

February 8, 2018 Board Meeting Agenda



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|-------|---|---------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of December 14, 2017 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
A. Executive Director Reports
B. Operational Reports
C. LEXPARK Revenue Enhancements – Update
D. RFP for Operational Audit & Best Practices – Update
E. ED Travel Update | Means |
| IV. | Approve LPA and LEXPARK November and December 2017 Financial Reports and Schrader Commercial Reports
<i>Board Action Required</i> | Means |
| V. | LPA Advisory Board | Means |
| VI. | On-Street
A. Meter Bag Request
B. UK/LFUCG Land Swap | Means |
| VII. | Off-Street (Garages)
A. Broadway Shoppes
B. Garage Updates
C. Structural and Mechanical Consulting Services RFP
D. Event Parking Procedures
E. Transit Center Rental Space | Means |
| VIII. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |
| IX. | Closed Session per KRS 61.810 | Frazier |

Next Meeting: March 8, 2018



Mayor Jim Gray
Lexington-Fayette Urban County Government
LEXINGTON & FAYETTE COUNTY PARKING AUTHORITY

BOARD MEETING MINUTES

December 14, 2017

Called to order: 10:00 a.m. by James H. Frazier, III, Chairman

Location: 162 East Main Street, Ste. 212, Lexington KY 40507

Voting Members: Kenton Ball
Dee Dee Harbut
Bill O'Mara
Trish Vertuca

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

Guests: Steve Bartley, RPS
Sheila Beck, DDAF
Jennifer French, Strothman
Bill Meyer, Strothman
Ricardo Seran, RPS
Charles Stephenson, RPS

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members, hence quorum was reached, and he called the meeting to order.

Item 2 – Auditor Presentation

Jennifer French and Bill Meyer give an overview of the FY17 draft audit. The draft will be finalized upon completion of the refinance of the US Bank loan, which is scheduled for mid-January.

Item 3 – Approval of the September 2017 Minutes

Ms. Harbut makes a motion to approve the minutes as presented. Ms. Vertuca seconds. The vote was unanimous, and the motion passed.

Item 4 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the November 2017 Executive Director Report.

B. Operational Reports

Mr. Means presents the November 2017 operations reports. Loading zone and safety zone violations have increased. On the By the Numbers report, the value of actual citations and meter revenue are strong for November. The On-Street aging reports remain stable.

C. LEXPARK Revenue Enhancements – Update

Mr. Means reports that LPA is on track to pilot a meter resetting program in the coming weeks. The hospitality rate will be lowered to \$20 per month and re-introduced in January. Mr. Means continues to research the legality of adding collection fees to citations. He is also reviewing an LFUCG program that uses behavioral insights to increase collection rates.

D. RFP for Operational Audit and Best Practices

Mr. Means reports that only one firm responded to the RFP request, Kimley Horn. The RFP listed a budget of \$40K but the proposal from Kimley Horn was for \$49K. Mr. Means negotiated a 10% decrease bringing the proposal down to \$44K. After discussion, Mr. O'Mara makes a motion to authorize Mr. Means to contact select vendors to confirm that those vendors chose not to respond to the RFP. If that is the case, Kimley Horn is approved as the vendor, with the stipulation that they adhere to the original \$40K budget. Mr. Ball seconds. The vote was unanimous, and the motion carried.

Item 5 – Approve 2018 Board Meeting Calendar

Mr. O'Mara makes a motion to adopt the calendar. Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Item 6 – October 2017 Financial Reports

Mr. Means presents the October 2017 financials. He notes that repairs and maintenance in the garages was high for the month due to the replacement of a token dispenser that was destroyed by a customer. Cameras in the garage captured the event and a claim has been submitted to the customer's insurance. Total revenues are ahead of budget for the month, but remain under budget for the year. Unrestricted cash is at \$2MM. Ms. Vertuca makes a motion to approve the October 2017 financials, Mr. O'Mara seconds. The vote was unanimous, and the motion carried.

Item 7 – LPA Advisory Board

Mr. Frazier asks the Commissioners to submit any potential candidates for the Advisory Board to him. Mr. Sweeney will join the Advisory Board as Director of the Downtown Lexington Partnership. Other potential members are a representative from UK and a downtown resident.

Item 8 – LFUCG/UK Land Swap

Mr. Means presents an overview of potential lost revenue because of the land swap. Mr. Frazier asks for all relevant statistics so that he can request a meeting with the CAO. Mr. Ball asks that all closed-session discussions related to debt encumbrance be put on hold for the duration of the land swap discussion.

Item 9 – Off-Street

A. KU Easement

Mr. Means presents the request from LG&E/KU for an easement on the Transit Center garage property, specifically a section of the parcel to the west side of the retaining wall area. Attorney Mason Miller has reviewed the agreement. By consensus, the Commissioners agree to move forward with the agreement.

B. Broadway Shoppes

There were no major issues in the Broadway Shoppes during the month.

C. Garage Updates

Mr. Trammell reports that Helix was programmed for several colors during the month. The KU energy rebates for new lighting in both Transit Center and Victorian Square have been prepared and submitted. Jarboe Construction completed repairs to the DLMD office in the Transit Center Garage.

There being no further business brought before the Board, the meeting adjourned at 11:45am.



February 2nd, 2018
**Lexington & Fayette County
 Parking Authority
 Executive Directors Report
 December & January 2018**



Accomplishments (Dec)

- Attended Small Claims Court and successfully received full payment of \$500 for various citations
- Was interviewed by WUKY reporter regarding our Food for Fines program
- Gained full LPA board approval to enter into an Easement agreement with LG&E/KU regarding their need for additional access to their large distribution station on Vine St. next to the Transit Center Garage
- Gained full LPA board approval to move forward with various proposed revenue enhancement opportunities
- Successfully completed the 2017 Food for Fines program which ran for 4 weeks from Nov. 20th – Dec. 15th bringing in 4.2 tons of food, covering 379 citations
- Successfully implemented the new “large” event rate of \$20 at the Victorian Square Garage as well as the \$35 VIP option which was a total success

Accomplishments (Jan)

- Finalized RFP 49-2017 Mgmt Audit, Best Practices project with the selection of Kimley-Horn and Associates
- RFP 53-2017 Structural & Mechanical Construction Services opened on Jan 10th we had 4 good proposals and selected Walter P Moore

Meetings with LFUCG/LFCPA staff (Dec)

- Worked with SpotHero and LEXPARK team to test the online reservation QR codes at our entrance and exit readers
- Ed and I met with representatives from LFUCG social services regarding their interest in setting up an office in our extra Transit Center office space
- Kara and I along with LPA Commissioner Trish Featherston and Sheila Beck from DDAF, held an LPA Finance Committee meeting
- Ed and I met with LFUCG CM Smith, his Legislative Aide and citizens concerned about the proposed Blackburn Ave. RPPP zone
- Attended the LPA December Board Meeting
- 2017 annual LEXPARK appreciation luncheon
- Board Meeting follow up breakfast meeting with LPA Staff
- Along with Ed, attended a Webinar regarding curb demand management put on by the National Association of City Transportation Officials
- Held an event re-cap conference call with LEXPARK mgmt. to asses new rates and strategies with our large events such as UK Basketball games

- Held a data management conference call with an executive at Republic Parking
- Attended another Short Street infrastructure upgrade meeting with DLP, LFUCG & CAO, staff & consultants
- **LEXPARK** operations conference call with Paul Dillon
- LPR updates phone call with Isaiah Mouw with Republic Parking System
- Ed, Linden and I met to review the proposal from “Smarking” on their Data Management software and reporting
- Held regular weekly meetings for both On-Street and Garage operations with Republic Parking (**LEXPARK**) staff

Meetings with LFUCG/LFCPA staff (Jan)

- Met with Steve Bartley of RPS to discuss previous **LEXPARK** operational audits
- Met with Steve Bartley and Paul Dillon on parking operations
- Held staff breakfast and discussed upcoming projects/tasks
- Internal LPA Staff meeting
- Attended a Short Street infrastructure upgrade meeting with DLP, LFUCG & CAO, staff
- Met with Paul Dillon on operational ideas
- LPA and **LEXPARK** mgmt. held conf. call with PayByPhone to investigate on-line and mobile permit sales options
- Another Internal LPA Staff meeting
- Ed and I held a conf. call with Steve and Paul from RPS on our on-line permit sales options
- RFP 53-2017 Structural & Mechanical Construction Services selection committee made up of LPA Commissioner Dee Harbut, Gary, Ed, Paul from RPS and John Ketron from UK PTS reviewed the proposals and developed questions for the top proposal entity
- Update phone call with LPA Board Chair, Jim Frazier
- Held regular weekly meetings for both On-Street and Garage operations with Republic Parking (**LEXPARK**) staff

Meetings with External Individuals/Groups Dec)

- Attended the December LFUCG Bicycle Pedestrian Advisory Committee meeting
- Met with Steve Bartley and a rep from Arrivio to demo a new parking application now installed at the Bluegrass Airport
- Along with Ed and Linden attended the Downtown Lexington Partnership annual meeting and luncheon
- Ed and I participated in a conference call with Scheidt & Bachmann to review potential creation of garage reports we would like to utilize
- Attended an LG&E/KU EV Charging Station Collaborative meeting in Frankfort
- Operational Meeting with Andrew Carter, 21c Hotel GM
- Phone call with potential RFP #49-2017 Parking Program Best Practices Operational Audit consultant
- Attended another Short Street infrastructure upgrade meeting with DLP, LFUCG staff & consultants

- Was interviewed by WUKY reporter regarding our Food for Fines program
- Kara & I met with a TopInLex magazine rep on advertisement ideas for LPA
- Attended an Active Shooter Training session hosted by BB&T and CommerceLex
- Phone call with IPS meter rep regarding our proposed meter “sensor” pilot/trial
- Conference call with PayByPhone to discuss their options for assisting us with an online permit sales option
- Weekly project calls with SpotHero on roll out of new on-line reservation system, signage and marketing the program

Meetings with External Individuals/Groups (Jan)

- Attended the January Lexington Forum at UK – Topic was Town Branch Projects
- Participated in an IPI Board Exec. Committee call
- Attended YMCA Annual Giving Campaign training
- Met with DLP Director Terry Sweeney
- Met with our 401K/401A provider representative
- Met with Dave Elsen High Street YMCA director
- Met with Melody Flowers from UK on UK/LFUCG Land Swap
- Attended the January DLMD Board meeting
- Participated on an on-line meeting with IPI regarding Data standards
- Attended High St. YMCA board meeting
- Conference call with Gray Construction HR personnel on parking agreement
- Ed, Kara & I held Mgmt. Audit, Best Practices project kick-off conference call with Kimley-Horn Team
- Attended a Bike Share Advisory Committee meeting
- Met with Rachel Savane regarding some operational challenges during events
- Attended a quarterly update webinar provided by T2 Executives to the Customer Advisory Board
- LPA Board Chair, Jim Frazier & I met with potential downtown developers
- Met with DLP’s Terry Sweeney on downtown parking ideas
- Attended the DLP full board and advisory board meeting
- Attended two sessions of Bike Share Presentations from companies wanting to operate in Fayette County
- Participated in another IPI Board Exec. Committee call
- Kara and I met with executives from Republic Bank
- Met with another development team looking to do a development in Downtown Lex
- Phone call with US Green Build Council on our quest for Green Garage Certification, now called ParkSmart Certification
- Met in person with Gray Construction VP of HR and General Counsel regarding their Transit Center parking agreement with us
- Weekly project calls with SpotHero on roll out of new on-line reservation system, signage and marketing the program

Future Goals and Planned Activities

- Work with CDP Engineers and LFUCG to implement water quality improvements at the Helix using LFUCG \$240k grant

- Continue working on 10 year “Asset Management” Plan
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart Certification and is under the US Green Building Council
- Implement recommendations from Walker’s 10-Year Analysis
- Continue to market the pay-by-phone program
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with LDDA and DLC (merged DLP) as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon LFCPA goals

