

January 9, 2020 Board Meeting Agenda



- | | | |
|-------|---|-------------------|
| I. | Call to Order/Welcome of Guests | Frazier |
| II. | Approval of Minutes of December 2019 LPA Board Meeting
<i>Board Action Required</i> | Frazier |
| III. | Update on ED Activities
A. Executive Director Reports
B. Operational Reports
C. Food for Fines Update
D. ED Travel Update | Means |
| IV. | Present LPA and LEXPARK November 2019 Financial Reports
and Schrader Commercial Reports
<i>Board Action Required</i> | Means |
| V. | Downtown Lexington Partnership Membership Proposal | Means |
| VI. | Bylaws Amendment | Means |
| VII. | Advisory Board | Means |
| VIII. | Credit Card Processing Services RFP Update | Means |
| IX. | On-Street
A. Meter Bag Extension Request | Means |
| X. | Off-Street (Garages)
A. PARCS RFP
B. Update on LEXPARK Office Expansion
C. Broadway Shoppes
D. Garage Updates | Means
Trammell |
| XI. | Comments
Comments from Commissioners/Advisory Committee Members | Frazier |
| XII. | Closed Session per KRS 61.810 | Frazier |

Next Meeting: February 13, 2020

Lexington & Fayette County Parking Authority

Board Meeting Minutes
November 14, 2019

Called to order: 10:00 a.m. by James Frazier, Chair

Location: 110 West Vine Street, Lexington KY 40507

Voting Members: Dee Dee Harbut
Wesley Holbrook
Trish Vertuca

Executive Director: Gary Means

LFCPA Staff: Kara Pearson, Linden Smith, and Edward Trammell
Lexington & Fayette County Parking Authority

LFCPA Advisory Board: Steve Kelly
Ethan Howard

Guests: Mark Doering, Reef
Chris Goodson, Reef
Justin Hubbard, DDAF
Nicole Lawson, Reef
Charles Stephenson, Reef
Steven Taff, Reef

Item 1 – Call to Order:

Chairman James Frazier noted the attendance of the members; hence quorum was reached, and he called the meeting to order.

Item 2 – Approval of November 2019 Minutes

Ms. Harbut makes a motion to approve the minutes as amended. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

Item 3 – Update on ED Activities

A. Executive Director Report

Mr. Means presents the November 2019 Executive Director report. The Food for Fines program is active and has been well-received by the community.

B. Operational Reports

Mr. Means presents the November 2019 operations reports. Website visitors increased over the prior month. Average response times to address meter issues decreased from the prior month. The number and percentage of citations paid decreased from the prior month. The monthly average of meter revenue is over \$100,00 for the first time in LPA history. Loudon avenue recently asked for meters to be installed in the area around North Lime. Meters were installed in that area in the 1950's but were subsequently removed. Ms. Harbut notes that boots dropped from the prior month. The LEXPARK office is working to backfill empty spaces in both Victorian Square and Helix garages.



Lexington & Fayette County Parking Authority
859-233-PARK (7275)
www.lexpark.org



Item 4 – October 2019 Financial Reports

Mr. Means presents the October 2019 draft financials. He notes the variances on the Reef financial reports. Transient revenues are under budget but are catching up to budget as the year progresses. Event revenues continue to fall under budget, Mr. Means notes there were more events last year. On-Street credit card fees are near budget but are expected to decrease after the new year due to the new processor. The FY19 audit has been finalized.

Item 5 – Approve June – October 2019 Financial Reports

Ms. Vertuca makes a motion to approve the June, July, August, September, and October 2019 financial statements. Ms. Harbut seconds. The vote was unanimous, and the motion carried.

Item 6 – Budget Amendment

Ms. Vertuca makes a motion to approve the amended budget adding interest income. Mr. Holbrook seconds. The vote was unanimous, and the motion carried.

Item 7 – Advisory Board

Mr. Means proposes Christine Brown from Central Bank as a replacement for Mr. Kelly who is retiring on December 31st. Mr. Holbrook makes a motion to approve Ms. Brown as an advisory board member. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

Item 8 – Credit Card Processing RFP Update

AMG was chosen as LPA’s new credit card processor. Their contract begins January 1, 2020. Anticipated annual savings are \$33,000

Item 9 – 2020 Board Meeting Calendar

Ms. Harbut makes a motion to approve the 2020 Board Meeting Calendar. Ms. Vertuca seconds. The vote was unanimous, and the motion carried.

Item 10 – Off-Street

A. Update on LEXPARK Office Expansion

Two bids for office expansion work have been received and one more is anticipated.

B. Broadway Shoppes

There were no major issues at the Broadway Shoppes for the month.

C. Victorian Square Garage Façade Enhancements

Mr. Trammell reports that he plans to meet with Heather Lyons regarding a Knight Foundation grant.

D. Garage Updates

Mr. Trammell presents the garage updates. Structural repair work to the beam in Transit Center is awaiting inspection and approval by the engineer. The beam on Level 6 – East is the next to be repaired.

Mr. Frazier takes a moment to thank Mr. Kelly for his years of service to the LPA Advisory Board.

There being no further business brought before the Board, the meeting adjourned at 11:00 a.m.



Lexington & Fayette County Parking Authority
859-233-PARK (7275)
www.lexpark.org





January 6, 2020

**Lexington & Fayette County
Parking Authority
Executive Directors Report
December 2019**



Accomplishments

- Received full LPA Board approval to add Christine Brown from Central Bank to our LPA Advisory Committee as a replacement for the retiring Steve Kelly
- Completed yet another successful Food for Fines campaign with 8,828 pounds of food being donated to God's Pantry Food Bank
- All of the 2019 Capital Asset Management Plan (CAMP) work including mechanical and structural repairs slated for this season was officially completed

Meetings with LFUCG/LFCPA staff

- Ed and I joined the LEXPARK team for a "workday" in organizing the large Transit Center Garage storage room, we through away enough items to fill a large open top dumpster and organized supplies and PARCS equipment spare parts
- Participated in a monthly reporting meeting with the scooter company "LIME" hosted by LFUCG's Bike/Ped Coordinator Scott Thompson
- Met with LFUCG Commissioner Nancy Albright to explain our interest in digital curb mapping and how it could assist both organizations
- Attended the December LPA board meeting where Steve Kelly was recognized for his more than 13 years of service on our Advisory Committee
- Attended the Annual LPA (LEXPARK) Organizations Holiday Luncheon
- Board meeting follow up breakfast with LPA staff
- Ed and I met with Mayor's staffer Heather Lyons regarding Knight Foundation Grant opportunities
- Held an internal conference call with LEXPARK and LPA staff regarding honoring the current validation rates with the City and Police department, when the new hourly rates go into effect at the VS & HX garages January 6th to get them through the current budget cycle
- Participated in a quarterly meet up call with our account manager from T2 Systems
- Ed and I participated in a monthly reporting meeting with the scooter company "SPIN" hosted by LFUCG's Bike/Ped Coordinator Scott Thompson
- Held regular weekly meetings for On-Street and Garage operations with Lanier (REEF) Parking (LEXPARK) staff

Meetings with External Individuals/Groups

- Phone call with Dave Carson from Minute Man the GENETEC (fixed LPR) vendor
- Ed, Kara and I held a project kick-off conference call with Michael Mintz AMG Payments to plan for our transition to their credit card processing platform

- Participated in an IPMI Executive Committee conference call
- Coffee meeting with Christine Brown of Central Bank who will replace Steve Kelly on our LPA Advisory Committee
- Phone call with our real estate Attorney
- Ed and I participated in an exploratory discussion with DLP and LexTran as DLP has ideas for a study of development and enhancement of the Transit Center area
- Phone conversation with startup out of Louisville called ParkBot who have created a software for monthly billing of parking customers etc.
- Kara and I attended an online meeting with Zipie (our marketing partner) for the monthly activities and results meeting
- Kara and I have an exploratory conversation with Chase Bank exec's regarding a system called Smart Safe that could assist with cash handling and simplification of deposits
- Met with Jim Menkhaus of SP+ to catch up on downtown Lexington Parking operations
- Phone call with a group called SpotAngles who provide mapping and aggregate parking info in many cities on their mobile app, they also are interested in micro-mobility (scooters etc.) tracking and parking info
- Our team met locally with our Barnacle representative to catch up on the implementation as he was here to update the software on the units
- Ed and I met with the off-duty Police Officer coordinator to discuss several recent compliments and complaints from our customer survey regarding the safety at the Transit Center garage

Future Goals and Planned Activities

- Continue working on transitioning the Transit Center garage from a gated to gateless facility with enforcement and space count sign integrations
- Continue working on recommendations from the Kimley-Horn Operations and Best Practices Audit
- Continue working on 10 year "Asset Management" Plan
- Implement recommendations from Walker's 10-Year Analysis
- Re-start process to submit the Helix on Main for the Green Garage Certification now called ParkSmart Certification and is under the US Green Building Council
- Continue to market the pay-by-phone program
- Continue to focus on the use of social media such as Twitter and Facebook to help get the positive word out about **LEXPARK**
- Continue planning media releases and related marketing information
- Continue holding weekly operations meetings with **LEXPARK** staff
- Attend various board and committee meetings that I serve on
- Continue meeting with various LFUCG departments as needed
- Continue meeting with the Downtown Lexington Partnership as needed
- Meet with Individuals and groups regarding the Parking Authority
- Work on agreed upon Lexington Parking Authority goals

LFCA and LEXPARK Key Performance Indicators

User-input variable calls.

