

April 8, 2021 Board Meeting Agenda



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|-------|--|----------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of February 2021 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
A. Executive Director Reports
B. Operational Reports
C. COVID-19 Update | Means |
| IV. | Approve LPA and LEXPARK January and February 2021 Financial Reports and Schrader Commercial Reports
<i>Board Action Required</i> | Means |
| V. | On-Street
A. Curbside Spaces/Outdoor Expansion Areas – Program Extension
B. Lexington Public Library Request | Means |
| VI. | Off-Street (Garages)
A. Garage Updates
B. PARCS Updates | Trammell |
| VII. | Downtown Lexington Partnership Updates | Sweeney |
| VIII. | Visit Lex Updates | Schickel |
| IX. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |

Lexington & Fayette County Parking Authority

Board Meeting Minutes
February 11, 2021

Called to order: 10:00 a.m. by James Frazier, Chair

Location: ZOOM Webinar

Voting Members: Kenton Ball
Dee Dee Harbut
Ashley Simpson

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

LFCPA Advisory Board: Christine Brown
Thomas Pettit
Terry Sweeney

Guests: Mark Doering, Reef
Justin Hubbard, DDAF
Maurice Hunter, Reef
Nicole Lawson, Reef

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Approval of December 2020 Minutes

Mr. Ball makes a motion to approve the minutes as amended. Ms. Simpson seconds. The vote was unanimous, and the motion carried.

Item 3 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the January ED report. LPA's annual report was sent to Commissioners and City Council.

B. Operational Reports

Mr. Means presents the operations reports. The number of citations issued and value of citations increased over the prior month. The value of bagged meters decreased; this is common in colder months when construction slows. Immobilizations decreased. Voided citations continue to fall within the acceptable range. Page 14 includes a 10-year look at citation aging balances. COVID-19 continues to negatively affect garage transient revenues.



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C. COVID-19 Update

Mr. Means presents a chart from DDAF showing a calendar year view of revenue streams and a chart of revenues compared to budgeted revenues.

Item 4 – Financial Reports

Mr. Means presents the December financial reports. Mr. Doering goes over variances on the Reef reports. Garage monthly rental revenues are exceeding budget despite COVID-19. Reef operating expenses fall below budget for the year. Lack of transactions has saved around \$165,000 in credit card fees. Ms. Harbut makes a motion to approve the December 2020 financial reports. Mr. Ball seconds. The vote was unanimous, and the motion carried.

Item 5 – On-Street

A. Curbside Pick Up Spaces/Outdoor Expansion Areas

Oscar Diggs would like to re-open their outdoor area with a more aesthetically pleasing design. The restaurant is currently working with LFUCG and Fire Marshals to come up with a plan. By consensus, the Commissioners agree to extend the no charge for metered spaces by restaurants who wish to use them for outdoor seating through August of 2021.

Item 6 – Off-Street

A. Garage Updates

Mr. Trammell presents the garage updates. CAMP work continues, but at a slower pace for the winter. Mr. Trammell presents a table of the remaining commitment to CAMP work for the fiscal year. Further, LPA is in its final year of the contract with Walter P. Moore for engineering services related to CAMP work. By consensus, the Commissioners agree to go ahead and prepare an RFP for engineering services, but wait until June to assess how much CAMP work will actually be done in FY22.

Item 8 – Downtown Lexington Partnership Updates

Mr. Sweeney gives updates to DLP activities, including a Valentine's Day promotion to drive customers downtown.

There being no further business brought before the Board, the meeting adjourned at 11:00AM.



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April 1st, 2021
**Lexington & Fayette County
 Parking Authority
 Executive Directors Report
 March 2021**



Accomplishments

- Worked with LEXPARK staff, GENETEC (the LPR cameras) and T2 Systems to fully implement a letter program to owners of vehicles who entered the Transit Center Garage but failed to pay
- Our entire team attended three different online training sessions offered by NewVista on Suicide Prevention called QPR (Question, Persuade, Refer)
- Worked with Kara to publicize our RFP for Accounting Services with the new agreement to begin with the next fiscal year and we received proposals from two very qualified firms, one of which is DDAF who is our current accounting firm
- As a continued response to COVID-19 maintained the curbside pickup spaces for downtown restaurants for the full month of March
- We fully completed the upgrade of our monthly parking billing software (PARIS by Integrapark) to their “hosted” version allowing customers to manage their own account and make online payments or set up reoccurring ACH or Credit Card payments, this program will also integrate with our Flash Parking gate system for better audit controls

Meetings with LFUCG/LFCPA staff

- Held a TEAMs meeting with LPA and LEXPARK staff to discuss current and future options with the after 5pm and weekend rates at our parking facilities
- Attended the March LFUCG Bike & Ped Advisory Committee meeting (via ZOOM)
- TEAMs meeting with Ed and Kara to discuss the proposal from our tenant Creatures of Whim who wants to open a Creatures! Cauldron! Café! next door
- Ed, Mark Doering, Jared Daugherty the maint. tech. with LEXPARK and I met and walked our 3 gated facilities to assess locations to mount the new “tap to pay” signage coming soon
- Update call with LPA Chair Frazier and Vice Chair Ball on various development conversations, opportunities, challenges
- Attended another Bike Lane Task Force (now Curb Management Task Force) meeting with 3 council members and Bike/Ped coordinator Scott Thompson to discuss strategies of the pilot program we will be partnering on over the summer
- ZOOM meeting with Ashton Wright, LFUCG's Dir. Local Food & Agricultural Dev. regarding some parking needs for the 2021 season of the Farmer's Market
- TEAMs meeting with LFUCG's Scott Thompson to design a scope for our Pilot Project with POPULUS to gather curb management data
- Linden, Charles and I met again as a follow up to our meeting with PayByPhone to go over meter number changes and reporting issues

- Met with Mark D., Chris G. and Stephen T. from REEF to catch up on our local operations and REEF corporate challenges
- Continued weekly (TEAMS) meetings with LPA staff only
- Held regular weekly (TEAMS) meetings for On-Street and Garage operations with REEF Parking (LEX**PARK**) staff
- Held regular Bi-monthly conference calls with LPA & LEX**PARK** local staff and REEF corporate staff and municipal experts

Meetings with External Individuals/Groups

- Phone call with a University of Michigan student who was working on a project related to the Pandemic's effects on parking and transportation
- Participated in a Town Branch Park Partners ZOOM meeting as the park designers Sasaki went over their changes and suggestions to the earlier park designs from a couple years ago
- ZOOM meeting with several national leaders in the areas of planning, transportation and parking, to discuss Accessible Streetscape Design Principles
- Video conference with some marketing staff from PayByPhone who are working on a series about Community Outreach and Involvement by some of their clients
- Met with City reps and Town Branch reps to discuss parking options near the TBP
- Video conference with a rep from the group called "Peazy", a parking data collector that helps with transparency and decision making
- Catch up call with a rep from "Promise" an organization that helps with payment plans for citations or immobilization fees
- Video conference with T2 Citations Collections manager regarding some issues they discovered where we have citations with no owner/address associated with them and keeps us from pursuing them in our collections processes
- LPA staff and LEX**PARK** staff attended an online presentation from the Barnacle group on a new system called SONAR where they are gathering scofflaw data from cameras mounted to vehicles like tow trucks, or delivery fleets etc.
- Attended an online mini conference held by Flash Parking, a sort of state of the business and product road map presentation
- TEAMS meeting with Jamichael McGoy of MCS as subsidiary of REEF parking regarding their data mining and analytics program
- Attended a video conference with T2 regarding the new MobilePay (text2pay) option we are rolling out at our LUKE meter locations
- Along with other staff, attended another video conference with T2 regarding the new MobilePay (text2pay) option we are rolling out and went over location numbers and signage options
- Kara and I met with Strothman as a follow up on our previous year's audit
- Ed and I met with an electrical contractor to provide us with a bid to run conduit into the Helix on Main garage to enable MetroNet to provide us internet service
- Attended an IPMI Board of Directors, executive committee ZOOM meeting
- At the Mayor's staff request, attended a meeting with Town Branch Park, Lexington Center, Main St. Baptist Church, Mayor Gorton and staff as well as a few other stakeholders to review the latest Sasaki version of a parking plan for the MSBC
- Linden Smith and I met with 2 reps from PayByPhone to discuss reporting issues

