

April 14, 2022 Board Meeting Agenda



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|-------|--|----------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of March 2022 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities | Means |
| | a. Executive Director Reports | |
| | b. Operational Reports | |
| | c. COVID-19 Update | |
| IV. | Approval of LPA and LEXPARK February 2022 Financial Reports
and Schrader Commercial Reports
<i>Board Action Required</i> | Means |
| V. | FY2022 Audit | Means |
| VI. | On-Street | Means |
| | a. Meter Bag Request | |
| VII. | Off-Street (Garages) | Trammell |
| | a. Garage Updates | |
| | b. Security Updates | |
| | c. Victorian Square Evening/Weekend Rate | |
| VIII. | Downtown Lexington Partnership Updates | Sweeney |
| IX. | Visit Lex Updates | Schickel |
| X. | Comments | Frazier |
| | a. Comments from Commissioners/Advisory Committee Members | |
| XI. | Closed Session per KRS 61.810 | Frazier |

Next Meeting: May 12, 2022

Lexington & Fayette County Parking Authority

Board Meeting Minutes
March 10, 2022

Called to order: 10:00 a.m. by James Frazier, Chair

Location: ZOOM Meeting

Voting Members: Kenton Ball
Dee Dee Harbut
Thomas Pettit
Trish Vertuca

Advisory Board: Liza Betz, Failte

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

Guests: Mark Doering, Reef
Chris Goodson, Reef
Justin Hubbard, DDAF
Steven Taff, Reef

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Approval of January 2022 Minutes

Mr. Ball makes a motion to approve the minutes as presented. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

Item 3 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the Executive Director Report.

B. Operational Reports

Mr. Means presents the operational reports. The percentage of citations paid decreased from the prior months to 75%. All other measures of activity increased from the prior month. Voids are high due to a technical issue at the Transit Center Garage.

C. COVID-19 Update

Mr. Means goes over some of the organizational challenges related to COVID-19.

Item 4 – Financial Reports

Mr. Means presents the December 2021 and January 2022 financials. Mr. Doering summarizes variances on the REEF reports. Mr. Means notes that revenues were under budget for the month, but still ahead of budget for the year. The cash balance has increased from the prior fiscal year. Ms. Vertuca makes a motion to



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approve the December 2021 and January 2022 financial reports. Mr. Pettit seconds. The vote was unanimous, and the motion carried.

Item 5 – On-Street

A. Curbside Pick Up Spaces/Outdoor Expansion Areas

Mr. Means presents an update on curbside pick-up/drop off spaces.

Item 6 – Off-Street

A. Garage Updates

Mr. Trammell presents the garage updates. LPA has engaged a contractor for the stairwell project at the Transit Center garage. Total cost for both stairwells is \$335,000. LPA received reimbursement from the AOC for prior year capital repairs to the Courthouse Garage. Mr. Trammell informs the Board of necessary repairs to the lighting systems on each pedway. The total cost will be \$7,300.

B. Security Updates

The Sheriff's office will be providing security to Tandy Park beginning in April, funded by the DLMD with matching funds from the city. Additionally, the Sheriff's office will be providing additional security at the Victorian Square Garage beginning Friday, March 11th. Two armed deputies in Sheriff cruisers will patrol the garage from midnight to 4:00AM on Friday, Saturday, and Sunday. This plan will be re-evaluated at the end of September. Mr. Pettit makes a motion to ratify the security plan as presented. Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Item 9 – 10-Year Parking Analysis

Mr. Means presents and update on the progress of the 10-year parking analysis. On-Street and Garage rates are being evaluated, as are graduated fines.

Mr. Ball makes a motion to enter closed session pursuant to KRS 61.810. Mr. Pettit seconds.

Mr. Pettit makes a motion to exit closed session. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

There being no further business brought before the Board, the meeting adjourned at 11:30AM.



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April 7th, 2022
**Lexington & Fayette County
 Parking Authority
 Executive Directors Report
 March 2022**



Accomplishments

- I was asked to moderate a national panel on a virtual conference hosted by the Institute for Traffic Engineers, panel consisted of representatives from the FHWA, the US Access Board and the Seattle Department of Transportation
- Was interviewed by FOX56 & WKYT27 regarding safety and security at our Victorian Square Garage
- Attended the Mid-South Parking & Transportation Association (MSTPA) conference in Birmingham AL, where it was announced that our very own Ed Trammell was elected to their board of directors
- Held a selection committee meeting regarding our RFP 1-2022 for Management of the **LEXPARK** Program, committee consisted of LPA Staff, one knowledgeable friend/vendor of our program and three LPA Commissioners; Jim Frazier, Trish Vertuca and Thomas Petit, we narrowed the field of six down to two who will present and be interviewed on April 11th
- Event revenues at the end of February had already exceeded the FY22 Budget of \$122,827 and March brought several additional events, and our team has managed them well

Meetings with LFUCG/LFCPA staff

- LPA update phone call with Board Chair, Jim Frazier
- ZOOM meeting with LFUCG CM McCurn and CM Reynolds & a couple department rep's regarding the on-going parking issue on Old Leestown Rd, caused by Sam's Auto service
- Sat in on an online training that Chris Goodson with REEP provided to our **LEXPARK** local office/accounting staff regarding a program download to assist with one of our invoicing systems
- Attended via ZOOM another LFUCG Pedestrian Safety Working Group Meeting
- Attended via ZOOM the March Bicycle & Pedestrian Advisory Committee meeting
- Attended the LPA March Board meeting
- Chris Goodson with REEF parking hosted a brainstorming session with other REEF exec's, **LEXPARK** and LPA staff to discuss further ideas regarding security strategies at Victorian Square Garage
- Selection committee meeting regarding our RFP 1-2022 for Management of the **LEXPARK** Program, committee consisted of LPA Staff, one knowledgeable friend/vendor of our program and three LPA Commissioners; Jim Frazier, Trish Vertuca and Thomas Petit

- Was asked to attend a downtown safety meeting with the Mayor and her staff as well as the Police
- Met with Kristina Stambaugh who works with the Mayor's Commission for Citizens with Disabilities regarding our ADA parking inventory
- Held regular weekly (TEAMS) meetings for On-Street and Garage operations with REEF Parking (LEXPARK) staff
- Held regular Bi-monthly conference calls with LPA & LEXPARK local staff and REEF corporate staff and municipal experts

Meetings with External Individuals/Groups

- ZOOM meeting with IPMI Board election nominating committee
- LEXPARK & LPA staff joined a WebEx meeting with T2 Staff regarding the T2MobilePay (text2pay) revenue reporting
- DLPs Terry Sweeney, VisitLex's Julie Schickel (both are LPA advisory committee members) and I met by way of ZOOM to discuss/plan our upcoming joint ambassador training program to help better assist visitors to our downtown
- Ed and I met with executives from LexTran to discuss several topics such as their upcoming remodel of the LexTran bus area, ticket counter, offices and waiting room at the Transit Center Garage
- LPA & LEXPARK leaders met with BARNACLE rep's (immobilization device) regarding a new service/system they are offering
- I was asked by FLASH parking to be on a customer panel for their upcoming online annual program, and had a planning and prep session
- Follow up ZOOM meeting with Terry Sweeney on Ambassador training
- Preparation ZOOM meeting for the national panel on a virtual conference hosted by the Institute for Traffic Engineers (ITE), panel consisted of a rep from the FHWA, and the US Access Board and the Seattle Department of Transportation, that I was asked to moderate
- ZOOM meeting with IPMI staff as I was asked to be a peer reviewer of a new book coming out on Implementing Paid Parking
- Was interviewed by WKYT27 regarding safety and security at our Victorian Square Garage
- Follow up and actual recording of the session where I was asked by FLASH parking to be on a customer panel for their upcoming online annual program
- Attended a Webinar titled: No Parking Without a Plan: Planning for a Successful Tech Implementation
- Was interviewed by FOX56 regarding safety and security at our Victorian Square Garage
- Moderated, virtually, a national panel hosted by the Institute for Traffic Engineers (ITE), consisting of a rep from the FHWA, and the US Access Board and the Seattle Department of Transportation
- Along with Ed Trammell and Linden Smith, attended the MSTPA conference in Birmingham, AL
- Met with Nancy Weiser of Weiser Strategies (our current marketing firm)

- Breakfast meeting with a member of the Oakview Group (Rupp Arena mgmt.) who is over their national parking arrangements, etc.
- Ed and I held a teleconference meeting with our Walter P Moore engineers regarding our Transit Center stairwell replacement project & CAMP work
- Meeting with Town Branch Park staff regarding their new park entrance design and parking options/solutions
- ZOOM meeting with the owner of POPULUS regarding any potential use of their platforms specifically by our organization and our involvement with their multi-city cohort
- Phone call with a developer looking at a potential rehab of a downtown building and its parking needs
- Kara and I met with Weiser Strategies to go over previous programming and social media stats
- Attended Meeting #1 (via ZOOM) of the POPULUS Curb Innovation Cohort for '22
- Phone call with an engineering company doing a pedway survey for our organization
- Phone call with downtown building owner regarding parking options
- Ed and I held a teleconference meeting with our Walter P Moore engineers regarding our CAMP work scope for this year
- Discussion with a staff member from Seattle Dpt of Transportation regarding the benefits of the IPMI CAPP program that both Ed and I have been certified through
- Attended the annual FLASH Future virtual program/presentation
- Attended another tourism/visitor training planning session with Terry Sweeney and Julie Schickel
- Casey Jones Dir. Customer Success with Flash (our garage gated system) hosted our Monthly Business Review via Google Meet and we looked at KPIs regarding the Flash PARCS system in our 3 garages
- Our team and representatives from Flash parking continued our weekly (TEAMS) meetings to discuss final implementations and other side bar tasks
- Ed and I held weekly teleconference meetings with our Walter P Moore engineers regarding our CAMP repairs