Totals for underlying calls.

Note Jan-19 Feb-19 Mar-19 Apr-19 May-19 Jun-19 Jul-19 Aug-19 Sep-19 Oct-19 Nov-19 Dec-19 Standard TOTAL AVERAGE Percent or CY 2019

CUSTOMER SUPPORT, PUBLIC OUTREACH and SERVICE PROVISION

1	Unique Visitors to Website	2,433	2,611	2,819	3,158	3,431	2,886	2,727	3,449	3,493	3,508	4,200	3,302	38,017	3,168.1	N/A	2,460.1
2	LEXPARK Walk-In Customers	670	661	652	648	640	636	642	651	647	651	647	653	7,798	649.8	N/A	582.8
3	LEXPARK Telephone Inquiries (Total)	1,960	1,939	1,884	1,878	1,859	1,844	1,832	1,818	1,794	1,846	1,811	1,826	22,291	1,858	100%	2,016
4	Reporting Inoperative Meters	125	122	127	121	123	137	136	134	128	128	201	188	1,746	146	8%	166
5	LUKE	40	37	25	25	17	22	24	17	22	14	11	15	257	21	1%	49
6	IPS	45	44	40	40	35	33	31	27	20	20	20	13	363	30	1.6%	66
7	POM	27	20	14	10	7	10	11	12	12	10	10	11	154	13	1%	52
8	Enforcement Complaints	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0
9	Other Inquiry including payments/ just payments/ Pay by Phone questions or issues	650	659	636	639	640	620	616	608	617	609	596	598	7,488	624	34.4%	613
10	After 5 Parking questions	89	84	77	75	71	64	55	51	46	41	35	38	776	61	3%	91
11	Wrong Way Parking	0	0	0	0	0	0	0	0	0	0	0	0	50	4	0%	0
12	Garages	0	0	0	0	0	0	0	0	0	0	0	0	50	4	0%	0
13	Wrong Way Parking	975	967	962	969	963	960	957	959	955	951	946	943	11,507	958.9	52%	959.5
14	TOTAL CONTACTS	34	27	32	31	25	21	16	23	25	20	21	22	297	24.8	100%	26.3
15	Business Association Meetings Attended	15	16	20	15	15	8	8	15	14	9	11	10	156	13.0	53%	14.2
16	Neighborhood Association Meetings Attended	0	0	3	3	0	2	0	0	1	0	1	0	10	0.8	3%	1.3
17	Number of Merchants Visited	3	2	4	1	6	6	2	2	2	3	2	4	36	3.0	12%	2.7
18	Number of Institutional and/or Public Official Meetings	16	9	5	12	4	5	7	6	8	8	7	8	95	7.9	32%	8.2
19	Number of Parking Customers Contacted (Intercept surveys, survey document responses) (Analyt)	1	0	0	1	3	0	1	0	0	3	1	2	12	1.0	N/A	1.3
20	Parking Meter In-Service Rates (% of time)	99.8%	99.0%	99.9%	99.9%	99.7%	99.7%	99.1%	99.8%	99.7%	99.8%	99.8%	99.7%	N/A	99.6%	N/A	99.8%
21	Single-Space Meters Multi-Space Meters	99.9%	99.9%	99.9%	99.9%	99.8%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	99.9%	N/A	99.9%	N/A	99.9%
22	Average Response Time to Address Meter Complaint (Hours)	1.79	5.21	1.35	2	1.49	1.44	8.45	1.55	2.39	1.57	1.37	0.78	N/A	2.4	N/A	2.1
23	Single-Space Meters (POM)	1.93	8.65	1.45	1.39	3.4	2.47	8.64	2.29	3.33	2.9	2.36	2.01	N/A	3.4	N/A	2.6
24	Multi-Space Meters (LUKE)	1.32	1.71	1.19	1.57	4.13	1.44	2.9	2.28	2.51	6.05	2.2	2.91	N/A	2.5	N/A	1.6
25	Number of Citation Appeal Hearings	31	11	21	21	49	35	19	15	46	34	35	19	344	28.7	100%	28.8
26	Number of Citations Dismissed or Reduced to Warning	12	11	7	5	12	19	8	10	8	8	13	5	118	9.8	34%	13.3
27	Number of Requested Citation Administrative Appeals	223	147	193	230	235	191	177	240	226	222	217	228	2,529	210.8	100%	166.3
28	Number of Citations Administratively Dismissed or Reduced to Warning	113	74	83	110	110	96	103	101	106	96	109	135	1,236	103.0	49%	82.8

PARKING MANAGEMENT EFFECTIVENESS

29	Number of Parking Activity Surveys Conducted (TOTAL)	47	47	47	47	47	47	47	47	47	47	47	47	564	47.0	100%	47.0
30	Parking Occupancy and Availability	46	46	46	46	46	46	46	46	46	46	46	46	552	46.0	98%	46.0
31	Parking Turnover	1	1	1	1	1	1	1	1	1	1	1	1	12	1.0	2%	1.0
32	Downtown Meter Turnover Rate	201%	177%	200%	217%	228%	215%	189%	191%	207%	178%	221%	173%	N/A	199.8%	N/A	210.8%
33	Parking Vacancy Rate in Neighborhoods	61%	54%	49%	58%	69%	72%	56%	68%	62%	58%	65%	59%	N/A	60.9%	N/A	62.3%
34	Meter Occupancy Rate by Survey	47%	51%	51%	51%	37%	41%	38%	45%	50%	48%	50%	51%	N/A	46.7%	N/A	48.4%
35	Paid Legal Meter Occupancy Rate by Meter Revenue	46.0%	46.1%	47.1%	50.5%	36.4%	36.9%	35.0%	38.1%	45.8%	45.1%	40.1%	44.2%	N/A	42.6%	N/A	44.6%
36	Safety Zone Violation Rate	9.4%	7.7%	7.5%	6.6%	6.5%	5.70%	7.0%	2.6%	6.6%	6.5%	6.7%	5.50%	N/A	6.5%	N/A	7.2%
37	Loading Zone Violation Rate	2.0%	2.4%	1.2%	1.7%	1.5%	1.2%	1.3%	1.5%	2.3%	1.1%	1.9%	1.7%	N/A	1.7%	N/A	2.0%

PARKING OPERATIONS EFFICIENCY

38	Number of Parking Violation Surveys Conducted	30	30	30	30	30	30	30	30	30	30	30	30	360	30.0	100%	30.0
39	Violation Capture Rate (Meters & RPP)	53%	29%	30%	44%	28%	36%	27%	10%	27%	17%	34%	33%	N/A	31%	N/A	33%
40	Total Net Patrol Hours	835	708	714	870	874	721	734	905	794	913	829	883	9,780	815	N/A	769
41	Average Net Patrol Hours per Officer	119	118	143	140	146	120	147	151	132	152	138	147	N/A	138	N/A	133
42	Number of Letters Mailed	2,591	2,271	2,181	2,961	3,610	2,760	2,888	2,212	3,317	7,160	2,500	2,872	37,323	3,110	N/A	3,002
43	Total Amount Due from Top 20 Scoreflaws	\$5,005	\$9,540	\$9,460	\$9,505	\$9,980	\$10,105	\$9,955	\$10,145	\$10,255	\$10,325	\$10,855	\$10,920	N/A	\$9,671	N/A	\$9,676
44	Parking Ticket Collection Rate (1-year running average)	77.47%	77.12%	76.10%	76.29%	75.58%	76.74%	76.88%	77.50%	78.43%	78.55%	77.97%	78.18%	N/A	77.2%	N/A	80.1%

LFCPA and LEXARK Key Performance Indicators

User-input variable cells.

Totals for underlying cells.

REVENUE STREAM INTEGRITY and SECURITY	
1	Field Inspections (with Contact)
2	Canister Integrity
3	Maintenance Collections
4	Enforcement Observations
5	Coin Counting Observations
6	
7	Field Observations (Covert)
8	Vehicle Integrity
9	Maintenance Collections
10	Enforcement
11	
12	Revenue Control Discrepancies Noted
13	Equipment Integrity
14	Incomplete Coin Room Record
15	Incomplete Key Control Documentation
16	Failure to Notify of Location
17	Customer Satisfaction
18	Number of Parkers Responding
19	Positive Response
20	Negative Response
21	Specific Complaints
22	Revenue Tests
23	Number of Single-Space Meters Planted
24	Value Recovered
25	Number of Multi-Space Meters Planted
26	Value Planted
27	Value Recovered
28	Average Meter Payment and Average Length of Stay
29	Average Meter Payment (LUKE & IPS)
30	4 Hour Meters - Average Length of Stay (in minutes)
31	2 Hour Meters - Average Length of Stay (in minutes)
32	
33	Credit Card Usage and Forms of Payment
34	LUKE (Credit Card Percent of transactions)
35	Average CC transaction
36	IPS (CC as a percent of transactions)
37	Average CC transaction
38	Pay by Phone (as a meter payment transaction)