Downtown Lexington Public Parking

No.	Facility Name	Total Spaces	Monthly Available	Monthly Rate	First Hour/ Hourly Rates	Daily Rate	Evening Rates	Weekend Rates	Event Parking	Contact Information
1	Rupp Arena High Street parking lot	1720	200	\$ 40.00	2.00	\$ 10.00	Free after 7PM on non-event days	Free after 7PM on non-event days	Yes	Lexington Center Corporation - Gerry Newby P. 859-233-4567 E. gnewby@lexingtoncenter.com
2	West High Parking Lot High & Broadway									
3a	South Hill LLC Upper Lot 1/2 block up Broadway from High	83	0	\$ 50.00	N/A	N/A	N/A	N/A	Yes	Nick Schwendeman P. 253-0000 E. nicks@thewebcompanies.com
3b	South Hill LLC Lower Lot SE corner of High & Broadway	23	0	\$ 55.00	N/A	N/A	N/A	N/A	Yes	Nick Schwendeman P. 253-0000 E. nicks@thewebcompanies.com
4	Central Bank Annex Garage Broadway 1/2 block south of High	607	As available	\$ 70.00	N/A	N/A	N/A	N/A	Yes	Langley Properties - Diana Halverson P. 253-2255 E. dhalverson@langleyproperty.com
5	Central Bank Lower Garage NE corner of Broadway & High	275	0	Tenants only	\$2.00 (\$1.00 per half hour up to 4 hours)	\$ 15.00	N/A	N/A	Yes	Langley Properties - Diana Halverson P. 253-2255 E. dhalverson@langleyproperty.com
6	BB&T Garage Mill & High	293	10	\$65 to \$85	2.00	\$ 8.00	\$ 3.00	\$ 3.00	Yes	SP+ - Shawne Williams P. 255-8808 E. swilliams@splus.com
8	Transit Center Garage	777	10	\$ 65.00	2.00	\$ 10.00	\$3 after 5PM	\$ 3.00	Yes	LEXPARK P. 231-PARK (7275) E. info@lexpark.org
9	Bluegrass Corporate Center Hilton Garage	465	0	\$ 80.00	Self - \$3/hr Valet - \$10 under 4hr	Self - \$12 Valet - \$20	Self - \$12 Valet - \$20	Self \$12 Valet \$20	Yes - \$25 self E. sgross@townepark.com	Townepark - Steve Gross P. 859-231-9000 Ext 3759 E. sgross@townepark.com
10	LFC Garage Main & Mill	575	0	\$ 85.00	3.00	\$ 12.00	\$ 5.00	Daily Rate	Yes	SP+ - Joe Robinson P. 255-8808 E. jrobinson@splus.com
11	Centre Pointe									
12	Library Garage Main Street	423	0	\$ 65.00	Validate for first two hours \$1 per half hour	\$ 8.00	Daily Rate	Daily Rate		Library P. 231-5504 E. parkinggarageinformation@lexpublib.org
13	The Helix Main Street	389	20	\$ 60.00	2.00	\$ 10.00	\$3 after 5PM	\$ 3.00		LEXPARK P. 231-PARK (7275) E. info@lexpark.org
14	Victorian Square Garage Broadway & Main	381	0	\$ 90.00	2.00	\$ 10.00	\$3 after 5PM	\$ 3.00	Yes	LEXPARK P. 231-PARK (7275) E. info@lexpark.org
15	Billboard Lot	78	30	\$ 95.00	-	\$ 8.00	\$4 after 5PM	\$ 5.00	Yes	SP+ - James Giles P. 255-8808 E. gilesj@splus.com
16	Strand Lot Short Street	84	0	\$55 to \$115	5.00	\$ 10.00	N/A	N/A		SP+ - James Giles P. 255-8808 E. gilesj@splus.com

17	Chase Tower Garage	404	20	\$75 Non-Tenant	\$	2.00	\$	10.00	Daily Rate	Daily Rate	Daily Rate	No	Chase Tower Building Owner, LLC Anne Kilcoyne - Isaac Commercial Properties P - (O) 224-2000; (M) 509-1934 E - alkilcoyne@naissaac.com	
18	PNC Tower Garage	223	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Coleman Group - David Flynn P. 550-8105 E. dfflynn@colemangroup.net	
19	Short Street Lot	182	50	\$	100.00	1 hour \$3	\$	9.00	2 hours \$6	3 hours \$5	3 hours \$5	Yes	SP+ - Shawne Williams P. 255-8808 E. swilliams@spplus.com	
20	Market Lot	91	5	\$	110.00	2 hour \$5	\$	12.00	9 hours \$9	5.00	5.00	Yes	SP+ - Shawne Williams P. 255-8808 E. swilliams@spplus.com	
21	Upper Street Lot	110	45	\$	85.00	1 hour \$3	\$	7.00	Daily Rate	Daily Rate	Daily Rate	Yes	SP+ - Shawne Williams P. 255-8808 E. swilliams@spplus.com	
22	Christ Church Cathedral Lot	57	30	\$	85.00	1 hour \$3	\$	7.00	Daily Rate	Daily Rate	Daily Rate	Yes	SP+ - Shawne Williams P. 255-8808 E. swilliams@spplus.com	
23	Government Lot North Limestone	19	3	\$	85.00	Permit Only	Permit Only	\$	2.00	\$	2.00	No	SP+ - Shawne Williams P. 255-8808 E. swilliams@spplus.com	
24	Courthouse Garage Barr Street	524	20	\$	70.00	2.00	\$	10.00	\$3 after 5PM	\$	3.00	Yes	LEXPARK P. 231-PARK (7275) E. info@lexpark.org	
25	Corral Lot	50	0	\$	25.00	Permit Only	Permit Only	Permit Only	Permit Only	Permit only	Permit only	No	Chase Tower Building Owner, LLC Anne Kilcoyne - Isaac Commercial Properties P - (O) 224-2000; (M) 509-1934 E - alkilcoyne@naissaac.com	
26	First Baptist Church Lot												John C'deBaca P. 252-4808	
27	Short Street across from Rupp	42	30	\$	48.00	1.00	\$	3.00	Daily Rate	Daily Rate	Daily Rate	Yes	Tyanna White P. 254-3491 E. tyanna@calvarybaptistchurch.com	
28	Calvary Baptist Church Lot High Street	130	0	\$	45.00	N/A	N/A	N/A	N/A	N/A	N/A	Yes	RPS - Angela Hall P. (859) 310-1842 E. ahall@republicparking.com	
29	First Presbyterian Church Lot	104	30	\$	85.00	N/A	\$	6.00	\$	3.00	\$	3.00	Yes	
Totals		8109	503			Available %						6.20%		
Totals not including Rupp lot		6389	303			Available % not including Rupp lot						4.74%		

* LEXPARK garages in blue

LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

Note

Jul-17 Aug-17 Sep-17 Oct-17 Nov-17 Dec-17 Jan-18 Feb-18 Mar-18 Apr-18 May-18 Jun-18 Standard

TOTAL AVERAGE

Percent of Total AVERAGE CY 2016

Unique Visitors to Website
 LEXPARK Walk-In Customers
 LEXPARK Telephone Inquiries (Total)
 Reporting Inoperative Meters
 LUKE
 IPS
 POM
 Enforcement Complaint
 Other Inquiry including payments/ Just payments
 Pay by Phone questions or issues
 After 5 Parking questions
 Wrong Way Parking
 Garages

2,383	2,760	2,518	2,892	2,453	2,257	2,385														17,648	2,521.1	N/A	2,435.1
692	701	697	470	458	585	473														4076	582.3	N/A	443.1
2018	2045	2056	1959	1972	1923	1963														13936	1991	100%	187
180	181	182	165	166	148	161														1183	169	8%	16
50	57	63	50	53	44	50														367	52	3%	6
67	64	61	63	60	54	62														431	62	3.1%	6
63	60	58	52	53	50	49														385	55	3%	5
2	1	0	0	0	1	0														4	1	0.0%	3
692	701	697	563	570	545	558														4326	618	3.1%	59
86	90	91	90	83	81	72														593	85	4%	3
0	0	0	0	0	0	0														0	0	0%	0
7	10	8	11	15	16	20														87	12	1%	0
871	881	896	965	972	984	991														6560	937.1	47%	840.1

TOTAL CONTACTS
 Business Association Meetings Attended
 Neighborhood Association Meetings Attended
 Number of Merchants Visited
 Number of Institutional and/or Public Official Meetings

24	28	23	27	23	20	29														174	24.9	100%	23.1
12	12	11	15	12	7	17														86	12.3	49%	11.1
0	1	3	2	2	2	1														11	1.6	6%	0.1
3	3	3	2	3	3	4														21	3.0	1.2%	3.1
9	12	6	8	6	8	7														56	8.0	32%	7.1

Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyst)

1	0	1	0	0	0	2														4	0.6	N/A	0.1
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Parking Meter In-Service Rates (% of time)

Single-Space Meters
 Multi-Space Meters

99.7%	99.8%	99.6%	99.8%	99.8%	99.8%	99.9%														98.99%	(A)	N/A	99.7%
99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%														98.99%	(A)	N/A	99.7%

Average Response Time to Address Meter Complaint (Hours)

Single-Space Meters (POM)
 Single-Space Meters (IPS)
 Multi-Space Meters (LUKE)

2.22	1.72	0.76	1.26	1.9	6.81	1.16														N/A	2.3	N/A	3.1
2.82	2.44	5.23	2.22	2.72	3.07	2.24														N/A	3.0	N/A	5.1
2.9	1.66	1.07	2.16	3.04	1.05	1.29														N/A	1.9	N/A	2.1

Number of Citation Appeal Hearings

Number of Citations Dismissed or Reduced to Warning

28	31	40	37	24	8	22														190	27.1	100%	32.1
11	9	23	7	13	4	8														75	10.7	39%	10.1

Number of Requested Citation Administrative Appeals
 Number of Citations Administratively Dismissed or Reduced to Warning

117	193	169	219	130	92	139														1059	151.3	100%	166.1
56	72	75	88	56	36	51														434	62.0	41%	54.1

PARKING MANAGEMENT EFFECTIVENESS

Number of Parking Activity Surveys Conducted (TOTAL)
 Parking Occupancy and Availability
 Parking Turnover

47	47	47	47	47	47	47														329	47.0	100%	46.1
46	46	46	46	46	46	46														322	46.0	98%	45.1
1	1	1	1	1	1	1														7	1.0	2%	1.0

Downtown Meter Turnover Rate

202%	220%	199%	214%	189%	196%	219%														N/A	205.6%	N/A	217.1%
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Parking Vacancy Rate in Neighborhoods

63%	72%	55%	64%	50%	60%	56%														N/A	60.0%	N/A	61.3%
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Meter Occupancy Rate by Survey

45.0%	48%	51%	54%	56%	44%	49%														N/A	49.5%	N/A	45.5%
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Paid Legal Meter Occupancy Rate by Meter Revenue

36.4%	30.6%	45.5%	43.6%	49.2%	45.6%	42.8%														N/A	42.0%	N/A	42.1%
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Safety Zone Violation Rate

6.8%	7.2%	8.7%	6.6%	7.0%	6.40%	6.0%														N/A	7.0%	N/A	7.4%
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Loading Zone Violation Rate

1.7%	2.3%	1.5%	1.6%	2.4%	2.1%	2.1%														N/A	2.0%	N/A	2.4%
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PARKING OPERATIONS EFFICIENCY

Number of Parking Violation Surveys Conducted
 Violation Capture Rate (Meters & RPP)

30	30	30	30	30	30	30														210	30.0	100%	30.1
43%	25%	44%	34%	26%	35%	31%														N/A	34%	N/A	29%

Total Net Patrol Hours

785	878	821	991	784	715	854														5,828	833	N/A	77
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Average Net Patrol Hours per Officer

131	154	137	165	112	118	142														N/A	137	N/A	13
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Number of Letters Mailed

2,714	3,094	3,101	3,087	3,323	2,578	2,957														20,854	2,979	N/A	2,770
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Total Amount Due from Top 20 Scottflaws

\$9,335	\$9,540	\$9,570	\$8,970	\$10,180	\$9,860	\$9,860														N/A	\$9,616	N/A	\$8,471
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Parking Ticket Collection Rate (1-year running average)

78.55%	78.58%	79.56%	80.53%	80.89%	80.36%	80.19%														N/A	79.8%	N/A	74.7%
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LFCPA and LEXPARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

REVENUE STREAM INTEGRITY and SECURITY

Note

Jul-17 Aug-17 Sep-17 Oct-17 Nov-17 Dec-17 Jan-18 Feb-18 Mar-18 Apr-18 May-18 Jun-18

TOTAL AVERAGE Percent of Total

Field Inspections (with Contact)
 Canister Integrity
 Maintenance Collections
 Enforcement
 Coin Counting Observations

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	TOTAL	AVERAGE	Percent of Total
Canister Integrity	5	4	5	5	7	7	7	7	5				38	5.4	100%
Maintenance Collections	1	0	0	0	1	0	0	0	0				2	0.3	5%
Enforcement	1	1	1	1	1	1	1	1	1				6	0.9	16%
Coin Counting Observations	0	1	0	0	1	2	2	1	1				5	0.7	13%
	1	0	1	2	3	1	1	2	2				10	1.4	26%
	2	2	3	2	1	3	3	2	2				15	2.1	39%

Field Observations (Covert)

Vehicle Integrity
 Maintenance Collections
 Enforcement

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	TOTAL	AVERAGE	Percent of Total
Vehicle Integrity	10	7	8	7	8	7	9						56	7.8	100%
Maintenance Collections	1	1	1	1	2	0	1						7	1.0	13%
Enforcement	3	2	2	2	2	3	2						16	2.3	29%
	3	2	2	2	1	2	3						15	2.1	27%
	3	2	3	2	3	2	3						18	2.6	32%

Revenue Control Discrepancies Noted

Seal Integrity
 Lock Integrity
 Canister Integrity
 Key Integrity (e.g., not on locked ring, belt, etc.)
 Unlocked Vehicles
 Incomplete Coin Room Record
 Incomplete Key Control Documentation
 Failure to Notify of Location

Seal Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Lock Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Canister Integrity	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Key Integrity (e.g., not on locked ring, belt, etc.)	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Unlocked Vehicles	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Incomplete Coin Room Record	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Incomplete Key Control Documentation	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
Failure to Notify of Location	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A

Customer Satisfaction

Number of Parkers Responding
 Positive Response
 Negative Response
 Specific Complaints