Future Goals and Planned Activities

- Continue working on the Transit Center garage from gated to gateless, enforcement fully in place now, space count sign integrations is left to complete
- Continue to market the pay-by-phone program (especially as “touchless” option)
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10-year Capital Asset Management Plan
- Implement recommendations from Walker Consultants' 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart and is under the US Green Building Council
- Continue to focus on the use of social media such as Twitter, Facebook and now Instagram to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information

- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals

LFCPA and LEXPARK Key Performance Indicators

		Totals for underlying cells.																
User-input variable cells.		Totals for underlying cells.																
Note		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Standard	TOTAL	AVERAGE	Percent of Total	FY 2020 AVERAGE
CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION																		
1	Unique Visitors to Website (users)	3,162	3,644	3,438	3,841	3,541	3,399	3,090	3,362	3,933					31,410	3,490.0	N/A	2,842.9
2	LEXPARK Walk-In Customers	175	285	135	106	110	78	105	45	62					1101	122.3	N/A	441.1
3	LEXPARK Telephone Inquiries (Total)	1076	911	911	1074	969	727	798	912	1202					8580	953.33	1	1311
4	Reporting Inoperative Meters	0	0	0	0	0	0	0	0	0					0	0	0%	125
5	LUKE	15	10	10	16	35	21	15	21	19					162	18	2%	12
6	IPS	5	5	5	71	51	27	24	30	37					255	28	3.0%	13
7	POM	0	0	0	0	0	0	0	0	0					0	0	0%	8
8	Enforcement Complaint	0	0	0	0	0	0	0	0	0					0	0	0.0%	0
9	Other Inquiry including payments/ just payments	200	205	187	218	187	135	192	80	238					1642	182	19%	458
10	Pay by Phone questions or issues	10	12	14	5	15	3	6	12	50					127	14.11	1%	29
11	After 5 Parking questions	0	0	0	0	0	0	0	0	0					0	0	0%	0
12	Wrong Way Parking	0	0	0	0	0	2	1	3	1					7	1	0%	3
13	Garages	846	679	695	764	571	539	560	769	857					6280	697.8	73%	663.5
14	TOTAL CONTACTS	16	23	16	22	28	16	20	21	30					192	21.3	100%	21.1
15	Business Association Meetings Attended	8	12	9	17	17	8	12	12	15					110	12.2	57%	12.0
16	Neighborhood Association Meetings Attended	0	1	0	0	0	0	0	0	1					2	0.2	1%	0.2
17	Number of Merchants Visited	1	2	0	2	1	3	0	0	1					10	1.1	5%	2.1
18	Number of Institutional and/or Public Official Meetings	7	8	7	3	10	5	8	9	13					70	7.8	36%	6.8
19	Number of Parking Customers Contacted (intercept surveys, survey document responses) (Analyst)	1	0	0	1	0	0	0	0	0					2	0.2	N/A	0.8
Parking Meter In-Service Rates (% of time)																		
20	Single-Space Meters	99.7%	99.3%	99.6%	99.7%	99.8%	99.8%	99.8%	99.8%	99.8%				98-99% (A)	N/A	99.7%	N/A	99.7%
21	Multi-Space Meters	99.2%	99.7%	99.9%	96.8%	99.2%	99.8%	99.4%	98.8%	99.9%				98-99% (A)	N/A	99.2%	N/A	99.4%
Average Response Time to Address Meter Complaint (Hours)																		
22	(POM) These meters have been phased out as of March 1st	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A					N/A	N/A	N/A	N/A
23	Single-Space Meters (IPS)	3.67	7.97	3.02	4.08	1.97	2.24	1.82	2.77	2.17					N/A	3.3	N/A	3.4
24	Multi-Space Meters (LUKE)	3.4	8.94	4.25	3.8	1.93	3.47	4.47	3.19	3.87					N/A	4.1	N/A	3.6
25	Number of Citation Appeal Hearings	9	12	13	22	8	13	10	10	11					108	12.0	100%	22.0
26	Number of Citations Dismissed or Reduced to Warning	0	2	7	4	6	7	1	2	10					39	4.3	36%	7.8
27	Number of Requested Citation Administrative Appeals	85	143	123	171	128	131	100	140	111					1132	125.8	100%	183.2
28	Number of Citations Administratively Dismissed or Reduced to Warning	44	51	34	44	35	50	33	50	78					419	46.6	37%	88.9
PARKING MANAGEMENT EFFECTIVENESS																		
29	Number of Parking Activity Surveys Conducted (TOTAL)	31	31	31	31	31	31	31	31	31					279	31.0	100%	44.0
30	Parking Occupancy and Availability	30	30	30	30	30	30	30	30	30					270	30.0	97%	43.3
31	Parking Turnover	1	1	1	1	1	1	1	1	1					9	1.0	3%	0.7
32	Downtown Meter Turnover Rate	197%	169%	202%	207%	226%	191%	186%	233%	168%				67-140% (B)	N/A	197.7%	N/A	200.3%
33	Parking Vacancy Rate in Neighborhoods	60%	62%	59%	55%	50%	66%	52%	55%	59%					N/A	57.6%	N/A	58.8%
34	Meter Occupancy Rate by Survey	30%	32%	36%	39%	41%	33%	37%	39%	33%				93-95% (C)	N/A	35.6%	N/A	38.2%
35	Paid Legal Meter Occupancy Rate by Meter Revenue	25.0%	29.3%	31.6%	32.0%	34.1%	30.2%	24.7%	29.5%	29.0%				60-85% (D)	N/A	29.5%	N/A	35.8%
36	Safety Zone Violation Rate	4.10%	8.00%	7.50%	6.90%	8.00%	6.50%	5.90%	8.20%	5.80%				25-33% (E)	N/A	6.8%	N/A	6.1%
37	Loading Zone Violation Rate	1.4%	1.1%	0.9%	0.7%	1.4%	1.3%	1.5%	1.1%	1.0%					N/A	1.2%	N/A	1.8%
PARKING OPERATIONS EFFICIENCY																		
38	Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30	30					270	30.0	100%	30.0
39	Violation Capture Rate (Meters & RPP)	8%	13%	15%	12%	10%	14%	23%	19%	11%				10-25% (F)	N/A	14%	N/A	26%
40	Total Net Patrol Hours	646	614	631	736	751	694	697	773	916					6,458	718	N/A	883
41	Average Net Patrol Hours per Officer	129	123	120	123	125	116	116	129	153					N/A	126	N/A	135
42	Number of Letters Mailed	2,618	1,737	2,081	5,033	4,508	2,498	3,172	6,982	8,057					36,686	4,076	N/A	2,832
43	Total Amount Due from Top 20 Scofflaws	\$11,569	\$11,629	\$11,930	\$13,871	\$13,699	\$13,619	\$13,660	\$14,074	\$14,049					N/A	\$13,122	N/A	\$10,943
44	Parking Ticket Collection Rate (1-year running average)	80.79%	81.27%	81.44%	81.69%	79.24%	78.81%	79.09%	78.39%	80.00%					N/A	80.1%	N/A	79.4%

LFCPA and LEXPAK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

REVENUE STREAM INTEGRITY and SECURITY		Note	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	TOTAL	AVERAGE	Percent of Total
1	Field Inspections (with Contact)		0	0	0	0	0	0	0	0	3				3	0.3	100%
2	Canister Integrity		0	0	0	0	0	0	0	0	0				0	N/A	0%
3	Maintenance		0	0	0	0	0	0	0	0	1				1	0.1	33%
4	Collections		0	0	0	0	0	0	0	0	1				1	0.1	33%
5	Enforcement		0	0	0	0	0	0	0	0	0				0	N/A	0%
6	Coin Counting Observations		0	0	0	0	0	0	0	0	1				1	0.1	33%
7	Field Observations (Covert)		16	14	11	11	12	9	13	13	10				109	12.1	100%
8	Vehicle Integrity		2	5	2	1	1	0	2	1	1				15	1.7	14%
9	Maintenance		4	3	2	3	5	3	4	3	3				30	3.3	28%
10	Collections		2	1	2	2	2	1	3	3	1				17	1.9	16%
11	Enforcement		8	5	5	5	4	5	4	6	5				47	5.2	43%
12	Revenue Control Discrepancies Noted		0	0	0	0	0	0	0	0	0				0	N/A	N/A
13	Equipment Integrity		0	0	0	0	0	0	0	0	0				0	N/A	N/A
14	Incomplete Coin Room Record		0	0	0	0	0	0	0	0	0				0	N/A	N/A
15	Incomplete Key Control Documentation		0	0	0	0	0	0	0	0	0				0	N/A	N/A
16	Failure to Notify of Location		0	0	0	0	0	0	0	0	0				0	N/A	N/A
17	Customer Satisfaction																
18	Number of Parkers Responding		0	0	0	0	0	0	0	0	0				0	N/A	N/A
19	Positive Response		0	0	0	0	0	0	0	0	0				0	N/A	N/A
19	Negative Response		0	0	0	0	0	0	0	0	0				0	N/A	N/A
21	Activity Levels																
22	Paid Parking Events Per Month		46,087	55,724	52,827	57,080	55,444	49,805	38,118	44,917	58,969				458,971.0	50,996.8	N/A
23	Overtime Parking Citations Per Month		1,476	1,209	1,404	2,138	1,715	1,939	1,457	1,606	2,009				14953	\$ 1,661.44	N/A
24	Camera Observations																
25	Rate of Compliance		N/A	N/A	0	0	0	0	0	0	0						
26	Violation Capture Rate		N/A	N/A	0	0	0	0	0	0	0				0	N/A	N/A
27	Minutes Paid		N/A	N/A	0	0	70%*	70%	0	0	0				0%	N/A	N/A
27	Minutes not paid		N/A	N/A	0	0	30%*	30%	0	0	0				70%	\$ 0.12	N/A
28	Average Meter Payment																
29	Average Meter Payment (LUKE & IPS)		\$1.16	\$1.31	\$1.21	\$1.36	\$1.45	\$1.25	\$1.50	\$1.53	\$1.47				N/A	\$1.36	N/A
30	Multi Space Meters - Average Meter Payment		\$1.71	\$2.01	\$1.83	\$2.05	\$1.82	\$1.76	\$2.12	\$2.15	\$2.02				N/A	2	N/A
30	Single Space Meters - Average Meter Payment		\$0.97	\$0.96	\$0.95	\$0.96	\$0.99	\$0.95	\$0.99	\$0.96	\$0.98				N/A	1	N/A
31	Credit Card Usage and Forms of Payment																
32	LUKE (Credit Card Percent of transactions)		53.0%	56.0%	71.8%	73.7%	75.0%	68.0%	52.7%	50.0%	47.0%				N/A	60.8%	N/A
33	Average CC transaction		\$2.00	\$2.32	\$2.54	\$2.33	\$2.32	\$2.03	\$2.32	\$2.25	\$2.13				N/A	\$2.2	N/A
34	IPS (CC as a percent of transactions)		24.8%	25.2%	25.4%	25.4%	25.8%	24.3%	24.8%	25.0%	25.0%				N/A	25.1%	N/A
35	Average CC transaction		\$1.73	\$1.75	\$1.75	\$1.78	\$1.82	\$1.80	\$1.80	\$1.76	\$1.77				N/A	177.3%	N/A
36	Pay by Phone (as a meter payment transaction)		13.0%	15.3%	20.4%	19.0%	18.6%	15.0%	13.9%	21.6%	21.5%				N/A	17.6%	N/A
37	T2 text to pay							2.0%	2.6%	13.5%					N/A	6.0%	N/A
36	Meter Occupancy Rates by Zones																
37	Low 0-30% (9,12,13)		7%	8%	5%	9%	4%	6%	11%	7%	11%				N/A	7.6%	N/A
38	Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)		24%	27%	20%	21%	26%	20%	19%	18%	16%				N/A	21.2%	N/A
38	High 60% or more (4,8)		60%	55%	65%	63%	69%	66%	59%	65%	69%				N/A	63.4%	N/A
36	Meter Occupancy Rates by Areas																
37	Downtown 1, 2, 3, 4, 5, 8, 9, 11, 12, 13,		59%	47%	57%	60%	57%	51%	55%	51%	62%				N/A	55.4%	N/A
38	UK Campus (6, 7, 10)		19%	17%	30%	44%	51%	33%	39%	47%	40%				N/A	35.6%	N/A
38	Chevy Chase (15)		18%	22%	27%	29%	31%	25%	18%	26%	17%				N/A	23.7%	N/A