- Linden, Charles and I met with PayByPhone to go over meter number changes and reporting issues
- Follow up video conference with “WiseMoving” a technology group focused on parking sensors and reporting data used in curb management etc.
- We set up three separate Suicide Prevention (QR) training sessions with NewVista as a follow up to our barrier and signs we installed a few years ago at the Courthouse Garage
- Kara, Ed and I met with our marketing firm Zipie to go over the previous months reports and discuss upcoming marketing strategies
- Kara, Nicole, Ed and I were provided some online training in accessing financial and operational reports from our new Flash Parking gated system
- Attended an IPMI ZOOM meeting with my fellow Board Executive Committee members and several industry supplier, vendor, consultant & operator representatives to discuss the state of COVID recovery from their perspective
- Attended an IPMI video conference regarding a mentor/mentee program for the CAPP (Certified Administrator of Public Parking) program
- Attended an online Mid-South Transportation and Parking Association round table, the first from this association and it was good to see folks from around the region
- Our team and representatives from Flash parking continued our weekly (TEAMS) “regroup” meetings to discuss final implementations and other side bar tasks
- Ed and I held weekly teleconference meetings with our Walter P Moore engineers and Volunteer Restoration, the company working on our 2020/2021 CAMP repairs

Future Goals and Planned Activities

- Work with Flash Parking on finalizing the implementation of our new PARCS (Garage Equipment)
- Continue working on transitioning the Transit Center garage from a gated to gateless facility with enforcement and space count sign integrations
- Continue to market the pay-by-phone program (especially as “touchless option)
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10-year Capital Asset Management Plan
- Implement recommendations from Walker Consultants’ 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart and is under the US Green Building Council
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals
- As time allows, I review training sessions from IPMI virtual conferences which are free and available for one year following the sessions



**ON STREET BY THE NUMBERS
FY 2021**

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY 2021 AVG	FY 20 AVG	FY 19 AVG
1 Violations Cited	2,511	3,342	3,455	3,193	2,597	2,148	2,459	1,687	3,398				2,754	3,345	3,829
2 Actual Citations (exc voids & warnings)	2,392	3,038	3,277	3,015	2,459	2,020	2,319	1,587	3,269				2,597	3,125	3,526
3 Value of Actual Citations	\$ 45,980	\$ 68,365	\$ 72,770	\$ 69,105	\$ 59,040	\$ 50,810	\$ 51,455	\$ 41,595	\$ 73,655				\$ 59,197	\$ 72,995	\$ 88,698
4 Citations Paid	1,929	2,051	2,264	2,221	2,661	2,034	1,949	1,408	2,318				2,093	2,461	2,687
5 Percentage of Citations Paid	80.60%	67.50%	69.10%	73.70%	108.20%	94.70%	79.30%	83.50%	70.90%				80.83%	82.57%	76.74%
6 Value of Citations Paid	\$ 52,160	\$ 56,039	\$ 61,570	\$ 62,205	\$ 85,572	\$ 63,289	\$ 56,390	\$ 45,685	\$ 65,006				\$ 60,880	\$ 69,596	\$ 76,608
7 Warnings Issued	99	266	144	134	119	117	123	70	115				132	176	247
8 Voids	20	38	34	40	29	14	18	55	28				31	50	51
9 Citation Void Percentage	0.8%	1.1%	0.9%	1.3%	1.1%	0.7%	0.7%	3.3%	0.8%				1.2%	1.5%	1.4%
10 Meter Revenue Collected	\$ 44,204	\$ 55,055	\$ 59,352	\$ 58,187	\$ 45,314	\$ 35,966	\$ 40,804	\$ 35,152	\$ 61,892				\$ 48,436	\$ 81,861	\$ 92,456
11 Avg Meter Rev Collected per Work Day	\$ 1,922	\$ 2,622	\$ 2,826	\$ 2,645	\$ 2,517	\$ 1,713	\$ 2,148	\$ 1,850	\$ 2,691				\$ 2,326	\$ 3,975	\$ 4,228
12 RPPPs Sold	398	681	118	60	34	35	40	11	24				156	163	167
13 Value of RPP Permits	\$ 3,980	\$ 6,810	\$ 1,180	\$ 600	\$ 340	\$ 350	\$ 400	\$ 110	\$ 240				\$ 1,557	\$ 1,630	\$ 1,673
14 Monthly Permit Revenue	\$ 9,638	\$ 10,053	\$ 5,915	\$ 9,103	\$ 5,220	\$ 7,204	\$ 11,880	\$ 11,880	\$ 9,110				\$ 8,899	\$ 6,654	\$ 6,117
15 Value of Bagged Meters	\$ 2,890	\$ 4,615	\$ 4,437	\$ 1,978	\$ 4,097	\$ 6,700	\$ 525	\$ 2,730	\$ 565				\$ 3,171	\$ 5,300	\$ 10,460
16 New Meters Added or Removed	-	-	-	-	-	(7)	-	-	-				(1)	(1)	1
17 Single Space Meters	644	644	672	672	672	648	648	648	648				655	699	875
18 Multi-Space Meters	71	71	72	72	72	72	72	72	72				72	65	41
19 Metered Space Count	1,256	1,256	1,268	1,268	1,268	1,261	1,261	1,261	1,261				1,262	1,261	1,271
20 Vehicles Booted	64	36	33	30	28	14	34	22	30				32	29	39
21 Booting Fees	\$ 6,030	\$ 2,880	\$ 2,880	\$ 2,610	\$ 2,295	\$ 4,040	\$ 2,790	\$ 1,710	\$ 2,599				\$ 3,093	\$ 2,123	\$ 3,064
22 Total Revenue Collected	\$ 118,901	\$ 135,452	\$ 135,334	\$ 134,683	\$ 142,837	\$ 117,548	\$ 112,789	\$ 97,267	\$ 139,412				\$ 126,025	\$ 190,376	\$ 181,929



LEXPARK VOID SUMMARY

Voided Citations By Officer

FY 2021		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	AVERAGE
Issuing Officer														
1	2013	-	-	-	5	1	1	-	1	1				1
2	21081203	-	-	-	-	-	-	1	30	6				4
3	2081	2	2	4	3	3	2	1	2	2				2
4	2082	2	2	2	2	4	1	2	10	4				3
5	2098	-	-	-	-	-	-	-	-	-				-
6	2115	-	-	-	-	-	-	-	-	-				-
7	2017	-	-	-	-	-	-	-	-	1				0
8	2119	-	-	-	-	-	-	-	-	-				-
9	2120	2	1	3	1	2	2	1	4	2				2
10	2122	-	-	-	-	-	-	-	-	-				-
11	2124	-	-	-	-	-	-	-	-	-				-
12	2125	-	-	-	-	-	-	-	-	-				-
13	(2130) 2142	-	12	6	5	-	1	3	1	-				3
14	2131	-	-	-	1	-	-	-	-	-				0
15	2141	5	4	8	4	7	3	6	6	6				5
16	2133	4	9	2	9	7	-	-	-	3				4
17	2137	2	4	3	1	1	-	-	-	-				1
18	2138	3	4	6	9	4	4	4	1	3				4
19	2140	-	-	-	-	-	-	-	-	-				-
20	% Voids	0.80%	1.14%	0.98%	1.25%	1.12%	0.65%	0.73%	3.26%	0.82%				1.20%
21	Total	20	38	34	40	29	14	18	55	28				31
22	Total Citations	2,511	3,342	3,455	3,193	2,597	2,148	2,459	1,687	3,398				2,754