Number of Parkers Responding	1	0	2	1	3	2	1						10	1	N/A
Positive Response	1	0	2	1	1	1	1						7	1.0	N/A
Negative Response	0	0	0	0	2	1	0						3	0	N/A
Specific Complaints	0	0	0	0	1	0	0						1	0	N/A

Revenue Tests

Number of Single-Space Meters Planted
 Value Planted
 Value Recovered
 Number of Multi-Space Meters Planted
 Value Planted
 Value Recovered

Number of Single-Space Meters Planted	1	0	0	0	0	0	0						1	0.1	N/A
Value Planted	\$0.50	0	0	0	0	0	0						\$0.50	\$0.50	N/A
Value Recovered	\$0.50	\$1.10											\$1.10	1.10	N/A
Number of Multi-Space Meters Planted	0	0	0	0	0	0	0						0	N/A	N/A
Value Planted	0	0	0	0	0	0	0						\$0.00	N/A	N/A
Value Recovered	0	0	0	0	0	0	0						\$0.00	N/A	N/A

Average Meter Payment and Average Length of Stay

Average Meter Payment (LUKE & IPS)
 4 Hour Meters - Average Length of Stay (in minutes)
 2 Hour Meters - Average length of stay (in minutes)

Average Meter Payment (LUKE & IPS)	\$1.01	\$1.01	\$0.97	\$0.99	\$0.90	\$0.86	\$0.96						N/A	\$0.96	N/A
4 Hour Meters - Average Length of Stay (in minutes)	109	128	124	125	119	117	126						N/A	121	N/A
2 Hour Meters - Average length of stay (in minutes)	45	43	44	43	43	43	45						N/A	44	N/A

Credit Card Usage

LUKE (Percent of transactions)
 Average CC transaction
 IPS (Percent of transactions)
 Average CC transaction

LUKE (Percent of transactions)	55.0%	55.8%	57.0%	58.0%	59.0%	56.7%	68.3%						N/A	58.5%	N/A
Average CC transaction	\$2.17	\$2.11	\$2.22	\$2.15	\$2.15	\$2.11	\$2.17						N/A	215.4%	N/A
IPS (Percent of transactions)	17.6%	17.9%	18.2%	17.0%	17.2%	18.2%	18.5%						N/A		N/A
Average CC transaction	\$1.32	\$1.33	\$1.32	\$1.32	\$1.33	\$1.31	\$1.34						N/A		N/A

Meter Occupancy Rates by Zones

Low 0-30% (9,12,13)
 Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)
 High 60% or more (4,8)

Low 0-30% (9,12,13)	33%	32%	34%	37%	32%	32%	28%						N/A	32.6%	N/A
Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)	51%	42%	53%	58%	41%	41%	48%						N/A	47.7%	N/A
High 60% or more (4,8)	69%	48%	66%	72%	67%	82%	89%						N/A	70.4%	N/A

LEXPARK On-Street By The Numbers FY18

CATEGORY	FY18												Current			
	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Ave. FY18	Ave. FY17	Ave. FY16	Ave. FY14
Number of Violations Cited	3,265	4,157	3,961	4,320	3,924	3,318	3,594						3,791	3,587	3,587	3,832
Number of Actual Citations (excludes voids & warnings)	2,866	3,594	3,684	3,958	3,530	3,095	3,188						3,416	3,312	3,373	3,608
Value of Actual Citations	\$66,635	\$79,475	\$83,965	\$85,365	\$73,395	\$63,525	\$68,810						74,453	\$74,589	\$75,350	\$54,123
Number of Citations Paid	2,246	2,713	2,640	3,390	2,784	2,513	2,576						2,695	2,499	2,609	2,928
Percentage of Citations Paid	78.37%	75.49%	71.66%	85.65%	78.87%	81.20%	80.80%						79%	76%	78%	81%
Value of Citations Paid	\$55,955	\$71,540	\$71,735	\$91,862	\$72,605	\$66,393	\$69,195						\$71,326	\$65,630	\$68,709	\$58,797
Number of Warnings Issued	329	486	220	280	334	166	276						299	362	190	199
Number of Voids	76	90	67	92	93	76	100						85	74	47	41
Percentage of Citations that were Voids	2.7%	2.5%	1.8%	2.3%	2.6%	2.3%	2.8%						2%	1.9%	1.4%	1.1%
Meter Revenue Collected	\$75,012	\$94,666	\$95,584	\$98,780	\$96,450	\$77,106	\$87,751						\$89,335	\$82,470	\$71,729	\$65,236
Average Meter Revenue Collected per Work Day	\$3,751	\$4,116	\$4,779	\$4,490	\$4,593	\$4,058	\$4,618						\$4,344	\$3,982	\$3,607	\$3,088
Number of RPP's Sold	521	814	166	53	25	9	35						1,623	1,739	1,657	1,408
Value of RPP Permits	\$5,210	\$8,140	\$1,660	\$530	\$250	\$90	\$350						\$2,319	\$1,449	\$1,381	\$1,426
Monthly Permit Revenue	\$5,811	\$7,116	\$6,597	\$5,899	\$5,671	\$6,480	\$7,483						\$6,436	\$5,741	\$3,706	\$3,779
Value of Bagged Meters	\$4,611	\$7,844	\$8,209	\$4,965	\$5,067	\$2,977	\$9,133						\$6,115	\$2,795	\$6,047	\$7,998
Number of New Meters Added	0	25	2	12	0	0	0						6	4	0	4
Number of Single Space Meters	921	946	946	943	943	943	943						941	901	870	809
Number of Multi-space Meters	36	36	36	37	37	37	37						37	35	33	40
Number of Metered Spaces	1232	1257	1259	1269	1269	1269	1269						1,261	1,173	1,123	1,125
Vehicles Booted	40	24	32	55	47	40	49						41	37	37	43
Amount of Booting Fees	\$2,520	\$1,980	\$1,800	\$3,960	\$3,690	\$2,700	\$3,600						\$2,893	\$3,303	\$2,880	\$2,283
Total Revenue Collected	\$149,119	\$191,285	\$185,584	\$205,995	\$183,733	\$155,746	\$177,511	\$0	\$0	\$0	\$0	\$0	\$178,425	\$161,388	\$154,452	\$139,519

LEXPARK VOID SUMMARY

Voided Citations By Officer

FY'18	2017	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018
Issuing Officer	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	Mar	Apr	May	Jun	
2008					1								
2006													
2013		1			4								
2019													
2007					5								
2034					1								
2020													
2057					1								
2017													
2030													
2052					1								
2054					3								
2069					1								
2070													
2027					1								
2081		12				2	3						
2111		5	23	17	10	14	7						
2103	16	15	4	13	20	9	11						
2104							1						
2081	5		9	18	2								
2082	3	15	11	23	13	10	11						
2109	20	21	14	7	6	17	16						
2114					5								
2115						4	32						
2086													
2060					1								
2094							1						
2095	10	6											
2096													
2097	22	14	6	14	17	20	18						
2088		1			1								
2105													
% Voids	2.3%	2.2%	1.7%	2.1%	2.4%	2.3%	2.8%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Total	76	90	67	92	93	76	100	0	0	0	0	0	0
Total Citations	3265	4157	3961	4320	3924	3318	3594						

Voided Citations Summary By Reason

FY'18	2017	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018
Void Type	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan	Feb	Mar	Apr	May	Jun	
Administrative	14	13	14	6	31	4	22						
Ambigious Mrkg /Missing Sign													
Customer Walk Up	2	3				1	1						
Duplicate	4	5	1	8	2	6	4						
Meter Malfunction	3	1	1	5	2	4	2						
Pay By Phone	28	44	34	55	32	31	43						
Officer Error	23	24	17	17	23	29	27						
Test					1								
Visitor													
Printer Error	1												
Paid Other Luke	1				1	1	1						
Void By Client Directive				1	1								
Total	76	90	67	92	93	76	100	0	0	0	0	0	0



Citations Aging Report

Five-Year Report Ending February 1, 2018

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
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TOTALS

Count	1,801	914	804	959	1,593	4,265	9,357	8,632	7,122	653	36,100
Dollar Amt	\$49,660.00	\$33,225.00	\$31,390.00	\$37,108.00	\$60,775.00	\$159,455.00	\$360,839.50	\$336,636.00	\$261,145.00	\$19,414.00	\$1,349,647.50



Citations Aging Report

Five-Year Report Ending January 1, 2018

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
TOTALS											
Count	1,652	1,082	1,027	949	1,522	4,323	9,326	8,410	7,183	753	36,227
Dollar Amt	\$47,085.00	\$41,030.00	\$39,553.00	\$36,450.00	\$56,630.00	\$161,845.00	\$362,659.50	\$327,236.00	\$257,834.00	\$22,435.00	\$1,352,757.50

LEXPARK Garages By The Numbers (FY18)

CATEGORY	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	2018 AVG.	2017 AVG.
Number of Monthly Card Holders Billed - VS	350	348	358	365	358	362	365						358	348
Number of Monthly Card Holders Billed - TC	1,132	1,108	1,101	1,089	1,111	1,105	1,105						1,107	759
Number of Monthly Card Holders Billed - CH	244	239	238	237	237	249	252						242	170
Number of Monthly Card Holders Billed - HX	299	301	301	300	324	327	330						312	147
Number of Total Spaces - VS (384) # Available for Monthly	5	10	0	0	0	0	10						4	
Number of Total Spaces - TC (777) # Available for Monthly	10	15	25	25	5	10	10						14	
Number of Total Spaces - CH (518) # Available for Monthly	5	10	15	15	15	5	5						10	
Number of Total Spaces - HX (389) # Available for Monthly	20	20	20	20	5	5	5						14	
Number of Special Events Worked - VS	5	1	1	7	9	12	13						7	8
Average Daily Transaction - VS	363	302	306	329	287	321	249						308	330
Average Daily Transaction - TC	58	60	62	69	66	62	67						63	12
Average Daily Transaction - CH	182	179	194	197	182	170	188						185	162
Average Daily Transaction - HX	437	450	429	427	381	394	437						422	413
Total Daily Transactions All Garages	32,240	30,721	29,730	31,682	25,648	29,357	27,260						29,520	27,416
Average Length of Stay - VS	2.0	2.1	2.1	2.1	2.3	2.0	2.2						2.1	1.8
Average Length of Stay - TC	3.6	3.7	3.9	3.4	3.4	3.6	3.9						3.6	2.7
Average Length of Stay - CH	2.1	2.0	2.2	2.2	2.2	2.2	2.2						2.2	1.8
Average Length of Stay - HX	1.2	1.2	1.2	1.3	1.2	1.3	1.3						1.2	1.0
Number of Validations Sold All Garages	702	1,529	1,198	1,462	941	880	4,551						1,609	1,244
Average Transaction Amount - VS	\$3.92	\$4.00	\$3.98	\$4.02	\$5.71	\$4.36	\$4.71						\$4.39	\$3.32
Average Transaction Amount - TC	\$8.80	\$8.90	\$9.40	\$8.74	\$8.98	\$9.15	\$9.96						\$9.13	\$3.98
Average Transaction Amount - CH	\$4.33	\$4.30	\$4.38	\$4.55	\$4.48	\$4.56	\$4.59						\$4.46	\$3.02
Average Transaction Amount - HX	\$2.52	\$2.60	\$2.54	\$2.58	\$2.85	\$2.64	\$3.08						\$2.69	\$1.77

Garage Transient Revenue - Budget vs. Actual

	Helix			Courthouse		
	Actuals	Budget	Over/(Under)	Actuals	Budget	Over/(Under)
July	\$22,730	\$20,000	\$2,730	\$15,963	\$12,435	\$3,528
August	\$21,995	\$21,857	\$138	\$14,993	\$13,435	\$1,558
September	\$20,744	\$20,296	\$448	\$15,339	\$15,826	-\$487
October	\$20,738	\$25,741	-\$5,003	\$14,589	\$15,799	-\$1,210
November	\$19,764	\$20,465	-\$701	\$14,809	\$12,131	\$2,678
December	\$20,997	\$22,110	-\$1,113	\$14,081	\$11,186	\$2,895
January	\$23,687	\$22,812	\$875	\$15,361	\$14,237	\$1,124
February		\$24,862			\$10,307	
March		\$23,202			\$14,700	
April		\$23,666			\$17,120	
May		\$19,856			\$16,053	
June		\$20,307			\$16,053	
Totals	\$150,654	\$265,174	-\$2,627	\$105,135	\$169,282	\$10,086
Monthly Average	21,522			15,019		

	Transit Center			Victorian Square		
	Actuals	Budget	Over/(Under)	Actuals	Budget	Over/(Under)
July	\$1,657	\$1,000	\$657	\$33,479	\$37,500	-\$4,021
August	\$1,924	\$2,255	-\$331	\$27,724	\$33,947	-\$6,223
September	\$1,706	\$2,027	-\$322	\$27,341	\$29,104	-\$1,763
October	\$2,230	\$2,651	-\$421	\$29,550	\$31,138	-\$1,588
November	\$2,781	\$3,962	-\$1,181	\$27,197	\$26,414	\$783
December	\$2,748	\$2,573	\$175	\$30,339	\$30,936	-\$597
January	\$2,093	\$3,427	-\$1,334	\$21,826	\$21,628	\$198
February		\$1,680			\$23,699	
March		\$1,439			\$25,664	
April		\$2,988			\$28,866	
May		\$1,935			\$30,665	
June		\$1,935			\$30,665	
Totals	\$15,137	\$27,872	-\$2,758	\$197,456	\$350,226	-\$13,211
Monthly Average	2,162			28,208		