**ON STREET BY THE NUMBERS
FY 2022**

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	FY 2022 AVG	FY 21 AVG	FY 20 AVG
1 Violations Cited	2,456	3,060	3,474	3,981	3,556	3,152	2,398	3,294	4,002				3,264	2,794	3,345
2 Actual Citations (exc voids & warnings)	2,247	2,663	3,322	3,745	3,383	2,991	2,276	3,049	3,708				3,043	2,638	3,125
3 Value of Actual Citations	\$ 42,895	\$ 65,555	\$ 81,540	\$ 85,385	\$ 76,450	\$ 66,380	\$ 50,445	\$ 70,335	\$ 76,640				\$ 68,403	\$ 58,783	\$ 72,995
4 Citations Paid	1,768	1,951	2,362	2,872	2,666	2,677	1,882	2,286	3,333				2,422	2,146	2,461
5 Percentage of Citations Paid	78.70%	73.30%	71.17%	76.70%	78.80%	89.50%	82.70%	75.00%	89.90%				79.53%	80.95%	82.57%
6 Value of Citations Paid	\$ 45,304	\$ 54,300	\$ 71,169	\$ 82,991	\$ 78,304	\$ 77,835	\$ 56,831	\$ 66,197	\$ 93,874				\$ 69,645	\$ 61,593	\$ 69,596
7 Warnings Issued	167	364	131	198	148	138	109	194	279				192	130	176
8 Voids	51	53	26	53	26	27	16	80	21				39	34	50
9 Citation Void Percentage	2.1%	1.7%	0.8%	1.3%	0.7%	0.9%	0.7%	2.4%	0.5%				1.2%	1.4%	1.5%
10 Meter Revenue Collected	\$ 61,782	\$ 76,728	\$ 82,212	\$ 83,442	\$ 81,307	\$ 74,535	\$ 60,875	\$ 69,731	\$ 90,104				\$ 75,635	\$ 52,261	\$ 81,861
11 Avg Meter Rev Collected per Work Day	\$ 2,808	\$ 3,488	\$ 3,915	\$ 3,973	\$ 4,279	\$ 3,388	\$ 3,044	\$ 3,670	\$ 3,918				\$ 3,609	\$ 2,457	\$ 3,975
12 RPPP's Sold	592	748	188	48	44	29	53	14	18				193	136	163
13 Value of RPP Permits	\$ 5,920	\$ 7,480	\$ 1,880	\$ 480	\$ 430	\$ 290	\$ 530	\$ 128	\$ 172				\$ 1,923	\$ 1,356	\$ 1,630
14 Monthly Permit Revenue	\$ 7,643	\$ 9,978	\$ 6,714	\$ 8,125	\$ 10,932	\$ 10,219	\$ 7,446	\$ 6,700	\$ 7,511				\$ 8,363	\$ 8,489	\$ 6,654
15 Value of Bagged Meters	\$ 4,563	\$ 12,435	\$ 3,931	\$ 14,115	\$ 10,395	\$ 23,105	\$ 19,745	\$ 6,260	\$ 23,775				\$ 13,147	\$ 3,482	\$ 5,300
16 New Meters Added or Removed	34	-	31	-	-	(1)	-	(1)	(1)				7	-	(1)
17 Single Space Meters	617	643	617	499	499	492	492	492	492				538	654	699
18 Mult-Space Meters	74	72	72	96	96	96	96	96	96				88	72	65
19 Metered Space Count	1,295	1,261	1,292	1,292	1,292	1,291	1,291	1,291	1,290				1,288	1,263	1,261
20 Vehicles Booted	30	21	31	45	33	37	35	31	60				36	34	29
21 Booting Fees	\$ 2,520	\$ 1,260	\$ 2,610	\$ 3,780	\$ 2,610	\$ 4,820	\$ 2,970	\$ 2,310	\$ 4,740				\$ 3,069	\$ 3,100	\$ 2,123
22 Total Revenue Collected	\$ 127,731	\$ 162,180	\$ 168,516	\$ 192,933	\$ 183,978	\$ 190,803	\$ 148,396	\$ 151,327	\$ 220,176				\$ 171,782	\$ 130,281	\$ 190,376



LEXPARK VOID SUMMARY

Voided Citations By Officer

FY 2022		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	AVERAGE
Issuing Officer														
1	2013	-	1	1	1	-	-	1	1	-				1
2	21081203	18	11	-	2	-	-	-	52	5				10
3	2081	7	6	4	4	1	3	2	3	2				4
4	2082	3	5	8	7	5	5	2	4	2				5
5	2098	-	-	-	-	-	-	-	-	-				-
6	2111	-	-	-	-	-	-	1	-	-				0
7	2117	-	-	5	4	3	11	4	1	5				4
8	2119	-	-	-	-	-	-	-	-	-				-
9	2120	11	3	3	7	2	2	-	-	2				3
10	2122	-	-	-	-	-	-	-	-	-				-
11	2124	-	-	-	-	-	-	-	-	-				-
12	2125	-	-	-	-	-	-	-	-	-				-
13	(2130) 2142	-	1	2	-	1	-	-	1	-				1
14	2131	-	-	-	-	-	-	-	-	-				-
15	2141	8	18	2	19	12	1	3	7	4				8
16	2133	-	-	-	-	-	-	-	1	-				0
17	2137	-	-	-	-	-	-	-	1	-				0
18	2138	4	8	1	9	2	5	3	9	1				5
19	2140	-	-	-	-	-	-	-	-	-				-
20	% Voids	2.08%	1.73%	0.75%	1.33%	0.73%	0.86%	0.67%	2.43%	0.52%				1.23%
21	Total	51	53	26	53	26	27	16	80	21				39
22	Total Citations	2,456	3,060	3,474	3,981	3,556	3,152	2,398	3,294	4,002				3,264

Voided Citations Summary By Reason

FY 2022		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	AVERAGE
Void Type														
23	Administrative	15	21	8	9	6	8	5	7	3				9
24	TC Garage - mthly or pd when leaving	13	12	3	6	8	-	-	51	4				11
25	Customer Walk Up	-	-	-	4	-	2	1	1	-				1
26	Duplicate	1	2	2	3	1	3	2	4	6				3
27	Meter Malfunction	-	1	-	2	-	-	2	-	-				1
28	Pay By Phone	8	5	3	7	5	3	3	10	2				5
29	Officer Error	8	6	9	21	5	11	3	4	5				8
30	Test	5	2	-	-	-	-	-	-	1				1
31	Visitor	-	2	-	-	-	-	-	3	-				1
32	Printer Error/Stolen	1	-	-	1	-	-	-	-	-				0
33	Paid Other Luke	-	1	1	-	1	-	-	-	-				0
34	Void By Client Directive	-	1	-	-	-	-	-	-	-				0
35	TOTAL	51	53	26	53	26	27	16	80	21				39



Citations Aging Report

Five-Year Report Ending April 1, 2022

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
TOTALS											
Count	1,602	924	483	631	1,460	3,053	5,135	7,993	7,842	772	29,895
Dollar Amt	\$47,805.00	\$36,755.00	\$19,240.00	\$25,257.50	\$63,215.00	\$133,858.22	\$217,331.29	\$332,517.25	\$339,015.52	\$47,770.00	\$1,262,764.78



Citations Aging Report

Five-Year Report Ending March 1, 2022

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
TOTALS											
Count	1,741	668	787	769	1,340	3,094	4,872	8,482	7,725	693	30,171
Dollar Amt	\$53,960.00	\$25,945.00	\$30,770.00	\$30,275.00	\$60,535.62	\$133,246.35	\$202,752.54	\$355,303.50	\$346,860.52	\$33,245.00	\$1,272,893.53



