

January 13, 2022 Board Meeting Agenda



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|-------|--|----------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of December 2021 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
a. Executive Director Reports
b. Operational Reports
c. COVID-19 Update | Means |
| IV. | Approval of LPA and LEXPARK November 2021 Financial Reports
and Schrader Commercial Reports
<i>Board Action Required</i> | Means |
| V. | Present REEF Internal Audits | Doering |
| VI. | On-Street
a. Curbside Spaces/Outdoor Expansion Areas Update | Means |
| VII. | Off-Street (Garages)
a. Garage Updates
b. Security Updates | Trammell |
| VIII. | Downtown Lexington Partnership Updates | Sweeney |
| IX. | Visit Lex Updates | Schickel |
| X. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |
| XI. | Closed Session per KRS 61.810 | Frazier |

Next Meeting: February 10, 2022

Lexington & Fayette County Parking Authority

Board Meeting Minutes
December 9, 2021

Called to order: 10:00 a.m. by James Frazier, Chair

Location: ZOOM Meeting

Voting Members: Kenton Ball
Dee Dee Harbut
Thomas Pettit
Ashley Simpson
Trish Vertuca

Advisory Board: Liza Betz, Failte
Terry Sweeney, DLP

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

Guests: Mark Doering, Reef
Chris Goodson, Reef
Justin Hubbard, DDAF

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Approval of November 2021 Minutes

Mr. Pettit makes a motion to approve the minutes as presented. Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Item 3 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the Executive Director Report. Food for Fines is ongoing. A seven-year-old citation was paid and one customer brought in 120 cans of food. Mr. Means attended the IPMI conference in Tampa.

B. Operational Reports

Mr. Means presents the operational reports. Telephone inquiries decreased in November. Safety and loading zone violations increased. Over 500,000 transactions have been completed this fiscal year. The value of citations paid taken as a yearly average is moving closer to 2019 measures. The number of events increased. Length of stay in garages increased over the previous month.

C. COVID-19 Update

Mr. Means goes over some of the organizational challenges related to COVID-19.

Item 4 – Financial Reports

Mr. Means presents the October 2021 financials. Mr. Doering summarizes variances on the REEF reports. Broadway Shoppes tenants are making timely rent and utility payments. Meter revenues were under budget



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for the month and Mr. Means notes that the month was overbudgeted. Bank and credit card fees are over budget due to increased volume. Total expenses are close to budget. On the year, LPA is \$215,000 ahead of budget. Mr. Means references the new depreciation budget. Ms. Vertuca makes a motion to approve the FY 2021 Audit, and the July 2021, August 2021, September 2021, and October 2021 financial reports. Mr. Pettit seconds. The vote was unanimous and the motion carried.

Item 5 – Approve 2022 Calendar

Mr. Ball makes a motion to approve the 2022 Board Meeting calendar. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

Item 6 – Adopt new LFUCG Holidays

Mr. Means informs the Commissioners that LFUCG has added Juneteenth and Veteran’s Day to its official holidays. Meters are free on all LFUCG holidays and LPA staff follow the LFUCG employee calendar. By consensus, the Commissioners agree.

Item 7 – On-Street

A. Curbside Pick Up Spaces/Outdoor Expansion Areas

Mr. Means presents the need to have a program for Pick Up/Drop Off at metered spaces. After discussion of all options, Mr. Ball makes a motion to approve a one-year pilot program with 75% discount off meter bagging rates for restaurants and retail establishments. Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Item 8 – Off-Street

A. Garage Updates

Mr. Trammell presents the garage updates. Many lighting schemes were programmed for the various holidays and sporting events. A new company has been engaged to provide a quote to fabricate and install new stairs in the Transit Center. Mr. Ball suggests more ventilation in the Transit Center stairwells and Mr. Trammell will pursue the possibility.

B. Security Updates

Mr. Means is working with the Sheriff Department to provide security services in the Transit Center Garage. Additionally, cameras are being installed in the elevators.

Item 9 – Downtown Lexington Partnership Updates

Mr. Sweeney reports that the official tree lighting and parade are complete. The ice rink is benefiting from good weather. DLP is working on new events for 2022.

Ms. Vertuca requests that the prior two Reef internal audits be presented at the next Board Meeting.

Ms. Vertuca makes a motion to enter closed session pursuant to KRS 61.810. Mr. Ball seconds.

Mr. Ball makes a motion to exit closed session. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

There being no further business brought before the Board, the meeting adjourned at 11:30AM.



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January 5th, 2022
**Lexington & Fayette County
 Parking Authority
 Executive Directors Report
 December 2021**



Accomplishments

- Attended the 2021IPMI Conference and Expo, where LFCPA received two international awards
- Received full LPA Board approval to extend the curbside pick-up/drop-off space program adding a fee with a 75% discount off the meter bagging rate, this program has been approved for 2022 only and will be monitored, reevaluated and adjusted as needed
- Completed a successful 4-week campaign of Food for Fines
- As a continued response to COVID-19 maintained 28 curbside pickup spaces for downtown restaurants for the full month of September

Meetings with LFUCG/LFCPA staff

- Met with Scott Thompson, LFUCG ped/bike coordinator regarding our joint use of the POPULUS platform and a go forward plan for micro mobility management as well as updates on curb management strategies
- Attended the December LPA Board meeting – via ZOOM
- Board meeting follow up LPA staff breakfast
- Met with Kara to test our new phone system and remote access application
- Continued weekly meetings with LPA staff only
- Held regular weekly (TEAMS) meetings for On-Street and Garage operations with REEF Parking (LEXPARK) staff
- Held regular Bi-monthly conference calls with LPA & LEXPARK local staff and REEF corporate staff and municipal experts

Meetings with External Individuals/Groups

- Attended the 2021IPMI Conference and Expo, where LFCPA received two international awards
- While at the IPMI Conference, had a coffee meeting with a director at Walter P Moore to discuss current and future CAMP work their firm is doing for us
- Along with other LPA and LEXPARK staff members, attended an online training with Flash Parking (our garages gated system)

- Attended an online meeting with SpecifAi regarding the dashboards they have created with our data management pilot
- Phone call with Kevin Henry our attorney related to a legal matter
- Phone call with Justin Hubbard of DDAF to discuss current accounting practices
- Attended the UK Bicycle Master Plan presentation on UK's Campus
- Attended an online meeting/presentation from a company called Conure ParkSmart that combines digital sensors and digital signage as well as an app to assist visitors in finding parking and owner/operators in monitoring their parking spaces
- Our staff attended an online Kick-off meeting with Wisser Strategies team regarding our new marketing campaign
- Attended the December DLP board meeting at the Lexington Marriott City Center
- Met with Nancy Wisser to discuss marketing and downtown parking
- Ed and I held a project update meeting with our engineers from Walter P Moore
- Met with one of the team members of Wisser Strategies to provide her with an operational tour to help get them acquainted with our locations and systems
- Ed, Linden and I had a follow up coffee meeting with Paul Dillon with Vade about our recent Pilot program using their camera analytics system as well as a go forward pilot plan to test enhanced camera options, etc.
- Phone call with potential property owner in the Leestown Rd. area regarding parking challenges in the strip center
- Phone call with Sheriff Witt regarding safety issues at the Transit Center Garage
- Microsoft TEAMS meeting with a developer looking into a potential development in downtown Lexington
- Continued the monthly working lunch meeting with DLPs Terry Sweeney regarding all things downtown
- Our team and representatives from Flash parking continued our weekly (TEAMS) meetings to discuss final implementations and other side bar tasks
- Ed and I held weekly teleconference meetings with our Walter P Moore engineers regarding our CAMP repairs

Future Goals and Planned Activities

- Continue working on the Transit Center garage from gated to gateless, enforcement fully in place now, space count sign integrations is left to complete
- Continue to market the pay-by-phone program (especially as "touchless" option)
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10-year Capital Asset Management Plan
- Implement recommendations from Walker Consultants' 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart and is under the US Green Building Council
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff

- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals
- As time allows, I review training sessions from IPMI virtual conferences which are free and available for one year following the sessions