Voided Citations Summary By Reason

FY 2021		Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	AVERAGE
Void Type														
23	Administrative	3	20	18	24	10	4	9	34	14				15
24	Ambiguous Mrkg /Missing Sign	-	-	1	-	-	-	-	-	-				0
25	Customer Walk Up	-	3	-	-	1	-	-	-	-				0
26	Duplicate	2	3	5	3	2	1	2	-	3				2
27	Meter Malfunction	1	1	1	1	-	-	1	-	-				1
28	Pay By Phone	4	4	4	5	9	7	3	12	6				6
29	Officer Error	4	6	2	5	5	2	1	-	5				3
30	Test	3	-	-	-	-	-	2	-	-				1
31	Visitor	-	-	-	-	-	-	-	-	-				-
32	Printer Error	-	-	-	-	-	-	-	-	-				-
33	Paid Other Luke	-	-	1	1	1	-	-	-	-				0
34	Void By Client Directive	3	1	2	1	1	-	-	9	-				2
35	TOTAL	20	38	34	40	29	14	18	55	28				31



Citations Aging Report

Five-Year Report Ending April 1, 2021

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,637	554	592	413	1,112	2,710	8,435	7,934	6,995	779	31,161
Dollar Amt	\$50,015.00	\$23,650.00	\$23,250.00	\$18,085.00	\$47,025.00	\$108,660.00	\$348,461.00	\$342,640.52	\$287,555.86	\$28,825.00	\$1,278,167.38



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Citations Aging Report

Five-Year Report Ending March 1, 2021

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	889	776	483	589	1,321	2,445	8,829	7,870	6,994	878	31,074
Dollar Amt	\$29,680.00	\$30,060.00	\$21,985.00	\$24,710.00	\$53,205.00	\$96,075.00	\$367,722.00	\$356,060.52	\$268,200.86	\$34,245.00	\$1,281,943.38



OFF STREET BY THE NUMBERS
FY 2021

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY 2021 AVG	FY 20 AVG
MONTHLY CARD HOLDERS BILLED														
1 Victorian Square	348	343	344	350	366	386	371	379	376				363	376
2 Transit Center	968	967	966	963	963	982	990	999	1,009				979	1,054
3 Courthouse	210	240	237	237	237	238	246	232	234				235	233
4 Helix	386	380	390	384	384	370	372	368	367				378	388
5 TOTAL	1,912	1,930	1,937	1,934	1,950	1,976	1,979	1,978	1,986				1,954	2,051

TOTAL AVAILABLE FOR MONTHLY														
6 Victorian Square (384)	84	89	64	58	42	22	37	29	32				51	18
7 Transit Center (777)	102	101	102	105	105	86	78	69	59				90	12
8 Courthouse (518)	41	11	14	14	14	13	5	19	17				16	11
9 Helix (389)	14	20	10	16	16	30	28	32	33				22	8
10 TOTAL (2068)	241	221	190	193	177	151	148	149	141				179	49

11 SPECIAL EVENTS WORKED - VS	-	-	-	-	-	-	-	-	-				-	6
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12 VALIDATIONS SOLD - ALL GARAGES	495	263	710	1,762	137	331	181	225	545				517	1,606
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AVERAGE DAILY TRANSACTIONS														
13 Victorian Square	68	72	75	82	71	36	66	75	105				72	192
14 Transit Center	2	4	4	4	4	2	3	2	5				3	11
15 Courthouse	73	67	63	61	44	17	18	14	24				42	148
16 Helix	151	153	138	152	180	58	25	23	46				103	312
17 TOTAL	294	296	280	299	299	113	112	114	180				221	663

AVERAGE LENGTH OF STAY - HOURS														
18 Victorian Square	1.9	2.0	2.1	2.5	1.8	1.5	1.2	1.1	1.0				1.7	2.3
19 Transit Center	2.6	3.4	3.3	3.2	2.8	3.1	2.7	2.9	3.1				3.0	2.8
20 Courthouse	2.0	2.3	2.6	2.5	2.2	1.9	1.9	1.9	1.7				2.1	2.0
21 Helix	1.1	1.1	1.3	1.3	1.2	1.3	1.3	1.4	1.2				1.2	1.5
22 CUMULATIVE AVERAGE	1.9	2.2	2.3	2.4	2.0	1.9	1.8	1.8	1.8				2.0	2.2

AVERAGE TRANSACTION AMOUNT														
23 Victorian Square	\$ 6.18	\$ 6.59	\$ 6.86	\$ 9.86	\$ 5.92	\$ 4.81	\$ 4.43	\$ 4.57	\$ 5.44				\$ 6.07	\$ 5.80
24 Transit Center	\$ 4.83	\$ 6.08	\$ 5.96	\$ 5.72	\$ 5.21	\$ 5.75	\$ 5.15	\$ 5.18	\$ 5.81				\$ 5.52	\$ 5.13
25 Courthouse	\$ 4.09	\$ 4.67	\$ 5.20	\$ 5.07	\$ 4.44	\$ 3.99	\$ 3.83	\$ 3.81	\$ 3.44				\$ 4.28	\$ 4.26
26 Helix	\$ 3.44	\$ 3.46	\$ 3.96	\$ 3.89	\$ 3.60	\$ 3.89	\$ 3.84	\$ 4.29	\$ 3.97				\$ 3.82	\$ 3.53
27 CUMULATIVE AVERAGE	\$ 4.64	\$ 5.20	\$ 5.50	\$ 6.14	\$ 4.79	\$ 4.61	\$ 4.31	\$ 4.46	\$ 4.67				\$ 4.92	\$ 4.68

Aged Balances - 21081202 Victorian Square Garage
Ending Balances as of 4/1/2021

Account	Current	30 Days	60 Days	90 Days	Total Due
56435 VICTORIAN SQ LLC	\$7,380.00	\$660.00	\$0.00	\$0.00	\$8,040.00 WILL CONTACT
95885 BIG ECHO CREATIVE	\$180.00	\$180.00	\$180.00	\$0.00	\$540.00 WILL CONTACT
96422 CHARLES MCKESSON	\$90.00	\$90.00	\$0.00	\$0.00	\$180.00 BLOCK CARD
96484 Aurdrey Byers	\$90.00	\$90.00	\$0.00	\$0.00	\$180.00 BLOCK CARD
96547 Joshua Broyles	\$90.00	\$90.00	\$0.00	\$0.00	\$180.00 BLOCK CARD
Report Totals	\$7,830.00	\$1,110.00	\$180.00	\$0.00	\$9,120.00

Aged Balances - 21081203 Transit Center Garage
Ending Balances as of 4/1/2021

Account	Current	30 Days	60 Days	90 Days	Total Due
96104 DAVID WARREN	\$65.00	\$65.00	\$0.00	\$0.00	\$130.00 PLATE FLAGGED FOR TICKET
96105 BLOCK BY BLOCK	\$65.00	\$65.00	\$0.00	\$0.00	\$130.00 PLATE FLAGGED FOR TICKET
96506 Brent Harrison	\$65.00	\$65.00	\$0.00	\$0.00	\$130.00 PLATE FLAGGED FOR TICKET
Report Totals	\$195.00	\$195.00	\$0.00	\$0.00	\$390.00

Aged Balances - 21081204 Courthouse Garage
Ending Balances as of 4/1/2021

Account	Current	30 Days	60 Days	90 Days	Total Due
96446 ASHLEY SPARKS	\$70.00	\$70.00	\$0.00	\$0.00	\$140.00 BLOCK CARD
96518 Walter William	\$35.00	\$35.00	\$0.00	\$0.00	\$70.00 BLOCK CARD
Report Totals	\$105.00	\$105.00	\$0.00	\$0.00	\$210.00