Aged Balances - 6177-53 Transit Center Garage

Ending Balances as of 2/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 6177-55 Helix Garage

Ending Balances as of 2/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 6177-54 Victoria Square Garage

Ending Balances as of 2/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due
56347 MURRAY GUARD INC.	\$0.00	\$85.00	\$85.00	\$85.00	\$255.00
56352 CHARLES ARNOLD	\$270.00	\$255.00	\$0.00	\$0.00	\$525.00
95816 ALUMNI HALL	\$90.00	\$85.00	\$0.00	\$0.00	\$175.00
Report Totals	\$360.00	\$425.00	\$85.00	\$85.00	\$955.00

Closed Acct, trying to reach
Blocked Cards
Blocked Cards

Aged Balances - 6177-56 Courthouse Garage

Ending Balances as of 2/2/2018

Account	Current	30 Days	60 Days	90 Days	Total Due
56481 LFUCG-MERIDIAN MGMT	\$1,260.00	\$1,260.00	\$0.00	\$10.00	\$2,530.00
Report Totals	\$1,260.00	\$1,260.00	\$0.00	\$10.00	

Emailed

Lexington and Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 11/30/2017	As Of 11/30/2016	Variance 11/30/2017
Assets			
Current Assets			
Cash	\$ 2,528,901	\$ 3,356,694	\$ (827,793)
Cash-Change Fund	12,000	12,000	0
Accounts Receivable	30,584	43,884	(13,300)
Restricted Cash & Cash Equivalents			
Cash-Restricted	2,005,142	0	2,005,142
Cash-US Bank-Debt Service Reserve	448,518	448,519	0
Cash-US Bank-Garage Maintenance Reserve	429,340	274,414	154,926
Cash-US Bank-Sinking Fund Reserve	460	230	229
Cash-US Bank-Construction Fund	0	1	(1)
Total Current Assets	5,454,945	4,135,742	1,319,203
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,094	0
Parking Facilities & Improvements	10,688,236	10,688,236	0
Equipment & Furniture	2,028,809	1,918,392	110,417
Construction In Progress	8,730	0	8,730
Computer Software	10,850	10,850	0
Total Capital Assets	20,321,719	20,202,572	119,147
Less: Accumulated Depreciation	(2,834,597)	(2,157,157)	(677,440)
Total Capital Assets, Net of Accumulated Depreciation	17,487,122	18,045,415	(558,293)
Total Non-Current Assets	17,487,122	18,045,415	(558,293)
Total Assets	\$ 22,942,067	\$ 22,181,157	\$ 760,910
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable and Accrued Liabilities	\$ 160,107	\$ 132,603	\$ 27,504
Compensated Absences	11,604	12,910	(1,306)
Deposits Payable	1,657	5,781	(4,124)
Note Payable	399,291	377,037	22,254
Total Current Liabilities	572,659	528,331	44,328
Non-Current Liabilities			
Note Payable	3,944,274	4,344,539	(400,266)
Compensated Absences	11,603	12,910	(1,306)
Deposits Payable	5,890	0	5,890
Total Non-Current Liabilities	3,961,767	4,357,449	(395,682)
Total Liabilities	4,534,426	4,885,780	(351,354)
Net Position			
Capital Assets Net of Debt	13,143,557	13,323,839	(180,282)
Reserve-Sinking Fund	460	0	460
Restricted-Capital Projects	5,141	28,837	(23,696)
Restricted-Debt Service	448,519	448,519	0
Restricted-Garage Maintenance Reserve	429,339	274,414	154,926
Restricted-Capital Asset Mgmt Program	2,000,000	0	2,000,000
Unrestricted	2,380,625	3,219,768	(839,144)
Total Net Position	18,407,641	17,295,377	1,112,264
Total Liabilities and Net Assets	\$ 22,942,067	\$ 22,181,157	\$ 760,910

Statement is marked "DRAFT" until June 30, 2017 audit is complete.

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	Month To Date 11/30/2017	Year To Date 11/30/2017
Cash Flows from Operating Activities		
Cash received from parking customers	\$ 367,985	\$ 1,798,463
Cash received from commercial property renters	7,191	37,339
Cash payments to suppliers for goods and services	(196,348)	(1,141,707)
Cash payments to employees for services	(21,345)	(109,650)
Cash payments of related party payables to LFUCG	(1,939)	(42,016)
Net Cash Provided by Operating Activities	155,544	542,429
Cash Flows from Noncapital Financing Activities		
Cash payments on Note Payable	(31,725)	(158,217)
Net Cash Used in Noncapital Financing Activities	(31,725)	(158,217)
Cash Flows from Capital and Investing Activities		
Net Changes in Restricted Investments	(78)	(160,449)
Purchases of Capital Assets	(3,560)	(30,757)
Net Cash Used in Capital and Investing Activities	(3,638)	(191,206)
Net Increase (Decrease) in Cash and Cash Equivalents	120,181	193,006
Cash and Cash Equivalents, Beginning of Period	2,420,720	2,347,895
Cash and Cash Equivalents, End of Period	\$ 2,540,901	\$ 2,540,901
Reconciliation of Operating Income to Net Cash Flows		
Provided by Operating Activities		
Change in Net Position	\$ 145,555	\$ 480,042
Adjustments to Reconcile Operating Income to Net Cash		
Provided by Operating Activities:		
Depreciation and Amortization	56,344	281,611
Changes in Assets and Liabilities:		
Accounts Receivable	(4,326)	16,157
Accounts Payable and Accrued Liabilities	(42,029)	(235,381)
Net Cash Provided by Operating Activities	\$ 155,544	\$ 542,429

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual

Substantially All Disclosures Omitted

	Month End 11/30/2017 Actual	Month End 11/30/2017 FYE Budget	Variance 11/30/2017	FYTD 11/30/2017 Actual	FYTD 11/30/2017 FYE Budget	Variance 11/30/2017	Annual Budget 11/30/2017 FYE Budget
Revenue							
Revenue OnStreet							
Parking - Monthly Rental	5,921	6,850	(929)	46,809	50,083	(3,274)	88,454
Parking - Meter Collections	96,543	91,650	4,892	460,848	442,276	18,572	1,045,116
Parking - Fines	73,371	83,795	(10,424)	373,898	397,329	(23,431)	981,848
Citation Payment to LFUCG	0	0	0	0	0	0	(22,500)
Total Revenue OnStreet	175,835	182,295	(6,461)	881,555	889,688	(8,133)	2,092,918
Revenue OffStreet							
Parking - Monthly Rental	94,926	104,078	(9,151)	478,596	520,390	(41,794)	1,248,936
Parking - Transient Rental	66,075	62,976	3,100	338,089	347,550	(9,461)	812,120
Parking - Event	29,369	21,250	8,118	48,581	51,950	(3,369)	192,250
Parking - Validations	5,912	3,410	2,503	34,775	23,600	11,176	42,755
Overage/Shortage/Fees	193	0	193	710	0	710	0
Total Revenue OffStreet	196,475	191,714	4,763	900,751	943,490	(42,739)	2,296,061
Commercial Property Rental	7,191	8,083	(893)	37,339	40,416	(3,078)	97,000
Miscellaneous Income	100	67	33	449	334	116	800
Total Revenue	379,601	382,159	(2,558)	1,820,094	1,873,928	(53,834)	4,486,779
Operating Expenses							
OnStreet Operating Expenses							
Republic Operating Expenses	54,309	63,412	9,102	325,759	319,289	(6,470)	779,616
Property & Casualty Excess Insurance	0	0	0	1,441	1,768	328	1,768
Bank & Credit Card Fees	10,767	9,166	(1,600)	42,014	45,834	3,819	110,000
Operating Contingency	4,500	0	(4,500)	4,500	0	(4,500)	0
Total OnStreet Operating Expenses	69,576	72,578	3,002	373,714	366,891	(6,823)	891,384
OffStreet Operating Expenses							
Other Professional Services	0	0	0	118	0	(118)	0
Republic Operating Expenses	53,391	79,497	26,106	294,846	376,381	81,535	920,015
Property & Casualty Excess Insurance	0	0	0	57,623	57,624	1	57,624
Bank & Credit Card Fees	4,321	4,667	346	24,648	23,333	(1,314)	56,000
Utilities	7,050	10,834	3,784	48,337	54,172	5,834	130,013
Interest Expense	5,652	6,078	426	28,667	30,392	1,725	72,940
Total OffStreet Operating Expenses	70,414	101,076	30,662	454,239	541,902	87,663	1,236,592
Personnel Expenses	22,156	23,850	1,694	117,805	119,250	1,445	286,200
Administrative Expenses							
Other Professional Services	8,855	18,859	10,004	38,963	94,292	55,329	226,300
Rent/Lease Expenses	759	766	7	3,796	3,833	37	9,200
Property & Casualty Excess Insurance	0	0	0	35,607	35,600	(7)	35,600
Bank & Credit Card Fees	0	0	0	24	0	(24)	0
Landline Phones	390	459	69	1,948	2,292	343	5,500
Business Travel & Training	2,332	1,600	(732)	4,429	8,000	3,572	19,200
Dues Subscriptions & Publications	10	268	258	972	1,341	369	3,220
Office Supplies	105	833	729	1,581	4,167	2,586	10,000
Office Machines & Equipment	0	217	216	1,450	1,083	(367)	2,600
Office Repairs & Maintenance	33	125	92	98	625	527	1,500
Mileage Expense	0	33	33	0	167	167	400
Operating Contingency	0	7,509	7,509	7,500	37,541	30,041	90,100
Total Administrative Expenses	12,484	30,669	18,185	96,368	188,941	92,573	403,620
Total Operating Expenses	174,630	228,173	53,543	1,042,126	1,216,984	174,858	2,817,796
Change in Net Position Before Capital & Other Financing	204,971	153,986	50,985	777,968	656,944	121,024	1,668,983
Expenses For Capital Assets							
Depreciation & Amortization	56,343	55,470	(873)	281,611	277,354	(4,258)	665,648
Parking Repairs & Maintenance	3,150	34,608	31,459	16,697	173,041	156,345	415,300
Total Expenses For Capital Assets	59,493	90,078	30,586	298,308	450,395	152,087	1,080,948
Other Financing Sources							
Interest Income	77	0	77	382	0	382	0
Total Other Financing Sources	77	0	77	382	0	382	0
Total Change in Net Position	\$ 145,555	\$ 63,908	\$ 81,648	\$ 480,042	\$ 206,549	\$ 273,493	\$ 588,035

No assurance is provided on these financial statements.