	Note												TOTAL	AVERAGE	Percent of Total				
	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19							
1	8	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	68	5.7	100%
2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	0.3	6%
3	2	2	0	1	0	1	1	1	2	0	0	0	0	0	0	0	14	1.2	21%
4	1	0	0	0	0	0	0	2	2	1	1	1	1	1	1	1	11	0.9	16%
5	1	0	1	1	2	2	3	2	3	2	2	0	1	2	2	0	19	1.6	28%
6	2	2	2	2	2	3	1	2	2	1	1	1	1	1	2	0	20	1.7	29%
7	9	10	4	9	10	10	9	9	10	8	10	12	12	7	13	9.4	100%		
8	2	1	1	1	2	1	2	1	2	1	2	2	2	1	17	1.4	15%		
9	3	3	4	3	3	3	2	3	3	3	3	2	2	2	33	2.8	29%		
10	1	2	2	2	2	1	2	2	3	2	2	3	3	1	23	1.9	20%		
11	3	4	2	2	3	4	4	3	2	3	4	5	3	3	40	3.3	35%		
12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A		
13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A		
14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A		
15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A		
16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A		
17	0	0	0	0	1	3	2	1	0	0	0	3	1	0	11	1	N/A		
18	0	0	0	0	0	1	2	1	0	0	2	1	0	0	7	0.6	N/A		
19	0	0	0	0	1	1	0	0	0	0	1	0	0	0	3	0	N/A		
20	0	0	0	0	0	1	0	0	0	0	0	0	0	0	2	0	N/A		
21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A		
22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	N/A		
23																\$0.00	N/A		
24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	N/A		
25																\$0.00	N/A		
26																\$0.00	N/A		
27	\$1.04	\$1.10	\$1.26	\$1.32	\$1.12	\$1.12	\$1.12	\$1.12	\$1.31	\$1.34	\$1.31	\$1.30	\$1.22			N/A	\$1.21	N/A	
28	119	128	116	110	80	106	100	100	100	110	110	40				N/A	108	N/A	
29	46	46	37	37	37	37	40	40	40	40	40					N/A	40	N/A	
30	64.0%	69.3%	68.0%	70.0%	56.0%	55.6%	56.0%	61.9%	68.0%	68.6%	70.0%	67.1%				N/A	64.5%	N/A	
31	\$1.98	\$1.91	\$2.77	\$2.31	\$2.54	\$2.67	\$2.01	\$2.58	\$2.78	\$2.66	\$2.60	\$2.48				N/A	\$2.4	N/A	
32	19.0%	20.0%	21.0%	21.0%	22.0%	22.0%	21.0%	23.0%	22.0%	22.0%	22.0%	21.6%				N/A	21.4%	N/A	
33	\$1.33	\$1.74	\$1.73	\$1.71	\$1.72	\$1.74	\$1.74	\$1.86	\$1.77	\$1.76	\$1.73	\$1.75				N/A	171.5%	N/A	
34	15.0%	17.4%	29.0%	30.0%	13.0%	10.7%	10.4%	14.9%	14.9%	15.0%	16.0%	18.3%				N/A	17.1%	N/A	
35																			
36	24%	29%	33%	30%	26%	23%	20%	27%	34%	32%	34%	41%				N/A	29.4%	N/A	
37	49%	51%	52%	53%	33%	39%	39%	40%	50%	48%	53%	50%				N/A	46.4%	N/A	
38	76%	81%	69%	71%	82%	69%	78%	88%	74%	70%	82%	78%				N/A	76.5%	N/A	



ON STREET BY THE NUMBERS Calendar

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Calendar AVG	FY '19 AVG	FY '18 AVG	FY '17 AVG
1 Violations Cited	3,899	3,276	3,987	4,448	4,477	3,237	3,434	4,165	3,663	4,309	4,127	3,939	3,913	3,829	3,320	3,587
2 Actual Citations (exc voids & warnings)	3,571	3,061	3,712	4,177	4,195	3,041	3,243	3,808	3,506	4,095	3,877	3,742	3,669	3,526	3,040	3,312
3 Value of Actual Citations	\$ 89,185	\$ 75,470	\$ 91,920	\$ 101,160	\$ 103,255	\$ 71,865	\$ 78,335	\$ 90,405	\$ 86,095	\$ 97,855	\$ 89,945	\$ 87,075	\$ 88,547	\$ 88,698	\$ 85,601	\$ 74,589
4 Citations Paid	2,842	2,456	2,817	3,041	3,362	2,654	2,522	2,760	2,763	3,095	2,696	3,296	2,859	2,687	2,504	2,499
5 Percentage of Citations Paid	79.50%	80.20%	75.90%	72.80%	80.17%	87.30%	77.80%	72.50%	78.81%	75.60%	69.50%	88.10%	78.18%	76.74%	80.28%	76.00%
6 Value of Citations Paid	\$ 80,986	\$ 72,021	\$ 81,374	\$ 84,798	\$ 97,459	\$ 75,996	\$ 71,101	\$ 76,720	\$ 80,911	\$ 89,090	\$ 74,869	\$ 95,092	\$ 81,701	\$ 76,608	\$ 70,919	\$ 65,630
7 Warnings Issued	291	176	249	229	216	155	141	316	121	165	211	158	202	247	195	362
8 Voids	37	50	30	48	68	43	55	50	42	57	41	52	48	51	74	74
9 Citation Void Percentage	1.1%	1.5%	0.8%	1.0%	1.5%	1.3%	1.6%	1.2%	1.1%	1.3%	0.9%	1.3%	1.2%	1.4%	2.3%	1.9%
10 Meter Revenue Collected	\$ 85,365	\$ 81,525	\$ 112,790	\$ 126,423	\$ 97,849	\$ 86,272	\$ 94,297	\$ 101,821	\$ 111,701	\$ 121,716	\$ 100,008	\$ 97,800	\$ 101,464	\$ 92,456	\$ 88,777	\$ 82,470
11 Avg Meter Rev Collected per Work Day	\$ 4,065	\$ 4,291	\$ 5,371	\$ 5,747	\$ 4,448	\$ 4,314	\$ 4,286	\$ 4,628	\$ 5,585	\$ 5,292	\$ 5,556	\$ 4,890	\$ 4,873	\$ 4,228	\$ 4,121	\$ 3,982
12 RPP's Sold	45	26	34	9	18	44	710	734	119	89	26	33	157	167	2,136	1,739
13 Value of RPP Permits	\$ 450	\$ 260	\$ 340	\$ 90	\$ 180	\$ 440	\$ 7,100	\$ 7,340	\$ 1,190	\$ 890	\$ 260	\$ 330	\$ 1,573	\$ 1,673	\$ 1,436	\$ 1,449
14 Monthly Permit Revenue	\$ 8,038	\$ 6,023	\$ 7,025	\$ 7,050	\$ 5,738	\$ 6,950	\$ 5,864	\$ 7,154	\$ 6,673	\$ 8,228	\$ 4,987	\$ 7,593	\$ 6,777	\$ 6,117	\$ 6,150	\$ 5,741
15 Value of Bagged Meters	\$ 8,378	\$ 10,725	\$ 7,085	\$ 16,899	\$ 15,542	\$ 8,540	\$ 7,023	\$ 4,573	\$ 4,545	\$ 6,140	\$ 2,775	\$ 3,725	\$ 7,996	\$ 10,460	\$ 11,426	\$ 2,795
16 New Meters Added or Removed	-	-	-	-	8	(1)	-	-	(2)	(5)	8	(6)	0	1	0	4
17 Single Space Meters	867	838	834	834	832	832	810	770	752	751	759	686	797	875	946	901
18 Multi-Space Meters	43	44	44	44	45	45	48	55	58	58	62	68	51	41	37	35
19 Metered Space Count	1,269	1,269	1,265	1,265	1,273	1,272	1,273	1,267	1,265	1,260	1,268	1,262	1,267	1,271	1,272	1,173
20 Vehicles Booted	41	41	39	44	45	30	28	50	19	49	37	45	39	39	42	37
21 Booting Fees	\$ 3,060	\$ 2,970	\$ 2,970	\$ 3,240	\$ 4,555	\$ 2,610	\$ 2,070	\$ 2,970	\$ 1,890	\$ 2,160	\$ 1,590	\$ 4,590	\$ 2,890	\$ 3,064	\$ 3,221	\$ 3,303
22 Total Revenue Collected	\$ 186,277	\$ 173,523	\$ 211,584	\$ 238,500	\$ 221,323	\$ 180,808	\$ 187,454	\$ 200,578	\$ 206,910	\$ 228,223	\$ 184,489	\$ 209,130	\$ 202,400	\$ 190,376	\$ 181,929	\$ 161,388



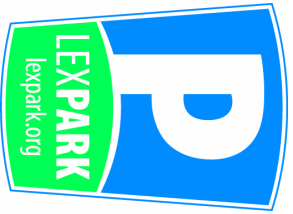
LEXPARK VOID SUMMARY

Voided Citations By Officer

	CY '20	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD
	Issuing Officer													
1	2013	-	-	1	-	1	2	4	1	5	-	-	1	15
2	2065	-	1	-	-	-	-	-	-	-	-	-	-	1
3	2081	10	4	5	4	4	4	7	7	-	6	3	-	54
4	2082	7	15	5	4	1	1	2	4	8	7	3	7	64
5	2098	-	-	-	2	-	-	1	1	1	-	-	-	5
6	2115	-	1	-	-	-	-	-	-	-	-	-	-	1
7	2117	-	-	-	-	-	-	-	-	-	1	-	-	1
8	2119	4	8	7	6	3	4	7	5	7	4	-	2	57
9	2120	7	13	4	14	2	12	10	6	6	7	9	7	97
10	2122	5	2	-	1	-	-	-	1	-	-	-	-	9
11	2124	-	1	-	-	-	-	-	-	-	-	-	-	1
12	2125	4	4	6	6	2	1	-	1	-	1	-	-	25
13	2130	-	1	-	-	-	-	-	-	-	-	-	-	1
14	2131	-	-	2	-	1	-	9	3	-	2	1	7	25
15	2132	-	-	-	-	3	-	-	-	-	-	-	-	3
16	2133	-	-	-	11	51	19	15	13	10	17	13	6	155
17	2137	-	-	-	-	-	-	-	8	5	7	1	6	27
18	2138	-	-	-	-	-	-	-	-	-	5	11	9	25
19	2140	-	-	-	-	-	-	-	-	-	-	-	7	7
20	% Voids	0.95%	1.53%	0.75%	1.08%	1.52%	1.33%	1.60%	1.20%	1.15%	1.32%	0.99%	1%	1.15%
21	Total	37	50	30	48	68	43	55	50	42	57	41	52	541
22	Total Citations	3,899	3,275	3,987	4,449	4,477	3,237	3,434	4,165	3,663	4,309	4,127	3,939	46,961