Aged Balances - 21081201 Helix Garage
Ending Balances as of 4/1/2021

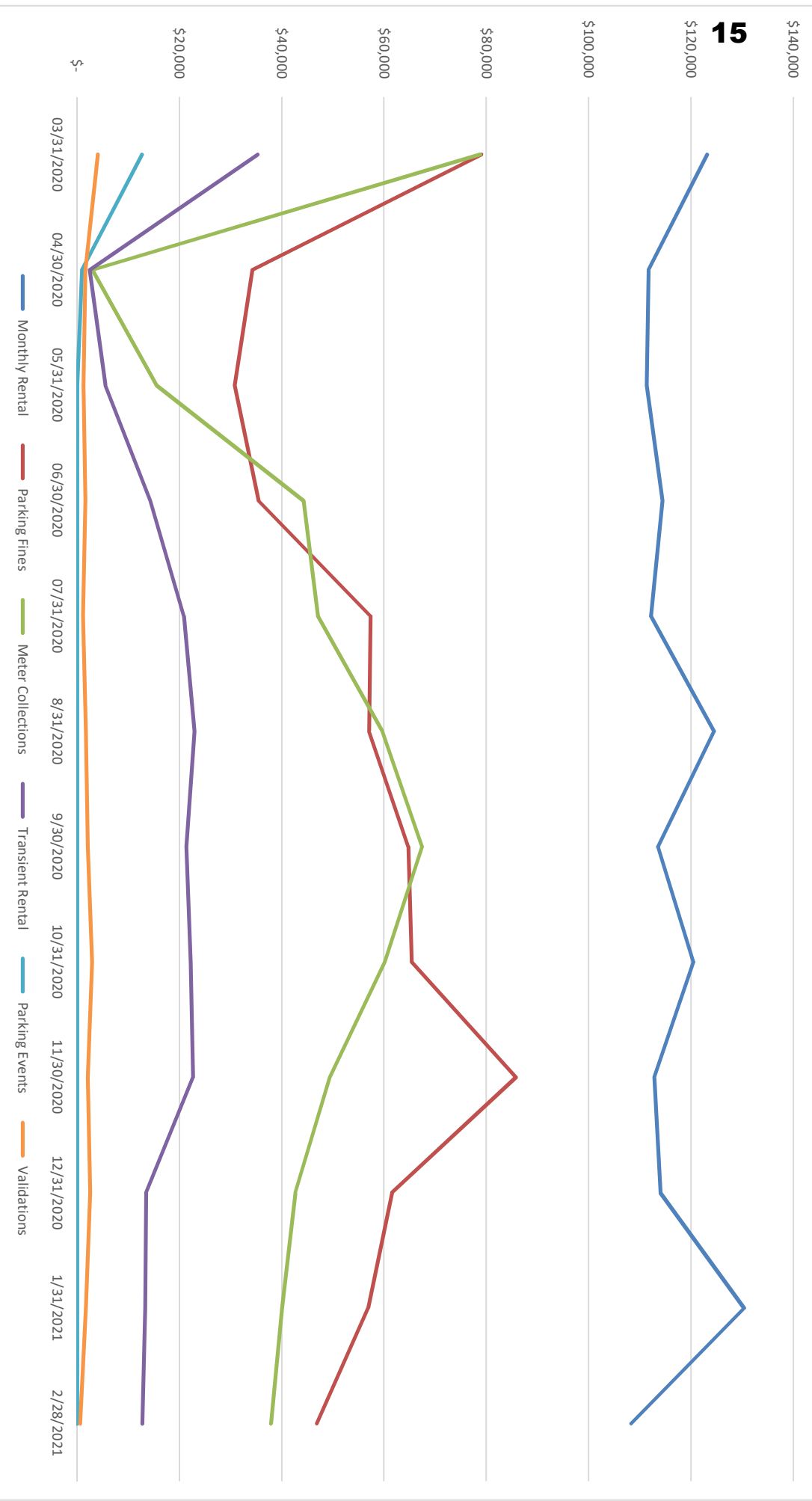
Account	Current	30 Days	60 Days	90 Days	Total Due
96305 GRAY CONSTRUCTION	(\$60.00)	\$0.00	\$0.00	\$1,860.00	\$1,800.00 RESEARCHING
96439 MASON HAGGARD	\$20.00	\$20.00	\$20.00	\$0.00	\$60.00 BLOCK CARD
Report Totals	(\$40.00)	\$20.00	\$20.00	\$1,860.00	\$1,860.00



PARIS

LANIER PARKING METER SERVICES

LPA Revenue Stream Comparison



Revenue Stream	03/31/2020	04/30/2020	05/31/2020	06/30/2020	07/31/2020	8/31/2020	8/31/2020	9/30/2020	9/30/2020	10/31/2020	10/31/2020	11/30/2020	11/30/2020	12/31/2020	12/31/2020	1/31/2021	1/31/2021	2/28/2021
Monthly Rental	123,187	111,694	111,338	114,432	112,116	124,494	113,515	120,440	112,780	114,009	130,397	108,315	46,848					
Parking Fines	78,999	34,271	30,810	35,463	57,304	57,084	64,733	65,409	85,815	61,524	56,905	46,848						
Meter Collections	78,821	2,943	15,536	44,229	47,090	59,671	67,486	60,176	49,417	42,662	40,063	37,890						
Transient Rental	35,310	2,463	5,511	14,293	20,888	22,895	21,365	22,199	22,633	13,496	13,300	12,754						
Parking Events	12,712	927	11	-	-	-	-	-	-	-	-	-						
Validations	4,020	1,615	1,233	1,568	1,116	1,706	2,067	2,859	2,072	2,529	1,655	572						

Lexington & Fayette County Parking Authority
Statement of Net Position

As of Date:

02/28/2021

Substantially All Disclosures Omitted

	As Of 02/28/2021	As Of 02/29/2020	Variance 02/28/2021
Assets			
Current Assets			
Cash	\$ 707,850	\$ 1,958,542	\$ (1,250,692)
Cash-Change Fund	8,860	496	8,364
Accounts receivable	53,643	45,600	8,043
REEF Advance	158,965	184,724	(25,758)
Restricted cash and cash equivalents			
Investments-Truist- Short-Term CAMP*	1,400,000	1,400,000	0
Investments-Truist- Long-Term CAMP*	1,900,000	1,900,000	0
Investments-Truist-Garage Maintenance Reserve	155,980	1,091,053	(935,073)
Investments-Truist-Unrealized G/L	706	0	706
Investments-Truist-Accrued Interest	3,717	9,964	(6,248)
Total Restricted Cash & Equivalents	<u>3,660,403</u>	<u>4,601,017</u>	<u>(940,615)</u>
Total Current Assets	<u>4,589,721</u>	<u>6,790,379</u>	<u>(2,200,658)</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,094	0
Buildings and improvements	12,777,194	12,144,374	632,820
Equipment and furniture	2,278,903	2,226,163	52,740
Construction in progress	2,039,834	561,130	1,478,704
Computer software	10,850	10,850	0
Total Capital Assets	<u>24,691,875</u>	<u>22,527,611</u>	<u>2,164,264</u>
Less: Accumulated Depreciation	<u>(5,094,995)</u>	<u>(4,365,221)</u>	<u>(729,774)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>19,596,880</u>	<u>18,162,390</u>	<u>1,434,490</u>
Total Non-Current Assets	<u>19,596,880</u>	<u>18,162,390</u>	<u>1,434,490</u>
Total Assets	<u>\$ 24,186,601</u>	<u>\$ 24,952,769</u>	<u>\$ (766,168)</u>
Liabilities and Net Assets			
Current Liabilities			
Accounts payable and accrued liabilities	\$ 239,088	\$ 176,960	\$ 62,128
Compensated absences	9,059	10,547	(1,488)
Deposits payable	1,657	4,695	(3,038)
Note payable	420,360	412,627	7,732
Deferred Revenue	11,375	14,300	(2,925)
Total Current Liabilities	<u>681,539</u>	<u>619,129</u>	<u>62,409</u>
Non-Current Liabilities			
Note payable	2,159,725	2,582,795	(423,069)
Compensated absences	9,059	10,547	(1,488)
Deposits Payable	3,072	3,400	(328)
Total Non-Current Liabilities	<u>2,171,856</u>	<u>2,596,742</u>	<u>(424,885)</u>
Total Liabilities	<u>2,853,395</u>	<u>3,215,871</u>	<u>(362,476)</u>
Net Position			
Capital Assets Net of Debt	17,016,795	15,166,968	1,849,827
Restricted-Garage Maintenance Reserve	160,402	1,101,017	(940,614)
Restricted-CAMP* Short-Term	1,400,000	1,400,000	0
Restricted-CAMP* Long-Term	1,900,000	1,900,000	0
Unrestricted	656,009	1,968,913	(1,312,905)
Total Net Position	<u>21,333,206</u>	<u>21,736,898</u>	<u>(403,692)</u>
Total Liabilities and Net Assets	<u>\$ 24,186,601</u>	<u>\$ 24,952,769</u>	<u>\$ (766,168)</u>

No assurance is provided on these financial statements.