ON-STREET FINANCIAL REPORT - NOV 2017

Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
\$ 1	Meter Receipts	\$ 91,408		\$ 89,181	\$ 2,226	\$ 429,745		\$ 430,910	\$ (1,165)
\$ 2	Permit Sales/ Monthly Permit Sales	\$ 5,921		\$ 6,850	\$ (929)	\$ 46,830		\$ 50,083	\$ (3,253)
\$ 3	Violation Tickets	\$ 69,656		\$ 80,465	\$ (10,809)	\$ 359,973		\$ 383,475	\$ (23,502)
\$ 4	Bag Rental Fees	\$ 5,067		\$ 2,469	\$ 2,598	\$ 30,696		\$ 11,367	\$ 19,329
\$ 5	Booting Fees	\$ 3,690		\$ 3,330	\$ 360	\$ 13,971		\$ 13,854	\$ 117
						\$ -			
\$ 6	Total Revenue	\$ 175,742		\$ 182,295	\$ (6,554)	\$ 881,215		\$ 889,688	\$ (8,474)
\$ 7	Expenses								
\$ 8	Salaries & Wages	\$ 29,567		\$ 31,602	\$ (2,035)	\$ 155,406		\$ 158,012	\$ (2,606)
\$ 9	Payroll Taxes	\$ 3,898		\$ 3,792	\$ 106	\$ 19,577		\$ 18,961	\$ 616
\$ 10	Workers Comp Ins	\$ 2,099		\$ 2,215	\$ (116)	\$ 11,033		\$ 11,009	\$ 24
\$ 11	Liability Insurance	\$ 522		\$ 522	\$ -	\$ 2,610		\$ 2,610	\$ -
\$ 12	Employee Health Insurance	\$ 970		\$ 1,500	\$ (530)	\$ 6,235		\$ 7,500	\$ (1,265)
\$ 13	Employee Bond	\$ -		\$ -	\$ -	\$ 802		\$ 2,300	\$ (1,498)
\$ 14	Total Payroll & Related	\$ 37,057	21%	\$ 39,632	\$ (2,575)	\$ 195,664	22%	\$ 200,393	\$ (4,729)
\$ 15	Uniforms	\$ 522		\$ 262	\$ 260	\$ 2,027		\$ 1,310	\$ 717
\$ 16	Hiring/Training	\$ 154		\$ 80	\$ 74	\$ 516		\$ 400	\$ 116
\$ 17	Armored Car	\$ 731		\$ 198	\$ 533	\$ 1,989		\$ 988	\$ 1,001
\$ 18	Equipment & tools	\$ 9,383		\$ 650	\$ 8,733	\$ 11,392		\$ 3,250	\$ 8,142
\$ 19	Vehicle expense	\$ -		\$ 35	\$ (35)	\$ -		\$ 175	\$ (175)
\$ 20	EMS/IPS Service Fee	\$ 6,642		\$ 8,302	\$ (1,659)	\$ 42,168		\$ 41,509	\$ 659
\$ 21	Handheld Cell Phone Fees/T2	\$ -		\$ 140	\$ (140)	\$ -		\$ 700	\$ (700)
\$ 22	Professional Services	\$ -		\$ 2,472	\$ (2,472)	\$ 39,937		\$ 12,360	\$ 27,577
\$ 23	Fuel	\$ 79		\$ 279	\$ (200)	\$ 1,077		\$ 1,396	\$ (319)
\$ 24	Towing	\$ -		\$ 24	\$ (24)	\$ -		\$ 120	\$ (120)
\$ 25	General Supplies	\$ 1,422		\$ 2,741	\$ (1,318)	\$ 13,934		\$ 13,704	\$ 231
\$ 26	Repairs	\$ (7,856)		\$ 1,758	\$ (9,614)	\$ 7,748		\$ 8,790	\$ (1,042)
\$ 27	Total Field Expenses	\$ 11,077	6%	\$ 16,940	\$ (5,864)	\$ 120,788	14%	\$ 84,701	\$ 36,087
\$ 28	Cell Phone	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 29	Communications/Telephones	\$ 1,214		\$ 1,200	\$ 14	\$ 5,232		\$ 6,000	\$ (768)
\$ 30	Insurance	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 31	Office Supplies	\$ 388		\$ 456	\$ (68)	\$ 1,882		\$ 2,280	\$ (398)
\$ 32	Printing & Design/Ticket Purchase	\$ -		\$ 850	\$ (850)	\$ 4,076		\$ 4,250	\$ (174)
\$ 33	Postage/Dues & Memberships	\$ 2,090		\$ 1,500	\$ 590	\$ 6,847		\$ 7,500	\$ (653)
\$ 34	Computers & Software	\$ -		\$ 200	\$ (200)	\$ 386		\$ 1,000	\$ (614)
\$ 35	Employee Incentive	\$ -		\$ 300	\$ (300)	\$ 498		\$ 1,500	\$ (1,002)
\$ 36	Total Office Expense	\$ 3,692	2%	\$ 4,506	\$ (814)	\$ 18,921	2%	\$ 22,530	\$ (3,609)
\$ 37	Base Management Fee	\$ 2,333		\$ 2,333	\$ -	\$ 11,665		\$ 11,667	\$ (1)
\$ 38	Management Incentive Fee	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
	Processing Fees	\$ 150		\$ -	\$ 150	\$ 750		\$ -	\$ 750
\$ 39	Total Misc. Expenses	\$ 2,483	1%	\$ 2,333	\$ 150	\$ 12,415	1%	\$ 11,667	\$ 749
\$ 40	Total Operating Expenses	\$ 54,309		\$ 63,411	\$ (9,102)	\$ 347,788		\$ 319,290	\$ 28,498
\$ 41	Net Operating Income (Loss)	\$ 121,433				\$ 533,427			

Variance Notes

- A Winter uniforms for new hires
 B Dunbar Bag Replenishment to put money & past due October invoice
 C Insurance Claim- Luke on South Upper was hit and had to be replaced
 D Higher volume of letters & stamps use due to Sat & Sun added. (7 days & week instead of 5)
 E
 F



Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
\$ 1	Monthly	\$ 94,091		\$ 104,078	\$ (9,987)	\$ 500,229		\$ 520,390	\$ (20,161)
\$ 2	Transient	\$ 64,678		\$ 62,975	\$ 1,702	\$ 337,046		\$ 347,550	\$ (10,504)
\$ 3	Stamp/Validation	\$ 5,913		\$ 4,335	\$ 1,578	\$ 34,777		\$ 23,600	\$ 11,177
\$ 4	Event	\$ 30,964		\$ 21,250	\$ 9,714	\$ 50,000		\$ 51,950	\$ (1,950)
\$ 5	Income Adjustments	\$ -		\$ -	\$ -	\$ 133		\$ -	\$ 133
\$ 6	Total Revenue	\$ 195,645		\$ 192,638	\$ 3,007	\$ 922,184		\$ 943,490	\$ (21,305)
\$ 7	Expenses								
\$ 8	Salaries & Wages	\$ 26,053		\$ 29,331	\$ (3,278)	\$ 135,396		\$ 146,655	\$ (11,259)
\$ 9	Payroll Taxes	\$ 3,442		\$ 3,520	\$ (78)	\$ 17,336		\$ 17,599	\$ (263)
\$ 10	Workers Comp Ins	\$ 1,850		\$ 2,376	\$ (526)	\$ 9,614		\$ 11,879	\$ (2,265)
\$ 11	Liability Insurance	\$ 1,933		\$ 1,933	\$ -	\$ 9,665		\$ 9,665	\$ -
\$ 12	Employee Health Insurance	\$ 928		\$ 1,682	\$ (754)	\$ 8,476		\$ 8,410	\$ 66
\$ 13	Employee Bond	\$ -		\$ -	\$ -	\$ 2,882		\$ 1,920	\$ 962
\$ 14	Total Payroll & Related	\$ 34,206	17%	\$ 38,841	\$ (4,636)	\$ 183,369	20%	\$ 196,127	\$ (12,758)
\$ 15	Uniforms	\$ -		\$ 280	\$ (280)	\$ 250		\$ 1,400	\$ (1,150)
\$ 16	Hiring/Training	\$ -		\$ 176	\$ (176)	\$ 161		\$ 880	\$ (719)
\$ 17	Security	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 18	Repairs/maintenance	\$ 1,015		\$ 8,000	\$ (6,985)	\$ 26,090		\$ 52,770	\$ (26,680)
\$ 19	Vehicle Expense	\$ -		\$ 80	\$ (80)	\$ -		\$ 400	\$ (400)
\$ 20	Equipment	\$ 37		\$ 600	\$ (563)	\$ 262		\$ 3,000	\$ (2,738)
\$ 21	Snow Removal	\$ -		\$ 8,948	\$ (8,948)	\$ -		\$ 8,948	\$ (8,948)
\$ 22	Professional Services	\$ 8,511		\$ 9,446	\$ (935)	\$ 37,485		\$ 47,229	\$ (9,744)
\$ 23	Fuel	\$ 79		\$ 300	\$ (221)	\$ 818		\$ 1,500	\$ (682)
\$ 24	Sweeper Repairs	\$ -		\$ 440	\$ (440)	\$ 49		\$ 2,200	\$ (2,151)
\$ 25	General Supplies	\$ 3,858		\$ 4,832	\$ (974)	\$ 15,775		\$ 24,160	\$ (8,385)
\$ 26	Elevator Maintenance	\$ 1,474		\$ 2,618	\$ (1,144)	\$ 8,545		\$ 13,089	\$ (4,544)
\$ 27	Total Field Expenses	\$ 14,974	8%	\$ 35,720	\$ (20,746)	\$ 89,435	10%	\$ 155,576	\$ (66,141)
\$ 28	Armored Car	\$ 731		\$ 196	\$ 535	\$ 1,989		\$ 980	\$ 1,009
\$ 29	Office Repairs	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 30	Taxes/Licences/Fees	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 31	Communications	\$ 1,076		\$ 1,200	\$ (124)	\$ 5,308		\$ 6,000	\$ (692)
\$ 32	Misc.	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 33	Office Supplies	\$ 357		\$ 456	\$ (99)	\$ 2,053		\$ 2,279	\$ (226)
\$ 34	Printing & Design	\$ -		\$ 280	\$ (280)	\$ 586		\$ 1,400	\$ (814)
\$ 35	Postage	\$ 29		\$ 720	\$ (691)	\$ 1,836		\$ 3,600	\$ (1,764)
\$ 36	Total Office Expense	\$ 2,193	1%	\$ 2,852	\$ (659)	\$ 11,772	1%	\$ 14,259	\$ (2,487)
\$ 37	Base Management Fee	\$ 2,083		\$ 2,083	\$ -	\$ 10,415		\$ 10,420	\$ (5)
\$ 38	Management Incentive Fee	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 39	Total Misc. Expenses	\$ 2,083	1%	\$ 2,083	\$ -	\$ 10,415	1%	\$ 10,420	\$ (5)
\$ 40	Total Monthly Expenses	\$ 53,456	27%	\$ 79,496	\$ (26,040)	\$ 294,991	32%	\$ 376,382	\$ (81,391)
\$ 41	Net Operating Income (Loss)	\$ 142,190				\$ 627,194			

Variance Notes

Dunbar Bag Replishment to put money & past due October invoice

- A
- B
- C
- D
- E
- F
- G
- H
- I
- J

Lexington/ Fayette Co Parking Authority**25**Balance Sheet
November 30, 2017

ASSETS

Current Assets		
Cash - US Bank	\$	<u>37,283.46</u>
Total Current Assets		37,283.46
Property and Equipment		
Building Improvements		<u>40,657.30</u>
Total Property and Equipment		40,657.30
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>77,940.76</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>1,765.63</u>
Total Current Liabilities		1,765.63
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		1,765.63
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(62,900.00)
Retained Earnings		80,190.70
Net Income		<u>28,745.17</u>
Total Capital		<u>76,175.13</u>
Total Liabilities & Capital	\$	<u><u>77,940.76</u></u>

Lexington/Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Five Months Ending November 30, 2017

26

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 6,059.20	\$ 6,059.20	0.00	\$ 30,296.00	\$ 30,296.00	0.00
Income - Utilities	315.90	1,245.00	(929.10)	3,252.88	4,720.00	(1,467.12)
Rent Late Fee	73.65	0.00	73.65	369.46	75.00	294.46
Total Revenues	6,448.75	7,304.20	(855.45)	33,918.34	35,091.00	(1,172.66)
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	6,448.75	7,304.20	(855.45)	33,918.34	35,091.00	(1,172.66)
Expenses						
Property Management Fee	500.00	500.00	0.00	2,500.00	2,500.00	0.00
Repair & Maintenance	477.00	135.00	342.00	2,671.21	2,100.00	571.21
Postage	0.00	0.00	0.00	1.96	4.00	(2.04)
Total Expenses	977.00	635.00	342.00	5,173.17	4,604.00	569.17
Net Income	\$ 5,471.75	\$ 6,669.20	(1,197.45)	\$ 28,745.17	\$ 30,487.00	(1,741.83)

For Management Purposes Only

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Nov 1, 2017 to Nov 30, 2017

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/1/17	1080	500 100	Invoice: 1258 Schrader Commercial Properties, LLC	500.00	500.00
11/29/17	1081	511 100	Invoice: 4980 Allstate Heating and Cooling, Inc.	477.00	477.00
	Total			<u>977.00</u>	<u>977.00</u>

**Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Nov 1, 2017 to Nov 30, 2017**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	11/1/17			Beginning Balance			31,811.71
	11/1/17	1080	CDJ	Schrader Commer		500.00	
	11/6/17	110617	CRJ	Georgettes and Ch	1,765.63		
	11/6/17	110617	CRJ	Clawdaddy's	1,472.82		
	11/6/17	110617	CRJ	Clawdaddy's	73.65		
	11/16/17	111617	CRJ	Savane Silver	1,323.68		
	11/16/17	111617	CRJ	Savane Silver	30.78		
	11/16/17	111617	CRJ	Georgettes and Ch	7.29		
	11/28/17	112817	CRJ	The Sweet Spot	1,497.07		
	11/28/17	112817	CRJ	The Sweet Spot	277.83		
	11/29/17	1081	CDJ	Allstate Heating an		477.00	
				Current Period Cha	6,448.75	977.00	
	11/30/17			Ending Balance			5,471.75 37,283.46
155 Building Improvement	11/1/17			Beginning Balance			40,657.30
	11/30/17			Ending Balance			40,657.30
231 Tenant Deposits	11/1/17			Beginning Balance			-1,765.63
	11/30/17			Ending Balance			-1,765.63
349 Beginning Balance Eq	11/1/17			Beginning Balance			-30,139.26
	11/30/17			Ending Balance			-30,139.26
350 Capital Contribution,	11/1/17			Beginning Balance			62,900.00
	11/30/17			Ending Balance			62,900.00
352 Retained Earnings	11/1/17			Beginning Balance			-80,190.70
	11/30/17			Ending Balance			-80,190.70
400 Rental Income	11/1/17			Beginning Balance			-24,236.80
	11/6/17	110617	CRJ	Georgettes and Ch		1,765.63	
	11/6/17	110617	CRJ	Clawdaddy's - Invoi		1,472.82	
	11/16/17	111617	CRJ	Savane Silver - Inv		1,323.68	
	11/28/17	112817	CRJ	The Sweet Spot - I		1,497.07	
				Current Period Cha		6,059.20	
	11/30/17			Ending Balance			-6,059.20 -30,296.00
401 Income - Utilities	11/1/17			Beginning Balance			-2,936.98
	11/16/17	111617	CRJ	Savane Silver - Util		30.78	
	11/16/17	111617	CRJ	Georgettes and Ch		7.29	
	11/28/17	112817	CRJ	The Sweet Spot - u		277.83	
				Current Period Cha		315.90	
	11/30/17			Ending Balance			-315.90 -3,252.88
405 Rent Late Fee	11/1/17			Beginning Balance			-295.81
	11/6/17	110617	CRJ	Clawdaddy's - Oct		73.65	
				Current Period Cha		73.65	
	11/30/17			Ending Balance			-73.65 -369.46