LFCPA and LEXPAK Key Performance Indicators

		User-input variable cells.												Totals for underlying cells.															
Note		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Standard	TOTAL	AVERAGE	Percent of Total	FY 2020 AVERAGE											
CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION																													
1	Unique Visitors to Website (users)	2,320	3,055	4,052	3,891	4,995	4,961	3,162	3,644	3,438	3,841	3,541	3,399		44,299	3,691.6	N/A	2,842.9											
2	LEXPARK Walk-In Customers	76	86	102	98	115	120	175	285	135	106	110	78		1486	123.8	N/A	441.1											
3	LEXPARK Telephone Inquiries (Total)	552	591	640	853	868	1104	1076	911	911	1074	969	727		10276	856.3333	1	1311											
4	Reporting Inoperative Meters	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0%	125											
5	LUKE	9	10	10	10	13	10	15	10	10	16	35	21		169	14	2%	12											
6	IPS	5	5	5	5	5	5	5	5	5	71	51	27		194	16	1.9%	13											
7	POM	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0%	8											
8	Enforcement Complaint	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0.0%	0											
9	Other Inquiry including payments/ just payments	198	173	178	170	245	195	200	205	187	218	187	135		2291	191	22%	458											
10	Pay by Phone questions or issues	13	20	15	10	10	12	10	12	14	5	15	3		139	11.58	1%	29											
11	After 5 Parking questions	0	0	0	0	0	0	0	0	0	0	0	0		0	0	0%	0											
12	Wrong Way Parking	0	0	0	0	0	0	0	0	0	0	0	0		2	0	0%	3											
13	Garages	327	383	432	658	595	882	846	679	695	764	571	539		7371	614.3	72%	663.5											
14	TOTAL CONTACTS	19	31	25	23	21	20	16	23	16	22	28	16		260	21.7	100%	21.1											
15	Business Association Meetings Attended	10	19	15	10	12	9	8	12	9	17	17	8		146	12.2	56%	12.0											
16	Neighborhood Association Meetings Attended	0	0	0	2	0	0	0	1	0	0	0	0		3	0.3	1%	0.2											
17	Number of Merchants Visited	1	1	1	0	3	1	1	2	0	2	1	3		16	1.3	6%	2.1											
18	Number of Institutional and/or Public Official Meetings	8	11	9	11	6	10	7	8	7	3	10	5		95	9.2	37%	6.8											
19	Number of Parking Customers Contacted (intercept surveys, survey document responses) (Analyst)	0	0	0	0	2	0	1	0	0	1	0	0		4	0.3	N/A	0.8											
20	Parking Meter In-Service Rates (% of time)																												
21	Single-Space Meters	98.9%	99.7%	99.9%	99.7%	99.9%	99.5%	99.7%	99.3%	99.6%	99.7%	99.8%	99.8%	98-99% (A)	N/A	99.6%	N/A	99.7%											
	Multi-Space Meters	99.9%	99.1%	99.8%	99.3%	99.6%	99.6%	99.2%	99.7%	99.9%	96.8%	99.2%	99.8%	98-99% (A)	N/A	99.3%	N/A	99.1%											
22	Average Response Time to Address Meter Complaint (Hours)																												
23	(POM) These meters have been phased out as of March 1st	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	N/A											
24	Single-Space Meters (IPS)	8.72	4.58	4.2	3.4	2.16	3.44	3.67	7.97	3.02	4.08	1.97	2.24		N/A	4.1	N/A	3.4											
	Multi-Space Meters (LUKE)	3.11	5.55	7.07	3.02	2.07	2.9	3.4	8.94	4.25	3.8	1.93	3.47		N/A	4.1	N/A	3.6											
25	Number of Citation Appeal Hearings	9	0	30	27	15	13	9	12	13	22	8	13		171	14.3	100%	22.0											
26	Number of Citations Dismissed or Reduced to Warning	1	0	1	15	7	3	0	2	7	4	6	7		53	4.4	31%	7.8											
27	Number of Requested Citation Administrative Appeals	100	89	140	154	92	102	85	143	123	171	128	131		1458	121.5	100%	183.2											
28	Number of Citations Administratively Dismissed or Reduced to Warning	48	40	51	61	29	47	44	51	34	44	35	50		534	44.5	37%	88.9											
PARKING MANAGEMENT EFFECTIVENESS																													
29	Number of Parking Activity Surveys Conducted (TOTAL)	31	31	31	31	31	31	31	31	31	31	31	31		372	31.0	100%	44.0											
30	Parking Occupancy and Availability	30	30	30	30	30	30	30	30	30	30	30	30		360	30.0	97%	43.3											
31	Parking Turnover	1	1	1	1	1	1	1	1	1	1	1	1		12	1.0	3%	0.7											
32	Downtown Meter Turnover Rate	148%	168%	150%	162%	188%	177%	197%	169%	202%	207%	226%	191%	67-140% (B)	N/A	182.1%	N/A	200.3%											
33	Parking Vacancy Rate in Neighborhoods	48%	56%	61%	65%	77%	69%	60%	62%	59%	55%	50%	66%		N/A	60.7%	N/A	58.8%											
34	Meter Occupancy Rate by Survey	20%	20%	31%	32%	31%	27%	30%	32%	36%	39%	41%	33%	93-95% (C)	N/A	31.0%	N/A	38.2%											
35	Paid Legal Meter Occupancy Rate by Meter Revenue	14.8%	14.6%	20.2%	26.6%	23.1%	24.1%	25.0%	29.3%	31.6%	32.0%	34.1%	30.2%	60-85% (D)	N/A	25.5%	N/A	35.8%											
36	Safety Zone Violation Rate	6.7%	8.5%	7.2%	6.2%	5.1%	5.00%	4.10%	8.00%	7.50%	6.90%	8.00%	6.50%	25-33% (E)	N/A	6.6%	N/A	6.1%											
37	Loading Zone Violation Rate	1.4%	0.7%	0.7%	0.6%	1.2%	1.0%	1.4%	1.1%	0.9%	0.7%	1.4%	1.3%		N/A	1.0%	N/A	1.8%											
PARKING OPERATIONS EFFICIENCY																													
38	Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30	30	30	30	30		360	30.0	100%	30.0											
39	Violation Capture Rate (Meters & RPP)	18%	13%	22%	16%	11%	9%	8%	13%	15%	12%	10%	14%	10-25% (F)	N/A	13%	N/A	26%											
40	Total Net Patrol Hours	680	441	695	651	608	711	646	614	631	736	751	694		7,858	655	N/A	883											
41	Average Net Patrol Hours per Officer	136	88	139	130	122	142	129	123	120	123	125	116		N/A	126	N/A	135											
42	Number of Letters Mailed	5,708	2,314	2,843	3,966	4,203	3,754	2,618	1,737	2,081	5,033	4,508	2,498		41,263	3,439	N/A	2,832											
43	Total Amount Due from Top 20 Scofflaws	\$11,285	\$11,285	\$11,315	\$11,345	\$11,445	\$11,480	\$11,569	\$11,629	\$11,930	\$13,871	\$13,699	\$13,619		N/A	\$12,039	N/A	\$10,943											
44	Parking Ticket Collection Rate (1-year running average)	85.56%	85.89%	84.37%	79.31%	79.15%	80.95%	80.79%	81.27%	81.44%	81.69%	79.24%	83.08%		N/A	81.9%	N/A	79.4%											

LFCPA and LEXPAK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

		Note	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	TOTAL	AVERAGE	Percent of Total
REVENUE STREAM INTEGRITY and SECURITY																	
1	Field Inspections (with Contact)		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
2	Canister Integrity		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
3	Maintenance		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
4	Collections		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
5	Enforcement		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
6	Coin Counting Observations		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	#DIV/0!
7	Field Observations (Covert)		10	12	12	12	11	14	14	11	11	12	9	144	12.0	100%	
8	Vehicle Integrity		3	5	1	1	2	3	2	5	2	1	1	0	26	2.2	18%
9	Maintenance		3	2	2	3	2	4	4	3	2	3	5	3	36	3.0	25%
10	Collections		1	0	1	2	2	1	2	1	2	2	2	1	17	1.4	12%
11	Enforcement		3	5	8	6	5	6	8	5	5	5	4	5	65	5.4	45%
12	Revenue Control Discrepancies Noted		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
13	Equipment Integrity		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
14	Incomplete Coin Room Record		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
15	Incomplete Key Control Documentation		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
16	Failure to Notify of Location		0	0	0	0	0	0	0	0	0	0	0	0	0	N/A	N/A
17	Customer Satisfaction																
18	Number of Parkers Responding		0	0	0	0	2	0	0	0	0	0	0	0	2	0	N/A
19	Positive Response		0	0	0	0	1	0	0	0	0	0	0	0	1	0.1	N/A
19	Negative Response		0	0	0	0	1	0	0	0	0	0	0	0	1	0	N/A
21	Activity Levels																
22	Paid Parking Events Per Month		30,415	25,313	47,941	52,374	42,142	38,668	46,087	55,724	52,827	57,080	55,444	49,805	553,820.0	46,151.7	N/A
23	Overtime Parking Citations Per Month		1,118	792	1,726	1,657	1,341	1,476	1,476	1,209	1,404	2,138	1,715	1,939	\$0.00	N/A	N/A
23															17991	\$ 1,499.25	N/A
24	Camera Observations																
25	Rate of Compliance					N/A	N/A	N/A	N/A	0	0	0	0	0	0	N/A	N/A
26	Violation Capture Rate					N/A	N/A	N/A	N/A	0	0	0	0	0	0	N/A	N/A
27	Minutes Paid					N/A	N/A	N/A	N/A	0	0	0	70%*	0	\$0.00	N/A	N/A
27	Minutes not paid					N/A	N/A	N/A	N/A	0	0	0	30%*	0	\$0.00	N/A	N/A
28	Average Meter Payment																
29	Average Meter Payment (LUKE & IPS)		\$1.19	\$1.29	\$1.26	\$1.24	\$1.15	\$1.12	\$1.16	\$1.31	\$1.21	\$1.36	\$1.45	\$1.25	N/A	\$1.25	N/A
30	Multi Space Meters - Average Meter Payment		\$1.82	\$1.78	\$1.96	\$1.84	\$1.74	\$1.70	\$1.71	\$2.01	\$1.83	\$2.05	\$1.82	\$1.76	N/A	2	N/A
30	Single Space Meters - Average Meter Payment		\$1.05	\$1.05	\$1.04	\$1.03	\$0.95	\$0.94	\$0.97	\$0.96	\$0.95	\$0.96	\$0.99	\$0.95	N/A	1	N/A
31	Credit Card Usage and Forms of Payment																
32	LUKE (Credit Card Percent of transactions)		52.0%	75.5%	75.0%	74.0%	68.0%	55.0%	53.0%	56.0%	71.8%	73.7%	75.0%	68.0%	N/A	66.4%	N/A
33	Average CC transaction		\$2.10	\$2.35	\$2.24	\$2.22	\$2.03	\$2.00	\$2.00	\$2.32	\$2.54	\$2.33	\$2.32	\$2.03	N/A	\$2.2	N/A
34	IPS (CC as a percent of transactions)		26.0%	45.4%	26.0%	25.6%	26.0%	25.4%	24.8%	25.2%	25.4%	25.4%	25.8%	24.3%	N/A	27.1%	N/A
35	Average CC transaction		\$1.77	\$1.71	\$1.77	\$1.74	\$1.75	\$1.74	\$1.73	\$1.75	\$1.75	\$1.78	\$1.82	\$1.80	N/A	175.9%	N/A
35	Pay by Phone (as a meter payment transaction)		16.0%	23.0%	21.0%	16.5%	16.0%	16.4%	13.0%	15.3%	20.4%	19.0%	18.6%	15.0%	N/A	17.5%	N/A
36	Meter Occupancy Rates by Zones																
37	Low 0-30% (9, 12, 13)		13%	11%	15%	12%	14%	9%	7%	8%	5%	9%	4%	6%	N/A	9.4%	N/A
38	Medium 30-60% (1,2,3,5,6,7,10,11,14,15,16)		30%	31%	32%	27%	33%	30%	24%	27%	20%	21%	26%	20%	N/A	26.8%	N/A
38	High 60% or more (4,8)		50%	52%	56%	59%	55%	56%	60%	55%	65%	63%	69%	66%	N/A	58.8%	N/A
36	Meter Occupancy Rates by Areas																
37	Downtown 1, 2, 3, 4, 5, 8, 9, 11, 12, 13,		44%	50%	58%	54%	57%	44%	59%	47%	57%	60%	57%	51%	N/A	53.2%	N/A
38	UK Campus (6, 7, 10)		16%	24%	31%	28%	33%	25%	19%	17%	30%	44%	51%	33%	N/A	29.3%	N/A
38	Chevy Chase (15)		15%	18%	14%	20%	24%	21%	18%	22%	27%	29%	31%	25%	N/A	22.0%	N/A