* Capital Asset Management Plan

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	Month To Date 2/28/2021	Year To Date 2/28/2021
Cash Flows from Operating Activities		
Payments received from parking customers	\$ 192,503	\$ 1,961,510
Cash received from commercial property renters	5,110	45,071
Cash received from grants	-	-
Payments to suppliers for goods and services	(217,742)	(1,591,431)
Payments to employees for services	(32,258)	(195,138)
Payments to LFUCG	(1,884)	(15,166)
	<u>(54,271)</u>	<u>204,846</u>
Net Cash Provided by Operating Activities	(54,271)	204,846
Cash Flows from Capital and Related Financing Activities		
Payments on note payable	(34,879)	(277,726)
Purchases of capital assets	(47,826)	(1,719,878)
	<u>(82,705)</u>	<u>(1,997,604)</u>
Net Cash Used in Capital and Related Financing Activities	(82,705)	(1,997,604)
Cash Flows From Investing Activities		
Purchase of certificates of deposits	(482)	1,465,789
Income earned on restricted cash and cash equivalents	4,200	21,440
	<u>3,718</u>	<u>1,487,229</u>
Net Cash Used in Investing Activities	3,718	1,487,229
Net Increase (Decrease) in Cash and Cash Equivalents	(133,258)	(305,529)
Cash and Cash Equivalents, Beginning of Period	849,968	1,022,239
	<u>\$ 716,710</u>	<u>\$ 716,710</u>
Cash and Cash Equivalents, End of Period	\$ 716,710	\$ 716,710
Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities		
Change in net position	\$ (63,712)	\$ (148,655)
Adjustments to Reconcile Change in Net Position to Net Cash Provided by Operating Activities:		
Depreciation and amortization	60,035	480,802
(Gain) on disposal of assets	-	-
Interest on certificates of deposit	(4,200)	(21,440)
Change in Assets and Liabilities:		
Accounts receivable	(14,047)	(38,905)
REEF Advance	-	25,759
Accounts payable and accrued liabilities	(32,347)	(89,553)
Security deposits	-	(1,600)
Compensated absences	-	(1,562)
	<u>(54,271)</u>	<u>204,846</u>
Net Cash Provided by Operating Activities	\$ (54,271)	\$ 204,846

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual**

Substantially All Disclosures Omitted

	Month End 2/28/2021	Month End 2/28/2021	Variance 2/28/2021	FYTD 2/28/2021	FYTD 2/28/2021	Variance 2/28/2021	Annual Budget 6/30/2021	
	Actual	FYE Budget		Actual	FYE Budget		FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 5,413	\$ 6,535	\$ (1,123)	\$ 77,702	\$ 69,070	\$ 8,632	\$ 98,000
2	Parking - Meter Collections	37,890	77,714	(39,823)	404,456	555,300	(150,844)	900,000
3	Parking - Fines	46,727	55,449	(8,722)	495,177	437,573	57,604	700,000
4	Overage/Shortage/Fees	0	0	0	1	0	1	0
5	Total Revenue OnStreet	90,030	139,698	(49,668)	977,336	1,061,943	(84,607)	1,698,000
Revenue OffStreet								
6	Parking - Monthly Rental	102,903	91,666	11,237	858,363	733,328	125,035	1,099,996
7	Parking - Transient Rental	12,753	39,656	(26,903)	149,529	305,415	(155,886)	490,001
8	Parking - Validations	573	1,644	(1,071)	14,575	24,611	(10,036)	38,002
9	Parking - Fines	120	0	120	444	0	444	0
10	Overage/Shortage/Fees	172	0	172	169	0	169	0
11	Total Revenue OffStreet	116,521	132,966	(16,445)	1,023,080	1,063,354	(40,274)	1,627,999
12	Commercial Property Rental	5,110	3,250	1,860	45,071	26,000	19,071	39,000
13	Miscellaneous Income	0	0	0	149	0	149	0
14	Total Revenue	211,661	275,914	(64,253)	2,045,636	2,151,297	(105,661)	3,364,999
Operating Expenses								
OnStreet Operating Expenses								
15	REEF Operating Expenses	78,450	78,197	(253)	614,248	686,492	72,244	1,010,971
16	Property & Casualty Excess Insurance	0	0	0	1,584	995	(589)	995
17	Bank & Credit Card Fees	4,706	9,583	4,877	39,784	76,664	36,880	114,996
18	Total OnStreet Operating Expenses	83,156	87,780	4,624	655,616	764,151	108,535	1,126,962
OffStreet Operating Expenses								
19	REEF Operating Expenses	85,337	70,159	(15,178)	538,788	594,387	55,599	896,611
20	Property & Casualty Excess Insurance	0	0	0	55,384	57,121	1,737	57,121
21	Bank & Credit Card Fees	1,154	3,750	2,596	8,795	30,000	21,205	45,000
22	Utilities	10,829	10,165	(664)	74,431	81,320	6,889	121,980
23	Interest Expense	4,850	5,024	174	40,111	40,192	81	60,288
24	Total OffStreet Operating Expenses	102,170	89,098	(13,072)	717,509	803,020	85,511	1,181,000
25	Personnel Expenses	20,840	26,199	5,359	206,842	209,592	2,750	314,388
Administrative Expenses								
26	Property & Casualty Excess Insurance	93	0	(93)	32,359	38,000	5,641	38,000
27	Bank & Credit Card Fees	24	0	(24)	3,765	0	(3,765)	0
28	Other Professional Services	7,422	19,367	11,945	90,365	154,936	64,571	232,404
29	Rent/Lease Expenses	875	876	1	7,007	7,008	1	10,512
30	Landline Phones	416	442	26	3,275	3,536	261	5,304
31	Business Travel & Training	0	1,150	1,150	3,767	9,200	5,433	13,800
32	Dues Subscriptions & Publications	695	475	(220)	2,089	3,800	1,711	5,700
33	Office Supplies	110	583	473	1,741	4,664	2,923	6,996
34	Office Machines & Equipment	0	208	208	0	1,664	1,664	2,496
35	Office Repairs & Maintenance	18	125	107	127	1,000	873	1,500
36	Mileage Expense	0	33	33	0	264	264	396
37	Operating Contingency	0	2,500	2,500	6,750	20,000	13,250	30,000
38	Total Administrative Expenses	9,653	25,759	16,106	151,245	244,072	92,827	347,108
39	Total Operating Expenses	215,819	228,836	13,017	1,731,212	2,020,835	289,623	2,969,458
Change in Net Position Before Capital &								
40	Other Financing	(4,158)	47,078	(51,236)	314,424	130,462	183,962	395,541
Expenses For Capital Assets								
41	Depreciation & Amortization	60,036	63,250	3,214	480,803	506,000	25,197	759,000
42	Total Expenses For Capital Assets	60,036	63,250	3,214	480,803	506,000	25,197	759,000
Other Financing Sources								
43	Interest Income	584	3,500	(2,916)	19,066	28,000	(8,934)	42,000
44	Unrealized Gain / Loss on Investments	(101)	0	(101)	(1,343)	0	(1,343)	0
45	Total Other Financing Sources	483	3,500	(3,017)	17,723	28,000	(10,277)	42,000
46	Total Change in Net Position	\$ (63,712)	\$ (12,672)	\$ (51,040)	\$ (148,655)	\$ (347,538)	\$ 198,883	\$ (321,459)

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority
Management Report
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 02/28/21 <small>Actual</small>	Year Ending 06/30/20 <small>Actual</small>	Year To Date 02/28/21 <small>Capital Expenditures</small>	FYTD 06/30/21 <small>FY21 CapEx Budget</small>
Capital Assets				
Land	7,585,094	7,585,094	0	0
Buildings and improvements	12,777,195	12,773,257	3,938	2,254,224
Equipment and furniture	2,278,902	2,278,903	0	24,000
Construction in progress	2,039,834	323,892	1,715,941	0
Computer software	10,850	10,850	0	0
Total Capital Assets	<u>24,691,875</u>	<u>22,971,996</u>	<u>1,719,879</u>	<u>2,278,224</u>

No assurance is provided on these financial statements.