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Nov 1, 2017 to Nov 30, 2017

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
500	11/1/17			Beginning Balance			2,000.00
Property Management	11/1/17	1080	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	11/30/17			Ending Balance			2,500.00
511	11/1/17			Beginning Balance			2,194.21
Repair & Maintenance	11/29/17	1081	CDJ	Allstate Heating an	477.00		
				Current Period Cha	477.00		477.00
	11/30/17			Ending Balance			2,671.21
526	11/1/17			Beginning Balance			1.96
Postage							
	11/30/17			Ending Balance			1.96

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Nov 30, 2017
100 - Cash - US Bank
Bank Statement Date: November 30, 2017

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			31,811.71
Add: Cash Receipts			6,448.75
Less: Cash Disbursements			(977.00)
Add (Less) Other			<u> </u>
Ending GL Balance			<u>37,283.46</u>
Ending Bank Balance			37,760.46
Add back deposits in transit			<u> </u>
Total deposits in transit			
(Less) outstanding checks			<u> </u>
	Nov 29, 2017	1081	(477.00)
Total outstanding checks			(477.00)
Add (Less) Other			<u> </u>
Total other			
Unreconciled difference			<u>0.00</u>
Ending GL Balance			<u>37,283.46</u>

Lexington & Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 12/31/17	As Of 12/31/16	Variance 12/31/17
Assets			
Current Assets			
Cash	\$ 2,637,923	\$ 3,513,001	\$ (875,078)
Cash-Change Fund	12,000	12,000	0
Accounts Receivable	33,782	39,224	(5,442)
Restricted Cash & Cash Equivalents			
Cash-Restricted	2,005,142	0	2,005,141
Cash-US Bank-Debt Service Reserve	448,518	448,519	0
Cash-US Bank-Garage Maintenance Reserve	429,340	274,414	154,926
Cash-US Bank-Sinking Fund Reserve	535	267	267
Cash-US Bank-Construction Fund	0	2	(1)
Total Current Assets	5,567,240	4,287,427	1,279,813
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,094	0
Parking Facilities & Improvements	10,688,236	10,688,236	0
Equipment & Furniture	2,028,809	1,918,391	110,418
Construction In Progress	15,850	39,453	(23,603)
Computer Software	10,850	10,850	0
Total Capital Assets	20,328,839	20,242,024	86,815
Less: Accumulated Depreciation	(2,890,940)	(2,214,382)	(676,558)
Total Capital Assets, Net of Accumulated Depreciation	17,437,899	18,027,642	(589,743)
Total Non-Current Assets	17,437,899	18,027,642	(589,743)
Total Assets	\$ 23,005,139	\$ 22,315,069	\$ 690,070
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable and Accrued Liabilities	\$ 141,898	\$ 178,702	\$ (36,804)
Compensated Absences	10,263	14,228	(3,966)
Deposits Payable	1,657	5,782	(4,124)
Note Payable	383,049	378,500	4,549
Total Current Liabilities	536,867	577,212	(40,345)
Non-Current Liabilities			
Note Payable	3,928,749	4,311,798	(383,049)
Compensated Absences	10,263	14,229	(3,966)
Deposits Payable	5,890	0	5,889
Total Non-Current Liabilities	3,944,902	4,326,027	(381,125)
Total Liabilities	4,481,769	4,903,239	(421,470)
Net Position			
Capital Assets Net of Debt	13,126,100	13,337,344	(211,244)
Reserve-Sinking Fund	535	0	535
Restricted-Capital Projects	5,141	28,837	(23,696)
Restricted-Debt Service	448,519	448,519	0
Restricted-Garage Maintenance Reserve	429,339	274,414	154,926
Restricted-Capital Asset Mgmt Program	2,000,000	0	2,000,000
Unrestricted	2,513,736	3,322,716	(808,981)
Total Net Position	18,523,370	17,411,830	1,111,540
Total Liabilities and Net Assets	\$ 23,005,139	\$ 22,315,069	\$ 690,070

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	Month To Date 12/31/2017	Year To Date 12/31/2017
Cash Flows from Operating Activities		
Cash received from parking customers	\$ 342,270	\$ 2,140,733
Cash received from commercial property renters	10,064	47,402
Cash payments to suppliers for goods and services	(171,666)	(1,346,676)
Cash payments to employees for services	(30,751)	(140,401)
Cash payments of related party payables to LFUCG	(1,934)	(10,647)
Net Cash Provided by Operating Activities	147,983	690,411
Cash Flows from Noncapital Financing Activities		
Cash payments on Note Payable	(31,766)	(189,983)
Net Cash Used in Noncapital Financing Activities	(31,766)	(189,983)
Cash Flows from Capital and Investing Activities		
Net Changes in Restricted Investments	(75)	(160,523)
Purchases of Capital Assets	(7,120)	(37,877)
Net Cash Used in Capital and Investing Activities	(7,195)	(198,400)
Net Increase (Decrease) in Cash and Cash Equivalents	109,022	302,028
Cash and Cash Equivalents, Beginning of Period	2,540,901	2,347,895
Cash and Cash Equivalents, End of Period	\$ 2,649,923	\$ 2,649,923
Reconciliation of Operating Income to Net Cash Flows		
Provided by Operating Activities		
Change in Net Position	\$ 115,729	\$ 595,771
Adjustments to Reconcile Operating Income to Net Cash		
Provided by Operating Activities:		
Depreciation and Amortization	56,343	337,954
Changes in Assets and Liabilities:		
Accounts Receivable	(3,199)	12,958
Accounts Payable and Accrued Liabilities	(20,890)	(256,272)
Net Cash Provided by Operating Activities	\$ 147,983	\$ 690,411

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Management Report
 FY Revenues and Expenses - Budget vs. Actual

Substantially All Disclosures Omitted

	Month End 12/31/2017 Actual	Month End 12/31/2017 FYE Budget	Variance 12/31/2017	FYTD 12/31/2017 Actual	FYTD 12/31/2017 FYE Budget	Variance 12/31/2017	Annual Budget 6/30/2018 FYE Budget
Revenue							
Revenue OnStreet							
Parking - Monthly Rental	6,570	5,886	684	53,379	55,969	(2,590)	88,454
Parking - Meter Collections	77,142	78,999	(1,857)	537,991	521,276	16,715	1,045,116
Parking - Fines	60,679	87,484	(26,805)	434,576	484,813	(50,237)	981,848
Overage/Shortage/Fees	0	0	(1)	0	0	0	0
Citation Payment to LFUCG	0	0	0	0	0	0	(22,500)
Total Revenue OnStreet	144,391	172,369	(27,979)	1,025,946	1,062,058	(36,112)	2,092,918
Revenue OffStreet							
Parking - Monthly Rental	103,372	104,078	(705)	581,968	624,468	(42,499)	1,248,936
Parking - Transient Rental	67,986	66,806	1,180	406,075	414,354	(8,281)	812,120
Parking - Event	23,226	27,450	(4,223)	71,807	79,400	(7,592)	192,250
Parking - Validations	6,398	4,050	2,348	41,174	27,650	13,523	42,755
Overage/Shortage/Fees	96	0	95	805	0	806	0
Total Revenue OffStreet	201,078	202,384	(1,305)	1,101,829	1,145,872	(44,043)	2,296,061
Commercial Property Rental	10,064	8,083	1,981	47,402	48,500	(1,098)	97,000
Miscellaneous Income	0	67	(67)	450	400	49	800
Total Revenue	355,533	382,903	(27,370)	2,175,627	2,256,830	(81,204)	4,486,779
Operating Expenses							
OnStreet Operating Expenses							
Republic Operating Expenses	62,431	63,411	980	388,191	382,700	(5,490)	779,616
Property & Casualty Excess Insurance	0	0	0	1,440	1,768	327	1,768
Bank & Credit Card Fees	10,208	9,167	(1,041)	52,222	55,000	2,779	110,000
Operating Contingency	0	0	0	4,500	0	(4,500)	0
Total OnStreet Operating Expenses	72,639	72,578	(61)	446,353	439,468	(6,884)	891,384
OffStreet Operating Expenses							
Republic Operating Expenses	61,271	79,497	18,226	356,117	455,878	99,761	920,015
Property & Casualty Excess Insurance	0	0	0	57,623	57,624	0	57,624
Bank & Credit Card Fees	4,009	4,666	658	28,657	28,000	(656)	56,000
Other Professional Services	0	0	0	118	0	(118)	0
Utilities	14,402	10,835	(3,568)	62,739	65,006	2,267	130,013
Interest Expense	5,610	6,078	468	34,277	36,470	2,193	72,940
Total OffStreet Operating Expenses	85,292	101,076	15,784	539,531	642,978	103,447	1,236,592
Personnel Expenses	21,236	23,850	2,614	139,041	143,100	4,059	286,200
Administrative Expenses							
Property & Casualty Excess Insurance	0	0	0	35,606	35,600	(6)	35,600
Bank & Credit Card Fees	0	0	0	25	0	(25)	0
Other Professional Services	2,216	18,858	16,642	41,179	113,150	71,971	226,300
Rent/Lease Expenses	759	767	8	4,555	4,600	45	9,200
Landline Phones	390	458	68	2,338	2,750	412	5,500
Business Travel & Training	853	1,600	748	5,281	9,600	4,319	19,200
Dues Subscriptions & Publications	19	269	249	992	1,610	618	3,220
Office Supplies	105	833	728	1,686	5,000	3,314	10,000
Office Machines & Equipment	0	217	217	1,450	1,300	(150)	2,600
Office Repairs & Maintenance	27	125	98	125	750	625	1,500
Mileage Expense	0	33	33	0	200	200	400
Operating Contingency	0	7,508	7,509	7,500	45,050	37,550	90,100
Total Administrative Expenses	4,369	30,668	26,300	100,737	219,610	118,873	403,620
Total Operating Expenses	183,536	228,172	44,637	1,225,662	1,445,156	219,495	2,817,796
Change in Net Position Before Capital & Other Financing	171,997	154,731	17,267	949,965	811,674	138,291	1,668,983
Expenses For Capital Assets							
Depreciation & Amortization	56,343	55,471	(873)	337,954	332,824	(5,131)	665,648
Parking Repairs & Maintenance	0	34,608	34,609	16,697	207,650	190,954	415,300
Total Expenses For Capital Assets	56,343	90,079	33,736	354,651	540,474	185,823	1,080,948
Other Financing Sources							
Interest Income	75	0	74	457	0	456	0
Total Other Financing Sources	75	0	74	457	0	456	0
Total Change in Net Position	\$ 115,729	\$ 64,652	\$ 51,077	\$ 595,771	\$ 271,200	\$ 324,570	\$ 588,035

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Parking Revenue Less Expenses
Fiscal Year to Date As of December 31, 2017

Substantially All Disclosures Omitted

	Parking Locations						All Locations Year To Date 12/31/17
	OnStreet Year To Date 12/31/17	Victorian Square Garage Year To Date 12/31/17	Transit Center Garage Year To Date 12/31/17	Courthouse Garage Year To Date 12/31/17	Helix Garage Year To Date 12/31/17		
Revenue							
Parking - Monthly Rental	\$ 53,379	\$ 177,460	\$ 261,895	\$ 72,219	\$ 70,395	\$ 635,348	
Parking - Transient Rental	0	176,570	13,024	89,617	126,864	406,074	
Parking - Event	0	71,807	0	0	0	71,807	
Parking - Validations	0	7,685	7,785	0	25,704	41,174	
Parking - Meter Collections	537,991	0	0	0	0	537,991	
Parking - Fines	434,576	0	0	0	0	434,576	
Overage/Shortage/Fees	0	(22)	40	218	569	805	
Total Revenue	\$ 1,025,946	\$ 433,500	\$ 282,744	\$ 162,054	\$ 223,532	\$ 2,127,775	
Operating Expenses							
Republic Operating Expenses	388,191	85,168	101,455	87,056	82,439	744,307	
Property & Casualty Excess Insurance	1,440	14,972	26,595	397	15,659	59,064	
Bank & Credit Card Fees	52,222	12,427	3,391	5,043	7,796	80,878	
Other Professional Services	0	0	118	0	0	118	
Utilities	0	16,808	19,927	20,662	5,341	62,739	
Operating Contingency	4,500	0	0	0	0	4,500	
Interest Expense	0	857	6,170	857	26,394	34,277	
Total Operating Expenses	\$ 446,353	\$ 130,232	\$ 157,656	\$ 114,015	\$ 137,629	\$ 985,883	
Depreciation & Amortization	40,581	37,315	94,414	22,702	139,439	334,452	
Total Parking Revenue Less Expenses	\$ 539,012	\$ 265,953	\$ 30,674	\$ 25,337	\$ (53,536)	\$ 807,440	