ON STREET BY THE NUMBERS
Calendar

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Calendar AVG	FY '20 AVG	FY '19 AVG	FY '18 AVG
1 Violations Cited	2,459	1,687	3,398	3,419	2,780	2,541	2,456	3,060	3,474	3,981	3,556	3,152	2,997	3,345	3,829	3,320
2 Actual Citations (exc voids & warnings)	2,319	1,587	3,269	3,247	2,652	2,379	2,247	2,663	3,322	3,745	3,383	2,991	2,817	3,125	3,526	3,040
3 Value of Actual Citations	\$ 51,455	\$ 41,595	\$ 73,655	\$ 70,135	\$ 54,480	\$ 48,010	\$ 42,895	\$ 65,555	\$ 81,540	\$ 85,385	\$ 76,450	\$ 66,380	\$ 63,128	\$ 72,995	\$ 88,698	\$ 85,601
4 Citations Paid	1,949	1,408	2,318	2,600	2,289	2,033	1,768	1,951	2,362	2,872	2,666	2,677	2,241	2,461	2,687	2,504
5 Percentage of Citations Paid	79.30%	83.50%	70.90%	76.05%	82.30%	85.50%	78.70%	73.30%	71.17%	76.70%	78.80%	89.50%	78.81%	82.57%	76.74%	80.28%
6 Value of Citations Paid	\$ 56,390	\$ 45,685	\$ 65,006	\$ 72,410	\$ 62,275	\$ 56,518	\$ 45,304	\$ 54,300	\$ 71,169	\$ 82,991	\$ 78,304	\$ 77,835	\$ 64,016	\$ 69,596	\$ 76,608	\$ 70,919
7 Warnings Issued	123	70	115	133	99	138	167	364	131	198	148	138	152	176	247	195
8 Voids	18	55	28	46	48	40	51	53	26	53	26	27	39	50	51	74
9 Citation Void Percentage	0.7%	3.3%	0.8%	1.3%	1.7%	1.6%	2.1%	1.7%	0.8%	1.3%	0.7%	0.9%	1.4%	1.5%	1.4%	2.3%
10 Meter Revenue Collected	\$40,804	\$ 35,152	\$ 61,892	\$ 69,787	\$ 57,835	\$ 63,590	\$ 61,782	\$ 76,728	\$ 82,212	\$ 83,442	\$ 81,307	\$ 74,535	\$ 65,755	\$ 81,861	\$ 92,456	\$ 88,777
11 Avg Meter Rev Collected per Work Day	\$ 2,148	\$ 1,850	\$ 2,691	\$ 3,172	\$ 2,892	\$ 2,890	\$ 2,808	\$ 3,488	\$ 3,915	\$ 3,973	\$ 4,279	\$ 3,388	\$ 3,125	\$ 3,752	\$ 4,228	\$ 4,121
12 RPPP's Sold	40	11	24	23	15	188	592	748	188	48	44	29	163	163	167	2,136
13 Value of RPP Permits	\$ 400	\$ 110	\$ 240	\$ 230	\$ 150	\$ 1,880	\$ 5,920	\$ 7,480	\$ 1,880	\$ 480	\$ 430	\$ 290	\$ 1,624	\$ 1,630	\$ 1,673	\$ 1,436
14 Monthly Permit Revenue	\$ 11,880	\$ 11,880	\$ 9,110	\$ 8,121	\$ 7,591	\$ 6,151	\$ 7,643	\$ 9,978	\$ 6,714	\$ 8,125	\$ 10,932	\$ 10,219	\$ 9,029	\$ 6,654	\$ 6,117	\$ 6,150
15 Value of Bagged Meters	\$ 525	\$ 2,730	\$ 565	\$ 1,845	\$ 5,865	\$ 5,535	\$ 4,563	\$ 12,435	\$ 3,931	\$ 14,115	\$ 10,395	\$ 23,105	\$ 7,134	\$ 5,300	\$ 10,460	\$ 11,426
16 New Meters Added or Removed	-	-	-	-	-	7	34	-	31	-	-	(1)	6	(1)	1	0
17 Single Space Meters	648	648	648	648	648	656	617	643	617	499	499	492	605	699	875	946
18 Mult-Space Meters	72	72	72	72	72	72	74	72	72	96	96	96	78	65	41	37
19 Metered Space Count	1,261	1,261	1,261	1,261	1,261	1,268	1,295	1,261	1,292	1,292	1,292	1,291	1,275	1,261	1,271	1,272
20 Vehicles Booted	34	22	30	39	42	33	30	21	31	45	33	37	33	29	39	42
21 Booting Fees	\$ 2,790	\$ 1,710	\$ 2,599	\$ 3,240	\$ 3,510	\$ 2,610	\$ 2,520	\$ 1,260	\$ 2,610	\$ 3,780	\$ 2,610	\$ 4,820	\$ 2,838	\$ 2,123	\$ 3,064	\$ 3,221
22 Total Revenue Collected	\$ 112,789	\$ 97,267	\$ 139,412	\$ 155,633	\$ 137,226	\$ 136,284	\$ 127,732	\$ 162,180	\$ 168,516	\$ 192,933	\$ 183,978	\$ 190,803	\$ 150,396	\$ 190,376	\$ 181,929	\$ 161,388



LEXPARK VOID SUMMARY

Voided Citations By Officer

FY 2022		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	AVERAGE
Issuing Officer														
1	2013	-	1	1	1	-	-							1
2	21081203	18	11	-	2	-	-							5
3	2081	7	6	4	4	1	3							4
4	2082	3	5	8	7	5	5							6
5	2098	-	-	-	-	-	-							-
6	2115	-	-	-	-	-	-							-
7	2117	-	-	5	4	3	11							4
8	2119	-	-	-	-	-	-							-
9	2120	11	3	3	7	2	2							5
10	2122	-	-	-	-	-	-							-
11	2124	-	-	-	-	-	-							-
12	2125	-	-	-	-	-	-							-
13	(2130) 2142	-	1	2	-	1	-							1
14	2131	-	-	-	-	-	-							-
15	2141	8	18	2	19	12	1							10
16	2133	-	-	-	-	-	-							-
17	2137	-	-	-	-	-	-							-
18	2138	4	8	1	9	2	5							5
19	2140	-	-	-	-	-	-							-
20	% Voids	2.08%	1.73%	0.75%	1.33%	0.73%	0.86%							1.25%
21	Total	51	53	26	53	26	27							39
22	Total Citations	2,456	3,060	3,474	3,981	3,556	3,152							3,280

Voided Citations Summary By Reason

FY 2022		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	AVERAGE
Void Type														
23	Administrative	15	21	8	9	6	8							11
24	TC Garage - mthly or pd when leaving	13	12	3	6	8	-							7
25	Customer Walk Up	-	-	-	4	-	2							1
26	Duplicate	1	2	2	3	1	3							2
27	Meter Malfunction	-	1	-	2	-	-							1
28	Pay By Phone	8	5	3	7	5	3							5
29	Officer Error	8	6	9	21	5	11							10
30	Test	5	2	-	-	-	-							1
31	Visitor	-	2	-	-	-	-							0
32	Printer Error/Stolen	1	-	-	1	-	-							0
33	Paid Other Luke	-	1	1	-	1	-							1
34	Void By Client Directive	-	1	-	-	-	-							0
35	TOTAL	51	53	26	53	26	27							39



Citations Aging Report

Five-Year Report Ending December 1, 2021

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
TOTALS											
Count	1,802	1,101	734	633	1,117	2,782	5,973	8,118	7,610	607	30,477
Dollar Amt	\$58,215.00	\$42,785.00	\$31,075.00	\$25,160.00	\$44,406.25	\$121,771.39	\$246,193.00	\$341,609.25	\$342,225.52	\$22,405.00	\$1,275,845.41



Citations Aging Report

Five-Year Report Ending January 1, 2022

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
TOTALS											
Count	1,465	1,036	908	624	1,209	2,895	5,646	8,119	7,647	633	30,182
Dollar Amt	\$48,810.00	\$39,625.00	\$35,960.00	\$26,947.50	\$49,935.00	\$126,221.39	\$233,906.25	\$340,747.25	\$346,155.52	\$23,740.00	\$1,272,047.91