LEXPARK
On-Street Financial Report
February 28, 2021
Location 21081200



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
Revenue									
1 Meter Receipts	\$ 35,160	39%	\$ 69,581	\$ (34,421)	A	\$ 374,042	38%	\$ 510,744	\$ (136,703)
2 Permit Sales/Monthly Permit Sales	\$ 5,413	6%	\$ 6,535	\$ (1,122)		\$ 77,767	8%	\$ 69,070	\$ 8,696
3 Violation Tickets	\$ 45,053	50%	\$ 53,230	\$ (8,177)	A	\$ 469,912	48%	\$ 421,570	\$ 48,342
4 Bag Rental Fees	\$ 2,730	3%	\$ 8,132	\$ (5,402)	A	\$ 27,402	3%	\$ 44,555	\$ (17,153)
5 Booting Fees	\$ 1,710	2%	\$ 2,219	\$ (509)		\$ 25,235	3%	\$ 16,002	\$ 9,233
6 Total Revenue	\$ 90,065		\$ 139,697	\$ (49,632)		\$ 974,357		\$ 1,061,942	\$ (87,584)
Expenses									
Payroll									
7 Salaries & Wages	\$ 23,806		\$ 34,001	\$ 10,195		\$ 267,135		\$ 287,168	\$ 20,034
8 Payroll Taxes	\$ 3,454		\$ 4,934	\$ 1,479		\$ 38,761		\$ 41,668	\$ 2,907
9 Workers Comp Ins	\$ 1,488		\$ 2,125	\$ 637		\$ 16,696		\$ 17,948	\$ 1,252
10 Liability Insurance	\$ 1,599		\$ 1,599	\$ -		\$ 13,219		\$ 12,796	\$ (424)
11 Employee Health Insurance	\$ 4,734		\$ 5,833	\$ 1,099		\$ 41,778		\$ 46,662	\$ 4,884
12 Total Payroll	\$ 35,082	39%	\$ 48,492	\$ 13,411		\$ 377,589	39%	\$ 406,242	\$ 28,653
Field									
13 Uniforms	\$ 246		\$ 82	\$ (164)		\$ 636		\$ 658	\$ 22
14 Hiring/Training	\$ 140		\$ 140	\$ -		\$ 1,309		\$ 1,117	\$ (192)
15 Vehicle Expense	\$ 1,285		\$ 1,269	\$ (16)		\$ 9,828		\$ 10,154	\$ 326
16 EMS/IPS/PBP/CCS Service Fees	\$ 20,256		\$ 13,808	\$ (6,448)	B	\$ 127,369		\$ 147,853	\$ 20,484
17 Professional Services/Fees	\$ 948		\$ 1,257	\$ 310		\$ 11,232		\$ 10,057	\$ (1,174)
18 Fuel	\$ -		\$ -	\$ -		\$ 404		\$ -	\$ (404)
19 General Supplies	\$ 1,710		\$ 2,658	\$ 948		\$ 8,955		\$ 21,263	\$ 12,308
20 Repairs - Maintenance	\$ 9,227		\$ 2,600	\$ (6,627)	D	\$ 17,190		\$ 20,800	\$ 3,610
21 Total Field	\$ 33,811	38%	\$ 21,814	\$ (11,997)		\$ 176,923	18%	\$ 211,902	\$ 34,979
Office									
22 Communications/Telephones	\$ 914		\$ 1,262	\$ 348		\$ 8,308		\$ 10,096	\$ 1,788
23 Office Supplies	\$ 529		\$ 132	\$ (396)		\$ 902		\$ 1,057	\$ 155
24 Printing & Design/Ticket Purchase	\$ 357		\$ 762	\$ 405		\$ 4,236		\$ 6,095	\$ 1,859
25 Postage/Dues & Memberships	\$ 3,248		\$ 940	\$ (2,308)		\$ 9,398		\$ 7,520	\$ (1,878)
26 Employee Incentive	\$ -		\$ 175	\$ 175		\$ -		\$ 1,400	\$ 1,400
27 Total Office	\$ 5,047	6%	\$ 3,271	\$ (1,776)		\$ 22,844	2%	\$ 26,167	\$ 3,323
Miscellaneous									
28 Base Management Fee	\$ 1,465		\$ 1,465	\$ -		\$ 11,723		\$ 11,723	\$ -
29 Management Incentive Fee	\$ 1,785		\$ 2,447	\$ 663		\$ 21,473		\$ 21,795	\$ 322
30 Dues & Subscriptions	\$ 764		\$ 708	\$ (56)		\$ 3,497		\$ 8,663	\$ 5,166
31 Total Miscellaneous	\$ 4,014	4%	\$ 4,620	\$ 606		\$ 36,693	4%	\$ 42,181	\$ 5,487
32 Total Expenses	\$ 77,954	87%	\$ 78,197	\$ 244		\$ 614,049	63%	\$ 686,492	\$ 72,443
33 Net Income (Loss)	\$ 12,112		\$ 61,500	\$ (49,389)		\$ 360,308		\$ 375,450	\$ (15,142)

Variance Notes

- A. Meter Receipts and Violation Ticket variances of \$34,421 and \$8177 respectively is due to the City Snow Emergency being declared resulting in fewer meter availability days & the ongoing COVID-19 restrictions. The Bag Rental Fees experienced a negative variance of \$5402 primarily due to fewer Feb. construct. projects.
- B. EMS/IPS/PBP/CCS aka Software Applications had a negative variance of \$6448 this month primarily due to paying two months of credit card & transaction fees in the same month. We anticipate a \$24k T2 expense hitting in March, thereby erasing the current favorable YTD variance of \$20,484.
- C. The positive General Supplies Variance of \$12,308 YTD is due to IPS battery replacements, cleaning supplies and fuel expenses being down a bit this year. We anticipate additional expenses in this category soon because we are awaiting a shipment of batteries and other supplies.
- D. Repairs and Maintenance has a negative variance of \$6,627 this month due to numerous (13) IPS Group Meter Repair invoices all hitting this month.



