5-9 tickets. The Barnacle fee is \$125 whereas the boot fee is \$200. “An important note is that more individuals have tried to drive off with the boot on their vehicles than when the Barnacle as it is securely attached on their vehicle’s windshield.”

B**BARNACLE™****TESTIMONIALS**²⁸

Texas Tech University
Contact: Brian Brand
Parking Enforcement Manager
Brian.Brand@ttu.edu
806.834.3336



Texas Tech University
Transportation & Parking Services

“I really like the Barnacle! When we place a conventional auto boot on the wheel of a vehicle it can sometimes result in damage to the wheel, especially if someone tampers with it. The Barnacle is much less likely to damage vehicles, which reduces the risk of liability for the university. The “Real Time” tamper alerts significantly reduce tampering and attempted removals! A bright yellow Barnacle attached to the windshield of a vehicle is significantly more visible than a conventional auto boot and has been a great deterrent to other would be illegal parkers. The resulting increased compliance reduces spoilage of our permitted spaces and allows us to increase sale rates.”

Buddy Chambliss - Enforcement Manager, Texas Tech University

“The Barnacle is much easier to deploy than a conventional auto boot! It is so lightweight and so easy to get in and out of our enforcement vehicles! As a parking enforcement attendant, one of my biggest concerns is being aware of my surroundings. When deploying a heavy conventional auto boot, I find myself on the ground at the rear of a vehicle with very limited visibility. With the Barnacle, there is never a need to get on the ground! With the push of a few buttons, I am able to immobilize vehicles and remain vigilant of what is going on around me. The Barnacle has been a welcome addition to our operation.”

Harrison Roberts – Parking Enforcement Attendant, Texas Tech University

“Luckily, I have never had my vehicle booted, but I would have to say that if it were, I would much rather have a Barnacle placed on my windshield than to have a big orange metal boot locked to my wheel!”

Storey Hauf – Student, Texas Tech University

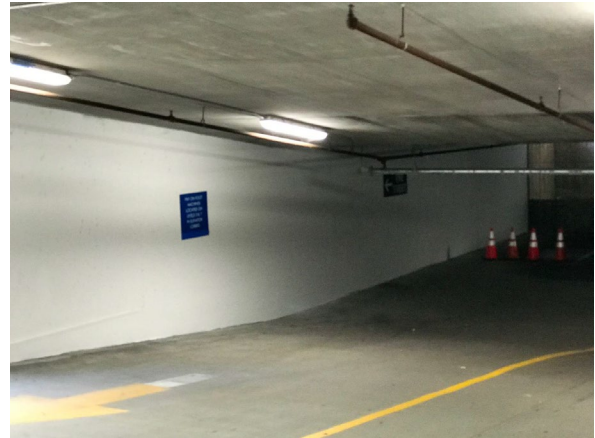
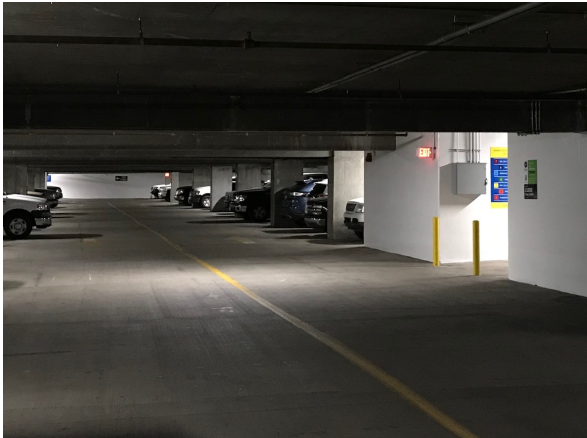
Garage Updates

Helix Garage:

- The garage lighting system was programmed with a pink scheme for the PINK concert.
- The garage lighting system was programmed with a red, white and blue scheme for Memorial Day.
- The garage lighting system was programmed with the standard multicolor scheme.
- RAM Construction Services completed the repair and maintenance work associated with the capital asset management plan.
- Walker Electric began installation of additional lighting fixtures in the Helix Garage. The fixtures will be added to more dimly lit areas of the garage to enhance the customer experience and improve safety.

Transit Center Garage:

- RAM Construction Services continued repair and maintenance work associated with the capital asset management plan. The remaining repair items involved two beam repairs on level 5 and the installation of a new expansion joint on the level 6. Upon inspection of the beams, WP Moore found several broken post tension cables and has decided to postpone the repairs until next year's CAMP repair cycle, as they will explore additional beams and approach the issue with a more comprehensive repair plan. The related expansion joint work will also be delayed, as it will be installed following the beam repairs.
- LPA has selected Walker Electric to install additional lighting fixtures in the Transit Center Garage. The fixtures will be added to more dimly lit areas of the garage to enhance the customer experience and improve safety.
- The exhaust fans included in the MEP portion of the current CAMP repair and maintenance cycle have been installed. RAM Construction Services is awaiting the delivery of the associated control system. The new fans will be automatically controlled by O and CO sensors; improving energy efficiency and assuring safe air quality throughout the underground facility.
- LPA has placed the order for a replacement back-up generator at the Transit Center Garage, which will be installed by United Electric. The total quoted amount for the Cummins generator, including installation, is \$26,575. The existing generator is obsolete and inoperable. An associated mechanical transfer switch has also failed. The generator is an action item on the current capital asset management plan repair cycle.
- CertaPro painting was selected as the low bid for a painting project at the Transit Center garage. The end walls on each level and elevator lobby areas were painted white, making the areas brighter and creating a much more inviting environment in the garage. The total cost of the project was \$12,000.



Courthouse Garage:

- RAM Construction Services completed the repair and maintenance work associated with the capital asset management plan.
- DC Elevator completed the elevator upgrade project. The state elevator inspector has since required LPA to install additional fire alarm related safety measures and the installation of shunt trip devices before the elevators will be cleared for use. LPA is in the process of having those items installed. Per the agreement reached with the AOC, LPA has submitted to AOC invoices totaling \$122,550 and the AOC will reimburse LPA 50% of the total for the project.

Victorian Square Garage:

- RAM Construction Services completed the repair and maintenance work associated with the capital asset management plan.