Voided Citations Summary By Reason

	CY '20	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD
	Void Type													
23	Administrative	5	21	5	6	13	3	18	8	6	7	6	18	116
24	Ambiguous Mrkg /Missing Sign	-	-	-	-	-	-	-	-	-	-	-	-	-
25	Customer Walk Up	3	1	-	-	-	2	2	-	1	-	1	-	10
26	Duplicate	-	6	-	1	2	2	6	7	9	3	4	2	42
27	Meter Malfunction	2	-	1	-	-	-	-	4	2	1	1	-	11
28	Pay By Phone	18	16	15	23	16	13	18	12	9	23	10	15	188
29	Officer Error	7	3	9	17	36	20	7	16	13	23	16	15	182
30	Test	-	2	-	-	-	-	2	-	-	-	-	-	4
31	Visitor	1	-	-	-	1	1	-	-	-	-	1	-	4
32	Printer Error	-	1	-	-	-	1	1	-	-	-	-	-	3
33	Paid Other Luke	1	-	-	1	-	1	1	-	1	-	2	-	7
34	Void By Client Directive	-	-	-	-	-	-	-	3	1	-	-	2	6
35	Total	37	50	30	48	68	43	55	50	42	57	41	52	573



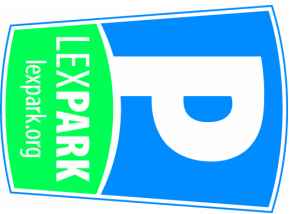
Citations Aging Report

Five-Year Report Ending January 1, 2020

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
----------	------	-------	-------	--------	---------	-------	-------	-------	-------	----	--------

TOTALS											
---------------	--	--	--	--	--	--	--	--	--	--	--

Count	1,989	1,197	1,128	957	1,471	4,396	8,009	7,478	8,855	740	36,220
Dollar Amt	\$63,095.00	\$45,580.00	\$45,312.50	\$39,180.00	\$61,445.00	\$185,350.00	\$360,255.52	\$282,950.86	\$344,314.50	\$29,555.00	\$1,457,038.38



Citations Aging Report

Five-Year Report Ending December 1, 2019

Category	1-30	31-60	61-90	91-120	121-180	6M-1Y	1Y-2Y	2Y-3Y	3Y-4Y	4Y	Totals
----------	------	-------	-------	--------	---------	-------	-------	-------	-------	----	--------

TOTALS

Count	2,166	1,345	1,030	771	1,643	4,368	7,909	7,722	8,823	987	36,764
Dollar Amt	\$67,440.00	\$52,670.00	\$42,050.00	\$31,315.00	\$67,150.00	\$187,139.52	\$351,276.00	\$293,525.86	\$344,314.50	\$36,890.00	\$1,473,770.88



OFF STREET BY THE NUMBERS Calendar 2019

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	CAL YTD AVG	FV'20 AVG	FV'19 AVG
MONTHLY CARD HOLDERS BILLED															
1 Victorian Square	387	387	386	376	387	383	383	382	388	389	381	384	384	385	378
2 Transit Center	1,120	1,092	1,096	1,097	1,089	1,087	1,079	1,061	1,062	1,065	1,067	1,043	1,080	1,063	1,107
3 Courthouse	226	223	225	224	224	221	224	241	242	243	245	239	231	239	224
4 Helix	382	385	385	376	410	405	400	396	395	394	387	384	392	393	384
5 TOTAL	2,115	2,087	2,092	2,073	2,110	2,096	2,086	2,080	2,087	2,091	2,080	2,050	2,087	2,079	2,093
TOTAL AVAILABLE FOR MONTHLY															
6 Victorian Square (384)	-	-	-	-	-	-	-	-	-	-	4	15	2	3	-
7 Transit Center (777)	-	-	-	-	-	-	-	-	-	-	-	5	0	1	4
8 Courthouse (518)	20	-	-	-	-	-	-	-	-	-	-	8	2	1	15
9 Helix (389)	-	-	-	-	-	-	-	-	-	-	7	5	1	2	4
10 TOTAL (2068)	20	-	-	-	-	-	-	-	-	-	11	33	5	7	23
SPECIAL EVENTS WORKED - VS															
11	12	12	17	13	7	2	3	5	6	8	11	10	9	7	9
VALIDATIONS SOLD - ALL GARAGES															
12	938	815	1,705	971	1,070	1,429	1,134	2,044	3,056	1,737	2,268	1,174	1,528	1,902	1,533
AVERAGE DAILY TRANSACTIONS															
13 Victorian Square	218	272	266	278	343	309	333	264	255	261	261	252	276	271	293
14 Transit Center	13	21	17	17	22	19	17	11	14	15	13	14	16	14	50
15 Courthouse	195	211	220	286	261	177	235	169	177	215	190	173	209	193	215
16 Helix	467	469	513	617	550	426	605	383	419	442	368	356	468	429	479
17 TOTAL	893	973	1,016	1,198	1,176	931	1,190	827	865	932	832	795	969	907	1,037
AVERAGE LENGTH OF STAY - HOURS															
18 Victorian Square	2.6	2.7	2.6	2.6	2.4	2.4	2.8	2.0	2.2	2.7	3.2	2.8	2.6	2.6	2.4
19 Transit Center	3.7	3.6	4.0	3.8	3.8	3.6	3.5	2.7	2.8	2.8	3.0	2.7	3.3	2.9	3.8
20 Courthouse	2.0	2.0	2.3	2.0	1.8	2.0	2.4	1.9	1.9	2.1	2.1	2.0	2.0	2.1	2.0
21 Helix	1.6	1.7	1.6	1.4	1.4	2.1	2.3	1.1	1.1	1.3	1.7	1.4	1.6	1.5	1.6
22 TOTAL	2.5	2.5	2.6	2.5	2.4	2.5	2.8	1.9	2.0	2.2	2.5	2.2	2.4	2.3	2.5
AVERAGE TRANSACTION AMOUNT															
23 Victorian Square	\$ 6.04	\$ 6.13	\$ 6.14	\$ 5.08	\$ 4.30	\$ 4.05	\$ 3.87	\$ 4.00	\$ 4.35	\$ 5.43	\$ 6.46	\$ 5.60	\$ 5.12	\$ 4.95	\$ 5.12
24 Transit Center	\$ 4.85	\$ 5.02	\$ 5.15	\$ 5.18	\$ 5.05	\$ 4.92	\$ 4.98	\$ 5.16	\$ 5.08	\$ 4.99	\$ 5.39	\$ 5.34	\$ 5.09	\$ 5.16	\$ 7.33
25 Courthouse	\$ 4.03	\$ 4.37	\$ 4.22	\$ 3.97	\$ 3.78	\$ 3.81	\$ 3.99	\$ 3.81	\$ 3.71	\$ 4.14	\$ 4.33	\$ 4.01	\$ 4.01	\$ 4.00	\$ 4.10
26 Helix	\$ 2.94	\$ 3.23	\$ 3.24	\$ 2.74	\$ 2.80	\$ 2.48	\$ 2.23	\$ 2.16	\$ 2.17	\$ 2.61	\$ 3.73	\$ 2.65	\$ 2.75	\$ 2.59	\$ 2.99
27 TOTAL	\$ 4.47	\$ 4.69	\$ 4.69	\$ 4.24	\$ 3.98	\$ 3.82	\$ 3.77	\$ 3.78	\$ 3.83	\$ 4.29	\$ 4.98	\$ 4.40	\$ 4.24	\$ 4.17	\$ 4.89

FY 2020 E.D. Budget/Actual Travel Expenses

updated 01/06/20

EVENT	IPMI Leadership Summit - Pittsburg PA	
DATE	October 1-4, 2019	
Room	\$ 196.00	IPMI covered 2 nights
Airfare	\$ -	IPMI covered
Baggage	\$ 60.00	
Parking	\$ 32.00	
Taxi/Shuttle	\$ 79.00	
Food	\$ 34.00	
Sub Total	\$ 401.00	
Conf. Fee	\$ 395.00	
TOTAL	\$ 796.00	

EVENT	T2 User Group Conference - Tucson, AZ	
DATE	November 17-21, 2019	
Room	\$ 885.00	
Airfare	\$ 466.00	
Baggage	\$ 60.00	
Parking	\$ -	
Taxi/Shuttle	\$ 39.00	
Food	\$ 67.00	
Sub Total	\$ 1,517.00	
Conf. Fee	\$ 999.00	
TOTAL	\$ 2,516.00	