OFF STREET BY THE NUMBERS Calendar 2021

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	CAL YTD AVG	FY '21 AVG	FY '20 AVG
MONTHLY CARD HOLDERS BILLED															
1 Victorian Square	371	379	376	379	377	408	408	410	410	414	402	398	394	407	385
2 Transit Center	990	999	1,009	1,009	1,048	1,062	1,071	1,074	1,077	1,073	1,073	1,073	1,047	1,074	1,063
3 Courthouse	246	232	234	234	235	237	203	217	222	223	221	224	227	218	239
4 Helix	372	368	367	357	370	380	379	406	412	408	406	409	386	403	393
5 TOTAL	1,979	1,978	1,986	1,979	2,030	2,087	2,061	2,107	2,121	2,118	2,102	2,104	2,054	2,102	2,080
TOTAL AVAILABLE FOR MONTHLY															
6 Victorian Square (384)	37	29	32	29	31	3	3	1	1	-	9	13	16	5	3
7 Transit Center (777)	78	69	59	59	20	5	-	-	-	-	-	-	24	-	1
8 Courthouse (518)	5	19	17	17	16	14	48	34	29	30	30	27	24	33	1
9 Helix (389)	28	32	33	43	30	20	21	-	-	-	4	1	18	4	2
10 TOTAL (2068)	148	149	141	148	97	42	72	35	30	30	43	41	81	42	7
11 SPECIAL EVENTS WORKED - VS	-	-	-	-	-	-	-	-	3	4	13	16	3	6	7
12 VALIDATIONS SOLD - ALL GARAGES	181	225	545	578	498	450	1,379	1,630	1,077	2,310	480	290	804	1,194	1,902
AVERAGE DAILY TRANSACTIONS															
13 Victorian Square	66	75	105	132	117	154	215	218	198	236	201	205	160	212	271
14 Transit Center	3	2	5	5	5	6	5	4	6	14	9	11	6	8	14
15 Courthouse	18	14	24	29	40	64	101	108	90	112	100	81	65	99	193
16 Helix	25	23	46	151	177	207	187	182	176	182	173	206	145	184	429
17 TOTAL	112	114	180	317	339	431	508	512	470	544	483	503	376	503	907
AVERAGE LENGTH OF STAY - HOURS															
18 Victorian Square	1.2	1.1	1.0	1.1	0.9	1.0	1.1	0.9	1.3	1.4	2.4	2.4	1.3	1.6	2.6
19 Transit Center	2.7	2.9	3.1	3.3	2.8	3.6	3.2	3.0	3.2	2.6	2.2	2.7	2.9	2.8	2.9
20 Courthouse	1.9	1.9	1.7	2.0	1.8	2.0	1.7	1.7	1.7	1.6	1.6	1.5	1.8	1.6	2.1
21 Helix	1.3	1.4	1.2	0.9	0.9	1.0	0.9	0.9	0.9	1.0	1.0	0.8	1.0	0.9	1.5
22 TOTAL	1.8	1.8	1.8	1.8	1.6	1.9	1.7	1.6	1.8	1.6	1.8	1.9	1.8	1.7	2.3
AVERAGE TRANSACTION AMOUNT															
23 Victorian Square	\$ 4.43	\$ 4.57	\$ 5.44	\$ 5.86	\$ 5.90	\$ 5.68	\$ 6.40	\$ 5.92	\$ 6.71	\$ 7.30	\$ 8.99	\$ 8.29	\$ 6.29	\$ 7.27	\$ 4.95
24 Transit Center	\$ 5.15	\$ 5.18	\$ 5.81	\$ 6.22	\$ 5.44	\$ 6.90	\$ 6.02	\$ 5.77	\$ 5.69	\$ 4.97	\$ 4.63	\$ 5.21	\$ 5.58	\$ 5.38	\$ 5.16
25 Courthouse	\$ 3.83	\$ 3.81	\$ 3.44	\$ 3.89	\$ 3.55	\$ 3.93	\$ 3.35	\$ 3.40	\$ 3.45	\$ 3.28	\$ 3.12	\$ 2.96	\$ 3.50	\$ 3.26	\$ 4.00
26 Helix	\$ 3.84	\$ 4.29	\$ 3.97	\$ 2.79	\$ 2.69	\$ 2.99	\$ 2.96	\$ 2.85	\$ 2.98	\$ 3.09	\$ 3.08	\$ 2.42	\$ 3.16	\$ 2.90	\$ 2.59
27 TOTAL	\$ 4.31	\$ 4.46	\$ 4.67	\$ 4.69	\$ 4.40	\$ 4.88	\$ 4.68	\$ 4.49	\$ 4.71	\$ 4.66	\$ 4.96	\$ 4.72	\$ 4.63	\$ 4.70	\$ 4.18

Aged Balances - 21081204 Courthouse Garage

Ending Balances as of 1/4/2022

Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Aged Balances - 21081201 Helix Garage

Ending Balances as of 1/4/2022

Account	Current	30 Days	60 Days	90 Days	Total Due
96305 GRAY CONSTRUCTION	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$3,000.00 PAID 1/5/2021
Report Totals	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$3,000.00

Aged Balances - 21081203 Transit Center Garage

Ending Balances as of 1/4/2022

Account	Current	30 Days	60 Days	90 Days	Total Due
56330 GRAY CONSTRUCTION	\$17,000.00	\$17,000.00	\$0.00	\$0.00	\$34,000.00 PAID 1/5/2021
Report Totals	\$1,700.00	\$17,000.00	\$0.00	\$0.00	\$34,000.00

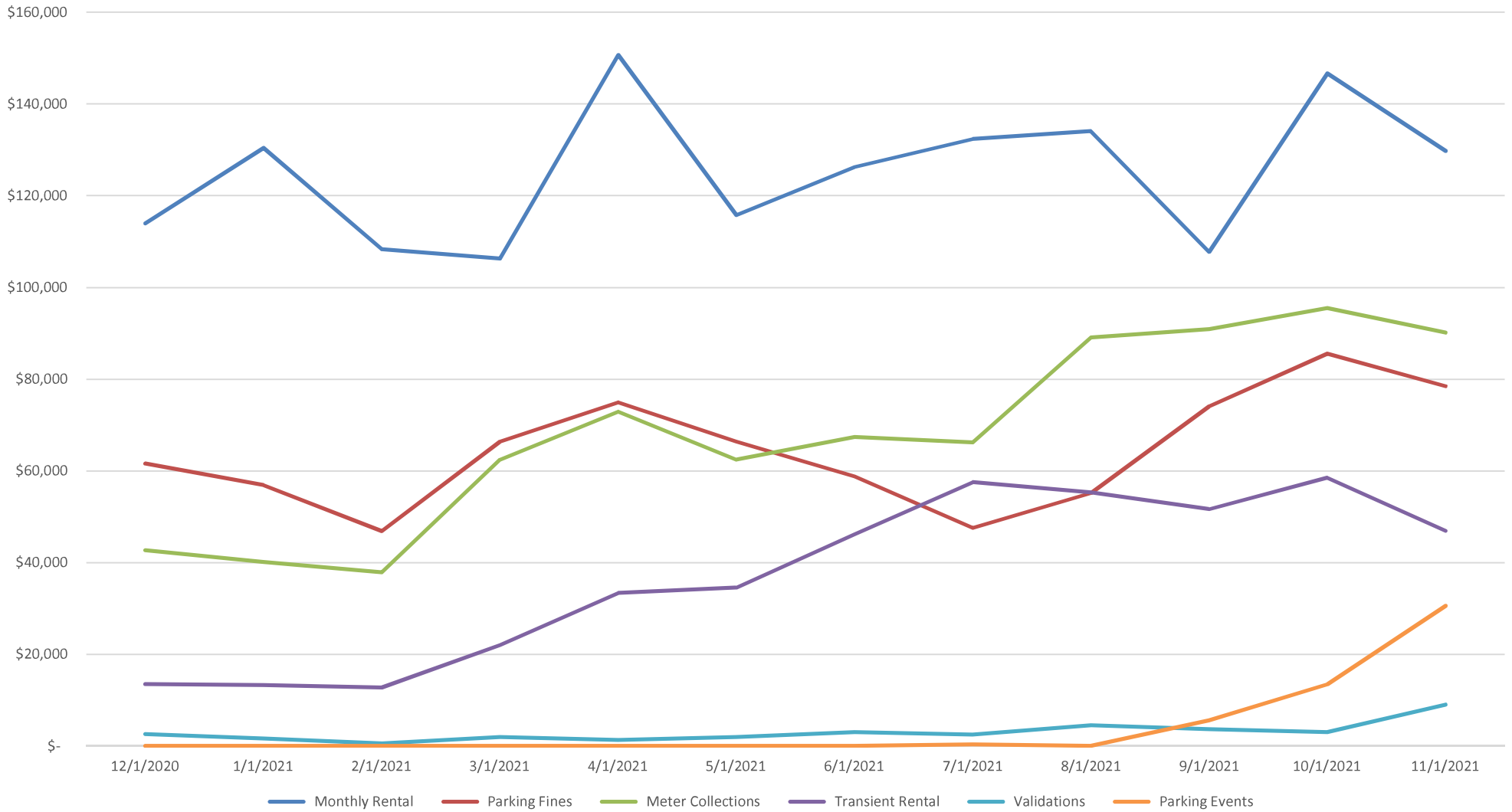
Aged Balances - 21081202 Victorian Square Garage

