

APPLICATION FOR METER BAGS



Use this form to apply for meter bagging. Requests must be completed and received at least 48 hours prior to start date. Any request received less than 24 hours prior to start date will be required to pay a \$25 last minute fee. Your application may be e-mailed, mailed, faxed or submitted in person to LEXPARK. Please include your full payment; checks or credit cards are accepted; no meters will be bagged until full payment is received. All delinquent parking citations must be resolved prior to meter bagging approval.

Contact Information

Name: _____ Tel (Office): _____ Cell: _____

Company Name: _____ Fax Number: _____

Address: _____ City, State & Zip Code: _____

E-mail Address: _____

Reason for Meter Bagging Request: _____

Requested Meter Bags

Number of Meter Bags Requested: _____ Start Date: _____ End Date: _____

Requested Meters

Meter #: _____ Meter #: _____ Meter #: _____ Meter #: _____ Meter #: _____

Meter #: _____ Meter #: _____ Meter #: _____ Meter #: _____ Meter #: _____

Street: _____ Block #: _____

I certify under penalty of perjury that the above information is true.

SIGNATURE OF APPLICANT: _____ Date: _____

OFFICE USE ONLY

Approved (Employee name): _____ Date: _____ Delinquent citations resolved? _____

TOTAL PERMIT FEES: \$ _____ **\$20 per metered space/per day, Monday - Friday**
\$5 per metered space/per day on Saturday & Sunday