EVENT	MSTPA confernce - Sandestin, FL	
DATE	March 2-4, 2020	
Airfare	\$ 320.00	Estimate
Baggage	\$ 60.00	Estimate
Taxi/Shuttle	\$ 40.00	Estimate
Room	\$ 400.00	Estimate
Food	\$ 44.00	Estimate
Sub Total	\$ 864.00	Estimate
Conf. Fee	\$ 225.00	Actual
TOTAL	\$ 1,089.00	

EVENT	CommerceLex - Leadership Visit - Austin TX	
DATE	May 11-13, 2020	
Airfare/Room	included	
Parking	\$ 24.00	Estimate
Food	\$ 23.00	Estimate
Sub Total	\$ 47.00	Estimate
Conf. Fee	\$ 2,800.00	Actual
TOTAL	\$ 2,847.00	Estimate

EVENT	IPI Annual Conference and Trade Show - SanAntonio, TX	
DATE	June 1-5, 2020	
Airfare	\$ 338.00	Estimate
Baggage	\$ 60.00	
Room	\$ 1,500.00	Estimate
Parking	\$ 64.00	Estimate
Taxi/Shuttle	\$ 51.00	Estimate
Food	\$ 41.00	Estimate
Sub Total	\$ 2,054.00	Estimate
Conf. Fee	\$ 649.00	Early bird Special + board member discount
TOTAL	\$ 2,703.00	

	FY19	actual/projected	
FY20 Budget	\$8,000	Totals	\$ 4,883 In Reimbursed Exp.
		Totals	\$ 5,068 In Conference Fees
FY19 Budget	\$9,700		\$ 9,951 In Total Travel Exp.

Lexington and Fayette County Parking Authority
Statement of Cash Flows

Substantially All Disclosures Omitted

	<u>Month To Date</u> <u>11/30/2019</u>	<u>Year To Date</u> <u>11/30/2019</u>
Cash Flows from Operating Activities		
Cash received from parking customers	\$ 391,313	\$ 1,988,341
Cash received from commercial property renters	4,695	17,653
Cash received from other sources (interest / misc)	30,197	73,700
Cash payments to suppliers for goods and services	(217,447)	(1,655,113)
Cash payments to employees for services	(47,550)	(123,484)
Cash payments of related party payables to LFUCG	1,938	9,516
Net Cash Provided by Operating Activities	<u>163,146</u>	<u>310,613</u>
Cash Flows from Noncapital Financing Activities		
Cash payments on Note Payable	(33,921)	(169,361)
Net Cash Used in Noncapital Financing Activities	<u>(33,921)</u>	<u>(169,361)</u>
Cash Flows from Capital and Investing Activities		
Net Changes in Restricted Investments	29,437	(6,500)
Purchases of Capital Assets	(112,705)	(347,798)
Funds received from grants	-	7,259
Net Changes in Capital and Investing Activities	<u>(83,268)</u>	<u>(347,039)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	45,957	(205,787)
Cash and Cash Equivalents, Beginning of Period	<u>1,891,282</u>	<u>2,143,026</u>
Cash and Cash Equivalents, End of Period	<u>\$ 1,937,239</u>	<u>\$ 1,937,239</u>
Reconciliation of Operating Income to Net Cash Flows		
Provided by Operating Activities		
Change in Net Position	\$ 112,293	\$ 645,384
Adjustments to Reconcile Operating Income to Net Cash		
Provided by Operating Activities:		
Unrealized losses (gains) on investments	548	(537)
Depreciation and Amortization	60,251	299,068
Loss (gain) on Disposal of Assets	-	(9,382)
Funds received from grants	-	(7,259)
Changes in Assets and Liabilities:		
Accounts Receivable	4,771	12,799
Prepaid Expenses	-	(184,723)
Accrued Interest	(37,277)	(37,277)
Accounts Payable and Accrued Liabilities	22,560	(407,460)
Net Cash Provided by Operating Activities	<u>\$ 163,146</u>	<u>\$ 310,613</u>

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Statement of Net Position

Substantially All Disclosures Omitted

	As Of 11/30/19	As Of 11/30/18	Variance 11/30/19
Assets			
Current Assets			
Cash	\$ 1,930,137	\$ 1,770,880	\$ 159,257
Cash-Change Fund	7,102	12,099	(4,997)
Accounts Receivable	28,281	31,784	(3,503)
Prepaid Expenses	184,723	157,577	27,146
Restricted Cash & Cash Equivalents			
Investments-BB&T-Restricted Cash	3,500,000	3,500,000	0
Investments-BB&T-Garage Maintenance Reserve	1,042,134	947,364	94,770
Investments-BB&T-Unrealized G/L	2,293	(1,023)	3,316
Investments-BB&T-Accrued Interest	37,277	30,211	7,065
Total Restricted Cash & Equivalents	<u>4,581,704</u>	<u>4,476,552</u>	<u>105,151</u>
Total Current Assets	<u>6,731,947</u>	<u>6,448,892</u>	<u>283,054</u>
Non-Current Assets			
Capital Assets			
Land	7,585,094	7,585,095	0
Parking Facilities & Improvements	12,144,374	10,794,871	1,349,503
Equipment & Furniture	2,218,962	2,022,206	196,756
Construction In Progress	263,021	172,847	90,174
Computer Software	10,850	10,850	0
Total Capital Assets	<u>22,222,301</u>	<u>20,585,869</u>	<u>1,636,433</u>
Less: Accumulated Depreciation	<u>(4,184,377)</u>	<u>(3,493,579)</u>	<u>(690,798)</u>
Total Capital Assets, Net of Accumulated Depreciation	<u>18,037,924</u>	<u>17,092,290</u>	<u>945,635</u>
Total Non-Current Assets	<u>18,037,924</u>	<u>17,092,290</u>	<u>945,635</u>
Total Assets	<u>\$ 24,769,871</u>	<u>\$ 23,541,182</u>	<u>\$ 1,228,689</u>
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable and Accrued Liabilities	\$ 275,937	\$ 146,256	\$ 129,682
Compensated Absences	9,230	12,466	(3,237)
Deposits Payable	4,695	4,509	186
Note Payable	405,060	401,095	3,965
Deferred Revenue	14,137	0	14,138
Total Current Liabilities	<u>709,059</u>	<u>564,326</u>	<u>144,734</u>
Non-Current Liabilities			
Note Payable	2,692,690	3,100,977	(408,288)
Compensated Absences	9,230	12,466	(3,236)
Deposits Payable	2,200	3,038	(838)
Total Non-Current Liabilities	<u>2,704,120</u>	<u>3,116,481</u>	<u>(412,362)</u>
Total Liabilities	<u>3,413,179</u>	<u>3,680,807</u>	<u>(267,628)</u>
Net Position			
Capital Assets Net of Debt	14,940,175	13,590,218	1,349,957
Restricted-Garage Maintenance Reserve	1,081,703	978,219	103,484
Restricted-Capital Asset Mgmt Program	3,500,000	3,500,000	0
Unrestricted	1,834,814	1,791,938	42,876
Total Net Position	<u>21,356,692</u>	<u>19,860,375</u>	<u>1,496,317</u>
Total Liabilities and Net Assets	<u>\$ 24,769,871</u>	<u>\$ 23,541,182</u>	<u>\$ 1,228,689</u>

No assurance is provided on these financial statements.

Lexington & Fayette County Parking Authority
Management Report
FY Revenues and Expenses - Budget vs. Actual