Ending Balances as of 1/4/2022

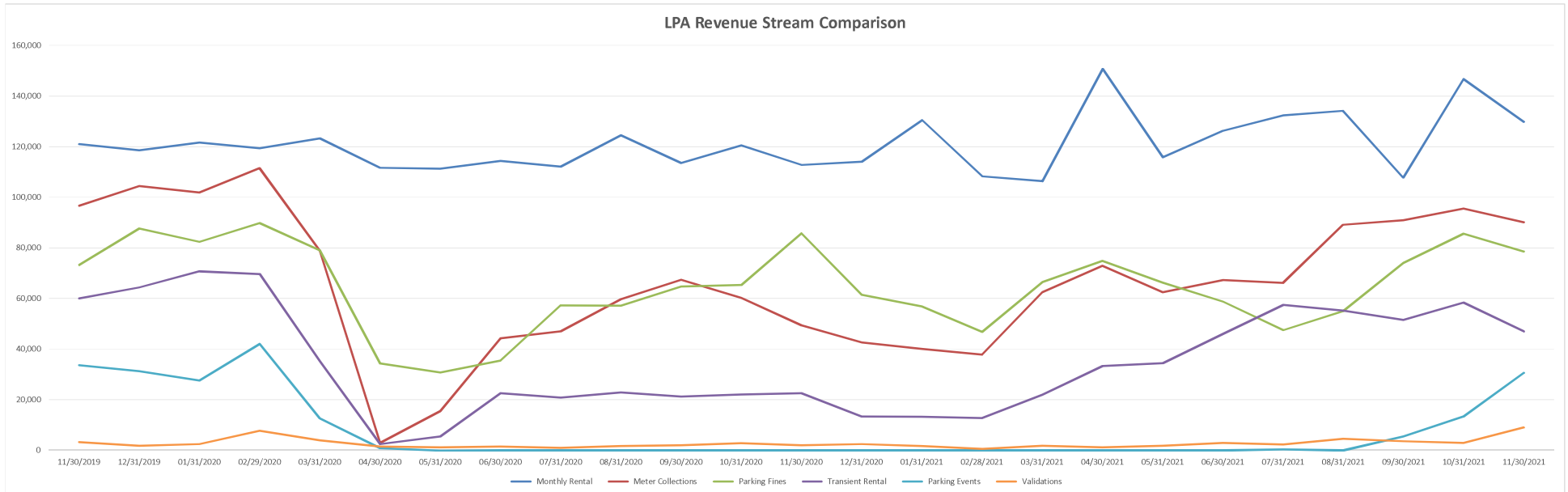
Account	Current	30 Days	60 Days	90 Days	Total Due
Report Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

LPA Revenue Stream Comparison

15



	12/31/2020	1/31/2021	2/28/2021	3/31/2021	4/30/2021	5/31/2021	6/30/2021	7/31/2021	8/31/2021	9/30/2021	10/31/2021	11/30/2021
Monthly Rental	\$ 114,009	\$ 130,397	\$ 108,315	\$ 106,291	\$ 150,702	\$ 115,791	\$ 126,245	\$ 132,367	\$ 134,065	\$ 107,719	\$ 146,625	\$ 129,800
Parking Fines	61,524	56,905	46,848	66,402	74,917	66,362	58,753	47,586	55,116	74,050	85,553	78,469
Meter Collections	42,662	40,063	37,890	62,458	72,885	62,449	67,316	66,182	89,095	90,858	95,531	90,159
Transient Rental	13,496	13,300	12,754	22,004	33,355	34,569	46,141	57,464	55,298	51,582	58,477	46,957
Validations	2,529	1,655	572	1,916	1,259	1,872	3,018	2,420	4,537	3,601	3,018	9,049
Parking Events	-	-	-	-	-	-	-	363	-	5,610	13,480	30,578



	11/30/2019	12/31/2019	01/31/2020	02/29/2020	03/31/2020	04/30/2020	05/31/2020	06/30/2020	07/31/2020	08/31/2020	09/30/2020	10/31/2020	11/30/2020	12/31/2020	01/31/2021	02/28/2021	03/31/2021	04/30/2021	05/31/2021	06/30/2021	07/31/2021	08/31/2021	09/30/2021	10/31/2021	11/30/2021
Monthly Rental	120,958	118,801	121,547	119,284	123,187	111,694	111,338	114,432	112,116	124,494	113,515	120,440	112,780	114,009	130,397	108,315	106,291	150,702	115,791	126,245	132,367	134,065	107,719	146,825	129,800
Meter Collections	96,674	104,470	101,900	111,402	78,821	2,943	15,536	44,229	47,090	59,671	67,486	60,176	49,417	42,662	40,063	37,890	62,458	72,885	62,449	67,316	66,182	89,095	90,858	95,531	90,159
Parking Fines	73,301	87,677	82,408	89,718	78,999	34,271	30,810	35,463	57,304	57,094	64,733	65,409	85,815	61,524	59,905	46,848	66,402	74,917	66,362	58,753	47,586	55,116	74,050	85,553	78,489
Transient Rental	60,003	64,405	70,758	69,643	35,310	2,463	5,511	22,657	20,888	22,895	21,365	22,199	22,633	13,496	13,300	12,754	22,004	33,355	34,569	46,141	57,464	55,298	51,582	58,477	46,957
Parking Events	33,727	31,300	27,631	42,081	12,712	927	11	0	0	0	0	0	0	0	0	0	0	0	0	0	363	0	5,610	13,480	30,578
Validations	3,268	1,886	2,525	7,855	4,020	1,615	1,233	1,568	1,116	1,706	2,067	2,859	2,072	2,529	1,655	572	1,916	1,259	1,872	3,018	2,420	4,537	3,601	3,018	9,049

FOOD for FINES By the Numbers

	Cites Paid	T. Items	Pounds	Oldest	Value
*2014	609	6,200	6,000	6yr 2mos	\$ 14,580
2015	525	10,000	10,211		\$ 14,645
2016	399	8,387	8,074		\$ 13,065
2017	379	7,630	8,431	11yr 3mos	\$ 11,500
2018	268	7,367	6,057	4yr 6mos	\$ 10,765
*2019	392	9,594	8,828	6yr 4mos	\$ 14,240
2020	162	4,080	4,612	6yr 8mos	\$ 5,885
2021	174	3,679	3,931	7yr 6mos	\$ 5,265
TOTALS	2,908	56,937	56,144		\$ 89,945

* 2014 (1st yr) we only accepted payments for meter violations

* 2019 using a \$1,000 budget, we mailed F4F info. letters

Lexington and Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 11/30/21	As Of 11/30/20	Variance 11/30/21
Assets			
Current Assets			
Cash	\$ 1,041,585	\$ 565,549	\$ 476,035
Cash-Change Fund	8,832	8,860	(28)
Accounts receivable	54,644	40,438	14,207
REEF Advance	162,777	158,966	3,811
Restricted cash and cash equivalents			
Investments-Truist - Restricted Cash	0	3,500,000	(3,500,000)
Investments-Truist - Short-Term CAMP*	1,510,484	0	1,510,484
Investments-Truist - Long-Term CAMP*	1,900,000	0	1,900,000
Investments-Truist - Garage Maintenance Reserve	684	922,854	(922,170)
Investments-Truist - Unrealized G/L	(1,218)	1,339	(2,557)
Investments-Truist - Accrued Interest	574	9,989	(9,415)
Total Restricted Cash & Equivalents	<u>3,410,524</u>	<u>4,434,182</u>	<u>(1,023,658)</u>
Total Current Assets	<u>4,678,362</u>	<u>5,207,995</u>	<u>(529,633)</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,094	0
Buildings and improvements	14,612,812	12,777,194	1,835,618
Equipment and furniture	3,090,091	2,278,903	811,188
Construction in progress	14,470	1,511,496	(1,497,026)
Computer software	10,850	10,850	0
Total Capital Assets	<u>25,313,317</u>	<u>24,163,537</u>	<u>1,149,780</u>
Less: Accumulated Depreciation	<u>(5,756,280)</u>	<u>(4,914,800)</u>	<u>(841,480)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>19,557,037</u>	<u>19,248,737</u>	<u>308,300</u>
Total Non-Current Assets	<u>19,557,037</u>	<u>19,248,737</u>	<u>308,300</u>
Total Assets	<u>\$ 24,235,399</u>	<u>\$ 24,456,732</u>	<u>\$ (221,333)</u>
Liabilities and Net Assets			
Current Liabilities			
Accounts payable and accrued liabilities	\$ 168,815	\$ 306,188	\$ (137,373)
Compensated absences	11,559	9,839	1,720
Deposits payable	1,657	1,658	0
Note payable	424,289	416,473	7,815
Deferred Revenue	11,375	11,375	0
Total Current Liabilities	<u>617,695</u>	<u>745,533</u>	<u>(127,838)</u>
Non-Current Liabilities			
Note payable	1,838,049	2,268,217	(430,168)
Compensated absences	11,558	9,839	1,719
Deposits Payable	5,054	3,072	1,982
Total Non-Current Liabilities	<u>1,854,661</u>	<u>2,281,128</u>	<u>(426,467)</u>
Total Liabilities	<u>2,472,356</u>	<u>3,026,661</u>	<u>(554,305)</u>
Net Position			
Capital Assets Net of Debt	17,294,701	16,564,047	730,654
Restricted-Garage Maintenance Reserve	40	934,182	(934,142)
Restricted-Capital Asset Mgmt Program	0	3,500,000	(3,500,000)
Restricted - Short-Term CAMP*	1,510,484	0	1,510,484
Restricted - Long-Term CAMP*	1,900,000	0	1,900,000
Unrestricted	1,057,818	431,842	625,976
Total Net Position	<u>21,763,043</u>	<u>21,430,071</u>	<u>332,972</u>
Total Liabilities and Net Assets	<u>\$ 24,235,399</u>	<u>\$ 24,456,732</u>	<u>\$ (221,333)</u>

No assurance is provided on these financial statements.