OFF STREET BY THE NUMBERS FY 2022

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	FY 2022 AVG	FY 21 AVG
MONTHLY CARD HOLDERS BILLED														
1 Victorian Square	408	410	410	414	402	398	399	384	377				387	407
2 Transit Center	1,071	1,074	1,077	1,073	1,073	1,073	1,075	1,075	1,075				1,075	1,074
3 Courthouse	203	217	222	223	221	224	227	227	227				227	218
4 Helix	<u>379</u>	<u>406</u>	<u>412</u>	<u>408</u>	<u>406</u>	<u>409</u>	<u>405</u>	<u>394</u>	<u>397</u>				<u>399</u>	<u>403</u>
5 TOTAL	2,061	2,107	2,121	2,118	2,102	2,104	2,106	2,080	2,076				2,087	2,102
TOTAL AVAILABLE FOR MONTHLY														
6 Victorian Square (384)	3	1	1	-	9	13	12	27	34				24	5
7 Transit Center (777)	-	-	-	-	-	-	-	-	-				-	-
8 Courthouse (518)	48	34	29	30	30	27	24	24	24				24	33
9 Helix (389)	<u>21</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4</u>	<u>1</u>	<u>5</u>	<u>16</u>	<u>13</u>				<u>11</u>	<u>4</u>
10 TOTAL (2068)	72	35	30	30	43	41	41	67	71				60	42
11 SPECIAL EVENTS WORKED - VS	-	-	3	4	13	16	12	14	14	-	-	-	7	6
12 VALIDATIONS SOLD - ALL GARAGES	1,379	1,630	1,077	2,310	480	290	1,815	348	660				941	1,194
AVERAGE DAILY TRANSACTIONS														
13 Victorian Square	215	218	198	236	201	205	150	211	264				208	212
14 Transit Center	5	4	6	14	9	11	5	9	9				8	8
15 Courthouse	101	108	90	112	100	81	89	103	127				106	99
16 Helix	<u>187</u>	<u>182</u>	<u>176</u>	<u>182</u>	<u>173</u>	<u>206</u>	<u>234</u>	<u>283</u>	<u>372</u>				<u>296</u>	<u>184</u>
17 TOTAL	508	512	470	544	483	503	478	606	772				619	503
AVERAGE LENGTH OF STAY - HOURS														
18 Victorian Square	1.1	0.9	1.3	1.4	2.4	2.4	2.6	2.5	2.1				2	2
19 Transit Center	3.2	3.0	3.2	2.6	2.2	2.7	2.6	2.5	3.1				3	3
20 Courthouse	1.7	1.7	1.7	1.6	1.6	1.5	1.5	1.6	1.5				2	2
21 Helix	<u>0.9</u>	<u>0.9</u>	<u>0.9</u>	<u>1.0</u>	<u>1.0</u>	<u>0.8</u>	<u>0.7</u>	<u>0.7</u>	<u>0.8</u>				<u>1</u>	<u>1</u>
22 CUMULATIVE AVERAGE	1.7	1.6	1.8	1.6	1.8	1.9	1.9	1.8	1.9				1.8	1.7
AVERAGE TRANSACTION AMOUNT														
23 Victorian Square	\$ 6.40	\$ 5.92	\$ 6.71	\$ 7.30	\$ 8.99	\$ 8.29	\$ 9.40	\$ 9.47	\$ 8.01				\$ 8.96	\$ 7.27
24 Transit Center	\$ 6.02	\$ 5.77	\$ 5.69	\$ 4.97	\$ 4.63	\$ 5.21	\$ 5.03	\$ 5.06	\$ 5.37				\$ 5.15	\$ 5.38
25 Courthouse	\$ 3.35	\$ 3.40	\$ 3.45	\$ 3.28	\$ 3.12	\$ 2.96	\$ 3.03	\$ 3.11	\$ 3.07				\$ 3.07	\$ 3.26
26 Helix	<u>\$ 2.96</u>	<u>\$ 2.85</u>	<u>\$ 2.98</u>	<u>\$ 3.09</u>	<u>\$ 3.08</u>	<u>\$ 2.42</u>	<u>\$ 2.17</u>	<u>\$ 2.26</u>	<u>\$ 2.38</u>				<u>\$ 2.27</u>	<u>\$ 2.90</u>
27 CUMULATIVE AVERAGE	4.7	4.5	4.7	4.7	5.0	4.7	4.9	5.0	4.7				\$ 4.86	\$ 4.70

Aged Balances - 21081204 Courthouse Garage

Ending Balances as of 4/4/2022

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 21081201 Helix Garage

Ending Balances as of 4/4/2022

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 21081203 Transit Center Garage

Ending Balances as of 4/4/2022

Account	Current	30 Days	60 Days	90 Days	Total Due
96104 DAVID WARREN	\$65.00	\$65.00	\$0.00	\$0.00	\$130.00
Report Totals	\$65.00	\$65.00	\$0.00	\$0.00	\$130.00

WILL CALL

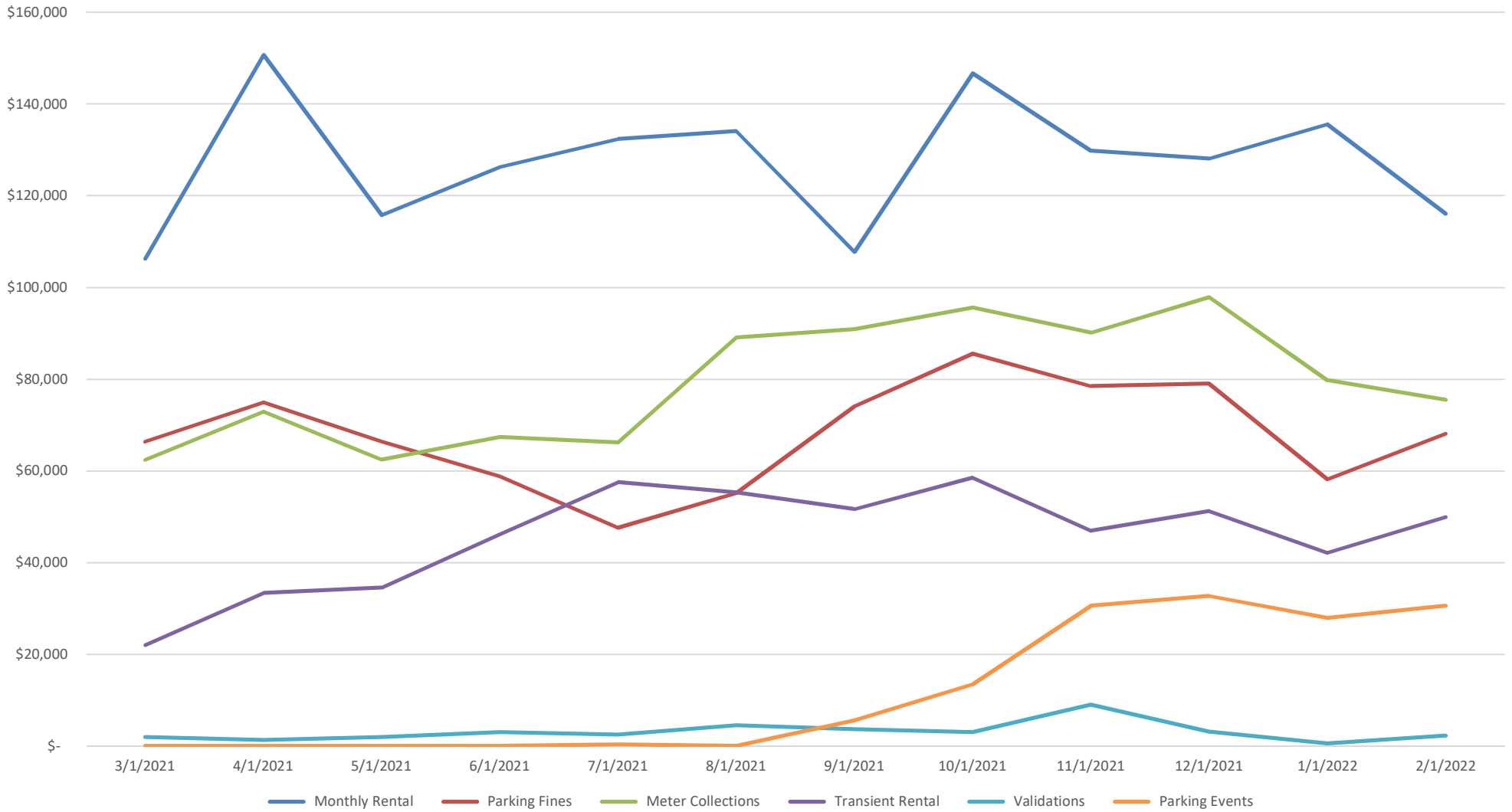
Aged Balances - 21081202 Victorian Square Garage