Substantially All Disclosures Omitted

	Month End 11/30/2019	Month End 11/30/2019	Variance 11/30/2019	FYTD 11/30/2019	FYTD 11/30/2019	Variance 11/30/2019	Annual Budget 6/30/2020	
	Actual	FYE Budget		Actual	FYE Budget		FYE Budget	
Revenue								
Revenue OnStreet								
1	Parking - Monthly Rental	\$ 10,694	\$ 8,167	\$ 2,527	\$ 60,171	\$ 40,835	\$ 19,336	\$ 98,004
2	Parking - Meter Collections	96,675	104,680	(8,005)	549,702	598,594	(48,892)	1,444,144
3	Parking - Fines	73,301	70,884	2,417	396,710	400,632	(3,922)	981,438
4	Total Revenue OnStreet	180,670	183,731	(3,061)	1,006,583	1,040,061	(33,478)	2,523,586
Revenue OffStreet								
5	Parking - Monthly Rental	110,264	112,920	(2,656)	559,254	564,600	(5,346)	1,355,400
6	Parking - Transient Rental	60,003	57,316	2,687	328,040	331,160	(3,120)	799,242
7	Parking - Event	33,727	38,700	(4,973)	62,538	83,900	(21,362)	208,500
8	Parking - Validations	3,267	3,348	(81)	19,628	19,344	284	46,686
9	Parking - Fines	0	0	0	85	0	85	0
10	Overage/Shortage/Fees	(1,390)	0	(1,390)	(587)	0	(587)	0
11	Total Revenue OffStreet	205,871	212,284	(6,413)	968,958	999,004	(30,046)	2,409,828
12	Commercial Property Rental	4,695	4,967	(272)	17,653	24,835	(7,182)	59,604
13	Miscellaneous Income	22,358	0	22,358	29,923	0	29,923	0
14	Total Revenue	413,594	400,982	12,612	2,023,117	2,063,900	(40,783)	4,993,018
Operating Expenses								
OnStreet Operating Expenses								
15	Lanier Operating Expenses	76,348	90,552	14,204	364,062	461,077	97,015	1,104,023
16	Property & Casualty Excess Insurance	0	0	0	995	1,440	445	1,440
17	Bank & Credit Card Fees	13,993	11,000	(2,993)	57,895	55,000	(2,895)	132,000
18	Total OnStreet Operating Expenses	90,341	101,552	11,211	422,952	517,517	94,565	1,237,463
OffStreet Operating Expenses								
19	Lanier Operating Expenses	88,183	91,633	3,450	295,263	477,623	182,360	1,112,657
20	Property & Casualty Excess Insurance	0	0	0	57,120	57,501	381	57,501
21	Bank & Credit Card Fees	4,655	4,584	(71)	23,096	22,920	(176)	55,008
22	Utilities	10,414	10,166	(248)	48,029	50,830	2,801	121,992
23	Interest Expense	5,809	6,667	858	29,287	33,333	4,046	80,000
24	Total OffStreet Operating Expenses	109,061	113,050	3,989	452,795	642,207	189,412	1,427,158
25	Personnel Expenses	26,686	25,872	(814)	140,668	129,360	(11,308)	310,464
Administrative Expenses								
26	Property & Casualty Excess Insurance	0	0	0	35,884	37,400	1,516	37,400
27	Bank & Credit Card Fees	(22)	0	22	(22)	0	22	0
28	Other Professional Services	18,139	18,950	811	57,637	94,750	37,114	227,400
29	Rent/Lease Expenses	876	876	0	4,379	4,380	1	10,512
30	Landline Phones	397	442	44	1,986	2,210	223	5,304
31	Business Travel & Training	2,734	1,625	(1,109)	7,545	8,125	580	19,500
32	Dues Subscriptions & Publications	0	258	258	786	1,290	504	3,096
33	Office Supplies	108	583	475	1,379	2,915	1,536	6,996
34	Office Machines & Equipment	0	208	208	0	1,040	1,040	2,496
35	Office Repairs & Maintenance	22	125	104	131	625	494	1,500
36	Mileage Expense	0	33	33	0	165	165	396
37	Operating Contingency	0	7,500	7,500	13,500	37,500	24,000	90,000
38	Total Administrative Expenses	22,254	30,600	8,346	123,205	190,400	67,195	404,600
39	Total Operating Expenses	248,342	271,074	22,732	1,139,620	1,479,484	339,864	3,379,685
Change in Net Position Before Capital & Other								
40	Financing	165,252	129,908	35,344	883,497	584,416	299,081	1,613,333
Expenses For Capital Assets								
41	Depreciation & Amortization	60,250	56,601	(3,650)	299,068	283,006	(16,062)	679,214
42	Total Expenses For Capital Assets	60,250	56,601	(3,650)	299,068	283,006	(16,062)	679,214
Other Financing Sources								
43	Grants Received	0	0	0	7,259	0	7,259	0
44	Interest Income	7,839	9,000	(1,161)	43,777	45,000	(1,223)	108,000
45	Gain (Loss) on Disposal of Assets	0	0	0	9,382	0	9,382	0
46	Unrealized Gain / Loss on Investments	(548)	0	(548)	537	0	537	0
47	Total Other Financing Sources	7,291	0	7,292	60,955	45,000	15,955	108,000
48	Total Change in Net Position	\$ 112,293	\$ 82,307	\$ 29,986	\$ 645,384	\$ 346,410	\$ 298,974	\$ 1,042,119

No assurance is provided on these financial statements.

**Lexington & Fayette County Parking Authority
Management Report
Capital Expenditures**

Substantially All Disclosures Omitted

	FYTD 11/30/19 <small>Actual</small>	Year Ending 06/30/19 <small>Actual</small>	Year To Date 11/30/19 <small>Capital Expenditures</small>	FYTD 06/30/20 <small>Annual Cap Ex Budget</small>
Capital Assets				
Land	7,585,094	7,585,094	0	0
Parking Facilities & Improvements	12,144,374	12,144,374	0	2,375,250
Equipment & Furniture	2,218,963	1,996,555	222,408	323,000
Construction In Progress	263,021	128,249	134,772	0
Computer Software	10,850	10,850	0	0
Total Capital Assets	22,222,302	21,865,122	357,180	2,698,250

No assurance is provided on these financial statements.



LEXPARK
On-Street Financial Report
November 30, 2019
Location 21081200



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance	YTD Actual	% of Total Revenue	YTD Budget	YTD Variance	
Revenue									
1 Meter Receipts	\$ 100,008	54%	\$ 96,677	\$ 3,331	\$ 530,189	53%	\$ 558,579	\$ (28,390)	A
2 Permit Sales/Monthly Permit Sales	\$ 5,247	3%	\$ 6,800	\$ (1,553)	\$ 49,684	5%	\$ 50,400	\$ (716)	
3 Violation Tickets	\$ 74,217	40%	\$ 65,844	\$ 8,373	\$ 388,525	39%	\$ 375,432	\$ 13,093	
4 Bag Rental Fees	\$ 2,775	2%	\$ 8,003	\$ (5,228)	\$ 25,056	2%	\$ 40,015	\$ (14,959)	B
5 Booting Fees	\$ 1,680	1%	\$ 5,040	\$ (3,360)	\$ 10,770	1%	\$ 25,200	\$ (14,430)	C
6 Total Revenue	\$ 183,926		\$ 182,364	\$ 1,562	\$ 1,004,224		\$ 1,049,626	\$ (45,402)	
Expenses									
Payroll									
7 Salaries & Wages	\$ 37,057		\$ 38,558	\$ 1,501	\$ 173,563		\$ 198,250	\$ 24,687	D
8 Payroll Taxes	\$ 5,377		\$ 5,595	\$ 218	\$ 25,196		\$ 28,766	\$ 3,570	
9 Workers Comp Ins	\$ 2,316		\$ 2,410	\$ 94	\$ 10,853		\$ 12,391	\$ 1,538	
10 Liability Insurance	\$ 1,599		\$ 1,599	\$ -	\$ 7,997		\$ 7,997	\$ -	
11 Employee Health Insurance	\$ 2,366		\$ 5,070	\$ 2,704	\$ 11,746		\$ 25,350	\$ 13,604	
12 Total Payroll	\$ 48,716	26%	\$ 53,233	\$ 4,516	\$ 229,355	23%	\$ 272,754	\$ 43,399	
Field									
13 Uniforms	\$ 377		\$ 250	\$ (127)	\$ 526		\$ 1,250	\$ 724	
14 Hiring/Training	\$ 137		\$ 137	\$ -	\$ 718		\$ 685	\$ (33)	
15 Equipment	\$ (9,290)	E	\$ -	\$ 9,290	\$ 61		\$ -	\$ (61)	
16 Vehicle Expense	\$ 653		\$ 1,280	\$ 627	\$ 4,009		\$ 6,400	\$ 2,392	
17 EMS/IPS/PBP/CCS Service Fees	\$ 14,292		\$ 23,388	\$ 9,096	\$ 119,931		\$ 113,298	\$ (6,633)	
18 Professional Services/Fees	\$ 691		\$ 517	\$ (175)	\$ 4,675		\$ 2,584	\$ (2,091)	
19 General Supplies	\$ 1,259		\$ 3,017	\$ 1,757	\$ 11,534		\$ 15,083	\$ 3,550	
20 Repairs - Maintenance	\$ 920		\$ 1,550	\$ 630	\$ 18,016		\$ 7,750	\$ (10,266)	
21 Total Field	\$ 9,040	5%	\$ 30,139	\$ 21,098	\$ 159,469	16%	\$ 147,051	\$ (12,418)	
Office									
22 Communications/Telephones	\$ 3,213		\$ 1,391	\$ (1,822)	\$ 11,475		\$ 8,366	\$ (3,109)	
23 Office Supplies	\$ 229		\$ 29	\$ (200)	\$ 423		\$ 417	\$ (6)	
24 Printing & Design/Ticket Purchase	\$ (350)		\$ 548	\$ 898	\$ 10,594		\$ 2,742	\$ (7,853)	
25 Postage/Dues & Memberships	\$ 1,447		\$ 1,167	\$ (279)	\$ 4,680		\$ 6,523	\$ 1,843	
26 Employee Incentive	\$ -		\$ 175	\$ 175	\$ 85		\$ 875	\$ 790	
27 Service Vehicle Expense	\$ 632		\$ -	\$ (632)	\$ 632		\$ -	\$ (632)	
Total Office	\$ 5,170	3%	\$ 3,311	\$ (1,860)	\$ 27,888	3%	\$ 18,923	\$ (8,966)	
Miscellaneous									
28 Customer Refund	\$ -		\$ -	\$ -	\$ 30		\$ -	\$ (30)	
29 Base Management Fee	\$ 1,465		\$ 1,465	\$ -	\$ 7,327		\$ 7,327	\$ -	
30 Management Incentive Fee	\$ 1,972		\$ 2,319	\$ 347	\$ 12,683		\$ 11,595	\$ (1,088)	
31 Dues & Subscriptions	\$ 592		\$ 86	\$ (506)	\$ 2,869		\$ 3,428	\$ 559	
32 Total Miscellaneous	\$ 4,029	2%	\$ 3,870	\$ (159)	\$ 22,910	2%	\$ 22,350	\$ (559)	
33 Total Expenses	\$ 66,956	36%	\$ 90,552	\$ 23,596	\$ 439,622	44%	\$ 461,078	\$ 21,456	
34 Net Income (Loss)	\$ 116,971		\$ 91,812	\$ 25,159	\$ 564,602		\$ 588,548	\$ (23,946)	