*Capital Asset Management Plan

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	<u>Month To Date</u> <u>11/30/2021</u>	<u>Year To Date</u> <u>11/30/2021</u>
Cash Flows from Operating Activities		
Payments received from parking customers	\$ 370,676	\$ 1,769,659
Cash received from commercial property renters	7,124	34,925
Payments to suppliers for goods and services	(313,154)	(1,270,563)
Payments to employees for services	(32,727)	(127,200)
Payments to LFUCG	<u>(1,698)</u>	<u>(8,824)</u>
Net Cash Provided by Operating Activities	30,221	397,997
Cash Flows from Capital and Related Financing Activities		
Payments on note payable	(35,468)	(176,967)
Purchases of capital assets	<u>112,170</u>	<u>(131,303)</u>
Net Cash Used in Capital and Related Financing Activities	76,702	(308,270)
Cash Flows From Investing Activities		
Purchase of certificates of deposits	575	250,356
Income earned on restricted cash and cash equivalents	<u>-</u>	<u>219</u>
Net Cash Used in Investing Activities	575	250,575
Net Increase (Decrease) in Cash and Cash Equivalents	107,498	340,302
Cash and Cash Equivalents, Beginning of Period	<u>942,919</u>	<u>710,115</u>
Cash and Cash Equivalents, End of Period	<u>\$ 1,050,417</u>	<u>\$ 1,050,417</u>
Reconciliation of Change in Net Position to Net Cash Provided by Operating Activities		
Change in net position	\$ 118,097	\$ 313,433
Adjustments to Reconcile Change in Net Position to Net Cash Provided by Operating Activities:		
Depreciation and amortization	72,364	364,426
(Gain) on disposal of assets	-	-
Interest on certificates of deposit	117	(219)
Change in Assets and Liabilities:		
Accounts receivable	(14,594)	3,421
REEF Advance	-	-
Accounts payable and accrued liabilities	(145,763)	(283,064)
Security deposits	-	-
Compensated absences	<u>-</u>	<u>-</u>
Net Cash Provided by Operating Activities	<u>\$ 30,221</u>	<u>\$ 397,997</u>

No assurance is provided on these financial statements.

Lexington and Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual

Substantially All Disclosures Omitted

	Month End 11/30/2021 Actual	Month End 11/30/2021 FYE Budget	Variance 11/30/2021	FYTD 11/30/2021 Actual	FYTD 11/30/2021 FYE Budget	Variance 11/30/2021	Annual Budget 6/30/2022 FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 11,362	\$ 5,247	\$ 6,115	\$ 59,581	\$ 49,684	\$ 9,897	\$ 101,253
2	Parking - Meter Collections	90,158	82,226	7,932	431,823	364,344	67,480	983,628
3	Parking - Fines	78,409	61,054	17,355	339,899	321,589	18,309	814,572
4	Total Revenue OnStreet	179,929	148,527	31,402	831,303	735,617	95,686	1,899,453
Revenue OffStreet								
5	Parking - Monthly Rental	118,438	103,860	14,578	590,994	587,955	3,039	1,383,630
6	Parking - Transient Rental	46,958	48,687	(1,729)	269,779	213,888	55,891	593,015
7	Parking - Event	30,578	16,689	13,889	50,031	31,088	18,944	122,827
8	Parking - Validations	9,048	2,450	6,598	22,624	12,819	9,805	33,316
9	Parking - Fines	60	0	60	875	0	875	0
10	Overage/Shortage/Fees	259	0	259	632	0	632	0
11	Total Revenue OffStreet	205,341	171,686	33,655	934,935	845,750	89,186	2,132,788
12	Commercial Property Rental	7,124	7,100	24	34,925	35,500	(575)	85,200
13	Miscellaneous Income	602	0	602	602	0	602	0
14	Total Revenue	392,996	327,313	65,683	1,801,765	1,616,867	184,899	4,117,441
Operating Expenses								
OnStreet Operating Expenses								
15	REEF Operating Expenses	82,667	81,245	(1,422)	428,627	424,641	(3,987)	1,029,422
16	Property & Casualty Excess Insurance	0	0	0	1,567	844	(723)	844
17	Bank & Credit Card Fees	8,864	8,000	(864)	37,550	36,436	(1,114)	91,436
18	Total OnStreet Operating Expenses	91,531	89,245	(2,286)	467,744	461,921	(5,824)	1,121,702
OffStreet Operating Expenses								
19	REEF Operating Expenses	66,794	90,822	24,028	307,209	369,560	62,351	923,894
20	Property & Casualty Excess Insurance	0	0	0	54,207	54,208	0	54,208
21	Bank & Credit Card Fees	4,270	3,165	(1,106)	17,763	14,082	(3,680)	35,837
22	Utilities	9,895	9,250	(644)	44,831	46,250	1,419	111,000
23	Landline Phones	80	0	(80)	80	0	(80)	0
24	Interest Expense	4,262	4,372	110	21,681	21,868	186	52,468
25	Total OffStreet Operating Expenses	85,301	107,609	22,308	445,771	505,968	60,196	1,177,407
26	Personnel Expenses	22,751	26,678	3,926	143,544	137,660	(5,884)	324,401
Administrative Expenses								
27	Property & Casualty Excess Insurance	0	0	0	24,153	24,200	47	24,200
28	Bank & Credit Card Fees	(1,493)	25	1,518	1,383	2,675	1,292	5,400
29	Other Professional Services	2,546	19,333	16,787	30,827	96,665	65,839	232,000
30	Rent/Lease Expenses	876	876	1	4,379	4,379	0	10,510
31	Landline Phones	130	275	145	1,252	1,375	122	3,300
32	Business Travel & Training	100	1,250	1,150	2,175	6,250	4,075	15,000
33	Dues Subscriptions & Publications	0	475	475	787	2,375	1,588	5,700
34	Office Supplies	73	583	509	1,418	2,915	1,498	7,000
35	Office Machines & Equipment	0	208	208	0	1,044	1,044	2,500
36	Office Repairs & Maintenance	29	125	96	118	625	507	1,500
37	Mileage Expense	0	33	33	0	169	169	400
38	Operating Contingency	0	4,166	4,166	0	20,830	20,830	50,000
39	Total Administrative Expenses	2,261	27,349	25,088	66,492	163,502	97,011	357,510
40	Total Operating Expenses	201,844	250,881	49,036	1,123,551	1,269,051	145,499	2,981,020
Change in Net Position Before Capital & Other Financing								
41	Other Financing	191,152	76,432	114,719	678,214	347,816	330,398	1,136,421
Expenses For Capital Assets								
42	Depreciation & Amortization	72,364	68,870	(3,493)	364,425	344,351	(20,075)	826,440
43	Total Expenses For Capital Assets	72,364	68,870	(3,493)	364,425	344,351	(20,075)	826,440
Other Financing Sources								
44	Interest Income	209	260	(52)	921	1,180	(258)	3,000
45	Unrealized Gain / Loss on Investments	(900)	0	(900)	(1,277)	0	(1,278)	0
46	Total Other Financing Sources	(691)	260	(952)	(356)	1,180	(1,536)	3,000
47	Total Change in Net Position	\$ 118,097	\$ 7,822	\$ 110,274	\$ 313,433	\$ 4,645	\$ 308,787	\$ 312,981

No assurance is provided on these financial statements.

**Lexington and Fayette County Parking Authority
Management Report
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 11/30/21 <small>Actual</small>	Year Ending 06/30/21 <small>Actual</small>	Year To Date 11/30/21 <small>Capital Expenditures</small>	FYTD 06/30/22 <small>FY22 CapEx Budget</small>
Capital Assets				
Land	7,585,094	7,585,094	0	0
Buildings and improvements	14,612,813	14,612,813	0	1,257,250
Equipment and furniture	3,090,090	2,973,257	116,833	132,000
Construction in progress	14,470	0	14,470	0
Computer software	10,850	10,850	0	0
Total Capital Assets	25,313,317	25,182,014	131,303	1,389,250

No assurance is provided on these financial statements.