Ending Balances as of 4/4/2022

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

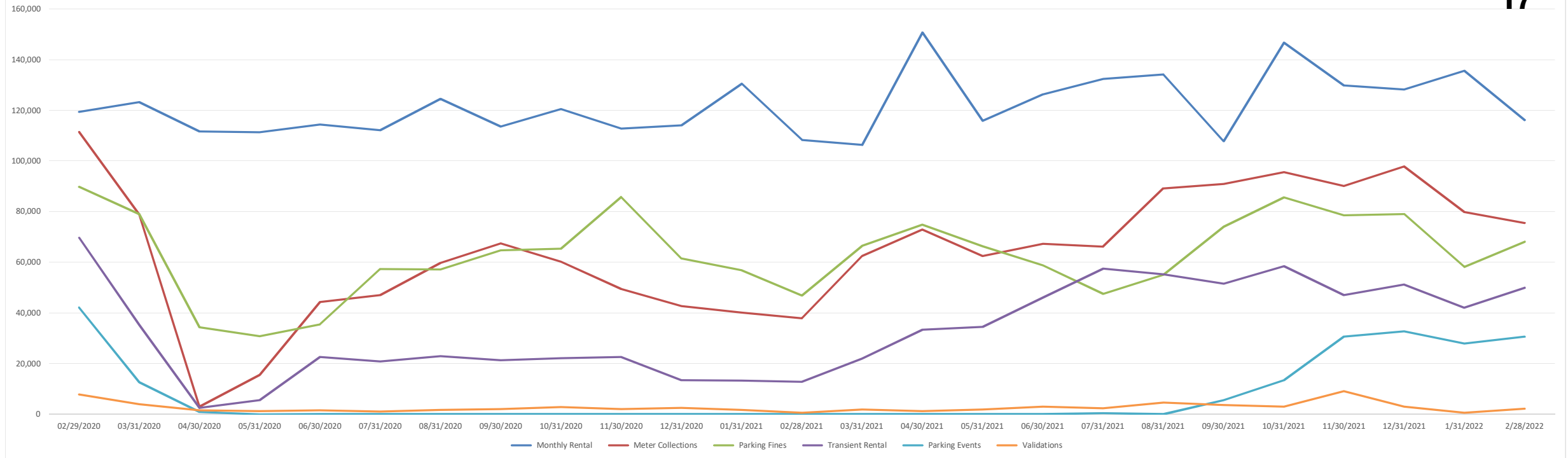
LPA Revenue Stream Comparison

16



	3/31/2021	4/30/2021	5/31/2021	6/30/2021	7/31/2021	8/31/2021	9/30/2021	10/31/2021	11/30/2021	12/31/2021	1/31/2022	2/28/2022
Monthly Rental	\$ 106,291	\$ 150,702	\$ 115,791	\$ 126,245	\$ 132,367	\$ 134,065	\$ 107,719	\$ 146,625	\$ 129,800	\$ 128,114	\$ 135,554	\$ 116,142
Parking Fines	66,402	74,917	66,362	58,753	47,586	55,116	74,050	85,553	78,469	78,981	58,141	68,139
Meter Collections	62,458	72,885	62,449	67,316	66,182	89,095	90,858	95,531	90,159	97,843	79,802	75,453
Transient Rental	22,004	33,355	34,569	46,141	57,464	55,298	51,582	58,477	46,957	51,223	42,078	49,962
Validations	1,916	1,259	1,872	3,018	2,420	4,537	3,601	3,018	9,049	3,079	549	2,194
Parking Events	-	-	-	-	363	-	5,610	13,480	30,578	32,703	27,872	30,580

LPA Revenue Stream Comparison



	02/29/2020	03/31/2020	04/30/2020	05/31/2020	06/30/2020	07/31/2020	08/31/2020	09/30/2020	10/31/2020	11/30/2020	12/31/2020	01/31/2021	02/28/2021	03/31/2021	04/30/2021	05/31/2021	06/30/2021	07/31/2021	08/31/2021	09/30/2021	10/31/2021	11/30/2021	12/31/2021	1/31/2022	2/28/2022
Monthly Rental	119,284	123,187	111,694	111,338	114,432	112,116	124,494	113,515	120,440	112,780	114,009	130,397	108,315	106,291	150,702	115,791	126,245	132,367	134,065	107,719	146,625	129,800	128,114	135,554	116,142
Meter Collections	111,402	78,821	2,943	15,536	44,229	47,090	59,671	67,486	60,176	49,417	42,662	40,063	37,890	62,458	72,885	62,449	67,316	66,182	89,095	90,858	95,531	90,159	97,843	79,802	75,453
Parking Fines	89,718	78,999	34,271	30,810	35,463	57,304	57,084	64,733	65,409	85,815	61,524	56,905	46,848	66,402	74,917	66,362	58,753	47,586	55,116	74,050	85,553	78,469	78,981	58,141	68,139
Transient Rental	69,643	35,310	2,463	5,511	22,657	20,888	22,895	21,365	22,199	22,633	13,496	13,300	12,754	22,004	33,355	34,569	46,141	57,464	55,298	51,582	58,477	46,957	51,223	42,078	49,962
Parking Events	42,081	12,712	927	11	0	0	0	0	0	0	0	0	0	0	0	0	0	363	0	5,610	13,480	30,578	32,703	27,872	30,580
Validations	7,855	4,020	1,615	1,233	1,568	1,116	1,706	2,067	2,859	2,072	2,529	1,655	572	1,916	1,259	1,872	3,018	2,420	4,537	3,601	3,018	9,049	3,079	549	2,194

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	<u>Month To Date</u> <u>2/28/2022</u>	<u>Year To Date</u> <u>2/28/2022</u>
Cash Flows from Operating Activities		
Payments received from parking customers	\$ 344,238	\$ 2,874,483
Cash received from commercial property renters	6,726	56,057
Payments to suppliers for goods and services	(197,763)	(1,845,540)
Payments to employees for services	(37,357)	(216,724)
Payments to LFUCG	(2,058)	(15,084)
	<u>113,786</u>	<u>853,192</u>
Net Cash Provided by Operating Activities	113,786	853,192
Cash Flows from Capital and Related Financing Activities		
Payments on note payable	(35,666)	(283,901)
Purchases of capital assets	46,500	(96,503)
	<u>10,834</u>	<u>(380,404)</u>
Net Cash Used in Capital and Related Financing Activities	10,834	(380,404)
Cash Flows From Investing Activities		
Purchase of certificates of deposits	1,637	251,115
Income earned on restricted cash and cash equivalents	(812)	(291)
	<u>825</u>	<u>250,824</u>
Net Cash Used in Investing Activities	825	250,824
Net Increase (Decrease) in Cash and Cash Equivalents	125,445	723,612
Cash and Cash Equivalents, Beginning of Period	1,308,282	710,115
	<u>1,308,282</u>	<u>710,115</u>
Cash and Cash Equivalents, End of Period	\$ 1,433,727	\$ 1,433,727
	<u>\$ 1,433,727</u>	<u>\$ 1,433,727</u>
Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities		
Change in net position	\$ 88,610	\$ 546,605
Adjustments to Reconcile Change in Net Position to Net Cash Provided by Operating Activities:		
Depreciation and amortization	64,478	566,299
(Gain) on disposal of assets	-	-
Interest on certificates of deposit	812	291
Change in Assets and Liabilities:		
Accounts receivable	1,763	29,654
REEF Advance	-	-
Accounts payable and accrued liabilities	(41,877)	(289,193)
Security deposits	-	1,320
Compensated absences	-	(1,784)
	<u>113,786</u>	<u>853,192</u>
Net Cash Provided by Operating Activities	\$ 113,786	\$ 853,192
	<u>\$ 113,786</u>	<u>\$ 853,192</u>

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 02/28/22	As Of 02/28/21	Variance 02/28/22
Assets			
Current Assets			
Cash	\$ 1,426,309	\$ 707,850	\$ 718,459
Cash-Change Fund	7,418	8,860	(1,442)
Accounts receivable	28,412	53,643	(25,231)
REEF Advance	162,776	158,965	3,811
Restricted cash and cash equivalents			
Investments-Truist - Restricted Cash	0	3,500,000	(3,500,000)
Investments-Truist - Short-Term CAMP*	1,510,484	0	1,510,484
Investments-Truist - Long-Term CAMP*	1,900,000	0	1,900,000
Investments-Truist - Garage Maintenance Reserve	1,346	155,980	(154,634)
Investments-Truist - Unrealized G/L	(2,889)	706	(3,595)
Investments-Truist - Accrued Interest	824	3,717	(2,892)
Total Restricted Cash & Equivalents	<u>3,409,765</u>	<u>3,660,403</u>	<u>(250,637)</u>
Total Current Assets	<u>5,034,680</u>	<u>4,589,721</u>	<u>444,960</u>
Non-Current Assets			
Capital Assets			
Land	7,585,095	7,585,094	0
Buildings and improvements	14,566,312	12,777,194	1,789,118
Equipment and furniture	3,090,090	2,278,903	811,187
Construction in progress	26,170	2,039,834	(2,013,663)
Computer software	10,850	10,850	0
Total Capital Assets	<u>25,278,517</u>	<u>24,691,875</u>	<u>586,642</u>
Less: Accumulated Depreciation	<u>(5,958,152)</u>	<u>(5,094,995)</u>	<u>(863,158)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>19,320,365</u>	<u>19,596,880</u>	<u>(276,516)</u>
Total Non-Current Assets	<u>19,320,365</u>	<u>19,596,880</u>	<u>(276,516)</u>
Total Assets	<u>\$ 24,355,045</u>	<u>\$ 24,186,601</u>	<u>\$ 168,444</u>
Liabilities and Net Assets			
Current Liabilities			
Accounts payable and accrued liabilities	\$ 164,007	\$ 239,088	\$ (75,081)
Compensated absences	10,666	9,059	1,608
Deposits payable	1,658	1,657	0
Note payable	428,260	420,360	7,900
Deferred Revenue	11,375	11,375	0
Total Current Liabilities	<u>615,966</u>	<u>681,539</u>	<u>(65,573)</u>
Non-Current Liabilities			
Note payable	1,727,143	2,159,725	(432,582)
Compensated absences	10,666	9,059	1,607
Deposits Payable	5,054	3,072	1,982
Total Non-Current Liabilities	<u>1,742,863</u>	<u>2,171,856</u>	<u>(428,993)</u>
Total Liabilities	<u>2,358,829</u>	<u>2,853,395</u>	<u>(494,566)</u>
Net Position			
Capital Assets Net of Debt	17,164,807	17,016,795	148,012
Restricted-Garage Maintenance Reserve	(719)	160,402	(161,121)
Restricted-Capital Asset Mgmt Program	0	3,500,000	(3,500,000)
Restricted - Short-Term CAMP*	1,510,484	0	1,510,484
Restricted - Long-Term CAMP*	1,900,000	0	1,900,000
Unrestricted	1,421,644	656,009	765,635
Total Net Position	<u>21,996,216</u>	<u>21,333,206</u>	<u>663,010</u>
Total Liabilities and Net Assets	<u>\$ 24,355,045</u>	<u>\$ 24,186,601</u>	<u>\$ 168,444</u>

No assurance is provided on these financial statements.