Variance Notes

- A** Meter revenues were projected higher than actuals due to rate increase and not factoring in the level of impact from school being out of session early in the FY. We are up \$3,331 in November so it is beginning to correct itself.
- B** Variance due to overall bagging requests YTD being below projected budgeted amounts that were based on prior year's performance.
- C** Variance due to fewer than anticipated boots as well as the reduced boot fees resulting from using Barnacle were not reflected in the FY 20 budget.
- D** Variance due in part to not yet utilizing contingency funds for employee appreciation/bonus payouts. Utilization of these funds is expected as the year 2020 progresses.
- E** This correction is due to the purchase of a T2 Cosmo purchase that was not originally budgeted as a Lanier pass-through expense; now moved to LEXPARK books



LEXPARK
Garage Financial Report
November 30, 2019
Location 21081201..21081204



Description	Current Actual	% of Total Revenue	Current Budget	Current Variance		YTD Actual	% of Total Revenue	YTD Budget	YTD Variance
Revenue									
1 Monthly	\$ 91,151	48%	\$ 112,950	\$ (21,799)	A	\$ 563,346	58%	\$ 564,750	\$ (1,404)
2 Violation Tickets	\$ -	0%	\$ 1,000	\$ (1,000)		\$ 150	0%	\$ 5,350	\$ (5,200)
3 Transient	\$ 60,859	32%	\$ 57,316	\$ 3,543		\$ 329,409	34%	\$ 331,160	\$ (1,750)
4 Stamp/Validation	\$ 3,268	2%	\$ 3,348	\$ (81)		\$ 19,628	2%	\$ 19,344	\$ 284
5 Event	\$ 33,351	18%	\$ 38,700	\$ (5,349)		\$ 62,147	6%	\$ 83,900	\$ (21,753)
6 Total Revenue	\$ 188,629		\$ 213,314	\$ (24,685)		\$ 974,681		\$ 1,004,504	\$ (29,823)
Expenses									
Payroll									
7 Salaries & Wages	\$ 26,935		\$ 36,832	\$ 9,897		\$ 134,378		\$ 189,188	\$ 54,810
8 Payroll Taxes	\$ 3,908		\$ 5,344	\$ 1,436		\$ 19,498		\$ 27,451	\$ 7,953
9 Workers Comp Ins	\$ 1,683		\$ 2,302	\$ 619		\$ 8,399		\$ 11,824	\$ 3,426
10 Liability Insurance	\$ 2,948		\$ 2,948	\$ -		\$ 14,742		\$ 14,742	\$ -
11 Employee Health Insurance	\$ -		\$ 5,501	\$ 5,501		\$ 522		\$ 27,507	\$ 26,985
12 Total Payroll	\$ 35,475	19%	\$ 52,928	\$ 17,453		\$ 177,538	18%	\$ 270,712	\$ 93,174
Field									
13 Uniforms	\$ -		\$ 400	\$ 400		\$ 126		\$ 2,000	\$ 1,874
14 Hiring/Training	\$ 155		\$ 155	\$ -		\$ 773		\$ 773	\$ -
15 Repairs - Maintenance	\$ 28,745		\$ 2,500	\$ (26,245)	C	\$ 33,866		\$ 34,500	\$ 634
16 Vehicle Expense	\$ 1,072		\$ 810	\$ (262)		\$ 5,285		\$ 4,050	\$ (1,235)
Equipment	\$ -		\$ -	\$ -		\$ 7,855		\$ -	\$ (7,855)
17 EMS/IPS/PBP/CCS Service Fees	\$ 5,465		\$ 4,135	\$ (1,330)		\$ 43,435		\$ 24,100	\$ (19,336)
Snow Removal	\$ -		\$ 9,000	\$ 9,000		\$ -		\$ 9,000	\$ 9,000
18 Professional Services/Fees	\$ 2,993		\$ 9,774	\$ 6,781		\$ 33,580		\$ 47,470	\$ 13,890
19 Repairs - Sweeper	\$ -		\$ 619	\$ 619		\$ 1,106		\$ 2,272	\$ 1,166
20 General Supplies	\$ 2,729		\$ 4,167	\$ 1,437		\$ 25,763		\$ 20,833	\$ (4,930)
21 Elevator Maintenance	\$ 2,668		\$ 1,667	\$ (1,001)		\$ 14,926		\$ 8,333	\$ (6,592)
22 Pressure Washing	\$ -		\$ -	\$ -		\$ -		\$ 20,660	\$ 20,660
23 Damages - Billable	\$ -		\$ -	\$ -		\$ 390		\$ -	\$ (390)
24 Total Field	\$ 43,828	23%	\$ 33,226	\$ (10,602)		\$ 167,104	17%	\$ 173,991	\$ 6,887
Office									
25 Communications	\$ 247		\$ 1,151	\$ 903		\$ 4,272		\$ 7,344	\$ 3,072
26 Office Supplies	\$ 258		\$ 221	\$ (37)		\$ 258		\$ 1,075	\$ 817
27 Printing & Design	\$ 2,856		\$ 618	\$ (2,237)	E	\$ 2,901		\$ 3,092	\$ 191
28 Postage	\$ 1,561		\$ 292	\$ (1,269)		\$ 3,977		\$ 1,458	\$ (2,518)
29 Total Office	\$ 4,922	3%	\$ 2,282	\$ (2,640)		\$ 11,407	1%	\$ 12,969	\$ 1,561
Miscellaneous									
30 Customer Refund	\$ -		\$ -	\$ -		\$ 3		\$ -	\$ (3)
31 Base Management Fee	\$ 2,701		\$ 2,701	\$ -		\$ 13,506		\$ 13,506	\$ -
32 Dues & Subscriptions	\$ 913		\$ 342	\$ (571)		\$ 4,395		\$ 1,712	\$ (2,683)
33 Total Miscellaneous	\$ 3,614	2%	\$ 3,044	\$ (571)		\$ 17,905	2%	\$ 15,218	\$ (2,686)
34 Total Expenses	\$ 87,839	47%	\$ 91,480	\$ 3,640		\$ 373,954	38%	\$ 472,890	\$ 98,936
35 Net Income (Loss)	\$ 100,790		\$ 121,835	\$ (21,045)		\$ 600,727		\$ 531,614	\$ 69,113

Variance Notes

- A** Monthly parking Transit Garage under budget \$26k due to LFUCG Oct-Dec quarterly payment made in Sept.
- B** Variance due in part to not yet utilizing contingency funds for employee appreciation/bonus payouts. Utilization of these funds is expected as the year 2020 progresses.
- C** Variance due to large painting project in the Vic Square garage that was not reflected in the budget.
- D** Variance due in part to additional unexpected repairs including a recent \$400 invoice for Hydrolic repairs.
- E** Variance due to the purchase of validation stock from Southland printing for the garages. This expense was not factored into the monthly budget.

Lexington/ Fayette Co Parking Authority

Balance Sheet
November 30, 2019

ASSETS

Current Assets		
Cash - US Bank	\$ <u>7,894.66</u>	
Total Current Assets		7,894.66
Property and Equipment		
Building Improvements	<u>81,518.30</u>	
Total Property and Equipment		81,518.30
Other Assets	<u> </u>	
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>89,412.96</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Tenant Deposits	\$ <u>3,965.63</u>	
Total Current Liabilities		3,965.63
Long-Term Liabilities	<u> </u>	
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		3,965.63
Capital		
Beginning Balance Equity	30,139.26	
Capital Contribution, Net	(172,900.00)	
Retained Earnings	220,583.27	
Net Income	<u>7,624.80</u>	
Total Capital		<u>85,447.33</u>
Total Liabilities & Capital	\$	<u><u>89,412.96</u></u>

Lexington/ Fayette Co Parking Authority
Income Statement
Compared with Budget
For the Five Months Ending November 30, 2019

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues						
Rental Income	\$ 2,976.91	\$ 4,743.00	(1,766.09)	\$ 17,347.07	\$ 17,315.00	32.07
Income - Utilities	154.10	145.00	9.10	759.40	625.00	134.40
Total Revenues	3,131.01	4,888.00	(1,756.99)	18,106.47	17,940.00	166.47
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	0.00
Gross Profit	3,131.01	4,888.00	(1,756.99)	18,106.47	17,940.00	166.47
Expenses:						
Property Management Fee	500.00	500.00	0.00	2,500.00	2,500.00	0.00
Repair & Maintenance	517.50	125.00	392.50	1,858.37	1,400.00	458.37
Postage	0.00	0.00	0.00	3.30	2.00	1.30
Commission expense	(576.00)	0.00	(576.00)	6,120.00	0.00	6,120.00
Total Expenses	441.50	625.00	(183.50)	10,481.67	3,902.00	6,579.67
Net Income	\$ 2,689.51	\$ 4,263.00	(1,573.49)	\$ 7,624.80	\$ 14,038.00	(6,413.20)

For Management Purposes Only

Lexington/ Fayette Co Parking Authority
Cash Disbursements Journal
For the Period From Nov 1, 2019 to Nov 30, 2019

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Account Description	Line Description	Debit Amount	Credit Amount
11/1/19	1145	500 100	Property Management Fee Cash - US Bank	Invoice: 010162 Schrader Commercial Properties, LLC	500.00	500.00
11/7/19	1146	511 100	Repair & Maintenance Cash - US Bank	Invoice: 8335 Allstate Heating and Cooling, Inc.	517.50	517.50
Total					1,017.50	1,017.50