LEXPARK
Garage Financial Report
February 28, 2021
Location 21081201..21081204



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance	
Revenue										
1 Monthly	\$ 69,440	84%	\$ 77,789	\$ (8,349)	A	\$ 830,720	83%	\$ 747,211	\$ 83,509	A
2 Violation Tickets	\$ 150	0%	\$ -	\$ 150		\$ 474	0%	\$ -	\$ 474	
3 Transient	\$ 12,896	16%	\$ 39,655	\$ (26,759)	B	\$ 150,250	15%	\$ 305,416	\$ (155,166)	
4 Stamp/Validation	\$ 572	1%	\$ 1,643	\$ (1,071)		\$ 14,575	1%	\$ 24,611	\$ (10,036)	
5 Total Revenue	\$ 83,058		\$ 119,088	\$ (36,029)		\$ 996,018		\$ 1,077,237	\$ (81,219)	
Expenses										
Payroll										
6 Salaries & Wages	\$ 23,281		\$ 29,172	\$ 5,891		\$ 192,429		\$ 245,263	\$ 52,833	
7 Payroll Taxes	\$ 3,378		\$ 4,233	\$ 855		\$ 27,922		\$ 35,588	\$ 7,666	
8 Workers Comp Ins	\$ 1,455		\$ 1,823	\$ 368		\$ 12,027		\$ 15,329	\$ 3,302	
9 Liability Insurance	\$ 2,948		\$ 2,948	\$ -		\$ 23,675		\$ 23,587	\$ (88)	
10 Employee Health Insurance	\$ 3,142		\$ 6,857	\$ 3,716		\$ 22,820		\$ 54,858	\$ 32,038	
11 Total Payroll	\$ 34,204	41%	\$ 45,033	\$ 10,829	C	\$ 278,873	28%	\$ 374,624	\$ 95,751	C
Field										
12 Uniforms	\$ 117		\$ 93	\$ (25)		\$ 183		\$ 742	\$ 559	
13 Hiring/Training	\$ 157		\$ 157	\$ -		\$ 1,261		\$ 1,259	\$ (2)	
14 Repairs - Maintenance	\$ 2,708		\$ 1,350	\$ (1,358)	D	\$ 31,078		\$ 10,800	\$ (20,278)	D
15 Vehicle Expense	\$ 1,072		\$ 1,088	\$ 16		\$ 8,315		\$ 8,704	\$ 389	
16 EMS/IPS/PBP/CCS Service Fees	\$ 340		\$ 340	\$ -		\$ 58,558		\$ 32,155	\$ (26,403)	
17 Snow Removal	\$ 29,163		\$ 6,000	\$ (23,163)	E	\$ 34,588		\$ 24,000	\$ (10,588)	E
18 Professional Services/Fees	\$ 7,299		\$ 4,209	\$ (3,090)	F	\$ 49,983		\$ 44,770	\$ (5,213)	
19 Fuel	\$ 123		\$ 170	\$ 47		\$ 1,135		\$ 1,357	\$ 222	
20 Repairs - Sweeper	\$ -		\$ -	\$ -		\$ 2,274		\$ 2,225	\$ (49)	
21 General Supplies	\$ 814		\$ 2,997	\$ 2,184		\$ 5,623		\$ 23,977	\$ 18,354	
22 Elevator Maintenance	\$ 1,621		\$ 1,731	\$ 110		\$ 22,482		\$ 13,851	\$ (8,631)	
23 Total Field	\$ 43,414	52%	\$ 18,135	\$ (25,279)		\$ 215,480	22%	\$ 163,840	\$ (51,640)	
Office										
24 Communications	\$ 808		\$ 1,423	\$ 615		\$ 7,132		\$ 11,384	\$ 4,252	
25 Office Supplies	\$ 608		\$ 149	\$ (459)		\$ 1,130		\$ 1,191	\$ 62	
26 Printing & Design	\$ -		\$ 859	\$ 859		\$ 115		\$ 6,873	\$ 6,758	
27 Postage	\$ 1,871		\$ 1,060	\$ (811)		\$ 7,094		\$ 8,480	\$ 1,386	
28 Total Office	\$ 3,286	4%	\$ 3,491	\$ 205		\$ 15,472	2%	\$ 27,929	\$ 12,457	
Miscellaneous										
29 Base Management Fee	\$ 2,701		\$ 2,701	\$ -		\$ 21,608		\$ 21,608	\$ -	
30 Dues & Subscriptions	\$ 862		\$ 798	\$ (64)		\$ 5,162		\$ 6,385	\$ 1,223	
32 Total Miscellaneous	\$ 3,223	4%	\$ 3,499	\$ 276		\$ 26,770	3%	\$ 27,993	\$ 1,223	
33 Total Expenses	\$ 84,127	101%	\$ 70,158	\$ (13,969)		\$ 536,595	54%	\$ 594,386	\$ 57,791	
34 Net Income (Loss)	\$ (1,069)		\$ 48,929	\$ (49,998)		\$ 459,423		\$ 482,851	\$ (23,428)	

Variance Notes

- A** The Monthly Negative Variance of \$8349 is primarily due to LFUCG making their quarterly payment of \$34,125 in December (350 parkers@\$32.50 each). On a positive note, our YTD monthly revenue is still a positive \$83,509 due to retaining a higher number of monthly parkers than anticipated.
- B** The Transient Variance of \$26,759 is due to the Feb. snowstorms and a continued poor business climate due to COVID-19 and its restrictions. We anticipated more office visitors and better evening business by now. This negative variance % has been consistent each month during the 1st 8 months of this fiscal year.
- C** The positive \$10,829 Total Payroll variance (\$95,751 YTD) is primarily due to using fewer garage employees during the Pandemic. We have not replaced 4 full time garage employees due to COVID.
- D** The \$1358 negative Repairs and Maintenance variance is primarily due to a Courthouse sprinkler/air compressor repair. The YTD variance of \$20,278 is primarily due to a Transit \$2900 elevator floor replacement along with a \$1740 elevator room heater plus the \$10k Helix elevator lobby flooring installs back in July.
- E** The negative variance of \$23,163 (\$10,588 YTD) for Snow Removal is self-explanatory. Our intense Snow/Ice Storm and cooler temperatures created the extra costs of snow removal.
- F** The \$3090 Professional Services/Fees negative variance is due to a \$2930 West elevator floor install/repair from Taylor Made Flooring.

Lexington/ Fayette Co Parking Authority

Balance Sheet
February 28, 2021

ASSETS

Current Assets		
Cash - US Bank	\$	<u>14,172.77</u>
Total Current Assets		14,172.77
Property and Equipment		
Building Improvements		<u>81,518.30</u>
Total Property and Equipment		81,518.30
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>95,691.07</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>1,800.00</u>
Total Current Liabilities		1,800.00
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		1,800.00
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(215,300.00)
Retained Earnings		250,388.11
Net Income		<u>28,663.70</u>
Total Capital		<u>93,891.07</u>
Total Liabilities & Capital	\$	<u><u>95,691.07</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Eight Months Ending February 28, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 3,368.09	\$ 3,278.40	\$ 89.69	\$ 32,758.22	\$ 27,993.80	\$ 4,764.42
Income - Utilities	190.62	410.00	(219.38)	1,004.20	1,415.00	(410.80)
Total Revenues	<u>3,558.71</u>	<u>3,688.40</u>	<u>(129.69)</u>	<u>33,762.42</u>	<u>29,408.80</u>	<u>4,353.62</u>
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	<u>3,558.71</u>	<u>3,688.40</u>	<u>(129.69)</u>	<u>33,762.42</u>	<u>29,408.80</u>	<u>4,353.62</u>
Expenses						
Property Management Fee	500.00	500.00	0.00	4,000.00	4,000.00	0.00
Office Supplies	0.00	0.00	0.00	17.74	18.00	(0.26)
Repair & Maintenance	0.00	400.00	(400.00)	1,079.33	1,870.00	(790.67)
Postage	0.00	0.00	0.00	1.65	6.00	(4.35)
Commission expense	0.00	0.00	0.00	0.00	2,880.00	(2,880.00)
Total Expenses	<u>500.00</u>	<u>900.00</u>	<u>(400.00)</u>	<u>5,098.72</u>	<u>8,774.00</u>	<u>(3,675.28)</u>
Net Income	<u>\$ 3,058.71</u>	<u>\$ 2,788.40</u>	<u>\$ 270.31</u>	<u>\$ 28,663.70</u>	<u>\$ 20,634.80</u>	<u>\$ 8,028.90</u>

**Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Feb 1, 2021 to Feb 28, 2021**

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
2/1/21	1175	500 100	Property Management Fee Cash - US Bank	Invoice: 7576 Schrader Commercial Properties, LLC	500.00	500.00
	Total				<u>500.00</u>	<u>500.00</u>