*Capital Asset Management Plan

Lexington and Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual

Substantially All Disclosures Omitted

	Month End 2/28/2022 Actual	Month End 2/28/2022 FYE Budget	Variance 2/28/2022	FYTD 2/28/2022 Actual	FYTD 2/28/2022 FYE Budget	Variance 2/28/2022	Annual Budget 6/30/2022 FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 6,828	\$ 5,379	\$ 1,450	\$ 87,561	\$ 73,441	\$ 14,120	\$ 101,253
2	Parking - Meter Collections	75,454	88,955	(13,503)	684,922	606,508	78,414	983,628
3	Parking - Fines	67,926	72,369	(4,442)	544,407	530,972	13,435	814,572
4	Total Revenue OnStreet	150,208	166,703	(16,495)	1,316,890	1,210,921	105,969	1,899,453
Revenue OffStreet								
5	Parking - Monthly Rental	109,314	103,860	5,454	942,823	933,863	8,961	1,383,630
6	Parking - Transient Rental	49,961	53,988	(4,027)	413,043	363,732	49,309	593,015
7	Parking - Event	30,580	21,058	9,523	141,185	81,783	59,403	122,827
8	Parking - Validations	2,194	5,948	(3,755)	28,446	22,208	6,238	33,316
9	Parking - Fines	214	0	214	1,628	0	1,628	0
10	Overage/Shortage/Fees	4	0	5	814	0	814	0
11	Total Revenue OffStreet	192,267	184,854	7,414	1,527,939	1,401,586	126,353	2,132,788
12	Commercial Property Rental	6,726	7,100	(375)	56,057	56,800	(743)	85,200
13	Miscellaneous Income	0	0	0	602	0	602	0
14	Total Revenue	349,201	358,657	(9,456)	2,901,488	2,669,307	232,181	4,117,441
Operating Expenses								
OnStreet Operating Expenses								
15	REEF Operating Expenses	59,394	78,334	18,939	670,476	668,348	(2,128)	1,029,422
16	Property & Casualty Excess Insurance	0	0	0	1,567	844	(723)	844
17	Bank & Credit Card Fees	6,358	8,000	1,643	60,596	60,436	(160)	91,436
18	Total OnStreet Operating Expenses	65,752	86,334	20,582	732,639	729,628	(3,011)	1,121,702
OffStreet Operating Expenses								
19	REEF Operating Expenses	68,744	74,563	5,819	524,315	599,036	74,721	923,894
20	Property & Casualty Excess Insurance	0	0	0	54,208	54,208	0	54,208
21	Bank & Credit Card Fees	2,833	3,165	332	28,493	23,577	(4,916)	35,837
22	Utilities	12,219	9,250	(2,969)	78,694	74,000	(4,694)	111,000
23	Landline Phones	0	0	0	80	0	(80)	0
24	Interest Expense	4,064	4,372	308	33,936	34,984	1,048	52,468
25	Total OffStreet Operating Expenses	87,860	91,350	3,490	719,726	785,805	66,079	1,177,407
26	Personnel Expenses	23,702	26,677	2,976	233,339	217,693	(15,646)	324,401
Administrative Expenses								
27	Property & Casualty Excess Insurance	9	0	(10)	24,163	24,200	38	24,200
28	Bank & Credit Card Fees	12	25	13	2,843	4,025	1,181	5,400
29	Other Professional Services	12,012	19,333	7,322	54,904	154,664	99,760	232,000
30	Rent/Lease Expenses	875	876	0	7,006	7,007	1	10,510
31	Landline Phones	719	275	(444)	2,231	2,200	(31)	3,300
32	Business Travel & Training	2,500	1,250	(1,250)	6,498	10,000	3,502	15,000
33	Dues Subscriptions & Publications	695	475	(220)	1,482	3,800	2,319	5,700
34	Office Supplies	329	583	254	2,490	4,664	2,174	7,000
35	Office Machines & Equipment	0	208	208	0	1,668	1,668	2,500
36	Office Repairs & Maintenance	12	125	114	148	1,000	851	1,500
37	Mileage Expense	0	33	33	0	268	268	400
38	Operating Contingency	0	4,166	4,166	0	33,328	33,328	50,000
39	Total Administrative Expenses	17,163	27,349	10,186	101,765	246,824	145,059	357,510
40	Total Operating Expenses	194,477	231,710	37,234	1,787,469	1,979,950	192,481	2,981,020
Change in Net Position Before Capital &								
41	Other Financing	154,724	126,947	27,778	1,114,019	689,357	424,662	1,136,421
Expenses For Capital Assets								
42	Depreciation & Amortization	64,478	68,870	4,392	566,299	550,961	(15,338)	826,440
43	Total Expenses For Capital Assets	64,478	68,870	4,392	566,299	550,961	(15,338)	826,440
Other Financing Sources								
44	Interest Income	386	260	126	1,834	1,960	(126)	3,000
45	Unrealized Gain / Loss on Investments	(2,022)	0	(2,023)	(2,949)	0	(2,948)	0
46	Total Other Financing Sources	(1,636)	260	(1,897)	(1,115)	1,960	(3,074)	3,000
47	Total Change in Net Position	\$ 88,610	\$ 58,337	\$ 30,273	\$ 546,605	\$ 140,356	\$ 406,250	\$ 312,981

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority
Management Report
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 02/28/22 <small>Actual</small>	Year Ending 06/30/21 <small>Actual</small>	Year To Date 02/28/22 <small>Capital Expenditures</small>	FYTD 06/30/22 <small>FY22 CapEx Budget</small>
Capital Assets				
Land	7,585,094	7,585,094	0	0
Buildings and improvements	14,566,313	14,612,813	(46,500)	1,257,250
Equipment and furniture	3,090,090	2,973,257	116,833	132,000
Construction in progress	26,170	0	26,170	0
Computer software	10,850	10,850	0	0
Total Capital Assets	<u>25,278,517</u>	<u>25,182,014</u>	<u>96,503</u>	<u>1,389,250</u>

No assurance is provided on these financial statements.



LEXPARK
On-Street Financial Report
February 28, 2022
Location 21081200



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance	
Revenue										
1 Meter Receipts	\$ 69,731	46%	\$ 86,764	\$ (17,032)	A	\$ 596,567	45%	\$ 580,845	\$ 15,722	A
2 Permit Sales/Monthly Permit Sales	\$ 6,828	5%	\$ 5,379	\$ 1,450		\$ 84,853	6%	\$ 73,441	\$ 11,412	
3 Violation Tickets	\$ 65,616	44%	\$ 68,919	\$ (3,303)	A	\$ 521,527	39%	\$ 509,682	\$ 11,845	A
4 Bag Rental Fees	\$ 6,260	4%	\$ 2,192	\$ 4,068	B	\$ 94,549	7%	\$ 25,664	\$ 68,885	B
5 Booting Fees	\$ 2,310	2%	\$ 3,450	\$ (1,140)		\$ 22,880	2%	\$ 21,290	\$ 1,590	
6 Total Revenue	\$ 150,746		\$ 166,703	\$ (15,957)		\$ 1,320,376		\$ 1,210,921	\$ 109,455	
Expenses										
Payroll										
7 Salaries & Wages	\$ 31,612		\$ 32,823	\$ 1,211		\$ 263,479		\$ 276,833	\$ 13,353	
8 Payroll Taxes	\$ 5,255		\$ 4,763	\$ (493)		\$ 43,996		\$ 40,168	\$ (3,827)	
9 Workers Comp Ins	\$ 2,690		\$ 2,051	\$ (638)		\$ 21,835		\$ 17,302	\$ (4,533)	
10 Liability Insurance	\$ 1,599		\$ 1,599	\$ -		\$ 14,995		\$ 12,796	\$ (2,199)	
11 Employee Health Insurance	\$ 4,763		\$ 5,833	\$ 1,070		\$ 37,930		\$ 46,662	\$ 8,731	
12 Total Payroll	\$ 45,919	30%	\$ 47,069	\$ 1,150		\$ 382,236	29%	\$ 393,760	\$ 11,524	
Field										
13 Uniforms	\$ -		\$ 82	\$ 82		\$ 358		\$ 658	\$ 300	
14 Hiring/Training	\$ 186		\$ 216	\$ 30		\$ 1,798		\$ 1,726	\$ (72)	
15 Vehicle Expense	\$ 1,269		\$ 1,269	\$ -		\$ 8,198		\$ 10,154	\$ 1,956	
16 EMS/IPS/PBP/CCS Service Fees	\$ 1,929		\$ 12,800	\$ 10,871	C	\$ 151,626		\$ 124,653	\$ (26,973)	C
17 Professional Services/Fees	\$ 2,065		\$ 1,014	\$ (1,051)		\$ 7,823		\$ 8,110	\$ 286	
18 Fuel	\$ 208		\$ 140	\$ (68)		\$ 1,233		\$ 1,120	\$ (113)	
19 General Supplies	\$ 199		\$ 1,003	\$ 805		\$ 9,686		\$ 8,028	\$ (1,658)	
20 Repairs - Maintenance	\$ (800)		\$ 7,627	\$ 8,427		\$ 36,124		\$ 61,016	\$ 24,892	
21 Total Field	\$ 5,055	3%	\$ 24,151	\$ 19,097		\$ 216,847	16%	\$ 215,465	\$ (1,382)	
Office										
22 Communications/Telephones	\$ 973		\$ 878	\$ (95)		\$ 7,999		\$ 7,024	\$ (975)	
23 Office Supplies	\$ (76)		\$ 132	\$ 208		\$ 1,775		\$ 1,057	\$ (719)	
24 Printing & Design/Ticket Purchase	\$ 2,335		\$ 584	\$ (1,751)	D	\$ 12,506		\$ 4,672	\$ (7,834)	D
25 Postage/Dues & Memberships	\$ 260		\$ 940	\$ 680		\$ 8,193		\$ 7,520	\$ (673)	
26 Employee Incentive	\$ -		\$ 175	\$ 175		\$ -		\$ 1,400	\$ 1,400	
27 Total Office	\$ 3,492	2%	\$ 2,709	\$ (783)		\$ 30,473	2%	\$ 21,672	\$ (8,801)	
Miscellaneous										
28 Base Management Fee	\$ 1,465		\$ 1,465	\$ -		\$ 11,723		\$ 11,723	\$ -	
29 Management Incentive Fee	\$ 2,294		\$ 2,447	\$ 153		\$ 20,363		\$ 21,795	\$ 1,431	
30 Dues & Subscriptions	\$ 534		\$ 492	\$ (42)		\$ 3,954		\$ 3,933	\$ (21)	
31 Total Miscellaneous	\$ 4,293	3%	\$ 4,404	\$ 111		\$ 36,040	3%	\$ 37,451	\$ 1,411	
32 Total Expenses	\$ 58,759	39%	\$ 78,333	\$ 19,575		\$ 665,596	50%	\$ 668,348	\$ 2,752	
33 Net Income (Loss)	\$ 91,987		\$ 88,370	\$ 3,617		\$ 654,779		\$ 542,573	\$ 112,206	