No Assurance is Provided on These Financial Statements

Lexington & Fayette County Parking Authority
Parking Revenue Less Expenses
Fiscal Year to Date As of September 30, 2017

Substantially All Disclosures Omitted

	Parking Locations						All Locations Year To Date 09/30/2017
	OnStreet Year To Date 09/30/2017	Victorian Square Garage Year To Date 09/30/2017	Transit Center Garage Year To Date 09/30/2017	Courthouse Garage Year To Date 09/30/2017	Helix Garage Year To Date 09/30/2017		
Revenue							
Parking - Monthly Rental	\$ 34,460	\$ 87,875	\$ 110,918	\$ 33,414	\$ 30,495	\$ 297,161	
Parking - Transient Rental	0	88,051	5,285	46,215	65,460	205,011	
Parking - Event	0	6,395	0	0	0	6,395	
Parking - Validations	0	4,348	4,487	0	14,057	22,892	
Parking - Meter Collections	265,600	0	0	0	0	265,601	
Parking - Fines	204,729	0	0	0	0	204,729	
Overage/Shortage/Fees	0	(78)	0	25	570	517	
Total Revenue	\$ 504,789	\$ 186,591	\$ 120,690	\$ 79,654	\$ 110,582	\$ 1,002,306	
Operating Expenses							
Republic Operating Expenses	208,405	46,604	44,608	34,042	39,869	373,527	
Property & Casualty Excess Insurance	1,440	14,972	26,595	397	15,659	59,064	
Bank & Credit Card Fees	23,527	5,706	669	2,442	4,973	37,317	
Other Professional Services	0	0	118	0	0	118	
Utilities	0	8,791	9,791	11,648	2,155	32,385	
Interest Expense	0	433	3,118	433	13,338	17,322	
Total Operating Expenses	\$ 233,372	\$ 76,506	\$ 84,899	\$ 48,962	\$ 75,994	\$ 519,733	
Depreciation & Amortization	20,239	18,657	47,207	11,351	69,720	167,174	
Total Parking Revenue Less Expenses	\$ 251,178	\$ 91,428	\$ (11,416)	\$ 19,341	\$ (35,132)	\$ 315,399	

No Assurance is Provided on These Financial Statements



ON-STREET FINANCIAL REPORT - DEC 2017

Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
\$ 1	Meter Receipts	\$ 74,125		\$ 77,989	\$ (3,864)	\$ 503,870		\$ 508,899	\$ (5,029)
\$ 2	Permit Sales/ Monthly Permit Sales	\$ 6,570		\$ 5,886	\$ 684	\$ 53,400		\$ 55,969	\$ (2,569)
\$ 3	Violation Tickets	\$ 57,994		\$ 83,434	\$ (25,440)	\$ 417,967		\$ 466,909	\$ (48,942)
\$ 4	Bag Rental Fees	\$ 2,977		\$ 1,010	\$ 1,967	\$ 33,673		\$ 12,377	\$ 21,296
\$ 5	Booting Fees	\$ 2,700		\$ 4,050	\$ (1,350)	\$ 16,671		\$ 17,904	\$ (1,233)
						\$ -			
\$ 6	Total Revenue	\$ 144,366		\$ 172,369	\$ (28,003)	\$ 1,025,581		\$ 1,062,058	\$ (36,476)
\$ 7	Expenses								
\$ 8	Salaries & Wages	\$ 29,613		\$ 31,602	\$ (1,990)	\$ 185,019		\$ 189,615	\$ (4,596)
\$ 9	Payroll Taxes	\$ 3,911		\$ 3,792	\$ 119	\$ 23,488		\$ 22,754	\$ 734
\$ 10	Workers Comp Ins	\$ 2,103		\$ 2,215	\$ (112)	\$ 13,136		\$ 13,224	\$ (88)
\$ 11	Liability Insurance	\$ 522		\$ 522	\$ -	\$ 3,132		\$ 3,132	\$ -
\$ 12	Employee Health Insurance	\$ 970		\$ 1,500	\$ (530)	\$ 7,205		\$ 9,000	\$ (1,795)
\$ 13	Employee Bond	\$ -		\$ -	\$ -	\$ 802		\$ 2,300	\$ (1,498)
\$ 14	Total Payroll & Related	\$ 37,118	26%	\$ 39,632	\$ (2,513)	\$ 232,781	23%	\$ 240,024	\$ (7,243)
\$ 15	Uniforms	\$ 418		\$ 262	\$ 156	\$ 2,445		\$ 1,572	\$ 873
\$ 16	Hiring/Training	\$ 140		\$ 80	\$ 60	\$ 656		\$ 480	\$ 176
\$ 17	Armored Car	\$ 236		\$ 198	\$ 38	\$ 2,225		\$ 1,185	\$ 1,040
\$ 18	Equipment & tools	\$ -		\$ 650	\$ (650)	\$ 11,392		\$ 3,900	\$ 7,492
\$ 19	Vehicle expense	\$ -		\$ 35	\$ (35)	\$ -		\$ 210	\$ (210)
\$ 20	EMS/IPS Service Fee	\$ 10,705		\$ 8,302	\$ 2,403	\$ 52,873		\$ 49,811	\$ 3,062
\$ 21	Handheld Cell Phone Fees/T2	\$ -		\$ 140	\$ (140)	\$ -		\$ 840	\$ (840)
\$ 22	Professional Services	\$ 2,161		\$ 2,472	\$ (311)	\$ 42,098		\$ 14,832	\$ 27,266
\$ 23	Fuel	\$ 385		\$ 279	\$ 106	\$ 1,462		\$ 1,675	\$ (213)
\$ 24	Towing	\$ -		\$ 24	\$ (24)	\$ -		\$ 144	\$ (144)
\$ 25	General Supplies	\$ 851		\$ 2,741	\$ (1,889)	\$ 14,785		\$ 16,445	\$ (1,659)
\$ 26	Repairs	\$ 1,716		\$ 1,758	\$ (42)	\$ 9,464		\$ 10,548	\$ (1,084)
\$ 27	Total Field Expenses	\$ 16,611	12%	\$ 16,940	\$ (329)	\$ 137,399	13%	\$ 101,641	\$ 35,758
\$ 28	Cell Phone	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 29	Communications/Telephones	\$ 1,228		\$ 1,200	\$ 28	\$ 6,460		\$ 7,200	\$ (740)
\$ 30	Insurance	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 31	Office Supplies	\$ 526		\$ 456	\$ 70	\$ 2,408		\$ 2,736	\$ (328)
\$ 32	Printing & Design/Ticket Purchase	\$ -		\$ 850	\$ (850)	\$ 4,076		\$ 5,100	\$ (1,024)
\$ 33	Postage/Dues & Memberships	\$ 4,465		\$ 1,500	\$ 2,965	\$ 11,312		\$ 9,000	\$ 2,312
\$ 34	Computers & Software	\$ -		\$ 200	\$ (200)	\$ 386		\$ 1,200	\$ (814)
\$ 35	Employee Incentive	\$ -		\$ 300	\$ (300)	\$ 498		\$ 1,800	\$ (1,302)
\$ 36	Total Office Expense	\$ 6,219	4%	\$ 4,506	\$ 1,713	\$ 25,140	2%	\$ 27,036	\$ (1,896)
\$ 37	Base Management Fee	\$ 2,333		\$ 2,333	\$ (0)	\$ 13,998		\$ 14,000	\$ (2)
\$ 38	Management Incentive Fee	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
	Processing Fees	\$ 150		\$ -	\$ 150	\$ 900		\$ -	\$ 900
\$ 39	Total Misc. Expenses	\$ 2,483	2%	\$ 2,333	\$ 150	\$ 14,898	1%	\$ 14,000	\$ 898
\$ 40	Total Operating Expenses	\$ 62,431		\$ 63,411	\$ (980)	\$ 410,218		\$ 382,701	\$ 27,517
\$ 41	Net Operating Income (Loss)	\$ 81,935				\$ 615,363			

Variance Notes

- A Winter uniforms for new hires
- B Digital Iris Invoice arrived late and need to be paid
- C Yearly Neopst invoice paid in full to avoid monthly interest charged
- D
- E
- F



OFF STREET FINANCIAL REPORT DEC 2017

Line	Revenue	Actual	%of total Rev.	Budget	Variance	Year to Date	%of total Rev.	Budget YTD	Variance
\$ 1	Monthly	\$ 103,648		\$ 104,078	\$ (431)	\$ 603,877		\$ 624,468	\$ (20,592)
\$ 2	Transient	\$ 68,205		\$ 66,805	\$ 1,400	\$ 405,251		\$ 414,355	\$ (9,104)
\$ 3	Stamp/Validation	\$ 6,398		\$ 4,050	\$ 2,348	\$ 41,175		\$ 27,650	\$ 13,525
\$ 4	Event	\$ 23,282		\$ 27,450	\$ (4,168)	\$ 73,282		\$ 79,400	\$ (6,118)
\$ 5	Income Adjustments	\$ -		\$ -	\$ -	\$ 133		\$ -	\$ 133
\$ 6	Total Revenue	\$ 201,532		\$ 202,383	\$ (851)	\$ 1,123,717		\$ 1,145,873	\$ (22,155)
\$ 7	Expenses								
\$ 8	Salaries & Wages	\$ 29,897		\$ 29,331	\$ 566 A	\$ 165,293		\$ 175,986	\$ (10,692)
\$ 9	Payroll Taxes	\$ 3,945		\$ 3,520	\$ 425	\$ 21,281		\$ 21,118	\$ 162
\$ 10	Workers Comp Ins	\$ 2,123		\$ 2,376	\$ (253)	\$ 11,737		\$ 14,255	\$ (2,518)
\$ 11	Liability Insurance	\$ 1,933		\$ 1,933	\$ -	\$ 11,598		\$ 11,598	\$ -
\$ 12	Employee Health Insurance	\$ 1,709		\$ 1,682	\$ 27	\$ 10,185		\$ 10,092	\$ 93
\$ 13	Employee Bond	\$ -		\$ -	\$ -	\$ 2,882		\$ 1,920	\$ 962
\$ 14	Total Payroll & Related	\$ 39,607	20%	\$ 38,841	\$ 765	\$ 222,976	20%	\$ 234,969	\$ (11,993)
\$ 15	Uniforms	\$ 64		\$ 280	\$ (216)	\$ 314		\$ 1,680	\$ (1,366)
\$ 16	Hiring/Training	\$ -		\$ 176	\$ (176)	\$ 161		\$ 1,056	\$ (895)
\$ 17	Security	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 18	Repairs/maintenance	\$ 2,535		\$ 8,000	\$ (5,465)	\$ 28,625		\$ 60,770	\$ (32,145)
\$ 19	Vehicle Expense	\$ -		\$ 80	\$ (80)	\$ -		\$ 480	\$ (480)
\$ 20	Equipment	\$ 433		\$ 600	\$ (167)	\$ 695		\$ 3,600	\$ (2,905)
\$ 21	Snow Removal	\$ -		\$ 8,948	\$ (8,948)	\$ -		\$ 17,896	\$ (17,896)
\$ 22	Professional Services	\$ 9,462		\$ 9,446	\$ 16	\$ 46,947		\$ 56,675	\$ (9,728)
\$ 23	Fuel	\$ 300		\$ 300	\$ (0)	\$ 1,118		\$ 1,800	\$ (682)
\$ 24	Sweeper Repairs	\$ 86		\$ 440	\$ (354)	\$ 135		\$ 2,640	\$ (2,505)
\$ 25	General Supplies	\$ 3,835		\$ 4,832	\$ (997)	\$ 19,610		\$ 28,992	\$ (9,382)
\$ 26	Elevator Maintenance	\$ 1,954		\$ 2,618	\$ (664)	\$ 10,499		\$ 15,707	\$ (5,207)
\$ 27	Total Field Expenses	\$ 18,669	9%	\$ 35,720	\$ (17,051)	\$ 108,104	10%	\$ 191,295	\$ (83,192)
\$ 28	Armored Car	\$ 236		\$ 196	\$ 40	\$ 2,225		\$ 1,176	\$ 1,049
\$ 29	Office Repairs	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 30	Taxes/Licences/Fees	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 31	Communications	\$ 1,204		\$ 1,200	\$ 4 B	\$ 6,512		\$ 7,200	\$ (688)
\$ 32	Misc.	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 33	Office Supplies	\$ 508		\$ 456	\$ 52	\$ 2,561		\$ 2,735	\$ (174)
\$ 34	Printing & Design	\$ -		\$ 280	\$ (280)	\$ 586		\$ 1,680	\$ (1,094)
\$ 35	Postage	\$ -		\$ 720	\$ (720)	\$ 1,836		\$ 4,320	\$ (2,484)
\$ 36	Total Office Expense	\$ 1,947	1%	\$ 2,852	\$ (904)	\$ 13,719	1%	\$ 17,111	\$ (3,391)
\$ 37	Base Management Fee	\$ 2,083		\$ 2,083	\$ -	\$ 12,498		\$ 12,504	\$ (6)
\$ 38	Management Incentive Fee	\$ -		\$ -	\$ -	\$ -		\$ -	\$ -
\$ 39	Total Misc. Expenses	\$ 2,083	1%	\$ 2,083	\$ -	\$ 12,498	1%	\$ 12,504	\$ (6)
\$ 40	Total Monthly Expenses	\$ 62,306	31%	\$ 79,496	\$ (17,190)	\$ 357,297	32%	\$ 455,879	\$ (98,581)
\$ 41	Net Operating Income (Loss)	\$ 139,226				\$ 766,420			