LEXPARK
On-Street Financial Report
November 30, 2021
Location 21081200



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
Revenue									
1 Meter Receipts	\$ 81,307	45%	\$ 80,006	\$ 1,301		\$ 391,470	47%	\$ 348,459	\$ 43,011
2 Permit Sales/Monthly Permit Sales	\$ 11,362	6%	\$ 5,247	\$ 6,115	A	\$ 59,561	7%	\$ 49,684	\$ 9,877
3 Violation Tickets	\$ 75,579	42%	\$ 59,373	\$ 16,205	B	\$ 326,899	39%	\$ 310,820	\$ 16,079
4 Bag Rental Fees	\$ 10,395	6%	\$ 2,220	\$ 8,175	B	\$ 45,439	5%	\$ 15,884	\$ 29,554
5 Booting Fees	\$ 2,610	1%	\$ 1,680	\$ 930		\$ 12,780	2%	\$ 10,770	\$ 2,010
6 Total Revenue	\$ 181,253		\$ 148,527	\$ 32,727		\$ 836,149		\$ 735,617	\$ 100,531
Expenses									
Payroll									
7 Salaries & Wages	\$ 34,607		\$ 35,673	\$ 1,066		\$ 163,581		\$ 172,664	\$ 9,083
8 Payroll Taxes	\$ 6,310		\$ 5,176	\$ (1,134)		\$ 26,611		\$ 25,054	\$ (1,557)
9 Workers Comp Ins	\$ 3,866		\$ 2,230	\$ (1,637)		\$ 12,614		\$ 10,792	\$ (1,823)
10 Liability Insurance	\$ 2,039		\$ 1,599	\$ (440)		\$ 9,757		\$ 7,997	\$ (1,759)
11 Employee Health Insurance	\$ 4,734		\$ 5,833	\$ 1,099		\$ 23,671		\$ 29,164	\$ 5,493
12 Total Payroll	\$ 51,557	28%	\$ 50,511	\$ (1,046)	C	\$ 236,234	28%	\$ 245,670	\$ 9,436
Field									
13 Uniforms	\$ 39		\$ 82	\$ 43		\$ 358		\$ 411	\$ 53
14 Hiring/Training	\$ 186		\$ 216	\$ 30		\$ 1,241		\$ 1,079	\$ (162)
15 Vehicle Expense	\$ 2,592		\$ 1,269	\$ (1,322)		\$ 4,167		\$ 6,346	\$ 2,179
16 EMS/IPS/PBP/CCS Service Fees	\$ 16,483		\$ 12,800	\$ (3,683)	D	\$ 107,877		\$ 86,254	\$ (21,623)
17 Professional Services/Fees	\$ 872		\$ 1,014	\$ 141		\$ 3,904		\$ 5,069	\$ 1,165
18 Fuel	\$ 132		\$ 140	\$ 8		\$ 669		\$ 700	\$ 31
19 General Supplies	\$ 2,918		\$ 1,003	\$ (1,914)		\$ 7,679		\$ 5,017	\$ (2,662)
20 Repairs - Maintenance	\$ 635		\$ 7,627	\$ 6,992		\$ 25,993		\$ 38,135	\$ 12,142
21 Total Field	\$ 23,857	13%	\$ 24,151	\$ 295		\$ 151,888	18%	\$ 143,011	\$ (8,877)
Office									
22 Communications/Telephones	\$ 1,031		\$ 878	\$ (154)		\$ 4,957		\$ 4,390	\$ (567)
23 Office Supplies	\$ 204		\$ 132	\$ (72)		\$ 1,520		\$ 660	\$ (859)
24 Printing & Design/Ticket Purchase	\$ 281		\$ 584	\$ 303		\$ 3,589		\$ 2,920	\$ (669)
25 Postage/Dues & Memberships	\$ 791		\$ 940	\$ 149		\$ 5,331		\$ 4,700	\$ (631)
26 Employee Incentive	\$ -		\$ 175	\$ 175		\$ -		\$ 875	\$ 875
27 Total Office	\$ 2,307	1%	\$ 2,709	\$ 402		\$ 15,396	2%	\$ 13,545	\$ (1,851)
Miscellaneous									
28 Base Management Fee	\$ 1,465		\$ 1,465	\$ -		\$ 7,327		\$ 7,327	\$ -
29 Management Incentive Fee	\$ 2,410		\$ 1,918	\$ (493)		\$ 12,432		\$ 12,629	\$ 197
30 Dues & Subscriptions	\$ 495		\$ 492	\$ (3)		\$ 2,420		\$ 2,458	\$ 38
31 Total Miscellaneous	\$ 4,370	2%	\$ 3,875	\$ (496)		\$ 22,179	3%	\$ 22,414	\$ 235
32 Total Expenses	\$ 82,091	45%	\$ 81,246	\$ (845)		\$ 425,697	51%	\$ 424,640	\$ (1,057)
33 Net Income (Loss)	\$ 99,162		\$ 67,281	\$ 31,881		\$ 410,452		\$ 310,977	\$ 99,474

Variance Notes

- A.** All five revenue categories surpassed Budget with positive variances. The monthly permit sales was a positive \$6115 over Budget.
- B.** The Violation Tickets positive variance of \$16,205 this month enjoyed the most significant gain and the Bag Rental fees positive variance continues to impress with a \$8,175 positive variance to go along with the YTD positive variance of \$29,554.
- C.** The Total Payroll negative variance of \$1,415 is due to all positions now being filled and insurance now kicking in for our newest employee. We still have a positive YTD variance of \$9,436 and this should begin to even out through the months ahead because of the unbudgeted increase in the starting payroll wage rate a few
- D.** The negative EMS/IPS/PBP/CCS Service (Software) Fees Variance of \$3,683 is primarily due to our IRIS fees being higher than budgeted. We paid \$7610 in IRIS fees this month and the Budget indicates a \$5660 monthly fee. We have 22 new LUKES that replaced approximately 142 IPS meters.



LEXPARK
Garage Financial Report
November 30, 2021
Location 21081201..21081204



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance	
Revenue										
1 Monthly	\$ 105,273	55%	\$ 103,860	\$ 1,413		\$ 601,964	64%	\$ 587,955	\$ 14,009	
2 Violation Tickets	\$ 60	0%	\$ -	\$ 60		\$ 785	0%	\$ 93	\$ 692	
3 Transient	\$ 46,515	24%	\$ 48,688	\$ (2,172)	A	\$ 265,862	28%	\$ 213,888	\$ 51,974	A
4 Stamp/Validation	\$ 9,049	5%	\$ 2,450	\$ 6,599		\$ 22,992	2%	\$ 12,726	\$ 10,266	
5 Event	\$ 30,578	16%	\$ 16,689	\$ 13,889	B	\$ 49,603	5%	\$ 31,087	\$ 18,515	
6 Total Revenue	\$ 191,474		\$ 171,687	\$ 19,788		\$ 941,206		\$ 845,749	\$ 95,457	
Expenses										
Payroll										
7 Salaries & Wages	\$ 31,216		\$ 31,988	\$ 772		\$ 139,097		\$ 155,150	\$ 16,053	
8 Payroll Taxes	\$ 5,676		\$ 4,641	\$ (1,034)		\$ 22,894		\$ 22,512	\$ (382)	
9 Workers Comp Ins	\$ 3,456		\$ 1,999	\$ (1,457)		\$ 10,876		\$ 9,697	\$ (1,179)	
10 Liability Insurance	\$ 3,759		\$ 2,948	\$ (811)		\$ 17,985		\$ 14,742	\$ (3,243)	
11 Employee Health Insurance	\$ 2,595		\$ 6,857	\$ 4,263		\$ 13,520		\$ 34,287	\$ 20,766	
12 Total Payroll	\$ 46,702	24%	\$ 48,434	\$ 1,732	C	\$ 204,372	22%	\$ 236,387	\$ 32,015	
Field										
13 Uniforms	\$ 104		\$ 93	\$ (12)		\$ 346		\$ 464	\$ 118	
14 Hiring/Training	\$ 209		\$ 243	\$ 34		\$ 1,628		\$ 1,216	\$ (412)	
15 Repairs - Maintenance	\$ 3,471		\$ 4,227	\$ 756		\$ 18,634		\$ 21,133	\$ 2,499	
16 Vehicle Expense	\$ 811		\$ 1,088	\$ 277		\$ 4,069		\$ 5,440	\$ 1,371	
17 EMS/IPS/PBP/CCS Service Fees	\$ 1,613		\$ 460	\$ (1,153)	D	\$ 4,165		\$ 3,135	\$ (1,030)	
18 Snow Removal	\$ -		\$ 7,200	\$ 7,200		\$ -		\$ 7,200	\$ 7,200	
19 Professional Services/Fees	\$ 5,161		\$ 19,027	\$ 13,867	E	\$ 28,951		\$ 45,800	\$ 16,849	
20 Fuel	\$ 149		\$ 188	\$ 39		\$ 931		\$ 940	\$ 9	
21 Repairs - Sweeper	\$ -		\$ 365	\$ 365		\$ -		\$ 365	\$ 365	
22 General Supplies	\$ 886		\$ 1,132	\$ 245		\$ 6,598		\$ 5,658	\$ (940)	
23 Elevator Maintenance	\$ 1,846		\$ 2,592	\$ 746		\$ 10,413		\$ 12,961	\$ 2,548	
24 Total Field	\$ 14,250	7%	\$ 36,614	\$ 22,365		\$ 75,735	8%	\$ 104,311	\$ 28,576	
Office										
25 Communications	\$ 941		\$ 990	\$ 49		\$ 4,477		\$ 4,950	\$ 474	
26 Office Supplies	\$ 224		\$ 149	\$ (75)		\$ 668		\$ 745	\$ 77	
27 Printing & Design	\$ -		\$ 318	\$ 318		\$ 27		\$ 1,590	\$ 1,564	
28 Postage	\$ 892		\$ 1,060	\$ 168		\$ 2,283		\$ 5,300	\$ 3,017	
29 Total Office	\$ 2,056	1%	\$ 2,517	\$ 461		\$ 7,454	1%	\$ 12,585	\$ 5,131	
Miscellaneous										
30 Base Management Fee	\$ 2,701		\$ 2,701	\$ -		\$ 13,505		\$ 13,505	\$ -	
31 Dues & Subscriptions	\$ 545		\$ 554	\$ 9		\$ 2,668		\$ 2,772	\$ 104	
32 Total Miscellaneous	\$ 3,246	2%	\$ 3,255	\$ 9		\$ 16,173	2%	\$ 16,277	\$ 104	
33 Total Expenses	\$ 66,254	35%	\$ 90,821	\$ 24,567		\$ 303,735	32%	\$ 369,560	\$ 65,825	
34 Net Income (Loss)	\$ 125,220		\$ 80,865	\$ 44,355		\$ 637,472		\$ 476,189	\$ 161,282	

Variance Notes

- A** The negative Transient Variance of \$2172 is primarily due to evening transient business being converted to Event Revenue. YTD Transient is a positive 28% over budget.
- B** The Event positive Variance of \$13,889 continues to be a pleasant surprise. Due to COVID-19, we anticipated fewer events and attendance figures at both Rupp Arena and the Opera House. We hope the trend of additional events and increased attendance continues.
- C** The positive \$1,732 Total Payroll variance is due to using fewer part-time garage employees. We are very close to having all positions filled; we just need to hire that last part timer for events and weekends. We anticipate that payroll will even out by end of fiscal year due to the higher starting wage rate.
- D** The negative EMS/IPS/PBP/CCS Software fee Variance of \$1153 is due to a \$644.80 GenetecADV renewal fee, \$106 for unbudgeted MobilePayGateway fees and \$180 for our monthly PARIS hosted system at the Transit Center Garage.
- E** The positive \$13,867 Professional Service/Fees variance this month (\$16,849 YTD) is primarily due to the proposed Transit Center elevator camera addition project not being complete until just recent. Also, we have not relocated an electrical box in the Transit Center garage as planned to-date.