Variance Notes

- A.** The Meter Receipts was under budget \$17,032 and the Violation Tickets line item was down \$3303. We feel the winter weather had more impact than anticipated. The good news is that we are still a positive \$27,567 YTD in these 2 revenue categories.
- B.** The Bag Rental Fees positive variance of \$4068 (\$68,885 YTD) continues to be a high point in our revenue categories. The large \$20k quarterly check received from DW Wilburn in December for the High Street Garage construction project is a large reason for the YTD figures being what they are.
- C.** We had a positive \$10k variance this month, but a negative year-to-date EMS/IPS/PBP/CCS Service (Software) Fees Variance of \$26,973. We did not account for an extras \$2k/mth in IRIS fees because we added 22 new LUKES/COSMOS. Also, a \$19K invoice was mis-coded back in August. This will code to March Repair/Mtce.
- D.** The negative \$1751 Printing & Design variance (\$7834 YTD) is due to multiple purchases of signs for the meters. All signs were upgraded to a new combo Text-to-pay, PBP, & pay at meter sign for our 96 Pay Stations (LUKES/COSMOS). The overhead arrow signs with upgraded as well.



LEXPARK
Garage Financial Report
February 28, 2022
Location 21081201..21081204



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance	
Revenue										
1 Monthly	\$ 97,225	54%	\$ 103,860	\$ (6,635)	A	\$ 953,529	62%	\$ 933,863	\$ 19,667	A
2 Violation Tickets	\$ 210	0%	\$ 80	\$ 130		\$ 1,535	0%	\$ 275	\$ 1,260	
3 Transient	\$ 49,889	28%	\$ 53,988	\$ (4,099)	B	\$ 407,981	27%	\$ 363,733	\$ 44,248	B
4 Stamp/Validation	\$ 2,194	1%	\$ 5,868	\$ (3,674)		\$ 28,941	2%	\$ 21,933	\$ 7,007	
5 Event	\$ 30,580	17%	\$ 21,058	\$ 9,522	C	\$ 141,765	9%	\$ 81,783	\$ 59,982	C
6 Total Revenue	\$ 180,098		\$ 184,854	\$ (4,756)		\$ 1,533,751		\$ 1,401,586	\$ 132,165	
Expenses										
Payroll										
7 Salaries & Wages	\$ 30,903		\$ 29,593	\$ (1,310)		\$ 228,976		\$ 248,719	\$ 19,743	
8 Payroll Taxes	\$ 5,123		\$ 4,294	\$ (829)		\$ 38,399		\$ 36,089	\$ (2,310)	
9 Workers Comp Ins	\$ 2,622		\$ 1,850	\$ (772)		\$ 18,994		\$ 15,545	\$ (3,449)	
10 Liability Insurance	\$ 2,948		\$ 2,948	\$ -		\$ 27,641		\$ 23,587	\$ (4,054)	
11 Employee Health Insurance	\$ 2,978		\$ 6,857	\$ 3,879		\$ 22,071		\$ 54,858	\$ 32,787	
12 Total Payroll	\$ 44,574	25%	\$ 45,542	\$ 968		\$ 336,080	22%	\$ 378,798	\$ 42,718	
Field										
13 Uniforms	\$ -		\$ 93	\$ 93		\$ 346		\$ 742	\$ 396	
14 Hiring/Training	\$ 209		\$ 243	\$ 34		\$ 2,352		\$ 1,946	\$ (406)	
15 Repairs - Maintenance	\$ 1,458		\$ 4,227	\$ 2,768		\$ 25,715		\$ 33,812	\$ 8,097	
16 Vehicle Expense	\$ 811		\$ 1,088	\$ 277		\$ 6,501		\$ 8,704	\$ 2,203	
17 EMS/IPS/PBP/CCS Service Fees	\$ 672		\$ 460	\$ (212)		\$ 7,782		\$ 4,515	\$ (3,267)	
18 Snow Removal	\$ 10,112		\$ 7,200	\$ (2,912)	D	\$ 26,648		\$ 28,800	\$ 2,152	D
19 Professional Services/Fees	\$ 2,632		\$ 6,027	\$ 3,395	E	\$ 47,306		\$ 63,881	\$ 16,575	E
20 Fuel	\$ 234		\$ 188	\$ (46)		\$ 1,567		\$ 1,504	\$ (63)	
21 Repairs - Sweeper	\$ -		\$ -	\$ -		\$ 140		\$ 365	\$ 225	
22 General Supplies	\$ 944		\$ 1,132	\$ 188		\$ 9,406		\$ 9,052	\$ (354)	
23 Elevator Maintenance	\$ 1,752		\$ 2,592	\$ 840		\$ 17,330		\$ 20,738	\$ 3,408	
24 Total Field	\$ 18,825	10%	\$ 23,249	\$ 4,425		\$ 145,094	9%	\$ 174,059	\$ 28,966	
Office										
25 Communications	\$ 825		\$ 990	\$ 165		\$ 7,092		\$ 7,920	\$ 829	
26 Office Supplies	\$ -		\$ 149	\$ 149		\$ 779		\$ 1,191	\$ 413	
27 Printing & Design	\$ -		\$ 318	\$ 318		\$ 27		\$ 2,544	\$ 2,518	
28 Postage	\$ 19		\$ 1,060	\$ 1,041		\$ 3,253		\$ 8,480	\$ 5,227	
29 Total Office	\$ 844	0%	\$ 2,517	\$ 1,673		\$ 11,150	1%	\$ 20,136	\$ 8,986	
Miscellaneous										
30 Base Management Fee	\$ 2,701		\$ 2,701	\$ -		\$ 21,608		\$ 21,608	\$ -	
31 Dues & Subscriptions	\$ 589		\$ 554	\$ (35)		\$ 4,359		\$ 4,435	\$ 76	
32 Total Miscellaneous	\$ 3,290	2%	\$ 3,255	\$ (35)		\$ 25,967	2%	\$ 26,043	\$ 76	
33 Total Expenses	\$ 67,532	37%	\$ 74,564	\$ 7,031		\$ 518,292	34%	\$ 599,036	\$ 80,745	
34 Net Income (Loss)	\$ 112,565		\$ 110,290	\$ 2,275		\$ 1,015,459		\$ 802,550	\$ 212,910	

Variance Notes

- A** The Monthly negative Variance of \$6,635 is primarily due to the Helix (a negative \$5310 due to a slow pay KU invoice plus a loss of 11 parkers) and the Vic (a negative \$1285 due to a slow pay legal firm and the loss of 15 parkers) losing. We are still a positive \$19,677 YTD.
- B** The Transient Negative Variance of \$4099 is due to less business at both the Courthouse and Helix garages. A couple snow/ice storms had some impact but this has been a trend most of the fiscal year. Fortunately, the Vic night business (\$57k+ YTD) has kept the YTD transient revenues a positive \$44,248 over budget.
- C** The Event positive Variance of \$9,522 (\$59,982 YTD) continues to show a positive sign for the Lexington economy. Both the Rupp Arena and the Opera House have had excellent audience participation.
- D** The negative \$2,912 variance for Snow Removal is due to several snow removal expenses; mostly at the Transit Center location. This budget line item has a positive YTD variance of \$2152. Unfortunately, we project this expense will increase when many of the February expenses will hit the March financials.
- E** The positive \$3,395 Professional Services variance (\$16,575 YTD) is primarily due to fewer fire system expenses than last year along with fewer security expenses.

Lexington/ Fayette Co Parking Authority

Balance Sheet
February 28, 2022

ASSETS

Current Assets		
Cash - US Bank	\$	<u>19,831.31</u>
Total Current Assets		19,831.31
Property and Equipment		
Building Improvements		<u>81,518.30</u>
Total Property and Equipment		81,518.30
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>101,349.61</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>3,782.00</u>
Total Current Liabilities		3,782.00
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		3,782.00
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(263,700.00)
Retained Earnings		291,848.10
Net Income		<u>39,280.25</u>
Total Capital		<u>97,567.61</u>
Total Liabilities & Capital	\$	<u><u>101,349.61</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Eight Months Ending February 28, 2022

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 5,378.18	\$ 5,380.00	(1.82)	\$ 43,025.44	\$ 43,040.00	(14.56)
Income - Utilities	226.98	300.00	(73.02)	1,569.06	2,400.00	(830.94)
Total Revenues	<u>5,605.16</u>	<u>5,680.00</u>	<u>(74.84)</u>	<u>44,594.50</u>	<u>45,440.00</u>	<u>(845.50)</u>
Cost of Sales						
Total Cost of Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Gross Profit	<u>5,605.16</u>	<u>5,680.00</u>	<u>(74.84)</u>	<u>44,594.50</u>	<u>45,440.00</u>	<u>(845.50)</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	4,000.00	4,000.00	0.00
Repair & Maintenance	477.00	200.00	277.00	1,313.09	1,600.00	(286.91)
Postage	0.00	0.00	0.00	1.16	4.00	(2.84)
Total Expenses	<u>977.00</u>	<u>700.00</u>	<u>277.00</u>	<u>5,314.25</u>	<u>5,604.00</u>	<u>(289.75)</u>
Net Income	<u>\$ 4,628.16</u>	<u>\$ 4,980.00</u>	<u>(351.84)</u>	<u>\$ 39,280.25</u>	<u>\$ 39,836.00</u>	<u>(555.75)</u>