Variance Notes

Christmas bonus to staff members contributed to variance

- A
- B
- C
- D
- E
- F
- G
- H
- I
- J

Lexington/ Fayette Co Parking Authority**38**Balance Sheet
December 31, 2017

ASSETS

Current Assets		
Cash - US Bank	\$	<u>35,628.47</u>
Total Current Assets		35,628.47
Property and Equipment		
Building Improvements		<u>40,657.30</u>
Total Property and Equipment		40,657.30
Other Assets		<u> </u>
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>76,285.77</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>1,765.63</u>
Total Current Liabilities		1,765.63
Long-Term Liabilities		<u> </u>
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		1,765.63
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(72,900.00)
Retained Earnings		80,190.70
Net Income		<u>37,090.18</u>
Total Capital		<u>74,520.14</u>
Total Liabilities & Capital	\$	<u><u>76,285.77</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Six Months Ending December 31, 2017

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 7,532.02	\$ 6,059.20	1,472.82	\$ 37,828.02	\$ 36,355.20	1,472.82
Income - Utilities	1,165.69	1,000.00	165.69	4,418.57	5,720.00	(1,301.43)
Rent Late Fee	147.30	75.00	72.30	516.76	150.00	366.76
Total Revenues	8,845.01	7,134.20	1,710.81	42,763.35	42,225.20	538.15
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	8,845.01	7,134.20	1,710.81	42,763.35	42,225.20	538.15
Expenses						
Property Management Fee	500.00	500.00	0.00	3,000.00	3,000.00	0.00
Repair & Maintenance	0.00	480.00	(480.00)	2,671.21	2,580.00	91.21
Postage	0.00	4.00	(4.00)	1.96	8.00	(6.04)
Total Expenses	500.00	984.00	(484.00)	5,673.17	5,588.00	85.17
Net Income	\$ 8,345.01	\$ 6,150.20	2,194.81	\$ 37,090.18	\$ 36,637.20	452.98

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Dec 1, 2017 to Dec 31, 2017

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/1/17	1082	500 100	Invoice: 1259 Schrader Commercial Properties, LLC	500.00	500.00
12/29/17	e-122917	350 100	LexPark quarterly draw - 12/29/17 Lexington Parking Authority	10,000.00	10,000.00
	Total			<u>10,500.00</u>	<u>10,500.00</u>

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Dec 1, 2017 to Dec 31, 2017

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100	12/1/17			Beginning Balance			37,283.46
Cash - US Bank	12/1/17	1082	CDJ	Schrader Commer		500.00	
	12/4/17	120417	CRJ	Clawdaddy's	1,472.82		
	12/4/17	120417	CRJ	Clawdaddy's	73.65		
	12/4/17	120417	CRJ	Georgettes and Ch	17.28		
	12/4/17	120417	CRJ	Georgettes and Ch	1,765.63		
	12/13/17	121317	CRJ	Savane Silver	1,323.68		
	12/13/17	121317	CRJ	Savane Silver	95.52		
	12/21/17	122117	CRJ	Clawdaddy's	795.93		
	12/27/17	122717	CRJ	The Sweet Spot	1,497.07		
	12/27/17	122717	CRJ	The Sweet Spot	256.96		
	12/29/17	e-122917	CDJ	Lexington Parking		10,000.00	
	12/29/17	122917	CRJ	Clawdaddy's	1,472.82		
	12/29/17	122917	CRJ	Clawdaddy's	73.65		
				Current Period Cha	8,845.01	10,500.00	-1,654.99
	12/31/17			Ending Balance			35,628.47
155	12/1/17			Beginning Balance			40,657.30
Building Improvement	12/31/17			Ending Balance			40,657.30
231	12/1/17			Beginning Balance			-1,765.63
Tenant Deposits	12/31/17			Ending Balance			-1,765.63
349	12/1/17			Beginning Balance			-30,139.26
Beginning Balance Eq	12/31/17			Ending Balance			-30,139.26
350	12/1/17			Beginning Balance			62,900.00
Capital Contribution,	12/29/17	e-122917	CDJ	Lexington Parking	10,000.00		
				Current Period Cha	10,000.00		10,000.00
	12/31/17			Ending Balance			72,900.00
352	12/1/17			Beginning Balance			-80,190.70
Retained Earnings	12/31/17			Ending Balance			-80,190.70
400	12/1/17			Beginning Balance			-30,296.00
Rental Income	12/4/17	120417	CRJ	Clawdaddy's - Invo		1,472.82	
	12/4/17	120417	CRJ	Georgettes and Ch		1,765.63	
	12/13/17	121317	CRJ	Savane Silver - Inv		1,323.68	
	12/27/17	122717	CRJ	The Sweet Spot - I		1,497.07	
	12/29/17	122917	CRJ	Clawdaddy's - Invo		1,472.82	
				Current Period Cha		7,532.02	-7,532.02
	12/31/17			Ending Balance			-37,828.02
401	12/1/17			Beginning Balance			-3,252.88
Income - Utilities	12/4/17	120417	CRJ	Georgettes and Ch		17.28	
	12/13/17	121317	CRJ	Savane Silver - Util		95.52	
	12/21/17	122117	CRJ	Clawdaddy's - Oct		471.30	
	12/21/17	122117	CRJ	Clawdaddy's - Nov		324.63	
	12/27/17	122717	CRJ	The Sweet Spot -		256.96	
				Current Period Cha		1,165.69	-1,165.69

**Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Dec 1, 2017 to Dec 31, 2017**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	12/31/17			Ending Balance			-4,418.57
405	12/1/17			Beginning Balance			-369.46
Rent Late Fee	12/4/17	120417	CRJ	Clawdaddy's - Nov		73.65	
	12/29/17	122917	CRJ	Clawdaddy's - Dec		73.65	
				Current Period Cha		147.30	-147.30
	12/31/17			Ending Balance			-516.76
500	12/1/17			Beginning Balance			2,500.00
Property Management	12/1/17	1082	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	12/31/17			Ending Balance			3,000.00
511	12/1/17			Beginning Balance			2,671.21
Repair & Maintenance	12/31/17			Ending Balance			2,671.21
526	12/1/17			Beginning Balance			1.96
Postage	12/31/17			Ending Balance			1.96

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Dec 31, 2017
100 - Cash - US Bank
Bank Statement Date: December 31, 2017

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		37,283.46
Add: Cash Receipts		8,845.01
Less: Cash Disbursements		(10,500.00)
Add (Less) Other		
Ending GL Balance		35,628.47
Ending Bank Balance		35,628.47
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
Total outstanding checks		
Add (Less) Other		
Total other		
Unreconciled difference		0.00
Ending GL Balance		35,628.47

From: Brett Pierce [mailto:brett@wellsandwells.com]
Sent: Wednesday, January 24, 2018 10:42 AM
To: Gary Means <gmeans@lexpark.org>
Subject: 500 S. Upper

Gary-

We are the General Contractor for the new development at 500 S. Upper St. We would like to request long term leasing on the parking spaces adjacent to the project on Jersey St, and S. Upper St. The project is a large student housing building with retail on a portion of the first floor. Jersey St. will be our main access as far as delivery are concerned. There are 14 spaces along the property on the Jersey St. side that we would like to get under our control for the duration of the project. Feb 2018 – May/June 2019. The spaces on upper, we would look at as more “as needed”. My understanding is that you need to take this request before the parking authority board. How can I officially make this request? Does this email work for notification in writing? Thanks for your help!

Brett Pierce	612 North Walnut St.
brett@wellsandwells.com	Champaign, IL 61820
t: 217-356-7030	www.wellsandwells.com
c: 217-202-9384	f: 217-356-7033

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Garage Updates

Helix Garage:

- The garage lighting system was programmed with a holiday scheme New Year's Eve.
- The garage lighting system was programmed with a blue and white scheme for UK home basketball games.
- The garage lighting system was programmed with an orange and blue scheme in remembrance of the Marshall County High School shooting incident.
- The garage lighting system was programmed with the standard multicolor scheme for the remainder of the month.

LED Lighting Retrofit Project:

Transit Center Garage:

- LPA has received the KU energy rebates related to the completed LED tube retrofit. The total rebate amount received was \$5000, bringing the final cost of the lighting retrofit project to \$3250.
- LPA will monitor energy usage in the coming months, as findings with the Helix LED retrofit showed a significant decrease in energy usage.

Victorian Square Garage:

- LPA has submitted the necessary application for the KU energy rebates related to the LED tube retrofit.

Courthouse Garage:

- LPA has delayed the order for the LED tubes to be used in an energy saving lighting retrofit until the matter can be discussed with AOC. The Rexel unit pricing is \$8.25 per tube, with an invoice total of \$9,603. LPA expects to receive an LGE/KU rebate of \$5820, bringing the final project cost to \$3,783.

Broadway Shoppes:

- There were no maintenance issues to report.

General Garage Notes:

- LPA issued an RFP for Structural and Mechanical Consulting Services, RFP# 53-2017, for repairs and restoration work related to the Capital Asset Management Plan. The services of the consultant will be to prepare construction documents for restoration, assist LPA in the review of bid responses to said construction documents for restoration repairs and maintenance work, while also providing construction administration services during the restoration repair phase. LPA expects the Consultant to develop plans, specifications and construction estimates to provide for the restoration repairs as identified per the findings of the Capital Asset Management Plan. In addition, LPA expects the Consultant to provide construction phase services to complete the restoration repairs as identified per the findings of the Capital Asset Management Plan. Proposals were received on January 10, 2018. The RFP Selection Committee chose WP Moore as the winning proposal. WP Moore proposed a fee of \$147,000 (\$49,000 annually) to provide structural and mechanical consulting services for the prescribed three-year period of engagement. LPA has notified WP Moore of their selection and is drafting the necessary contractual documents.

To: Lexington-Fayette County Parking Authority Board of Commissioners

Re: Request for One-Year Rental Lease with Bluegrass.Org

This letter is to formally request the Lexington-Fayette County Parking Authority Board of Commissioners approve Bluegrass.Org a 1-year lease of office space located at the Transit Center Parking Garage, 150 East Vine Street as well as 10 parking passes for stated rental year.

Like many other cities, Lexington's severe mentally ill homeless population is most prominent in the downtown area as well as homeless encampments close to the downtown area. Police, service providers, business owners, citizens, and visitors to Lexington interact with this population on a daily basis. Unfortunately, these individuals often cannot or will not respond to traditional outpatient treatment.

Program Goals and Outcomes

The goal of this partnership and the reasoning for the rental space downtown is to provide as much service to the most vulnerable population in a community based setting.

This team would be able to engage individuals using an "on the streets" "meet them where they are" method and then provide multi-disciplinary services to this vulnerable population.

We will analysis the success of the partnership with data collection on the following:

1. Stabilization of clients otherwise not engaged or successful in traditional outpatient treatment;
2. Permanent housing with ongoing case management for those homeless individuals with severe mental illness and not currently engaged in the homeless system or mental health system;
3. Reduction in police interaction and/or emergency detentions;
4. Reduction in public complaints; and
5. Reduction in disturbances to businesses and events.

Program Design

The Bluegrass.Org Assertive Community Treatment (ACT) program is a team treatment approach designed to provide comprehensive, community-based psychiatric treatment, rehabilitation, and support to persons with serious and persistent mental illness outside of an office setting.

ACT is person-centered recovery oriented model and focuses on increasing the individual's ability to meet self-defined goals, increase skills and gain confidence to maintain long term mental health recovery. A team of professionals whose backgrounds and training include social work, rehabilitation, counseling, nursing and psychiatry provide assertive community treatment services. Among the services the ACT team provides are: case management, initial and ongoing assessments, psychiatric services, employment and housing assistance, family support and education, substance abuse services, and other services and supports that are critical to an individual's ability to live successfully in the community.

The Bluegrass.Org ACT team wishes to establish a downtown presence in order to more effectively and efficiently provide services and outreach that would impact the immediate mental health situations in the Lexington area. The majority of ACT services would take place outside the small rental space of the Transit Center. Services are provided within community settings, such as a person's own home and neighborhood, local restaurants, parks and nearby stores.

ACT team members will meet each morning (Monday- Friday) in the Transit Center office space to case conference for the day. An "on call" member of the team will remain in the office during business office with the possibility of a supervisor. The on call member will be responsible for responding to crisis related phone calls from police and as well as the Hope Center street outreach team.

Cost and Request

The Office of Homelessness Prevention and Intervention, pending board approval, has agreed to award Bluegrass.Org with a grant for the following expenses:

- 1-year lease for the office space located in the Transit Center
- 10 Transit Center parking passes for the rental year

Other Requests

- Allowance of Bluegrass.Org signage to be placed on office entrance door

Sincerely,

Anita Lakes, MS, LPA
Regional Director of SMI Operations



ajlakes@bluegrass.org

1351 Newtown Pike

Building 5

Lexington, KY 40511

Phone: 859.447.7152

Fax: 859-253-1177

24 Hour Help Line 1.800.928.8000