Lexington/ Fayette Co Parking Authority

Balance Sheet
November 30, 2021

ASSETS

Current Assets		
Cash - US Bank	\$	<u>19,390.40</u>
Total Current Assets		19,390.40
Property and Equipment		
Building Improvements		<u>81,518.30</u>
Total Property and Equipment		81,518.30
Other Assets		
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>100,908.70</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$	<u>3,782.00</u>
Total Current Liabilities		3,782.00
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		3,782.00
Capital		
Beginning Balance Equity		30,139.26
Capital Contribution, Net		(249,300.00)
Retained Earnings		291,848.10
Net Income		<u>24,439.34</u>
Total Capital		<u>97,126.70</u>
Total Liabilities & Capital	\$	<u><u>100,908.70</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Five Months Ending November 30, 2021

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 5,378.18	\$ 5,380.00	(1.82)	\$ 26,890.90	\$ 26,900.00	(9.10)
Income - Utilities	149.04	300.00	(150.96)	885.69	1,500.00	(614.31)
Total Revenues	5,527.22	5,680.00	(152.78)	27,776.59	28,400.00	(623.41)
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	5,527.22	5,680.00	(152.78)	27,776.59	28,400.00	(623.41)
Expenses						
Property Management Fee	500.00	500.00	0.00	2,500.00	2,500.00	0.00
Repair & Maintenance	0.00	200.00	(200.00)	836.09	1,000.00	(163.91)
Postage	0.00	0.00	0.00	1.16	2.00	(0.84)
Total Expenses	500.00	700.00	(200.00)	3,337.25	3,502.00	(164.75)
Net Income	\$ 5,027.22	\$ 4,980.00	\$ 47.22	\$ 24,439.34	\$ 24,898.00	(458.66)

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
11/3/21	1204	500 100	Property Management Fee Cash - US Bank	Invoice: 7585 Schrader Commercial Properties, LLC	500.00	500.00
Total					<u>500.00</u>	<u>500.00</u>

Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	11/1/21			Beginning Balance			14,363.18
	11/3/21	1204	CDJ	Schrader Commer		500.00	
	11/9/21	110921	CRJ	Savane Silver	1,468.18		
	11/9/21	110921	CRJ	Lynna Nguyen	4,059.04		
				Current Period Cha	5,527.22	500.00	5,027.22
	11/30/21			Ending Balance			19,390.40
155 Building Improvement	11/1/21			Beginning Balance			81,518.30
	11/30/21			Ending Balance			81,518.30
231 Tenant Deposits	11/1/21			Beginning Balance			-3,782.00
	11/30/21			Ending Balance			-3,782.00
349 Beginning Balance Eq	11/1/21			Beginning Balance			-30,139.26
	11/30/21			Ending Balance			-30,139.26
350 Capital Contribution,	11/1/21			Beginning Balance			249,300.00
	11/30/21			Ending Balance			249,300.00
352 Retained Earnings	11/1/21			Beginning Balance			-291,848.10
	11/30/21			Ending Balance			-291,848.10
400 Rental Income	11/1/21			Beginning Balance			-21,512.72
	11/9/21	110921	CRJ	Savane Silver - Sa		1,432.54	
	11/9/21	110921	CRJ	Lynna Nguyen - Inv		1,982.00	
	11/9/21	110921	CRJ	Lynna Nguyen - Inv		1,963.64	
				Current Period Cha		5,378.18	-5,378.18
	11/30/21			Ending Balance			-26,890.90
401 Income - Utilities	11/1/21			Beginning Balance			-736.65
	11/9/21	110921	CRJ	Savane Silver - Sa		35.64	
	11/9/21	110921	CRJ	Lynna Nguyen - Cr		113.40	
				Current Period Cha		149.04	-149.04
	11/30/21			Ending Balance			-885.69
500 Property Management	11/1/21			Beginning Balance			2,000.00
	11/3/21	1204	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	11/30/21			Ending Balance			2,500.00
511 Repair & Maintenance	11/1/21			Beginning Balance			836.09
	11/30/21			Ending Balance			836.09
526 Postage	11/1/21			Beginning Balance			1.16

**Lexington/ Fayette Co Parking Authority
General Ledger
For the Period From Nov 1, 2021 to Nov 30, 2021**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Account Description							
	11/30/21			Ending Balance			1.16

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Nov 30, 2021
100 - Cash - US Bank
Bank Statement Date: November 30, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	14,363.18
Add: Cash Receipts	5,527.22
Less: Cash Disbursements	(500.00)
Add (Less) Other	_____
Ending GL Balance	<u>19,390.40</u>
Ending Bank Balance	19,390.40
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>19,390.40</u></u>

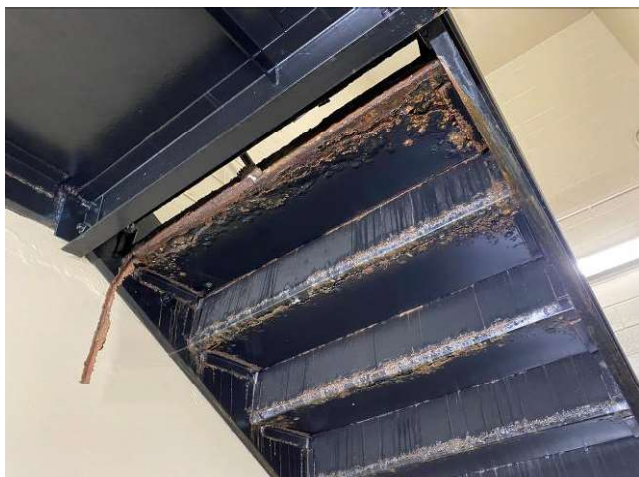
Garage Updates

Garage & Pedway Lighting Schemes:

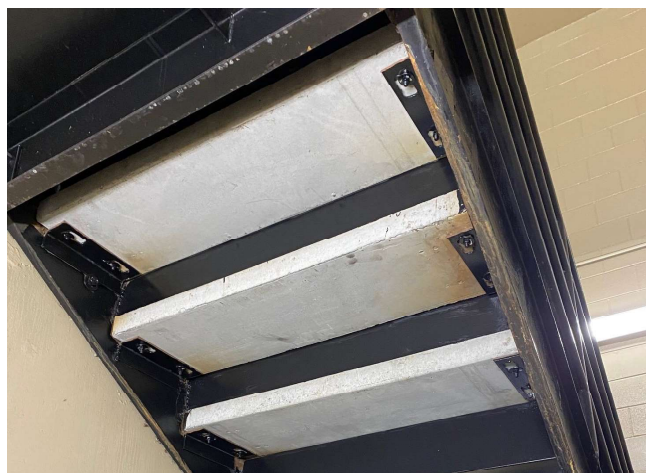
- Blue and white for UK home basketball games
- Red and green for Christmas Parade
- Blue and silver for Hanukkah
- Red and green for Christmas
- Gold for New Year's Eve
- Standard daily multicolor scheme

Transit Center Garage:

- Everclear Enterprises was provided copies of the original construction drawings to verify both stair towers are identical before they will commit to pricing for the additional work of replacing both the East and West stair towers. As a reminder, the bid for the complete replacement of the East stair tower system was quoted for \$172,500. The project will also involve the installation of a floor drain at level 1, which will allow for easier pressure washing and cleaning of the stair tower.
- Everclear Enterprises has found a new fabricator located in North Carolina for the aluminum stair system and LPA is expecting an update on pricing and scheduling.
- Everclear Enterprises completed repairs and reinforcement of 16 locations in both the East and West towers. The repairs involved installing new steel reinforcement plates at each location and the application of sealant to any voids between existing panels and adjoining concrete surfaces. During the project, three of the most corroded stair treads failed, requiring the installation of new concrete treads. The final cost of the repairs totaled \$11,700.



Before



After

Courthouse Garage:

- LPA contacted the AOC regarding reimbursement for 2021 capital repairs that were previously negotiated in 2018. The total reimbursement amount for item 7.3 Joint Sealant Replacement (related to the East and West facade masonry repairs) and item 10.7 Replace Corroded Door Frame (located in the secure garage area) is \$46,500.

The AOC mistakenly sent the reimbursement to LFUCG but has since redirected payment to LPA. Unfortunately, the reimbursement amount was incorrect, and LPA notified the AOC of the mistake. A new check in the correct amount is being reissued by AOC.

General Garage Notes:

- LPA hosted a call with WP Moore regarding the scope for the upcoming FY22 repair and maintenance bid package. The decision to replace both stair towers at the Transit Center Garage during the current fiscal year required a reevaluation of the planned MEP repairs to remain within the \$1M CAMP budget for FY22. WP Moore has been instructed to keep the revised scope within a budget of \$600,000. Repair items planned for the proposed FY22 CAMP bid package currently include the replacement of electrical panels and disconnects at the Helix garage, new energy efficient rooftop lighting systems for the Helix and Transit Center garages, and storm drainage system repairs in all garages.