Lexington/ Fayette Co Parking Authority
General Ledger

For the Period From Nov 1, 2019 to Nov 30, 2019

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
100 Cash - US Bank	11/1/19			Beginning Balance			5,205.15
	11/1/19	1145	CDJ	Schrader Commer		500.00	
	11/7/19	1146	CDJ	Allstate Heating an		517.50	
	11/19/19	111919	CRJ	Schrader Commer	576.00		
	11/19/19	111919	CRJ	Savane Silver	1,376.91		
	11/19/19	111919	CRJ	Crreatures of Whi	45.00		
	11/19/19	111919	CRJ	Savane Silver	109.10		
	11/19/19	111919	CRJ	Spotz, LLC	1,600.00		
				Current Period Cha	3,707.01	1,017.50	2,689.51
	11/30/19			Ending Balance			7,894.66
155 Building Improvement	11/1/19			Beginning Balance			81,518.30
	11/30/19			Ending Balance			81,518.30
231 Tenant Deposits	11/1/19			Beginning Balance			-3,965.63
	11/30/19			Ending Balance			-3,965.63
349 Beginning Balance Eq	11/1/19			Beginning Balance			-30,139.26
	11/30/19			Ending Balance			-30,139.26
350 Capital Contribution,	11/1/19			Beginning Balance			172,900.00
	11/30/19			Ending Balance			172,900.00
352 Retained Earnings	11/1/19			Beginning Balance			-220,583.27
	11/30/19			Ending Balance			-220,583.27
400 Rental Income	11/1/19			Beginning Balance			-14,370.16
	11/19/19	111919	CRJ	Savane Silver - No		1,376.91	
	11/19/19	111919	CRJ	Spotz, LLC - Nov r		1,600.00	
				Current Period Cha		2,976.91	-2,976.91
	11/30/19			Ending Balance			-17,347.07
401 Income - Utilities	11/1/19			Beginning Balance			-605.30
	11/19/19	111919	CRJ	Crreatures of Whi		45.00	
	11/19/19	111919	CRJ	Savane Silver - Ele		109.10	
				Current Period Cha		154.10	-154.10
	11/30/19			Ending Balance			-759.40
500 Property Management	11/1/19			Beginning Balance			2,000.00
	11/1/19	1145	CDJ	Schrader Commer	500.00		
				Current Period Cha	500.00		500.00
	11/30/19			Ending Balance			2,500.00
511 Repair & Maintenance	11/1/19			Beginning Balance			1,340.87
	11/7/19	1146	CDJ	Allstate Heating an	517.50		
				Current Period Cha	517.50		517.50
	11/30/19			Ending Balance			1,858.37

**Lexington/ Fayette Co Parking Authority
General Ledger**

For the Period From Nov 1, 2019 to Nov 30, 2019

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
526 Postage	11/1/19			Beginning Balance			3.30
	11/30/19			Ending Balance			3.30
528 Commission expense	11/1/19			Beginning Balance			6,696.00
	11/19/19	111919	CR,J	Schrader Commer Current Period Cha		576.00 576.00	-576.00
	11/30/19			Ending Balance			6,120.00

Lexington/ Fayette Co Parking Authority
Account Reconciliation
As of Nov 30, 2019
100 - Cash - US Bank
Bank Statement Date: November 30, 2019

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	5,205.15
Add: Cash Receipts	3,707.01
Less: Cash Disbursements	(1,017.50)
Add (Less) Other	<u> </u>
Ending GL Balance	<u>7,894.66</u>
Ending Bank Balance	7,894.66
Add back deposits in transit	<u> </u>
Total deposits in transit	
(Less) outstanding checks	<u> </u>
Total outstanding checks	
Add (Less) Other	<u> </u>
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>7,894.66</u></u>

MEMBERSHIP LEVEL:

LEADER

INVESTMENT: \$2,500

**TOTAL VALUE OF
BENEFITS: \$32,000+**



**RECOGNITION
(VALUE: \$12,000+)**

- Logo in DLP Annual Report, DLP website and Lexington Herald Leader webpages distributed by Lexington Herald Leader generating 380,000 ad impressions.
- Logo in DLP State of Downtown Report, DLP website and Lexington Herald Leader webpages distributed by Lexington Herald Leader generating 380,000 ad impressions.
- Logo in DLP Annual Meeting program.

**MARKETING
(VALUE: \$5,000+)**

- Mentions on DLP social media platforms.
- Logo on DLP member listing web page.
- Company featured as DLP member business on website and in Monday Matters e-newsletter once per quarter.

**EXCLUSIVE ACCESS
(VALUE: \$15,000+)**

- Opportunity to serve on DLP Board, Advisory Board and committees.
- First access to sponsor DLP events.
- First access to monthly and quarterly reports.
- DLP/DLMD Property Improvement Grant Program (subject to program guidelines).

**PERKS AND DISCOUNTS
(VALUE: \$500+)**

- 2 complimentary tickets to the DLP Annual Meeting.
- 2 complimentary tickets to DLP Quarterly Mixers.
- 2 complimentary tickets to DLP State of Downtown.
- 100 beverage tickets for Thursday Night Live.
- Opportunity to buy additional tickets at discounted rates.

of a quorum, and shall absent themselves from the meeting room during the discussion of and voting on such a matter.

ARTICLE VIII
Committees

Section 1. Committees, standing or special, and their respective chair, shall be appointed by the Board Chair for purposes and terms necessary to carry on the work of the Board and shall be approved by the Board. The Board Chair shall be ex-officio member of all committees except the Nominating Committee.

Section 2. Committees shall meet monthly or at the call of their chair. The committee chair shall be responsible for reports of their meetings and will forward a copy of any written correspondence to the Board Chair. No committee or its chair shall make an expenditure or incur any debt without prior approval of the Board.

Section 3. There shall be a standing committee known as the Parking Authority Advisory Committee. It shall consist of no more than five (5) members. The composition of this Committee is at the discretion of the Board but may include the following:

Lexington Downtown Management District representative
President Lexington Downtown Development Authority
President Downtown Lexington Corporation
University of Kentucky representative
Downtown merchants' representative
Downtown neighborhood representative.

ARTICLE IX
Contracts, Loans, Checks
And Deposits

Section 1. Contracts. The Board may authorize any officer or officers, agent or agents, to enter into any contract and execute and deliver any instruments in the name of and on behalf of the Parking Authority. Such authority may be general or confined to specific instances.

Section 2. Loans. No loans shall be contracted on behalf of the Parking Authority, and no evidences of indebtedness shall be issued in its name, unless authorized by a resolution of the Board. Such authority may be general or confined to specific instances.

ALLSTATE HEATING & COOLING INC.

1026 Nandino Blvd. ~ LEXINGTON, KY. 40511

Phone 859-335-9129 ~ Fax 859-266-4059

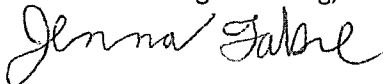
12/20/2019

To Whom It May Concern:

We are requesting an extension for two meter bags, meter number 43106 and 43108. We have paid for 30 days starting on 12/19/2019 and received approval for the first 30 days requested. We are requesting an extension for these two meters until 3/31/2020. We need the meters for loading and unloading materials and tools to and from the job site that is in progress at the Hilton Hotel in Downtown Lexington.

Thank you for time and attention to this matter,

Allstate Heating & Cooling, Inc.



Jenna Fabre

Accounting Assistant

859-335-9129

jfabre@allstatehvacinc.com

Garage Updates

Helix Garage:

- The garage lighting system was programmed with a blue and white scheme for UK basketball.
- The garage lighting system was programmed with a red and green scheme for the Christmas parade.
- The garage lighting system was programmed with a red and green scheme for the Christmas Holiday.
- The garage lighting system was programmed with a blue, silver and white scheme for Hanukkah.
- The garage lighting system was programmed with a gold scheme for New Year's.
- The garage lighting system was programmed with the standard multicolor scheme.

Transit Center Garage:

- RAM Construction completed repair work on a structural beam located on level 6W.
- RAM Construction began repair work on a structural beam located on level 6E. Shoring has been installed to safely stabilize the beam until the repairs can be completed and the shoring design will allow the drive lanes to remain open throughout the project. The estimated cost of the repair work is \$69,436. Walter P Moore has also provided construction drawings for the repairs and on-site supervision and inspections at an additional cost of \$11,000.
- Walter P Moore consulted with RAM Construction to open and inspect additional structural beam ends along the High Street side of the garage. Walter P Moore will now produce the bid package for the upcoming FY20 CAMP maintenance and repair cycle. The cost of the exploratory openings was \$21,310, with an additional \$7,800 fee by Walter P Moore for evaluation and supervision of the project.

Victorian Square Garage:

- LPA is submitting a deposit to IMAGE360 to begin construction of the new PARK sign for the Victorian Square Garage. The total cost of the sign is \$43,858.
- LPA met Heather Lyons, Director of Arts & Cultural Affairs with the Office of the Mayor, to discuss the possibility of obtaining a Knight Foundation grant that could be applied to a green wall and water reclamation project for the Victorian Square Garage. Ms. Lyons is coordinating another meeting to further discuss the idea and possibilities.
- LPA accepted bids from qualified contractors for the expansion of the **LEXPARK** office. The project will entail expanding the current **LEXPARK** office located at 122 N. Broadway into the adjoining 124 N Broadway space. The expansion project will provide the **LEXPARK** operation with much needed office space, a conference room and a larger, more secure cash handling room. The winning low bid of \$50,370 was submitted by DB General Contracting.