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Feb 1, 2021 to Feb 28, 2021

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	2/1/21			Beginning Balance			11,114.06
	2/1/21	1175	CDJ	Schrader Commer		500.00	
	2/25/21	022521	CRJ	Lynna Nguyen	1,963.64		
	2/25/21	022521	CRJ	Savane Silver	1,404.45		
	2/25/21	022521	CRJ	Lynna Nguyen	190.62		
	2/28/21			Current Period Cha	3,558.71	500.00	3,058.71
	2/28/21			Ending Balance			14,172.77
155 Building Improvement	2/1/21			Beginning Balance			81,518.30
	2/28/21			Ending Balance			81,518.30
231 Tenant Deposits	2/1/21			Beginning Balance			-1,800.00
	2/28/21			Ending Balance			-1,800.00
349 Beginning Balance Eq	2/1/21			Beginning Balance			-30,139.26
	2/28/21			Ending Balance			-30,139.26
350 Capital Contribution,	2/1/21			Beginning Balance			215,300.00
	2/28/21			Ending Balance			215,300.00
352 Retained Earnings	2/1/21			Beginning Balance			-250,388.11
	2/28/21			Ending Balance			-250,388.11
400 Rental Income	2/1/21			Beginning Balance			-29,390.13
	2/25/21	022521	CRJ	Lynna Nguyen - Inv		1,963.64	
	2/25/21	022521	CRJ	Savane Silver - Inv		1,404.45	
	2/28/21			Current Period Cha		3,368.09	-3,368.09
	2/28/21			Ending Balance			-32,758.22
401 Income - Utilities	2/1/21			Beginning Balance			-813.58
	2/25/21	022521	CRJ	Lynna Nguyen - El		190.62	
	2/28/21			Current Period Cha		190.62	-190.62
	2/28/21			Ending Balance			-1,004.20
500 Property Management	2/1/21			Beginning Balance			3,500.00
	2/1/21	1175	CDJ	Schrader Commer	500.00		
	2/28/21			Current Period Cha	500.00		500.00
	2/28/21			Ending Balance			4,000.00
509 Office Supplies	2/1/21			Beginning Balance			17.74
	2/28/21			Ending Balance			17.74
511 Repair & Maintenance	2/1/21			Beginning Balance			1,079.33
	2/28/21			Ending Balance			1,079.33

**Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Feb 1, 2021 to Feb 28, 2021**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Account Description							
526	2/1/21			Beginning Balance			1.65
Postage	2/28/21			Ending Balance			1.65

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Feb 28, 2021
100 - Cash - US Bank
Bank Statement Date: February 28, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	11,114.06
Add: Cash Receipts	3,558.71
Less: Cash Disbursements	(500.00)
Add (Less) Other	_____
Ending GL Balance	<u>14,172.77</u>
Ending Bank Balance	14,172.77
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>14,172.77</u></u>

From: Brandi Peacher <bpeacher@lexingtonky.gov>

Sent: Thursday, April 1, 2021 3:20 PM

To: Brian Knapp <bknapp@lexingtonky.gov>; Jim Woods <jimw@lexingtonky.gov>; Chad Traylor <TRAYLORC@lexingtonky.gov>; Gary Harris <HARRISG@lexingtonky.gov>; Jeffrey Johnson <JOHNSONJ@lexingtonky.gov>; Brian Rogers <brogers@lexingtonky.gov>; Jeffrey Neal <jneal@lexingtonky.gov>; W. Douglas Burton <wdburton@lexingtonky.gov>; Tommy Perkins <tperkins@lexingtonpolice.ky.gov>; Gary Means <gmeans@lexpark.org>; Ed Trammell <etrammell@lexpark.org>; Dewey Crowe <deweyc@lexingtonky.gov>; George Dillon <gdillon@lexingtonky.gov>; Joseph Bryant <jbryant@lexingtonky.gov>; James Duncan <jduncan3@lexingtonky.gov>; Traci Wade <twade@lexingtonky.gov>

Cc: Ashton Wright <awright@lexingtonky.gov>; Kevin Atkins <katkins@lexingtonky.gov>; Tyler Sco <mSCO@lexingtonky.gov>; Sally Hamilton <shamilton2@lexingtonky.gov>; Jenifer Wuorenmaa <jwuorenmaa@lexingtonky.gov>; Nancy Albright <nalbright@lexingtonky.gov>; Monica Conrad <mconrad@lexingtonky.gov>; Susan Speckert <sspeckert@lexingtonky.gov>; David Barberie <dbarberi@lexingtonky.gov>; Evan P Thompson <ethompson@lexingtonky.gov>

Subject: Outdoor Expansion Program 2021 Extension

Good afternoon-

I am writing to inform you that Council approved the extension of the Temporary Outdoor Ordinance allowing restaurants, bars, and retail businesses to expand business footprints outdoors quickly and at no cost for permits. The pandemic relief program was extended through October 31, 2021.

A general summary:

- Sidewalk Café permits and fees were lifted – allowing businesses to move out onto the sidewalks and allowing for setup to occur up to 50' each direction in front of the business
- Off-street Parking Minimum Requirements were lifted – to allow for reduced parking so that businesses can expand out into private parking lots
- New Permit process created so that businesses can expand into on-street parking on streets 25mph or less and into city park properties – no fees applied to these permits
- Non-permanent signage requirements have been suspended except for electronic signs
- Review by the Courthouse Area Design Review Board has been waived for these outdoor expansions
- Conditional use permits have been suspended for tents or temporary structures
- Any other permits necessary for public safety, such as tent permits, have had fees waived but still must be obtained to ensure public safety

Active permits for use of parking spaces or city-owned park property include:

- PARK PROPERTY
 - The Roxy
 - Centro
 - Bluegrass Tavern (through May 2 – expected to renew)
- PARKING SPACES
 - Oscar Diggs
 - Bar Ona
 - School Sushi (through May 2 – expected to renew)

If you have any questions feel free to contact me.

Thank you

Brandi

From: Oakford, Christopher <coakford@lexpublib.org>
Sent: Monday, March 8, 2021 1:32 PM
To: Gary Means <gmeans@lexpark.org>
Subject: Library applica on for parking meter bags

Hi, Gary.

The managers at the library have asked me to contact you to see if it will be possible to extend the reservations on the parking meters outside the Central library on Main Street until the end of June, please. Thankfully, some of the branches in the town have been able to reopen now, albeit with limited capacity. But the Central branch has a few problems and will take a bit longer to unlock, and they would like to continue to offer curbside service there for another couple of months.

With many thanks for your help, as always.

Christopher

Garage Updates

Garage Lighting Schemes:

- The garage lighting systems were programmed with a green scheme in remembrance of KY COVID-19 victims.
- The garage lighting systems were programmed with a blue and white scheme for UK basketball games.
- The garage lighting systems were programmed with a green scheme for St. Patrick's Day.
- The garage lighting systems were programmed with a burgundy scheme for Amyloidosis Awareness.

Helix Garage:

- Volunteer Restoration completed concrete beam repairs above the Main Street entrance lane.

Victorian Square Garage:

- Volunteer Restoration completed the removal of the existing traffic coating from the lower levels of the garage. The new traffic coating will be applied when weather permits.
- As a cost saving measure, LPA coordinated with the LEXPARK staff and Volunteer Restoration to relocate and reuse existing wheel stops from the garage. LPA marked wheel stops throughout the facility that were deemed to be in acceptable condition for relocation to the roof level. The LEXPARK garage staff then staged them on level 5 for Volunteer Restoration to install. The existing wheel stops on the roof level were in poor condition and had been removed when the new traffic coating was applied last fall. Volunteer Restoration had previously provided a cost estimate of \$100 per stop to replace. By reusing existing wheel stops from the interior facing spaces in the garage where they are not required, LPA achieved a cost savings of approximately \$3200.

Transit Center Garage:

- LPA consulted with WP Moore and Volunteer Restoration to determine the location for additional drains in the garage. There are several areas of ponding water on levels 5 and 6, creating a safety hazard for garage users, as well as the potential for damage to the concrete deck and post tension cables. The new drains are part of the current repair cycle and will be installed in the coming weeks.

Courthouse Garage:

- Volunteer Restoration continued replacement of masonry joint sealant on the garage façade.
- Volunteer Restoration completed concrete repairs in both stair towers.

General Garage Notes:

REMAINING FY21 CAPITAL PROJECT COMMITMENTS

	WALTER P MOORE	VOLUNTEER RESTORATION	FLASH PARKING	
Total Contract Amount	49,000	1,127,575	694,354	
Invoiced to Date	3,100	651,153	694,354	
Remaining Balance	15,900	476,422	0	492,322 TOTAL