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Feb 1, 2022 to Feb 28, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
2/1/22	1208	500 100	Property Management Fee Cash - US Bank	Invoice: 7971 Schrader Commercial Properties, LLC	500.00	500.00
2/3/22	1209	511 100	Repair & Maintenance Cash - US Bank	Invoice: 11091 Allstate Heating and Cooling, Inc.	477.00	477.00
	Total				<u>977.00</u>	<u>977.00</u>

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Feb 1, 2022 to Feb 28, 2022

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Referenc	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	2/1/22			Beginning Balance			15,203.15
	2/1/22	1208	CDJ	Schrader Commercial P		500.00	
	2/3/22	1209	CDJ	Allstate Heating and Co		477.00	
	2/28/22	022822	CRJ	Lynna Nguyen	3,945.64		
	2/28/22	022822	CRJ	Savane Silver	1,432.54		
	2/28/22	022822	CRJ	Savane Silver	226.98		
				Current Period Change	5,605.16	977.00	4,628.16
	2/28/22			Ending Balance			19,831.31
155 Building Improvement	2/1/22			Beginning Balance			81,518.30
	2/28/22			Ending Balance			81,518.30
231 Tenant Deposits	2/1/22			Beginning Balance			-3,782.00
	2/28/22			Ending Balance			-3,782.00
349 Beginning Balance Eq	2/1/22			Beginning Balance			-30,139.26
	2/28/22			Ending Balance			-30,139.26
350 Capital Contribution,	2/1/22			Beginning Balance			263,700.00
	2/28/22			Ending Balance			263,700.00
352 Retained Earnings	2/1/22			Beginning Balance			-291,848.10
	2/28/22			Ending Balance			-291,848.10
400 Rental Income	2/1/22			Beginning Balance			-37,647.26
	2/28/22	022822	CRJ	Lynna Nguyen - Invoice:		1,982.00	
	2/28/22	022822	CRJ	Lynna Nguyen - Invoice:		1,963.64	
	2/28/22	022822	CRJ	Savane Silver - Invoice:		1,432.54	
				Current Period Change		5,378.18	-5,378.18
	2/28/22			Ending Balance			-43,025.44
401 Income - Utilities	2/1/22			Beginning Balance			-1,342.08
	2/28/22	022822	CRJ	Savane Silver - electric		226.98	-226.98
				Current Period Change		226.98	
	2/28/22			Ending Balance			-1,569.06
500 Property Management	2/1/22			Beginning Balance			3,500.00
	2/1/22	1208	CDJ	Schrader Commercial P	500.00		
				Current Period Change	500.00		500.00
	2/28/22			Ending Balance			4,000.00
511 Repair & Maintenance	2/1/22			Beginning Balance			836.09
	2/3/22	1209	CDJ	Allstate Heating and Co	477.00		
				Current Period Change	477.00		477.00
	2/28/22			Ending Balance			1,313.09

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Feb 1, 2022 to Feb 28, 2022

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Referenc	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Account Description							
526	2/1/22			Beginning Balance			1.16
Postage	2/28/22			Ending Balance			1.16

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Feb 28, 2022
100 - Cash - US Bank
Bank Statement Date: February 28, 2022

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	15,203.15
Add: Cash Receipts	5,605.16
Less: Cash Disbursements	(977.00)
Add (Less) Other	_____
Ending GL Balance	<u>19,831.31</u>
Ending Bank Balance	19,831.31
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>19,831.31</u></u>

From: David Carmical <david@kebcoinc.com>
Sent: Monday, March 28, 2022 10:03 PM
To: Gary Means <gmeans@lexpark.org>
Subject: Meter Bag North Mill Street

Gary,

Regarding our application for a meter bag on North Mill Street please consider the following. Due to the lack of a loading zone near our project site at the corner of Main and North Mill we are requesting the meter bag for the delivery of construction materials and the loading of construction debris to be removed off site.

Thanks,

David Carmical
Kebco Inc.



APPLICATION FOR METER BAGS

Use this form to apply for meter bagging. Requests must be completed and received at least 48 hours prior to start date. Any request received less than 24 hours prior to start date will be required to pay a \$25 last minute fee. Your application may be e-mailed, mailed, faxed or submitted in person to LEXPARK. Please include your full payment; checks or credit cards are accepted; no meters will be bagged until full payment is received. All delinquent parking citations must be resolved prior to meter bagging approval.

Contact Information

Name: Scott Jacobs Tel (Office): 359-254-1666 Cell: 359-621-4814
Company Name: KEBCO Fax Number: _____
Address: 917 Floyd Dr. Ste A City, State & Zip Code: Lexington KY 40505
E-mail Address: scott@kebcoinc.com

Reason for Meter Bagging Request: Construction Parking

Requested Meter Bags

Number of Meter Bags Requested: 1 Start Date: 3-14-2022 End Date: 7-30-22

Requested Meters

Meter #: 33102 Meter #: _____ Meter #: _____ Meter #: _____ Meter #: _____
Meter #: _____ Meter #: _____ Meter #: _____ Meter #: _____ Meter #: _____

Street: Mill Street Block #: _____

I certify under penalty of perjury that the above information is true.

SIGNATURE OF APPLICANT: [Signature] Date: 3-10-22

OFFICE USE ONLY

Approved (Employee name): Jessica Date: 3-10-2022 Delinquent citations resolved? 9

TOTAL PERMIT FEES: \$ \$545 \$20 per metered space/per day, Monday - Friday
\$5 per metered space/per day on Saturday & Sunday

Jessica Submit 2 weeks prior.

Garage Updates

Garage & Pedway Lighting Schemes:

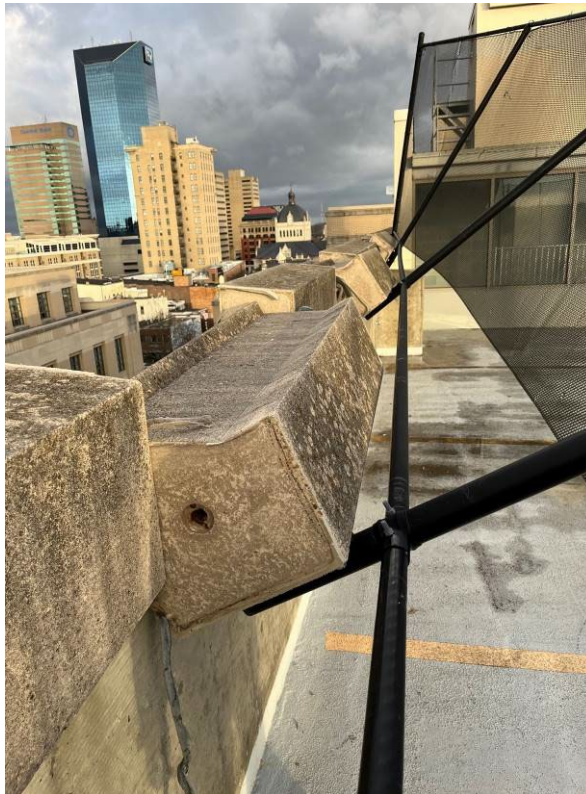
- Blue and white for UK home basketball games
- Blue and Yellow for Ukraine
- Green for St. Patrick's Day
- Pastel colors for the Spring Equinox
- Standard daily multicolor scheme

Transit Center Garage:

- Everclear Enterprises has engaged DK Construction Design, LLC, as the fabricator for the aluminum stair system. The company is in Ocala, FL.
- Representatives from Everclear Enterprises and DK Construction Design met on site to confirm measurements for both stair towers.
- Construction submittal drawings are being created by DK construction, which will then be submitted to the LFUCG Department of Code Enforcement for approval.
- The final total contract price for the project is \$335,300.

Courthouse Garage:

- High winds associated with storms on the evening of March 30 caused damage to the Courthouse Garage suicide deterrent fence and building masonry cap along the South facade of the garage. LPA enlisted the services of DB General Contracting to remove the damaged fencing and masonry caps on March 31 with the aid of Yeiser Structural Engineers. LPA has prior experience with both firms, as DB General Contracting was chosen for the **LEXPARK** office expansion project and Yeiser Structural had been enlisted to design structural bracing for the Victorian Square Garage suicide deterrent barrier.
- Yeiser Structural is reviewing existing Courthouse Garage structural drawings before further consultation with LPA on repair of the masonry cap and a newly designed fence system. The fee for services provided by Yeiser Structural is \$3,500.
- LPA notified the AOC of the incident and will continue to provide updates as repair plans are completed.



General Garage Notes:

- Walter P Moore is coordinating with local engineering consultants, Staggs and Fisher, regarding the scope for the FY22 repair and maintenance bid package. The focus of the FY22 CAMP repair cycle will primarily be on mechanical, electrical, and plumbing items, with Staggs and Fisher serving as the local engineering consultant for those items. Repair items planned for the proposed FY22 CAMP bid package currently include the replacement of electrical panels and disconnects at the Helix garage, new energy efficient rooftop lighting systems for the Helix and Transit Center garages, fire protection sprinkler system improvements at the Transit Center and Courthouse garages, and storm drainage system repairs in all garages.
- The decision to replace both stair towers at the Transit Center Garage during the current fiscal year required a reevaluation of the planned MEP repairs to remain within the \$1M CAMP budget for FY22. Walter P Moore has been instructed to keep the revised scope within a budget of \$600,000.
- To explore the possibility of adding EV charging stations in the future, LPA has requested Walter P Moore evaluate the existing electrical load capability for each facility.
- Vincent Lighting Systems and Walker Electric completed repairs to the pedway lighting systems. At least seven fixtures failed shortly after installation in 2020. The cost of the repairs for both pedways was \$7,322. LPA has reached out to Walker Electric to request the invoice be broken out by pedway location.